



Livingston County
Planning Department

2023 Annual Report





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Mission Statement

The Livingston County Planning Department serves to promote the sound and orderly physical growth of Livingston County and its constituent municipalities. The Department provides technical planning guidance and assistance to the County Administrator and County Board of Supervisors and implements projects and programs designed to improve the built and natural environment, economy, and physical infrastructure. The Department extends professional services to local municipalities and other public and private entities in the areas of land use planning and zoning, grants, community development, GIS mapping, research and data development, and infrastructure development.



Meet Our Team



ANGELA ELLIS

DEPUTY COUNTY ADMINISTRATOR

I have worked in the planning profession for 33 years, over 22 of those years with Livingston County. My responsibility is to provide administrative and special project support to County Administration for strategic planning, capital improvement planning, and responsible for overseeing Planning Department staff, programs and projects.



MARY UNDERHILL

PLANNER/CONESUS LAKE WATERSHED MANAGER

I have 18 years experience working in local government and have worked for the County for 15 years. My work focuses on environmental and natural resource planning. I provide support to the Conesus Lake Watershed Council and Technical Committee, and the EMC.



HEATHER FERRERO

DEPUTY PLANNING DIRECTOR

I have worked for the Planning Department for 25 years. I manage the County's GIS Enterprise and the Planning Department's mapping program. I provide support to the County Planning Board, EMC, Agriculture & Farmland Protection Board and Conesus Lake Watershed Council. Program areas include grant, contract and project management, land use technical assistance and the Agriculture District Program.



TED GRISWOLD

PLANNER

I have been with the Planning Department since March 2023. I act as support staff for the County Planning Board and the Agriculture and Farmland Protection Board and acts as lead on organizing the Annual EMC Earth Day Community Clean Up efforts



MEGAN CROWE

DEPUTY PLANNING DIRECTOR

I have 11 years experience in Planning and have worked for the County for five years. I am a project manager on special projects in areas of broadband, housing, transportation and water.

I also support county operations and local municipalities through grant research, writing and administration. I am a collaborative board member of the Finger Lakes Digital Inclusion Coalition.



VICTORIA FEARS

PLANNING ASSISTANT

I have been a planning assistant since June 2023. My work includes providing GIS mapping assistance to various projects and departments as well as support to the County Planning Board.



JOSEPH GUNTHER

COMMUNITY DEVELOPMENT SPECIALIST

I have been employed with Livingston County for six years. I work primarily on projects related to housing (Land Bank), shared services and climate/energy.



STEPHANIE JOHNSON

ADMINISTRATIVE SECRETARY

I have worked for the County for six years and have been with the Planning Department for two years. I perform secretarial duties for the office and support Planning staff with numerous meetings and projects.



MIKE DUNN

SOLAR COORDINATOR

I have been the Solar Coordinator for Livingston County since 2021. I provide solar/energy storage technical assistance to municipal boards and Code Enforcement Officers in the field, in project review, education, and in Solar and Energy Storage System law development.



PENNY TRIMM

PRINCIPAL ACCOUNT CLERK

I have worked for Livingston County for 17 years as a Principal Account Clerk. I handle all fiscal, payroll and budgeting for the Planning Department. I have successfully handled over \$24.9 M in grant funds in collaboration with multiple County, State and Federal agencies.

Special projects have included the yearly Livingston County CIP, Livingston County Land Bank, NYS Snowmobile, COVID 19 with FEMA, and interoperable Communications with NYS DHSES.

Our Services

Administration/ Special Projects

- Strategic Planning
- Capital Improvement Plan
- Shared Services
- Clean Energy Community

Special Projects

- Broadband
- Housing/Land Bank
- Infrastructure Planning (Akzo Settlement)
- Transportation (Mobility Management)

Planning

Board Support For:

- County Planning Board
- Agriculture and Farmland Protection Board
- Conesus Lake Watershed Council
- Environmental Management Council
- Akzo Settlement Committee

Programs/Technical Assistance For:

- Solar
- Snowmobile
- Municipal Planning & Zoning
- GIS Application Development

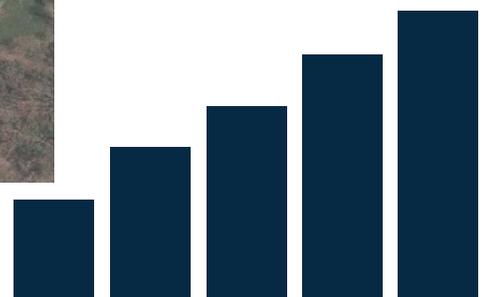
Strategic Planning

2023 Achievements

- Assisted the County Administrator and Board of Supervisors with a strategic planning workshop on January 30, 2023, to report on 2022 activities and determine 2023 and 2024 priorities
- Drafted strategic planning priorities for 2023-2024

2024 Goals

- Assist County Administrator and Board of Supervisors with development of the 2025-2026 Strategic Plan
- Prepare status report on activities completed in 2024





Capital Improvement Plan

2023 Achievements

- Conducted the 2023-2027 Capital Improvement Program planning process with the County Department Heads
- Prepared a Progress Summary Chart for County Administrator and Board of Supervisors
- Initiated transition of CIP into ClearGov

