

HUMAN SERVICES COMMITTEE MEETING MINUTES
THURSDAY, JANUARY 5, 2012
1:30 p.m.

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick, G. Moore, W. Wadsworth, C. DiPasquale, I. Coyle

ABSENT: I. Davis

Mr. Yendell welcomed West Sparta Supervisor Gerad Levey to the Committee.

WORKFORCE DEVELOPMENT-KEITH MITCHELL

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL – CATHARINE GARDNER, J. PETER YENDELL, CHARLES DIPASQUALE, LORI GRAY

RESOLVED, that the following members are hereby appointed to the Livingston County Community Initiatives Council for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Initiatives Council			
Catharine Gardner	7400 Corby Rd. Honeoye Falls, N Y 14472	Public Sector	1/1/12 - 12/31/14
J. Peter Yendell	7449 College St. Lima, N Y 14485	Public Sector	1/1/12 - 12/31/14
Charles DiPasquale	103 Main St. Mt. Morris, N Y 14510	Public Sector	1/1/12 - 12/31/14
Lori Gray	30 Massachusetts St. Nunda, N Y 14517	Private Sector	1/1/12 - 12/31/13

K. Mitchell stated C. Gardner, P. Yendell and C. DiPasquale are reappointments to the CIC and he believes Lori Gray will be a good addition to the group. All positions on the CIC will be filled now. He mentioned that the Board did reduce the number of members from 15 to 9.

MOTION: Mr. Schuster moved and Mr. Merrick seconded to authorize the foregoing resolution. Carried.

Reporting with County Administrator Ian M. Coyle

1. APPOINTING THE DEPUTY WORKFORCE DEVELOPMENT SERVICES DIRECTOR/ YOUTH BUREAU DIRECTOR AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

The County Administrator stated that the Committee is aware that Keith Mitchell is retiring May/June of 2012 and we are preparing to have a transition plan in place. It is our intent to have a person on board to work with Keith a couple months prior to his retirement. A Deputy position was advertised and we received 15 applications and interviewed four individuals. The Interview Committee was unanimous in selecting Ryan Snyder to fill the position.

The County Administrator explained Ryan has a BA in Political Science from SUNY Cortland and a MPA in Local Government Management from Albany University. He has been the Workforce Development Manager in Monroe County for the past seven years and has also done some economic development work.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to appoint Ryan P. Snyder to the position of Deputy Workforce Development Services Director/Youth Bureau Director.

Mr. Schuster commented he believes Ryan Snyder will be a good candidate for this position. Mr. Moore asked

Director's Comments:

Funds Housekeeper chore - shopping assistance for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income. New provider. Will be serving Hunt, Nunda and Portage.

Comfort Keepers 1/1/12 – 3/31/13 \$11,475.00

111 Marsh Road
Suite 9
Pittsford, NY 14534

For: Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Services for the Elderly (NYS)	\$2,869	Yes x No

Director's Comments:

Funds Housekeeper chore - shopping assistance for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income. New provider.

Unlimited Care 4/1/12 – 3/31/13 \$63,000.00

1200 Jefferson Road
Suite 206
Rochester, NY 14623

For: Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Services for the Elderly (NYS)	\$15,750	Yes x No

Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income.

Unlimited Care 1/1/12 – 12/31/12 \$8,357.00

1200 Jefferson Rd.
Rochester, NY 14623
For: Respite services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title IIIIE	\$2,089	Yes x No

Funds caregiver respite services for up to 16 hours per month per client. By mandate of Federal regulations, this is a contribution only program. Participants are asked to contribute \$5.00 per hour toward the cost of the service

Sibley Nursing 4/1/12 – 3/31/13 \$40,000.00

1655 Elmwood Ave.
Suite 105
Rochester, NY 14620

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Services for the Elderly (NYS)	\$10,000	Yes x No

Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income.

Sibley Nursing 1/1/12 – 12/31/12 \$8,356.00

1655 Elmwood Ave.
Suite 105
Rochester, NY 14620

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title IIIIE	\$2,089	Yes x No

Funds caregiver respite services for up to 16 hours per month per client. By mandate of Federal regulations, this

is a contribution only program. Participants are asked to contribute \$5.00 per hour toward the cost of the service

Community Care of Western New York 4/1/12 – 3/31/13 \$12,000.00

Home Care & Hospice

1225 W. State St.

Olean, NY 14760

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Services for the Elderly (NYS)	\$3,000 local match	Yes x No

Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income.

Community Care of Western New York 1/1/12 – 12/31/12 \$8,356.00

Home Care & Hospice

1225 W. State St.

Olean, NY 14760

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title IIIIE	\$2,089	Yes x No

Funds caregiver respite services for up to 16 hours per month per client. By mandate of Federal regulations, this is a contribution only program. Participants are asked to contribute \$5.00 per hour toward the cost of the service

Home & Health Care 4/1/12 – 3/31/13 \$15,000.00

82 Main St. , 3rd fl

Hornell, NY 14843

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Services for the Elderly (NYS)	\$3,750	Yes x No

Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly.

All clients are assessed for services. EISEP is fee based from 0 to full cost share of aide service per the client's income

Home & Health Care 1/1/12 – 12/31/12 \$8,356.00

82 Main St. , 3rd fl

Hornell, NY 14843

For: Funds personal care/housekeeper chores services for Expanded In- Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title IIIIE	\$3,750	Yes x No

Funds caregiver respite services for up to 16 hours per month per client. By mandate of Federal regulations, this is a contribution only program. Participants are asked to contribute \$5.00 per hour toward the cost of the service

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

Catholic Family Center 1/1/12 - 12/31/12 \$13,756.00

87 N. Clinton, Ave.

Rochester, NY 14604

For: Funds legal services one day a week by attorney to assist residents 60 and over in the following areas; Preparing advance directives (health care proxy, living will, power of attorney), landlord- tenant disputes, simple will preparation, simple deeds, consumer fraud issues, preparing for Medicaid payment of long term care, credit problems and bankruptcy, benefit and entitlement issues.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Title IIIB	\$2,025	Yes x No
Community Service for the Elderly (NYS)		

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Home Delivered Meal Jail preparation options preliminary study report from Jessica Wilkins, Senior Nutrition Program Coordinator and Kaaren Smith, Office for the Aging Director.

K. Smith stated the Committee questioned at the last meeting whether the County Jail could prepare meals for the Senior Nutrition Program. K. Smith stated that Jessica Wilkins has done some research and distributed a handout outlining the pros and cons (on file).

J. Wilkins indicated there are two methods of food preparation that the Jail uses (1) Department of Corrections (DOC) food and (2) Cook Chill method. She reviewed the pros and cons of each. She indicated that the Food Services Director of Oneida County is willing to provide a tour as well as Washington County. She stated the other counties informed her that the DOC food seems to be too spicy for the seniors. She stated that the Senior Nutrition Program falls under the Older Americans Act and the vitamin components/nutritional values are different than what is required for an inmate population. She indicated that Washington County Jail meals cost \$3.89 per meal and we currently pay Morrison \$3.85 per meal. We currently own all the equipment to prepare and distribute the home delivered meals.

K. Smith this is a person-centered program—that driver is stopping by everyday and there is contact with that senior on a daily basis and this has been an important part of our service.

The County Administrator indicated there have been some issues with Morrison. J. Wilkins stated that Morrison has problems meeting the quality we expect and they have communication and upper management issues. J. Wilkins sent out a survey to other counties and should have that back by the next meeting.

Mr. Schuster asked when does Morrison contract expire, and J. Wilkins stated February 2013.

The Committee discussed this issue further and determined they would like to visit the counties that have their County Jails prepare the senior nutrition meals. J. Wilkins will make those arrangements.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - VILLAGE OF NUNDA, TOWN OF CONESUS, TOWN OF GROVELAND, TOWN OF LIVONIA, VILLAGE OF LIVONIA, TOWN OF SPRINGWATER, HOME AND HEALTHCARE SERVICES, JANE HOLT, STEUBEN COUNTY WEIGHTS AND MEASURES, LIFE SCIENCE LABORATORIES, NEW YORK STATE DEPARTMENT OF HEALTH, PROCAIR, INC., LIBERTY POST, KEVIN MARK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Village of Nunda	1/1/12 - 12/31/12	\$3,720.00
4 Massachusetts St. Nunda, NY 14517		

For: Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Village of Nunda	0%	Yes	No

Director's Comments: This contract is a new contract for the enforcement of the Village of Nunda Dog

Control Ordinance. (New contract)

Town of Conesus 1/1/12 - 12/31/12 \$3,720.00
6210 South Livonia Rd., Box 188
Conesus, NY 14435
For: Renewal of Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Town of Conesus	0%	Yes	No

Director's Comments: This contract is for the enforcement of the Town of Conesus Dog Control Ordinance.

Town of Groveland 1/1/12 - 12/31/12 \$3,720.00
James Merrick, Supervisor
6 Court St., Room 302
Geneseo, NY 14454
For: Renewal of Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Town of Groveland	0%	Yes	No

Director's Comments: This contract is for the enforcement of the Town of Groveland Dog Control Ordinance.

Town of Livonia 1/1/12 - 12/31/12 \$3,720.00
35 Commercial St., PO Box 43
Livonia, NY 14487
For: Renewal of Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Town of Livonia	0%	Yes	No

Director's Comments: This contract is for the enforcement of the Town of Livonia Dog Control Ordinance.

Village of Livonia 1/1/12 - 12/31/12 \$3,720.00
36 Commercial Street
Livonia, NY 14487
For: Renewal of Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Village of Livonia	0%	Yes	No

Director's Comments: This contract is for the enforcement of the Village of Livonia Dog Control Ordinance.

Town of Springwater 1/1/12 - 12/31/12 \$3,720.00
8022 South Main St.
Springwater, NY 14560
For: Renewal of Dog Control Enforcement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Town of Springwater	0%	Yes	No

Director's Comments: This contract is for the enforcement of the Town of Springwater Dog Control Ordinance.

Mrs. Donohue stated she thought the Dog Control contract price should reduce once additional municipalities joined in. J. Ellison explained over the last couple years we have added municipalities but we have not changed the hours, and now that Nunda has come on board we have found we need to increase our hours. The 20-hour a week employee will now work 25 hours per week, so that is why the contact amount did not decrease.

Home and Health Care Services, Inc. 1/1/12 - 12/31/12
\$22.89/hr
82 Main St., PO Box 250 \$34.34/hr
Holiday
Hornell, NY 14843 \$22.89 Incident Not

Found

For: Home Health Aide Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various Insurance Sources	Varies by Payer	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract will provide Home Health Aide services to patients of the Certified Home Health Agency and Hospice Programs.

Jane Holt 1/1/12 - 12/31/16 NYS

Reimbursement Rate

2370 Perry Rd.,

Mt. Morris, NY 14510

For: Special Education Early Intervention Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract is a renewal contract for the Approved Independent Provider of Special Education Services for the Early Intervention Program, which are paid at the NYS Reimbursement Rate.

Steuben County 1/1/12 - 12/31/12 \$45,000.00

Department of Weights and Measures

3 E. Pulteney Square

Bath, NY 14810

For: Weights and Measures Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County of Livingston	100%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Steuben County Department of Weights and Measures will provide device-testing services to ensure equitable transactions, package-checking services to ensure proper amount of product is provided, package labeling review to ensure proper documentation and other related Weights and Measures services. Steuben County has been meeting our expectations since they took over these services. J. Mazurowski meets with Steuben County on a monthly basis.

Life Science Laboratories 1/1/12 - 12/31/12 Not to exceed \$5,000.00

5854 Butternut Drive

East Syracuse, NY 13057

For: Water and Soil Analysis

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes <input type="checkbox"/> No

Director's Comments: Analyses monitor public water supplies, bathing beaches, and private water systems.

This contract has the option of renewal for three additional years. The local share for grant funding is 0%.

Periodically, County funding is used to pay for analysis conducted for special projects, issues or concerns.

The local share for those analyses is 36%.

New York State Department of Health 10/1/11 - 9/30/12 \$32,588.00

Bureau of Maternal and Child Health

Administration Unit

ESP, Corning Tower, Room 878

Albany, NY 12237-0657

For: Lead Poison Prevention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes <input type="checkbox"/> No

Director's Comments: This contract renewal is reduced from \$37,971 to \$32,588 for this term.

ProcAir Inc. 9/1/11 - 8/31/13 Durable Medical Equipment

Rates

2407 North Main St., Suite 4

Warsaw, NY 14569

For: Durable Medical Equipment (DME) Supplies for Certified Home Health Agency and Hospice Patients

- educational effort to encourage residents to obtain a colonoscopy, a screening for colon cancer.
6. One Adolescent Tobacco Use Prevention Act (ATUPA) sale was made; per State requirements, a public notice in the local paper will be published.
 7. The Department continues to work on the Plan of Correction for the Consolidated Survey, conducted in November. Clinical components are being addressed and the Department is working with Central Services to complete the facility deficiencies; the second plan of correction will be submitted on December 27th.
 8. Staff attended the public hearing on Marcellus Shale. Information is being gathered regarding the issues and concerns related to hydrofracking. It is anticipated that should drilling occur in Livingston County and/or surrounding counties, there will be a high impact on the Department of Health.
 9. Jim Mazurowski has been working with the County Administrator and the Department of Environmental Conservation (DEC) on the Brownfield clean up site in Lima.

Mr. DiPasquale departed.

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - BRYANT & STRATTON COLLEGE, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, CHANCES & CHANGES, COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., NYS OFFICE OF CHILDREN & FAMILY SERVICES, CHILD CARE COUNCIL, GENESEE REGION HOME CARE D/B/A HOME CARE PLUS, HEAD START PROGRAM OF LIVINGSTON COUNTY, INDUSTRIAL MEDICINE ASSOCIATES, KATE BUCKLEY, LCSW-R, ACSW, NAZARETH COLLEGE OF ROCHESTER, STACI L. HERRICK, LCSW-R, ACSW, SUE IVANCIC, LCSW-R, ACSW, SIBLEY NURSING PERSONNEL SERVICES, INC., TRI GROUP PROGRAM, UNLIMITED CARE, VARIOUS LICENSED DAY CARE CENTERS, VARIOUS LICENSED/REGISTERED DAY CARE PROVIDERS, VARIOUS EMPLOYERS, VISION INFONET INC., YVONNE DIETZ**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Department Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bryant & Stratton College 1225 Jefferson Road Rochester, New York 14623 For: Placement of Student Interns	1/1/12 - 12/31/14	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	0%	Yes X No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510 For: Temporary housing apartments in Dansville & Mt. Morris for DSS clients.	1/1/12 - 12/31/12	Per Apt. per month \$2,640.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF Grant/FFFS (Guarantee)	TANF 25%, FFFS 0%	Yes X No

Chances & Changes PO Box 326 Geneseo, NY 14454 For: Temporary Housing for homeless clients.	1/1/12 - 12/31/12	Various Rates
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF	25%	Yes X No

Director's Comments:

\$55.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$25.00 per person per day for ages 11 and under.

Council on Alcoholism & Substance Abuse of Livingston County, Inc. 1/1/12 - 12/31/12 Pre-Assessments \$40/hr.
 Millennium Drive Urine Screens \$25.50/screen
 Geneseo NY 14454 Full Evaluation if not covered by Medicaid \$160
 For: Drug & Alcohol screenings on referred individuals.

The County Administrator asked how clients are screened and D. Deane explained.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes	X	No

NYS Office of Children & Family Services 1/1/12 - 12/31/12 \$80,269.00
 52 Washington Street
 Rensselaer, New York 12144
 For: MOU for funding to pay for the costs incurred in providing inspection and registration services on behalf of OCFS of the registration and inspection of Family Day Care homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
MOU with State OCFS – DSS is pass through Agency	0%	Yes	X	No

Child Care Council 1/1/12 - 12/31/12 \$80,269.00
 595 Blossom Rd., Suite 120
 Rochester, NY 14610
 For: Provision of inspection and registration of Family Day Care Homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
MOU with State OCFS – DSS is pass through Agency	0%	Yes	X	No

Genesee Region Home Care d/b/a Home Care Plus 1/1/12 - 12/31/12 Fee set by State
 70 Metro Park
 Rochester, NY 14623
 For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal/State Medicaid	MA Cap: approx 15%	Yes	X	No

Head Start Program of Livingston County 1/1/12 - 12/31/14
 5871 Groveland Station Road
 Mt. Morris NY 14510
 For: Community Partnership

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
N/A	0%	Yes	X	No

Director's Comments:

Agreement to share certain information and facilitate referral to and enrollment in services properly provided by either of the parties as specified.

Industrial Medicine Associates 1/1/12 - 12/31/12 Per exam \$105.00
 660 White Plain Rd, Suite 630
 Tarrytown NY 10591
 For: Physical and mental impairment examinations for County Social Service claimants.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
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FFFS	0%	Yes X	No
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Director's Comments: In accordance with the policies and procedures of DSS and in compliance with New York State and federal welfare reform legislation regulations, to aid in determining employability.

Kate Buckley, LCSW-R, ACSW 1/1/12 - 12/31/12 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X	No

Nazareth College of Rochester 1/1/12 - 12/31/14
 4245 East Avenue
 Rochester, New York 14618
 For: Placement of Student Interns

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A		Yes	No

Staci L. Herrick, LCSW-R, ACSW 1/1/12 - 12/31/12 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X	No

Sue Ivancic, LCSW-R, ACSW 1/1/12 - 12/31/12 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X	No

Sibley Nursing Personnel Service, Inc. 1/1/12 - 12/31/12 Fee set by State
 3111 South Winton Road
 Rochester, New York 14623
 For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal/State Medicaid	MA Cap: approx 15%	Yes X	No

TRI Group Program 1/1/12 - 12/31/12 Fee Based per Service
 PO Box 193
 Lakeville NY 14480
 For: Counseling treatment services for children and families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Child Welfare FFFS – Foster Care - Title XX Under 200%	0 – 25%	Yes X	No

Director's Comments: Admin Expenses \$500/mo., Group Sessions \$90/wk., Parenting Session \$90/wk., Home Visits \$63.50/wk., Feedback Session \$26.25/wk. per client, Professional Counseling \$75/hr., Supervised Visits \$75/hr., Father's Group \$300/wk.

Unlimited Care 1/1/12 - 12/31/12 Fee set by State
 222 Bloomingdale Rd., Suite 402
 White Plains, NY 10605
 For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	

Federal/State Medicaid	MA Cap: approx 15%	Yes	X	No
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Various Licensed Day Care Centers 1/1/12 - 12/31/12 Market Rates
 For: Reimbursement to Day Care Centers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal Child Care Block Grant Allocation	0-5%	Yes	X	No

Various Licensed/Registered Day Care Providers 1/1/12 - 12/31/12
 For: Reimbursement to Day Care Providers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal Child Care Block Grant Allocation	0-5%	Yes	X	No

Various Employers 10/1/11 - 6/30/12 \$10,000.00
 For: Transitional Employment Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
100% Federal	0%	Yes	X	No

Vision Infonet Inc. 1/1/12 - 12/31/12 Per line \$.09
 1717 Park Street, Suite 110
 Naperville IL 60563
 For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal administration	26%	Yes	X	No

Yvonne Dietz 1/1/12 - 12/31/12 Per hour \$27.50
 53 East St.
 PO Box 265
 Nunda NY 14517
 For: Family Resolutions Coordinator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal - Title XX & IV-E, State – Foster Care block Grant	30%	Yes	X	No

Director's Comments: Ms. Dietz will provide service and supports to parents with children on the verge of Foster Care or in Foster Care. Promotes extended family involvement to reduce foster care placements. The contract includes reimbursement for mileage and a \$2500 reimbursement for insurance

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT - LIVINGSTON COUNTY VETERAN SERVICES AGENCY

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Veteran Services Agency 7 Murray Hill Drive Mt. Morris NY 14510	1/1/12 - 12/31/12	\$85,000.00

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants for benefits provided under federal, state or local legislation.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Medicaid Admin and Public Assistance Admin.	25%	Yes	X	No

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract renewals. Carried.

Pre-approved Informational Item(s) To Be Reported

- 2012 RETIREMENTS – Nine staff so far have indicated they will be retiring in 2012, three are talking

about it seriously and 11 other are eligible.

Commissioner Deane explained that she has had nine employees inform her they would be retiring ranging from January 20 through August 31 including Caseworkers, Social Welfare Examiners, Clerical and accounting personnel. She added that eleven additional employees are eligible for retirement and several are eligible through 2014. She indicated she is in the process of analyzing the impact and determining whether positions are going to be filled.

Mr. Moore asked how is this affecting the staff and the way the offices are currently set up. The Commissioner explained they are going to take one of the end offices and rearrange for one person (Welfare Examiner) and possibly the other three rooms will be used the same in the future.

The Commissioner reported that effective January 2012, DSS begins taking union dues from Day Care Providers.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (November)
- b. Employment – Entries Into in Order of Hire (Monthly) (November)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage
Superior Staff Resources	Williamsville	1	FA APP.	18	PT	8.50
Tim Horton's	Geneseo	1	FA APP.	20	PT	7.40
Mt. Morris Central School	Mt. Morris	1	FA REC.	20	PT	10.00
Logan's Inn	Dansville	1	SN APP.	35	FT	7.25
The Redemption Center	Dansville	1	FA REC.	20	PT	7.25
Highgrove Farm	Geneseo	1	SN APP.	40	FT	8.00
St. Ann's Church	Rochester	1	FA APP.	20	PT	16.00
Just In Time	Dansville	1	SN APP.	40	FT	8.75
The Village Mart	Dansville	1	FA APP.	35	FT	7.75
Wal-Mart	Henrietta	1	FA APP.	35	FT	8.20
Aldon through Remedy	Avon	1	SN REC.	40	FT	7.50
La Fiesta Brava Mexican Restaurant	Waterloo	1	SN APP.	27	PT	7.25
Gunlocke through Adecco	Wayland	1	FA APP.	40	FT	9.00
Securitas	Rochester	1	FA REC.	40	FT	7.37
McDonalds	Mt. Morris	1	FA REC.	25	PT	7.25
Adecco	Geneseo	1	FA REC.	40	FT	7.50
Conesus Automotive	Conesus	1	SN REC.	20	PT	10.00
USA Trucking	VanBuren AZ	1	FA REC.	40	FT	10.00
Jesse James Construction	Springwater	1	SN REC.	18	PT	8.00
Off the Hook	Dansville	1	FA REC.	10	PT	7.25
University Eye Specialists	Warsaw	1	FA APP.	40	FT	9.50

21

Total Number of Clients

	FT	PT	Total
SN Applicants	3	1	4
SN Recipients	1	2	3
FA Applicants	4	3	7
FA Recipients	3	4	7
Total	11	10	21

- c. Financial Assistance Program Statistics (Monthly) (November)

Temporary Assistance Cases:

Family Assistance	291
Safety Net	290
Total	581

Medicaid Cases:

Community	3782
Chronic Care	279
Foster Care	122
SSI	1198
Total	5381

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4965
Family Health Plus	1205
Total	6170

Food Stamp Cases	3035
Child Care Cases	148

2. Employees hired, resigned or retired in December:

Keerin Cooley Hired Clerk/Typist Wayland 12/19/11

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT

- a.) Projected impacts of Statewide Pricing Methodology on CNR Medicaid Revenues –The New York State Department of Health has issued impact estimates associated with the six–year phase-in of its new Medicaid reimbursement methodology. CNR impacts are outlined below.

DOH CALCULATED IMPACTS OF FINAL NURSING HOME PRICING METHODOLOGY							
(Effective January 1, 2012)							
<i>Please see list of major assumptions implicit in these estimates</i>							
Opcert #	Facility	(Year 1: 2012)	(Year 2: 2013)	(Year 3: 2014)	(Year 4: 2015)	(Year 5: 2016)	(Year 6: 2017)
2522300	LIVINGSTON COUNTY CENTER	82,105	(19,112)	(356,504)	(693,897)	(977,186)	(924,721)

Major assumptions underlying DOH nursing home pricing impact estimates: The impacts shown compare estimated annual Medicaid revenue for each phase-in year (including full implementation in year 6) to the estimated annual revenue based on the July 7, 2011 rebased Medicaid rate (i.e., without mitigation adjustment). Annual Medicaid revenue is calculated by multiplying the operating rate with add-ons and adjustments by a facility’s 2010 Medicaid days. The Part B eligible rate is multiplied by Part B eligible days (Part B eligible and Part B&D eligible). The Part B ineligible rate is multiplied by Part B ineligible days (Part B&D ineligible and Part D eligible Part B ineligible). Impacts reflect changes in operating rate only. No capital component changes are reflected. New pricing system does not change the capital reimbursement methodology. Starting direct and indirect prices are based on statewide (and peer-group) mean 2007 allowable costs; direct and indirect means are adjusted down to ensure estimated statewide spending meets target spending (i.e., 2008 spending plus \$210 million). Note that direct and indirect means vary from year to year as the gain/loss constraint percentage changes to match target spending. This may result in rates that

increase one year and decrease the next during the phase-in period. □ The non-comparable component is based on facility-specific 2007 costs and is not subject to the downward adjustments made to direct and indirect means. □ Regional and facility-specific Wage Equalization Factors are based on 2009 reported data for RNs, LPNs, Aides, Therapists and Therapy Aides (i.e., same staff positions as used in the rebasing methodology). Contract staff is not included. □ Case mix adjustment compares statewide and peer-group average base year (2007) all payer CMI to facility-specific Medicaid-only CMI for January 2011. □ CMI is calculated using 2007 RUG-III weights. □ Estimated impacts include value of per diem bariatric (\$17), dementia (\$8) and TBI (\$36) add-ons, based on January 2011 reported utilization; value of these add-ons is outside of annual pricing gain/loss limits (i.e., a home may experience a smaller reduction or a larger gain than the phase-in constraint percentage (e.g., -2% instead of -2.5%) when add-ons are factored in.

F. Bassett reviewed the handout “Nursing Home Pricing Calculations (the methodology behind DOH impact estimates) (#1 on file). F. Bassett referred to the Dementia Add-ons (#35 on the handout).

The County Administrator stated he thought there might be a possibility that this may not unfold as proposed. F. Bassett for 2012 it will probably proceed as designed, but before the true impacts are felt there may be some revision to this. F. Bassett stated Livingston County is well positioned with its cash reserves.

- b.) Office of Medicaid Inspector General (OMIG) Base Year Audit – A January exit conference has been scheduled with OMIG to review preliminary findings of the audit performed by regulatory mandate. OMIG is required to conduct the audit within six years of a facility’s base year Cost Report filing. County Administrator Ian Coyle, Kathie Angelone from Rotenberg & Co., Director of Fiscal Services Barbara Keefe, Deputy Director of LTC Woodruff and Director Bassett will represent the county at the meeting January 17, 2012. Total estimated Medicaid overpayment for the period December 3, 2005 through December 31, 2007 is \$945,476. The disallowance of various base year costs will be reviewed to ensure the appropriate allocation methodology was applied by OMIG. Forty percent of costs for the water main and water line project, access road installation and erosion control project were disallowed as they were deemed to benefit and service all occupants of the Campus. The Committee will be apprised of the agency’s progress in challenging findings.
- c.) InterGovernmental Transfer (IGT) Recoupment – Centers for Medicare and Medicaid Services (CMS) has notified New York State that it believes the State received more monies than it was eligible for under the Upper Payment Limit calculation associated with the 2011 IGT distribution. New York State disputes CMS’s assertion. If the State has to return monies to CMS it will recover approximately \$35 million statewide from recipient providers. The “Clawback” Adjustment the CNR potentially faces is approximately \$350,000. Recovery would likely be in the first six months of 2012.

2. OTHER

F. Bassett reviewed the Cash Flow Analysis (#2 on file) and reported we started 2011 with \$3,653,053 in the bank and ended the year with \$9,341,244. He indicated there have been some payments made to the County this year that have not been made as timely in the past.

F. Bassett reviewed the Medicare A Revenue for 2010 and 2011 (#3 on file), which reflects an increase in revenues by \$307,904. Part B Billable Services revenues increased by \$36,293. The Garden of Life Revenues increased by \$82,350.

F. Bassett reviewed #4 Operating Budget Variance Report and #6 Admission and Discharge History.

F. Bassett reviewed the 2012 Departmental Goals (on file). He explained that as of February 1, 2012, the CNAs would be entering resident information electronically. Mr. Schuster asked if there is any chance to be able to

make some changes to the software and F. Bassett agreed that he has met with staff to do this.

Informational Item(s) Written Only

1. Reports - Budget Variance, Occupancy, Absenteeism & Mandation, Agency Use, Report Card
2. Occupancy – December occupancy, as of 12/27 was 94.2%.
3. Outstanding Life Safety Code Correction – The New York State Department of Health has approved Director Bassett’s extension request of a Time Limited Waiver to correct the cross-corridor door deficiency. Under the extension correction is required by January 31, 2012. Contracts have been let for correction of other code matters.
4. Dual Certification Nurse Aide/Home Health Aide Training – The training class concluded on December 22 with 10 of the 13 participants achieving nurse aide certification. The Home Health Aide certification testing will take place the week of January 2, 2012. Re-testing for the three that did not pass will occur in January at their own expense. Graduates have been informed of employment opportunities in both Public Health and at the CNR.
5. Work Plan – Director Bassett has met with all CNR Department Heads to develop the CNR’s 2012 Work Plan. This plan will be distributed to the Human Services Committee in January.
6. Holiday Activities – Numerous school districts, civic, and religious groups visited residents of the CNR for caroling and entertainment throughout the month of December. Through efforts of various groups all residents received gifts. The CNR’s Combustible Decorations policy did reduce the amount of decorating done in celebration of the holidays but residents were pleased with staff efforts to make environments festive.

OTHER- COUNTY ADMINISTRATOR IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. MANDATED VS NON-MANDATED PROGRAMS - Human Services

The County Administrator stated he already presented a report to the Public Services Committee yesterday on the Mandated versus Non-mandated Programs. He distributed and reviewed a handout for the Human Services Committee (on file). He stated we are looking at the 2012 Budgeted County Cost (net) for each department.

The County Administrator distributed handouts for Department of Health, Department of Social Services, Office for the Aging, and Workforce Development programs (on file).

The County Administrator stated we have talked about the Department of Health Certified Home Health Agency (CHHA). We have a CHHA in the County, and in 2011 about a dozen counties privatized their CHHA programs. This Committee and the full Board had a discussion about our CHHA finances and we decided to continue operating the CHHA and see what the numbers look like at the end of the year. We had discussions in 2004 about the nursing home, when the Board decided to consolidate the two nursing homes into one. The biggest mandated service is Social Services and that is why we are pushing to have the State takeover Medicaid—that would give us about \$9 million dollars out of our tax levy. We saw a lot of cuts across the counties in Office for the Aging because it is a non-mandated program. We have seen some cuts in Youth programs that we have absorbed, but we try to fund Workforce Development with Federal funds. He indicated there was some discussion regarding Environmental Health. It is considered a core service and we have to provide services if we want to receive the State Aid. Counties are now looking at their Mental Health departments.

Mr. Moore stated he would not want to see the Meals on Wheels program eliminated.

The County Administrator stated that Commissioner Deane alluded to the fact that she is looking at staffing. He indicated that Genesee County has 60-75 less employees than we do. Two areas that could be discussed would be Department of Health and Mental Health.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Schuster seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried

Mr. Merrick moved and Mr. Moore seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Moore moved and Mr. Schuster seconded to adjourn the meeting at 3:53 PM. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. On December 14, 2011, numerous Veterans Service Agency representatives, college instructors and interested parties met at Genesee Community College to discuss the Veteran's Initiative at Genesee Community College. Through a round table discussion, several important points were brought up about how to better address the needs of returning veterans in regards to their Post 9/11 GI Bill benefits, how to encourage our veterans to attend local colleges to take advantage of their earned educational benefits, some of the major drawbacks and what is required by the local colleges in order to interest the veteran in that college. Numerous issues were discussed and future meetings will hopefully address them.
2. The Veterans Coalition, which originated at the Canandaigua VAMC, under the direction of Khamkay (Kai) Chitaphong, which was comprised of several veteran groups and service officers, will start up again this spring. Kai had been deployed to Iraq for over a year and now that he is home, we can resume our quest for addressing veteran needs.
3. This office has been assisting in obtaining funds, presents, etc. for local veterans and or their families while the veteran is deployed over the holiday season. I have connected with the Dansville American Legion Post to deliver presents on Saturday, December 24, 2011 for the spouse and three children of a deployed veteran.
This is what Christmas is all about!
4. Please keep all of our troops, no matter where they are stationed, in your prayers.

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. Staffing-
 - Deputy Director interviewed was conducted and the candidate shadowed in the Clinic before a formal offer was extended
 - Part time Mental Health Clinical Therapist position - 4 candidates interviewed and offer will be extended to one candidate
 - Clerical staff person remains on medical leave. We had to let the temp go who has been filling in due to improper use of County equipment.
 - All other positions are filled
2. Mental Health Therapists Laura Bligh and Jeanne Matossian completed their EMDR (Eye Movement Desensitization and Reprocessing training). They will continue to have supervision with their instructor regarding this technique, and have begun utilizing it with clients
3. The Clinic Task Force has recommended and we will implement on January 16th, changes to our scheduling and intake processes. Pamela Lamont will be responsible for all scheduling aspects, including appointments, transportation, and interpreting services. Additionally, she will backfill cancellations with an appointment waitlist. The goal is to streamline for clients, maximize visits scheduled, thereby maximizing revenue, and utilizing clinical time more efficiently. We will also offer same day open intake time periods on Monday Wednesdays and Fridays, whereby clients can call and

come in to be seen by whoever has an opening that day, either by virtue of a cancellation, no show, or no one being scheduled. the goal is to get clients in and engaged as quickly as possible once they call, in order to engage more quickly and retain them for later visits.

4. The third section of the anger Management Group will be starting the 1st week of January. Clinician Deb Murtha, and Masters Intern David Luce will be co-facilitating
5. CASALC has moved to Millennium Drive and are settling in

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

county web site. Nomination forms can be printed and completed or they can be completed on-line. The due date for nominations is February 17,2012.

3. YOUTH BUREAU FUNDING FOR 2011-12: Budget figures provided to us by the Youth Bureau Association after the Governors speech regarding YDDP and SDPP funding indicate a state wide reduction of funding of 33%. OCFS staff could not confirm this reduction. This is 8% higher than the expected 25% we were using for planning purposes. We have not received a county allocation yet and may not see that till after the budget is approved. The allocations committee has developed a plan of funding by prioritizing which programs provide the most benefit for the cost incurred. We will continue to monitor this situation closely regarding the funding situation. We have contacted the programs that we anticipate we will not be funding in 2012 so they can plan accordingly.

4. DEPUTY DIRECTOR SEARCH: Ryan Snyder will commence his duties as Deputy Director on February 6, 2012.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD, CHEMICAL DEPENDENCY SUBCOMMITTEE, AND DEVELOPMENTAL DISABILITIES SUBCOMMITTEE: BONITA STUBBLEFIELD, JAMES SZCZENIAK, ELIZABETH HALL

Name	Address	Rep./Title	Term
Livingston County Community Services Board			
Bonita Stubblefield		Attorney	1/1/12-12/31/15
James Szczeniak		Law Enforce.	1/1/12-12/31/15
Livingston County Community Services Board Chemical Dependency Subcommittee			
Bonita Stubblefield		Attorney	1/1/12-12/31/15
Livingston County Community Services Board Developmental Disabilities Subcommittee			
Elizabeth Hall		Education	1/1/12-12/31/15

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Mr. Merrick asked if there aren't several other members that need to be appointed, and G. Long responded yes and Bonita is working on filling the vacancies.

Informational Item(s) Written Only

1. STAFFING :

- Debra McKnight LMSW has accepted position of part time Mental Health Clinical Therapist. Her starting date will be in the next two weeks and she will see adult clients with Medicare insurance coverage
- Clerical staff person remains on medical leave indefinitely. This has created a significant strain on the existing clerical staff, who have been working overtime to address responsibilities. A new temp is assisting with answering phones, filing, etc.
- We have 2 Case management interns this semester; Lauren Weisberg will be working with the Child Team and Zachariah Zaffuto will be working with the Adult Team.

2. The Clinic has instituted walk in intake hours in an effort to streamline the process for consumers. Walk in hours are Monday from 1 – 4, Wednesday from 9 – 12, and Friday from 9 – 12. Clients will initially meet with a staff person to collect information as to why they wish to be seen. At that time, insurance information will be processed, and any issues related to insurance will be handled by the Medical Biller on the spot. The consumer will then be seen by the next available therapist, either due to a no show or a cancellation in the therapists schedule. This new procedure started Monday, January 23rd, and 6 individuals were seen; Wednesday the 25th brought three individuals in. We will review the whole

process at the end of three months in terms of success of the process. The goal is to engage clients from the earliest possible moment with a positive, efficient experience in order to increase retention. We will survey individuals regarding their perceptions of the experience as part of this process.

3. The Clinic has also redesigned scheduling of appointments, again in an effort to streamline the process for the consumers. Pamela Lamont is now our fulltime scheduler, which includes new appointments coming from the hospital, rescheduling cancelled or no showed appointments, and all therapist and Psychiatrist appointments after the client is seen. Additionally she will schedule whatever transportation is necessary as well as interpreter services. This process will also serve to reduce the number of phone calls that the front office is handling while they are checking in people, verifying insurances, filing, etc.
4. The Clinical Team has recommended and we will implement peer Utilization Review, to ensure regulatory compliance as well as quality of care. This will begin in February 2012. It will be a group process whereby each Clinician will randomly select 5 charts for review, discussion, and follow up. We are also inviting a Western Region OMH compliance specialist in to provide training in the areas that there are questions.
5. Livingston County Mental Health and Community Services are partnering with Genesee and Wyoming Counties to provide a forum for consumers on Thursday February 16th in Wyoming County regarding inpatient services from the consumers' perspectives. There will be small breakout groups to target specific issues. Additionally, Harvey Rosenthal of NYAPRS (New York Association of Psychiatric Rehabilitation Services) will be on hand to update on BHO's (Behavioral Health Organizations) and Health Home. Leadership from COMPEER and the Mental Health Association of Livingston County are organizing consumers to participate in the event.
6. The Mental Health Subcommittee has invited Forensic Therapist Maggie Masci to our next meeting to discuss service gaps at the Livingston County Jail now that the new jail is fully operational. The Subcommittee would like to address those needs in the ongoing effort to provide appropriate services, including discharge planning, in order to decrease recidivism.
7. The Developmental Disabilities Subcommittee will be issuing their annual survey regarding services in this community and gaps that are perceived. The data is utilized to formulate the plan for the next year. Recipients of the survey will include consumers and their families, providers, and other stakeholders in the Community.
8. The Chemical Dependency Subcommittee continues to target underage and binge drinking as the primary focus at this time. Numerous activities and strategies related to this are in operation through CASA, as well as HCTC (Healthy Communities that Care)
9. Director will chair the initial meeting of the Accessing Services for Social and Emotional Health Subcommittee of the Genesee Health Partnership CHIP process, on Monday January 30th. The committee members are: Barb Mestler (COMPEER), Elaine Chichester (Mental Health Association of Livingston County), Donna Horton (Cornell Cooperative Extension), Stuart Atkins (Youth Bureau), Margaret Harrington (Kidstart), Denise Bentley (DSS), and Chris Taylor (CASA).
10. Clinician Deb Murtha will provide her SAMSHA best practices Anger Management curriculum to the residents of Zion House, at the request of Zion House Case Manager, Maryann Thompson. All six residents will participate in the group.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF**

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - LIZ GRISWOLD, CHRISTI BOWMAN, AVON NURSING HOME, SIBLEY NURSING, COORDINATED CARE SERVICES INC. (CCSI), PHYSICAL THERAPY PROFESSIONALS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Liz Griswold 6335 Hawks Rd., Pavilion, NY 14525 For: Violence Prevention Services	1/1/12 - 12/31/12	Up to but not exceeding \$20,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes No

Director's Comments: Ms. Griswold is the Coordinator of the Second Step Violence Prevention Program in Livingston County Schools.

Christie Bowman 257 Stonefield Lane Farmington, NY 14425-7074 For: Early Intervention Services	1/1/12 - 12/30/16	Per NYS Reimbursement Rates
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various third party payers	Varies by Payer	Yes x No

Director's Comments:
This contractor is an Approved Independent Provider of Early Intervention Services for Children in the Early Intervention Program.

Avon Nursing Home Robert Rubins 215 Clinton St. Avon, NY 14414 For: Hospice Care in the Nursing Home	1/1/12 - 12/31/13	Current Daily Hospice Rate
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various third party payers	Varies by Payer	Yes x No

Director's Comments: This contract will allow the Department's Hospice Program to provide services to patients at the Avon Nursing Home.

Sibley Nursing Lynn Foggett 1655 Elmwood Ave., Suite 100 Rochester, NY 14620 For: Home Health Aide Services	1/1/12 - 12/31/12	\$16.50/hr Regular Rate \$24.75/hr Holiday Rate \$16.50/ occurrence-not home, not found rate
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various third party payers	Varies by Payer	Yes x No

Director's Comments: This contract provides for Home Health Aide Services to patients in the Certified Home Health Agency and Hospice Program.

Coordinated Care Services Inc. (CCSI) 1099 Jay St., Rochester, NY 14611 For: Facilitated Enrollment Program	1/1/12 - 12/31/12	\$39,640.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes No

Director's Comments: CCSI is the Lead Agency for the NYS Department of Health Facilitated Enrollment Program in Livingston County. The Program offers assistance to residents for facilitated enrollment services.

Andy & Dawn Mattle

\$27.50/incident

3506 Thomas Drive

for nondirect

Lakeville, NY 14480

reimbursable expenses

For: Physical Therapy Services for DOH patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various third party payers	Varies by Payer	Yes x No

Director's Comments: This renews the Department's contract for physical therapy services for patients of the Department.

MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. HYDROFRACKING/GAS DRILLING: Introducing a Board of Health Resolution

J. Ellison reported that the Board of Health passed the proposed resolution (attached) and requested that this resolution be forwarded to this Committee and the full board for adoption. She indicated this resolution does not either support or not support hydrofracking. The resolution speaks to the issue of workload and responsibilities placed on counties should hydrofracking occur, regarding of the degree of hydrofracking and particularly related to Environmental Health Services. And, this resolution suggests, if there are additional responsibilities due to the regulations that may be adopted by NYSDEC, that financial support be provided to the counties and not be another unfunded mandate.

Mr. Davis asked if there are any diseases that could result from hydrofracking. J. Ellison responded there have been a lot of studies done over the years but nothing has been determined a disease could come from this. There are some elements/chemicals in varying degrees that could cause problems. We are exposed to some of those elements in our day-to-day life anyway. She indicated that there has not been enough analysis done to say that the current hydrofracking systems don't cause, but they also don't have the documentation, that it does cause any difficulties or side effects. It is neutral at this point. She indicated when the water it brought up, it needs to be monitored. Mr. Davis reported he has scheduled a Town meeting, February 16 at 6 PM, in the Memorial Hall to get some questions answered, and the meeting is open to the public. He indicated a company that would be doing drilling, an engineer, representative from NYSDEC, and people opposed to hydrofracking would be in attendance. J. Ellison stated NYS is very highly regulated and it will depend on what regulations NYSDEC puts into place.

Mr. Yendell read the additional Whereas clauses and suggested that these be considered and thought maybe the Public Services Committee should review the additional Whereas clauses. Mr. Merrick indicted he has asked Director of Emergency Management Kevin Niedermaier to put something together to include other departments.

Mr. Merrick explained that the emergency management directors are talking about a high-pressure steam injection instead of the use of chemicals.

Mr. Moore commented that he believes it is a good idea to require permits for water wells in order for us to know where wells are located.

MOTION: Mr. Moore moved and Mr. Merrick seconded to refer this proposed resolution to the Public Services Committee to attempt to include other agencies/partners in the resolution. Carried.

2. DOG CONTROL

J. Ellison asked that this discussion be deferred until the County Administrator can be present.

3. FURTHER DISCUSSION OF MICROCHIP SCANNER

J. Ellison indicated that Dog Control Officer Roxanne Clark has done some research. She called a couple companies to get some pricing. The first company quoted a price of \$300 and indicated there would be no discount for dog shelters. Another company, Avid Brand, quoted a price of \$300 for a microchip scanner and when asked if they had a discount they said yes and offered the scanner free of charge. The scanner should be delivered by next week.

Mr. Moore questioned whether there is a maintenance agreement for this scanner. J. Ellison indicated we will probably have to have an agreement as time passes.

Mrs. Donohue asked for an update regarding the “flu” outbreak at a local facility (see #7 below). J. Ellison explained it is a nausea vomiting illness and not associated with food.

Mr. Davis asked if there was any news on the issue that is affecting students in LeRoy. J. Ellison indicated the State cannot find any environmental, bacterial or virus contamination in the school to be the cause. The school is bringing in experts to assess the situation.

Mr. Yendell stated the 12-year Lacrosse student that was hit in the chest passed away this morning.

