How to Get/Find Your NY Training ID Number

If you know that you have a NY Training ID, but have forgotten the number, you can now access the State OFPC Training database, to find out what it is. You'll need a valid email address.

Refer to the next page as you follow these steps:

Go to the following web address. Type in:

https://lmsportal-dhses.ny.gov/acadisviewer/login.aspx

*See the next page of this packet for an example of the home page.

Click on **Retrieve Your NY ID**, lower left of the home page (circled in red).
Enter your last name and email address on the next page you're taken to.

If the system does not recognize your name and/or email address, you'll need to fill out and submit a student data form to request a Training ID.
> You can do this by clicking on **Web Forms** (**upper right of the home page, under Resources – circled in green**).
> On the page you're taken to, click on the first form offered, as shown here:

WebForm	Description
DHSES LMS Portal- New User Access Request WebForm	Please fill this webform to request a new DHSES LMS Portal account.

Fill out the form and submit.

You will be contacted via email as soon as an ID has been issued to you.

❖I'll need your Training ID number in order to register you for future fire training classes.

You can use it to access your fire training records.

Sign in

E-mail address (Username)

Password

Reset your password

Sign in

Retrieve Your NYID

If you have access to the primary email address for your person record, you may retrieve your existing NYID via email.

Welcome to the NYS Division of Homeland Security and Emergency Services (DHSES) Learning Management System.

DHSES LMS is designed to facilitate the scheduling of courses and retention of records by DHSES. This website will give you access to the current available trainings and enable authorized users to register for Courses administered by NYS DHSES.

New DHSES LMS Users

To request a new Portal account, click here DHSES LMS Portal-New User Access Request or click on the WebForms on the upper right side corner under the Resources band and select "DHSES LMS Portal-New User Access Request." (NOTE: When filling out the New User Access Request Form, the Training Academy that you will be asked to choose is the primary training office where you most often attend trainings).

The Training Academy you choose will not limit your ability to take training with any other Training Academies of DHSES. This will help the Training Academy to assign you to one of our DHSES LMS administrators.

DHSES Training Academies

- Office of Disaster Recovery (DR)
- Office of Emergency Management (OEM)
- Office of Fire Prevention and Control (OFPC)
- Office of Interoperable and Emergency Communications

Resources

(➤) Available Training

(➤) WebForms

Technical Support

For technical support, questions, or comments on this site, please contact:

via e-mail: **LMS@dhses.ny.gov**

For specific questions about the training programs, please contact the appropriate Training Academy from one of the DHSES Offices listed below:

DR: (518) 292-2293

OEM: (518) 292-2351

OFPC: (518) 474-6746

OIEC: (518) 322-4911

SPTC: (315) 768-5689