2024 Goals

- Continue transition of CIP into ClearGov and explore reporting functions to better communicate project progress to the Board and for the public
- Conduct the 2024-2028 Capital Improvement Program planning process with County Department Heads



Emergency Communications



2023 Achievements

- Finalized construction of the EOC tower site and closed out the NYS FY21 Statewide Interoperable Communications Program
- Provided financial support to the Sheriff's Office to upgrade the 911 Center Phone system



2024 Goals

- Provide financial support to the Sheriff's Office to complete upgrade of the 911 Center phone system and close out NYS FY22 Statewide Interoperable Communications Program

Shared Services

2023 Accomplishments

- Completed and filed with NYS DOS 2023 Livingston County Shared Services Plan for implementation in 2024 and Match Grant in 2025

2024 Goals

- Complete and submit a match application for the Shared Services Plan that was approved in 2022 and implemented in 2023

Climate/Clean Energy Communities

2023 Achievements

- Reviewed NYS Climate Action Council Final Scoping Plan
- Filed comments on NYS Climate Action Council Scoping Plan with G/FLRPC and Livingston County Environmental Management Council (EMC)
- Continued implementation efforts and action items to earn more points in the NYSERDA Clean Energy Communities Program
- Started research into and conversations with Environmental Management Councils across the State in order to develop a plan to revitalize and re-focus the Livingston County EMC

2024 Goals

- Continue planning efforts to prepare for NYS implementation of Climate Action Council Scoping Plan regulations
- Continue completion and implementation of NYSERDA Clean Energy Communities High Impact Action Items to earn enough points to qualify Livingston County for point based clean energy grants
- Continue conversations with EMCs across the State
- Develop proposal for revitalization and refocusing of the Livingston County EMC

Housing/Land Bank



2023 Achievements

- Completed a Derelict Properties Inventory and Acquisition Strategy
- Started rehabilitation of 24 Stanley Street in Mt. Morris
- Acquired two properties: 52 W. Main Street in Avon (Demolition) and 1 Price Street in Nunda (Rehabilitation or Sale to Developer)
- Closed out Year 1 of BYS HCR Operational Funding and successfully applied for \$100,000 in Year 2 Operational Funding
- Partnered with the County and Montrose Environmental on an application to the EPA for a Brownfield Coalition Assessment Grant
- Executed a Subrecipient Agreement with Cattaraugus Community Action, Inc. (CCA) and a Co-Development Agreement with the County for the Mobile Home Replacement Project



24 Stanley Street, Mt. Morris



1 Price Street, Nunda

2024 Goals

- Complete rehabilitation of 24 Stanley Street in Mt. Morris
- Commence and complete demolition of 52 W. Main Street in Avon
- Commence and complete construction of a modular home at 32 Jefferson Street in Dansville
- Commence and complete replacement of 3-4 mobile homes as part of the Mobile Home Replacement Project with CCA and the County
- Apply for additional grant resources, including housing gap financing to be used to assist qualifying lot-to-moderate income home buyers to be able to better afford Land Bank properties via sales price reductions at time of closing



52 W. Main Street, Avon

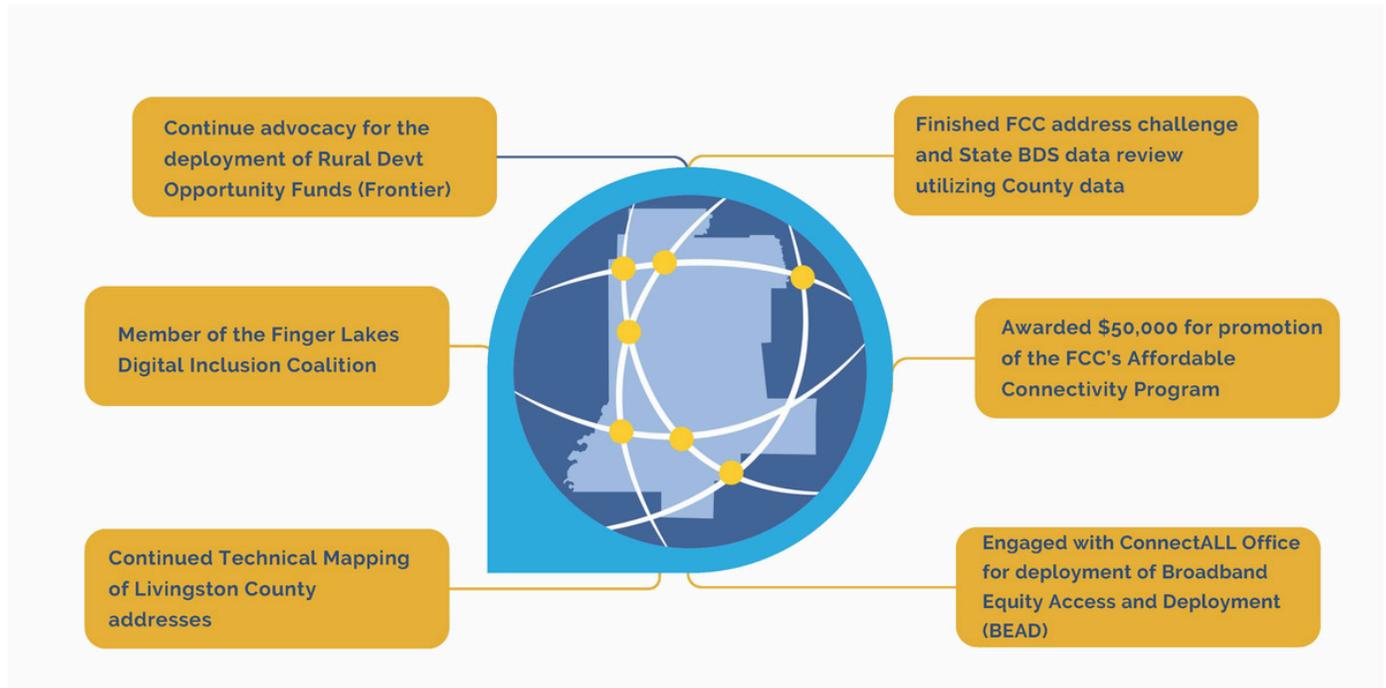
Planning Staff are Homelessness and Housing Task Force members and Continuum of Care members