Informational Item(s) Written Only

1. Congratulations to Mr. Yendell and the Town of Lima for passing a local law prohibiting smoking on or in property owned by the Town of Lima. You are a leader in the County, thank you for protecting the health of the public!
2. Implementation of the Department’s Strategic Plan continues with various elements being addressed. This is an exciting time for the Department and staff is very enthusiastic about where this will take us.
3. Accreditation preparation continues with determining which documentation will meet which standard. The Public Health Director from Yates County is obtaining her Masters that requires a practicum. She has requested to work with us and one of her responsibilities will be to assist us to meet some of the standards.
4. We have experienced a significant increase in the number of college students (not all from SUNY Geneseo) requesting an internship and/or work experience with the Department.
5. Vacant staff positions:
 - a. Supervising Public Health Nurse- 1.75 FTE
 - b. RN- 1 FTE
 - c. Clerk Typist- .5 FTE
 - d. RN, per diem- 2 positions
 - e. Disease Control and Preparedness Specialist- 1 FTE
6. The CHHA and Hospice services remained high through 2011. Final data is not yet available; however referrals and visits were consistently higher in the last quarter. For CHHA, (best estimate at this time) the revenues exceeded the estimated amount in the budget and County cost was less than budgeted. The most accurate data will be available in the Cost Report, which will be completed in May.
7. As of the date of this writing (January 26, 2012), the Department is investigating a potential outbreak at a local facility. It is unknown at this time what this may be related to; however 22 people are ill with nausea, vomiting, and diarrhea.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION- DEPARTMENT OF VETERANS AFFAIRS**
RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Department of Veterans Affairs	3/1/12 - 2/28/13	Negotiated Per Diem Rate
VA Western New York Healthcare System 3495 Bailey Avenue Buffalo, New York 14215		

For: Adult Day Health Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
	N/A	Yes	No

Director’s Comments:

Contract to provide adult day health care services to VA Beneficiaries in the CNR’s Garden of Life program. The current per diem rates are \$122.00 per registrant day, excluding transportation. There were 0 VA registrant days in 2011.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT –

- a. Occupancy – The CNR’s 2011 occupancy averaged 96.77%. Budgeted 2012 occupancy is 97.5%. Occupancy for January, through 1/26, was 93.2%. Projections have been drafted to identify financial impacts of annualized occupancy at thresholds of 96.5% and 94.50%. (projections are attached, labeled as Revenue Analysis of Projected Occupancy Rates). The Director placed full-page ads, with the County Administrator’s approval, in the four shoppers the week ending 1/27 (Ad attached). Letters re-introducing CNR services were issued to Livingston County physicians the week of 1/30. Rochester Region nursing home occupancy for November 2011 was 91.53% as reported by District 9, the for-profit provider association. Despite the recent occupancy contraction experienced by the CNR, the Department of Health has issued 2016 Residential Health Care Facility (RHCF) Bed Need Projections indicating Livingston County will have an unmet bed need of 121 beds (attached).

F. Bassett stated the issue of occupancy is most compelling. Back in October we were at 98.33% and in November it dropped to 94.7% then December 94.3% and now we ended January at 92.86%. He stated the CNR has never seen an occupancy rate like this since the facility opened in 2006. F. Bassett indicated he has contacted area hospitals and has spoken to or will be meeting with the Discharge Planners of those hospitals throughout the month of March to talk about the services and care we provide. F. Bassett reviewed a handout outlining 2010-2011 Alternate Care, created marketing advertisements and sent letters to area physicians (on file). He explained he believes there is a perception that the CNR is always full and people cannot get in. He stated he needs to get out in the community and dispel the perception that we are always full. He explained that Noyes has only one orthopedic surgeon now and consequently, we are not getting the referrals to the Rehab unit. He explained that an email is sent everyday to the Discharge Planners so they are aware we have beds. He indicated he has put in a call to Amy Pollard, Noyes CEO, to inquire what Noyes is doing to recruit and establish stable orthopedic surgeries so that we can get back to normalcy with referrals. He stated we continue to look at other patient types that we might be able to serve and gain some patient days. He will continue to work with the Medical Director.

F. Bassett stated he asked the Fiscal Director to put together some projections, however, when he asked her to put this together for January, he didn’t anticipate the occupancy rate at 92.86%. He reviewed the handout reflecting that our budget reflects a 97.5% and if we end up at 96.5% that will bring us \$238,700 less than budgeted revenue.

- b. Office of Medicaid Inspector General (OMIG) Base Year Audit – The Director of LTC, Director of Fiscal Services, Kathie Angelone, Rotenberg & Co., and Terry Cotton, Audit Advisor met with OMIG representatives on 1/17. The meeting was very constructive and several areas of the audit findings were identified for potential beneficial revision. The draft audit report will be released by OMIG on 1/30/12. The County will have thirty days to respond to the draft before a final report is published.
- c. Proposed Litigation and Rate Appeals Settlement – Livingston County has 35 outstanding appeals on file with the New York State Department of Health (NYSDOH) for the period 1974 – 2005. The value of these appeals is unknown given their scope and methodology of the rate periods involved. NYSDOH has proposed a universal litigation and appeals settlement that would absolve NYS of liability for outstanding appeals. Specifically, the state carries a potential liability of \$100 million or more on its books for the settlement of nursing home Medicaid rate litigation and rate appeals. In exchange for withdrawal of all pending litigation and outstanding operating rate and methodology-related capital component appeals (i.e., for rate periods prior to 1/1/12), the state would make \$100 million available in new funding and temporarily shift another \$100 million from facilities “gaining” on pricing to those that are incurring losses for the first two years of transition. These steps would ensure that: (1) no facility incurs a loss from statewide pricing in the first two years of transition; and (2) the facilities that would benefit from pricing would have their gains accelerated in the first three years of transition. (Impact Settlement Appeals Settlement attached)

Informational Item(s) Written Only

- 1. Bid for CNR Interior Modifications Mechanical Project– Three bids were received and opened on January 12 for a base bid with eight alternates. Only one bidder submitted a complete bid response. In light of information developed in de-scoping the bid responses, the scope will be revised and a new bid issued as Domestic Hot Water Boiler Vent Replacement. The revised approach retains the current boiler and is anticipated to achieve cost savings and retain the depreciation value.
- 2. Life Safety Code Correction – The deficiency issued by NYSDOH requiring dual egress door replacements outside the A005 Elevator Mechanical Room and outside the B005 Maintenance Office was corrected January 31. The Director has issued an Allegation of Compliance to DOH.
- 3. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card (Distribution of these reports will resume in March).

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - SANTO BENTIVEGNA PH.D., MARIA BENZONI, PAUL CARPENTER PH.D., CATHOLIC FAMILY CENTER, CHANCES & CHANGES (2), DAVID CORON M.D., TRACY LARSON, PSY.D., & VARIOUS LIVINGSTON CO. FOSTER PARENTS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Santo Bentivegna, Ph.D 780 Blossom Rd Rochester NY 14610	1/1/12 - 12/31/12	Per hour \$100.00

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No
Maria Benzoni	1/1/12 - 12/31/12	Per hour \$75.00		
PO Box 31 Geneseo NY 14454 For: Social Work services to children and families.				

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No
Paul Carpenter, Ph.D.	1/1/12 - 12/31/12	Per hour \$105.00		
116 Main St. Mt. Morris NY 14510 For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.				

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No
Catholic Family Center	1/1/12 - 12/31/12	Various Rates		
87 North Clinton Avenue Rochester, NY 14604 For: Guardianship Services				

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
AP/DV Title XX	30%	Yes	X	No
<u>Director's Comments:</u> Provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr				
Chances & Changes	1/1/12 - 12/31/12	\$50,400.00		
PO Box 326 Geneseo NY 14454 For: Non-Residential Domestic Violence Services				

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal Administration	26%	Yes	X	No

Director's Comments: DSS is mandated by OCFS to provide these services. We choose to contract for these services. They include Hot line services, Court Advocate, Program Assistance, Case Manager, Community/School Education, and Advertising/Outreach.

Chances & Changes 1/1/12 - 12/31/12 Per day \$102.92

PO Box 326
Geneseo NY 11454
For: Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
TANF – Title XX under 200%	25%	Yes	X	No

Director's Comments: DSS is mandated by OCFS to provide these services. This contract is not to exceed \$100,000.

David Coron, M.D. 1/1/12 - 12/31/12 Hourly \$105.00

6137 County Road 41
Farmington NY 14425
For: Complete psychological evaluations of referred individuals.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No

Director's Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

Tracy Larson, Psy.D. 1/1/12 - 12/31/12 Per hour \$100.00

165 Union St., #222

Newark NY 14513

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	No

Various Livingston Co. Foster Parents 1/1/12 - 12/31/12 Various Rates
 For: Boarding Home Agreement for the provision of regular foster care services and emergency placement.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal & State Foster Care Block Grant	25%	Yes	No

Director's Comments: Rates based on eligibility of child and qualifications of foster parents.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. REQUEST TO CREATE AND FILL A CASE MANAGEMENT AIDE POSITION AND DELETE A CASEWORKER POSITION AND REFER THE MATTER TO WAYS AND MEANS

Commissioner Deane indicated she spoke about this matter at the last Human Services meeting and indicated she would like to create a Case Management Aide position for the Housing team and delete a Caseworker position.

MOTION: Mr. Moore moved and Mr. Levey seconded to authorize the creation of a Case Management Aide position and delete a Caseworker position and refer this matter to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (December)
- b. Employment – Entries Into in Order of Hire (Monthly) (December)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Aaron Manor	Fairport	1	SN APP.	40	FT	11.65	Certified Nursing Assistant
Wilson Farms	Nunda	1	FA APP.	20	PT	7.35	Cashier
Coldwater Pub	Rochester	1	SN APP.	20	PT	5.00 & tips	Bartender
Morrison Dining	Mt. Morris	1	FA APP.	28	PT	7.75	Pantry Assistant
Westgate Skilled Nursing Facility	Rochester	1	SN APP.	40	FT	17.35	LPN
Coast Professionals	Geneseo	1	FA APP.	40	FT	17.00	Collector
Gunlocke through Adecco	Wayland	1	FA APP.	40	FT	9.00	Production Worker
Forbes through Remedy	Dansville	1	FA APP.	40	FT	7.25	Production Worker
Thelma Wright	Livonia	1	SN REC.	4	PT	15.00	Cleaner
Alicia Moodie	Livonia	1	SN REC.	2	PT	10.00	Child Care Provider
Leaning Tower	Dansville	1	SN REC.	13	PT	7.25	Dishwasher
Forbes through Adecco	Dansville	1	FA REC.	40	FT	8.00	Production Worker
Dunkin' donuts	Geneseo	1	FA REC.	14	PT	7.50	Cashier
Conesus Lake Nursing Home	Livonia	1	FA REC.	12	PT	10.00	Certified Nursing Assistant
Burger King	Geneseo	1	SN REC.	12	PT	7.25	Crew Member
Tops Markets	Dansville	1	FA REC.	15	PT	7.25	Cashier
Van Hynings Service Station	Dansville	1	SN REC.	25	PT	7.75	Service Attendant

	FT	PT	Total
SN Applicants	2	1	3
SN Recipients	0	5	5
FA Applicants	3	2	5
FA Recipients	1	3	4
Total	6	11	17

c. Financial Assistance Program Statistics (Monthly) (December)

Temporary Assistance Cases:

Family Assistance	293
Safety Net	292
Total	585

Medicaid Cases:

Community	3771
Chronic Care	280
Foster Care	123
SSI	1184
Total	5358

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5009
Family Health Plus	1201
Total	6210

Food Stamp Cases

3092

Child Care Cases

145

d. Foster Care Services (Quarterly) (December)

MONT H	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	73	0	2	71	6	31	12	49
FEB	71	3	1	73	6	31	12	49
MAR	73	0	6	67	6	31	10	47
APR	67	3	0	70	6	34	11	51
MAY	70	0	2	68	6	29	11	46
JUN	68	1	6	63	4	29	10	43
JULY	63	0	2	61	2	31	8	41
AUG	61	1	1	61	5	28	7	40
SEPT	61	0	9	52	3	28	7	38
OCT	52	0	0	52	3	28	7	38
NOV	52	3	3	52	1	27	7	35
DEC	52	2	3	51	0	26	8	34

AVG.	64	1	3	62	4	29	9	43
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As of December 31, 2011 we have 47 Certified Foster Homes.

e. Child Protective Services (Quarterly) (December)

1. **NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:**

(Includes secondary reports and cases transferred from other Counties)

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a) January	77	81	93	79	89	70
February	50	64	57	74	66	58
March	77	73	78	100	89	102
April	63	60	80	82	88	70
May	91	86	70	89	100	104
June	73	74	87	77	84	81
July	76	75	52	71	85	58
August	62	63	69	82	70	71
September	77	71	77	75	61	86
October	68	78	82	79	85	80
November	65	74	87	88	51	59
December	77	61	74	71	67	67

b) To Date

Total Reports						906
Avg./Month						76

c) For Previous Years

Total Reports	856	860	906	967	935
Avg./Month	71	72	76	81	78

2. **REMOVALS -- December 2011**

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Children)	2	2	10	1

2. Employees hired, resigned or retired in January:

Carol Woodruff	Retired	Caseworker	Hemlock	1/20/12
Susan Langley	Hired	Sr. Account Clerk	Mt. Morris	1/30/12
Kathleen Carr	Retired	Caseworker	Avon	1/30/12

3. Interns now in residence at Social Services:

- Marcie Meyer is working towards a Masters of Social Work degree through the Greater Rochester Collaborative - a program offered jointly by Nazareth College and SUNY Brockport. She has been working in our Preventive unit for 16-20 hours per week since September, and will continue

to do so through May 2012. She currently maintains a small caseload and is offering supportive services to a Parenting Group for mothers with children in Foster Care or receiving Preventive services.

- Sarah Roberts is a senior SUNY Geneseo is a History major with Adolescent Education Certification. She has been assigned to our Foster Care unit for 2 days per week January - May 2012. One of her assignments is to research strategies used by other counties to successfully transition Foster Care youth from residential to community based care.
- Dave Yargeau a senior SUNY Geneseo student studying Political Science and Philosophy, will be working with our Adult Services unit for 11 hours per week. He will be assisting Adult Protective clients with things such as budgeting, shopping and locating housing.
- Kathleen Odell is a GCC student in the Human Services degree program. She will be with us for 104 hours during the Spring 2012 semester. Assigned to the Employment Unit, she is assisting individuals that have recently been determined employable helping them to secure employment.

OTHER- COUNTY ADMINISTRATOR IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Ext Assoc of Liv County	1/1/12 - 12/31/12	\$426,158.00

158 Main Street

Mt. Morris, NY 14510

For: Support & Maintenance to conduct extended educational programs.

Dated at Geneseo, New York

February 8, 2012

Human Services Committee

MOTION: Mr. Davis moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF THE MEALS ON WHEELS PROGRAM

Mr. Yendell stated it was determined that it was not really cost effective to have the jail prepare the meals for the senior nutrition program.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 2:38 p.m. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. On January 18, 2012, the VA produced a FACT SHEET describing Disability Benefits Questionnaires (DBQs) and Primary Care Providers (PCPs). This fact sheet encourages that VA PCPs, per VHA Directive 2008-071, (dated October 29, 2008) to complete the DBQs for veterans they are treating and for conditions that are already diagnosed and documented. A DBQ completed by a PCP is considered medical evidence to support the claim. This medical documentation is very important.

2. This office has seen a steady increase in the number of claimants for Aid & Attendance. These are individuals who do not need Skilled Nursing Care but need some form of supervision and are still independent. The spouse of a veteran can receive up to \$1,154.00 per month and a veteran up to \$1,644.00 per month. A&A keeps the claimant out of Skilled Nursing Homes and off Medicaid. The main problem is that the VA takes up to one year or more to adjudicate these claims. The client could be deceased by then!
3. I will be attending The American Legion's Mid-Winter Conference January 27, 28, 29, 2012, in Albany, NY. I will be attending numerous meetings dealing with my duties as a Service Officer and other positions I hold.

OFFICE FOR THE AGING- KAAREN SMITH

Informational Item(s) Written Only

1. Martin Luther King , Jr. Day of Service was held at SUNY Geneseo on Monday, January 16, 2012 from 10:am until 3 pm. This is a successful intergenerational event for area senior citizens and college students. 120 attended a remarkable program that featured Dr. Willam Cook, Distinguished Teaching Professor who spoke on *Martin Luther King, Jr. @ Age 83* and Lulu Westbrook Griffin, a participant in the civil rights movement whose *topic was Freedom is not Free*. Morning workshops were offered to all attendees as follows: *Leave the World Better Than you Found It, *Community Mapping: Understanding community demographics and resources, *Volunteerims, Engagement and Service, *Servant Leadership: The Giving Tree Model and * Toys over Time. Lunch was donated by SUNY Geneseo to all senior citizens and the afternoon was devoted to the following service projects to benefit home bound seniors: making greeting cards, making draft dodgers, assembling emergency information kits, and packing nutritious, shelf stable dry soup mixes. This is the second year the Office for the Aging has worked with Dr. Tom Matthews and the college community on this worthwhile project.

OFA Director Kaaren Smith received the Martin Luther King Day Drum Majors for Service Award. She was nominated by SUNY Geneseo Faculty. Kaaren Smith, director of the Livingston County Office of the Aging, and Joyce Wechsler, a retired SUNY Geneseo faculty member, received the awards during the college's MLK Day of Leadership and Service Jan. 16. The awards were initiated by the White House and the Corporation for National and Community Service and were inspired by King's historic speech on the drum major instinct.

- 2.) Kaaren Smith assisted SUNY Geneseo in the Americorps/VISTA application. If successful, a volunteer coordinator will be recruited to implement a student Daily Hello Program. Students will be trained to call home bound seniors using cell phones and check on their safety. The Office for the Aging has developed Daily Hello Training and will provide technical assistance and referrals. Much college and student interest has been generated around this project.
- 3.) The OFA client data base has been expanded to include an Emergency Disaster Module. Frail and disabled elderly are entered into this data base. In case of emergency, clients can be identified throughout the county by many filters (zip code, name, address,etc.). The Office for the Aging has now made this important emergency planning tool available to Keving Neidermaier, Director of Emergency Management Services and Karen Dewer, Coordinator of Emergency Medical Services. The data base is a web based tool available from PeerPlace (Roc., NY) and can be accessed from any location that has internet connection capability.
- 4.) Program Summary Report 4/1/2011 – 12/31/2011 All Programs (Unduplicated count)
 - Total Number of different individuals served = 1,365
 - Age Distribution
 - 60+ = 701
 - 75+ = 452
 - 85+ = 212
 - Services Received:

Congregate meals : 204
Home Delivered Meals: 312
Ears Lifeline = 672
Expanded In Home Services to the Elderly (aides) = 110
Legal Services: 178
Information and Assistance (general information): 620
Transportation to Nutrition Sites: 130
Transportation to non emergency medical appointments: 45
Caregiver Services: 60
Health Insurance Counseling: 306

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 6, 2012
1:30 p.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick, G. Moore, I. Coyle

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis, W. Wadsworth

WORKFORCE DEVELOPMENT-KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: LEGAL AID SOCIETY OF ROCHESTER, NY, INC., THE CENTER FOR DISPUTE SETTLEMENT, HILLSIDE CHILDREN'S CENTER, INC. TRI GROUP PROGRAM, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Center for Dispute Settlement, Inc. 16 East Main St. Suite 800 Rochester, N Y 14614	1/1/12 - 12/31/12	Not to exceed \$6,200.00

For: The provision of mediation services for youth and families in Livingston County

Hillside Children's Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614	1/1/12 - 12/31/12	Not to exceed \$10,700.00
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For: Operation and Coordination of the Livingston County Community Service Programs, we plan to have more specific breakdown of funding at the meeting.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	0%	Yes

Hillside Children's Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614	1/1/12 - 12/31/12	Not to exceed \$20,276.00
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For: Operation and Coordination of the Livingston County Youth Court Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OCFS, Livingston County, \$11,276.00	0%	Yes
Private Matching Funds \$10,157.00	0%	Yes
Livingston County \$ 9,000.00	100%	Yes

Legal Aid Society of Rochester, NY, Inc. One West Main St. Suite 800 Rochester, N Y 14614	1/1/12-12/31/12	Not to exceed \$40,500.00
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For: The provision of Youth Advocacy services for Livingston County Youth

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF (\$11,228.00)	0%	Yes
OCFS (\$24,272.00)	0%	Yes
Match for OCFS YDDP (\$9,500.00)	0%	Yes
Local Funding (\$5,000.00)	100%	Yes

Director's Comments: This program was funded at a level that provided two Advocates. In 2011 the number of Advocates has been reduced to one. We have put together several funding sources to maintain a valuable service to county youth.

TRI Group Program Corp.	1/1/12-12/31/12	Not to exceed \$35,000.00
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<u>SEMINAR LEADER</u>		<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Fair</u>	<u>Poor</u>
7	Was the presenter knowledgeable of the subject matter?	95%	5%			
		140	7			
8	How effective was the presentation of the material?	83%	17%			
		122	25			
9	How well did the presenter achieve group participation?	73%	24%	3%		
		107	36	4		

<u>PROGRAM OVERALL</u>		<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Fair</u>	<u>Poor</u>
10	How well did the program address your particular needs?	53%	44%	3%		
		78	64	5		
11	How would you rate the program overall?	78%	22%			
		114	33			

12	Which 3 topics did you find MOST useful for you?	Interviews	Resumes	Cover Letters	Networking	
		40%	58%	23%	29%	
		178	256	101	128	
		Applications	Coping	References	Skills	
		10%	7%	6%	19%	
		46	32	25	82	
		Internet	Temping	Job Fairs	Everything	
		8%	4%	1%	4%	
		34	19	6	18	

13	Which 3 topics did you find LEAST useful for you?	Interviews	Resumes	Cover Letters	Networking	
		2%	0%	2%	2%	
		8	2	10	9	
		Applications	Coping	References	Skills	
		5%	32%	4%	2%	
		21	142	16	7	
		Interviewing	Temping	Job Fairs	Nothing	
		6%	25%	29%	20%	
		28	109	129	90	

OFFICE FOR THE AGING- KAAREN SMITH

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: LIVINGSTON HEALTH CARE SYSTEMS, INC., SUSAN SCHELL, RD**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Health Care Systems, Inc. 111 Clara Barton St.	4/1/12 - 3/31/13	\$96,050.00

Dansville, NY

For: Personal Emergency Response Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Community Services for the Elderly (NYS)	n/a	Yes x No
Expanded In-Home Services for the Elderly (NYS)		

Director's Comments:

Participant income is used to provide the local match for this contract. The total amount and type of funding for the contract is: NYS Community Services for the Elderly: \$18,745

NYS EISEP \$22,000

Contributions used as local match \$55,305

Total Contract \$96,050

Susan Schell, RD

4/1/12 – 3/31/13

\$24,960.00

Warsaw, New York

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIIC2 (Fed)	\$708.00	Yes x No
Title IIID (Fed)	\$2,427.00	
Congregate Services Initiative (NYS)	\$3,198.00	
Title IIIC1 (Fed)	\$96.00	
Supplemental Nutrition Assistance Program (NYS)	\$0.00	

Director's Comments:

Funds required dietetic and consultation and support services for the Senior Nutrition Program (Congregate and Home Delivered Meals)

K. Smith explained that the above contracts are both renewals. Livingston Health Care Systems Inc, is for the EARS lifeline units and the contract with Susan Schell is for dietetic, consultation and support services for the Senior Nutrition Program.

Motion: Mr. Merrick moved and Mr. Schuster seconded to approve the foregoing contracts. Carried.

K. Smith further reported the department received a vista worker from the College. They will have the worker for three years and they will be trained as the daily hello callers. They will also be trained to do victim assistance.

Informational Item(s) Written Only

Program Summary Report All Programs 01-01-2012 – 02-27-2012

Total number of Individuals Served = 576

Age 60 – 74 = 509

Age 75 – 84 = 331

Age 84+ = 173

Unpecified = 48

Under 60 = 19 (caregivers)

Gender

Male = 176

Female = 345

Unspecified = 55'

Poverty Level

100% = 100

150% = 241

Low Income Minority = 4

Frail/Disabled = 344

Lives Alone = 273

Race Ethnicity

- Unspecified = 155
- American Indian = 2
- Black, Not Hispanic = 4
- Hispanic or Latino = 12
- White = 403

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: COUNTY OF STEUBEN, LIVINGSTON AREA TRANSPORTATION AUTHORITY SERVICES, INC. (LATS) & HILLSIDE CHILDREN'S CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Department Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Steuben 3 East Pulteney Square Bath NY 14810	1/1/12 - 12/31/12	\$16,875.00

For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal for IVE – State Foster Care Block Grant	25-50%	Yes	X	No

Director's Comments: Guarantee 1 bed for 75 days @ \$225/day.

Livingston Area Transportation Authority Services, Inc (LATS) 4390 Gypsy Lane Mt. Morris, NY 14510 For: Transportation Services	4/1/12 - 3/31/13	Medical Shuttle \$3,258/mo. for Tues/Th. Medical Shuttle \$1,511.20/mo. for Wed. Senior Nutrition \$1.27/per day - one way trip Adult Day Health Care \$14.10/one way, \$28.20/round trip
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal/State Medicaid	MA Cap: approx 15%	Yes	X	No

Director's Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, and the Medical Shuttle.

Hillside Children's Center 1183 Monroe Ave Rochester NY 14620 For: Work experience/Community Services for youth.	1/1/12 - 12/31/12	\$127,600.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare – Title XX Under 200%	25%	Yes	X	No

Director's Comments: These youth are adjudicated a Person in Need of Supervision or a Juvenile Delinquent.

D. Deane reported that these are renewal contracts. She stated that the amount stayed the same as last year with Steuben County. She further explained that the contract with Livingston Area Transportation Authority also is the same as last year with an exception that they may add a third day for the medical shuttle on Wednesday. The current shuttle runs on Tuesday and Thursday.

Motion: Mrs. Donohue moved and Mr. Moore seconded to approve the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (January)

b. Employment – Entries Into in Order of Hire (Monthly) (January)

Gunlocke through Adecco	Wayland	1	FA APP.	40	FT	9.00
Dansville Public School Bus Garage	Dansville	1	FA APP.	15	PT	17.45
Logan's Inn	Dansville	1	FA APP.	28	PT	7.25
Livingston County CNR	Mt. Morris	1	FA REC.	40	FT	12.08
Wel Companies	De Pere, WI (HQ)	1	SN REC.	40	FT	19.00
East to West Construction	Henrietta	1	SN APP.	20	PT	8.00
Gunlocke through Adecco	Wayland	1	SN APP.	40	FT	9.00
Dollar General	Lima	1	FA APP.	12	PT	7.25
Van Hynings Service Station	Dansville	1	FA APP.	24	PT	9.00
ARC	Mt. Morris	1	FA REC.	24	PT	8.75
Burger King	Geneseo	1	SN APP.	20	PT	7.25
Burger King	Geneseo	1	FA APP.	18	PT	7.25
Livingston County CNR	Mt. Morris	1	FA REC.	35	FT	12.08
Van Hynings Service Station (subsidized)	Dansville	1	SN REC.	10	PT	7.75
Travel Port of America	Dansville	1	FA REC.	32	FT	9.00
Nunda Vision (subsidized)	Nunda	1	FA REC.	36	FT	9.00
Tops	Avon	1	FA REC.	16	PT	7.25
						10.00
Self-Employed Sub-Contractor	Mt. Morris	1	SN APP.	40	FT	(avg)
Great Clip	Penfield	1	FA REC.	24	PT	7.75
Genesee Valley Ford	Avon	1	FA REC.	38	FT	9.00
TSS Foam Industries Corp.	Caledonia	1	FA REC.	12	PT	9.65

21

Total Number of Clients

	<u>FT</u>	<u>PT</u>	<u>Total</u>
SN Applicants	2	2	4
SN Recipients	1	1	2
FA Applicants	1	5	6
FA Recipients	5	4	9
Total	9	12	21

c. Financial Assistance Program Statistics (Monthly) (January)

Temporary Assistance Cases:

Family Assistance	298
Safety Net	295
Total	593

Medicaid Cases:

Community	3796
Chronic Care	272
Foster Care	124
SSI	1184
Total	5376

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care

5057

Food Stamp Cases	3131
Child Care Cases	144

2. Employees hired, resigned or retired in February:
- | | | | | |
|----------------|---------|--------------------------|-----------|---------|
| Aleta Hamilton | Retired | Social Welfare Exam. | Leicester | 2/24/12 |
| Patty Muscato | Retired | Senior Typist | Hemlock | 2/24/12 |
| Robert Wright | Retired | Sr. Social Welfare Exam. | Dansville | 2/24/12 |

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT HEALTH: PRALID

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Pralid	1/1/12-12/31/12	\$19/hr.
Kay Smith		\$25/hr holiday
2 Townline Circle		\$19/visit; not home/not found
Rochester, NY 14623		
For: Home Health Aide services		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Various 3 rd Party Payers	Varies by payer	Yes No

Director's Comments:

This contract allows for Home Health Aide services for patients in the Hospice and Certified Home Health Agency programs.

J. Ellison stated that this is a contract renewal which is for home health aide services for patients in the hospice and Certified Home Health Agency programs.

Motion: Mrs. Donohue moved and Mr. Levey seconded to approve the foregoing contract. Carried.

2. PROCLAIMING THE WEEK OF APRIL 2-8, 2012 AS PUBLIC HEALTH WEEK

WHEREAS, we as Americans enjoy better health, live in healthier conditions, know more about how to take care of our health, and live longer than any time in the past; and

WHEREAS, public health at the local, state, and national levels use systematic, population-based approaches to:

- Prevent epidemics and spread of disease
- Protect against environmental hazards
- Prevent injuries
- Promote and encourage healthy behaviors
- Respond to disasters and assist communities in recovery
- Assure the quality and accessibility of health services; and

WHEREAS, the Livingston County Department of Health has made great progress in eliminating vaccine preventable diseases, reducing exposure to lead, promoting the use of seat belts and bike helmets, reducing smoking, promoting healthier life styles, reducing obesity, and promoting quality care through its home care agency and hospice programs, clinics, and health promotion activities, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 2-8, 2012 as Public Health Week.

J. Ellison stated that this is an annual request and they try to have it fall on the same week as the Taste of Livingston, which will be held on April 3, 2012.

Motion: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DOG CONTROL

EXECUTIVE SESSION

Mr. Moore moved and Mr. Levey seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Moore moved and Mr. Schuster seconded to move out of Executive Session. Carried.

No action taken.

Informational Item(s) Written Only

1. WIC dollars for 2011 totaled \$1,047,227.90; these are checks for WIC approved foods given to families to redeem at local stores. Eligibility requirements for WIC are: children from birth to the age of five, pregnant or lactating women, and income. Of this total amount, approximately 65%, \$680,698.14, is for Livingston County residents.
2. Staffing: Due to the increase in referrals and cases for CHHA and Hospice, staff has been realigned. The RN shared between Hospice and Prevent has been moved to Hospice, leaving a full time vacancy in Prevent. One RN in Hospice is being shared with the Certified Home Health Agency (CHHA). Two per diem RNs (each working every other weekend) and one full time RN have been hired for CHHA. It will take approximately 2-4 months orientation before they will be independent. A per diem RN has increased her hours for Prevent. We have one Environmental Health Technician working 8 hours per week in Prevent to assist with Communicable Disease and Preparedness. In addition to the 2 FTE vacancies in Prevent, two additional vacancies include 1 FTE Supervising Public Health Nurse and 1 3/5 FTE Supervising Public Health Nurse. Everyone is working up to his or her full capacity. A request to create a .5FTE RN position for CHHA has been submitted.
3. Work on Accreditation and the Department's Strategic Plan continues. The void most often uncovered has been the lack of documented policies or lapse in updating policies. The Policy Committee has been very active; these written policies and implementation will create an improved working environment with enhanced organization, guidance, and direction.
4. Renovations for Building 2 continue with painting and moving staff. Environmental Health Staff are moved to the third floor and the third floor north wing has been completed. The second floor east wing will be next with financial support for the painting coming out of the Reproductive Health Budget.
5. The Public Health Director met with the Livonia Town Board to discuss Smoke Free Areas (public parking and parks).
6. The Department completed its investigation of a norovirus outbreak in a facility. The final report isn't completed; a SUNY Geneseo student who is interning with the Department is putting the information into graphs.
7. The Department has investigated 5 cases of pertussis in the County. Appropriate school personnel, parents, physicians, and contacts of the cases were provided information to contain the spread of pertussis. None of the cases appear to be connected.
8. Referrals for CHHA and Hospice continue to be at the same level as previous months.
9. The new Board of Directors for the Genesee Valley Health Partnership has had two meetings; members remain enthusiastic and committed to the Partnership and implementing the CHIP (Community Health Improvement Plan).

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: TRANSWORLD SYSTEMS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Transworld Systems, Inc. 5760 Commons Park Drive East Syracuse, New York 13057 For: Collection Services	4/1/12-3/31/14	\$1,225.00/100 accounts

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operating Budget	N/A	Yes X No

Director's Comments:

Transworld Systems is used by the Center for recovery of delinquent accounts through written demands in the form of collection letters. The letters are issued as a series for accounts assigned by the Center. We have 24 months to refer up to 100 accounts for such purposes.

F. Bassett stated that this is a new contract with Transworld Systems, Inc., for recovery of delinquent accounts through written demands in the form of collection letters

Motion: Mr. Schuster moved and Mr. Davis seconded to approve the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. OCCUPANCY – Average Length of Stay (ALOS) has seen precipitous decline in the last three years. As can be seen in the table below, ALOS has declined 38 days between 2009 and 2011. Despite a growing admission volume, declines in length of stay are still resulting in lost patient days. Efforts to address recent census decline will be discussed with the committee.

Average Length of Stay (ALOS) For Discharges	2009	2010	2011
	261 Days	237 Days	223 Days
# of Discharges	430	457	498
# of Admissions	426	449	494
# of Patient Days	95,693	95,463	93,951
Average Occupancy	98.56%	98.32%	96.77%

F. Bassett explained what has been happening in terms of the average length of stay at the Center for Nursing and Rehabilitation. He stated that admission volumes have risen each year consistent with increasing discharge volumes. He explained the above table, which shows the average length of stay declines experienced from 2009 to 2011 and explained that the decreasing lengths of stay are resulting in lost patient days. He explained that the County's population is stable and even though the aging demographics show increasing aged there will be a point when admission volumes are maxed out simply on the basis of the available population pool. He shared other factors influencing admissions is the practice of "observation" status used by hospitals which may reduce the number of inpatient days below the 3-day qualifier for Medicare eligibility and co-pay requirements that third party enrolled Medicare insurance plans place on beneficiaries. If someone is not using traditional Medicare coverage they are going through Excellus, GHI or others on the list of contractors that we serve. Depending on the third party insurer the patient may start paying a co-pay on day ten when others may have to pay on day one which is driving the patient to discharge earlier to avoid the expense. He further explained that he will continue to closely monitor the numbers and any contributing factors.

Informational Item(s) Written Only

1. Reports - Budget Variance – December 2011, Census – January 2012, Absenteeism & Mandation - January 2012, Agency Use- January 2012, Report Card
2. Therapy Services – The Rehabilitative Services Department will expand services to 10 hours per day Monday through Friday and 4 hours on Saturdays effective March 1, 2012. This change is a result of evolving customer needs and a desire to provide services later in the day to serve new admissions and residents that may have missed a morning therapy session due to illness/fatigue or off-site appointment. CSEA was engaged through the Labor Management process to facilitate review of scheduling options with its affected members. Expansion of Saturday services will be dictated by future need.
3. Dietary Services –Morrison Senior Dining (MSD) is correcting food service and sanitation concerns identified by unannounced management audit and meal service observations. The Director and Deputy Director met with Dietary management staff on February 28 to review and reinforce adherence to performance expectations.
4. Electronic Medical Record- The Director continues to work with the IT Department and Reliable Health Systems (RHS) to resolve software issues related to the electronic documentation module for CNA's. Significant revision has been made by RHS to improve end user speed and software navigability.
5. Purchase Order Integration – The CNR anticipates being fully integrated with the County purchase Order system by the end of Q2. The IT department has successfully established the necessary interface for the respective chart of accounts. Current activities include establishing parameters for blanket PO's, etc. before a firm launch date is assigned.
6. QIS Process – Centers for Medicare and Medicaid Services (CMS) has implementing the Quality Indicator Survey (QIS) process. QIS is a computer assisted long-term care survey process used by selected State Survey Agencies and CMS to determine if Medicare and Medicaid certified nursing homes meet the Federal participation requirements. The Center entered its survey window on February 26 and anticipated its annual survey within six months. In 2011 the survey occurred in May. Staff training in the new process is ongoing.
7. Limited Review CON – The NYS Department of Health has established guidelines for cost thresholds triggering departmental review through a Certificate of Need (CON). The Director of LTC and Director of Fiscal Services are reviewing the various projects recently started to determine the necessity of filing Limited Review CON applications to preserve reimbursement. No action is required by the board for the filing of a Limited Review CON.
8. Office of Medicaid Inspector General Base Year Audit – The Director continues to work with Rotenberg & Co. and staff to provide a response to OMIG's draft findings. An extension will be sought to provide the County response by March 23.
9. Refunding of Bonds – Fiscal Advisors has identified an opportunity for the Center to save approximately \$70,725/year by refunding the current bonds and doing a new issue at a lower interest rate. The Director and County Administrator have discussed this opportunity and it will be pursued. There is a review process that DOH will undergo before they will permit the refinancing. The next principal and interest payment is due in May.
10. Off-Duty Staff Communication, Emergency & Staffing – The County and CSEA have negotiated an Off-Duty Staff Communication Policy for use in the event of a facility emergency requiring the notification of all staff or communicating the staffing needs of a given department. The procedure, for those staff that opt to participate, substitutes a text message for direct telephone contact. Similar to emergency communication procedures in most school districts, a text message may be broadcast to either all or a select group of staff based upon the communication need. For staffing matters, staff participation will create significant efficiency for the person coordination the filling of a vacancy. Additionally, all staff of a given title and bargaining unit (FT, PT/PD) will receive the message at the same time creating equal opportunity for volunteerism.

F. Bassett stated that they received a suggestion to serve meals in a restaurant style, soup or salad first, the entrée and then dessert, instead of all at once, and it is working out well.

MENTAL HEALTH- BARBARA GOODNESS

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF DEPARTMENT OF MENTAL HEALTH: ARBOR DEVELOPMENT, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, COMPEER, INC., DEPAUL COMMUNITY SERVICES, INC., HILLSIDE CHILDREN’S CENTER, LAKEVIEW MENTAL HEALTH SERVICES, INC., ARC OF LIVINGSTON/WYOMING COUNTY, THE MENTAL HEALTH ASSOCIATION, PEACE FAMILY SUPPORT GROUP, INC., COUNCIL ON ALCOHOL AND SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., GOODWILL OF THE FINGER LAKES, VISION INFONET INC., SCOTT M. HOLBROOK RN, MS, NPP, PLLC., ISAAC G. KOILPILLAI PLLC., REHMANI PSYCHIATRY LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arbor Development	1/1/12-12/31/12	\$63,549.00

P O Box 31
Bath, New York 14810

Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin. Funds 2 “Crisis/Respite” apartments in Livingston County to cope with impending psychiatric decompensation (respite) or avoid homelessness without support.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Catholic Charities of Livingston County	1/1/12-12/31/12	\$39,987.00
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34 East State Street
Mt. Morris, New York 14510

Provide Youth Mentoring services for children with Mental or Emotional Illness, Community of Care (case management for pregnant and parenting teens), Hispanic Outreach (interpreter service).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Compeer	1/1/12-12/31/12	\$50,095.00
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259 Monroe Avenue
Rochester, New York 14607

Provides one to one contact between community volunteers and people with chronic mental illness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

DePaul	1/1/12-12/31/12	\$14,828.00
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1931 Buffalo Road
Rochester, New York 14624

For a Supported Integrated Employment program as they are now compliant with the NYISERS.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Hillside Children’s Center	1/1/12-12/31/12	\$147,271.00
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1183 Monroe Avenue
Rochester, New York 14620

Family Support Program for families with children with Serious Emotional Disturbance. Self Help Support with a Respite component. Livingston County is the lead county for the GLOW Region.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	

NYS OMH	0	Yes x	No
Hillside Children's Center			
1183 Monroe Avenue Rochester, New York 14620		1/1/12-12/31/12	customized
Customized rates for various services provided by Hillside. The rates are as follows: Care Coordinator \$66.36 per hour, Skill Builder \$41.38 per hour, Trauma Focused Cognitive Behavioral Therapy \$87.92 per hour, Adoption/Family Finding Chronicle \$550 per taping, Family Advocate \$41.38 per hour, Aggression Replacement Training \$4,009.72 per group, Social Skills Group \$4,029.72 per group, Overnight Respite in Therapeutic Foster Care Home \$120.62 per night.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Hillside Children's Center			
1183 Monroe Avenue Rochester, New York 14620		1/1/11-12/31/11	customized
Customized rates for various services provided by Hillside. The rates are as follows: Care Coordinator and Clinician (Master's Degree) \$64.43 per hour, Care Coordinator (Bachelor's Degree) \$61.57 per hour, Skillbuilder \$39.04 per hour, Aggression Replacement Training \$3,789.76 per group, Social Skills Group \$3,809.76, Overnight Respite in Therapeutic Foster Care Home \$119.05 per night.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Lakeview Mental Health Services			
600 West Washington Street Geneva, New York 14456		1/1/12-12/31/12	\$24,494.00
Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
ARC of Livingston/Wyoming County			
18 Main Street Mt. Morris, New York 14510		1/1/12-12/31/12	\$27,416.00
Vocational Services Sheltered Workshop Services for Mentally Ill, Integrated Supported Employment for Mentally Ill.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Mental Health Association			
320 North Goodman Street Rochester, New York 14607		1/1/12-12/31/12	\$41,280.00
Program aimed at disseminating information to the public in the form of presentations, written literature, and general questions from the public re: mental illnesses and treatment, rehabilitation and prevention services available in the community.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
PEACE Family Support Group, Inc.			
5039 West Lake Road Geneseo, New York 14454		1/1/12-12/31/12	\$20,825.00
Provides family support programming for families of Seriously and Persistently Mentally Ill children. This is a weekly support group with respite for families.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Council of Alcoholism and Substance Abuse Of Livingston County			
		1/1/12-12/31/12	\$382,866.00

4612 Millennium Drive
Geneseo, New York 14454

For substance abuse treatment and prevention. This contract includes Healthy Communities that Care programming.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OASAS	\$73,400	Yes x	No

Goodwill of the Finger Lakes 1/1/12-12/31/12 \$15,415.00
422 South Clinton
Rochester, New York 14620
For Crisis phone service

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Vision Infonet Inc. 1/1/12-12/31/12 \$.09 per 65 character line
1717 Park Street, Suite #110
Naperville, IL 60563
Transcription of clinician and psychiatrist dictations.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Scott M. Holbrook RN, MS, NPP, PLLC. 1/1/12-12/31/12 \$77.00 per hour
7340 Adams Road
Hemlock, New York 14466
To provide nurse practitioner services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

Isaac G. Koilpillai, General Psychiatry, PLLC 1/1/12-12/31/12 \$162.00 per hour
hour

650 Quaker Meeting House Road
Honeoye Falls, New York 14472
To provide psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

Isaac G. Koilpillai, General Psychiatry, PLLC 1/1/11-12/31/11 \$159.00 per hour
650 Quaker Meeting House Road
Honeoye Falls, New York 14472
To provide psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

Rehmani Psychiatry LLC 1/1/12-12/31/12 \$162.00 per hour
18 Silco Hill
Pittsford, New York 14534
To provide psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

B. Goodness stated that two of the contracts are from 2011 and the rest are annual contracts. The two contracts from 2011 are Hillside Children's Center customized services, which we use for skill building for case management, this should have gone through committee last year but didn't. The other contract from 2011 is with

Isaac G. Koilpillai, which was mistakenly put through in 2011 under Western New York Psych Med, and it should have been put under as Isaac G. Koilpillai, General Psychiatry. She further explained that all the contract amounts stayed the same as last year, with the exception of Scott Holbrook who went from \$75 per hour to \$77 per hour, Isaac G. Koilpillai went from \$159 per hour to \$162 per hour and Rehmani Psychiatry LLC., went from \$159 per hour to \$162 per hour.

Motion: Mr. Moore moved and Mrs. Donohue seconded to approve the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Staffing: Director will be leaving at close of business on Friday March 16th
Clerical staff person remains on extended medical leave
Mental Health Services Coordinator Laura Canne is interviewing candidates to temporarily fill Case
Manager Jessica Spike's position while she is on maternity leave
Part time Mental Health Clinical therapist started on Tuesday, February 7th; she will be seeing Medicare Clients
2. Director met with Annie Chwiecko of Senator Gallivan's office on February 28th regarding services and what Assistance the Senator's office could offer.
3. Western Region OMH Compliance Specialist met with staff on February 28th for an afternoon of training, at the staff's request.
4. Director chaired the first meeting of the CHIP Subcommittee Social and Emotional Health. In attendance were Denise Bentley, Donna Horton, Chris Taylor, Elaine Chichester, Margaret Herrington, and Barb Mestler. Our next meeting will be Monday March 12th.

OTHER

Action Item(s) To Be Reported

1. APPOINTING LIVINGSTON COUNTY CORONER- JOSEPH CALUORIE

County Administrator Ian Coyle stated that Joseph Caluorie failed to take his oath of office in a timely fashion but he has every intention of serving as County Coroner.

Motion: Mr. Schuster moved and Mr. Moore seconded to appoint Joseph Caluorie to the position of Livingston County Coroner. Carried.

2. PROCLAIMING MARCH 2012 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY, NY

WHEREAS, developmental disabilities affect more than 7 million Americans and their families; and
WHEREAS, public awareness and education can enhance a community's understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 900 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation's leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim March 2012 as Developmental Disabilities Awareness Month in Livingston County, NY, and urges the citizens of Livingston County to give full support to efforts towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

Dated at Geneseo, New York

Motion: Mr. Moore moved and Mr. Merrick seconded to approve the foregoing resolution. Carried.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Schuster seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Moore moved and Mr. Schuster seconded to move out of Executive Session. Carried.
No action taken.

ADJOURNMENT

Motion: Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 3:10 p.m. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. On February 17, 2012, this Service Officer was informed by the Department of Veterans Affairs, Buffalo VAMC, that the Warsaw Community Based Outpatient Clinic (CBOC) would be closing effective March 2, 2012. They did not renew their contract with Wyoming County Community Hospital, which was due for renewal the first part of February, and on February 16, 2012, wrote a letter and mailed same to affected veterans (over a holiday weekend) informing those veterans of the pending closure. Numerous veterans from Livingston County utilize this facility due to it's close proximity to Livingston County. Myself, as well as the Wyoming County Veterans Service Agency and representatives from several veterans organizations, met with Assemblywoman Kathy Hochul to discuss the situation. Senators Schumer and Gillibrand were also contacted as well as Senator Gallivan and Assemblyman Burling. The VA states "duplication of services" as the main reason for closing this CBOC, which addresses the needs of approximately 800 veterans. A shuttle service will be established to transport the veterans from Warsaw to Batavia and other facilities.
2. Another meeting of the Veteran's Initiative at G.C.C. was held in early February. We discussed what we have accomplished to date and what still has to be accomplished. This Service Officer will provide Federal Benefit Manuals to the college to distribute to those veterans enrolled. An information sheet was created to inform the veterans at the college who their Service Officers were and the contact person for the NYSDOL.
3. I am very proud to inform the Board that my oldest grandson, Corey Hollister, a junior at Perry High School, won Super Sectionals in wrestling at 106 lbs and went to Albany to wrestle in the state finals. He placed fifth (5th) in the state!

