



## Livingston County Water & Sewer Authority Code of Ethics

### **Definition**

Authority employee: shall mean any member, officer or employee of the Authority.

### **Conflicts of Interest**

No Authority employee should have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur any obligation of any nature, which is in substantial conflict with the proper discharge of his/her duties in the public interest.

No Authority employee employed on a full-time basis nor any firm or association of which such an employee is a member nor corporation a substantial portion of the stock of which is owned or controlled directly or indirectly by such employee, should sell goods or services to any person, firm, corporation or association that is licensed or whose rates are fixed by the Authority in which such employee services or is employed.

If any Authority employee shall have a financial interest, direct or indirect having a value of ten thousand dollars or more in any activity which is subject to the jurisdiction of a regulatory agency, he or she should file with the secretary of state a written statement that he or she has such a financial interest in such activity which statement shall be open to public inspection.

### **Standards**

Authority employees should not:

1. Accept other employment that will impair his/her independence of judgment in the exercise of his/her official duties.
2. Accept employment or engage in any business or professional activity which will require him to disclose confidential information which he has gained by reason of his official position or duty.
3. Disclose confidential information acquired in the course of his/her official duties nor use such information to further his/her personal interests.
4. Use or attempt to use his/her official position to secure unwarranted privileges or exemptions for him/herself or others.

5. Engage in any transaction as representative or agent of the Authority with any business entity in which he/she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his/her duties.
6. By his/her conduct give reasonable basis for the impression that any person can improperly influence such employee or unduly enjoy his/her favor in performance of his/her official duties or that he/she is affected by the kinship, rank, position or influence of any party or person.
7. Abstain from making personal investments in enterprises that he/she has reason to believe may be directly involved in decisions to be made by the employee or that will otherwise create substantial conflict between his/her duty in the public interest and his/her private interest.
8. Pursue a course of conduct that will raise suspicion among the public that he/she is likely to be engaged in acts that are in violation of his/her trust.

### **Violations**

In addition to any penalty contained in any other provision of law any officer, member or employee who knowingly & intentionally violates any of the provisions of the Code of Ethics may be fined, suspended or removed from office or employment in the manner provide by law.

### **Livingston County Disclosure**

It is expected that Authority employees also behave according to the Livingston County Ethics and Disclosure Law.

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