Staff collaborated with non-profit and Human Service agencies to explore the feasibility of a supportive housing project to meet the needs of county residents and the homeless population.

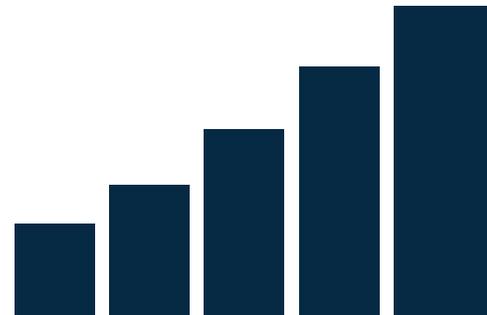
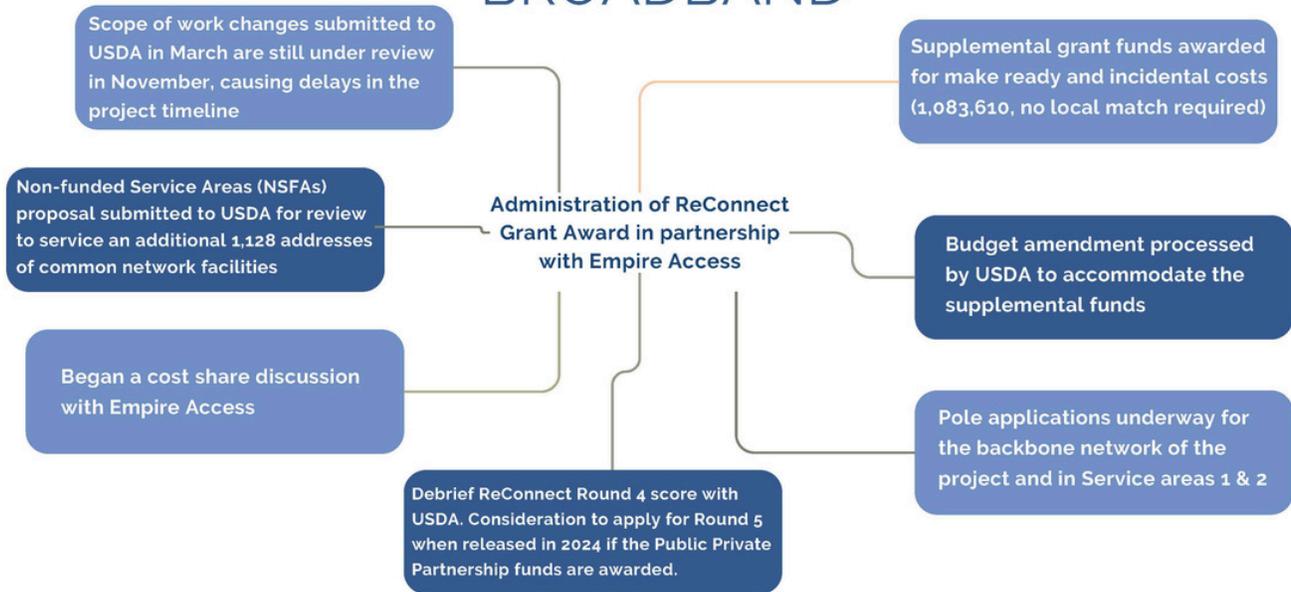


Map of Land Banks in NYS

Broadband



BROADBAND



Transportation



- Completed public procurement process to select Arc GLOW to contract with for mobility management services
- Received notification of grant award of \$653,493.00 from NYSDOT in coordination with FTA. These funds will pay for Arc GLOW mobility management services, the mobility management portal contribution from Livingston County and other eligible expenses.
- Secured grant funds of \$2,500.00 for unmet transportation needs with Livingston Cares from the Rochester Community Foundation
- Here2There Portal creation. In partnership with Lifespan Rochester, GTC, Monroe and Ontario Counties.
- UPWP Project: Lakeville Corridor Strategic Plan to develop a streetscape/design plan that focuses on access management, stormwater mitigation and active transportation improvements for Route 20A corridor