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 3, 2012
1:30 p.m.

PRESENT: P. Yendell, B. Donohue, G. Levey, J. Merrick, G. Moore, I. Coyle

ABSENT: M. Schuster

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

VETERAN SERVICES- FRANK HOLLISTER

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION ON THE AMERICAN LEGION DEPARTMENT OF NEW YORK LEGISLATIVE PROGRAM

F. Hollister stated that he went to a meeting where they spoke with our State Representatives in hopes to get them to introduced two potential bills and hopefully get them pushed through the system. He passed out information (on file) that was discussed at the meeting. He further explained some of the items that were discussed including; military service credit, free hunting, fishing and trapping licenses for active duty service members, Veteran cemeteries, and reimbursement for military funerals.

Mr. Moore asked about the meeting with the Warsaw hospital he had. F. Hollister responded that he contacted all of the State Representatives and they are going to provide funding so blood work can be done there. He further explained that they were in violation because the female veterans need/require per VA standards, a bathroom immediately adjoining the exam room, not across the hall.

Informational Item(s) Written Only

1. In my Monthly Agenda/Report for February 2012, I informed the Board of the pending closure of the Warsaw CBOC on March 2, 2012. Numerous veteran organizations and local leaders met with representatives from the Buffalo VAMC to learn reasons why the CBOC had been targeted. The three main reason why it was closed were: (1) the VA wanted/needed at least 3,500 square feet of space to adequately address the needs of those veterans utilizing the Warsaw CBOC. This was never discussed with the hospital and the VA was informed that space WAS available to meet their needs; (2) more veterans should be enrolled in that particular CBOC in order to justify its existence. 798 veterans from Wyoming, Livingston and Allegany counties used this CBOC and at no time was anyone told more veterans were needed, even though outreach programs were requested to enroll more veterans; (3) and the final reason is that female veterans need/require per VA standards, a bathroom immediately adjoining the exam room, not across the hall. This writer visited both the Batavia VAMC and the Buffalo VAMC's Womens' Clinics, and neither have a restroom/bathroom immediately adjoining an exam room. They are in violation of their own rules/regulations and I made them aware of it!
2. Numerous veteran organizations were in receipt of a \$50.00 stipend from the National Guard Honor Guard Program for supporting Honor Guard Teams who performed at military funerals when requested. These payments were from federal dollars, and with the federal budget cuts, this program has ceased to exist.
3. VIETNAM VETERANS RECOGNITION DAY, 50TH ANNIVERSARY COMMEMORATION is being sponsored by the VA Western New York Healthcare System and Vietnam Veterans of America on FRIDAY, MARCH 30, 2012. It will be held at the Buffalo VA Medical Center, 3495 Bailey Avenue, Buffalo, NY 14215, in Freedom Hall from 9:00 a.m. to 10:30 a.m. and at the Batavia VA Medical Center, 222 Richmond Avenue, Batavia, NY 14020, Building #1 Entrance from 2:00 p.m. to 3:30 p.m. All veterans and their families are encouraged to attend.
4. I did attend American Legion, Department of New York Hill Day from March 11 to March 13, 2012. I met with all of the state representatives from this area to include: Senator Patrick Gallivan, Senator

Catherine Young, Assemblyman Daniel Burling and Assemblyman Sean Hanna. Numerous veteran issues were discussed.

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE - CATHOLIC CHARITIES OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Catholic Charities of Livingston County 1/1/12 - 12/31/12 \$27,000.00

34 East State Street
Mt. Morris NY 14510

For: Intensive Case Services for Noncompliant Families

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS	0%	Yes	X	No

Catholic Charities of Livingston County 1/1/12 - 12/31/12 \$53,000.00

34 East State Street
Mt. Morris NY 14510

For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS	0%	Yes	X	No

Mr. Davis entered.

D. Deane stated that these two contracts are for the calendar year 2012; the only reason that she waited to present them to the committee was because she changed them a bit to get a better focus on the services they are providing.

MOTION: Mrs. Donohue Moved and Mr. Moore Seconded to approve the foregoing contracts. Carried

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING - LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT & LIVINGSTON COUNTY HEALTH DEPARTMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Contractor **Livingston County Office of Workforce Development** **Term** 1/1/12 - 12/31/12 **Amount** \$88,000.00

6 Court St., Rm. 105
Geneseo NY 14454

For: Training and Employment services for recipients of Temporary Assistance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS	0%	Yes	X	No

Livingston County Health Department 5/1/12 - 12/31/13 Not to exceed \$65,000.00

2 Murray Hill Dr.
Mt. Morris NY 14510

For: RN Case Manager to review and coordinate medical issues for Foster Care children

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Medicaid Admin.	0%	Yes	X	No

D. Deane stated that the first contract with Workforce Development is for Helen Terry to offer training and employment services for recipients of Temporary Assistance within the Social Services department. She further reported that the second contract with the Department of Health is to have a part-time RN to help with foster care children's medication and records

MOTION: Mr. Merrick Moved and Mr. Davis Seconded to approve the foregoing contracts. Carried

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (February)
- b. Employment – Entries Into in Order of Hire (Monthly) (February)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Burger King	Geneseo	1	SN REC.	15	PT	7.25	Crew Member
Livingston Automotive	Livonia	1	SN APP.	6	PT	12.00	General Laborer
Wal-Mart	Geneseo	1	FA REC.	32	FT	8.80	Stocker
Dial America	Rochester	1	FA APP.	25	PT	8.00	Sales Associate
A+ Gas Station	Caledonia	1	FA APP.	25	PT	7.75	Cashier
Leaning Tower	Mt. Morris	1	SN APP.	15	PT	7.25	Dishwasher
Morgan Estates	Geneseo	1	FA APP.	40	FT	8.00	Resident Care Aide
Cinnamon's	Dansville	1	FA APP.	40	FT	7.25	Kitchen Prep
Livingston County CNR	Mt. Morris	1	FA APP.	24	PT	22.70	LPN
Travel Port of America	Dansville	1	SN APP.	35	FT	10.00	Cook
Conesus Lake Nursing Home	Livonia	1	FA APP.	40	FT	9.50	Certified Nursing Assistant
Remedy Staffing	Avon	1	FA REC.	40	FT	8.00	Production Worker
Kraft General Foods	Avon	1	FA APP.	40	FT	7.75	Production Worker
Kraft General Foods	Avon	1	FA APP.	40	FT	9.00	Production Worker
Morrison Dining	Mt. Morris	1	SN REC.	35	FT	7.75	Food Service Associate
Aerotek	Rochester	1	SN REC.	40	FT	8.60	Production Worker
Livingston Wyoming ARC	Mt. Morris	1	SN REC.	8	PT	7.25	Sorter
Unisys	Henrietta	1	SN REC.	20	PT	12.07	Tech. Support Representative
Wendy's	Geneseo	1	FA REC.	12	PT	7.25	Crew Member
Travel Port of America	Dansville	1	FA REC.	35	FT	10.00	Cook

20

Total Number of Clients

	FT	PT	Total
SN Applicants	1	2	3
SN Recipients	2	3	5
FA Applicants	5	3	8
FA Recipients	3	1	4
Total	11	9	20

c. Financial Assistance Program Statistics (Monthly) (February)

Temporary Assistance Cases:

Family Assistance	306
Safety Net	291
Total	597

Medicaid Cases:

Community	3792
Chronic Care	267
Foster Care	122
SSI	1194
Total	<u>5375</u>

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5178
Family Health Plus	1244
Total	<u>6422</u>

Food Stamp Cases	3109
Child Care Cases	140

- Employees hired, resigned or retired in March:
Ashley LaPoma Removed Clerk/Typist Avon 3/20/12
- The Morale Activities Committee (MAC) at DSS held a St Patrick's Day Charity Event/dress down day. We collected \$281.00 for the Geneseo Parish Outreach Center.

DEPARTMENT OF HEALTH- JOAN ELLISON

J. Ellison reported that they received information that Livingston County was rated the 5th healthiest County in New York. She further explained what factors go into the ranking and stated that she is very proud of all the work that has been done in our community.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NYS OFFICE OF HOMELAND SECURITY & EMERGENCY SERVICES, DR. KAYE MORGAN, DVM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Homeland Security & Emergency Services	8/10/09 - 9/30/12	\$27,778.00

1220 Washington Ave.,
State Office Campus
Bldg. 7A, Suite 610
Albany, NY 12242
For: Grant Extension

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Office of Homeland Security	0	Yes	No

Director's Comments:

This policy extends the current Preparedness Grant for an additional year.

Dr. Kaye Morgan, DVM	8/10/11 - 8/9/12	\$400.00
York Animal Hospital 2275 Main St.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health Grant	0	Yes	No

Director's Comments:

This MOU is for veterinarian services to prepare and assist in the event of an animal impact from the potential use of agents of terrorism.

J. Ellison stated that the first contract is a renewal with the Office of Homeland Security, it is a grant extension. The second is a renewal contract with Dr. Kaye Morgan for veterinarian support and consultation if we have any type of animal threat that would have an impact on humans.

MOTION: Mr. Moore Moved and Mr. Levey Seconded to authorize the forgoing contracts. Carried

2. PROCLAIMING THE WEEK OF MAY 6- 12, 2012 AS NURSES WEEK

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff, and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, MSNs, and Nurse Administrators for their leadership and contributions to the health care of Livingston County residents, and

WHEREAS, the nurses in “our neighborhoods” are employed in a variety of areas where their expertise in community resources, skilled nursing, and specialized services are utilized, and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Home Care, Hospice, Immunization Clinics, Livingston County Jail, Mental Health, Office for the Aging, Prevent Team, Strong Memorial Hospital, WIC Program, and the Reproductive Health Center, are the “neighborhoods” where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors recognizes the contributions of the Livingston County’s nursing staff, and does hereby proclaim the week of May 6- 12, 2012, as Nurses Week.

MOTION: Mrs. Donohue Moved and Mr. Levey Seconded to authorize the foregoing resolution. Carried

Pre-approved Informational Item(s) To Be Reported

1. DOG CONTROL-

J. Ellison stated that there was a question that was raised on calling dog control and whether dog control should respond to a complaint or if the Sheriffs department should respond. She stated that Article 6 of the Ag and Market law states that if there is a complaint about possible mistreatment or anything that has to do with health and safety of the animal, law enforcement must be the first to respond. We are not designated as Peace officers.

I. Coyle stated that he had a call from the Humane Society of Livingston County in regards to the Peace officer, and stated that we may see a proposal coming from them to have someone with a Peace officer status.

J. Ellison further reported that she has looked at the policies that are in dog control. The policies are directly out of the Ag and Markets rules and regulations. This does not help with the day to day functions of the department. Some of the policies have been developed because of situations we have faced. A list was made of all the policies; some are complete some need revision and some are not in place. What we don’t have, that we need, is a policy manual and a great deal of close supervision and guidance needs to be provided in order to move forward.

2. BAN OF SYNTHETIC MARIJUANA

J. Ellison reported that as seen in the paper pertaining to the big issue of synthetic marijuana. Last year the state health commissioner placed a ban on the sale of bath salts; it is not something you bathe in, it is a drug. The

problem with the ban is it is a civil issue, not criminal. The manufactures of these bath salts took it off the shelf and put other chemicals in the drug, which were not cited in the law for banning, and the drug is back on the shelf. The commissioner issued another ban last week saying that because of deaths, seizures, calls to 911, renal failure, bad hallucinations and other reactions that there is again a ban on the sale of it. The ban went into effect on Thursday, March 26, 2012. The next day staff went out to facilities and searched for these products, and they were removed from the shelves. Her staff also spoke with the employees in the store and provided them a copy of the law. They found the drug in four stores, three of which were owned by the same person. She stated that they will be investigating in the future to make sure the products are not back on the store shelves.

Mr. Moore asked how Rushville dental was doing? J. Ellison responded that they hired another dentist and things seem to be going well.

Informational Item(s) Written Only

1. One project to reduce the cost in the CHHA focused on restructuring the home health aides and how they were scheduled for visits. The restructuring included assignments to specific geographic areas, realigning the patient visits, accurate documentation of activities, and focusing on the home health aides being a part of the change process. The comparisons are for the first six (6) months and the second six (6) months of 2011. As a result:
 - a. Office time decreased from 1591.99 to 432.21 hours (72.85% decrease)
 - b. Travel time decreased from 811.09 to 433.42 hours (46.5% decrease)
 - c. Miles were reduced from 46,724 to 28,419 (39.18% decrease; at .555 cents/mile it was a \$10,159 savings!)
2. Clarification on a discussion from the last meeting re: Dog Control policies. When a call is received that entails any inkling that there may be abuse or neglect of an animal, law enforcement is contacted immediately. Dog Control Officers are not Peace Officers, and the law (Article 26, Ag and Markets) clearly states that Law Enforcement must investigate. Oftentimes, law enforcement requests that Dog Control accompany them to the site.
3. A Boil Water notice was issued for the Village of Dansville and lifted when clean samples were reported.
4. Congratulations and Kudos to Mr. Gott and Mayor Lathan. The Village and Town of Livonia have passed local laws prohibiting smoking on designated municipal properties. They join Mayor Hatheway and Supervisors Yendell and Wadsworth. Thank you for protecting the health of the public!
5. All Centers have been diligently preparing documentation for Accreditation. A great deal of time and effort has been put into the process. The Accreditation process has resulted in significant changes in the Department with an implemented Strategic Plan, Performance Management Plan, a Quality Improvement process and written policies that reflect current processes.
6. Vacant positions are: RN (per diems, .5 FTE, 2 SPHNs) and the Disease Control and Preparedness Specialist.
7. The national county health rankings report, provided through the University of Wisconsin and Robert Woods Johnson Foundation, will be available on April 3rd. The New York State County ranking will be available for the meeting on the 3rd. You might recall that in 2010 Livingston County ranked the 4th healthiest County in NYS and ranked 8th healthiest in 2011.
8. Reminder that April 3rd is the Taste of Livingston County. If you haven't already purchased your tickets, they can be reserved at the door. Please call 243-7290 or call Joan at 243-7270.

OFFICE FOR THE AGING- KAAREN SMITH

Action Item(s) To Be Reported

1. **REQUESTING TO CREATE AND FILL ONE SENIOR TYPIST POSITION FOR THE SENIOR NUTRITION PROGRAM AND REFERRING THE REQUEST TO THE WAYS AND MEANS COMMITTEE**

K. Smith stated that she would like this position created to promote a current clerk typist because the job

responsibilities have grown significantly. She further explained that the money is in the budget, and currently they do not want to delete the clerk typist position until they move into their new office space and evaluate the traffic coming through the door.

MOTION: Mr. Moore Moved and Mrs. Donohue Seconded to authorize the creation of a senior typist position for the senior nutrition program and refer the matter to the Ways and Means Committee. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION ON THE SENIOR NUTRITION PROGRAM AWARENESS MONTH ACTIVITIES. Kaaren Smith and Jessica Wilkins: Presentation on the Senior Nutrition Program Awareness Month activities developed by Jessica Wilkins, Senior Nutrition Program Coordinator to be scheduled for roll out in May. This initiative will focus on the success of Senior Nutrition Program (congregate and home delivered meal services) since it's implementation in Livingston County in 1977 .. The goal of this activity is to increase awareness of the important impact this service has had nationally, as the Older Americans' Act celebration of 40 years of senior nutrition services.

J. Wilkins reported that the senior nutrition program has grown and we are looking at ways to meet needs, demand and also ways to supplement for funding. We need to take a two prong approach, creating awareness and also advocating at the same time. The Older Americans Act is up for renewal this year and a big focus on the senior nutrition program needs and making the Legislators aware of the program and what it does. Locally the senior nutrition program has served 1.6 million meals through the end of December. Because of the Older American's Act awareness for Meals on Wheels of America has begun. She further explained that she started to look in what could be done locally, after speaking with families, seniors and caregivers not a lot of people knew about the program and what it does. She explained that she is having presentations at local senior clubs, and also encouraging people to tell there stories of how the program has helped them. She also encouraged the Supervisors to do a ride along with the meals on wheels program to see the people the program serves.

J. Wilkins further explained ways to generate awareness and funding including memorial contributions. She spoke with local funeral directors and learned that many families do not know where to send memorial contributions. If these directors are familiar with the program and have information on hand they can supply it to the family if needed. Educating primary caregivers on the program is also important; many loved ones call the physicians first asking how they can keep their loved ones at home. Another area to receive funding is with food stamp benefits. The USDA controls the food stamp benefit and it is something that can be used in lieu of cash payment for home delivered meals, which requires a machining to process the benefit. The thought process behind it is if you can get a senior to use their food stamp benefit to contribute to the cost of the home delivered meal, it frees up their cash flow to pay other expenses such as their electric, heat, water etc and it would not require any additional staff. She stated that she had the County Attorney review the application and she will submit that and hopefully get approval to start that process and hopefully generate more income. The Livingston County News is also going to be doing an article highlighting what the County has done to support the program and what the senior nutrition program is all about.

2. UPDATE ON THE STATUS AND ACTION PLAN FOR LIVINGSTON HELP FOR SENIORS EMS SCREENING AND OPTIONS COUNSELING ASSISTANCE PROGRAM. Joan Ellison and Kaaren Smith

K. Smith stated that Genesee Valley Health Partnership was a recipient of a grant from the Center of Medicare and Medicaid services, because of that we were able to build an important program that has had a great outcome. The program was funded with money from the NY Connects Initiative; the contract ran from 10/1/10 to the end of March, 2012 for \$77,233, for services that they did deliver. We now know that contract was spent by mid January and work continued until the end of March.

J. Ellison added that Genesee Valley Health Partnership had a significant management change in the fall, they moved out of the executive director model and moved into operating without having funding for administration.

The President did not elect to renew his term so I, as the Vice President, automatically became President. The partnership is in debt, the funding has not been coming through for grants that have been applied for. We cannot speak to why the Office for the Aging funding was already spent by mid January. There was not supervision to monitor how the money was being spent. We support this program; it is a very good program. We just do not have the money to pay for January, February and March. We would like to propose to have a new contract from January to September 30, 2012 which is when the Office for the Aging will receive new funding and also want to contract with the individual that powers the website. The case managers will come under Kaaren Smith's responsibility so there is supervision.

I. Coyle suggested that they meet and present the information for consideration at the next meeting.

Informational Item(s) Written Only

1. Elderly Pharmaceutical Insurance Program (EPIC) public information session on changes in this state program was presented at the EOC Training Center in Mt. Morris on March 13, 2012.
2. Almost Home public education program will be presented on 4/18/12 from 10 am - 12 pm and again on 4/25/12 from 5 – 7 pm at the EOC Training Center The workshop is address the obligations, choices and emotions that make caregiving a challenge. Participants will learn about strategies to cope with caregiving, the importance of person-centered care, and available community resources. Clips for the award winning film, “ Almost Home”, will stimulate discussion and increase awareness about the culture of change movement in nursing homes. Facilitators are Cindy Stitz, Director of Community Education, Lifespan of Greater Rochester and Rose Marie Fagan, Co Founder of the Pioneer Network and national nursing home culture change movement. Kaaren Smith will be presenting services available through Livingston County Office for the Aging.

3. Program Services Summary Report 4/1/2011 – 3/26/2012

*Total number of different individuals serviced = 1966

*Income Level:

100 – 149% of poverty = 293 (\$11,110 for household of one; \$15,130 for household of two)
 150% of poverty = 584 (\$16,755 for household of one; \$22,692 for household of two)

*Low income minority = 6

*Frail / disabled = 633

*Live alone = 521

*Race/Ethnicity

American Indian = 2

Black/ not Hispanic = 5

Hawaii/Pacific Islander = 1

Hispanic or Latino = 16

White 752

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION- GENESEE-LIVINGSTON-STEUBEN-WYOMING BOCES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee-Livingston-Steuben-Wyoming BOCES 80 Munson Street LeRoy, New York 14482 For: Clinical Experience for Certified Nursing Assistant Program	7/1/12 – 6/30/15	N/A

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A		Yes	No

Director's Comments:

Long standing program relationship that enables participants to have clinical experience and possible future employment at the CNR.

F. Bassett stated that this contract enables participants to have clinical experience and possible future employment at the CNR

MOTION: Mrs. Donohue Moved and Mr. Moore Seconded to approve the foregoing contract. Carried

2. PROCLAIMING THE WEEK OF MAY 13-19, 2012 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS' MONTH

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and

WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community, and

WHEREAS, nursing homes are a vital component of the local economy providing employment and economic activity beneficial to the community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 13-19, 2012 as Nursing Home Week in honor of the valuable contributions Livingston County's nursing homes and their staffs make to the quality of life of our county.

MOTION: Mr. Merrick Moved and Mr. Levey Seconded to authorize the foregoing resolution. Carried

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) OMIG Base Year Audit – The Director submitted a County response to the OMIG draft report on March 30. The response challenges OMIG disallowance of various expenses related to the project costs and expenses incurred during the first year of the Center's operation. It will be several weeks before a final report is issued by OMIG and any overpayment recovery is quantified. The County has a right to request a hearing in the matter if it is necessary to pursue issues unresolved by negotiations with OMIG.

F. Bassett stated that the audit report was filed. The process was lengthy due to finding records from the project which was closed out six years ago. He was able to deliver the response to the Office of the Medicaid Inspector General on Friday. It required that we resubmit our approved project costs with the New York State Department of Health, and they turned this request around in less than two weeks time. When he submitted the response to OMIG he had attached a copy of the modified and approved project cost letter from the Department of Health. They did not realize that we had already had our project costs approved as a modification to the original project. He stated he was very happy to sustain such a strong working relationship with the New York State Department of Health. He further stated that he is optimistic that in the next six weeks we will have continued communication with OMIG before the final report is issued and if we do not like the outcome, understanding that the initial overpayment identified in that audit was about \$933,000, we are hoping that number is going to be reduced by 30-50%.

- b.) Occupancy- March yielded higher occupancy at approximately 95.7%. Efforts to increase referrals continue with meetings held with discharge planners at Rochester General Hospital. Highland Hospital is the only remaining significant referral source that has not accommodated a presentation.

F. Bassett stated that it was mentioned that our website looked governmental and that we should invest money into our website. One suggestion was to give a 360 degree view of the atrium, the street of shops, family unit, private room and semi private room. By the end of the year he would like to make the website more user friendly and polished.

F. Bassett further stated that he does have concerns with how NOYES is performing, they did shut down beds on one of their floors, and lay offs. Our admissions reflect their discharges. He stated he hopes there is affiliation coming soon. There is also an issue with the dialysis center; their capacity exceeds in what they are seeing in terms of registered users. At our peak week we were providing dialysis services to 13 recipients, we are currently at 4. Occupancy is stronger and we currently have eight empty beds with three admissions tomorrow.

c.) Audited Financial Statements – Rotenberg & Company will complete fieldwork and finalize the CNR's 2011 Financial Statements in April. A presentation to the Human Services Committee is planned for June 5. A similar presentation will be made to the Ways & Means Committee.

F. Bassett stated that he had spoke with Rotenberg's field staff and they were very complimentary of Barb Keefe and Linda Goodwin and their preparation of the necessary documents to perform the work activities on site. We will have the audited financial statements available to my office in early May; it will be my expectation that we will have Rotenberg do their full presentation to the Human Services Committee and a summary presentation to the Ways and Means committee.

d.) Cash Flow – The CNR's Cash Flow Report as of March 23, 2012 reflects \$8,831,375. This is a change of \$509,870 from December 31, 2011.

F. Bassett reported that cash is decreasing a bit. Cash is down \$1,010,000 from December 31, but that does not recognize the April 19th medicaid payment that is \$562,000.

e.) Budget Variance and Census – These reports are attached and will be discussed at the committee meeting.

F. Bassett reviewed the budget variance (on file) and stated the budget numbers are on target. He further explained the success of the adult day care program. On April 16th the program had its first day there the 20 slot program had 20 registrants. He got balloons, noise makers, and celebrated with the registrants. He stated we are seeing an up tick in the out patient rehab services. Patients are seeing the benefit of continuing the relationship with the therapists and coming after discharge for services.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Potential Medicaid Impacts – Bed Hold Days: The Senate has requested that DOH issue a report on the utilization of bed hold days including the facilities that received bed hold revenue and the total annual cost to the state. The Assembly proposes to combine the limits for hospitalization and therapeutic leaves to one 14-day limit and would require facilities to readmit residents into the first available bed if they exceed their bed hold days. Both the Senate and Assembly agree with the Executive on the need for a \$40 million reduction in total payments. Currently, facilities must be 95% occupied on the day of patient transfer and admission to a hospital or on the day on which Therapeutic Leave is to occur for bed hold payment eligibility. The Assembly proposal would eliminate 10-days of bed hold eligibility by combining eligible periods of Therapeutic leaves and hospitalizations. We await a final state budget to know if this will be implemented.
3. Veterans Administration Inspection – The Garden of Life Adult Day Health Care Program annual inspection took place on March 13. The program was deficiency free in all domains: Regulatory Compliance, Nutrition and Food Service and Fire Prevention and Safety. Kathy Mehlenbacher, Program

- Coordinator and program staff was commended for their exceptional inspection performance.
4. Electronic Health Record –The Nurse Aide Module is anticipated to be live for re-implementation by May 1st. Use of the module was temporarily suspended to enable software vendor RHS to resolve issues with upload speed and CNA ease of use. The IT Department has been integral to the process of coordinating software refinement with the vendor.
 5. Dietary Services – The Director is continuing to meet regularly with Peter Walsh, Director of Dining Services. Food production supervision, inventory par levels and sanitation issues continue to be monitored. Morrison Senior Dining conducted a Mock Survey on March 26 & 27 in readiness for DOH inspection.
 6. United Way Campaign - The county-worker goal was to raise \$32,000. The final results yielded \$36,126.75. The CNR’s goal was \$10,000. Under the leadership of campaign coordinators Kim Kavanagh and Stephen Woodruff the final result was \$9,495. County workers were extremely generous and are pacesetters for the United Way’s countywide campaign. The CNR hosted a thank you luncheon for all campaign coordinators on March 22nd.
 7. Projects – NewCal Construction has been on-site performing fire stopping and preparations for application of intumescent paint. Fire stopping work is nearly complete. Application of intumescent paint is anticipated to be complete by the end of April. M. A. Ferrauilo Plumbing and Heating, Inc. has been on-site starting work activities to improve heating and cooling to the atrium. A re-bid of the Domestic Hot Water Vent Replacement will be finalized in coming weeks. Tom Helles, Building Maintenance Foreperson has been the owners representative coordinating project activities in conjunction with Jon Norris of Clark Patterson Lee.
 8. RN Vacancies – The CNR has a full-time evening shift Charge RN vacancy and is seeking per diem RN’s for evening and night shift relief on the Transitional Care Unit. Recruitment of RN’s remains problematic and contributes to use of agency personnel and overtime to meet these staffing needs. The Director will keep the committee apprised of progress in this area.

MENTAL HEALTH- LAURA CANNE

Pre-approved Informational Item(s) To Be Reported

1. 2011 CASE MANAGEMENT MONITORING REPORT – Report of yearly case management onsite monitoring visit by NYS Office of Mental Health. See Attached PDF file for letter dated March 13, 2012.

L. Canne stated that in October we had a case management audit from the Office of Mental Health and we just received the results. They complimented that our documentation showed that we were providing great services and the case managers were performing in a timely manner to meet Medicaid requirements. Because of that we would not have to do a plan of corrective action and we wouldn’t have a repeat site visit for another two years. Four years ago the case management program was where the clinic program is now, and I used this report to show the staff that there is a place to go and that we are moving ahead. She further stated that she has seen a lot of moral boosts in the department.

L. Canne Departed

I. Coyle reported that they are currently recruiting for the Mental Health Director position, they have received applications and they will set up an interview committee to start the interview process.

He further reported that they have declared an impasse with the Nurses union. We file the impasse declaration with the State and they provide us with a mediator.

I. Coyle stated that the asbestos work for LACASA and the childcare center has begun. There will be weekly construction meetings and daily briefings from LiRo who is our engineer that will be our oversight CM just for asbestos because they have the certification to oversee it.

ADJOURNMENT

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

BUSINESS UPDATES:

1. Livingston County Unemployment Rate:
February 2012 – N/A January 2012 – 9.9% February 2011 – 9.4%
Center Foot Traffic: These numbers include walk-ins, scheduled appointments, job search workshops, orientations, and the Job Seekers program (DSS).

February - 957

January – 1,029

Annual Center Foot Traffic

2012 (YTD)	1,986*
2011	14,576
2010	15,553
2009	15,519
2008	8,628

**The Middle Class Tax Relief and Job Creation Act of 2012 is anticipated to result in a significant increase in center foot traffic after March 23rd, when claimants for Emergency Unemployment Compensation (EUC) will be required to receive in-person reemployment eligibility assessments.*

2. **TEEN RECOGNITION AWARD NOMINATIONS:** A total of 75 recipients will be honored at the Teen Recognition Awards Banquet on Wednesday, April 25th at 6:00 PM at the Genesee River Hotel in Mt. Morris. Keith Mitchell will be the keynote speaker in honor of over 20 years in youth work
3. **LIVINGSTON COUNTY JOB FAIR:** The Livingston County Job Fair will be held Wednesday, May 9th at 12:00 PM at the Genesee River Hotel in Mt. Morris.
4. **DUAL CERTIFICATION PROGRAM:** Applications are currently being accepted for individuals seeking training for entry-level employment in the health care field. The dual certification for Nurse Aide/Home Health Aide is again being offered at the Center for Nursing and Rehabilitation from May 14th to July 6th. Community Service Block Grant (CSBG) funds will be utilized to pay for a significant number of the students.
5. **WORKFORCE INVESTMENT ACT (WIA) FUNDING:** The US Department of Labor has published state WIA allocations for Program Year 2012, which begins July 1st. WIA is level funded, aside from the .0189 reduction applied to all discretionary programs. Local allocations are anticipated to be issued in the next few weeks.
6. **SUMMER YOUTH EMPLOYMENT:** The Summer Youth Employment Program is scheduled to run from July 9th to August 17th. Applications are available on the department’s web page. Eligibility will be determined

by income only, based on the funding available.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 1, 2012
2:00 p.m.**

PRESENT: P. Yendell, M. Schuster, I. Davis, G. Levey, J. Merrick, G. Moore, I. Coyle
GUESTS: Les Bowen, Genesee Country Express

ABSENT: B. Donohue

DEPARTMENT OF SOCIAL SERVICES - DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: THE COLLEGE AT BROCKPORT – STATE UNIVERSITY OF NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The College at Brockport State University of New York 350 New Campus Drive Brockport NY 14420	1/1/12 - 12/31/14	

For: Placement of Student Interns.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A		Yes No

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

2. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH

WHEREAS, the youth of this county, state and nation are our most precious resource and hope for the future; all children deserve a loving and nurturing home so that they may meet their full potential; and
WHEREAS, the people of this county and state are compassionate and have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and
WHEREAS, foster care is an essential component of today’s world, and a practical means by which to provide children with a safe and loving home; and
WHEREAS, the number of New York State and Livingston County’s children in foster care has declined, but there are still many children in need of a loving home; and
WHEREAS, interested Livingston County citizens can contact the Livingston County Department of Social Services to learn more about becoming foster parents; and
WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care; and
WHEREAS, it is important to recognize the enduring and valuable contributions of concerned, caring and compassionate foster parents; now therefore be it
RESOLVED, that the Livingston County Board of Supervisors does hereby recognize May 2012 as Foster Care Month in Livingston County.

MOTION: Mr. Schuster moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

3. REQUEST TO CREATE AND FILL A HOUSING ASSISTANCE REPRESENTATIVE POSITION AND DELETE A SENIOR TYPIST POSITION AND REFER THE MATTER TO WAYS

AND MEANS

Commissioner Deane explained the Housing Division received 45 additional vouchers and as a result the workload in the Housing Division is necessitating a Housing Assistance Representative. Currently staff has been working overtime and the clerical person cannot provide the functionality as this title. The Commissioner intends to transfer the Senior Typist to a vacant position in DSS (there are currently four clerical vacancies due to retirements), create a Housing Assistance Representative SG12 and delete a Senior Typist. This position would be 100% funded.

MOTION: Mr. Moore moved and Mr. Merrick seconded to create a Housing Assistant Representative position and delete a Senior Typist position and refer the request to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (March)
- b. Employment – Entries Into in Order of Hire (Monthly) (March)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Sutherland Global Services	Rochester	1	FA APP.	40	FT	9.85	Sales Consultant
Arby's	Dansville	1	FA APP.	35	FT	8.00	Manager Trainee
Applebee's	Geneseo	1	FA APP.	20	PT	5.00	Server
Synergy One Locating	Matthews NC	1	SN REC.	40	FT	12.00	Cable Installer
Empire Precision Plastics/Remedy ARC	Rochester Mt. Morris	1	SN REC.	40	FT	8.50	Production Worker
ARC	Mt. Morris	1	SN REC.	35	FT	8.00	Production Worker
DRP Construction	Caledonia	1	FA APP.	40	FT	9.00	Laborer
Aerotek Temp Agency	Rochester	1	SN APP.	40	FT	10.05	Inventory Control Clerk
Wendy's	Geneseo	1	SN APP.	18	PT	7.25	Crew Member
Barilla through Kelly Services	Leroy	1	SN APP.	25	PT	10.00	Cleaner
Kraft	Avon	1	FA APP.	40	FT	9.00	Production Worker
Wilson Farms	Avon	1	FA REC.	20	PT	8.00	Shift Manager
Wilson Farms	Geneseo	1	FA REC.	20	PT	7.35	Cashier
Leaning Tower	Dansville	1	FA REC.	27	PT	7.25	Food Service
Home Goods	Victor	1	SN APP.	25	PT	7.25	Merchandise Associate
American Filtration	Henrietta	1	SN REC.	40	FT	9.00	Production Worker
Forbes through Adecco	Geneseo	1	FA REC.	40	FT	7.25	Production Worker
Campus Auxiliary Services	Geneseo	1	SN REC.	25	PT	8.50	Food Service Certified Nursing Assistant
Avon Nursing Home	Avon	1	FA REC.	30	PT	9.50	Assistant
Kost Tire	Henrietta	1	FA REC.	40	FT	7.25	General Laborer
ARC	Mt. Morris	1	FA REC.	25	PT	9.50	Bus Driver
Wilson Farms	Avon	1	FA REC.	20	PT	7.35	Cashier
Baldwin Business Services (subsidized)	Nunda	1	FA REC.	40	FT	9.00	Secretary

23

Total Number of Clients

	FT	PT	Total
SN Applicants	1	3	4
SN Recipients	4	1	5
FA Applicants	4	1	5
FA Recipients	3	6	9
Total	12	11	23

- c. Financial Assistance Program Statistics (Monthly) (March)

Temporary Assistance Cases:

Family Assistance	316
Safety Net	290
Total	606

Medicaid Cases:

Community	3812
Chronic Care	273
Foster Care	123
SSI	1184
Total	5392

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5238
Family Health Plus	1284
Total	6522

Food Stamp Cases 3121
Child Care Cases 130

d. Foster Care Services (Quarterly) (March)

MONTH	TOTAL # OF CHILDREN REC. SERVICES AT BEG. OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY AT END OF MONTH
JAN	51	0	1	50	0	26	8	34
FEB	50	2	14	38	1	22	8	31
MAR	38	2	0	40	2	23	8	33
APR								
MAY								
JUN								
JULY								
AUG								
SEPT								
OCT								
NOV								
DEC								
AVG.	46	1	5	43	1	24	8	33

As of March 31, 2012 we have 42 Certified Foster Homes.

e. Child Protective Services (Quarterly) (March)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
a) January	81	93	79	89	70	76
February	64	57	74	66	58	64
March	73	78	100	89	102	60
April	60	80	82	88	70	
May	86	70	89	100	104	
June	74	87	77	84	81	
July	75	52	71	85	58	
August	63	69	82	70	71	
September	71	77	75	61	86	
October	78	82	79	85	80	
November	74	87	88	51	59	
December	61	74	71	67	68	

b) To Date	Total Reports					200
	Avg./Month					67

c) For Previous Years	Total Reports	860	906	967	935	907
	Avg./Month	72	76	81	78	76

2. REMOVALS -- March 2012

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Children)	1	2	3	1

2. Employees hired, resigned or retired in April:

Lisa Battle	Layoff	HEAP Examiner	Nunda	4/17/12
Marguerite Chapman	Retirement	Sr. Typist	Dansville	4/27/12
3. Vacant Director Position – posting for this job went up last week.

OFFICE FOR THE AGING - KAAREN SMITH

NOTE: Kaaren Smith, Director of Office for the Aging, was bestowed the 2012 Distinguished Leadership Award from the Livingston County Area Chamber of Commerce at a luncheon today prior to this meeting.

The Committee congratulated Kaaren Smith for her achievement and stated it was well deserved, and also commended her for the speech she presented at the luncheon. Kaaren thanked the Committee for their comments and stated the Office for the Aging services really great people and it has been a privilege to serve them. Mr. Yendell again thanked Kaaren for her leadership.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - GENESEE VALLEY HEALTH PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Office For The Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Health Partnership	1/1/12 – 12/31/12	\$15,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
NY Connects (NYS Office for the Aging	0	Yes x No

Director’s Comments:

Supports additional options counseling services for individuals 60 and over that have been identified as at-risk through EMS/EMT screening procedures for falls, medication mismanagement, alcohol/substance abuse and /or depression. Services include follow up home visits, phone screenings and assessment services to determine unmet medical and social needs. The contract funds additional activities necessary to maintain and upgrade the NYConnectsLivingstonCounty.org website and provide support services to the Director of the Office for the Aging in conducting management activities for the Long Term Care Council. No local match dollars are required to support this contract.

MOTION: Mr. Moore moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Program Summary Report for final quarter 4.1.11 – 3.31.12
 - Total unduplicated clients served = 1989
 - 85 + = 324
 - 75+ = 756
 - Under 60 Caregivers = 49
 - 60 – 74 = 860
2. Poverty level
 - a. 100% = 298
 - b. 150% = 595
 - c. undisclosed = 678
3. Frail/disabled = 638
4. Lives alone = 528
5. Race/Ethnicity
 - a. American Indian/Alaskan Native = 2
 - b. Black, not Hispanic = 7
 - c. Native Hawaiiin/Pacific Islander = 1
 - d. Hispanic or Latino = 17
 - e. White = 760
 - f. Not listed = 1202

The following public education programs were provided by the agency

Almost Home
Wed. April 18th

From 10 – 11:30 am at the EOC facility in Mt. Morris

Content: Rose Marie Fagan, Project Director of the Take It On for Mom initiative and Cindy Steltz, public educator for Lifespan presented an important information on nursing home advocacy and culture change.

Medicare 101 Information Session

April 25, 2012 from 10 am - Noon
 EOC Training Center, Mt. Morris, NY

Anne DeMarte, Aging Services Representative presented the first of 3 workshops to help individuals prepare for Medicare eligibility and learn about Medicare and other medical insurance coverage options.

Foster Grandparent Program Recognition was held Tuesday, April 17th at the Oak Valley Event Center in Geneseo at Noon. This annual event recognizes the contributions Foster Grandparents make volunteering in our schools and community agencies serving children with special needs. Director Deb Gage recognized 22 years of service given by Elva Keough, Mary Fenti, and Ruth Weden (all over 90 years old and still active in the schools.)

The Volunteer Income Tax Assistance Program served 95 low-income seniors with filing their 2011 tax returns. These are all SUNY Geneseo students who are trained volunteers and supervised by Assistant Accounting Professor, Sharon Bossung. This is the 22nd year SUNY Geneseo Students have been providing this service.

DEPARTMENT OF HEALTH - JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION (3), NEW YORK STATE DEPARTMENT OF HEALTH (3)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Center for Nursing and Rehabilitation	1/1/12 - 12/31/13	5% above Medicaid reimbursement

Franklin Bassett, Director of Long Term Care & Administrator
 11 Murray Hill Drive
 Mt. Morris, NY 14510
 For: Hospice Services for Patients of the CNR

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NA	NA	Yes No

Director's Comments:

This contract will allow the Livingston County Hospice Program to provide services to patients residing in the Livingston County Center for Nursing and Rehabilitation.

Livingston County Center for Nursing And Rehabilitation	5/1/12 - 4/30/14	Current Salary/Fringe
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Franklin Bassett, Director of Long Term Care & Administrator
 11 Murray Hill Drive
 Mt. Morris, NY 14510
 For: Occupational Therapy Services for Home Care Patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payers	Varies by payers	Yes X No

Director's Comments:

This contract will allow for patients of the Livingston County Certified Home Health Agency to receive occupational therapy services at the Livingston County Center for Nursing and Rehabilitation.

**Livingston County Center For Nursing
and Rehabilitation**

5/1/12 - 4/30/14

current salary/fringe

Franklin Bassett, Director of Long Term Care
& Administrator
11 Murray Hill Drive
Mt. Morris, NY 14510
For: Speech Therapy Services for Home Care Patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payers	Varies by payer	Yes X No

Director's Comments:

This contract will allow for patients of the Livingston County Certified Home Health Agency to receive speech therapy services from the Livingston County Center for Nursing and Rehabilitation.

New York State Department of Health 4/1/12 - 3/31/13 \$33,047.00
Bureau of Community Environmental Health
and Food Protection
547 River Street, Room 515
Flanigan Square
Troy, NY 12180-2216

For: Adolescent Tobacco Use Prevention Act (ATUPA) Tobacco Enforcement Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes No

Director's Comments: This contract allows us to perform services for the New York State Department of Health to enforce provisions of the ATUPA program. Cigarette Sales Clerk training courses are provided to educate clerks on the law and ways to prevent sales to minors. Compliance checks are also conducted to test establishments programs to prevent cigarette sales to minors.

New York State Department of Health 4/1/12 - 3/31/13 \$100,903.00
Bureau of Water Supply Protection
547 River Street, Flanigan Square, Room 400
Troy, NY 12180

For: Public Water Supply Enhancement Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes No

Director's Comments: This Grant provides funding to enhance the public water supply protection program in Livingston County, helps to increase the efforts to ensure that public water supply systems are meeting the applicable regulatory requirements, supports efforts to educate operators and implement new regulations, provides oversight of the operation of the water systems and provides funding and opportunities for staff training.

New York State Department of Health 1/1/08 - 3/31/12 \$38,299.78
Renee Lund-Feisthamel
Bureau of Communicable Disease Control
ESP - Corning Tower - Room 651
Albany NY, 12237

For: To cover expenses incurred in providing rabies response to victims of exposure incidents

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes No

Director's Comments: This contract provides funding to cover expenses incurred in providing rabies response to victims of exposure incidents. The expenses can include costs for human rabies treatment,

specimen preparation for submittal for rabies testing, and the cost for providing rabies vaccination clinics. The contract value is being changed from \$32,841 to \$38,299.78. The addition will help to offset expenses incurred above the grant value.

Mr. Davis asked how much does it cost for the series of rabies shots. J. Ellison responded it depends on where you go and could cost up to \$1,000-\$2,000. She explained if the individual doesn't have insurance, the DOH encourages them to seek Medicaid and if that is rejected, the DOH will pick up the cost.

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. RABIES PROGRAM - A survey was created and distributed to local veterinarians to solicit input regarding the rabies clinics operated by the Department of Health. As a result of the survey, it was determined that the payments to veterinarians and animal handlers that work at the clinics are too low. The Livingston County Board of Health has recommended raising the pay to veterinarians from \$42.50 per hour to \$60.00 per hour and animal handler pay from \$12.50 per hour to \$16.00 per hour.

Many County Departments of Health collect donations at the clinics to offset expenses. The Board of Health agreed that collecting donations could be a great way to help cover some of the costs of the clinics and that provisions should be made to collect donations.

J. Ellison explained we receive \$5,000 from the State and sometimes we exceed this amount depending on the cost of the vaccine, how many clinics are conducted and how many dogs are vaccinated. She explained that the State does not allow us to charge a fee.

MOTION: Mr. Moore moved and Mr. Davis seconded to increasing the pay to veterinarians from \$42.50 per hour to \$60.00 per hour and animal handler pay from \$12.50 per hour to \$16.00 per hour. Carried.

2. STAFF SUCCESSES - REPORTING ON STAFF KUDOS

J. Ellison stated that the Department of Health is still pursuing accreditation and Mary Margaret Stallone is the Accreditation Coordinator and has been putting in a lot of hours after work and weekends working on the accreditation paperwork. J. Ellison indicated she received an email from Mary Margaret one Saturday night indicating that the NYS Department of Health was asking for input on an ad they were placing for tobacco control. J. Ellison circulated the ad for the Committee to review and read the email. Mary Margaret disapproved of a picture that showed youth at a counter purchasing junk food, with tobacco products in the background. Mary Margaret disapproved of the ad because she did not believe the ad should be showing youth purchasing junk food at a time when one of the Public Health priorities is to prevent childhood obesity. The State accepted her disapproval and as a result changed the ad by removing the junk food in the picture.

J. Ellison commended Mary Margaret for this act. Mr. Yendell said kudos to Mary Margaret.

Informational Item(s) Written Only

1. Celebrations are in order with Livingston County ranked as the 5th Healthiest County in New York State!
2. The 14th Annual Taste of Livingston County was a huge success with 19 restaurants participating and over 500 tickets sold. Certainly a 'not to miss event'!
3. The Department received two Promising Practice Awards from the National Association of County and City Health Officials (NACCHO). One was for the Community Health Worker Program and the other for the Healthy LIVINGston program. Both programs are under the Center for Preventive Services and have been funded through grants.
4. The Department is in discussion with a potential buyer for a currently permitted Temporary Residence

facility. According to the information the Department has from the current operator, the facility doesn't meet the definition of a Temporary Residence. A meeting with the Town Supervisor, Town Code Officer, County Attorney, Department of Health Staff, potential buyer and his attorney was held on April 23, 2012.

5. A husband of a former Hospice Patient is exploring options for fund raising for the Hospice Program, perhaps creating a 'Friends of Hospice' group. He has met twice with Prudence King, Center Director, Wendy Chapman, Supervisor, and Joan Ellison. It is hoped that several fund raising events could occur each year to defray the cost of the program.
6. The focus of attention this month has been on meeting the Accreditation Standards. Over 50% of the Standards are ready to be submitted; the remainder should be completed within the next two weeks.
7. Attention on Performance Management and Quality Improvement continue with training for all staff. A QI policy has been put in place that will monitor the progress of the various QI projects, assuring that quality measures have been implemented and are being evaluated.
8. A large number of students from SUNY Geneseo have asked to shadow and/or intern with the Department. Schedules are being arranged for shadowing and projects identified for the internships. In the past we have had interest from 1 or 2 students, the numbers have grown to 5-7 per semester.
9. Main Street Goes Blue was well received in the Villages of Mt. Morris and Geneseo. The Villages of Nunda and Avon have asked to participate next year. The focus of Main Street Goes Blue is to encourage screenings for colon cancer; colon cancer (cancer of the colon and rectum) is the second leading cause of deaths related to cancer.
10. The County's 2nd Annual 5K Walk/Run is scheduled for May 5th at the Mt. Morris Campus. Registration is \$5.00; join County employees and their families for a morning of exercise, fresh air, and a beautiful walk/run at the Campus. This is a program sponsored by SHAPE.
11. The State Health Commissioner banned the sale of synthetic cannabinoids in New York State on March 29th. On March 30th, Environmental Health staff went to every Convenient Store and other identified facilities (55 facilities) to provide them with a copy of the ban and request that the product be removed from the shelf. The product was found in four facilities and was removed on site. Staff has a schedule to return to each facility, focusing on the four more frequently, to recheck the availability of this lethal product. This product also known by K2 and has many other names used as a synthetic marijuana however contains additional products that can cause severe physical and emotional effects. (This was verbally reported at the April meeting.)

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – SUNY COLLEGE OF TECHNOLOGY AT ALFRED, SIBLEY NURSING PERSONNEL SERVICE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY College of Technology at Alfred 10 Upper College Drive Alfred, New York 14802	4/1/12 - until terminated with 90 days notice	N/A

For: Clinical experience for students in the Nursing program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	N/A	Yes No

Director's Comments:

Long sought after agreement with SUNY Alfred to affiliate with the Nursing program as a means of gaining access to prospective future employees.

F. Bassett reported the CNR currently has contracts with FLCC and BOCES for student interns and now recently Alfred State RN students will be doing internships at the CNR. He added we continue to have a problem recruiting RNs and this may be one way to gain future employees.

MOTION: Mr. Moore moved and Mr. David seconded to authorize the foregoing contract. Carried.

Sibley Nursing Personnel Service, Inc.

4/23/12 - 4/22/13

Fee Schedule

1655 Elmwood Avenue, Suite 100

Rochester, New York 14620

For: Clinical personnel provided for individual shift needs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	N/A	Yes No

Director's Comments:

Covers Registered Nurses, LPN's and CNA's. Principle use is for RN's during transition periods in vacancy or for extended absences associated with leaves or vacations.

F. Bassett will provide the fee schedule to the Committee. He indicated that the fees are not consistent with what is paid in the industry (\$48 per hour).

MOTION: Mr. Davis moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

2. AWARDING BID FOR PATIENT HANDLING UNITS

F. Bassett explained a bid will be opened on Friday, May 4 for patient handling units. He stated money was put in the 2012 budget for the replacement of patient handling equipment. The CNR was provided the opportunity to trade-in current equipment toward the purchase of new equipment for a significant savings. The unit that we would normally pay \$2,400 is being offered with trade-in for \$1,050. This offer expires the end of May. F. Bassett indicated there a number of units that are in the basement that could be traded in. He stated he met with the team and determined what it would cost to replace 100% of the handling equipment, which will result in standardizing the patient handling equipment. The estimated cost is below what has been budgeted.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize a resolution to be presented 5/9/12 and have the Committee sign the resolution, subject to approval by the County Attorney and County Administrator. Carried.

Mr. Yendell indicated that there is the possibility to do a resolution to standardize this equipment so the equipment can remain the same in the future. The County Administrator concurred.

Pre-approved Informational Item(s) To Be Reported

F. Bassett reported that occupancy has improved. In January we were at 92.86%, February 92.58%, March 95.76% and for April we are at 96.4%. He indicated he finally has a meeting scheduled with Highland Hospital on June 20, which is a hospital that has significant referral and admission volume. Most patients from our area are going to Strong and Highland hospitals. He stated he has already had the opportunity to make a presentation at Strong.

F. Bassett encouraged the Committee to review the items in the packet (on file) that are not on the agenda. He explained he had the Admissions Coordinator put together by month the referral volume and resulting admissions so the Committee could see where Noyes Memorial Hospital fits in the scheme of things with the other providers.

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) IGT Overpayment Recoupment – Centers for Medicare and Medicaid Services (CMS) has informed NY State that there may be potential disallowances for prior year IGTs (2006-07, 2007-08, and 2008-09) related to enhanced FMAP payments under the American Recovery and Reinvestment Act (ARRA) and possible 2-year claiming issues. For Livingston County the potential recovery is \$355,221, the method of recovery is not yet known. Total 2011-12 IGT budgeted for receipt in 2012 is \$4.2 million. The likely 2011-12 IGT is now forecast at approximately \$4.7 million due to implementation of Statewide Pricing and its negative impact on public nursing home Medicaid rates. The CNR IGT monies budgeted will be intact if the IGT overpayment recovery is made against the new higher IGT payment anticipated for 2012.

F. Bassett explained we received the IGT for 2009/2010 and 2010/2011. He indicated we have heard rumblings that even though CMS had approved the State plan amendment, which resulted in the issuance of the IGT, they felt there was an inappropriate FMAP used in association with IGT payments from prior periods. CMS wants to make a \$36 million dollar recovery for IGT payments that were made in 2006/2007, 2007/2008, 2008/2009, and we are not sure of the methodology of recovery—recoupment of the distribution prior to the next IGT or whether it will be a separate payment issued in order to have eligibility for the next IGT. We know there will be some type of recovery expected and for the CNR it is estimated \$355,221. When we looked at the 2012 budget and what we had anticipated for the IGT, \$4.2 million, we have a new forecast and that is approximately \$4.7. So even with this prior period recovery, we will still see at or above the level of IGT that was forecasted in the 2012 budget.

- b.) OMIG Base Year Audit – The Office of Medicaid Inspector General (OMIG) is in the process of reviewing the County response to its draft report and has consequently made additional information requests. The original overpayment was identified as \$933,233. The Director of LTC anticipates that the overpayment will be reduced through negotiations and information clarification.

F. Bassett stated the other risk in terms of recoupment is the OMIG base-year audit that has been going on for about 1½ years. The audit showed an overpayment of \$933,233 for the period 12/3/05 to 12/2/06, which constitutes the base year (the first year of operation). We have issued a response to the audit. F. Bassett explained that OMIG books its recoveries is they book on the basis of anticipated recoveries, not with what they actually end up putting in the coffers. So they can get credit through press releases for saying they have identified \$933,233 but after going back and forth it may be only \$200,000. We should have a final reported issued by the summer.

- c.) Occupancy- In April the occupancy improved to approximately 96.2%. The last hospital presentation will be to Highland Hospital discharge planners on June 20.

See discussion beginning on page 10.

- d.) Cash Flow – The CNR's Cash Flow Report as of March 23, 2012 reflects \$8,744,585. This is a change of \$509,870 from December 31, 2011.

F. Bassett indicated a new Cash Flow reported has been developed. The cash flow report shows we are approximately \$600,00 less comparing cash flow 12/31/11 versus 4/27/12. He reviewed the Cash Flow report (on file). Based on revenue trend, he feels confident that by year-end, we will be in a stronger position than we expected.

- e.) Budget Variance and Census – These reports are attached and will be discussed at the committee meeting.

F. Bassett stated unfortunately census isn't where we would like it to be. He reviewed the Budget Variance Report (on file). Even with census being sluggish in January and February, we are only off in terms of revenue about \$78,000. There is a possibility this may be an understatement because of the reclass within the private subsequently to Medicaid, but we are in a good position in terms of operating revenues to expense with the anticipated IGT.

Mr. Davis departed.

F. Bassett reviewed the Payor/Census Data report (on file). For January, we only had 569 Medicare days, in February the Medicare Days were up 647, in March up to 690 and Medicare Days were even stronger in April. He added this is where revenues will recover and we will have to pick up for patient days in the payor class of private/Medicare.

- f.) NYS DOH Deficiencies – Two isolated no-harm deficiencies were issued by the DOH for a facility reported caregiver failure to comply with resident care plan. A Plan of Correction will be filed and correction is anticipated within six weeks.

F. Bassett explained the deficiencies and the Plan of Correction (on file). The two deficiencies were (1) incomplete investigation and (2) the Care Plan should have indicated patient should have been in straight-back chair. He stated that every resident's Care Plan would be reviewed by June 6, 2012 and CNAs will be reeducated. F. Bassett indicated we are in our survey window for the NYS DOH but until we are in a corrected state for these two deficiencies, he does not believe the NYS DOH will conduct the survey. He expected they won't even begin the survey until late June 2012.

Mr. Yendell asked if an employee self-reports an incident, is it documented in their file, and F. Bassett responded yes.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Dietary Services – The Dir of LTC and Dir of OFA conducted an unannounced sanitation inspection of the central kitchen on Friday April 13. The kitchen failed to meet standards and the Dir of LTC reported findings to the President of Morrison Senior Dining and the CEO of Compass Group, the parent company of Morrison. There has been progress made in sanitation and food storage since the inspection. The Executive Chef, Resident Services Coordinator or Director of Food Service will rotate responsibility for auditing performance daily. Morrison Senior Dining has committed additional management resources to the account through April 30. There will be ongoing monitoring.
3. Electronic Bank Record Access – The Fiscal Office has setup access to CNR accounts at Five Star Bank to monitor daily activity for deposits made and all other transactions. Access is view only.
4. Electronic Medicare Billing – The Fiscal Office setup electronic billing for Medicare effective 2/15. Now all Medicaid and Medicare billing for the nursing home is conducted electronically. Garden of Life Medicaid Payments for ADHC Services is the only remaining billing function to be converted.
5. Labor Management Relations – The Dir of LTC has found Labor Management meetings with CSEA full and part-time units very productive in recent months. Among accomplishments: 1. Revised Mandation Policy, 2. Revised Customer Service Standards, 3. Revised Mandation Pass Program, 4. Holiday Scheduling–RN Volunteer Staffing Plan, 5.) Emergency Staff Notification System.
6. LeadingAge Magazine – The CNR was featured in the March/April 2012 Volume 2, Number 2 edition in an article entitled *Mother of Invention: Mission-Driven Providers Do More With Less in a Down Economy*. The segment heading for the article about the CNR is entitled *Changing Perceptions of a "County Home"*.
7. Nurse Aide/Home Health Aide Training Program – Training begins on May 14 for up to 16 participants. The Workforce Development Office has been an excellent partner is making grant funding available at 75% of the \$2,500/participant fee for income eligible candidates. Grant funding of approximately

\$5,000 is being sought through Finger Lakes Community College. FLCC will conduct the training from May 14 through July 6. Leroy Manor will serve as the clinical site for the Home Health Aide component.

8. 2012 CNR Departmental Action Plans - A summary of progress made through Q1 will be summarized in a report to be provided to the Committee in its information packet

The County Administrator stated it looks like we will get an extra \$500,000 so we will have to come up with \$250,000 and also a recovery of potentially \$350,000? F. Bassett explained if they take the recovery out of the distribution, then the County isn't going to see any increase for this year. He stated he believes that is their intention to pull the overpayment out before the MMIS match.

OTHER

Action Item(s) To Be Reported

1. APPOINTING THE WORKFORCE DEVELOPMENT SERVICES DIRECTOR / YOUTH BUREAU DIRECTOR – RYAN SNYDER EFFECTIVE 6/4/12 AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

The County Administrator reported that Keith Mitchell will be retiring effective close of business June 1, 2012 and the next step is to appoint Ryan Snyder to the position effective June 4, 2012. The County Administrator stated that Ryan has been transitioned into the Director responsibilities and doing an excellent job.

MOTION: Mr. Moore moved and Mr. Schuster seconded to appoint Ryan Snyder to the position of Workforce Development Services Director / Youth Bureau Director and refer the matter to the Ways and Means Committee.

Mr. Schuster asked what is the recommended salary. The County Administrator stated we hired Ryan Snyder at \$63,000, and his salary will remain at this amount until the salaries are reviewed in the fall for 2013. Mr. Schuster asked if the Deputy position would be deleted and the County Administrator stated yes.

Carried.

OTHER

The County Administrator reported the Job Fair is May 9 from 12 – 3:00 PM and encouraged the Committee members to attend. The County has a booth at the Fair. He also reported that the Summer Youth Employment Program received an increase of \$44,000, which will allow the program to hire 30 additional youth than last year for a total of 120 youth.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Merrick seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mr. Merrick moved and Mr. Moore seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Schuster moved and Mr. Merrick seconded to adjourn the meeting at 3:08 PM. Carried.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

BUSINESS UPDATES:

- 1. Livingston County Unemployment Rate:
 March 2012 – N/A February 2012 – 9.8% March 2011 – 8.8%

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, job search workshops, orientations, and the Job Seekers program (DSS).
 March 2012 - 956 February 2012 - 957

Annual Center Foot Traffic

2012 (YTD)	*2,994
2011	14,576
2010	15,553
2009	15,519
2008	8,628

**Additional foot traffic for Emergency Unemployment Insurance (EUC) is expected to begin May 7th and continue for approximately 40 weeks.*

- 2. **LIVINGSTON COUNTY JOB FAIR:** The Livingston County Job Fair will be held Wednesday, May 9th at 12:00 PM at the Genesee River Hotel in Mt. Morris. More than twenty employers are registered for the event, including Barilla, Pioneer Credit Recovery and Sweeteners Plus. Jobseekers will also have the opportunity to participate in workshops on civil service, temp. agencies, job applications, Linked In and consumer credit.
- 3. **DUAL CERTIFICATION PROGRAM:** Nearly sixty applicants participated in an orientation and personal interview session for the dual certification program being offered at the Center for Nursing and Rehabilitation. FLCC recommended sixteen applicants and four alternates for the program. Workforce Development staff will verify income in order to determine how many applicants will be eligible for CSBG funding.
- 4. **YOUTH BUREAU FUNDING:** The NYS Budget maintained Youth Bureau (YDDP & SDPP) funding at last year’s appropriation level, with an additional \$1.2 million add to address the historical lag in draw down of this funding stream. Local allocations are expected to be available in the next two weeks.
- 5. **SUMMER YOUTH EMPLOYMENT:** Livingston County is estimated to receive approximately \$116,000 in TANF funding for the SYEP, which should provide employment opportunities for eighty youth. This amount is \$44,000 more than the prior year, which will allow thirty additional youth to participate. Interviews are scheduled to take place the week of May 14th in Dansville, Nunda and Geneseo.

Upcoming events:

Livingston County Job Fair	May 9 th
Dual Certification Program Begins	May 14 th
SYEP Youth Orientation	May 14 th – May 17 th
Keith Mitchell’s Retirement Reception	May 23 rd

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JUNE 5, 2012
1:30 p.m.

PRESENT: P. Yendell, M. Schuster, G. Levey, J. Merrick, G. Moore, I. Coyle

GUESTS: Melissa Henchen from the town of Perry and Michelle Preston from the town of York

PRESENT AFTER MEETING CALLED TO ORDER: B. Donohue, I. Davis

COUNCIL ON ALCOHOL AND SUBSTANCE ABUSE- CHRIS TAYLOR
Pre-approved Informational Item(s) To Be Reported

1. CASA UPDATE- Chris Taylor- Executive Director, Chris Rider- Secretary

C. Taylor passed out an informational brochure on the agency (on file). He stated that he wants to provide an update on the agency and answer any questions the committee may have. In 2011 the audited revenue was around \$2.7 million which was up significantly. It is projected that there will be around \$3 million in revenue from the current and past year, versus about \$2.6 million in operating expenses. As an agency they provided over 14,000 units of services. He further explained that a unit of services is defined as a group counseling session, individual counseling session, evaluation session etc. He stated that he is proud to say that one of their focuses has been to increase the competency of the staff. The State provides agencies with a lot of latitude as far as who they hire. We made a decision as an agency as to who we hire and we want quality staff and qualified health professionals at our agency. The State requires 50% of the staff to be qualified health professionals and we currently are at 93%.

C. Taylor further reported on the prevention program and stated that it is improving in terms of impact and he further reviewed events that were held in the county through the program. C. Taylor stated that one of the biggest accomplishments was adding a four-day- a week counselor in the Dansville School district which has gone very well and has had a positive impact. He stated that they are currently trying to get a counselor in the Keshequa school district.

Mrs. Donohue entered

C. Taylor reviewed some agency highlights for the year 2011. He explained that they acquired a new auditing firm, The Bonadio Group. They developed an enhanced corporate compliance plan with the help of Bonadio. In 2011 they consolidated billing and scheduling all into one system as an added safe guard. He stated that the agency moved into their temporary space on Millennium drive and this week construction would be starting on the new space.

C. Taylor reviewed the agency goals for 2012 which included moving into the new location, continuing to build on prevention and keep relationships with schools and communities strong. This year they had two town hall meetings in Dansville and Livonia and it was very well received and there was a lot of participation. He reported on the clinic side of the agency and he stated they are increasing their focus on necessary services and especially co-occurring disorders, working with patients who suffer from mental illness and drug dependency. They have licensed staff that is capable to handle it and it is something they want to look at doing along with partnering with Livingston County Mental Health and Noyes.

He concluded by reporting that they are very happy with how far the agency has come. C. Rider added that things are much improved and that the agency is finally in a position where they can give back to Livingston County by cooperating with the office of Mental Health and Noyes hospital.

I. Davis entered

MENTAL HEALTH- LAURA CANNE

Action Item(s) To Be Reported

1. REQUESTING TO CREATE AND FILL A SENIOR TYPIST POSITION FOR THE MENTAL HEALTH DEPARTMENT, DELETE A PRINCIPAL TYPIST POSITION UPON RETIREMENT AND TO REFER THE MATTER TO WAYS AND MEANS

L. Canne stated that this request is to add a senior typist position for coverage of the front office. Currently the Financial manager has to cover the front office if staff is out due to vacation or sick time. All staff in the front office will be cross trained.

MOTION: Mr. Moore moved and Mr. Schuster seconded to create a senior typist position and delete a principal typist position upon retirement and refer the request to the Ways and Means Committee. Carried.

2. REQUESTING TO CREATE AND FILL A MENTAL HEALTH CLINICAL THERAPIST POSITION, DELETE A CLINICAL THERAPIST POSITION UPON RETIREMENT AND TO REFER THE MATTER TO WAYS AND MEANS

L. Canne stated that they would like to create and fill a Mental Health Clinical Therapist position to get a new therapist on board and transfer the current clients to the new clinician upon the incumbents' retirement.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to create a Mental Health Clinical Therapist position and delete a Clinical Therapist position upon retirement and refer the request to the Ways and Means Committee. Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD-BRENDA DONOHUE , ELIZABETH HALL

RESOLVED, that the following members are hereby appointed to the Community Services Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			
Brenda Donohue	PO Box 188, Conesus	Board of Supervisors	1/1/12-12/31/14
Elizabeth Hall	166 Longview Blvd, Livonia	Education	1/1/12-12/31/14

MOTION: Mr. Merrick moved and Mr. Schuster seconded to approve the foregoing appointments. Carried.

Informational Item(s) Written Only

1. The Mental Health Clinic will be hosting two interns over the summer, one therapist and one case manager.
2. The Adult Case Management program will be transitioning to a Host Home model over the summer as part of Medicaid reform. All of the Case Managers will be participating in a free re-training program offered by the State Office of Mental Health.
3. Community Services Board members participated in a training on the role of the CSB offered by the Council of Local Mental Hygiene Directors.
4. Two clinicians have been trained as Special Investigators of Incidents that must be reported to the State Office of Mental Health.
5. Staff of the Clinic were provided training on documentation and billing by the State Office of Mental Health.

OFFICE FOR THE AGING- SUE BAGLEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - ST. JOHN'S EPISCOPAL CHURCH, LIVINGSTON WYOMING ARC, LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
St. John's Episcopal Church	1/1/12 – 12/31/12	\$6,000.00

23 State Street

Mt. Morris, New York 14510

For: Facility rental at St John's Parish Hall for the Congregate Meal program. Hours of operation are Mon – Thursday from 9 am until 3 pm.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal IIC1	600.00	Yes x No

Director's Comments:

This lease has been under negotiation with the Landlord pending repairs to the building by the landlord as outlined under the contract. The landlord has been responsive and repairs have been made. St. John's Vestry has delegated member Nadine Hunter as the landlord contact person representing St. John's for the purpose of this lease.

Livingston Wyoming ARC

18 Main St.

Mt. Morris, N.Y. 14510

Livingston County Department of Social Services

3 Murray Hill Drive

Mt. Morris, N.Y. 14510

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Community Services for the Elderly (NYSOFA)	na	Yes x No

Director's Comments: NYS Office for the Aging funding in the amount of \$4,605 supports a joint contract between LCDSS and ARC for door to door assisted transportation services.

S. Bagley stated this lease has been under negotiation with the landlord pending repairs to the building as outlined under the contract. The landlord has been responsive and repairs have been made. She further stated that they would like to renew the lease, which has been the same rate for the past three years.

S. Bagley reviewed the contracts between Livingston Wyoming ARC and the Department of Social Services stating that the amount of \$4, 605 per year supports a joint contract between the two, which is for transporting individuals to medical appointments. The grant period runs 4/1/12-3/31/13

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. The second Medicare 101 Information Session is scheduled for June 13, 2012 from 10 am until noon at the Emergency Management Services building. This workshop is designed to help residents that want to know more about Medicare and will be advertised in all area shoppers and pennysavers.
2. The Director and Aging Services Caseworker will be attending the Aging Concerns Unite us conference in Albany from June 4 –6. Karen Smith will be part of a panel presentation on Preventing Identity Theft for Seniors. The conference will concentrate on state Medicaid redesign and its implications for local Offices for the Aging.
3. The Director attended the Livable Communities Forum on May 16, 2012 at Genesee Community College. The focus of this training is developing communities that begin planning to meet the needs of an aging population.
4. The Director, Jessica Wilkins, Senior Nutrition Program Director and Anne DeMarte, Aging Services

Specialist completed the EOC/IMT Interface training offered from May 22 through 25.

5. As a member of the Pioneer Library Coordinated Outreach Services Advisory Council, the Director attended the May 30th meeting held at the Lima Library to discuss the 2012 Outreach efforts and review the outreach budget for discretionary funds for community library initiatives

WORKFORCE DEVELOPMENT- RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU - NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Resource Allocation Package (RAP) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	-	<u>Amount</u>
NYS Office of Children and Family Services	1/1/12	-	12/31/12
\$56,714.00			
Capital Views Office Park			
52 Washington St.			
Rensselaer, NY 12144			

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

For: The Resource Allocation Package (RAP) authorizes the draw down of state youth development funds.

R. Snyder stated that this contract allows money to be drawn from State youth development funds.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB - GENESEE COUNTY JOB DEVELOPMENT, LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT, THE RESEARCH FOUNDATION AT SUNY BROCKPORT FOR ORLEANS UPWARD BOUND, WYOMING COMMUNITY ACTION, INC., WYOMING BUSINESS EDUCATION COUNCIL, INC., GENESEE COMMUNITY COLLEGE FOR WYOMING UPWARD BOUND

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee County Job Development	7/1/12 - 6/30/13	\$1,628.00
587 East Main Street Batavia, NY 14020		
Livingston County Office of Workforce Development	7/1/12 - 6/30/13	up to \$41,796.00
6 Court St. Room 105 Geneseo, N Y 14454		
The Research Foundation at SUNY Brockport For Orleans Upward Bound	7/1/12 - 6/30/13	\$7,315.00
350 New Campus Dr. Brockport, NY 14420		
Wyoming Community Action, Inc.	7/1/12 - 6/30/13	\$2,000.00
6470 Route 20		

approximately 60 youth for the Summer Youth Employment Program which is scheduled to begin on July 9th. We are currently in the process of determining financial eligibility for all applicants and identifying worksites throughout the county. Employment orientation is scheduled for July 3rd at Al Lorenz Park in Mt. Morris.

5. **COMMUNITY SERVICE BLOCK GRANT:** The CIC has conducted onsite monitoring at two of the five funded programs with a 3rd site tentatively scheduled for June 26th. These visits are being conducted in coordination with our Department of State representative to collect information that can be used in determining program renewals. A sub-committee of the CIC has been formed to develop a plan for completing the 2013 Community Needs Assessment.

Upcoming Events:

- June 19th – JSEC Committee Meeting
- June 19th – Annual GLOW Workforce Investment Board Dinner
- June 19th – Youth Board Meeting
- June 22nd – BEA Educator of The Year Award Luncheon (Keith Mitchell)
- July 9th – Summer Youth Employment Program Begins

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - VARIOUS EMPLOYERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Employers	7/1/12 - 6/30/13	
For: Transitional Employment Program		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
100% Federal	0%	Yes X No

Director's Comments: This contract is funded by an OTDA grant – we were awarded \$10,000 back in September 2011. We were given until June 30, 2012 to submit claims for reimbursement. We were notified on April 24, 2012 that OTDA was extending the expenditure period until June 30, 2013.

D. Deane reported that the contract is for the transitional employment program grant. She explained that the money has not been fully expended, and the state gave us additional time to expend the money.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

EXECUTIVE SESSION

Mr. Schuster moved and Mr. Moore seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mr. Moore moved and Mr. Schuster seconded to move out of Executive Session. Carried.

No action taken.

2. APPOINTING THE SOCIAL SERVICES DIVISION DIRECTOR FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES AND REFERRING THE MATTER TO WAYS AND MEANS

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize appointing Tracy McCaughey to the position of Social Services Division Director for the Department of Social Services and refer the matter to the

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (April)

b. Employment – Entries Into in Order of Hire (Monthly) (April)

Name of Employer	Town or City	# of Hire s	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Jeffrey Fox Construction	Cohocton	1	FA APP.	20	PT	12.00	Construction Laborer
Bears Playground	Lima	1	FA APP.	40	FT	12.00	Wood Shop Worker
Motherhood Maternity	Rochester	1	FA APP.	12	PT	9.25	Sales Associate
Forbes through Adecco	Dansville	1	SN APP.	40	FT	7.25	Production Worker
Logan's Inn	Dansville	1	FA APP.	28	PT	7.45	Cashier
KFC/Taco Bell	Geneseo	1	SN APP.	38	FT	7.35	Crew Member
John White Hydro Farms	Geneseo	1	SN APP.	27	PT	9.00	General Labor
Ted Collins Lawn & Landscape	Victor	1	FA APP.	38	FT	10.00	Landscape Maintenance
Dansville Dimension	Dansville	1	FA REC.	30	PT	8.50	General Labor
Jacobsen Packaging	Avon	1	SN APP.	24	PT	10.00	Forklift Operator
Affordable Great Locations	Caledonia	1	SN REC.	40	FT	13.00	General Laborer
Burger King	Dansville	1	FA REC.	25	PT	7.25	Crew Member
Livingston Wyoming ARC	Mt. Morris	1	SN APP.	40	FT	9.55	Life Skills Assistant
Family Dollar	Mt. Morris	1	SN APP.	35	FT	7.50	Cashier
Self Employed - Babysitting	Mt. Morris	1	FA APP.	18	PT	7.25	Child Care Provider
Cornell Cooperative Extension	Mt. Morris	1	FA APP.	17.5	PT	8.00	Child Supervision Assistant
Joseph Layland	Leicester	1	SN APP.	10	PT	7.50	General Laborer
Sav-A-Lot	Dansville	1	FA REC.	25	PT	7.25	Deli Worker
Wilson Farms	Geneseo	1	SN REC.	24	PT	7.75	Clerk
Genesee Valley Motors	Avon	1	FA REC.	40	FT	9.00	Auto Technician
McDonald's	Mt. Morris	1	SN APP.	28	PT	7.25	Crew Member
Forbes through Remedy	Dansville	1	FA APP.	40	FT	7.25	Production Worker
Star Headlight through Remedy	Avon	1	SN APP.	40	FT	8.00	Production Worker
Monroe Tractor & Implement	Henrietta	1	FA APP.	40	FT	14.50	Rental coordinator
Cooks Landscaping	Livonia	1	SN REC.	35	FT	9.00	Landscape Maintenance
Davis Enterprise	Leicester	1	SN REC.	40	FT	8.00	Grounds Maintenance Worker
Livingston County CNR	Mt. Morris	1	FA REC.	32	FT	12.05	Certified Nursing Assistant

27

Total Number of Clients

	FT	PT	Total
SN Applicants	5	4	9
SN Recipients	3	1	4
FA Applicants	4	5	9
FA Recipients	2	3	5
Total	14	13	27

c. Financial Assistance Program Statistics (Monthly) (April)

Temporary Assistance Cases:

Family Assistance	310
Safety Net	290
Total	600

Medicaid Cases:

Community	3840
Chronic Care	270
Foster Care	116
SSI	1186
Total	5412

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5264
Family Health Plus	1300
Total	6564

Food Stamp Cases 3143
Child Care Cases 109

2. Employees hired, resigned or retired in May:

Kelli Jo Eastman	Layoff	Seasonal HEAP Exam	Mt. Morris	5/4/12
Ginny Rawleigh	Retirement	Child Support Coor.	Dansville	5/11/12
Jamie Graves	Hired	Case Management Aide	Caledonia	5/14/12
Matthew Turner	Hired	Summer Camp Worker	Avon	5/21/12

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NEW YORK STATE DEPARTMENT OF HEALTH, NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO), VISITING NURSE SERVICES (VNS) OF NEW YORK, ROCHESTER REGIONAL HEALTHCARE ASSOCIATION (RRHA)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health Cori Lewis, Health Program Administrator Bureau of Early Intervention ESP, Corning Tower, Room 287 Albany, NY 12237 For: Early Intervention Program	10/1/11 - 9/30/12	\$38,361.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	Yes No

Director's Comments:

This contract is a new contract for the purpose of renewing the Early Intervention Program.

National Association Of County And City Health Officials (NACCHO) 1100 17 th St., N.W., 7 th Floor Washington, DC 20036	9/30/11 - 9/29/12	\$25,000.00
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For: ACHIEVE Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NACCHO	0%	Yes	No

Director's Comments:

This contract will renew the ACHIEVE Grant, which is for programmatic activities of the CDC (Action Communities for Health, Innovation and Environmental Change).

Visiting Nurse Service Of New York (VNS) 1/1/12 - 12/31/14 \$00.00

Creative Health Concepts

Nancy Kelly Sullivan

60 East 42nd Street, Ste. 2022

New York, NY 10165

For: Medicaid Managed Long Term Care

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This is preparation for the Medicaid Managed Care Program, single point of entry per the Medicaid reform in New York State. There will be two 'oversight' agencies. We have been contacted by Visiting Nurse Service of New York. They will not actually provide services, but seek to contract with Livingston County Certified Home Health Agency for the services.

Rochester Regional Healthcare Association (RRHA) 1/1/13 - 12/31/15 \$00.00

(RRHA)

3445 Winton Place

Suite 222

Rochester, NY 14623-2950

For: Community-Wide Transfer Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This is a Transfer Agreement. The Livingston County agencies participating in this agreement are: Livingston County Center for Nursing and Rehabilitation, Livingston County Garden of Life Day Program, Livingston County Department of Health, Livingston County Department of Health, Hospice Program and Livingston County Community Services/Mental Health.

J. Ellison stated that the first contract is a renewal with the State for early intervention. The next contract with NACCHO is a second year contract for the Achieve grant, there will not be funding for the third year. The contract with Visiting Nurse Service of New York is for the medicaid managed long term care program. The last contract with Rochester Regional Healthcare Association is a renewal as done in the past.

MOTION: Mr. Merrick moved and Mr. Davis seconded to authorize the foregoing contracts. Carried.

County Administrator Ian Coyle asked Joan to provide the committee with an update regarding the cases of whooping cough that have been reported. J. Ellison reported that since January there have been 25 cases and since April 30th there have been 20 cases. The age range has been both young children and teenagers. We understand the teenagers because their immunity has dwindled by this point and are probably in need of a booster. The younger children, however, are immunized which has everyone mystified across the nation. We are not seeing any correlation between the cases, other than three students in one school in the same classroom. Schools are sending out letters to their parents encouraging parents to get their students immunized or a booster if necessary and/or if they are sick to make sure they see a physician.

Informational Item(s) Written Only

1. Attached is an update report on the Co-pay collections.
2. The famous 'button' for Accreditation was pushed on May 17th. We are very excited that we are at this

stage and look forward to the assignment of a Site Visitor Team and the scheduling of their visit. While we are guessing at time frames, I would estimate that a July/August visit might occur.

3. We continue to receive reports of Pertussis. Thus far for 2012, we have had eight cases reported (May 21, 2012); for the same period last year we had one case.
4. The 33rd Annual Meeting took place on May 15th. Staff learned about safety and self-protection from Deputy Rittenhouse. A Senior Sanitarian and a Supervising Public Health Nurse provided entertainment on how not to prepare a turkey dinner. Highlights from 2011 were shared, and two staff were selected to receive the Extra Mile Award.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - WORKFIT STAFFING, LLC, DEPARTMENT OF VETERANS AFFAIRS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Workfit Staffing, LLC	5/29/12 - 5/28/13, w/ two one-year renewals	Fee Schedule
1180 Chili Avenue, Suite 106 Rochester, New York 14624		

For: Clinical personnel provided for individual shift needs

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Operating Revenues	N/A	Yes X No

Director's Comments:

Covers Registered Nurses, LPN's and CNA's. Principle use is for RN's during transition periods in vacancy or for extended absences associated with leaves or vacations.

Department of Veterans Affairs	7/1/12 - 6/30/13	Negotiated Per Diem Rates
VA Western New York Healthcare System		
3495 Bailey Avenue		
Buffalo, New York 14215		

For: Nursing Home Care Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
N/A	N/A	Yes No

Director's Comments:

Contract to provide nursing home care services to VA Beneficiaries in the CNR. The current per diem rates are \$290.00 for basic LTC level of care and bed holds, \$345 for rehabilitative services in the new contract. There were 31 VA paid patient days in 2011.

F. Bassett stated that Workfit staffing is for Clinical personnel provided for individual shift needs and the second contract is with the Department of Veterans Affairs and is a one year renewal. With these agency contracts we do have a fee schedule. Workfit Covers registered nurses, LPN's and CNA's. Principle use is for RN's during transition periods in vacancy or for extended absences associated with leaves or vacations.

MOTION: Mr. Moore moved and Mr. Levey seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONS REPORT – Barbara Keefe, Director of Fiscal Services to attend with Director Bassett

1. 2011 AUDITED FINANCIAL STATEMENTS – The audit firm Rotenberg & Co. will present the 2011

financial statements. As these are pending final revisions they will be distributed under separate cover. Bound copies audited financial statement (on file) Greg Lighthouse and Kathie Angelone.

Representatives from Rotenberg, Greg Lighthouse and Kathie Angelone, passed out the 2011 financial statements (on file). They first reviewed the balance sheet showing total assets in 2011 of \$38,370,771 vs. 2010 of \$39,196,382. The amount due from third party payers was down because in 2010 the financial statements were delayed until there was approval from the state of the medicaid rates and there was an additional book of \$1.4 million in 2010 which was collected in 2011.

They further explained the statements of revenue and expenses. Operating revenue improved since 2010 due to increases in medicaid rates and also due to rebasing and money that was received in 2011. Operating expenses were fairly flat. The ending 2011 net Assets were \$269,063 vs \$(1,474,589) in 2010. They further explained that overall it was a very good year and they didn't have a lot of county subsidy we still ended up with positive net assets. The statement of cash flow was reviewed and they stated that is one of the best indicators of how the business is being run, and noting the increase from \$436,964 to \$1.7 million is very good. They stated that the facility is very well run and they continue to see improvements from year to year.

In addition to the financial statements a memo is included (on file). It stated that they did not encounter any difficulties during the audit. Any uncorrected misstatements that were identified during the audit have been made and were reflected in the financial statements and there were no disagreements with management. They did provide Barb and Frank the management representation letter which was signed before issuance of the financial statements. They were not made aware of any other management consultation with any other independent CPA firms and there are no other audit findings that have not been discussed.

Greg Lighthouse and Kathie Angelone departed.

F. Bassett handed out information (on file). He stated that we made gains in census in May. When you look at medicare days and private pay days you want to see those two going up and the medicaid days going down. That is what we were able to achieve in April and May and that will help us from a revenue perspective. He explained the budget performance through March. When patient days in the first two months of the year are as low as they were the revenue is not what we anticipated it to be, we were about \$250,000 under anticipated revenue for the first quarter. With the strong performance in April and May you will see us recovering much of that. There has been good control on operating expenses. We are making gains on workers compensation and we are slightly ahead of budget. He further reported on the cash receipts tax, which is based on receipts. If you're taking in less revenue you are paying less tax. You want to see the taxes higher because that means you are taking in more money. We do get reimbursed on the medicaid side; there is always reconciliation as many as five years out. They under reimburse you the cash receipt tax on the medicaid side so they can use it, and then they reimburse you once they have to. F. Bassett concluded with reviewing that there is \$7.36 million in the bank after the serial bond payment in May. We are holding very well as far as cash. They are pleased to be making gains in patient days and we have seen it shift because of the volume of patient discharges. Last week there was four vacancies and as of this morning there are fourteen.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. IGT Program – NYSAC disseminated information indicating that the NYS Department of Health will recoup prior year IGT overpayments for 06-07 and 07-08 by the end of June in a single lump sum payment. Livingston County is anticipated to owe approximately \$360,000. (The County Administrator will discuss in greater detail in a separate report.) The 2012 IGT distribution is expected by the end of the calendar year at a level comparable to 2011. The CNR budgeted \$4.2 million in IGT for 2012.
3. Occupancy – The CNR's budgeted 2012 occupancy is 97.5%. Occupancy in May, through the 25th, was 95.8%. YTD occupancy is 94.68%.

4. Dual Certification Nurse Aide/Home Health Aide Training – Sixteen participants started the class on May 14. The CNR will pay 25% of the \$2,500/participant training cost for 11 and 0% for 5 as a result of grant monies through the Office of Workforce Development and FLCC.
5. Dietary Services – The Director continues to engage Morrison Senior Dining in corrective actions to monitor and improve deficient performance and food quality. Audits are being conducted and residents are providing feedback in neighborhood food committee meetings. Progress is being made
6. Absence – I will be out of the office on vacation from June 25 to July 6 for two weeks unless DOH appears for annual inspection in this period. Stephen Woodruff, Deputy DLTC will be in the office.
7. United Way Day of Caring – Volunteers from several area businesses visited the CNR on May 24 to clean courtyards of weeds in the morning and later in the day Key Bank employees provided an ice cream social for residents.
8. LeadingAge Magazine – The CNR’s Neighborhood Assistant position was featured in an article entitled “Universal Workers Build Skills and Relationships to Enable Person-Centered Care” in the May/June 2012 edition. A copy of the article will be distributed to committee members
9. Person-Centered Care Conference – Director Bassett partnered with Lifespan to re-launch an organization named Practicing Organizations on the Path to Culture Change in March. A steering committee was formed from attendees of the meeting and a Person-Centered Care Conference is planned for June 20th at Fairport Baptist Home. Bassett will moderate the conference and he, Kim Kavanagh, Leisure Time Activities Director and residents Donna Hayes, Marjorie Fasano, and Thelma Bailey will discuss issues related to resident engagement with conference attendees. Our residents will speak about resident control, relationships, and meaningful life in our Center.
10. 55Plus Magazine – Director Bassett was interviewed for an article regarding the Household Model for the June edition of 55Plus Magazine. A copy of the article will be distributed to committee members in July.

EXECUTIVE SESSION

Mrs. Donohue moved and Mr. Moore seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried

Mr. Moore moved and Mrs. Donohue seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Schuster moved and Mr. Merrick seconded to adjourn the meeting at 3:18 PM. Carried.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

3. **WIA AUDIT.** As Grant Recipient for the GLOW Workforce Investment Board, Livingston County is required to conduct audits of all sub recipients and contracted service providers in the GLOW region. Since February, the Office of Workforce Development has completed financial management, property management and procurement audits of Genesee County, Orleans County and Wyoming County Community Action. All findings have been reported to NYSDOL and corrective action has been provided to resolve the issue.
4. **RECRUTIMENT EVENTS:** Aerotek will be hosting their first ever recruiting event in Livingston County on Thursday June 28th. Aerotek, one of the largest privately held staffing agencies in the world, is currently hiring general labor, production, assembly and machine operator positions for a number of employers in the area. The event will be held in room 105 of the Government Center.
5. **COMMUNITY SERVICE BLOCK GRANT:** The Community Initiatives Council has conducted onsite monitoring at three of the five funded programs with a 4th site scheduled for July 31st. These visits are being conducted in coordination with our Department of State representative to collect fiscal and programmatic information that can be used in determining program renewals. An RFP is in the process of being developed to solicit proposals for the preparation of a Community Needs Assessment mandated by the Department of State.

Upcoming Events:

- June 27th Regional Youth Bureau Meeting
- June 28th Aerotek Recruitment
- July 9th – Summer Youth Employment Program Begins
- July 9th – PINS Planning Committee
- July 23rd – WIA Partners
- July 31st – CIC Site Visit – Noyes Hospital

DEPARTMENT OF HEALTH - JOAN ELLISON, JIM PERAINO & PRUDENCE KING

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES, BEVERLY LOSQUIST, RAZAK ASSOCIATES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Homeland Security and Emergency Services 1220 Washington Ave., State Office Campus Bldg. 7A, Suite 610 Albany, NY 12242 For: Preparedness	8/10/09 - 1/31/13	\$27,778.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Office of Homeland Security	0%	Yes	No

Director's Comments:

This contract was approved in April, Resolution No. 2012-123, after which the Department of Homeland Security changed the term from 8/10/09-9/30/12 to 8/10/09-1/31/13. This is intended to amend the term on the Resolution. The contract has been amended and is in process of being executed.

Beverly Losquist

7/1/12-6/30/16

Per Medicaid Rate

59 North St.
 Geneseo, NY 14454
 For: Approved Provider for Early Intervention Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payor	Yes x No

Director's Comments: This contract is to provide Speech Therapy Services to children in the Early Intervention Program.

Razak Associates 6/30/12 - 12/31/12 \$2,000.00
 Gary Garofalo, P.E.
 2060 Nine Mile Point Road, Suite 300
 Penfield, NY 14526
 For: Professional Engineering Design

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health-Public Water Supply	0%	Yes No

Director's Comments: This contract is for the review of engineering design submissions related to Environmental Health projects (primarily from Clark Patterson Lee).

The County Administrator asked if anything is purchased with the Homeland Security grant funding, and J. Ellison stated this grant covers mostly staff time but some supplies that become outdated and need to be replaced are purchased.

MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

2. REQUEST TO DELETE TWO PART-TIME REGISTERED PROFESSIONAL NURSE POSITIONS AND CREATE ONE FULL-TIME REGISTERED PROFESSIONAL NURSE POSITION FOR THE DEPARTMENT OF HEALTH AND REFERRING THE MATTER TO WAYS AND MEANS COMMITTEE.

J. Ellison explained the department is requesting to convert two part-time RPN positions to one full-time RPN position. There is currently one part-time employee and we created another part-time position to assist with the increase of referrals and visits. J. Ellison indicated that Prudence King has interviewed a number of individuals but none were interested in part-time or homecare work. The current part-time employee is interested in the full-time position. There would be no change in cost or benefits because the NYSNA contract provides for pro-rated benefits, therefore the proposal is cost neutral.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to delete two part-time Registered Professional Nurse positions and create one full-time Registered Professional Nurse position and refer the matter to the Ways and Means Committee. Carried.

J. Ellison announced that the department has a Community Health Worker grant that expires on June 30, 2012 and we have been waiting for over a year for the grant renewal. She explained that because they had not heard anything, the department was considering layoffs because the grant covers the expense of three individuals in the program. However, Friday, the department was notified by the Comptroller's Office that the grant would be extended for six months through December 31, 2012.

Pre-approved Informational Item(s) To Be Reported

1. CHHA AND HOSPICE COST REPORTS-a review of the results of the Cost Reports

J. Ellison reported a meeting was held with Jack Venesky last Friday; Mr. Coyle was present. Jack Venesky prepares the cost report. J. Ellison stated we would begin by reviewing the CHHA cost report. J. Ellison asked Jim Peraino to explain the CHHA cost analysis.

J. Peraino distributed a packet of financial information for the Certified Home Health Agency (CHHA) or fiscal year ended 12/31/11 (on file).

Les Bowen entered.

J. Peraino began by reviewing the Full-Costing Method, which showed the revenues were up about \$159,000 from 2010 and the expenses were up about \$110,000; the net expense over revenue \$425,000 which is a decrease of about \$49,000 from 2010. The Direct Costing Method is what gives a better picture. The revenue reported is the same showing a difference of \$159,000 but the expense went from \$2,016,000 to \$2,117,000 a difference of \$101,000, so the net expense showed a \$58,000 difference better than 2010. showing a difference of \$159,000 but the expense went from \$2,016,000 to \$2,117,000 a difference of \$101,000, so the net expense showed a \$58,000 difference better than 2010 (the actual accost was \$173,000 and \$92,000 of that was for MLR and ITS charges making the actual cost down to about \$80,000). The Special Analysis Service Cost showed a \$12,000 difference. Prudence King referred to the Total Revenue and Expenses and Revenue By Payor Source charts which represent the figures (on file) and indicated staff was pleased to get the Medicare numbers up this year.