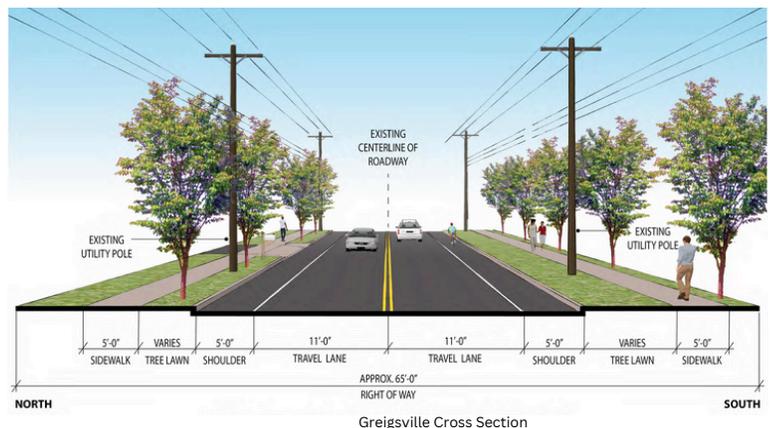


Coordinated grant applications for implementation of previous transportation studies in Livingston County

- NYS Transportation Alternatives Program: A sidewalk and safety improvements in the Town of York to implement the Hamlet of Greigsville Transportation Plan: Safety, Place and Prosperity (Total Project Costs: \$1,363,196.00)
- A sidewalk project to implement the Town of Livonia's Lakeville Corridor Strategic Plan (Total Project Cost: \$4,345,000.00)
- Geneseo Active Transportation Plan implementation activities with the Village/Town committees.



Lakeville Corridor Strategic Plan Concept Rendering



Greigsville Cross Section

Spotlight on Leveraging Partnerships

Livingston County Planning Department 2014 - 2023

10 Year Grant History & Collaborations

| Funding Agency and Grant | Award Period | Awarded and Under Contract | |
|---|----------------------|----------------------------|------------|
| Empire State Development (ESD) | | | |
| Census 2020 Complete Count Outreach Grant | 2/20/20 - 3/31/21 | \$ 31,648 | 31,648 |
| Federal Emergency Management Agency (FEMA) | | | |
| Livingston County COVID19 | 3/1/20 - 10/23/20 | \$ 390,211 | 390,211 |
| Federal Transit Administration (FTA)/NYSDOT | | | |
| Regional Mobility Management Website | 9/1/22 - 8/31/25 | \$ 250,000 | |
| Mobility Management Services ArcGlow | 10/2/23-10/1/25 | \$ 277,000 | 527,000 |
| Genesee Transportation Council/Federal Highway Administration (GTC/FHWA) | | | |
| Dansville Transportation and Industrial and Commercial Access Study | UPWP 2013 - 2014 | \$ 60,000 | |
| Hamlet of Greigsville Transportation Safety & Access Improvement Plan | UPWP 2016 - 2018 | \$ 55,000 | |
| Genesee Active Transportation Plan | UPWP 2016 - 2017 | \$ 71,000 | |
| Livingston County Mobility Management Strategy | UPWP 2020 - 2021 | \$ 36,000 | |
| Lakeville Corridor Strategic Plan | UPWP 2022-2023 | \$ 92,500 | 314,500 |
| NYS Department of Agriculture & Markets (NYS/DAM) | | | |
| Genesee Valley Conservancy | | | |
| Farmland Protection Implementation Grant / AG PDR - Sunny Knoll | 5/13/09 - 9/30/15 | \$ 1,385,690 | |
| Farmland Protection Implementation Grant / AG PDR - Triple H | 5/13/09 - 9/30/15 | \$ 1,721,756 | 3,107,446 |
| NYS Department of Environmental Conservation (NYS/DEC) | | | |
| Finger Lakes-Lake Ontario Watershed Protection Alliance / CLAWS 24 - 32 | 4/1/13 - 12/31/24 | \$ 710,555 | |
| (WQIP) Conesus Lake Outlet Reconfiguration | 5/1/18-12/31/23 | \$ 167,373 | |
| (WQIP) Conesus Lake Vitale Park Natural Shoreline Restoration | 5/1/18-7/1/23 | \$ 113,468 | |
| Livingston County Road Ditch Remediation | 5/1/22 - 4/30/27 | \$ 973,335 | 1,964,731 |
| NYS Department of Homeland Security & Emergency Services (NYS/DHSES) | | | |
| PSAP 2012-2013 Sustainment Grant (Public Safety Answering Point) | 5/1/13 - 12/31/18 | \$ 1,152,749 | |
| Statewide Interoperable Communications Grant | 12/3/13 - 12/31/24 | \$ 13,823,793 | 14,976,542 |
| NYSERDA | | | |
| Livingston County Solar Coordinator Project | 4/1/21 - 12/31/24 | \$ 125,000 | 125,000 |
| NYS Sea Grant (NYSG) | | | |
| Vitale Park Green Infrastructure & Shoreline Habitat Restoration | 3/1/17 - 8/31/18 | \$ 25,000 | 25,000 |
| NYS Department of State (NYS/DOS) | | | |
| EPF Streambank Remediation - Phase I | 4/1/09 - 9/30/16 | \$ 765,738 | |
| EPF Streambank Remediation - Phase II | 9/1/10 - 9/30/16 | \$ 716,264 | |
| Local Government Efficiency Program | 4/1/17 - 3/3/21 | \$ 300,000 | |
| Wilkins Creek SubWatershed Stormwater Study | 9/1/16 - 8/31/19 | \$ 38,000 | |
| Livingston County Water Supply Study Update Project | 4/1/17 - 3/31/23 | \$ 270,000 | |
| Conesus Lake Watershed Management Plan Update | 5/1/22 - 4/30/27 | \$ 80,000 | 2,170,002 |
| NYS Office of Parks, Recreation and Historic Preservation (NYS/OPRHP) | | | |
| NYS Snowmobile 2013-2014 Grant-In-Aid Program | 2014-2023 | \$ 199,188 | 199,188 |
| Office of Community Renewal (OCR) | | | |
| HUD CDBG Mobile Home Replacement Program (LandBank) | 11/10/22 - 11/9/2024 | \$ 269,095 | |
| NYS Community Development Block Grant Agreement | 7/8/19 - 3/1/20 | \$ 50,000 | 319,095 |
| Office of the New York State Attorney General | | | |
| LandBank Community Revitalization Initiative | 1/1/19 - 12/31/22 | \$ 500,000 | 500,000 |
| US Fish & Wildlife administered by FLOWPA | | | |
| Finger Lakes-Hobart & William Smith College Funding | 7/1/17 - 8/31/17 | \$ 6,000 | |
| Finger Lakes-Hobart & William Smith College Funding | 5/25/18 - 8/31/18 | \$ 6,000 | 12,000 |
| US Department of Agriculture (USDA) | | | |
| RUS ReConnect Program (partner with Empire Access) | 5/25/21 - 12/22/26 | \$ 15,072,322 | 15,072,322 |
| US Department of the Treasury | | | |
| The American Rescue Plan Act of 2021 - Livingston County Funding to LandBank | 2022 - 2026 | \$ 500,000 | 500,000 |
| United Way | | | |
| Covid Crisis Funds | 4/15/20-8/25/20 | \$ 37,070 | 37,070 |