J. Peraino reviewed the CHHA Unduplicated Patient numbers. Medicare went up 67 and Medicaid went up 11 and the Other Payor went down 21. Overall up 57. This is the first year in awhile that these numbers have been up. Visits by Discipline: Skilled Nursing Care up 1,504, PT up 562, Speech Therapy up 153, Medical Social Services up 26 and Home Health Aide up 1,307. OT was the only service that went down by 71. Visits by Payor Source: Medicare went up quite a bit, other payors went up and Medicaid went down. He explained that Medicare is not paid per visit, this is done on an episodic basis. The FTE (Full-Time Equivalent) Nurses went down by .22, PT up .28 Home Health Aides up .61. Overall FTEs went up and J. Peraino explained possibly some hiring, more diems, people split between CHHA and Hospice, etc.

P. King reviewed the charts reflecting the patient and visit numbers from 2008 through 2011 (on file).

J. Peraino reviewed the Cost Per Visit for Full Cost, Direct Cost and Service Cost and reported costs went down in everything in Full and Direct Costing. He indicated these figures are used to determine if our rates are appropriate. He noted the consultant did not recommend any changes. J. Peraino stated it seems good to see that these numbers are down and indicated it has been a long time since he has seen this. Mr. Yendell asked if the good results of the CHHA came as a result of a great deal of effort and hard work by Prudence King and her staff. J. Ellison stated absolutely Prudence King, her staff and also Jim Peraino and his billing staff assisted in this team effort to make all this happen. We have to submit the bills correctly in order to get reimbursed.

Melissa Hennen entered.

J. Peraino reviewed the last page of the document, which shows the Medicare PPS Summary (on file). Medicare is an important piece of the department's revenue. He indicated we want the Average Medicare Case Mix Weight to be over 1—anything under 1 shows that we are losing money. We went from 0.9 last year to 1.01 this year, which is not quite the Upstate Average of 1.1 but it is a 4% over last year. He explained the importance of knowing the severity of the patient's illness and the codes as it relates to the billing. He explained that Medicare adjusts the billing method to prevent the County from making money. He indicated the consultants have advised that we should make out about \$22,000 better in 2012 based on how Medicare is changing. He also explained the Visits Per Standard Episode and the LUPAs Total Number of Episode. He indicated the LUPA has historically been over 20% and this year Prudence King was able to get that down to 17.67% and the goal Medicare recommends is 18%.

J. Ellison reported the front page provided in the handout is a summary of what Jim Peraino has reviewed. The

focus is the Direct Costing Loss of \$173,000 and the Increase of Medicare for Revenue, Patients, Visits and Episodes. CHHA has also increased its productivity both for nursing and home health aides. She reiterated the change that Prudence King put in place about a year ago with the geographic assignments of the Home Health Aides and clearly within the first six months we saved approximately \$10,000, and this report reflects those savings.

J. Ellison stated the Medicare Cost Report for Hospice was also prepared by Jack Venesky. The report was distributed to the Committee (on file).

J. Peraino explained the Net Patient Revenue of \$1.1 million is up 55% from 2010, the Operating Expense is up 26% and the Related Expense Over Revenue dropped 56%. Other Revenue reflects solely Hospice donations. From 2010 to 2011, there is a dramatic change—went from losing \$208,475 to \$66,972. Also a big change was reflected in the Unduplicated Days—5,076 to 7,188 an increase of 42%. Consequently, the Average Cost Per Day dropped from \$193.19 to \$153.23. J. Peraino reviewed Average Cost By Program and Average Length of Stay.

P. King reviewed the graphs for Hospice from 2008 to 2011.

J. Peraino reviewed the Full Costing Method and Direct Costing Method figures and the Direct Costing Method showed a profit of \$78,721. J. Peraino reviewed page 5 of the handout Patient Revenue and Operating Expense for Payor and Source.

J. Ellison reported that again the front page provided in the handout is a summary of what Jim Peraino has reviewed. This summary shows that everything has increased since 2010. J. Ellison stated hats off to staff both in CHHA and Hospice and the financial staff who have worked very diligently to seek as much of the reimbursement as we can.

J. Ellison stated in summary, and this is what Jack Venesky indicated, is that utilizing the direct cost in CHHA the cost for the program did go down to \$173,000 and \$92,000 of that is ITS and MLR charges leaving the program cost at \$80,000. Hospice had an overage of about \$78,000 we are almost cost neutral between the two programs. J. Ellison stated she believes we did very well financially in 2011, and we continue tracking these costs in 2012.

Prudence King and Jim Peraino departed.

2. DOG CONTROL UPDATE- spay/ neutering options and policy considerations

J. Ellison distributed two documents (1) Ag & Markets Article 7 Requirements and (2) Livingston County Dog Control Policy/Procedure List. J. Ellison stated the Article 7 Requirements listed are things that we must comply with. The document outlines the requirement, Citation, responsibility of County Dog Control and comments. J. Ellison stated this document is to provide the Committee with background information and if the Committee has any questions to contact Joan. The second document is a list of the policies and procedures. J. Ellison indicated the department has been working on these policies and procedures and they have not been finalized. J. Ellison asked if there were any questions.

The County Administrator stated he has spoken to Mr. Yendell, Mr. Schuster and Mr. Merrick regarding the issue of spaying and neutering which is an acute issue that has come up specifically what we do versus other alternatives. We currently collect a \$35 deposit and the individual signs a “statement” with the County to secure a spay or neuter service for the adopted animal. Some people do not come back to get their deposit. A suggestion was made that we consider an alternative to this policy. Jim Mazurowski has done research and the County Administrator is hopeful the Committee concurs that we should continue looking at some alternatives and get some pricing for a different mechanism. Genesee, Ontario and Wyoming counties reported that they all

do the spaying or neutering in advance of the adoption and these counties have also set up some type of funding mechanism to account for the discrepancies. The County Administrator suggested, if the Committee concurs, they would get some pricing together and the mechanism and how they will fund this new alternative, and they will make a recommendation at the next meeting.

Mr. Moore asked J. Ellison if she knew how many were done last year, and she didn't have those figures with her. Mr. Moore questioned what criteria would be considered, and J. Ellison indicated that a veterinarian would be consulted for those guidelines.

Mr. Yendell indicated that the Committee concurs that they would like staff to get more information and report on this at the August meeting. Mr. Moore suggested to consult with Ag & Markets and Cornell University as well.

3. OTHER

J. Ellison reported at the last meeting we talked about the rabies clinics and setting up a box for donations. She stated she was absolutely amazed. The Rabies Clinic collected almost \$900 with merely a box and a sign indicated donations. She indicated this money will help defray the cost of the supplies and vaccine.

Mrs. Donohue asked for the status of Pertussis. J. Ellison stated cases are decreasing slowly probably because school has recessed for the summer.

Informational Item(s) Written Only

1. The Department has been consumed with Pertussis; as of this date, there have been 84 positive PCR reports received (since January 1st). Each individual is contacted by phone or a home visit to obtain a history, identify immediate contacts, and to provide education. All those with a positive PCR have been treated as have their immediate contacts. With schools closing for the summer, there may be a decrease in the number of positive lab reports.
2. Seven staff attended the ICS training in May; it was a positive experience with many 'lessons learned' and good interaction with all the participants.
3. The Center for Environmental Health has been involved with pre-opening inspections for the Children's Camps. Emphasis is on prevention of incidents, health and safety of the children.

Melissa Henchen asked if she could leave a handout (on file) regarding spaying and neutering and why it is important to do ahead of time. Melissa mentioned that the Department of Health already does a vaccine clinic and suggested they might want to consider doing a vaccine /microchip clinic and the revenues from this could be appropriated to the cost of spaying and neutering. The Chairman authorized the Clerk to distribute the handout to the Board.

Melissa and Sharon departed.

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING - DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Donated Funds Agreements	7/1/12 - 6/30/13	\$67,405.00

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Hillside Children's Foundation/Feinbloom Foundation & Education Enterprise of NY	0%	Yes	X	No

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - VARIOUS RESIDENTIAL TREATMENT CENTERS, GENESEE COMMUNITY COLLEGE, HILLSIDE CHILDREN'S CENTER AND ENCOMPASS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Residential Treatment Centers	7/1/12-6/30/13	Various Rates

For: The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
State Foster Care Block Grant, Fed IV-E if eligible	24%	Yes	X	No

Genesee Community College	8/1/12-7/31/13	\$301,466.00
One College Road Batavia, NY 14020		

For: This contract provides for a large part of the training our staff receives, including training provided by the County ITS Department to DSS staff.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
State Training Cap	0-5%	Yes	X	No

Hillside Children's Center	6/1/12 - 5/30/13	\$35,256.00
1183 Monroe Avenue Rochester NY 14620		

For: Preventive Services Program in the form of Youth Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Preventive	0%	Yes	X	No

Encompass	7/1/12 - 6/30/13	\$143,928.00
275 Pinnacle Road Rochester NY 14623		

For: Preventive Services Program in the form of Educational Support in the Dansville school district

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Preventive	0%	Yes	X	No

Mr. Moore asked how many students were enrolled in the Encompass program and D. Deane stated 81.

D. Deane reported currently there are four children in residential treatment centers.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Mr. Yendell commented that David Peck continues to do a good job finding employment for people. DSS staff has met with Tabatha Brewster from Catholic Charities about the potential for them doing some contractual work for the employment function. D. Deane also intends to meet with Ryan Snyder to review the Workforce Development contract. They are looking for more innovative ideas to get people to work.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (May)
 b. Employment – Entries Into in Order of Hire (Monthly) (May)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Max Ink Tattoo and Piercing	Geneseo	1	FA REC.	35	FT	14.00	Tattoo Artist
Cook's Convenient	Avon	1	FA REC.	25	PT	7.25	Cashier
Compass Group	Mt. Morris	1	FA REC.	30	FT	7.75	Food Service Worker
Gunlocke through Adecco	Wayland	1	SN REC.	40	FT	9.00	Machine Operator
Conesus Lake Nursing Home	Livonia	1	FA REC.	30	FT	9.25	Certified Nursing Assistant
Kraft Foods	Avon	1	FA APP.	40	FT	9.40	Lunchables Assembler
FTT Manufacturing	Geneseo	1	SN APP.	40	FT	9.00	Packager/Driver
Arby's	Dansville	1	SN APP.	18	PT	7.25	Crew Member
Steak & Seafood	Lakeville	1	FA APP.	24	PT	8.50	Cashier
Dollar General	Lima	1	FA APP.	30	PT	8.00	Sales Associate
Tradesmen International	Rochester	1	FA REC.	40	FT	13.00	Laborer
FTT Manufacturing	Geneseo	1	SN REC.	40	FT	8.50	Laborer
North Shore Grill	Lakeville	1	SN APP.	20	PT	7.25	Dishwasher
Conesus Lake Nursing Home	Livonia	1	FA REC.	12	PT	8.25	Certified Nursing Assistant
SUNY Geneseo	Geneseo	1	FA REC.	40	FT	12.63	Cleaner
Conesus Lake Nursing Home	Livonia	1	SN APP.	16	PT	18.00	LPN
Accent Painting	Webster	1	SN REC.	26	PT	10.00	Painter
Kwik Fill	Lakeville	1	FA REC.	20	PT	7.35	Cashier

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Total Number of Clients

	FT	PT	Total
SN Applicants	1	3	4
SN Recipients	2	1	3
FA Applicants	1	2	3
FA Recipients	5	3	8
Total	9	9	18

Mr. Moore noted that the Conesus Lake Nursing Home is paying \$18.00 per hour for a part-time LPN and asked how much is the County paying. The Clerk reported \$22.70 per hour.

c. Financial Assistance Program Statistics (Monthly) (May)

Temporary Assistance Cases:

Family Assistance	308
Safety Net	291
Total	599

Medicaid Cases:

Community	3858
Chronic Care	271
Foster Care	121
SSI	1195
Total	5445

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5342
Family Health Plus	1338
Total	6680

Food Stamp Cases 3132
Child Care Cases 146

2. Three clients earned their GED's in May through the Genesee Valley Educational Partnership classes held on-site at DSS.

CENTER FOR NURSING AND REHABILITATION- STEVE WOODRUFF & BARB KEEFE

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT – Stephen Woodruff, Deputy Director of Long Term Care and Barbara Keefe, Director of Fiscal Services to attend in Director Bassett's absence.

B. Keefe explained the following items:

a.) OMIG Base Year Audit – The Office of Medicaid Inspector General (OMIG) has made additional information requests over the past several weeks during April and May. All records have been submitted and a final report is anticipated in the near future. The Director anticipates that the original overpayment estimate of \$933,000 will be reduced.

The County Administrator commented the challenge is the issues of the water loop and the access road. B. Keefe concurred those two issues were the biggest issues. The County Administrator stated he has done some research and there was some internal questioning but we felt it was justifiable so those two issues were included realizing there could have been some exposure. He added that the water loop was necessary for the CNR and also the access road to correct a life safety issue. B. Keefe indicated we are asking OMIG to allow at least part of the expense if not 100% because of the fact the County would not have had to incur those expenses if it wasn't for building the new nursing home and meeting the needs of water pressure, fire safety, evacuation, etc.

b.) Occupancy- The CNR's budgeted 2012 occupancy is 97.5%. Occupancy in June, through the 25th, was 95.1%. YTD occupancy through May is 94.73%. In June the occupancy was weaker than May. The Director and Admissions Coordinator presented to approximately 20 Discharge Planners at Highland Hospital on June 20. All hospitals have now been visited to highlight the services of the CNR and to address referral coordination.

B. Keefe referred and reviewed the Occupancy Report (for the first six months 94.82%) (on file).

c.) Cash Flow – The CNR's Cash Flow Report as of June 22, 2012 reflects \$7,154,699 on hand.

B. Keefe reported as of 6/29/12, the cash flow is \$7,399,610. She indicated the CNR is maintaining its cash balance and the only hits over the last six months was having to pay the interest and principle on the serial bonds in May.

The County Administrator stated that the Ways and Means Committee would be acting on a bond resolution next week, pending DOH approval, for the refinancing of the existing nursing home bonds and also water district bonds. The upfront savings totals \$500,000 and then a level \$40,000 a year. This will result in an expense decrease for 2012 totaling \$500,000 for the nursing home alone and the water district will have some positive impacts also. B. Keefe indicated this would help the nursing home's cash flow for the second half of the year. B. Keefe stated it is taking some time to get DOH approval and her contacts are informing her that they do not see a problem but she does not have a timeframe as to when they will approve this refinancing.

d.) Budget Variance and Census – These reports are attached and will be discussed at the committee meeting.

B. Keefe explained the Budget Variance Report is through the end of April. The occupancy rate is down which impacts the revenues. She indicated they are trying to maximize revenues where they can and they are working with DSS on the Medicaid pending cases. At the beginning of the year we had 37 cases and by May they were down to 20, which included some new cases. The July cash report will indicate that some cases were opened and the July 19th Medicaid check will have an additional \$166,000 from prior Medicaid days that were waiting to be billed. As soon as the nursing home gets the notification from DSS, the Medicaid bills are sent out and revenue arrives about three weeks later.

B. Keefe reviewed the Expenses and indicated we are doing very well remaining under budget. The Workers Compensation is staying under budget as well. In 2011 some cases were closed out and in 2012 we have had a couple cases closed out as well. With the lower occupancy rate, the supplies are lasting longer. Because there are fewer days billed to Medicaid, the NYS Cash Receipts Assessment Tax (CRAT) is also under budget. B. Keefe reported that seven cents on every dollar is returned to the State, except for Medicare dollars. The Cash Receipts Assessment Tax was nicknamed the “granny tax”. It was 6% and April 2011 it went up to 7.2% and April 2012 down to 7.0% and in November it will drop to 6.8% through March 2013. There is no information from the State as to what the projected CRAT will be effective April 2013. B. Keefe explained there was a sunset for this cash receipts tax then with budget considerations the State Legislature brought it back. She indicated the benefit was having the increased tax across the board; nursing homes did not have to do a 2% across the board cut to the Medicaid rates. In lieu of cutting the Medicaid rates, they increased the tax.

B. Keefe stated the Garden of Life Adult Day Healthcare Program still continues to increase its occupancy rate through this year. In April it was 74.29% and May was even better.

Mrs. Donohue indicated that the agency use is really low and complimented the nursing home for this achievement. B. Keefe explained that agency staffing for 2012 has been almost nothing—we have not used any LPNs or aides and just a small amount of hours used or RNs.

B. Keefe explained that the salary dollars are not over budgeted. On this report it is showing an overage of \$19,000, but was due to the holidays in the first three months, and she indicated this would level out. She added there has not been an exorbitant amount of overtime either.

Steve Woodruff presented the following item:

e.) NYS DOH Quality Indicator Survey– On Monday June 11 six members of the New York State Department of Health arrived at approximately 6:30 AM to initiate the annual Quality Indicator Survey. The survey was conducted over five (5) days and concluded with an Exit Conference on Friday June 15. I am pleased to report that after weeklong surveyor environment and care observations, resident, family and staff interviews, medical record inspections and policy and procedure reviews our Center received report of a truly stellar outcome. The average number of deficiencies cited in survey in New York State is eight (8) and in the Rochester Region it is eleven (11). We had five (5) tentative findings shared at our Exit Conference, each of which is readily correctible and none of which constitute a Quality of Care or Quality of Life issue; each was cited at a no-harm level. I am very proud that the Quality Indicator Survey outcomes reflect, in large part, attainment of the high standards that we strive to achieve. We anticipate receipt of the Statement of Deficiencies by June 29 and will file a Plan of Correction by July 13. Upon receipt of the results of the Quality Indicator Survey, the actual deficiencies received were 4.

S. Woodruff explained the survey in detail (on file).

The County Administrator stated that it seems that one of the F tags has been repeated in past surveys related to care planning issues. In the past, someone couldn't read someone's documentation and something that should have been documented in the Care Plan wasn't documented on the record but was being done appropriately. He indicated that one corrective element that has been discussed is instituting electronic software, and he asked if this software is operable yet. S. Woodruff indicated that the software is not fully implemented. The County Administrator asked how far away are we and S. Woodruff responded that there is not a date certain for full implementation of the electronic medical record. The County Administrator asked if the software would have addressed the care planning deficiency, and S. Woodruff indicated that there was a communication deficit that contributed to the care planning deficiency, and was uncertain if the software would have prevented it from occurring. However, an integrated electronic medical record would assist in the prevention of a future re-occurrence. The County Administrator indicated the need to highlight this area through in-service training of staff and post follow-up, because these errors have been a reoccurring theme and wants to ensure that the evaluation of this occurs to avoid this from going to a higher level deficiency.

S. Woodruff asked the Committee if they had any questions, and none were asked.

2. OTHER

The County Administrator stated veterans groups and veterans at the nursing home approached Chairman Merrick about a year ago and requested installation of a flagpole at the nursing home. The County Administrator indicated we would be getting some pricing.

Mrs. Donohue suggested we go through The Flag Store in Rochester because this establishment supports local veterans.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Nurse Aide Recognition Luncheon – The program recognized Nurse Aides who have demonstrated excellence within the long term care community. The five Certified Nursing Assistants from the Center were honored at the Recognition Luncheon on 06/14/2012, for their efforts and service to our home.
3. Giant Pumpkins – Joe Pukos, the “Pumpkin King of Livingston County,” has donated and planted two hybrid pumpkin plants that are anticipated to grow into giant pumpkins. The Director of Maintenance coordinated the delivery and his team are the caretakers of the pat
4. Person Centered Care Conference – Director Frank Bassett and Kim Kavangh, Director of Activities presented at the inaugural conference. Two residents from the Center attended the conference and shared their experience regarding their care and championed the model of Person Centered Care to representatives of multiple skilled nursing facilities within the greater Rochester community.
5. Resident Wi Fi – Anticipated to be operable the week of July 16.
6. Accounts Receivable – The CNR Fiscal Department continues to make progress in Accounts Receivables. The Department has enhanced existing procedures to maximize collections, and minimize the potential for uncollectible accounts. The Fiscal Department convenes on a monthly, and as needed basis, to review Accounts Receivables and collections efforts.

OTHER- COUNTY ADMINISTRATOR IAN COYLE

Action Item(s) To Be Reported

1. APPOINTING THE DIRECTOR OF COMMUNITY AND MENTAL HEALTH SERVICES AND REFERRING THE MATTER TO WAYS AND MEANS

The County Administrator stated he sent out a memo to the Supervisors about a week ago regarding the appointment of the Director of Community and Mental Health Services. He recommended the appointment of Rodney Corry to the position. He explained a successful interview process was conducted. Nine applications were received and the interview team interviewed five individuals resulting in two finalists. The County

Administrator explained Rodney comes from CCSI. Monroe County has privatized certain elements of their service delivery and CCSI is the mental health provider for Monroe County. He has worked for CCSI in a management capacity for about the last six or seven years. Prior to that, Rodney worked at the U of R in a clinical capacity. The County Administrator indicated Rodney comes very highly recommended. He indicated the County has to get approval from the State on this appointment, and he reported he has asked for feedback from the State by Friday, 7/6/12. He added that the Probation Director and Public Health Director are other appointments that need State approval. He stated if the Committee approves the appointment, this recommendation would be forwarded to the Ways and Means Committee for approval and then referred to the full board at the 7/11/12 board meeting. He stated Rodney would begin work on August 1, 2012.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the appointment of Rodney Corry to the Director of Community and Mental Health Services and referred the matter to Ways and Means. Carried.

2. OTHER

The County Administrator stated in light of Joan Ellison, Director of Public Health, announcing her retirement effective November, he has begun preparing recruitment documents and will get an ad out as soon as he can and will be setting up an interview team.

Mrs. Donohue asked if there were any internal candidates and the County Administrator responded yes. Mr. Yendell asked if the candidate(s) meet all the qualifications. The County Administrator stated the qualifications for Public Health Director are very specific and stringent on the education and experience; however, there is an option for the candidate to request an extension of time to meet certain requirements. We have had to do that for a previous department head. He explained we would probably receive applications with a wide variety of experience and qualifications.

Mr. Moore asked if the candidate has to have some type of nursing license, and the County Administrator stated he does not believe so, but the job description is taken from the State regulations and was updated in 2010. Mrs. Donohue asked if the salary would be decreased, and the County Administrator stated yes probably \$15,000-\$20,000. If the candidate is new to local government they will pay 30% of their health insurance and be on Tier 6, which will result in significant savings.

Mr. Moore mentioned he heard that Noyes Hospital received some type of grant. Mr. Levey responded Noyes received an ER grant in the amount of \$4.8 million to upgrade the emergency room operations. The County Administrator stated he and Chairman Merrick met with Noyes and informed Noyes about the Capital Resource Corporation and the funding opportunities that would be available through this Corporation.

Mrs. Donohue asked if any Supervisor has received a letter about some concerns at our Dog Control Facility. The County Administrator stated there is a petition on line regarding our Dog Control Facility. He indicated there are a lot of inaccuracies and someone made an anonymous complaint about our facility to Ag and Markets. Ag and Markets did an inspection and the facility is in full compliance in all 18 categories. There are certain elements that some people in the community are interested in seeing us do, i.e. being a no kill facility, and changing euthanasia and spaying and neutering policies. He indicated that some of their concerns have been legitimate but he was concerned about them making negative comments about our facility because our facility is a fully-compliant facility. The things the concerned citizens want us to do aren't wrong, but they are things we don't necessarily need to do. The County Administrator indicated a report would now be provided twice a year to the Towns that contract with the County for dog control services.

Mr. Levey suggested possibly giving the Dog Control Officers Peace Officer responsibilities, because currently when an incident occurs a Sheriff Deputy is on the scene as well as the Dog Control Officer. The County Administrator indicated the group of concerns citizens has recommended this as well.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 2:55 p.m. Carried.

VETERAN'S SERVICES – FRANK HOLLISTER

Informational Item(s) Written Only

1. This Service Officer recently taught at the American Legion College, sponsored by The American Legion Department of New York. Ninety-nine students from New York plus one student from the Department of Montana attended the training. My subject was the duties of the Service Officer on the Post level. The entire curriculum was mind boggling to the students due to the amount of information they were given in such a short period of time. It was well received by the students.
2. I have been appointed to several committees in recent months, which keeps me busy in my “spare” time. Congresswoman Hochul has appointed me to her Veterans Advisory Committee and I was recently appointed by Brian Stiller, Director of the Buffalo VAMC to his Veterans Advisory Council for the Buffalo VA Medical Center. I continue to work with G.C.C. and it's Veterans Advisory Council.
3. The Department of Veteran Affairs continues to change its requirements for claims submitted to the Regional Offices. They now utilize the Simplified Notification Letter (SNL) when notifying the claimant and his/her Service Officer of the Rating Decision. We have to read the rating more closely and refer to a chart provided by the VA as to why a claim was or was not favorable to the claimant and which “Denial Rationale” to utilize when reviewing the Rating Decision.
4. We were notified on Thursday, June 21, 2012, that the VA has created a new Form 21-22, “Appointment of Veterans Service Organization as Claimant’s Representative”. The form was created in February 2012 but just released to the Veterans Service Organizations. There are major changes in the form which is required when submitting new claims and assuming the Power of Attorney.
5. The following have given the ultimate sacrifice for their country:

Corporal Christopher D. Bordoni	04-03-12	Ithaca, NY
Lt. Christopher E. Mosko	04-26-12	Pittsford, NY
Capt. Bruce K. Clark	05-01-12	Spencerport, NY
Sp4 Junot M. L. Cochilus	05-02-12	10 th Mtn. Div.
2 nd Lt. David E. Rylander	05-02-12	10 th Mtn. Div.
Maj. Paul C. Voelke	06-22-12	Town of Monroe

MAY THEIR SOULS REST IN PEACE !

OFFICE FOR THE AGING- KAAREN SMITH

Informational Item(s) Written Only

1. The Director, Kaaren Smith, and Aging Services Caseworker, Anne Demarte attended the New York State Office for the Aging Aging Concerns Unite Us Conference in Albany on June 5th and 6th. As a member of the Finger Lakes Identity Theft Coalition, Kaaren Smith was co-presenter on a workshop on Identity Theft. Content of the workshop included: educating at-risk older adults, identifying and intervening with identity theft victims and working with local law enforcement.
2. Kaaren Smith represented the New York State Office for the Aging at the regional public health/HIV workshop held on June 4th at the Genesee River Hotel. The presentation included programs and services available from Area Agencies on Aging to assist individuals diagnosed with HIV.
3. Kaaren Smith represented NYS Office for the Aging and the Western NY Area Agencies on Aging at the Governor’s Public Hearing on Medicaid Waiver Redesign. Talking points covered in the 2 minute testimony Offered the following justification for funding Area Agencies on Aging under the waiver
 - We Provide person centered home care plans
 - Funds would be used to increase staff support for information and assistance
 - We could provide more public education programs on Long Term Care planning
 - We could fortify Health Insurance Information Assistance Program services to assist Medicare

beneficiaries and young disabled with information on programs like the Low Income Subsidy (LIS), Medicare Savings Programs (MSP) and Medicaid Managed Care Plans .

- Allow us to implement and/or expand health promotion and prevention activities like the Chronic Disease Self Management Program, Matter of Balance and Nutrition Counseling services to those at risk.
- Implement and/or expand options counseling services that provide individuals with information and assistance on locating appropriate community – based services while offering support though out the decision making process.
- Offer more in-home services targeting those at risk of Medicaid spend down and/or premature placement in a nursing home.
- Provide more services to assist individuals to with making successful transition from hospital to home. Funding would make it possible for individuals to work with a trained care transition counselor to assist them with the completion of a personal health record, medication self-support techniques and follow up on connection to needed in-home services. The availability of such care transition services has been proven to effectively reduce or eliminate unnecessary re-hospitalization or premature placement in a nursing home.
- Enhance caregiver support services to keep caregivers engaged and effective.

Concluding Statement: New York State Area Agencies on Aging have been a cost effective provider of community based and in-home services for many years. Under NY Connects we have a proven track record in helping individuals of all ages navigate the long-term care system. As you move forward on the path of restructuring New York State Medicaid, I urge you to build on the strong foundation, we, the New York State Area Agencies on Aging have built in our counties. We are “ shovel ready” and up to the challenge.

4. All Seniorama 2012 Honorees have been mailed a 5x7 photo of the event and an 8x10 biography with their attached photograph as a memento of this event. This year, photos and biographies were put into a Seniorama 2012 Yearbook (thank you Mr. Merrick for the title). A copy has been sent to the County Historian, one copy is available at the Office for the Aging and one has been sent to the County Board of Supervisors.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 7, 2012
1:30 p.m.

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick

GUESTS: Amy Pollard of Noyes Memorial Hospital

ABSENT: I. Davis, G. Moore

PRESENT AFTER MEETING CALLED TO ORDER: I. Coyle

NOYES MEMORIAL HOSPITAL - AMY POLLARD

Pre-approved Informational Item(s) To Be Reported

1. ANNUAL REPORT

Amy Pollard distributed the 2011 Noyes Health Annual Report (on file). She indicated the biggest piece of information is that Noyes has signed a collaborating agreement with the University of Rochester Medical Center. She explained the University of Rochester has two levels of relationship (1) affiliation which means you are owned by the University as Highland and FF Thompson and (2) a collaborating partner, and this means Noyes and the University will have a couple collaborations together. This arrangement could go to an affiliation, if both parties are interested. She stated the University is assisting Noyes in recruiting a second orthopedic physician. She added Noyes currently has one orthopedic physician and a PA in that office now and indicated that Noyes could keep three physicians busy. She indicated Noyes is also looking to sharing some laboratory services with the University instead of sending some lab tests to Salt Lake City. A. Pollard indicated that Noyes has two goals in mind while working with the University (1) to improve quality of services and (2) to seek cost savings. Regular meetings are held with the University representatives and department heads.

A. Pollard stated that Noyes was awarded a HEAL grant from New York State for \$4.69 million dollars to assist with the renovations of the Emergency Room. She explained the Emergency Room is in need of being bigger, more private and up to date. They are not expanding the current number of eight beds but there will be eight single rooms. She explained that Noyes would have to hold fund raising events to cover the remaining cost of this project. She expects that a feasibility study will be done in September/October/November 2012 and the funding raising campaign beginning in January 2013. She expects that Noyes will try to raise \$4 million dollars. She said the project could easily reach \$12-\$13 million but they are trying to keep it to an \$8 million dollar project.

A. Pollard indicated that the Dialysis Center is picking up again. The Center is currently treating about 50 patients. She explained that dialysis treatment is usually three days a week and five to six hours a day. She explained there are home peritoneal dialysis and also home hemodialysis and night dialysis. Noyes Dialysis Center does not offer night dialysis. She explained night dialysis is good for someone who is still working.

A. Pollard stated that Noyes struggles financially just like most community hospitals. NYS hospitals struggle more compared to other states. She indicated that Noyes is currently lacking \$500,000 within their current budget. She explained that Noyes has been doing a few things to try to boost their revenue. One is that they have brought back Brian Foresman, a General Surgeon, effective August 20, who will actually be a hospital employee and he will have offices in the Riley Building and also Noyes Health building in Geneseo.

A. Pollard stated that the Geneseo building name has been changed to Noyes Health Services.

The Dansville location has installed a new cat scanner. The OB Group that used to be hospital owned went private in April 2012, and this group has recruited a Russian female OB/GYN from Iowa and will start October 1, 2012.

I. Coyle entered.

A. Pollard asked the Committee if they had any questions about Noyes or the services Noyes provides.

Mr. Merrick asked if the increase in dialysis patients is attributed to the affiliation with the University of Rochester, and A. Pollard responded no and it probably will not have affect on it in the future because the University has a dialysis unit.

A. Pollard added that one of the biggest changes is the difference in being admitted and being an observation patient. A patient that is considered under observation is an outpatient, and unfortunately, that affects the co-payments. She also explained that a doctor may admit a patient but then the insurance company denies payment and then the patient is responsible for co-payments and the hospital is denied payment as well sometimes up to three years. She indicated the Emergency Room renovations would include an Observation Unit, so patients will know if they are in that unit.

A. Pollard again noted that Noyes' goals are to provide quality care and to be able to at least break even at the end of their fiscal year so they can buy new equipment, and provide salary increases, which staff has not seen in a very long time.

Mr. Yendell thanked Amy Pollard for her report. A. Pollard stated that any time there is a health care issue or the Committee has heard something about Noyes and you want further information, to call her at 335-4321.

MENTAL HEALTH - RODNEY CORRY

The Committee members introduced themselves.

Action Item(s) To Be Reported

1. APPOINTING MEMBERS OF THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD, DEVELOPMENTAL DISABILITIES SUBCOMMITTEE AND CHEMICAL DEPENDENCY SUBCOMMITTEE- CHRIS RYDER AND DEB TUCKERMAN

RESOLVED, that the following members are hereby appointed to the Livingston County Community Services Board and subcommittees for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			
Chris Ryder	4400 Federal Rd, Livonia	Board member of CASA of LC	1/1/12-12/31/15
Livingston County Community Services Board Chemical Dependency Subcommittee			
Chris Ryder	4400 Federal Rd, Livonia	Board member of CASA of LC	1/1/12-12/31/15
Livingston County Community Services Board Development Disabilities Subcommittee			
Deb Tuckerman	109 Lima Road, Geneseo	ARC of Livingston County	1/1/12-12/31/15

Dated at Geneseo, New York

August 8, 2012

Human Services Committee

MOTION: Mr. Levey moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

2. REAPPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD - ELIZABETH HALL

RESOLVED, that the following member is hereby reappointed to the Community Services Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			

Elizabeth Hall	166 Longview Blvd, Livonia	Education	1/1/12-12/31/14
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Dated at Geneseo, New York
August 8, 2012
Human Services Committee

MOTION: Mr. Levey moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

WORKFORCE DEVELOPMENT- RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT AND ANY AMENDMENTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT / YOUTH BUREAU - NEW YORK STATE DEPARTMENT OF STATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) and any amendments for the Livingston County Department of Workforce Development/Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of State	10/1/12 – 9/30/13	up to \$217,347.00
One Commerce Plaza		Plus carryover TBD
99 Washington Ave.		
Albany, NY 12231		

For: Community Service Block Grant Funding to provide services for low-income county residents.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
New York State, Department of State	25%	Yes	X	No

Director's Comments:

The final amount of the contract will be determined during the federal budget negotiations. NYS Department of State requires the contract be executed before the final allocation information is available.

R. Snyder stated this contract allows the department to draw down funding for the Community Services Block Grant Program, which is administered through the Community Initiatives Council. He indicated the final amount of the contract would be determined during the federal budget negotiations. There was a 50% funding cut on the table but it appears now that it will be restored. The carryover amount will be determined at the end of the fiscal year.

The County Administrator asked how are the contracts handled if the funding is cut by 50%. R. Snyder explained there is language in the contracts stating if the County funding is cut, the cut will carry forward. Some programs would not be able to operate at half the funding. R. Snyder stated that currently five programs receive funding, which is down from 10 to 12 in the past years. Mr. Yendell stated that the CIC is trying to get the dollars in the areas where it will help to eliminate poverty. He added that the dual certification at the nursing home is a wonderful program. Three individuals that graduated from the program are going on for their LPN and the rest are employed at the CNR.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE WORKFORCE INVESTMENT ACT LOCAL PLAN FOR PROGRAM YEAR 2012, FOR WORKFORCE INVESTMENT ACT TITLE 1-B AND WAGNER PEYSER PROGRAMS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the Workforce Investment Act Local Plan For Program Year 2012, For Workforce Investment Act

Title 1-B And Wagner Peyser Programs, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Director's Comments:

Section 118 of Workforce Investment Act requires each local board to develop and submit a comprehensive local plan in partnership with the chief elected official(s). Local boards are to submit new local plans to NYSDOL for PY 2012 in order to be eligible to receive WIA funds for administering the One Stop system and delivering services to its customers

R. Snyder indicated we are required to put together a local plan with the other three counties that make up the GLOW region. The plan is then sent to the State and the State develops a plan that is forwarded to the Federal government. There was previously a three-year plan and it expired and the State continued it for many years, but now the Federal government is asking for a renewal. This resolution authorizes the Chairman to sign the plan when it is completed by GLOW.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate:

Year	April	May	June	Annual
2012	7.9	8.3	8.3	
2011	7.8	7.2	7.4	7.8
2010	8.4	8.1	8.2	8.5

The local unemployment rate has been impacted by more would-be workers entering the job market, according to data received by the New York State Department of Labor. Labor analysts view this as a positive for the region, because prospective workers are feeling confident enough to reenter the workforce.

2. Center Foot Traffic:

Year	April	May	June	YTD
2012	898	839	964	5,676
2011	1,349	1,279	1,212	14,576
2010	1,154	1,254	1,501	15,553

Center foot traffic includes walk-ins, scheduled appointments, job search workshops, resume appointments, orientations, and the Job Seekers program (DSS). Traffic appears lower in 2012 due to a refocusing of staff time on more intensive services.

3. Summer Youth Employment: We are entering the fourth week of the six week program with 45 youth placed around the county in a variety of subsidized work placements. A mobile work crew located in the northern part of the county has received praise for their work at the little league fields and retirement homes. A community service project is being planned for the last week of the program at the county park in Mt. Morris. The Livingston County News is planning to publish a story on the program later this month highlighting the impact that it has had on many of our youth. Career exploration opportunities are being planned at the Attain Lab in Perry and the MCC Applied Technology Center in Henrietta.

4. Dual Certification Training: A graduation ceremony was held at the Center for Nursing and Rehabilitation on July 25th, for the thirteen graduates of the dual certification in CNN/HHA through Finger Lakes Community College. Thirteen of the graduates were funded through a combination of CSBG and WIA funds administered through the Workforce Development Office. The program was an incredible success with eleven graduates having already been hired by the CNR and three others pursuing further education in the health care field.

5. WIA: The NYSDOL has decided to only release approximately 10% of our local allocation with no further information on when the remaining amount will be released. Until the remaining amount is available we are unable to approve any additional training opportunities for our clients. The WIA Local Plan for PY 2012 is in the final stages of development and must be submitted to the state by September 14th. The local plans are the basis for NYS Strategic Plan that is required by the USDOL.

6. Community Service Block Grant: The Community Initiatives Council (CIC) will be meeting in August to make funding recommendations on the extension of contracts with our five delegate agencies. The Presidents budget has called for a 50% funding cut to the CSBG program in 2013, and final allocation amounts will not be available before the funding recommendations are due to the state.

7. GLOW Business Climate Survey: A Steering Committee of Economic and Workforce Development Professionals have been meeting to discuss undertaking a regional business climate survey in the GLOW region to determine strategies for long-term business retention and expansion efforts.

Upcoming Events:

- August 14th – Community Initiatives Council
- August 15th – GLOW Business Climate Survey Steering Committee
- August 15th – SYEP Community Service Project
- August 16th – Regional Youth Bureau Meeting

DEPARTMENT OF SOCIAL SERVICES - DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - AVON, DANSVILLE & LIVONIA CENTRAL SCHOOLS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractors</u>	<u>Term</u>	<u>Amount</u>
Avon, Dansville & Livonia Schools	9/1/12 - 8/31/13	

For: School Based Preventive Case Management including services for children and their families, which are supportive and rehabilitative.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
60% Federal/State Preventive Funding – Schools pay local share of 40%	0%	Yes X No

D. Deane explained that DSS assigns a Caseworker to the schools and the Caseworkers work with students at risk. The County gets Federal and State reimbursement and the schools pay the 40% local share.

The County Administrator asked D. Deane to explain what happens if Geneseo or Cal-Mum wanted a Caseworker on site. D. Deane stated she would look to assign an internal Caseworker. She explained there is a vacant Caseworker position but she is hopeful she can work out a contract with CASA to have them on site, so she wasn't going to fill the Caseworker position, but could if needed to. D. Deane reassured the County Administrator that we could provide Caseworkers to the school in the same funding arrangement providing the schools agree to pay the 40% local share.

D. Deane stated there was a group put together years ago called Community Partners For Kids involving Human Services Department Heads and School Superintendents. Joan Ellison is reaching out to the School Superintendents to encourage them to participate in this group again and a meeting has been scheduled for mid-September. D. Deane mentioned that this meeting might provide an opportunity for her to talk to the Superintendents about these school-based preventive Caseworkers.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Mr. Yendell mentioned that David Peck is doing a great job finding people work. D. Deane indicated we had a good month

The County Administrator stated that Portage Supervisor Ivan Davis couldn't attend the meeting today but he asked that Commissioner Deane call him to discuss the public assistance recipient placed at his site. D. Deane indicated she has a document that shows how much more a person gets paid working a real job versus public assistance, and she will send it in with Joan Ellison when she comes in to report (on file).

Mrs. Donohue asked how is Foster Care doing, and D. Deane stated Foster Care has a few more kids in care they just took in a family of four two weeks ago.

Mr. Schuster asked how is Tracy McCaughey doing in the new job, and D. Deane stated she is doing very well and she conducted her first staff meeting last week.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (June)
- b. Employment – Entries Into in Order of Hire (Monthly) (June)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Gunlocke through Adecco	Wayland	1	SN REC.	40	FT	9.00	Laborer
Western Express	Milton PA	1	FA REC.	40	FT	9.35	Truck Driver
Genie Manufacturing	Rush	1	FA REC.	40	FT	8.00	Production Worker
Kraft	Avon	1	SN APP.	40	FT	17.65	Line Technician
Kraft	Avon	1	SN REC.	40	FT	10.00	Production Worker
Leroy Manor	Leroy	1	FA REC.	40	FT	7.75	Aide
John Wilmet Roofing	Leroy	1	SN APP.	40	FT	10.00	Roofer
Elam Ministries	Atlanta GA	1	SN APP.	40	FT	7.25	Computer Operator
Dunkin' Donuts	Geneseo	1	FA APP.	40	FT	9.00	Assistant Manager
Employee Relations Associates	Rochester	1	SN APP.	40	FT	10.00	Fabricator
Schellenberg Mason Contractor	Hilton	1	SN REC.	32	PT	8.00	Mason's Assistant
Genesee Valley Cardiology	Dansville	1	FA REC.	40	FT	9.00	Certified Nursing Assistant
The Hurlburt	Rochester	1	FA REC.	15	PT	11.00	Receptionist
J.J. Leasure's	Lakeville	1	FA REC.	20	PT	7.25	Housekeeper
Hardings Beach LLC	Pittsford	1	FA REC.	30	PT	7.45	Elderly companion
Ann Rodriguez	Mt. Morris	1	FA REC.	40	FT	5.00	Child Care Provider
Genesee brewery	Rochester	1	FA REC.	42	FT	12.50	Laborer
Gunlocke through Adecco	Wayland	1	FA REC.	40	FT	9.00	Sander
Kraft	Avon	1	SN REC.	40	FT	9.40	Production Worker
ARC - Hilltop Industries (TEAP)	Mt. Morris	1	SN REC.	37.5	FT	8.00	Assembler
Hometown Thrift Store	Dansville	1	FA REC.	24	PT	7.25	Sales Associate
Mel's Cutting Image	Avon	1	FA REC.	23	PT	7.25	Hair Stylist
Lakeside Health Systems	Brockport	1	FA REC.	32	PT	14.10	LPN
Red Apple	Mt. Morris	1	FA REC.	30	PT	7.25	Cashier
ARC - Hilltop Industries (TEAP)	Mt. Morris	1	FA REC.	37.5	FT	8.00	Production Worker
Forbes through Adecco	Dansville	1	FA REC.	40	FT	7.25	Production Worker
Carley Staffing Solutions	Rochester	1	FA REC.	40	FT	9.00	Lawn Maintenance
Livingston County CNR	Mt. Morris	1	FA REC.	35	FT	11.00	Certified Nursing Assistant
Dunkin' Donuts	Avon	1	SN REC.	22	PT	7.75	Food Service Worker
Shur Fine	Honeoye	1	SN REC.	25	PT	7.50	Deli Worker

Total Number of Clients

	FT	PT	Total
SN Applicants	4	0	4
SN Recipients	4	3	7
FA Applicants	1	0	1
FA Recipients	11	7	18
Total	20	10	30

c. Financial Assistance Program Statistics (Monthly) (June)

Temporary Assistance Cases:

Family Assistance	310
Safety Net	304
Total	614

Medicaid Cases:

Community	3866
Chronic Care	269
Foster Care	121
SSI	1201
Total	5457

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5385
Family Health Plus	1372
Total	6757

Food Stamp Cases	3137
Child Care Cases	151

d. Foster Care Services (Quarterly) (June)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	51	0	1	50	0	26	8	34
FEB	50	2	14	38	1	22	8	31
MAR	38	2	0	40	2	23	8	33
APR	40	3	3	40	1	26	8	35
MAY	40	3	0	43	3	26	9	38
JUN	43	0	0	43	3	24	11	38
JULY								
AUG								
SEPT								

OCT								
NOV								
DEC								
AVG.	44	2	3	42	2	25	9	35

As of June 30, 2012 we have 42 Certified Foster Homes.

e. Child Protective Services (Quarterly) (June)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
a) January	81	93	79	89	70	76
February	64	57	74	66	58	64
March	73	78	100	89	102	60
April	60	80	82	88	70	62
May	86	70	89	100	104	67
June	74	87	77	84	81	72
July	75	52	71	85	58	
August	63	69	82	70	71	
September	71	77	75	61	86	
October	78	82	79	85	80	
November	74	87	88	51	59	
December	61	74	71	67	68	

b) To Date

Total Reports						401
Avg./Month						67

c) For Previous Years

Total Reports	860	906	967	935	907
Avg./Month	72	76	81	78	76

2. REMOVALS -- June 2012

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Children)	0	2	5	1

2. Employees hired, resigned or retired in June/July:

Tracy McCaughey	Promoted	Social Services Div. Director	Geneseo	6/17/12
Francine LoVerde	Retirement	Sr. Account Clerk	Mt. Morris	7/13/12
Over 32 years of Service with the County				
Elizabeth Gavett	Removed	Clerk/Typist	Geneseo	7/13/12

- Carla Beckwith Promoted Sr. Typist @ Mental Health Nunda 7/25/12
3. Commissioner participated as a panelist at the Youth Leadership Speakout Forum for foster children held at SUNY Geneseo on June 28. Approx 100 Foster Children from surrounding counties took part.
 4. Five staff attended the semi-annual New York Public Welfare Association Conference in Saratoga Springs in July where Medicaid and the eventual state takeover of the program was a hot topic.

DEPARTMENT OF HEALTH- JOAN ELLISON

J. Ellison distributed the handout that D. Deane mentioned during her report (on file).

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NEW YORK STATE DEPARTMENT OF HEALTH (2), S2AY RURAL HEALTH NETWORK, HOPE INTERNAL MEDICINE, ERIKA BRACE, WESTERN NEW YORK SPEECH-LANGUAGE PATHOLOGY (CLINICAL ASSOCIATES OF THE FINGER LAKES)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department Of Health	10/1/12 - 9/30/13	\$570,760.00
Roberta Hayward, Director Division of Nutrition/BSFP/RPOU Riverview Ctr, 150 Broadway, FL 6West Albany, NY 12204-2719 For: Women, Infants and Children (WIC) Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes x No

Director's Comments: This contract adds an additional year to the original contract, which was for period 10/1/09-9/30/13.

New York State Department of Health	7/1/12 - 12/31/12	\$61,980.00(6months)
Bureau of Maternal & Child Health, Adm Unit Room 878 Corning Tower Bldg. Empire State Plaza Albany, NY 12237-0618 For: Community Health Worker Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes x No

Director's Comments: This 6-month contract renewal is to provide peer education and support to at-risk pregnant women.

S2ay Rural Health Network	8/1/12-1/31/13	\$1,294.00
Po Box 97 3069B Spencer Hill Rd. Corning, NY 14830 For: Emergency Planning Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Office of Homeland Security	0%	Yes x No

Director's Comments: This Inter-Municipal Agreement is between the S2AY Rural Health Network and Livingston County on behalf of the Livingston County Department of Health and provides for the sharing of the costs with the Finger Lakes Public Health Alliance (Seneca, Schuyler, Steuben, Yates, Ontario, Wayne, Chemung, Livingston and Monroe) for the utilization and work-plan activities of the Regional Public Health Emergency Planner in order to maintain communication and coordination of activities related to emergency Public Health planning.

Mrs. Donohue asked if the contract term is correct and J. Ellison indicated it should read 7/31/13. *NOTE: after the meeting J. Ellison corrected the term back to 1/31/13.*

Hope Internal Medicine 8/15/12-8/14/14 \$600.00/month
 Dr. Vythilingam Alagapan
 498 Collins St.,
 Avon, NY 14414

For: Lease Agreement for Reproductive Health Center clinic in Avon

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title X Grant	0%	Yes X No

Director's Comments: This Lease Agreement is for the Reproductive Health Center's Avon clinic. This is a change in location for this clinic as the Agreement for the previous location was terminated.

J. Ellison stated the contract with Highland Hospital for the Avon clinic site was terminated by Highland Hospital because they needed the space.

Erika Brace 1/1/12-12/31/16 New York State Reimbursable Rate
 26 Tree Top Lane
 West Henrietta, NY 14586

For: Early Intervention Approved Independent Provider

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by payer	Yes X No

Director's Comments: This policy is to provide speech therapy to children in the Early Intervention Program.

Western New York Speech-Language Pathology 1/1/12-12/31/16 New York State Reimbursable Rate
 (Clinical Associates of the Finger Lakes)
 590 Fishers Station Rd.
 Victor, NY 14564

For: Early Intervention Approved Provider

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by payer	Yes X No

Director's Comments: This contract is to provide speech language therapy, physical therapy, occupational therapy and special education for children in the Early Intervention program.

The County Administrator asked how is the rent that Hope Internal Medicine is requiring versus Highland Hospital. J. Ellison stated that Highland required \$400 per month and the new lease agreement is \$600 per month.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DOG CONTROL PROGRAM-Spay/Neuter options

J. Ellison stated that at the last meeting the Committee talked about looking into some other options with Dog Control. J. Ellison stated she is distributing a Spay/Neuter proposal for the Committee to consider (on file). She explained that according to Ag and Markets Law, the County is required to request that adoptee families pay \$35 as a deposit and then once they get the dog spayed or neutered and show proof, they get the \$35 back. If they do not come back to get the \$35, they have either not spayed or neutered the dog or are donating the dollar amount. J. Ellison stated staff has had a lot of discussions with community people that are interested in dog control about doing more with the spay/neuter program to ensure that dogs are spayed or neutered before they are adopted in order to reduce the population of unwanted dogs. J. Ellison stated the handout shows cost comparisons of Perry Vet and Lollypop Farm to spay or neuter dogs. Both Perry Vet and Lollypop Farm are

willing to negotiate price and the Humane Society is interested in assisting with vouchers. J. Ellison stated the handout provides the pros and cons related to each of the different options and the costs associated with those options. The Department is also working with various rescue organizations. She indicated there is one issue with the rescue services and that is how reputable they are—they may not be certified.

J. Ellison stated the considerations for the Committee today are do we want to continue taking \$35 and the dogs may or may not be spayed or neutered or do we want to develop a policy that says all dogs will be spayed or neutered prior to adoption. If we spay or neuter all dogs prior to adoption, there is always the issue of someone desiring a dog for breeding purposes.

Mrs. Donohue stated spaying or neutering all dogs looks very expensive for us to do this and especially through Lollypop Farm as they require our staff to transport the dogs to Lollypop Farm and either wait for completion or go back to work and return for pick up. J. Ellison stated Lollypop Farm doesn't want the County bringing dogs everyday, but they also don't want us bringing 10 dogs at a time, and realistically, we have probably 5 to 7 dogs at any one time that are adoptable. J. Ellison stated they propose to transport 3 at a time and this also means that staff will be out of the County, so if a call comes in, the officer is not available to respond.

The County Administrator indicated when he met with Lollypop they indicated to him they could have a volunteer transport the dogs but there would still be some mileage cost associated with this arrangement.

Mrs. Donohue asked if there were any vets within Livingston County interested in doing this, and the County Administrator stated that Perry Vet has a site in Livonia.

Mr. Schuster asked if there is any vet in Livingston County willing to take a voucher. J. Ellison responded that most vets would take a voucher but it is a matter of who pays the remainder of the cost. The community citizens who are involved in the operation of the County Dog Control are strongly suggesting that the dogs be spayed or neutered before they are adopted. So if the vet charges \$100 and we get a voucher for \$60 the County would be liable for \$40. J. Ellison asked do we want a policy that says all dogs will be spayed or neutered before they are adopted and take responsibility of the cost or pass the remainder cost onto the adopters.

The County Administrator currently the County adoption fee is approximately \$50-55. He stated we would probably have to issue a RFP to really ascertain the market price. He added that York vet may also bid but Dansville vet was not interested. If the price were \$100 on average, we would have to couple it with another organization to make up the difference. The surrounding counties have supporting arm to help defray the costs of their program.

Mr. Schuster suggested charging \$35 as we do now and supplying a voucher as additional incentive and allow them to go get the dog spayed or neutered and still provide the opportunity for the \$35 to be returned once proof is shown. He stated this would eliminate liability to the County with dogs possibly getting infection from the surgery, etc.

Mr. Levey questioned how long would we wait before we spayed or neutered a pure bred.

Mrs. Donohue asked how many dogs are adopted or redeemed in a year. The County Administrator stated from the reports that have been provided he thought about 5-7 dogs are adopted/redeemed per week. He added that the voucher program is not a sustainable program. Once the vouchers are used up that is it.

Mr. Schuster stated that we must find out whether there is a local vet that will accept the voucher.

J. Ellison explained that if we had Friends of Livingston County Dogs assist in this program and there was a donation fund, obviously once the fund is depleted; it would be depleted until the next fundraiser. She added that the citizens that have been talking with Dog Control feel people would pay \$100 for a dog.

The County Administrator stated if there was \$100 fee for an adopted dog that is all the expenses a person would have upfront because the spay/neutering would be covered. However, if they do it privately and pay \$55 to the County for no spay or neutering, and get \$35 back, the spay/neutering fee might be \$120. The only way this would work is if we have the fund raising mechanism otherwise the County is going to be responsible for all those expenses. We will have to determine what we are going to do with the pure bred issue. The current County fee of approximately \$55 includes shots.

The County Administrator stated that we might have enough funds to not make the cost a barrier to those who want a dog and cannot afford it.

Mrs. Donohue asked if the citizens are interested in fund raising, and J. Ellison stated that none of those individuals have mentioned fund raising.

The County Administrator stated he believes it would be worthwhile to get some additional information from other counties:

- The exact fund raising structure
- How much they charge for adopting dogs
- How many dogs a week they board
- How long they have been doing this
- How do they handle pure bred dogs

The County Administrator stated this would be useful information for the Committee to have before any decision is made. J. Ellison will survey the counties for this information.

Mr. Levey asked if there are any funding options available, and the Committee did not believe so.

Informational Item(s) Written Only

1. The reported cases of positive laboratory results for Pertussis continue. The numbers total 122 since April 25th. Letters to parents, summer school programs, and day care centers continue.
2. The Department responded to the fire that occurred on July 5th at the Livonia Primary School. Responsibilities included: assisting with evacuation of spectators from the school property, assessing the extent of debris from the fire, developing and distributing notices to the property owners affected by the debris, coordinating the retrieval of the debris, and assessing the potential health effects of the chemical components resulting from the burning. Since the fire, the Department has been working with the school and BOCES personnel to develop a plan for appropriate testing to assure safe reentry/reuse of the property.
3. On July 4th, the Public Health Director observed a float in Conesus Lake at Vitale Park, cooking and selling food to other boaters in the area. Knowing that a permit had not been issued, the Marine Patrol took the Public Health Director to the floating boat. Upon questioning, the operator said he had been given 'permission' to serve 'prepackaged' food. Explaining that hot dogs and pulled pork (from another food service establishment) did not constitute 'prepackaged' food, the Public Health Director closed the sale of all products except canned soda, bags of chips, and ice cream bars. The operator met with staff on July 5th to discuss further options. As of this writing, no permit has been issued.
4. On July 8th, the Department responded to the boat fire on Conesus Lake; the concern was with gas contamination (25 gallons in the tank) in the lake; the fire occurred near the Avon Water Intake. It was determined that no concerns existed as a result of the fire.
5. The Department held its second Sheltering Plan drill with the American Red Cross. The first drill was held in 2011; part of this drill was to improve several areas identified in 2011 as well as to test additional components of the Plan. The drill went very well with the opportunity for another learning environment. Various roles and responsibilities were changed for this drill, which added to the stress and provided additional learning experiences.

6. A Site Team has been assigned for the Accreditation review process; we expect that a site visit may be scheduled in late August or September.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - GENESEE-LIVINGSTON-STEUBEN-WYOMING BOCES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee-Livingston-Steuben-Wyoming BOCES	9/10/12 – 6/30/15	N/A

80 Munson Street
LeRoy, New York 14482

For: Clinical Experience for Certified Nursing Assistant Program – Secondary Education Student Participants

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	N/A	N/A

Director’s Comments:

Long standing program relationship that enables participants to have clinical experience and possible future employment at the CNR. There is a separate agreement for participants in the adult education program.

F. Bassett stated the Board previously approved a contract with BOCES for the Adult Program and this contract is for High School students.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

F. Bassett added this is a good opportunity to expose students to the nursing home.

2. REQUEST TO DELETE ONE FULL-TIME ACTIVITIES AIDE POSITION AND FIVE FULL-TIME NEIGHBORHOOD ASSISTANT POSITIONS AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE.

Director’s Comments:

Attrition presented opportunities to replace full-time positions with part-time. The County Administrator approved creation of part-time replacement positions. The CNR has realized financial savings and gained scheduling flexibility. The Director requests authorization to delete the full-time vacancies identified above.

F. Bassett referred to a handout entitled Housekeeping & Activity Staff Savings Analysis (on file). He indicated the CNR considered the possible outsourcing about three years ago, and the analysis showed the biggest difference in lack of competitiveness was the salary and benefits. However, a number of individuals were retiring, so F. Bassett and R. Wood mapped out a strategy to replace full-time employees with part-time employees, but the full-time positions were not deleted until he was confident that the structure was meeting the needs. F. Bassett reviewed the handout and indicated the 2013 annualized savings associated with transitioning from full-time to part-time Neighborhood positions is \$79,818 and thereby adding 10 part-time positions. The 2013 annualized savings for the Activities Aide position is \$29,288 by serving the department with two part-time positions. A total savings of \$109,106.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to delete one full-time Activities Aide position and five full-time Neighborhood Assistant positions and referred the matter to the Ways and Means Committee. Carried.

3. PROCLAIMING THE WEEK OF SEPTEMBER 16-22, 2012 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK

WHEREAS, adult day health care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for social interaction to disabled elderly Americans; and

WHEREAS, the medical model adult day health care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life, is the only adult day health care program in Livingston County and it delivers care and services of the highest quality to Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 16-22, 2012 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life in our county.

Director's Comments:

The CNR's Garden of Life Day program registrant enrollment has increased to approximately 76% of capacity.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- A.) Medicaid Rate – F. Bassett referred to a handout on file. Statewide Pricing Methodology implemented and new rate issued effective 1/1/12 results in a 95-cent per patient day increase from the current paid Medicaid rate. Annualized 2012 impact is projected at \$70,523. The new Medicaid rate of \$213.24 is \$4.24 per patient day higher than budgeted for 2012, which offsets some impacts of lower patient days.
- B.) Cash Receipts Assessment Reconciliation – F. Bassett referred to handouts on file. NYS DOH has reconciled the 2009 Cash Receipts Assessment resulting in a recoupment of \$255,567. Future reconciliation for 2010 and 2011 will be positive at \$357,328 and \$591,009 respectively.
- C.) Refunding of bonds - NYS DOH Bureau of Long Term Care Reimbursement, Division of Rate Setting has been provided all information requested in their review of the Center's request for authorization to refinance the bonds. The financing schedule developed by Jefferies should proceed as proposed. F. Bassett referred to a letter on file from NYS DOH approving the refinancing. It is expected that there will be a savings in 2012 of \$520,000 and then \$40,000 for each subsequent year. The State recognizes that only 94.3% represents the nursing home's bond, consequently the NYS DOH is only allowing 94.3% of the total bond refinancing as reimbursable.
- D.) Budget Variance Report – F. Bassett reviewed the May 2012 Budget Variance report on file. He stated revenue is not where we had anticipated it to be. He indicated that one of the things that the CNR is doing as they formulate the budget for 2013 is to recognize the new environment. The State is aggressively pushing the 6,000 assisted living beds and also home and community based services as alternatives to nursing homes. Occupancy in the region is running 83%-88%. He stated the CNR is at 95% occupancy through July 2012, but in July we were at 96%. F. Bassett reported he met with the Admissions Coordinator to get debriefed about the meetings held with hospital Discharge Planners. He indicated he wasn't aware that families incur an expense for transportation from the hospital to a nursing home. He has been looking to increase desirability to our nursing home. He has considered converting a CNA position from Memory Lane to a Transport Aide position. If a Transport Aide were available, we would be able to offer free transportation upon admission. When staff met with Highland, there were families that elected to go to St. Johns or other nursing homes in Rochester because they provide the transportation and then they wouldn't have the \$300+ bill. He stated we do admissions seven days a week and it would benefit us to look at this but we don't want this to cause a problem and delay an admission.

2. OTHER

F. Bassett reported that as soon as the flat screens are installed in the TCU, he will be placing an ad that the CNR has free Wifi, flat screen TVs, state of the art environment, etc.. He commended Dale Nieswiadomy for working a weekend with the contractors to get the Wifi installed.

F. Bassett reported the CNR current cash flow is \$7.7 million. He anticipates the year-end cash flow will be between \$4.5 and \$4.7 million and the budgeted figure is \$4.2 million.

F. Bassett stated the census year to date is 95% and he indicated he is proud of this. He added we had 22 vacancies as of yesterday with four admissions today.

The State is looking at the Bed Hold provision. The State either wants to do a 2% across the board cut or potentially eliminate the Medicaid Bed Hold. The value of the Bed Hold is contingent upon the days of hospitalization that are eligible. It would be better for us financially to give up the Bed Hold, where more providers are below 95%; they are not at the threshold to get the Bed Hold revenue anyway. Providers wouldn't be harmed by the elimination of Bed Hold but they would be harmed by a 2% cut. F. Bassett stated he has an issue with therapeutic leave. He has suggested providing the opportunity to a resident to go home for six days a year on therapeutic leave.

Mrs. Donohue referred to the Referral Comparison Form in the packet. F. Bassett stated this form just shows referrals and admissions for the month of June.

F. Bassett explained the continuing issues with RN recruitment. The State Legislature prohibited mandatory overtime for licensed nurses and now the overtime has to be on a voluntary basis. If we do not get a volunteer, then the Director of Nursing or Assistant Director of Nursing covers the time. F. Bassett indicated he is looking at some options that will hopefully change the dynamic for the DON and ADON. He stated we have filled the full-time evening TCURN position, the full-time evening Charge Nurse position and the evening TCU per diem position. We still have to fill the per diem night shift position and additional per diem RNs so we have coverage if someone calls off. He stated we conducted an open house to try to recruit some RNs and it was found that the hourly rate was not attractive. He indicated he tries to sell the benefits over the hourly rate.

Mr. Yendell commented that it was a nice celebration the other day, July 25th, at the CNR for the graduates of the dual certification program. F. Bassett explained that we were the pioneers for this program and the first to approach FLCC. He stated that the Finger Lakes Health System Agency has invited Frank to attend a meeting tomorrow from 4:00-5:30 PM to talk about how we developed the program. F. Bassett stated the program appreciates the funding from the CIC.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Pertussis – A per diem employee of the CNR was diagnosed with Pertussis and had worked within the 7-10 day incubation period. The Director issued a memorandum informing residents, staff and visitors of the exposure and provided instruction for treatment if desired. Wegmans in Geneseo was an excellent partner in the Center's response and offered to provide the antibiotic Bactrim at no cost to employees. The exposure did not result in any case of Pertussis at the nursing home.
3. Electronic Health Record –The Nurse Aide Module (NAM) is anticipated to be live for re-implementation by September 1st. Use of the NAM had been suspended to enable software vendor RHS to resolve issues with data access and report functionality. Previous issues related to upload speed and CNA imputing layout were largely resolved. There will be a coordination meeting with medical staff in August for introduction of the electronic Medication Administration Record (eMAR). Omnicare pharmacy has established the interface with Reliable Health Systems necessary to proceed with the Computerized Physician Order Entry (CPOE) module. Implementation of eMAR and CPOE are anticipated by EOY 2012.

4. RN Recruitment & Vacancy – The CNR has filled the full-time evening shift Charge RN vacancy and per diem RN for evening relief on the Transitional Care Unit (TCU). The per diem RN for night shift relief on the TCU remains vacant despite recruiting efforts. The Director will keep the committee apprised of progress in this area.
5. Rotary Donation – On July 17, the Mount Morris Rotary donated a \$650 Barnes & Nobles gift card for use in purchasing large print and audio books for the resident library.
6. Deputy Director of Long Term Care – Stephen Woodruff completed one year of service in July. He has assumed a great deal of responsibility in the three core domains associated with the Deputy role: accounts receivables, workplace safety, and corporate compliance. Steve has contributed to improvements in the Center’s Criminal History Record Check procedures, implemented a Safety Subcommittee, and autonomously performs the Quality Improvement Review Process for resident accident/incident reports.
7. Annual Carnival - Mark your calendars: residents, registrants, staff and families will enjoy games, contests and a picnic on Wednesday, August 29 from 10 AM to 3 PM. As always, the parking lot will be converted to a carnival and there will be lots of children. Pie eating, spelling and wheelchair racing will be among the contests.

OTHER – COUNTY ADMINISTRATOR

The County Administrator stated that J. Ellison reported to him that there have been confirmed blue-green algae at Camp Stella Maris, and the DOH has closed the beach.

The County Administrator explained a time sheet that was submitted by a summer youth employee.

The County Administrator reported he has had two Human Services budget meetings—Department of Social Services looks okay but there will be a little growth in cost share; Medicaid \$150,000 and Safety Net \$160,000 and the local increase is \$310,000. Overall it is about a 2% share increase. He added the good news is that the 2012 numbers show a net operational surplus of about \$500,000. The Workforce is almost entirely Federally funded—the only county cost share is the Youth Bureau and because of a reallocation of time and personnel expense between all the sub funds, overall it ends up with a reduction of approximately \$30,000.

The Director of Public Health recruitment applications are due August 10.

Mrs. Donohue asked for an explanation of the use of FMLA.

ADJOURNMENT

Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 3:09 PM. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. This writer attended, as a delegate, the 94th Annual Convention for The American Legion, Department of New York held in Rochester, NY, from July 18th to July 21st. The main purpose of this convention was to elect the new Commander and his staff for the 2012 – 2013 Legion year. Timothy S. Van Patten from Erie County was elected as our new Commander.

All the committees of the Department gave their annual reports and presented awards. The Resolution Committee introduced a resolution requesting the Federal Government re-instate the “stipend” it paid to local American Legion/VFW Posts who provided Color Guards, Honor Guards or Firing Squads for deceased veterans when requested by the family for a military funeral. This resolution was unanimously passed and forwarded to National to be voted on at the National Convention being held in Indianapolis,

IN.

2. This Service Officer provided the members of the Board of Supervisors with a copy of the Veterans' Wellness magazine. If you notice on the inside of the front page, I am an Advisory Board Member. We provide information and assist in the publication of the articles in this quarterly magazine.
3. The following gave the ultimate sacrifice for their country:
Sgt. Jose J. Reyes 07-18-2012 10th Mtn. Div.
Pfc. Theodore M. Glende 07-27-2012 Rochester, NY
MAY THEIR SOULS REST IN PEACE!

OFFICE FOR THE AGING- KAAREN SMITH

Informational Item(s) Written Only

1. The Director, Kaaren Smith, and Aging Services Caseworker, Anne Demarte attended the New York State Office for the Aging Concerns Unite Us Conference in Albany on June 5th and 6th. As a member of the Finger Lakes Identity Theft Coalition, Kaaren Smith was co-presenter on a workshop on Identity Theft. Content of the workshop included: educating at-risk older adults, identifying and intervening with identity theft victims and working with local law enforcement.
 2. Kaaren Smith represented the New York State Office for the Aging at the regional public health/HIV workshop held on June 4th at the Genesee River Hotel. The presentation included programs and services available from Area Agencies on Aging to assist individuals diagnosed with HIV.
 3. Kaaren Smith represented NYS Office for the Aging and the Western NY Area Agencies on Aging at the Governor's Public Hearing on Medicaid Waiver Redesign. Talking points covered in the 2 minute testimony Offered the following justification for funding Area Agencies on Aging under the waiver
 - We Provide person centered home care plans
 - Funds would be used to increase staff support for information and assistance
 - We could provide more public education programs on Long Term Care planning
 - We could fortify Health Insurance Information Assistance Program services to assist Medicare beneficiaries and young disabled with information on programs like the Low Income Subsidy (LIS), Medicare Savings Programs (MSP) and Medicaid Managed Care Plans.
 - Allow us to implement and/or expand health promotion and prevention activities like the Chronic Disease Self Management Program, Matter of Balance and Nutrition Counseling services to those at risk.
 - Implement and/or expand options counseling services that provide individuals with information and assistance on locating appropriate community – based services while offering support though out the decision making process.
 - Offer more in-home services targeting those at risk of Medicaid spend down and/or premature placement in a nursing home.
 - Provide more services to assist individuals to with making successful transition from hospital to home. Funding would make it possible for individuals to work with a trained care transition counselor to assist them with the completion of a personal health record, medication self-support techniques and follow up on connection to needed in-home services. The availability of such care transition services has been proven to effectively reduce or eliminate unnecessary re-hospitalization or premature placement in a nursing home.
 - Enhance caregiver support services to keep caregivers engaged and effective.
- Concluding Statement :New York State Area Agencies on Aging have been a cost effective provider of community based and in-home services for many years. Under NY Connects we have a proven track record in helping individuals of all ages navigate the long-term care system. As you move forward on the path of restructuring New York State Medicaid, I urge you to build on the strong foundation, we, the New York State Area Agencies on Aging have built in our counties. We are “shovel ready” and up to the challenge.

4. All Seniorama 2012 Honorees have been mailed a 5x7 photo of the event and an 8x10 biography with

their attached photograph as a memento of this event. This year, photos and biographies were put into a Seniorama 2012 Yearbook (thank you Mr. Merrick for the title). A copy has been sent to the County Historian, one copy is available at the Office for the Aging and one has been sent to the County Board of Supervisors.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 4, 2012
1:30 p.m.

PRESENT: M. Schuster, B. Donohue, G. Levey, J. Merrick, G. Moore, I. Coyle

ABSENT: P. Yendell, I. Davis

Human Services Vice Chairman Mark Schuster chaired the meeting.

VETERAN SERVICES- FRANK HOLLISTER

Action Item(s) To Be Reported

- 1. PROCLAIMING SEPTEMBER 21, 2012 AS NATIONAL POW/MIA RECOGNITION DAY**
WHEREAS, the Federal government has designated September 21, 2012 as National POW/MIA Recognition Day, and
WHEREAS, numerous members of our Armed Forces are still listed as POW/MIAs and we demand an accurate accounting of those still listed as POW/MIAs, and
WHEREAS, the members of the Livingston County Board of Supervisors and the citizens of Livingston County strongly support our Veterans who sacrificed so much to insure our freedom, now, therefore, be it
RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September 21, 2012 as National POW/MIA Recognition Day, and, be it further
RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to President Barack H. Obama II, U.S. Senators Charles E. Schumer and Kirsten E. Gillibrand, Congresswoman Kathy C. Hochol and all others deemed appropriate and necessary.

F. Hollister stated that this is an annual resolution proclaiming the third Friday of September as national POW/MIA Recognition Day.

MOTION: Mr. Moore moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

- 2. PROCLAIMING SEPTEMBER 30, 2012 AS GOLD STAR MOTHER'S DAY**
WHEREAS, the Federal Government, through Senate Joint Resolution 115, on June 23, 1936, (amended in 1985) has designated the last Sunday in September as Gold Star Mother's Day, and
WHEREAS, while mothers remain the focus of this noble tradition, it is important to bear in mind that fathers and siblings grieve equally and constitute the larger "Gold Star" family, and
WHEREAS, there are numerous Gold Star Mothers and surviving family members in Livingston County, and
WHEREAS, the members of the Livingston County Board of Supervisors and the citizens of Livingston County support our Veterans, and those mothers and families who lost a son or daughter while serving in wartime to insure our freedom, now, therefore, be it
RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September 30, 2012, as Gold Star Mother's Day, and be it further
RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to President Barack H. Obama, U.S. Senators Charles E. Schumer and Kristen E. Gillibrand, Congresswoman Kathy C. Hochul and all others deemed appropriate and necessary.

F. Hollister stated that the last Sunday in September is designated as Gold Star Mother's Day.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing resolution. Carried.

F. Hollister added that the most recent Federal Benefits for Veterans, Dependents and Survivors booklet was now available; he stated that he would have them distributed to all the towns.

Informational Item(s) Written Only

1. On Friday, August 24, 2012, I participated in a meeting of the Veterans Advisory Council, held at the Buffalo VAMC. As requested in our previous meeting, a presentation was given by the Audiology Department. They indicated all veterans are eligible for hearing aids from the VA if they meet established criteria:
 - a. Veteran is enrolled in the VA Healthcare System (this is mandatory).
 - b. Veteran is referred to the Audiology Department for possible hearing loss and testing by his/her primary care physician. This hearing loss does not have to be service connected.
 - c. The veteran’s hearing loss falls within the guidelines established by the VA for issuing hearing aids.
 - d. Hearing aids can be replaced every four to six (4 to 6) years. Repairs are made through the VA as needed.
 - e. VA will provide hearing devices for televisions if requested by veteran.
2. The VA Western NY Healthcare System is hosting the 27th National Veterans Golden Age Games from May 30 – June 4, 2013 in Buffalo, NY. Donations and volunteers are needed!
3. On Thursday, August 16, 2012, I assisted the Geneseo VFW Post 5005 in sponsoring a picnic at the Canandaigua VA Medical Center. We escorted residents from the Golden Memories (8A – Dementia Unit) to and from the picnic, served them lunch and desert and provided music for their entertainment. The next event, an ice cream social, will be at the Batavia VAMC on September 19, 2012.
4. September 21, 2012, has been designated as National POW/MIA Recognition Day for all of our missing veterans and those who may still be prisoners of war. Please acknowledge this day. LET US REMEMBER
5. The following gave the ultimate sacrifice for their Country:

Pfc. Jose O. Belmontes	07-28-2012	10th Mtn. Div.
SFC. Bobby L. Estle	07-28-2012	10th Mtn. Div.
Maj. Thomas E. Kennedy	08-08-2012	West Point, NY
LCpl. Gregory T. Buckley	08-10-2012	Oceanside, NY

MAY THEIR SOULS REST IN PEACE!

WORKFORCE DEVELOPMENT- RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MEMORANDUM OF UNDERSTANDING FOR THE LIVINGSTON COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT/ YOUTH BUREAU - ONE-STOP WORKFORCE SYSTEM PARTNERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Memorandum of Understanding for the Livingston County Department of Workforce Development/Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Partners</u>	<u>Term</u>	<u>Amount</u>
Various	N/A	N/A

Director’s Comments:

This is a renewal of a Memorandum of Understanding between the Genesee, Livingston, Orleans, Wyoming (GLOW) Workforce Investment Board and its workforce system partners to continue with a cooperative working relationship between the partners. This Memorandum originated in 2000 and was most recently extended in 2006.

R. Snyder stated that the above memorandum has not been extended since 2006. He explained that it is a Memorandum of Understanding between the GLOW Workforce Investment Board and its workforce system partners to continue with a working relationship between the partners.

MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing resoltuon. Carried.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate:

Year	May	June	July	Annual
2012	8.3	8.3	8.1	
2011	7.2	7.4	7.4	7.8
2010	8.2	7.9	7.0	8.5

The Unemployment Rate for Livingston County fell slightly in July, despite the fact that more people are continuing to enter the pool of available workers looking for work. This trend is occurring statewide, and is the explanation that economists are giving as to why every major metropolitan area in New York State had a higher unemployment rate his July than it had in 2011.

Unemployment insurance abuse has received a fair amount of media attention lately and the state has just recently announced a new program to combat fraud in the program. The New Hire Cross Match Program will automatically compare state and national directories of new hire information against the weekly list of individuals certifying for UI benefits. UI claimants matched as a new hire will be prevented from certifying for UI benefits.

2. Center Foot Traffic:

Year	May	June	July	YTD
2012	839	964	937	6,580
2011	1,279	1,212	1,044	14,576
2010	1,254	1,501	1,198	15,553

Center foot traffic includes walk-ins, scheduled appointments, job search workshops, resume appointments, orientations, and the Job Seekers program (DSS). Traffic appears lower in 2012 due to a refocusing of staff time on more intensive services.

3. Summer Youth Employment: The Summer Youth Employment Program concluded on Friday August 17th with 35 youth completing the six-week program. The final week included a field trip to MCC to introduce the participants to career pathways in precision machining and optical fabrication. A full day community service project was also conducted with all of the youth in the program removing brush and other debris at Al Lorenz Park in Mt. Morris. The Workforce Development Office is in the early stages of developing an update to the program for next year, which would introduce a more comprehensive orientation period including work readiness assessments and career exploration components to the program. A new marketing plan will also be deployed to increase the pool of candidates applying for the program. More information will be provided as the recreation of the program develops.

4. Dual Certification Training: The Workforce Development Office completed follow up with each participant in the most recent dual certification training program to determine their employment status. Of the fourteen students funded through the County, five are currently employed at the Center for Nursing and Rehabilitation and two others are expected to be hired there shortly. The other seven students are either employed elsewhere, continuing on with their education, or did not respond to our inquiry. Discussion is underway with the Center for Nursing and FLCC about scheduling another training in the spring of 2013.

5 WIA: Financial Management Reviews for all WIA youth contractors are nearly completed in accordance with a corrective action plan that was put into place with the Financial Oversight and Technical Assistance division of the NYSDOL. A Financial Literacy Committee has been established to coordinate the service providers offering financial educational programs to their clients.

6 Community Service Block Grant: The Community Initiatives Council (CIC) met in August to approve funding recommendations for the 2013 Program Year. Last year, the CIC entered into two-year contracts with five delegate agencies (Catholic Charities, Changes and Changes, Noyes Hospital, Focus on the Children and Geneseo Parish Outreach) and has agreed to fund these programs at the same level in the coming year. The amount of our local allocation is dependent on the amount of the federal allocation for CSBG, which is established during the federal budget process. The CIC also approved the release of an RFP for a professional

services contract to conduct the 2013 Community Needs Assessment (CAN) for Livingston County. Federal law requires a new CNA be developed every three years to guide the funding priorities of the CIC.

Upcoming Events:

- September 14th – COMPAK
- September 18th – Job Services Employer Committee (JSEC)
- September 18th – WIB Finance Committee
- September 18th – Full WIB Meeting
- September 18th – Youth Board Meeting
- October 1st – PINS Planning Committee
- October 3rd – CIC RFP Committee

MENTAL HEALTH- RODNEY CORRY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY MENTAL HEALTH SERVICES – MARY BETH PETERSON, BSN, NPP, LLC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Mental Health Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractors</u>	<u>Term</u>	<u>Amount</u>
Mary Beth Peterson, BSN, NPP, LLC. (pending)	8/1/12 - 7/31/13	up to \$96,096.00

For: Psychiatric Nurse Practitioner services, 24 hours per week, providing comprehensive psychiatric evaluations, assessments, and treatment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Medicaid/Medicare/Commercial Insurance receipts	0%	Yes X No

R. Corry stated that the above contract is for psychiatric nurse practitioner services, 24 hours per week, providing evaluations, assessments and treatment; services that the clinic has been lacking.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

R. Corry added that the posting for the position of Deputy Director of Community Mental Health Services went out last Friday. He stated that the position is a vital component, the person is responsible for clinical supervision, regulatory compliance and program operations.

Informational Item(s) Written Only

1. Deputy Director Job Posting:

The posting for the position of Deputy Director of Community Mental Health Services is imminent and has been budgeted for 2013. This position has not been consistently filled for almost a year. The Deputy is a vital component of clinic functioning and will oversee clinical supervision, regulatory compliance and program operations. Clinical supervision duties are currently being provided by staff from Noyes Hospital on a part time, contracted basis. A clinical Deputy Director is required to comply with New York State regulations due to the administrative degree held by the current Director. After consulting with County Administrator, we wish to have the Chairman and Vice Chairman of the Committee participate in the interview process.

OFFICE FOR THE AGING- KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - COMFORT KEEPERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Comfort Keepers	9/1/12 - 12/31/13	\$8,356.00

111 Marsh Rd.,
Pittsford, N.Y. 14534

For: Provision of up to 16 hours per month respite / companion care to relieve caregivers and assist them in keeping Family members home as long as it is safely possible.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIIIE (federal funding: \$6267)	\$2089	Yes X No

Director's Comments:

Those interested in receiving respite services receive a full assessment by the Caregiver Services Coordinator to determine the care plan. Noyes Contract is currently under contract to the Office for the Aging to provide this service. Comfort Keepers rate per hour is \$20.50. This is a federal Older Americans Act Program funded through the Administration on Aging. As such, no one can be refused because of inability to pay. There is a suggested contribution of \$5.00 per hour for this service.

K. Smith reported that Comfort Keepers will provide aide services to individuals in their homes for companion care to help relieve caregivers. The aides will help with care, household chores and grocery shopping.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. RECOMMENDING THE APPOINTMENT OF MELISSA GABY TO THE POSITION OF EISEP CASE MANAGER, AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

K. Smith stated that this position will become vacant September 7, 2012 due to retirement. She stated that Melissa Gaby has taken the exam and scored very well. Because of the wage scale difference with department heads and the union she would make more as a case worker assistant than as a department head. She explained that the position was set at a salary of \$44,900 and she would be willing to accept the position for \$45,000. If she stayed as a case worker she would be making approximately \$46,000. She concluded that it is a very complex job and Melissa is a great fit for the position.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the appointment of Melissa Gaby to the position of EISEP Case Manager and referring the matter to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. Program Summary Report of Services for Period 4/1/2012 – 7/31/2012

Total Served to date (different individuals) = 1382

Age:

Under 60: 20 (caregivers)

60 – 74 : 685

75 – 84: 452

85+: 225

Poverty Level: 100% (\$11,110 for household of one; \$15,130 for household of two): 143

150% of poverty (\$16,755 for household of one; \$22,692 for household of two): 330

*Low income minority = 7

Frail / Disabled: 398

Lives Alone: 367

Race Ethnicity (disclosure not required)

Not listed: 796
American Indian / Alaskan Native: 4
Black (not Hispanic) : 6
Native Hawaiiin / Pacific islander: 1
Hispanic / Latino: 14
White: 506

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE - BONADIO GROUP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bonadio Group	9/1/12 - 12/31/13	\$150/hr.

171 Sully's Trail
Pittsford NY 14534

For: Review of Medicaid cases of self-employed recipients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
100% Medicaid	20%	Yes	X	No

Director's Comments: Not to exceed \$10,000

D. Deane stated that this contract is with the Bonadio Group for the review of medicaid cases of self-employed recipients. She explained that this contract is needed because medicaid cases of self-employed recipients are very complicated.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING - LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office for the Aging	10/1/12 - 9/30/13	\$30,000.00

8 Murray Hill Drive
Mt. Morris NY 14510

For: Home Energy Assistance Program for the Elderly (HEAP)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
100% Federal HEAP Admin.	0%	Yes	X	No

D. Deane stated that this is an annual resolution with the Office for the Aging for Home Energy Assistance Program for the Elderly.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)

b. Employment – Entries Into in Order of Hire (Monthly) (July)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Wal-Mart	Geneseo	1	SN APP.	28	PT	8.00	Cashier
Athletica	Geneseo	1	SN APP.	40	FT	10.50	Purchasing Agent
Wal-Mart	Geneseo	1	SN APP.	30	PT	8.00	Cashier Prep
George's Restaurant	Lima	1	SN APP.	25	PT	7.25	Cook/Dishwasher
Lakeland Concrete through Coastal Staff	Avon Syracuse	1	SN APP.	40	FT	8.00	Laborer Resident Care
Crimson Ridge Gardens	(Rochester)	1	FA APP.	36	FT	10.00	Assistant
Country Inn & Suites	Mt. Morris	1	FA APP.	24	PT	7.50	Housekeeper
Cook's Moving System	Rochester	1	FA APP.	40	FT	10.00	Driver Certified Nursing
Absolute Care of Houghton	Houghton	1	FA APP.	35	FT	10.16	Assistant
Wal-Mart	Geneseo	1	FA APP.	20	PT	8.00	Sales Associate
Tom Wahl's	Avon	1	SN APP.	20	PT	7.25	Cashier
Honeoye Falls Eye Care	Honeoye Falls	1	FA APP.	20	PT	10.00	Office Assistant Production
Seneca Foods	Mt. Morris	1	FA APP.	40	FT	8.00	Worker Production
Universal Precision Corp.	Rochester	1	SN APP.	40	FT	10.00	Worker
Perry Emergency Ambulance	Perry	1	FA APP.	35	FT	8.00	EMT
Wilson Farms	Nunda	1	SN APP.	32	PT	7.35	Cashier
West Shurfine	Livonia	1	SN APP.	20	PT	7.25	Deli Worker
Erin Zinks	Caledonia	1	FA APP.	12	PT	10.00	General Laborer
McDonalds	Dansville	1	SN REC.	10	PT	7.25	Crew Member Production
Kraft Foods	Avon	1	SN REC.	40	FT	9.40	Worker
Peppermints	Avon	1	SN REC.	30	PT	7.25	Dishwasher
Wendy's	Geneseo	1	FA REC.	25	PT	7.25	Crew Member
Little Italy Restaurant	Piffard	1	FA REC.	17	PT	7.35	Pizza Clerk
M&M Redemption Center	LeRoy	1	SN REC.	30	PT	7.25	Clerk
Wendy's	Geneseo	1	SN REC.	25	PT	7.25	Crew Member Production
Seneca Foods	Mt. Morris	1	SN REC.	40	FT	8.10	Worker
FTT Manufacturing (Subsidized)	Geneseo	1	SN REC.	40	FT	8.50	Janitor Production
Gunlocke	Wayland	1	SN REC.	40	FT	9.00	Worker Production
Kraft Foods	Mt. Morris	1	SN REC.	40	FT	9.40	Worker Production
ARC/Hilltop Industries (Subsidized)	Mt. Morris	1	FA REC.	37.5	FT	8.00	Worker
McDonalds	Avon	1	SN REC.	15	PT	7.45	Crew Member Certified Nursing
Morgan Estates	Geneseo	1	FA REC.	16	PT	8.50	Assistant
KFC/Taco Bell	Geneseo	1	SN REC.	15	PT	7.25	Crew Member
Center for Disability Rights	Rochester	1	FA REC.	12	PT	10.00	Care Giver
Burger King	Geneseo	1	FA REC.	25	PT	7.25	Crew Member
Lopez Construction	Livonia	1	FA REC.	40	FT	10.00	General Laborer

36

Total Number of Clients

	<u>FT</u>	<u>PT</u>	<u>Total</u>
SN Applicants	3	6	9
SN Recipients	5	6	11
FA Applicants	5	4	9
FA Recipients	<u>2</u>	<u>5</u>	<u>7</u>
Total	15	21	36

c. Financial Assistance Program Statistics (Monthly) (July)

Temporary Assistance Cases:

Family Assistance	306
Safety Net	<u>303</u>
Total	609

Medicaid Cases:

Community	3863
Chronic Care	262
Foster Care	125
SSI	<u>1212</u>
Total	5462

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5452
Family Health Plus	<u>1392</u>
Total	6844

Food Stamp Cases **3128**
Child Care Cases **154**

- Employees hired, resigned or retired in August:

Sandra Sanderson	Promoted	Housing Assistance Rep.	Retsof	8/6/12
Marguerite Chapman	Temporary Hire	Senior Typist	Dansville	8/7/12
Matthew Turner	Layoff-Seasonal	Summer Camp Worker	Avon	8/20/12
- The NY-501 Regional Continuum of Care (which Livingston joined last summer as one of the Housing Task Force initiatives) received a Technical Assistance Grant to implement SOAR (SSI/SSDI Outreach, Access, and Recovery) in our Continuum. The purpose of this program is to ‘fast track’ eligible, at-risk and homeless individuals through the SSA disability claim process and get their benefits. Program outcomes demonstrate that in most cases the process gets clients their decision and benefits within 3-4 months. It is a very competitive national selection held every two years—in which only 8 or 9 CoC’s from across the country are selected. Although the targeted population is those with Behavioral or Addiction problems—the SOAR protocols may be used successfully with any client in processing their SSI/SSDI claim. Our first two pilot projects will be in Livingston and Steuben Counties.
- The Agency is piloting an onsite Job Fair conducted by Coastal Staffing. The first of these occurred 8/14 and it went very well. The plan is for them to be held twice each month. They are willing to work with felon histories, sex offender histories and people without GED's or high school diplomas.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

- AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY**

DEPARTMENT OF HEALTH - HEALTH RESEARCH INC., STATE UNIVERSITY OF NEW YORK AT GENESEO, KATHERINE DRAKE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research Inc.	7/1/12 - 6/30/13	\$53,500.00

150 Broadway, Suite 560
Menands, NY 12204
For: Public Health Emergency Preparedness

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract provides for emergency preparedness services in the County.

State University of New York at Geneseo	8/30/12 - 5/14/13	\$10.76 per sq foot
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Dr. Bonfiglio, VP
Erwin 208, 1 College Circle
Geneseo, NY 14454

For: Reproductive Health Center clinic rental space at Lauderdale Health Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
100% Grand Funded	0%	Yes	No

Director's Comments: This contract is for a new term for clinic space for the Reproductive Health Center to provide services to students at Lauderdale Health Center at the college.

Katherine Drake	9/1/12 - 8/31/13	\$62/visit; \$25/occurrence
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7 Health St.,
Dansville, NY 14437

For: Occupational Therapy Services for Home Care patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various 3 rd party payers	Varies by payer	Yes	No

Director's Comments: This contract provides for occupational therapy for patient in the Certified Home Health Agency. Occurrences are defined as in-services, meetings, etc.

J. Ellison reported that the first two contracts are renewal contracts and the third is a new contract with Katherine Drake for occupational therapy services for home care patients.

J. Ellison requested approval of an additional contract for POMCO for Service Reimbursement.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contracts including the addition of the POMCO contract. Carried.

2. DELETING ONE ACCOUNT CLERK TYPIST POSITION AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

J. Ellison stated that this position should have been deleted and was not.

MOTION: Mr. Moore moved and Mr. Levey seconded to approve deleting one account clerk typist position for the Department of Health and referring the matter to the Ways and Means committee. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DOG CONTROL-SPAY/NEUTER PROPOSAL-Please refer to the attachment provided.

J. Ellison reviewed a chart (on file) showing a survey of Counties on their spay/neuter programs. She stated that

three counties have a spay/neuter program and two have money coming in for a program through fund raising at their local human society. The committee discussed various spay/ neuter options, including meeting requirements from Ag and Markets so we do not have to give money to the state from our dog licensing. We then keep that money and use it to give out vouchers to have the adopted dogs spayed or neutered. Consensus from the committee was to have Joan do some research on the animal population control program for discussion at the next meeting. This could be a scenario whereby the County keeps money to offset s/n expenses, money that, but for this program, would be sent to the State.