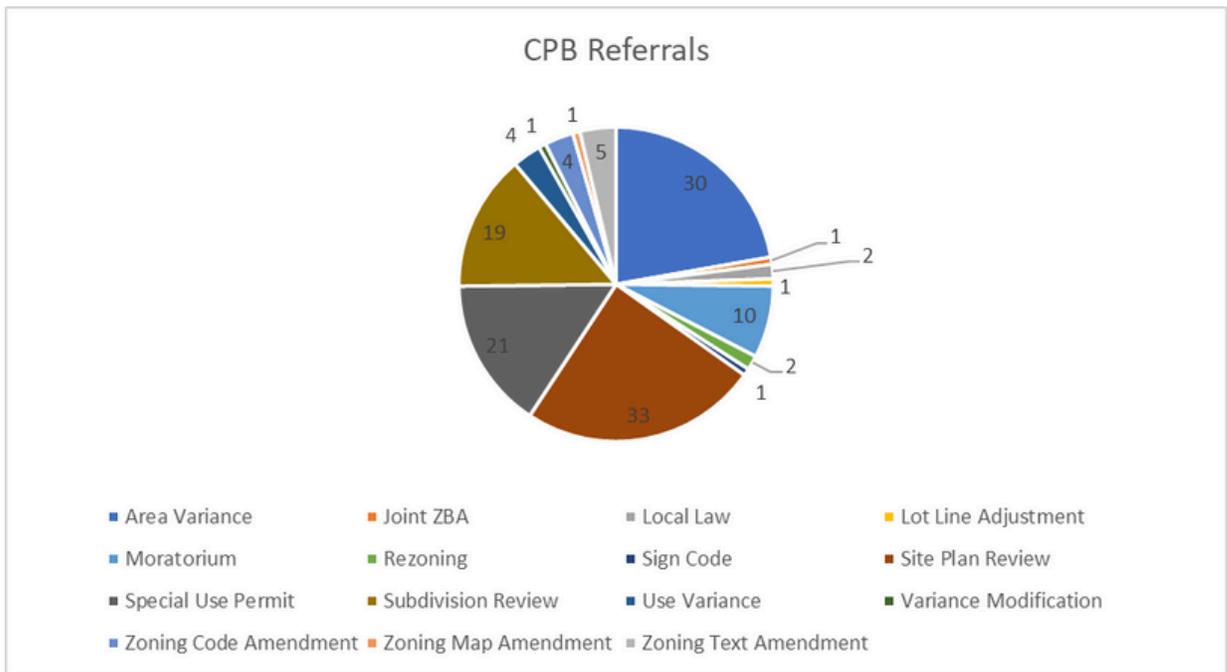
TOTAL \$ 40,271,755

County Planning Board



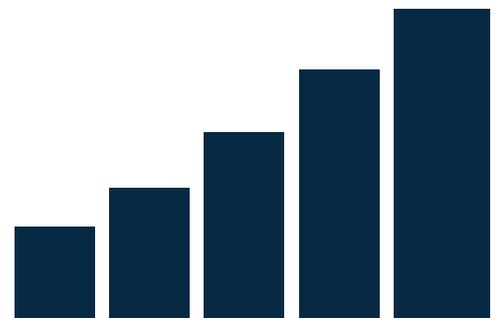
2023 Achievements

- The County Planning Board held 12 meetings in 2023.
- Reviewed 109 County referrals. 64 referrals were returned for local option; 45 referrals were reviewed by the County Planning Board
- Revised the standard advisory comments for the County Planning Board review regarding solar laws and projects.
- Deployed iPads for County Planning Board member materials reference during meetings.



2024 Goals

- Submit to the County Planning Board executive committee for approval updates to the Solar law and project standard advisory comments
- Finalize and submit for approval standard advisory comments for battery energy storage systems.
- Convene County Planning Board Executive Committee to review by-laws, zoning referral process and administrative policy creation.
- Continue County Planning Board reviews according to NYS General Municipal Law Sections 239-l, m and n.



Agriculture and Farmland Protection Board

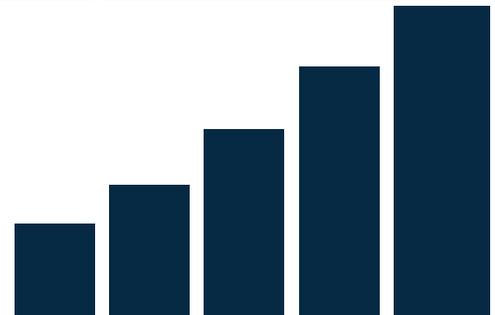
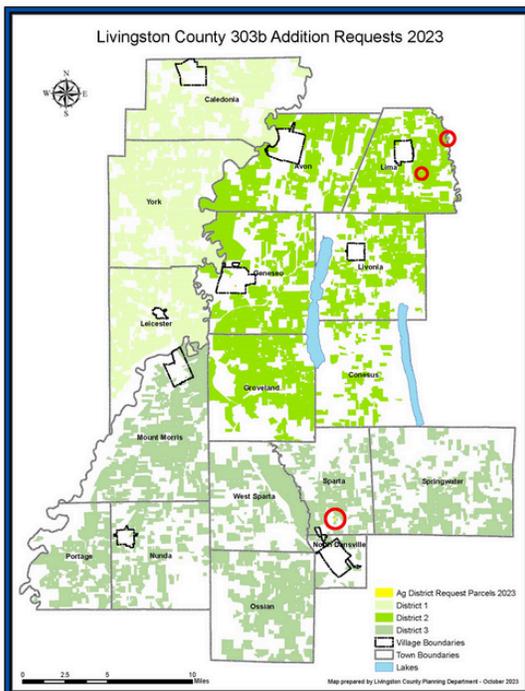


2023 Achievements

- Reviewed three applications for inclusion into Agricultural District #2 & #3
- Submitted two parcels in the Town of Conesus, totaling 113.44 acres for final state approval of 303b status
- Supported the Genesee Valley Conservancy's Purchase of Development Rights Program for 1,512 acres in Livingston County
- Began investigation into the impacts of solar development pressure on agricultural productivity in Livingston County
- Livingston County was awarded \$50,000.00 by NYS to develop and update the County's Agriculture and Farmland Protection Plan

2024 Goals

- Finalize 303b applications for 2024
- Complete a round of Purchase of Development rights pre-application ranking in partnership with Genesee Valley Conservancy and the Livingston County Soil & Water Conservation District
- Hire a consultant and begin the update to the County's Agriculture and Farmland Protection Plan
- Continue to track agricultural productivity impacts in the face of solar development pressure



Conesus Lake Watershed Council

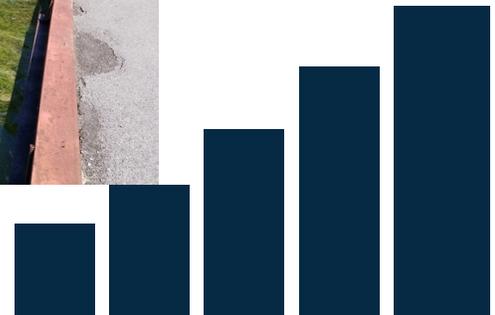
2023 Achievements

- Conesus Lake Watershed Management Plan Update initiated
- SUNY Geneseo/Brockport Lake and Tributary Monitoring Program continued
- CLSAP and Macrophyte Survey programs continued
- Conesus Lake Inlet Streamgauge project initiated
- Watercraft Stewards provided 584 hours of launch coverage
- 48% decrease in Mile-a-Minute at Geneseo site
- 6 Spotted Lanternfly traps deployed in the watershed; 0 detections
- NYSDEC fish stocking continued
- DOH Inspection and Septic System Grant programs continued
- DOH HABs monitoring continued; over 100 CLA HABs spotters on the lake
- Two SWCD Ag BMP projects installed in the watershed
- Natural Shoreline Restoration & Old Outlet Reconfiguration projects completed
- Watershed Education Center programs reached 392 attendees