2. CHHA DISCUSSION NYS DOH MEETINGS RE: CONS - update on financials

I. Coyle stated that there has been communication through NYSAC that the Department of Health, at the state level, has a counsel that weighs the certificate of need (CON) and licensure applications of all home health care agencies. That Counsel made a change last year to broaden the requirements for entry. Because of this change we may have the entry of a home health care services agency, Visiting Nurse Services (VNS), into the County which could have a huge impact on our County's certified home health agency. J. Ellison added that the State Hospital Review Counsel and the Public Health Counsel merged to one Public Health Planning Counsel last year. The CON process was changed last year for the certified home health agency component. The State Counsel has started to review the CON applications and they have started down state, they are not looking at our applications yet. VNS of Rochester has put in a CON for all of the surrounding Counties and it could mean that we will have more competition in the county. She further stated that the needs of the County are being met by our home health agency and being supplemented by LifeTime Care. There is a meeting tomorrow in Rochester at the Finger Lakes Health Systems Agency and the state will be there discussing the CON process and she will know more at that point. She also stated that she met with Jack Venesky's staff for the interim cost report and based on a projection of 2012 we are still on target and the numbers are looking very good. The cost and revenues are coming closer and it is looking that the projected county cost may go down, as long as all of our numbers stay the same.

J. Ellison reported that there was a new case of E. Coli today. There are still no joining factors to say what the cause is, and there have been cases all around the county and a case in Onondaga County. She further reported that cases of pertussis died down in August. There were 7-9 cases in August which was down from around 40 in July. She stated that with school starting she is hoping it does not get any worse.

Informational Item(s) Written Only

1. The Department continues to receive positive laboratory cases of Pertussis. An advertisement was placed in the Pennysaver, reminding parents to review their child's immunizations prior to school entry in September. A listing of DOH clinics was also provided. To date there have been 137 cases reported.
2. The Department received notification on August 13th of three laboratory tests positive for E. coli and one pending. E. coli (Escherichia coli) bacteria normally live in the intestines of people and animals. Most E. coli are harmless and are important for the human intestinal tract. Some E. coli are pathogenic, which means they cause illness such as diarrhea or illness outside of the intestinal tract. The types of E. coli that can cause diarrhea can be transmitted through contaminated water or food, or through contact with animals or persons.

We immediately established our Investigation Team, with Communicable Disease and Environmental Health staff and began the investigation process. The investigation includes interviews with those who are ill to obtain a food history that also includes where food was purchased and eaten, if not at home, and events they may have participated in. This information assists with determining if there is a common thread among the ill. The second part of the investigation includes a visit to any establishments that may have been identified as a place where the individual may have eaten and may include where food was purchased such as a grocery store. In this particular case, NYS Department of Agriculture and Markets regulates one of the establishments identified; therefore they were contacted and provided with

the information. They in turn, asked us to assist with the analysis of food handling, which we completed.

Since August 13th, there have been seven positive laboratory confirmed E. coli samples, four people have been hospitalized, three discharged. Five samples have a match by PFGE, (the other two are pending) but do not match anything else in the national database. The lab is posting this cluster to the national database. PFGE, pulsed field gel electrophoresis, is used for genotyping or genetic fingerprinting. It is commonly considered a gold standard in epidemiological studies of pathogenic organisms. Subtyping makes it easier to identify various strains and link environmental or food isolates with clinical infections.

Some kinds of E. coli cause disease by making a toxin called Shiga toxin. The bacteria that make these toxins are called “Shiga Toxin-producing” E. coli or STEC for short. The symptoms of STEC infections vary for each person but often include severe stomach cramps, diarrhea (often bloody) and vomiting. Most people get better within 5-7 days, some infections are very mild, but others are severe and can be life-threatening. One life-threatening complication is known as hemolytic uremic syndrome (HUS), which affects the kidneys.

We continue to work diligently with the NYSDOH and NYS Ag and Markets to sort through the information and to identify the source of contamination. While there are various commonalities and threads among those who are ill, we have not been able to pin point the cause of the illness.

While seven ill may not constitute a crisis, given that these seven people were ill in a very short period of time, three with a positive lab result were hospitalized, and there are common threads among the ill, we are focused and intent on identifying the causing agent.

Prevention activities for E. coli include:

- Washing hands thoroughly after using the bathroom or changing diapers
 - Washing hands before and after preparing food
 - Washing hands after contact with animals or their environments (farms, petting zoos, fairs, backyard).
 - Cook meats thoroughly
 - Avoid raw milk, unpasteurized dairy products and unpasteurized juices
 - Avoid swallowing water when swimming or playing in lakes, ponds, streams, swimming pools, and backyard ‘kiddie’ pools
 - Prevent cross contamination in food preparation areas by thoroughly washing hands, counters, cutting boards and utensils after they touch raw meat
3. The Conesus Lake Watershed Inspector has been actively assessing the Lake for Blue Green Algae. Several areas have been identified, residents were notified, and on some days, beaches at Long Point and Camp Stella Maris were closed. Residents call if they suspect a problem; laboratory access through SUNY Geneseo has been very valuable. The Blue Green Algae Response Plan was activated with success.
 4. Jim Mazurowski has been working with personnel from Livonia Central School and BOCES Health Risk and Safety staff regarding the clean up from the fire. Sample analysis and testing results have been conducted in the affected areas. A public meeting to answer questions is scheduled for August 29th, both the Public Health Director and Jim Mazurowski will be in attendance.
 5. Building 2 renovations continue; the north wing, second floor is complete; WIC staff will move to their new offices August 29-31st.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. **REQUESTING TO CREATE AND FILL ONE FULL-TIME ADMISSIONS COORDINATOR**

AND TWO FULL-TIME CHARGE NURSE POSITIONS UPON APPROVAL, DELETE ONE FULL-TIME ADMISSIONS COORDINATOR AND ONE FULL-TIME CHARGE NURSE POSITION EFFECTIVE NOVEMBER 1, 2012 AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

Director's Comments:

Retirement transition planning for Admissions Coordinator and Charge Nurse, both taking place in October, prompts creation of parallel positions to be filled in advance for purposes of operational continuity. The vacancies resulting from these retirements will be deleted November 1, 2012. The second Charge Nurse position is made to restore a prior administrative structure in Nursing Administration that had been deleted in 2007. The tasks associated with the former position had been delegated to the DON, ADON and other Charge Nurses in a cost saving effort. It is necessary to restore the position at this time to unencumber leadership. The Director issued a Licensed Nurses Staffing Parameters Plan to Nursing Administration on 8/24 outlining strategies for managing absences and coverage needs for LPN's, RN's, and Charge Nurses. Savings will be achieved through the plan, although they will be insufficient to cover the cost of the restored Charge Nurse position.

F. Bassett reported that due to the upcoming retirement of an Admissions Coordinator and a Charge Nurse he would like to fill their positions now to allow for training to improve the transition period. The vacancies resulting from these retirements will be deleted November 1, 2012. He further reported that the second Charge Nurse position is needed to help with coverage of the facility, that position was previously deleted in 2007 in order to save costs. He further explained that it is now necessary to fill that position. I. Coyle added that operationally and administratively the position is needed.

MOTION: Mr. Moore moved and Mrs. Donohue seconded authorizing the create and fill of one full-time Admissions Coordinator and two full-time Charge Nurse positions upon approval, and delete one full-time admissions coordinator and one full-time charge nurse position effective November 1, 2012 and referring the matter to the Ways and Means committee. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

F. Bassett reported that currently the center has eighteen empty beds; tomorrow that number should be sixteen. Census in July was almost 96% and last month it was 92.47%. He stated that they ran a full half page ad in the Penny Saver to re-introduce the center into the community as their nursing home; he will also be developing advertisements for the centers special care programs. He added that we lose most of our people to Rochester. Once they go to Rochester for their healthcare the hospitals have relationships with nursing providers and our facility does not get mentioned. He specified that we need to get our patient days back up. He informed the committee that the only facilities that have hospice care in the community is Noyes Hospital has one hospice room and the Theresa house has two beds. We work collaboratively with end of life care in the nursing home and families are overwhelmed with the support. I believe it is time to develop a specialty family unit that would specialize in end of life care. We have to research it some more to see where we can expand, but we need to make some changes to help get patient days back up.

A.) ADHC updated Medicaid Rates have been received for 04/01/2009-01/01/2010. The revised rates are reflective of a reduction to the NYS trend factor. These rates will result in a projected negative impact for the aforementioned time period.

F. Bassett stated that the medicaid rates have been received and it has dropped close to \$5 a day. We have gone back and adjusted our numbers and we are still making good money on the Adult day program. The census is strong and we are running close to 76%.

B.) August Occupancy Rates – 08/01 –08/27/2012: 92.3%; Year To Date: 01/01-08/27/2012: 94.7%

F. Bassett reported that occupancy is currently better than last month but we are budgeted at 97%. We will be dropping the forecasted occupancy rate for next year to 95% from 97.5% is just over \$1.3 million in revenues.

C.) Budget Variance Report – June 2012 Budget Variance will be reviewed at the committee meeting.

F. Bassett stated that looking at the budget variance report through June we are just about \$200,000 under the projected revenue, coming in part from private pay. We did see an increase in private pay but what we cannot figure out is how many of those are ultimately going to be medicaid re-classes. It is all about patient days at this point, if we can get a few more patient days we can end the year on a more positive point. He added that we face difficult years ahead, for us we have three year window for 2013 and 2014 are not going to see the medicaid impacts; they are going to hit three years out. We have roughly three years to look at our cost structure, how we provide our services and our mission. He stated that we do not exist to be an employer; we exist to deliver health services. We have to consistently look at how we provide the services that we provide. We need to take a look at services lines to see how we can gain more patient days. We are going to do whatever it takes to make sure the Board sees the value in the facility everyday.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. NYS-DOH Plan of Correction was reviewed and determined to be acceptable and to be in compliance as of 08/10/2012. The acceptance of this plan constitutes that the facility is substantial compliance with State and Federal regulations.
3. RN –Recruitment and Vacancy. To date, there is a per diem RN Evening Position, a per diem RN Night Position, and four per diem Charge RN Night position vacancies. The Center has placed advertisements for the RN recruitment needs in local newspapers and publications, in a continued effort to fill these vacancies.
4. The LCCNR submitted its annual Certified Medicaid Cost Report to the NYS-DOH, electronically through the Health Commerce System, by the original due date of August 17, 2012.
5. LCCNR will be hosting the award ceremony of the Golden Giver Award, to community volunteer and recipient Mr. Stan Rychlicki at 1:30 pm on Sunday, September 16, 2012, in the Atrium. Mr. Rychilicki will be awarded this honor by Maureen McGuire, of Channel 8 WROC Rochester. Mr. Rychilicki will share his life story regarding his work experiences, service, volunteerism and community stewardship.

OTHER

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF OCTOBER, 2012, AS DOMESTIC/FAMILY VIOLENCE EDUCATION AND AWARENESS MONTH FOR LIVINGSTON COUNTY

WHEREAS, October is National Domestic Violence Awareness Month across the U.S., and declares Purple as the domestic violence color marker, and

WHEREAS, the issue of domestic/family violence is a major societal problem that costs the County government and taxpayers thousands of dollars each year and will only yield in part to continual focus and exposure by the County government, its affiliates and committees, and

WHEREAS, the Livingston County Domestic Violence Consortium and the Livingston County Domestic Violence Task Force fully support the implementation of this resolution in support of their collaborative efforts within the County, and

WHEREAS, the Education, Prevention and Awareness arm of Chances and Changes, Inc. demonstrates a partnership commitment to provide presentations and information to schools to educate kindergarten through college level students, many area public sector organizations, and emphasizes the need for exposure and training for County businesses, especially their managers and supervisors on this difficult topic, and

WHEREAS, events and programs are deliberately initiated by the County domestic/family violence agency, Chances and Changes, Inc. during October of each year in acknowledgement of this National

Awareness Month, to include programs with and for SUNY Geneseo and other County students, community residents recognized by Partners In Change awards and other County activities such as candlelight vigils and Friends and Family Information Sessions; and now be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaim the month of October, 2012, Domestic/Family Violence Education and Awareness month for Livingston County.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing resolution. Carried.

I. Coyle stated that the deadline has passed for applications for the Public Health Director position. He stated that they received between 20-25 applications and once he receives the information he will forward it on to the committee for review.

ADJOURNMENT

Mr. Moore moved and Mr. Merrick seconded to adjourn the meeting at 2:55 PM. Carried.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 2, 2012
1:30 p.m.

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick, W. Wadsworth, I. Coyle

ABSENT: Vice Chairman of the Board Vacancy

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

MENTAL HEALTH - LAURA CANNE

Action Item(s) To Be Reported

1. REQUESTING TO CREATE AND FILL ONE INTENSIVE CASE MANAGER POSITION AND REFER THE MATTER TO THE WAYS AND MEANS COMMITTEE

The implementation of Health Homes across New York State in response to Federal Health Care Reform is resulting in a change to traditional medicaid case management services for adults. These services are now being consolidated into Health Home Care Management and will involve providing services to individuals with increasingly complex and intensive needs. Caseloads of existing case management staff will be similar to each other in terms of need and intensity. Creation of an Intensive Case Management position is recommended to replace the existing adult Supportive Case Manager position which historically provides less intensive services.

Laura Canne requested creating one Intensive Case Manager position. She indicated there are two Adult Case Manager positions (one is an Intensive Case Manger (ICM) and one is a Supportive Case Manger (SCM). She stated that with the start of "Health Homes" both Case Mangers will be seeing the same population of clients and instead of being judged by the number of face-to-face visits, we will be held to outcome measures. It doesn't matter how many clients are on a caseload so it doesn't make any sense to have two Case Managers doing the same job at different pay grades.

The County Administrator explained there is an SCM and an ICM and with this "Health Home" change, they will both be doing ICM work; therefore an ICM position will be created for the existing SCM and at a later date the SCM position will be deleted. A job duty statement has been developed and sent to the Personnel Office.

Mr. Schuster asked if someone was in the SCM position now and if so, would they transfer to the ICM position. The employee will be hired provisionally in the ICM position and he will have to pass the test for that position. If he does not rank within the top three, he would be let go and he is aware of this.

Mrs. Donohue asked to explain what is meant by us being held to outcome measures. L. Canne explained that each client will be given an acuity score which will be multiplied by our case management rate, so we will get paid more for serving the person that needs more services. We will be able to pick our own mix of clients. One outcome measure will be to reduce the number of clients going back into the hospital within 30 days.

Mr. Schuster asked what the difference is in pay grades, and L. Canne stated the SCM is a SG 8 and the ICM is a SG9. Mr. Schuster asked if the pay increase is budgeted and when is this effective. The County Administrator that the change will affect this year's budget probably for one to two months and the budget can withstand this, and the position has been budgeted for 2013.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the creation and fill one Intensive Case Manager position and refer the matter to the Ways And Means Committee, pending approval of the job duties statement by the Personnel Officer. Carried.

WORKFORCE DEVELOPMENT- RYAN SNYDER

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE COMMUNITY INITIATIVES COUNCIL - CATHOLIC CHARITIES OF LIVINGSTON COUNTY, NICHOLAS NOYES MEMORIAL HOSPITAL, CHANCES AND CHANGES, INC., GENESEO PARISH OUTREACH, INC. AND FOCUS ON THE CHILDREN INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Focus on the Children PO Box 31 Caledonia, NY 14423	10/1/12 - 9/30/13	Upto\$5,250.00
Catholic Charities of Livingston County 34 East State St. Mt. Morris, NY 14510	10/1/12 - 9/30/13	Up to \$56,521.00
Geneseo Parish Outreach Center, Inc. 4520 Genesee St. Geneseo, NY 14454	10/1/12 - 9/30/13	Up to \$50,000.00
Chances and Changes, Inc. P O Box 326 Geneseo, NY 14454	10/1/12 - 9/30/13	Up to \$25,000.00
Nicholas Noyes Memorial Hospital 111 Clara Barton Street Dansville, NY 14437	10/1/12 - 9/30/13	Up to \$12,000.00

For: The provision of services to income eligible County residents.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Community Services Block Grant	\$0	Yes X No

Director's Comments:

These awards were approved at the August meeting of the Community Initiatives Council. Final allocations may be reduced depending upon the federal budget process.

R. Snyder reported that the Communities Initiatives Council recommended renewing the foregoing contracts.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING RED RIBBON WEEK – OCTOBER 23-31, 2012

R. Snyder stated that a lot of different activities would be occurring throughout this week.

MOTION: Mr. Schuster moved and Mr. Levey seconded to proclaim October 23-31, 2012 as Red Ribbon Week. Carried.

Mr. Davis entered.

Pre-approved Informational Item(s) To Be Reported

1. **PERFORMANCE INDICATORS** – In an effort to enhance the information reported to the Committee each month, I have developed a list of indicators that our office has the ability to track on a regular basis. I would like to present these indicators for discussion purposes and understand if there are any other types of data that the board is interested in reviewing.

R. Snyder stated the Committee has always been provided an unemployment rate that is one month behind because of a timing issue and he indicated the August Unemployment Rate is 7.6% (about 200 or less people on unemployment).

R. Snyder stated he would like to provide more relevant performance indicator information. He stated that the office sees about 1,200 clients a month. The majority of the Counselors’ time consists of resume writing, preparing clients for job interviews, giving career advice, etc. He distributed and reviewed a list of “performance indicators” (on file) and asked the Committee what performance indicators they would like to see on a monthly basis. The Committee reviewed the list and determined they would like information provided for all indicators. R. Snyder stated he is hopeful to educate the Committee on the services that the Workforce Development office provides and then the Committee members can share that with the business community. He added he is trying to increase the involvement with the business community by using the Workforce Development Office as a “HR” Human Resource. He indicated that unfortunately he just cannot track how many people get jobs, but if there is anything else the committee members would like him to provide a report on, let him know. Mr. Yendell suggested that he might want to share this information with the Livingston County Area Chamber of Commerce.

Mr. Davis stated that the services provided through the Workforce Development Office has meant a great deal to his business.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate:

Year	May	June	July	Annual
2012	8.3	8.3	8.1	
2011	7.2	7.4	7.4	7.8
2010	8.1	8.2	7.9	8.5

The local unemployment rate improved in July, however there was no change in the number of unemployed residents in the county. This occurs when the number of people in the available labor force declines, and the number of unemployed remains unchanged.

2. Center Foot Traffic:

Year	June	July	August	YTD
2012	964	937	937	7,517
2011	1,212	1,044	1,290	14,576
2010	1,501	1,198	1,185	15,553

Center foot traffic includes counselor-assisted appointments, job search workshops, orientations and the Job Seeker program at DSS. Foot traffic has decreased in 2012 as resources have been dedicated to more intensive services.

3. Financial Literacy – The WIA Partners group has established a relationship with Consumer Credit Counseling Services of Rochester and is in the process of developing a plan to begin offering financial education programs (budgeting 101, understanding credit reports, etc.) throughout Livingston County on a regular basis. The new partnership will also expand to help serve the in-school youth population as well as the participants in the Summer Youth Employment Program.

4. Advanced Manufacturing Career Pathways – Any person who is at least 18 years of age, has earned a high school diploma or G.E.D., and is interested in pursuing an advanced manufacturing degree program may be eligible for up to \$8,500 in federal assistance to cover the cost of tuition. Income is not considered when determining eligibility. The purpose of the grant is to help develop a pipeline of talent for the existing and emerging manufacturing industries in the nine county Finger Lakes region. Eleven Livingston County residents have already been accepted into the program this fall and we are continuing to recruit for the spring semester.

proper documentation and other related Weights and Measures services. This contract has the option to be extended for two additional years.

Mr. Yendell asked for an explanation of these services. J. Ellison explained. Mr. Yendell stated that a business owner (Shanks) was approached by the contractor, Steuben County, and told that his equipment is rusty and mentioned replacement; however, the owner is sure that the weigh station itself is accurate. Mr. Davis also added that their attitude has not been the best. The County Administrator stated he would address these issues.

Mrs. Donohue asked for a clarification on the mileage reimbursement of \$10,000 and suggested maybe the County should provide a vehicle. The County Administrator explained we considered having them use a County vehicle. The mileage doesn't come close to \$10,000. The County Administrator stated we were at \$82,000 when we started the contract in 2010 and with fringe benefits we could be at \$92,000 plus providing a vehicle. We are fortunate to be at the current contract price.

Environmental Testing and Consulting Inc. 1/1/13 - 12/31/13 \$875.00 per risk assessment
P.O. Box 466 plus sample analysis
(53 Ellicott Avenue) (Not to exceed
\$8,000)
Batavia, NY 14021-0466
For: Environmental Lead Investigation

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County	64%	Yes x No

Director's Comments: This contract provides for lead risk assessments at the homes of children with elevated blood lead levels over 15 µg/dL. The risk assessment provides an indication of the location of lead in painted surfaces and identifies locations where paint may be in a condition conducive to lead poisoning. The annual cost varies based upon the need for risk assessment services; typically 3 to 5 are completed per year.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2012

WHEREAS, the rates for select vaccines have increased and new vaccines have been added and,
WHEREAS, the fees for vaccines are based on the actual cost of the vaccine, now, therefore, be it
RESOLVED, that the following schedule of charges for the Livingston County Center for Preventive Services Immunization Program be effective September 1, 2012:

VACCINE	BILLING	ADOPTED 9/1/09	ADOPTED 9/1/10	ADOPTED 9/1/11	PROPOSED 9/1/12
INFLUENZA	One Dose	\$ 35.00	\$ 35.00	\$ 37.00	\$ 38.00
PNEUMOCOCCAL	One Dose	\$ 60.00	\$ 65.00	\$ 80.00	\$ 90.00
HEP A	One Dose	\$30.00	\$65.00	\$48.00	\$ 54.00
HEP B	One Dose				\$ 60.00
MMR	One Dose	\$ 55.00	\$ 52.00	\$ 75.00	\$ 82.00
VARICELLA	One Dose	\$ 85.00	\$ 85.00	\$107.00	\$115.00
ZOSTAVAX	One Dose	\$160.00	\$165.00	\$188.00	\$190.00
MENACTRA	One Dose	\$105.00	\$105.00	\$128.00	\$135.00
HPV	One Dose	\$110.00	\$133.00	\$156.00	\$158.00
IPV	One Dose				\$ 50.00
TWINRIX	One Dose				\$ 78.00
PPD	One Dose	\$ 10.00	\$ 7.00	\$ 30.00	\$ 28.00
Tdap	One Dose		\$ 35.00	\$ 54.00	\$ 58.00

TETANUS	One Dose		\$ 20.00	\$ 48.00	\$ 46.00
RABIES	One Dose			\$203.00	\$225.00

J. Ellison explained the foregoing annual resolution is establishing immunization rates effective September 1, 2012. J. Ellison stated that flu shots would be given the day of the Board meeting, 10/10/12.

MOTION: Mr. Davis moved and Mr. Merrick seconded to authorize the foregoing resolution. Carried

Pre-approved Informational Item(s) To Be Reported

1. **DOG CONTROL SPAY/NEUTER PROPOSAL**-This is an update on Livingston County’s continued investigation of other County Spay and Neuter programs and methods for funding.

J. Ellison distributed a summary (on file) of the Wyoming County Program that the Committee discussed last month. J. Ellison explained that in Wyoming County, most dogs that are adopted from the shelter are spayed and neutered. The funding comes from two sources (1) they have an organization that does fundraising for the shelter and (2) they collect fees from dog licenses and then they utilize that money to pay for the spay/neuter program. She stated that the handout also provides language from Article 7, Section 110 and 117(a) that relates to the collection and the fact that counties can create their own programs if they desire.

J. Ellison stated that the Livingston County Department of Health submitted a Plan (two years ago in January 2013) to the ASPCA, which has taken over the dog licensing for the Department of Ag & Markets. We had applied but they rejected our application because we were not able to support the application with a budget. J. Ellison reported that Jim Mazurowski, Director of Environmental Health, has rewritten the application, which describes how the program would work. Specifically, taking the money from the licensing, putting that money in a fund and using it for a spay/neuter program for dogs that are either adopted from the shelter or if someone meets the income eligibility criteria that comes in that needs a dog spayed or neutered, they could get a voucher and take the dog to a vet who accepts vouchers.

J. Ellison explained that when dogs are adopted out of the dog facility, then they are eligible for this program and can be spayed or neutered before they are adopted. Most dogs would be subjected to the spay/neuter program and she recognized the fact that the Committee does not necessarily want every dog to be subjected to this. If a person is low income and already has a dog, this person is already eligible for the voucher program based on what ASPCA and Ag & Markets have agreed to.

J. Ellison stated that J. Mazurowski is supposed to be talking with the County Attorney this afternoon because another question came up whether the County had to adopt a local law stating that all dogs in the County had to be spayed or neutered. J. Ellison told him we cannot enforce this and last month the Committee was clear that they did not want that policy. She indicated she has briefed the County Attorney and he does not believe we have to go that route.

Mr. Schuster referred to the language and indicated that it states that the applications will be available in the Town Halls, but his town hall is only open a couple hours a month. J. Ellison stated we could still make them available.

Mr. Yendell asked if this application could be put on line and J. Ellison stated yes it could be made available on the County website, Dog Control webpage and/or town websites.

Mr. Schuster suggested changing the language to read available in Town Halls and the appropriate websites.

The County Administrator stated the big piece of all this is without going through the process of saying we have an Animal Population Control Program (APCP) and not send the State the money, we have to go through the

process of saying we have a APCP. Once we do this, we can retain funds for low income people with a dog already or anybody that wants to adopt and get a dog spayed or neutered can have access to this fund pool.

The County Administrator added that in the actual application it says the County also operates a dog shelter and must regularly euthanize dogs that are not adoptable due toand he indicated we don't do this. We adopt out a lot of dogs and he suggested adding the word infrequently.

The County Administrator stated he believes this is a good proactive step to go through the process of saying we have an Animal Population Control Program. He added that if a APCP application requires a local law whereby every dog had to be spayed or neutered he thinks it would probably be then off the table.

2. OTHER

Mr. Davis asked if the Department of Health has had a problem with rabies. J. Ellison stated she does not know the exact number but indicated we have had some bats that have been tested positive.

Mr. Davis asked if there was any update on West Nile Virus. J. Ellison reported that West Nile Virus has increased across New York State and particularly in the central part of the State where they have had one death and about 155 cases. We have not had any cases in Livingston County.

Mr. Davis asked what about Lyme disease. J. Ellison stated we usually have about 1 to 2 cases a year. We have had a couple this year, usually due to a tick.

Mr. Schuster asked if pertussis has settled down. J. Ellison responded yes. In September 2012 we have 4 to 5 cases. She explained that a SUNY Geneseo student is going to backtrack to attempt to figure out if there was an incident that may have caused pertussis, i.e. age groups from a particular geographical area, previously there was a storage issue in a physician's office, etc.

J. Ellison stated that we had 10 cases of E-coli (9 in Livingston County and one out of County) and they are all tied together in some way, but no rope that brings it all together. Samples of meat, water have been tested and were negative.

MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the revisions to the application by including the applications are available on websites and also add the word infrequently as it relates to euthanasia. Carried.

Informational Item(s) Written Only

1. The Department is renewing a contract extension with the Albany College of Pharmacy for the period 9/1/12-8/31/13 for Student Practicums. This will allow students to work with the Department to gain required experience.
2. A Department Drill is scheduled for October 3rd; the Deliverable is to utilize the State's Clinical Data Management System (CDMS) for registration of individuals attending the clinic. We are required to provide immunization (flu) for 200 people in an hour or 50 in 15 minutes. October 3rd has been designated for DOH employees to receive their flu vaccine. We have invited the Department of Social Services, the Center for Nursing and Rehabilitation, the Office for Aging, Campus Central Services, Emergency Management and Emergency Medical Services to join us.
3. There were 42 cases of Pertussis in July, 5 in August, and thus far, 5 in September. Eighteen cases were under the age of 5, 104 cases were 6-18 years of age, 13 were 19-65 years of age, 3 were over the age of 66 and two over 80 years old. Targeted educational information was placed in the Pennysavers prior to the start of school.
4. To date, ten (10) cases of E. coli have been identified; 9 of the 10 are Livingston County residents. All 10 have the same Pulse Field Gel Electrophoresis (PFGE) match, therefore have something in common

but we are unable to identify the source. Despite assistance from the New York State Department of Health and New York State Agriculture and Markets, we are at a standstill with this investigation.

5. Dr. Breen, President of the Board of Health has resigned from the Board. The Board is identifying individuals to fill his term; they will be discussing this at their October meeting.
6. Flu clinics are underway; the Department will hold community clinics and work with the schools to provide immunizations to the students and faculty.
7. West Nile Virus (WNV) has emerged again with cases throughout the State; none have been found in Livingston County. We have issued educational materials regarding WNV; once we have the first frost we can expect that WNV will no longer be a problem.
8. The Department continues with its work on the Strategic Plan with good progress and accomplishments.
9. Renovation work in Building 2 continues; staff is very pleased with their new offices and space.
10. SHAPE, the County's Wellness Program, is developing a plan for 2013 that will encourage employees to become healthier and choose healthy life styles. Now that the County will be self-insured, healthier employees are of utmost importance; discussions with POMCO will look at how they can assist with SHAPE.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Pre-approved Informational Item(s) To Be Reported

Commissioner Deane stated that Chairman Yendell asked her to discuss the State takeover of Medicaid. She indicated that the State takeover of Medicaid affects staffing as well.

1. **MEDICAID – STATE TAKEOVER**
 - a. Statement of Interest: Request and Livingston County response
 - b. Transportation
 - c. Enrollment Broker
 - d. Enrollment Center
 - e. Centralized Medicaid Enrollment for State Inmates
2. **STAFFING – UPDATE ON RETIREMENTS AND PLAN FOR IMMEDIATE FUTURE**

Commissioner Deane showed the Committee a pile of letters regarding Medicaid beginning from June 8, 2012 emphasizing the changes that are coming down from the State.

The Commissioner explained that in the Governor's budget this year, the big focus was on care management. The Governor wants the State to take over the entire administration of Medicaid by March 31, 2018. Two things that will help the Governor achieve this goal are care management and a better technological infrastructure.

All benefits are going to be rolled into the Managed Care Plan. The Commissioner defined Managed Long-Term Care is managing people's health so people can stay in their home longer, Health Homes is for people with multiple diagnoses to try to get them into one managed care management plan and Health Organizations which relates to mental health. The improved technological infrastructure has been needed for a long time but the State has not had the money.

The Commissioner explained the first thing that happened is that they put a cap on administration of Medicaid at 2011 year funding levels. Usually this wouldn't be as significant because we would get Federal funding even when going over the State cap, however, starting in State fiscal year 2013-2014, once over the cap there will be no reimbursement-state or federal. The idea is that the State will slowly start taking tasks over, resulting in the need for fewer local staff and lesser costs for the counties.

The Commissioner explained that all counties were required to complete a Statement of Interest informing the State if we were willing to help process cases through this transition, and at what level our willingness extended; we would not get any additional money over the admin cap for doing this. Counties declaration of intent is non-

binding. Counties are required to perform the functions minimally until the State is able to take them over. The Commissioner talked to staff and the County Administrator and developed a response. She explained a new acronym that the Committee might hear is MAGI – Modified Adjusted Gross Income. Clients are eligible for Medicaid based on one of two things: their income or their medical condition. In answer to the first question on the Statement of Interest, Livingston County told the State that we would process the MAGI referrals on a short-term basis, and out of 38 counties, 26 will also take the MAGI referrals and 11 said they don't want it at all. One county opted not to return the Statement of Interest, which means that county was not willing to take on anything.

The Commissioner explained the State has agreed to put an Enrollment Broker on site, at no cost to the County, and they will assist the clients in choosing a Managed Care Plan and enter the information into the system. This process is currently done by a Sr. Typist, and we expect to save about half of her time with this new resource (save .5 FTE). We informed the State in July that we were interested and the State is coming October 16 to talk about this transition. The goal is to have this person working with us on a full-time basis by the end of 2012.

The Commissioner further explained that Medicaid Transportation is coming to Livingston County. Our transportation service is currently integrated but this will be for Medicaid clients only. The State originally said it was optional and we wondered if it would save any money in our County because we do a good job providing transportation services. However, when the Commissioner went to a conference in July, the "option" was off the table. The State is coming October 22 to discuss this matter and have taken our model into consideration. The State informed the Commissioner they will work with DSS and figure out the best practice. This could possibly reduce three full-time employees at the call center not including those that do the scheduling. The State will minimally handle the Medicaid population in regard to the call center and all complaints use our infrastructure and work with us to serve the other populations in the future.

The Commissioner explained that in November 2012 the State will be sending out a FAS (Funding Availability Solicitation) to 24 counties, which is similar to a RFP. The State is hopeful to begin implementation by March 2013.

In August, the State then asked a few counties if they were interested in participating in a project to determine Medicaid eligibility for anyone going into a State prison-anywhere in the State. The current process is, if an offender happens to have Medicaid, just before he/she gets sent to prison, the benefits are suspended; however, if the offender needs hospital treatment while in prison, their Medicaid benefits are reopened. These medical costs affect the Medicaid budget rather than the jail budget. The State is interested in having all offenders go through the process of Medicaid eligibility and if they are eligible, suspend the benefits so they can utilize the Medicaid benefit for outpatient medical needs. The Commissioner commented that we can hardly keep up with Medicaid determinations for Livingston County residents now and we are not sure of the number of clients this would entail. Livingston County told the State we are not interested in this. The County Administrator stated that a good thing that occurred about this is that it started a dialogue about Medicaid services in jails and a couple of counties doing something we are not doing, which could affect our mental health services.

The Commissioner stated she received an email yesterday asking us when we would like to begin the relationship with an Enrollment Center. The Enrollment Center only processes recertifications/renewals. The Enrollment Center is the first phase of the State takeover of the administration of Medicaid, and began last year with a handful of counties and failed miserably. The Commissioner explained it is very hard training a person in Medicaid, and the Enrollment Center couldn't process the renewals timely and thousands of recertification applications were sent back to the districts. The reports now are that they have ironed out most of the problems and they are processing renewals more timely and have added some new Counties to the Enrollment Center processing. The question was when between December 2012 and September 2013 did Livingston want to be included. The State's goal is to takeover all the renewals by September 2013.

The Commissioner stated this all affects staffing. She stated in January she reported that 9 employees have indicated they are going to retire, 3 more seriously considering it and 11 eligible. She stated last Friday was the

ninth retirement, this Friday will be the tenth and a week from now the eleventh and the twelfth has reported she will be retiring by Thanksgiving. In the first quarter of 2013, she expects about 3 more to go. She reported on top of all these retirements, there were two unsuccessful probationary periods in the last six months. Five Social Welfare Examiner titled staff will be retired between 9/28 and 2/28. There are currently a total of 35 Social Welfare Examiners, and the Commissioner indicated that it is a lot to have five people leaving all at once. She explained her strategy is that as these employees begin to retire she intends to replace them. As the next wave of retirements begins, later in 2013, and as the State starts to take Medicaid tasks over, she will not replace those positions. She wants to avoid being in a layoff situation in 2018. She will have to determine when a little overtime is better than filling a position. She stated it takes a good year to train a Temporary Assistance Social Welfare Examiner. It is tougher to train a person in Medicaid and she will try to keep those people doing Medicaid as long as she can. She added that a Principle Social Welfare Examiner is retiring October 12, and she believes she will not replace this position with the same title. She explained that Financial Assistance Unit at DSS currently has three separate units—SNAP (food stamps), temporary assistance and employment. In order to sustain, they are going to go with a more generic model by combining those units and making welfare examiners more generic, although we cannot lose the good functionality of all the units that we have in place. We cannot keep people off public assistance if we are not helping them get jobs, etc.

The Commissioner stated that people are the most expensive asset at Social Services and reassured the Committee that when somebody retires, she will be looking at how to improve efficiencies. The current number of employees at Social Services is approx 135 as of today, the department has 9.5 fewer filled positions than they had last year. She has filled 8 positions this year—we are analyzing every position that gets vacated to determine if there is a better more efficient way to get the job done, for instance we have not filled the Child Support Coordinator position that has been vacant since May 16, we added the unit into Admin Services under George Macomber’s direction. She added the department handles 3,100 open child support cases.

The Commissioner stated staff is involved in a lot of lives throughout the County and they do very important work.

The Commissioner stated she had some wonderful news to report. The Employment Unit looked at every single person who got a job in 2012 and 95.6% have not returned to the Department of Social Services. She stated this is good news and this means we are doing some good. The Committee was very pleased to hear this.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (August)
 - b. Employment – Entries Into in Order of Hire (Monthly) (August)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
P.S. Bruckel Co.	Avon	1	SN APP.	40	FT	11.00	Administrative Assistant
Jacobsen Companies	Des Moines	1	FA APP.	40	FT	8.00	Packager
Alpine Manor	Lima	1	SN APP.	24	PT	8.50	Health Care Aide
McDonald's	Dansville	1	SN APP.	40	FT	7.25	Crew Member
Morgan Estates	Geneseo	1	SN APP.	16	PT	7.95	Housekeeper
Dollar General	Dansville	1	FA REC.	22	PT	7.25	Cashier
Peppermint's	Avon	1	SN APP.	35	FT	9.50	Cook
McDonald's	Dansville	1	FA APP.	25	PT	7.25	Crew Member
Dunkin' Donuts	Dansville	1	FA APP.	20	PT	7.50	Food Service Worker
Cook's Convenience Center	Mt. Morris	1	FA APP.	24	PT	7.25	Cashier
Sav-A-Lot	Mt. Morris	1	FA REC.	20	PT	7.25	Cashier/Stock

Seneca Foods	Mt. Morris	1	FA REC.	40	FT	7.25	Production Worker
Marquart Farms	Gainesville	1	FA APP.	40	FT	7.25	Farm Laborer
Conesus Lake Nursing Home	Livonia	1	FA REC.	35	FT	9.75	Nursing Assistant
Didas Farms	Mt. Morris	1	FA REC.	40	FT	9.75	Farm Laborer
Aerotek	Rochester	1	FA REC.	40	FT	13.50	Production Worker
Avon Nursing Home	Avon	1	SN REC.	20	PT	7.25	Cleaner
Seneca Foods	Mt. Morris	1	FA REC.	40	FT	7.25	Production Worker
HCR Home Care	Rochester	1	FA REC.	40	FT	16.50	LPN
Baltz Concrete & Construction	Pavilion	1	SN REC.	40	FT	10.50	Laborer
Seneca Foods	Mt. Morris	1	FA REC.	40	FT	7.25	Inspector
CY Plastics through Adecco	Honeoye	1	FA APP.	40	FT	8.00	Production Worker
Firestone	Williamsville	1	FA REC.	40	FT	15.50	Management Trainee
Forbes through Coastal	Avon	1	SN REC.	40	FT	8.00	Production Worker
Campus Auxiliary Services	Geneseo	1	FA REC.	20	PT	8.50	Dining Room Attend
Dept. of Labor thru Experience Works	Geneseo	1	SN REC.	20	PT	7.25	Clerical Support

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Total Number of Clients

	FT	PT	Total
SN Applicants	3	2	5
SN Recipients	2	2	4
FA Applicants	3	3	6
FA Recipients	8	3	11
Total	16	10	26

c. Financial Assistance Program Statistics (Monthly) (August)

Temporary Assistance Cases:

Family Assistance	308
Safety Net	280
Total	588

Medicaid Cases:

Community	3882
Chronic Care	262
Foster Care	127
SSI	1211
Total	5482

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5503
Family Health Plus	1391
Total	6894

Food Stamp Cases	3138
Child Care Cases	161

2. Employees hired, resigned or retired in September:

Deborah Bostwick	Promotion	Senior Typist	Conesus
9/16/12			
Cathy DeMitry	Retirement	Social Welfare Examiner	Wayland
9/28/12			

Cathy has 25 years of County Service
3. Housing Task Force meets next on October 16 at the EOC.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - ELDERPLAN, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Elderplan, Inc. 745 64 th Street Brooklyn, New York 11220 For: Managed Long Term Care	10/1/12 - 9/30/17	N/A

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A		Yes	No

Director's Comments:

Elderplan is a Managed Care Organization seeking to contract with LCCNR for Skilled Nursing Facility, Adult Medical Day Care and Medicare Advantage services to its plan members. Director Bassett successfully negotiated a per diem rate equal to 110% of the Medicaid rate for Skilled Nursing Facility and Adult Medical Day Care services and 100% of the Medicare rate for Medicare Advantage covered services. NY State is implementing Managed Long Term Care as a Medicaid participation requirement. This contract enables the CNR to serve covered plan members.

F. Bassett stated that the State intends to have all Medicaid recipients, including those in nursing homes, enrolled in a Managed Long-Term Care Plan. He explained he had heard through his association that in some cases providers were entering into contracts at 90% of their Medicaid rate. He indicated he negotiated a rate of 110% with Elderplan, Inc. We have something they need--75% of the long-term care capacity in the County. He recommended approval of a five-year contract.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract, subject to review by the County Attorney and County Administrator. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT –

- a.) OMIG Base Year Audit – The Office of Medicaid Inspector General has negotiated the overpayment estimate contained in its draft report in response to records filed by the CNR in March 2012. At present the overpayment amount has been reduced by more than 50%. The County Administrator and County Attorney will be consulted before entering into any final agreement with OMIG in the matter. He stated the CNR was able to negotiate a 70% of the costs for all the water loop, service road, park gate, upgrades to pump house, etc. that benefited other buildings on the Murray Hill Campus. He recommended entering into a Stipulated Agreement.
- b.) Occupancy – The September occupancy rate was 94.4% through 9/24. We are getting as many transfers from other nursing homes as we are from hospitals. F. Bassett explained that one of the big

problems we face is that these individuals going into hospitals are not getting there 3-day inpatient hospital stay and not accessing their Medicare benefit; they don't have private resources; they have not made a Medicaid application; they have to go home. F. Bassett reported he budgeted occupancy at 95% for 2013.

- c.) 2012 Budget Performance– F. Bassett reviewed the budget variance report (on file). He stated we are probably around \$500,000-\$560,000 under the projected revenue. We are doing well in the operating expenses. He stated the CNR is still performing fairly well financially despite the lost patient days. Total Medicare days are down although they have made significant gains in the Medicare rate with the therapy service staff. He explained we spent almost \$20,000 on the rehab consultants last year but we are making gains this year so we will probably spend around \$17,000 for 2012.
- d.) Cash Flow – The CNR has a cash balance of \$7,304,831. IGT distribution date and amount for 2012 has not been finalized yet. He stated that the FMAP county share will be 46% and we budgeted 50%.

F. Bassett reported he filled the Admissions Coordinator position and the employee will start 10/10/12. The CNR is developing a flyer to inform the admission referral sources of this change.

The Charge Nurse on the night shift is retiring 10/19, and the new Charge Nurse position that was created was filled by a RN on TCU night shift who was promoted, which leaves the RN vacant and the County Administrator has authorized permission to fill this position. He added he presented a 25-year employee with a clock last Friday. Another LPN is retiring after 27 years of service next week, and last Wednesday the Adult Day Health Care Coordinator who has also announced her retirement effective the end of January. He will be asking the Committee to grant him permission to create a parallel position. He would like to get the person in place during December. He added that a day Charge Nurse has decided to be a stay at home Mom so this resignation also creates a vacancy. He stated these retirements leave the nursing facility with some challenges.

Mr. Davis departed.

F. Bassett distributed the 2011 CNR Annual Report (on file) and stated if the Committee has any questions, to contact him.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Electronic Health Record – Software vendor Reliable Health Systems (RHS) conducted a presentation of the Computerized Physician Order Entry (CPOE) and electronic Medication Administration Record (eMAR) to medical Staff on September 20. The practitioners found the software to be intuitively designed for end users and agreed to proceed with implementation planning. There will be a coordination meeting with Omnicare pharmacy regarding the required interface. The CNR anticipates a January launch. The vendor pharmacy has three (3) clients using CPOE. The Nurse Aide Module is on track for a December re-launch following server transfer and software upgrades occurring in October and November.
3. RN Recruitment – The CNR has filled the Admissions Coordinator and night shift Charge Nurse vacancies with internal candidates. The resulting RN vacancies will be posted. Vacancies also persist for Charge RN RN per diem relief positions. The Director will keep the committee apprised of progress in this area.

EXECUTIVE SESSION

Mr. Schuster moved and Mr. Levey seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mrs. Donohue moved and Mr. Schuster seconded to move out of Executive Session. Carried.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to recommend the appointment of Jennifer Rodriguez to the Director of Public Health position and move the recommendation to the Ways and Means Committee at the 10/22/12 meeting. Carried.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 3:10 p.m. Carried.