2024 Goals

- Continue efforts on Conesus Lake Watershed Management Plan Update
- Continue SUNY Geneseo/Brockport Lake and Tributary Monitoring Program
- Continue CLSAP and Macrophyte Survey programs
- Support Conesus Lake Inlet Streamgauge project
- Continue Watercraft Steward program at State boat launch
- Support invasive species education/monitoring/eradication efforts
- Continue NYSDEC fish stocking
- Continue DOH Inspection and Septic System Grant programs
- Continue DOH HABs monitoring
- Support implementation of Ag BMP projects in the watershed
- Support the County and Towns of Conesus and Sparta Roadside Ditch Improvement grant
- Support educational programming at the Watershed Education Center



Environmental Management Council

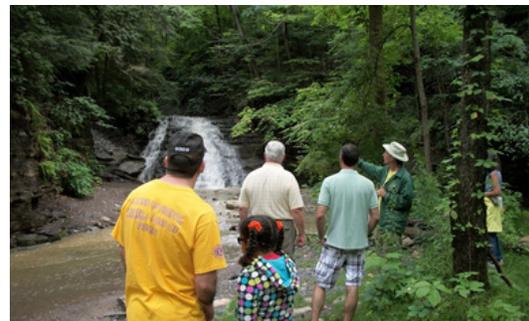
2023 Achievements

- Provided comments and recommendations on the Climate Action Council Final Scoping Plan to the Board of Supervisors
- Awarded 2023 EMC Earth Day Award to Lagom Landing
- Supported the County's Community Clean-Up Event - 6 municipalities and 9 organizations hosted events, 14 sites were cleaned and 132 volunteers participated
- Sponsored 3 educational tours/programs reaching 58 people
- Supported 4 environmental grants benefitting the Towns of Geneseo and Ossian, Village of Caledonia and SUNY Brockport
- Served as a municipal resource on State and Federal Proposed Regulations, DEC Environmental Notice Bulletins, aquatic and terrestrial invasive species and grant opportunities



2024 Goals

- Provide support to the County on the State's implementation of the Climate Action Plan
- Participate in the Conesus Lake Watershed Management Plan Update
- Participate in the County's Ag and Farmland Protection Plan Update
- Initiate the County's Natural Resources Inventory Update
- Select 2024 EMC Earth Day Award Recipient
- Sponsor educational tours/programs
- Update EMC Bylaws, promote membership recruitment and increase networking with fellow EMCs



Solar Development



2023 Achievements

- Reviewed two solar projects in the Town of Geneseo and the Village of Dansville
- Reviewed three new or revised solar energy systems laws for the Towns of Avon, West Sparta and Conesus; one new battery energy storage systems law for the Town of Conesus
- Conducted the Livingston County Solar Tour with 47 attendees representing 17 Towns and Villages and 5 different agencies.
- Revised the standard advisory comments for the County Planning Board review regarding solar laws and projects



2024 Goals

- Work towards all municipalities having solar and BESS regulations on the books, and advising the revision process where requested
- Continue reviewing new solar installations
- Submit to the County Planning Board executive committee for approval updates to the Solar law and project standard advisory comments
- Finalize and submit for approval standard advisory comments for battery energy storage systems
- Conduct the third annual Livingston County Solar Tour
- Close out NYSERDA technical solar assistance grant

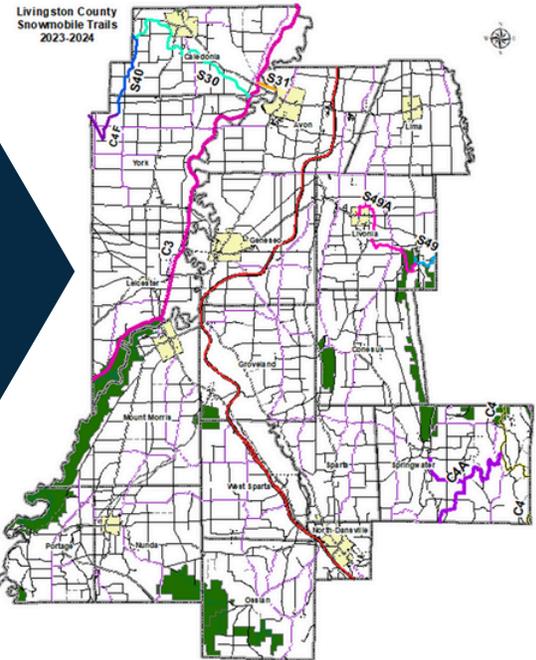


Snowmobile



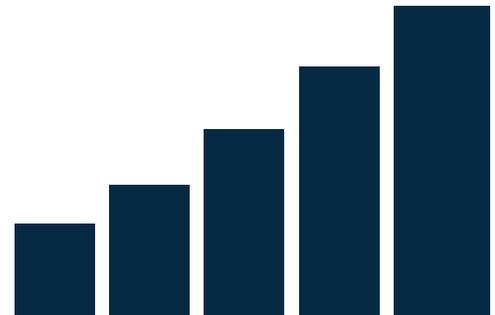
2023 Achievements

- Livingston County program was awarded \$25,728.00 NYS Snowmobile 2023-2024 Grant-in-Aid for maintenance of 67 miles of snowmobile trails
- Contracted with two snowmobile clubs - Caledonia Trailblazers Snowmobile Club and Hill & Valley Riders Snowmobile Club - for maintenance of the snowmobile trail network in the Towns of Caledonia, Leicester, Livonia, Springwater & York
- Administered and completed 2022-2023 NYS Snowmobile Grant-in-Aid contract (\$25,728.00) in partnership with the clubs



2024 Goals

- Administer and complete 2023-2024 NYS Snowmobile Grant-in-Aid contract
- Apply for 2024-2025 NYS Snowmobile Grant-in-Aid program for maintenance of at least 67 miles of snowmobile trails in partnership with the Caledonia Trailblazers and Hill & Valley Snowmobile Clubs
- Contract with Caledonia Trailblazers and Hill & Valley Riders Snowmobile Clubs for maintenance of the snowmobile trail network



E911 Addressing



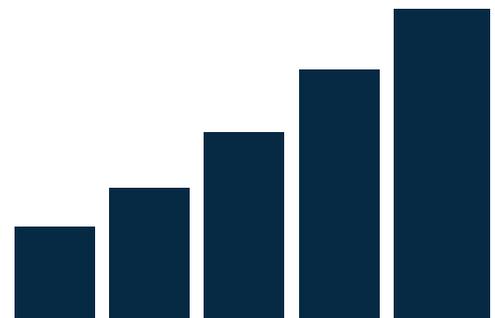
2023 Accomplishments

- Worked with the Sheriff's Office, Real Property Tax and ITS to approve and process nearly 100 address assignments
- Processed bi-monthly updates of streets and address points from NYS GeoComm into NewWorld 911 Operating System Database
- Updated several E911 fire response areas and EMS territories for the Sheriff's Office



2024 Goals

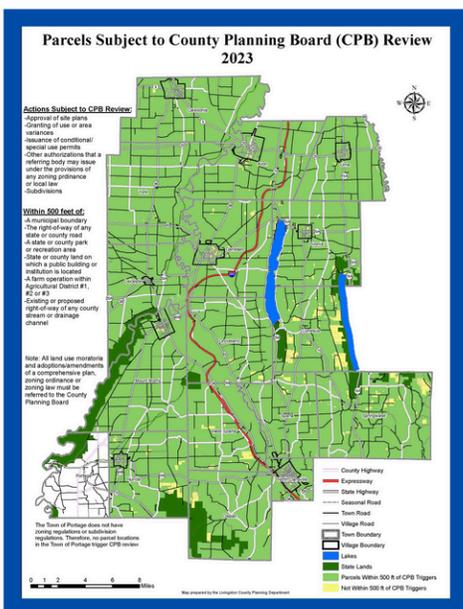
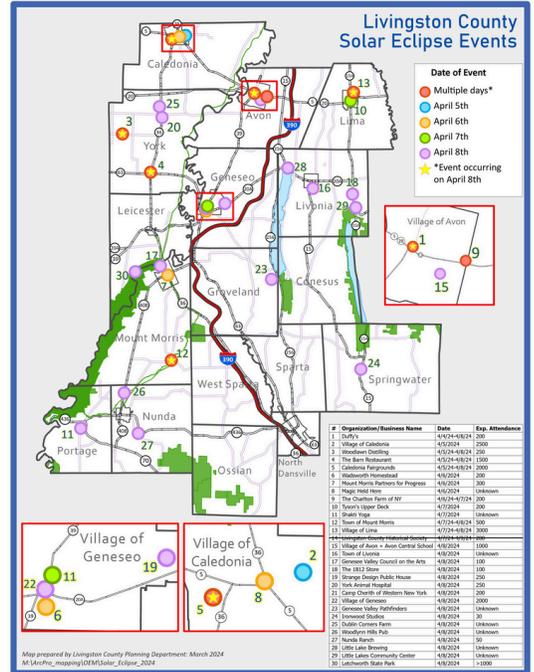
- Continue to process addressing forms and right-of-way naming forms as they are submitted
- Continue bi-monthly updates of NewWorld database using NYS GeoComm data
- Continue partnership with the Sheriff's Office, Real Property Tax and ITS to improve accuracy of the County's E911 data



Geographic Information Systems (GIS)

2023 Accomplishments

- Led department transition from ArcGIS ArcMap to newer software, ArcGIS Pro
- Utilized ArcGIS online along with GeoCove to manage public facing and internal web maps and applications, including updating Light Up Livingston Broadband maps and data
- Provided technical mapping assistance to the AFBP regarding NYS Department of Agriculture & Markets 303(b) proposals
- Provided mapping assistance for County Departments such as Economic Development, Central Services, Sheriff's Department and District Attorney
- Created new County Planning Board zoning referral trigger maps for each Town and Village based off of new parcel data and criteria to upload to the County website
- Utilized GeoCove's services to create ESRI applications for Economic Development and the Department of Health, such as downtime inventories, LivWell and lead story maps
- Provided monthly mapping assistance for County Planning Board zoning referrals
- Provided mapping assistance to the Emergency Operations Center for the 2024 solar eclipse



2024 Goals

- Continue to provide mapping assistance to County departments and local municipalities
- Finalize story map application to show ARPA funded projects throughout the County for increased public transparency and to communicate successes
- Work with GeoCove to create a County Intranet map application
- Create a Countywide zoning layer for the Intranet map
- Create Parks and Recreation and Natural Resource Inventory mapping applications