OFFICE FOR THE AGING- KAAREN SMITH

Informational Item(s) Written Only

1. The first fall 2012 edition of the NY Connects newsletter WISE & WELL has been distributed to 1,000 readers. We will be calling for a second printing to distribute to all area Public Libraries. Copies will be distributed to all the Supervisors in their county mailbox.
2. Senior Nutrition Program Report:
 - a. The Senior Nutrition Program will be participating in the Fall Prevention Campaign. Jessica Wilkins, Program Coordinator collaborated with NYS Department of Health to secure items to assist 250 frail elderly. Through this initiative seniors will receive gift bags containing a fall prevention home checklist, night light, and EARS LIFELINE Coupon for installation discount. Items will be distributed by Home Delivered Meal Couriers and Volunteers.
 - b. Jessica Wilkins spoke to the Conesus Senior Citizens on September 4, 2012 on senior nutrition services. As a result 40 seniors have signed up to attend the congregate meal site in Avon on September 26. This is a part of our grass roots outreach effort to promote senior nutrition services.
 - c. On September 6, 2012, West Sparta Town Supervisor, Gerad Levy, rode with Home Delivered Meal Courier, Nancy Henry. This was the first event of its kind in our county to allow our local government to experience, first hand, the impact of this valuable service to our home bound seniors. As a result, Mr. Levey has contact Jessica Wilkins, SNP Coordinator, for a full Board presentation about the Home Delivered Meals Program and those we serve. This Privilege of the Floor item is scheduled for the October 10, 2012 meeting. This opportunity was created to celebrate 40 years of Senior Nutrition Services under the Older Americans Act.
3. Celeste Hoelzt, SUNY Geneseo student coordinated our first intergenerational event held at the Valley Oak Event Center in Geneseo, Sunday, September 23, 2012 from 4 until 7 pm. Through a \$5,000 (James N. Leary Student Ambassadorship Grant to do a program for senior citizens, she worked with Deb Gage (Foster Grandparent Program Director) and Kaaren Smith to promote the program among our senior citizens. As a part of our outreach efforts, Frank Bassett Coordinated participation to allow residents of the CNR to participate. This ws a great collaboration that brought together seniors from the community, residents of the CNR and SUNY Geneseo College students for an evening of music, good food and fellowship. Each participant received a personal photograph. The theme of Senior LUAU was enjoyed by all.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 6, 2012
1:30 p.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick, W. Wadsworth, I. Coyle

GUESTS: Darlene Perry and Charlene Sinclair

ABSENT: I. Davis

VETERAN SERVICES- FRANK HOLLISTER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF VETERAN SERVICES - RSVP OF LIVINGSTON COUNTY /LIFESPAN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Veteran Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
RSVP of Livingston County /Lifespan	11/1/12 - 11/1/13	-0-

For: Lifespan/RSVP volunteers focus on tutoring or mentoring children, transportation of clients to appointments, supporting older adults in their homes through visitations or helping with grocery shopping or light chores around the home, help adults learn to read or recruit volunteers for local not for profit organizations. This Department could utilize RSVP to visit our housebound veterans or spouses and assist them in purchasing groceries or get to doctors appointments, thus taking the burden off other county departments.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
N/A	N/A	Yes No

Director's Comments:

There is no cost to the county for utilizing this program. The staffing of D.S.S., the Health Department and the Office of the Aging is already stretched to the max, and this volunteer organization will hopefully bridge the "gap" in services to our elderly

County Administrator Ian Coyle stated that this contract is with RSVP of Livingston County/ Lifespan for volunteer services to assist Veterans in their homes with light chores and assist them in purchasing groceries or providing transportation to doctor's appointments. There is no cost for utilizing this program

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. The New York State Division of Veterans Affairs has been operating without a Director for over two (2) years when he resigned to take a position with the Department of Veteran Affairs. The Deputy Director recently resigned to take a position with the Federal Department of Labor. The present interim Director will be leaving shortly to take a position with a law firm, thus leaving no one in charge of a very important department in the state government. Numerous veteran organizations have contacted their legislatures and the governor's office indicating this is totally unacceptable. I am hoping that the Board of Supervisors will contact Albany and our legislators in support of our local veterans.
2. I attended Advanced Service Officer Training in Syracuse, NY, from September 30 to October 5, 2012.
3. Accredited service officers are required by 38 C.F.R. to attend annual training to maintain their accreditation. Numerous subjects were covered, especially changes in VA Law which will affect the way claims are presented to the VA and processed. One of the main topics of discussion was the "electronic filing" of claims with the VA. The VA has a tendency of "loosing" claims filed or supporting documentation". With electronic filing, there will not be a "paper trail" with the VA to

verify a claim is/was filed properly and in a timely manner.

4. In the month of October, this office has had two (2) homeless veterans apply for benefits. One was a female with two children living in her car and the second was a male veteran living in a storage shed in Geneseo. I worked with the Livingston County D.S.S. to obtain food stamps, temporary housing and financial assistance. We also contacted the National Call Center for Homeless Veterans at Canandaigua VAMC at 1-877-424-3838. On November 1, 2012, I am working with a representative from Adult Protective to attempt to obtain VA Healthcare and possibly a VA pension for a female living in Avon.
5. I am in the process of obtaining my accreditation through the Vietnam Veterans of America. This will be a lengthy process, but it can be done on line. I belong to the organization and will soon be the service office of VVA Chapter 193 in Leroy, NY.
6. The number of veterans and/or their surviving spouses applying for pension or Aid & Attendance is increasing, but so is the time frame it takes the VA to adjudicate the claim(s). It is unfortunate that numerous claimants pass before their claims are adjudicated.
7. I have submitted my first claim associated with the contaminated drinking water at Camp Lejeune, NC, between 1957 and 1987. There are several presumptive conditions acknowledged by the Marine Corps and the Department of the Navy. This veteran has leukemia.
8. We have one service man who was killed in the line of duty:
9. Spec. Kyle R. Rookey Oswego, NY Sept. 2, 2012 4th Inf Div, Ft. Carson, Co
MAY HIS SOUL REST IN PEACE

WORKFORCE DEVELOPMENT - RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PROFESSIONAL SERVICES CONTRACT FOR THE COMMUNITY INITIATIVES COUNCIL - PAUL A. SCIPIONE, Ph.D.

WHEREAS, the County of Livingston solicited a request for proposal for the Community Needs Assessment for Livingston County, and three proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Paul A. Scipione, Ph.D.	11/14/12 - 5/14/13	
\$15,000.00		

For: Completion of the 2013 Community Needs Assessment for the Community Service Block Grant Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Community Services Block Grant	\$0	Yes	X	No

Director's Comments:

The Community Initiatives Council selected Dr. Scipione through a competitive RFP process. The Community Needs Assessment is mandated to be completed every three years under the Community Service Block Grant Program. The results of the needs assessment are used to determine funding allocations.

R. Snyder stated that the Community Initiatives Council selected Dr. Scipione through a competitive RFP process. He stated that the only other respondents were from out of state contractors, who intended to do the survey entirely over the phone, which was not valid. The Community Needs Assessment is mandated to be completed every three years under the Community Service Block Grant Program. He stated that Dr. Scipione did the survey the last time.

I. Coyle mentioned that he thought in the past the contracting entity was the SUNY Research Foundation. R. Snyder responded that it was, however, this time it will be directly with Dr. Scipione the Research Foundation will not be involved.

MOTION: Mr. Schuster moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate:

Year	July	August	September	Annual
2012	8.1%	7.6%	7.1%	
2011	7.4%	7.4%	6.8%	7.8%
2010	7.9%	7.0%	7.1%	8.5%

The local unemployment rate for September fell to 7.1%, which is the lowest point in the past eleven months.

2. Workforce Investment Act Common Measures (7/1/2011 – 6/30/12)

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Measure
Adults Entering Employment	937	1,350	70%	Yes
Adults Retaining Employment	1,006	1,205	84%	Yes
*Adult Average Earnings	\$13,425	N/A	N/A	Yes

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Measure
Dislocated Workers Entering Employment	300	431	70%	Yes
Dislocated Workers Retaining employment	292	348	84%	Yes
*Dislocated Workers Average Earnings	\$15,724	N/A	N/A	Yes

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Common Measure
Youth Placed in Employment or Education	10	18	56%	Yes
Youth Attaining Degree or Certification	10	20	50%	Yes
Youth Gaining Literacy or Numeracy	9	17	53%	Yes

**Earnings for the 2nd and 3rd quarters after existing the system.*

The US Department of Labor uses Common Measures across several different programs to evaluate performance. Failure to reach 80% of your negotiated standard could result in sanctions or reduction in future allocations. Livingston County has met or exceeded 80% in every measure.

3. Office of Workforce Development Activity Report

Activity	October 2012
Counselor Assisted Appointments	56
UI Eligibility Reviews	255
Adults in Training	23
Adults Earning Credential	6
Employer Recruitment Events	3
Employer Job Postings	47
Job Referrals	99
Workshop Attendees	124
Youth Earning Credential	1

CSBG Activity Report FFY 2012

Activity	10/1/11-9/30/12	Annual Expected
Persons in need receiving health care services – Parish Outreach	121	120
Emergency medical or dental care provided – Parish Outreach	22	35
DV Victims receiving shelter services – Chances and Changes	110	110
Homeless receiving shelter services – Chances and Changes	28	80

Emergency utility or rent assistance – Catholic Charities	158	90
Emergency assistance to children – Focus on the Children	46	45
Elderly subscribers receiving subsidy for Lifeline – Noyes	91	140

4. Community Service Block Grant – The continuing appropriations resolution signed by President Obama in September will provide funding for the CSBG program through March 27, 2013 (6 months) at the prior year levels. Final allocations will be determined after the federal budget is adopted. The Program Annual Report to the NYS Department of State is nearly completed with aggregate program and fiscal performance information on the delegate agencies funded through the Community Initiatives Council. The Needs Assessment project will be commencing early in November in coordination with Paul A. Scipione, Ph.D.

5. Unemployment Insurance – Approximately 400 Livingston County residents are expected to exhaust their Unemployment Insurance benefits on December 31, 2012 when all federal extensions end. These recipients have repeatedly been made aware of all the services available through our office and have been mandated by the State to participate in certain activities. This information has been shared with Commissioner of DSS for planning purposes.

6. Workforce Investment Act Funding – The balance of federal WIA funds were received last Tuesday, which will enable our office to resume funding trainings for individuals and employers. An emphasis is being placed with on-the-job training and customized training in an effort to enhance the retention of our local employers at the same time introducing the other services that can be offered. The effects of federal sequestration on the funding are uncertain at this time.

7. Jail Program – Counselors from the Office of Workforce Development are making regular visits into the Livingston County Jail to provide employment relate services. More than 60 male and female inmates participated in approximately six hours of employment related activities including skill inventories, resume development and career exploration. Counselors are also continuing to provide court ordered employment assessments.

8. Nurse Aide/Home Health Aide – The winter session of the Nurse Aide/Home Health Aide dual certification class will be commencing on November 5th. Fourteen Livingston County residents have been selected for the course with funding being provided through the Office of Workforce Development with support from the Center for Nursing and Rehabilitation. Fifteen of the sixteen graduates from the spring course have reported finding employment.

9. Livingston Youth – The Livingston Youth Center at Goodwill is now open each Friday evening throughout the school year with adult supervised activities planned from 6:30 to 9:30pm. The center provides teenagers with a safe and fun environment to spend their evenings.

10. Summer Youth Employment Program – The Office of Workforce Development is working with Genesee Valley Educational Partnership on the development of a career exploration program for the 14 and 15 year old participants in the program, that would expose them to career opportunities in demand industries. The program would include soft skill development and work experience through field trips and other activities. The selection process for the older youth is also being redesigned in a manner that will demand that applicants demonstrate commitment before being placed at worksites.

Upcoming Events:

- Financial Literacy Course – November 2nd
- GCC Advisory Committee – November 11th
- Cornell Cooperative Extensions Annual Meeting – November 12th
- Youth Board – November 12th

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF NOVEMBER AS ADOPTION AWARENESS MONTH

WHEREAS each November, when Americans offer thanks for the abundant blessings in our lives and of this great Nation, Livingston County joins in the annual observance of Adoption Awareness Month, recognizing that the citizens of Livingston County have a compassionate tradition for opening their hearts to children in need

of a permanent home; and

WHEREAS, the children of this county, state and nation are our most precious resource and a nurturing and stable home provides a strong foundation for a healthy and productive life; and

Whereas, it is important that we remember children who are in foster care waiting to be adopted as part of a loving and caring family and finding permanent homes for these children is an objective throughout the year; and

WHEREAS, we recognize the special and important role that foster parents have in providing nurturing and stable homes for children in transition; and

WHEREAS, many children awaiting adoption have special needs and require the compassion that is found in a loving family, and many adoptive parents have discovered that caring for such a special child has proven to be one of the most rewarding experiences in life; and

WHEREAS, it is important to recognize the enduring and valuable contributions of adoptive parents who continually strive to improve the quality of life for the children they bring into their lives; and

WHEREAS, this special observance reminds us that we can offer the hope of a better tomorrow to many children through adoption, and as families and communities across our County, State and Nation gather to celebrate and give thanks for our many blessings, it is the hope of all of us that every child awaiting adoption will find a permanent and loving family; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares November 2012 as Adoption Awareness Month in Livingston County.

D. Deane stated that this is an annual resolution declaring November as Adoption Awareness month. She also mentioned that the Board Members will receive an invitation to attend their family reunion honoring Livingston County Foster and Adoptive Families in recognition of National Adoption Month on Tuesday, November 20, 2012.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (September)

b. Employment – Entries Into in Order of Hire (Monthly) (September)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Subway	Avon	1	FA APP.	36	FT	9.00	Manager
TOPS	Dansville	1	SN APP.	30	PT	7.25	Cart Clerk
Sav-a-Lot	Mt. Morris	1	SN APP.	35	FT	7.25	Cashier
Wal-Mart	Geneseo	1	FA APP.	25	PT	7.80	Sales Associate
Buck's Landing	Honeoye	1	FA APP.	25	PT	6.00 & tips	Server
Bristol Metals Inc.	Bloomfield	1	FA APP.	40	FT	15.00	Fabricator
McDonalds	Dansville	1	SN APP.	25	PT	7.25	Crew Member
All Season's Wine & spirits	Avon	1	FA REC.	16	PT	9.00	Cashier
Flyck Landscaping	Rochester	1	FA APP.	20	PT	8.00	Laborer
Sutherland Global Services	Rochester	1	FA APP.	40	FT	9.25	Telemarketer
Crosman's through Adecco	Bloomfield	1	FA APP.	40	FT	8.00	Production Worker
KFC?Taco Bell	Geneseo	1	FA APP.	35	FT	7.25	Crew Member
Dollar General	Geneseo	1	SN REC.	10	PT	7.25	Cashier
Pampered Chef	Dansville	1	SN REC.	12	PT	7.25&comm.	Sales Associate

Athletica	Geneseo	1	FA REC.	40	FT	11.00	Sales Associate
Sonbyrne Sales	Weedsport	1	FA REC.	40	FT	7.30	Sales Associate
McDonalds	Geneseo	1	FA REC.	30	PT	7.25	Crew Member
Star Headlight through Remedy	Avon	1	FA REC.	40	FT	8.00	Production Worker
KFC/Taco Bell	Geneseo	1	SN REC.	40	FT	7.25	Crew Member
Call Center USA	Buffalo	1	FA REC.	20	PT	7.25	Telemarketer
Seneca Foods	Mt. Morris	1	FA REC.	40	FT	7.25	Production Worker
Star Headlight through Remedy	Avon	1	FA APP.	40	FT	8.00	Production Worker
Glen Iris Inn	Castile	1	FA REC.	30	PT	7.25	Dishwasher Day Care
Annie's Ark	Livonia	1	FA REC.	35	FT	7.50	Assistant
Wilson Farms	Geneseo	1	SN REC.	25	PT	7.25	Cashier
Genesee Valley BOCES	Mt. Morris	1	FA REC.	35	FT	8.00	Teacher Aide
Sutherland Global Services	Henrietta	1	SN REC.	40	FT	9.00	Sales Associate
Crosman's through Remedy	E. Bloomfield	1	SN REC.	40	FT	8.00	Assembler
Southern Tier Credit Center	Hornell	1	FA REC.	40	FT	8.50	Collector General
Taylor Heating and Cooling	Rochester	1	SN APP.	40	FT	10.00	Laborer
Leaning Tower	Mt. Morris	1	FA REC.	20	PT	7.25	Cook
Forbes through Adecco	Dansville	1	FA REC.	40	FT	7.25	Production Worker
Tom Muscarella	Leicester	1	FA REC.	20	PT	10.00	Home Health Aide
Star Headlight through Remedy	Avon	1	FA REC.	40	FT	8.00	Assembler

34

Total Number of Clients

	FT	PT	Total
SN Applicants	2	2	4
SN Recipients	3	3	6
FA Applicants	6	3	9
FA Recipients	9	6	15
Total	20	14	34

c. Financial Assistance Program Statistics (Monthly) (September)

Temporary Assistance Cases:

Family Assistance	309
Safety Net	269
Total	578

Medicaid Cases:

Community	3873
Chronic Care	253
Foster Care	126
SSI	1222
Total	5474

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5529
Family Health Plus	1360
Total	6889

Food Stamp Cases

3157

Child Care Cases

166

d. Foster Care Services (Quarterly) (September)

Month	Total # of children Receiving services at Beg. Of month	Total # of children Placed during The month	Total # of Children discharged During the month	Total # of children Receiving services at End of month	# of children In adoptive Placement	# of children In foster Care homes	# of children In residential Placement	Total # of children In dss custody End of month
JAN	51	0	1	50	0	26	8	34
FEB	50	2	14	38	1	22	8	31
MAR	38	2	0	40	2	23	8	33
APR	40	3	3	40	1	26	8	35
MAY	40	3	0	43	3	26	9	38
JUN	43	0	0	43	3	24	11	38
JULY	43	4	2	45	3	28	11	42
AUG	45	2	3	44	2	28	10	40
SEPT	44	0	1	43	1	25	11	37
OCT								
NOV								
DEC								
AVG.	44	2	3	43	2	25	9	36

As of September 30, 2012 we have 43 Certified Foster Homes.

e. Child Protective Services (Quarterly) (September)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

2007 2008 2009 2010 2011 2012

a) January	81	93	79	89	70	76
February	64	57	74	66	58	64
March	73	78	100	89	102	60
April	60	80	82	88	70	62
May	86	70	89	100	104	67
June	74	87	77	84	81	72
July	75	52	71	85	58	53
August	63	69	82	70	71	58
September	71	77	75	61	86	58
October	78	82	79	85	80	
November	74	87	88	51	59	
December	61	74	71	67	68	

b) To Date

Total Reports						570
Avg./Month						63

c) For Previous Years

Total Reports	860	906	967	935	907
Avg./Month	72	76	81	78	76

2. REMOVALS --
September 2012

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Children)	0	1	10	1
2. Employees hired, resigned or retired in October:				
Mary Lou Chapman Retirement Senior Typist Caledonia 10/5/12 Mary Lou has 25 years of county Service				
Marilyn (Hally) Borkhuis Retirement Principal Social Welfare Exam Avon 10/12/12 Marilyn has 33 years of County Service				
Lisa Batlle Hire Home Energy Asst. Rep.-Seasonal Nunda 10/29/12				
3. HEAP Benefit Amounts:				
<u>2011-2012</u>			<u>2012-2013</u>	
<u>Regular:</u>			<u>Regular:</u>	
Natural gas & electric: \$560			Natural gas & electric: \$400	
Oil, Kerosene, propane: \$600			Oil, Kerosene, propane: \$600	
Wood, pellet, coal & corn: \$350			Wood, pellet, coal & corn: \$500	

Add on Amounts:

\$25 for Tier 1 Households

\$25 for Tier 1 Households

\$25 for vulnerable member in Household

\$25 for vulnerable member in Household

Heat Included:

Tier I: \$25

Tier I: \$25

Tier II: \$20

Tier II: \$20

Emergency:

Heat related: \$160 \$160

Natural Gas Heat Only: \$400 \$400

Natural Gas combined
with Heat Related:

Domestic \$560 \$560

Electric Heat \$560 \$560

Oil, propane, kero \$600 \$600

Coal, wood, pellets \$350 \$500

There was a supplemental benefit of \$150.00 given in the 2011-2012 season.

The Livingston County Department of Social Services would like to make you aware of some changes and other important information regarding the HEAP Program for this year.

- HEAP will open for Regular Benefits only on November 19, 2012.
- HEAP will open for Emergency Benefits early in January 2, 2013.
- HEAP Furnace Replacement/Repair Program opened October 1, 2012.
- Non-heating electric shut offs can only be paid with Emergency Benefits.
- All interviews can be done over the phone as long as a HEAP application has been filed with the agency.
- You should always let us know when you are low(less than a quarter tank) on fuel, prior to being **out** of fuel because the non-utility fuel companies may charge a delivery charge if they have to deliver "off route" because you are out of fuel. This charge is deducted from your HEAP grant, so you get less fuel from your HEAP grant
- If you have a shut off notice on your natural gas or electric you need to let us know **prior to being shut off.** If your service is shut off the company does not have to take the HEAP grant to turn you back on.

It is very important for you to keep current on your utility bills. If you fall behind prior to HEAP opening you should contact the company and try to make some arrangement for payment.

Please contact the agency if you have any questions.

4. The Livingston County Department of Social Services along with the Hillside Family of Agencies cordially invites you to attend our FAMILY REUNION Honoring Livingston County Foster and Adoptive Families in recognition of National Adoption Month on Tuesday, November 20, 2012 from 6:00 - 8:00 p.m. at the Church of Jesus Christ of Latter Day Saints, 42 East South Street, Geneseo, NY. Join us to celebrate and honor Fred and Bonnie Dietz as they retire after 50 years of foster parenting. Festivities to include a locally produced recruitment video, adoption stories and family photos, and activities for kids. Refreshments will be served.

RSVP by November 15, 2012 to Donna Mankoff at 243-7975 or dmankoff@co.livingston.ny.us. A formal invitation will be sent to you.

5. The Morale and Activities Committee (MAC) now named Work Happy Play Healthy (WHPH) held a dress down day on October 12 to raise money for the local chapter of the Alzheimer's Association. Total donation was \$227.52.

MENTAL HEALTH - RODNEY CORRY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF COMMUNITY SERVICES - COORDINATED CARE SERVICES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Coordinated Care Services, Inc. 1099 Jay Street, Rochester, NY 14454	11/1/12 - 3/31/13	\$5,000.00

For: Contract will provide a comprehensive assessment of existing financial processes to help identify efficiencies and opportunities for more effective revenue management.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Department budget	100%	Yes X No

R. Corry stated that this contract with Coordinated Care Services, Inc will provide a comprehensive assessment of existing financial processes to help identify efficiencies and opportunities for more effective revenue management.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

2. APPOINTING THE DEPUTY DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES AND REFERRING THE MATTER TO WAYS AND MEANS

Director's Comments:

Two qualified candidates have been interviewed for the Deputy Director of Community Mental Health Services position. The Director recommends Michelle Anuszkiewicz, LCSW, CASAC, for this appointment due to her extensive experience in the mental health field as a residential services director for DePaul Community Services, Inc. in addition to previously managing an outpatient chemical dependency clinic and strong background in supervision and regulatory compliance.

R. Corry reported that they interviewed two candidates for the Deputy Director of Community Mental Health Services position. He added that it has been historically difficult to find a qualified candidate for the position. He stated that he is recommending Michelle Anuszkiewicz, LCSW, CASAC, for this appointment due to her experience in the mental health field as a residential services director for DePaul Community Services, Inc. in addition to previously managing an outpatient chemical dependency clinic and strong background in supervision and regulatory compliance.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to appoint Michelle Anuszkiewicz to the position of Deputy Director of Community Mental Health Services and refer the matter to the Ways and Means Committee.

OFFICE FOR THE AGING - KAAREN SMITH & JESSICA WILKINS

Pre-approved Informational Item(s) To Be Reported

1. OFA Privilege of the Floor for December 12, 2012 Meeting: Seeking permission for Jessica Wilkins, SNP Coordinator present the following items:
 - a. Senior Nutrition Program: Supervisor Home Delivered Meals Supervisor Ride Along Event
 - SUNY Volunteer Student Recognition for Melissa Graham for her work on the 2012 Farmer's Market Coupon Program

K. Smith stated that she would like approval to be placed on the agenda at the December 16, 2012 Board meeting for privilege of the floor to thank the Supervisors for their support and to extend an invitation to the Board members to ride along with a driver to see the individuals that the program supports.

Jessica Wilkins reported that she has put together the Supervisors Serving Seniors program and invited anyone

to attend a congregate site or to ride along with one of the drivers to see how the program works and who it serves. She further explained that the demand for the program is huge. She stated that a statistic showed that 10,000 baby boomers will turn 65 years old for the next 19 years, every day. We are looking at ways to meet the needs in the most economical way. She explained that they handed out “paper plate” surveys to individuals who receive food services through the County and asked them to tell us what the service has meant for their family (copies on file). She stated that she realizes there will be an increase in demand and in a time where the economy is what it is we are trying to do things as smart as possible. She concluded by saying that she would like to invite the Supervisors to see the program and be transparent enough to come in and let us know what we could do better, what we are doing well etc.

- b. Deb Gage: SUNY Volunteer Student Recognition for SUNY Volunteer Celeste Hoelzl for the James N. Leary Student Ambassadorship Program Grant of \$5,000 to organize the Senior Luau Event

K. Smith explained that they have two students that they would like to have recognized for their efforts. Melissa Grand promoted farmers market vouchers. She was able to get a grant from the college to do that. J. Wilkins added that all of the advertising was paid through the grant and two locations were able to be added, in needy parts of the County, in the towns of Leicester and Springwater for residents to come and get those vouchers. Her work was very beneficial and helped immensely. K. Smith also stated that Deb Gage also worked with Celeste Hoelzl who secured a \$5,000 Student Ambassador grant and put on a Hawaiian Luau for 75 seniors at Oak Valley Event center. We would really appreciate a few minutes on December 19, 2012 to acknowledge their work.

G. Levey, rode along on a food delivery route, stated that this is more than a just a meal. The driver, in most cases, is the only person these individuals see on a daily basis. With the rising costs of health care, this program will help keep people in their homes.

Informational Item(s) Written Only

Second Quarter Program Summary Report All Programs 07-01-2012 – 09-30-2012

Total number of Individuals Served:

- Age 60 – 74 = 626
- Age 75 – 84 = 414
- Age 85+ = 206
- Unspecified = 599
- Under 60 = 9 (caregivers)

Gender

- Male = 195
- Female = 439
- Not Listed = 600

Poverty Level

- 100% = 123
- 150% = 301

Low Income Minority = 5

Frail/Disabled = 376

Lives Alone = 324

Race Ethnicity

- Not Listed = 788
- American Indian = 1
- Black, Not Hispanic = 4
- Hispanic or Latino = 7
- White = 4434

DEPARTMENT OF HEALTH- JOAN ELLISON & JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - NEW YORK STATE DEPARTMENT OF HEALTH, ALBANY COLLEGE OF PHARMACY, THERESA LEHMAN, PHONDA RELYEA, SANDRA SKOLNY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health	4/1/12 - 3/31/13	\$32,015.00

Jodi Schoen
Bureau of Immunization
ESP -Corning Tower, Rm 649
Albany, New York 12237
For: Immunization Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract adds an additional term to the Immunization Grant.

New York State Department of Health	10/1/12 - 9/30/13	\$32,558.00
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Pat Burl, Health Program Administrator
Center for Environmental Health
Empire State Plaza, Corning Tower, Room 1629
Albany, NY 12237
For: Lead Poisoning Prevention

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract adds an additional term to the Lead Poisoning Prevention Grant

Albany College of Pharmacy	9/1/12 - 8/31/13	NA
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106 New Scotland Ave.
Albany, NY 12208
For: Student Practicum

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This contract provides an opportunity for students of the Albany College of Pharmacy to do their practicum with the Department of Health.

Theresa Lehman	10/26/12 - 12/31/13	Current NYS Rates
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33 Mission Hill Drive
Brockport, NY 14420
For: Special Education and Blind and Visually Impaired Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources	Varies depending on payer	Yes x	No

Director's Comments: This contract will provide for special education services and services to the blind and visually impaired in the Early Intervention Program.

Rhonda Relyea	10/26/12 - 12/31/13	Current NYS Rates
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6165 County Rd. 32
Canandaigua, NY 14424
For: Speech Language Pathology Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources	Varies depending on payer	Yes x	No

Director's Comments: This contract will provide for Speech Language Pathology for the Early Intervention

Program.

Sandra Skolny

10/26/12 - 12/31/13

Current NYS Rates

111 Williamson Terrace

Bath, NY 14810

For: Physical Therapy Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies depending on payer	Yes x No

Director's Comments: This contract will provide for physical therapy services for the Early Intervention Program.

J. Ellison explained that the contracts with the New York State Department of Health and Albany College of Pharmacy are all renewals. She stated that the contract with Theresa Lehman is for special education and blind and visually impaired services; the contract with Rhonda Relyea is for speech language pathology services and the contract with Sandra Skolny is for physical therapy services, all of which are new contracts.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

2. AMENDING RESOLUTION 2012-307 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - COUNTY OF STEUBEN

WHEREAS, resolution 2012-307 authorized the Chairman of the Livingston County Board of Supervisors to sign various contracts for the Livingston County Department of Health, and

WHEREAS, resolution 2012-307 referenced an incorrect contract amount for the County of Steuben necessitating a revised resolution; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Steuben	10/15/12 - 10/15/13	\$47,500.00
E. Pulteney Square	plus mileage reimbursement not to exceed \$10,000	
Bath, NY 14810		

For: Weights and Measures Services in Livingston County

J. Ellison reported that the previous resolution had an incorrect contract amount. The contract for Weights and Measures Services in Livingston County with Steuben County increased by \$2,500 for a total contract amount of \$47,500.

MOTION: Mr. Schuster moved and Mr. Levey seconded to authorize the forgoing contract amendment. Carried.

I. Coyle questioned that with the Attica site closing, where are the WIC clinics now? She responded that in Wyoming County they are in Warsaw, Perry and Arcade. She stated that there is also one in Oak Orchard in Orleans County and one in Batavia in addition to the three in Livingston County which are located in Dansville, Avon and Mt. Morris.

Informational Item(s) Written Only

- In September, there were 14 dogs redeemed, 8 adopted, and one euthanized. Only two dogs have been euthanized in 2012. Dog Control Policies have been written and reviewed by Jim Mazurowski and the Public Health Director. There were several questions requiring clarification and/or revisions that were returned to staff. The proposal for the Animal Control Population Program is ready to be submitted to Albany.
- Rabies Report:
 - There were a total of 8 Rabies Vaccination Clinics held in Livingston County between June 5,

2012 and September 19, 2012. The numbers vaccinated were 1,035 dogs, 530 cats and 12 ferrets.

- There were 36 specimens submitted for rabies analysis, of those six were positive.
- The number of people requiring post-exposure YTD totals 24.

3. While this report is being written, the DRT has been meeting to prepare for Hurricane Sandy. Preparedness includes the planning question of, 'what if'. The DRT (Department Response Team) is preparing for the worst-case scenario and hoping for the best.
4. Pertussis cases have been increasing in the York School District.
5. The Public Health Accreditation Board assigned a Site Team to review our submitted documents. The Site Team will be meeting with us on December 3rd and 4th. During the two days they will be meeting with staff, community partners and with members of the Governing Body (Board of Supervisors, County Administrator, and Board of Health).
Jackie Eddy, Bereavement Coordinator, applied for a grant to provide bereavement support to school age children. We learned last week that Hospice has been awarded \$1,500 to develop and provide this sensitive program.
The Attica WIC clinic has closed. Based upon low attendance and ability to transition clients to other WIC sites, it was decided to close as a cost saving measure.
Livingston County is now a 'Tobacco Free Vending Machine' County. Due to the cost of Tobacco Vending Machines, all facilities have decided to eliminate them.
6. Mary Margaret Stallone, Director of Preventive Services, has announced her retirement, taking advantage of the County's retirement incentive. Her last day of work will be December 20, 2012. She has worked with the County for 22 years, beginning as a public health nurse in the early 1970's, leaving to work as a Nurse Practitioner, and then returning in April 1992 as Director of Preventive Services. She has served as the Accreditation Coordinator.
7. The Department is planning a "Meet and Greet" on November 2, 2012 to meet and welcome Jennifer Rodriguez. A detailed orientation has been planned for Jennifer.
8. Attached is a summary of the co-pays collected to date.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - VNS CHOICE, INC., GENESEE REGION HOME CARE OF ONTARIO COUNTY, INC. DBA HOME CARE PLUS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
VNS Choice 107 E. 70 th Street New York, New York 10021 For: Managed Long Term Care	Three years from execution w/auto 1 yr renewals unless terminated	N/A

Funding Source	Local Share	Budgeted ?
N/A		Yes No

Director's Comments:

Visiting Nurse Service of New York offers a Medicaid Managed Long Term Care (MLTC) plan for NYS residents called VNS CHOICE. They are seeking to contract with LCCNR for Skilled Nursing Facility, Adult Medical Day Care and Outpatient Rehabilitative services. Director Bassett successfully negotiated a per diem rate equal to 110% of the Medicaid rate for Skilled Nursing Facility and Adult Medical Day Care services and \$75/session for Outpatient Rehabilitative services. In the future NY State will implement Managed Long Term Care as a Medicaid participation requirement. This contract enables the CNR to serve covered plan members.

Genesee Region Home Care of 12/15/12 - 12/31/13 Fee Schedule

Ontario County, Inc
d/b/a Home Care Plus
3111 Winton Road South
Rochester, New York 14623

For: Clinical personnel provided for individual shift needs

Funding Source	Local Share	Budgeted ?
Operating Revenues	N/A	Yes X No

Director's Comments:

Covers Registered Nurses. Principle use is for RN's during transition periods in vacancy or for extended absences associated with leaves or vacations. The parent company of Sibley Nursing Services, Lifetime Home Care, notified the CNR that they are terminating the Sibley contract effective 12/14/12.

F. Bassett reported that the contract with VNS Choice is for managed long term care. He stated that they successfully negotiated a per diem rate equal to 110% of the Medicaid rate for Skilled Nursing Facility and Adult Medical Day Care services and \$75/session for Outpatient Rehabilitative services. In the future NY State will implement Managed Long Term Care as a Medicaid participation requirement. This contract enables the CNR to serve covered plan members. The contract with Genesee Region Home Care of Ontario County, Inc is for clinical personnel provided for individual shift needs which covers RN's during transition periods in vacancy or for extended absences associated with leaves or vacations

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contracts. Carried.

2. REQUEST TO CREATE AND FILL ONE FULL-TIME CHARGE NURSE POSITION UPON APPROVAL, DELETE ONE FULL-TIME CHARGE NURSE POSITION EFFECTIVE MARCH 1, 2013 AND REFERRING THE MATTER TO THE WAYS AND MEANS COMMITTEE

Director's Comments:

Planned retirement of Adult Day Health Care Program Coordinator effective January or February 2013 prompts transition planning for creation of parallel position to be filled in advance for purposes of operational continuity. The vacancy resulting from this retirement will be deleted March 1, 2013.

F. Bassett stated that due to the Adult Day Program coordinator retiring they would like to create and fill a parallel Charge Nurse position to allow for training and continuity of operations. The vacancy resulting from this retirement will be deleted March 1, 2013.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to create and fill one full-time Charge Nurse position upon approval, delete one full-time Charge Nurse position effective March 1, 2013 and referring the matter to the Ways and Means Committee. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A STIPULATION OF SETTLEMENT WITH THE OFFICE OF MEDICAID INSPECTOR GENERAL

WHEREAS, the Office of Medicaid Inspector General (OMIG) conducted an audit of the Livingston County Center for Nursing and Rehabilitation for the rate period of December 3, 2005 through December 2, 2007 based on the base year cost period of December 3, 2005 to December 2, 2006; and

WHEREAS, Livingston County has challenged several findings of the draft audit report; and

WHEREAS, Livingston County and OMIG have agreed to enter into a stipulation of settlement to resolve the issues and findings of the draft audit report; now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the stipulation of settlement with OMIG to resolve OMIG audit #09-1844 subject to review and approval of the County Administrator and County Attorney.

Directors Comments:

OMIG Base Year Audit – Negotiations with the Office of Medicaid Inspector General have resulted in an

approximate 50.3% reduction of the overpayment estimate contained in the agency's draft report. The County Administrator and County Attorney have been consulted regarding the outcome of negotiations and the ability to enter into a stipulation of settlement agreement to conclude the audit. As a result, Medicaid rates for all rate periods subsequent to occupying the facility 12/3/05 will be adjusted.

F. Bassett reported that the base year Office of Medicaid Inspector General (OMIG) audit resulted in a draft report being issued. The draft report was reviewed by Barbara Keefe and we submitted extensive documentation in our defense of our position. The over payment that was identified in the initial letter from OMIG was, after negotiations, reduced by 50.3%. After a meeting with the County Attorney, County Administrator and Chairman, we will be entering into a stipulation settlement of agreement. He further stated that we did have our audit firm, Rotenberg and Company, review the draft stipulation settlement agreement resulting in two minor revisions being requested. Mr. Yendell asked what the anticipated savings would be. F. Bassett responded approximately \$500,000.

MOTION: Mr. Schuster moved and Mr. Levey seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy – The September occupancy rate was 95% through 10/28. 265 of the CNR's 266 beds were occupied on 10/29.

F. Bassett stated that currently the center has no empty beds. There is a strong stream of referrals at the moment so our medicaid utilization is significantly higher than what it has been and patient days are much stronger. Even though we are under 95% occupancy year to day what we are hoping is to see a recovery in our patient days and consequently our revenues will be higher then what was budgeted.

- b.) Budget Variance Report – These reports are attached and will be discussed at the committee meeting.
- c.) 2010 Cash Receipts Assessment (CRA) Reconciliation – NYS DOH plans to reconcile the 2010 CRA in spring 2013 improving CNR cash flow by an anticipated \$399,394 for the positive impact of this reconciliation. This reconciliation results in an increase in CNR cash flow for 2013 very close to that receivable amount. The 2010 Reconciliation increases the daily CRA amount to about \$14.52 per day from the current rate of 9.41. The positive difference of \$5.11 per day multiplied by the 2013 budgeted number of Medicaid days of 75,552 = additional 2013 revenue of about \$386,070.
- d.) Cash Flow Report – As of 10/26/12, the CNR cash balance is \$7,214,631, and on November 01, 2012 a \$593,407.62 Medicaid payment will be received. Medicaid payments received in November reflect newly opened Medicaid cases and some Medicaid re-billings.

F. Bassett handing out the information (on file). He stated that the balance in the cash report remains very strong and while there has been some discussion on the release of the IGT, which was anticipated to be prior to the end of the 2012 calendar year, we still do not have any certainty. He explained the retirement expense history. The rate of growth is almost 33% on average a year. This is an alarming piece of expense history; we budgeted very comparably for 2013, about \$200,000 more than what we expended in 2012. I. Coyle added that when looking at the county as a whole from 2000 to 2012 the cost is up about 2,400%.

F. Bassett reported that in November 2010 we entered into a contract with Rehab Resources to assist us in increasing our case mix. We have seen the average PPS rehab and facility wide medicare rates go up. We have also seen medicare part B billing increase and overall revenues are pretty flat for therapy services because census is down. From working with these consultants we have been able to increase our case mix index; it grew 6.2% between January 2011 and January 2012. The State ended up capping reimbursement, now anything over 5% they will no longer compensate for.

B. Keefe reported that we did receive information that all across the state case mixes went up. The state issued new rates effective, July 1, 2012 and they are anticipating seeing the cash associated with that in mid to end of December, which will be good for us. We budgeted the medicaid rate at \$209 and we are currently being paid at \$213 which will add revenue for the second half of the year. The medicaid check that we last received was for \$593,000, \$490,000 of it was for items that we had to re-bill in newly opened medicaid cases. We have another check coming later this month which will be approximately \$400,000 for another group of newly opened medicaid cases. We are working to make sure that once we get a case open that we get the bill out the next day, get them paid and they are not getting denied. Overall our revenue is down due to patient days being down. Once we get the new rates by the end of the year we will be able to off set the occupancy rate with a higher per daily rate. Our expenses are doing very well. We are under budget with salaries, workers compensation and our other operating expenses are down and going very well. Because of the lower occupancy rate and less revenue coming in our cash assessment tax that we have to pay back to the state has been less. Our daycare program continues to be over budget, which is a good thing. We are still hoping to see IGT by the end of the year. July and August the State reconciled 2009 which had a negative impact on us. When they reconciled 2008 we received our rebasing money for the new building, which abnormally showed more cash coming in because they owed us for the new building. They carried that into 2009 and we have to give that back this summer. They now have to reconcile 2010 which will be a positive for us.

County Administrator Ian Coyle stated that the County's tentative budget will be filed tomorrow. The CNR's budget has held the line with zero direct levy, about \$2 million indirect MMIS match for IGT and a fund balance draw of about \$92,000. We have stability on the tax levy side which is the product of the hard work of the staff. He added that this is probably the best financially managed public nursing home in the State.

F. Bassett concluded that he is planning a management retreat for the department heads of the CNR next Friday. Amie Alden, the County Historian, is giving a history of the Livingston County nursing home. He stated that he will then share the current status of public nursing homes in New York State and then the current status of our CNR. Our team can see how the difficult decisions that we have made has made us more stable as a public provider. We will then conclude with talking about our future environment.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Volunteer Recruitment - This month Kim Kavanagh, Leisure Time Activities Director will be launching a 3-month long Volunteer Drive to recruit 50 new volunteers. The drive will run from December 1, 2012 through February 28, 2013. A Volunteer Open House will be held in the atrium from 2 – 6 PM on November 28 for individuals interested in joining our volunteer services. Civic and Fraternal Organizations will be solicited to aid in volunteer recruitment efforts.
3. Consistent Carbohydrate Diet - The Dietary Department will be launching a Consistent Carbohydrate Diet Center-wide this month. This new approach was successfully trailed in the TCU and enables all residents, whether diabetic or not, to have the normalcy of dining on the same food items, including desserts, daily.
4. Memory Walk - The Activities Department, Center staff, residents and family members contributed to the success of this year's Memory Walk to benefit the Alzheimer's Association held in Geneseo on October 20th. This year the Center received a 3rd Place award for raising \$1,900. Employees Rachael Perry and Joan Mann coordinated this year's fundraising efforts.
5. Flagpoles - I am pleased to report that the flagpoles are installed; we anticipate lighting to be installed and the flags in place before Veterans' Day. The Highway Department staff did a professional and efficient installation. Don Higgins has a tremendous team; the pride they exhibited in their work is a testament to his leadership.
6. Thanksgiving - This year, as we have in the past, the Center will host a wonderful Thanksgiving meal for staff and residents. Whole turkeys will roast in the ovens on each Neighborhood so that everyone can savor the aroma as they bake. Residents' family members are invited to carve the turkeys. The guest

meal price is \$10.95.

7. Atrium Donation - Volunteer Tim Sullivan and his family donated two large potted plants to accent the Center's atrium. Mr. Sullivan visits residents
8. Nurse Leadership and Management Training – The Director secured a Health Workforce Retraining Initiative (HWRI) grant valued at approximately \$2,500 from the Rural Area Health Education Center (RAHEC) to conduct a daylong training program at the CNR on October 29 for nine CNR Registered Nurses and eight Noyes Hospital Registered Nurses.

EXECUTIVE SESSION

Mr. Schuster moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mr. Schuster moved and Mr. Merrick seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 2:50 p.m. Carried.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 4, 2012
1:30 p.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, G. Levey, J. Merrick, I. Coyle

ABSENT: I. Davis, W. Wadsworth

WORKFORCE DEVELOPMENT- RYAN SNYDER

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL – TIMOTHY CORNELL, PAM O'DELL

RESOLVED, that the following members are hereby appointed to the Livingston County Community Initiatives Council for the term designated:

Livingston County Community Initiatives Council			
Name	Address	Rep/Title	Term
Timothy Cornell	300 Loughlin Lane, Geneseo, NY 14454	Low Income	1/1/13-12/31/14
Pam O'Dell	12 Columbus Ave. Apt. 112 Mt. Morris, NY 14510	Low Income	1/1/13-12/31/14

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

2. AMENDING RESOLUTION 2012-086 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU – TRI GROUP PROGRAM CORP.

WHEREAS, resolution 2012-086 authorized various contracts to be signed for Livingston County Youth Bureau, and

WHEREAS, resolution 2012-086 referenced one incorrect contract amount necessitating a revised resolution; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County and the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TRI Group Program Corp. PO Box 193 Lakeville, NY 14480 For: Intensive Family Therapy	1/1/12 - 12/31/12	\$39,500.00

Funding Source	Local Share	Budgeted?
TANF	38%	Yes

Director's Comments: The need for intensive family therapy services exceeded the amount initially allocated by \$4,500. This is a preventive program that is intended to keep youth from entering placement.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate:

Year	August	September	October	Annual
2012	7.6%	7.1%	7.1%	
2011	7.4%	6.8%	6.6%	7.8%
2010	7.0%	7.1%	7.5%	8.5%

The local unemployment rate for October remained unchanged at 7.1%. The number of unemployed jobseekers remained unchanged during this period, however the labor force grew by 300 additional employed workers.

2. Workforce Investment Act Common Measures (7/1/2011 – 6/30/12) **UNCHANGED FROM OCTOBER**

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Measure
Adults Entering Employment	937	1,350	70%	Yes
Adults Retaining Employment	1,006	1,205	84%	Yes
*Adult Average Earnings	\$13,425	N/A	N/A	Yes

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Measure
Dislocated Workers Entering Employment	300	431	70%	Yes
Dislocated Workers Retaining employment	292	348	84%	Yes
*Dislocated Workers Average Earnings	\$15,724	N/A	N/A	Yes

Metric	Achieved Measure	Total Enrolled in Services	% Achieving Measure	Achieved Negotiated Common Measure
Youth Placed in Employment or Education	10	18	56%	Yes
Youth Attaining Degree or Certification	10	20	50%	Yes
Youth Gaining Literacy or Numeracy	9	17	53%	Yes

**Earnings for the 2nd and 3rd quarters after existing the system.*

The US Department of Labor uses Common Measures across several different programs to evaluate performance. Failure to reach 80% of your negotiated standard could result in sanctions or reduction in future allocations. Livingston County has met or exceeded 80% in every measure.

3. Office of Workforce Development Activity Report

Activity	November 2012
Counselor Assisted Appointments	71
UI Eligibility Reviews	205
Adults in Training	49
Adults Earning Credential	2
Employer Recruitment Events	5
New Employer Job Postings	25
Job Referrals	170
Workshop Attendees	154
Youth Earning Credential	2 tested (awaiting results)

Youth Bureau 3rd Quarter Cumulative Activity Report

Program	Outcome
Legal Aid Society of Rochester (Youth Advocate)	
Youth enrolled or reinstated in school	22/22
Youth with special needs in appropriate programs	42/42
Youth secured access to services	17/22
Hillside Children's Center	
Community Service Program – youth participants	55

Youth Court – youth participants	29
Center for Dispute Settlement	
Juvenile and Family Mediation Services	7

4. Youth Advocate Program – The Legal Aid Society of Rochester has notified the Youth Bureau that they will no longer be able to operate the Youth Advocate Program in Livingston County on a full-time basis, without a firm commitment for \$45,000 in 2013 (which represents an \$8,000 increase over the amount allocated in 2012). The Youth Advocate provides legal representation, educational advocacy, advice and counsel to youth and their families in education related cases. Cases can involve issues of access to school, residency, special education and long term suspension. State aid to Youth Bureaus has decreased considerably over the past few years and local allocations for 2013 will not be determined until the NYS budget is passed in April. We are in discussions with Legal Aid about how the position could be restructured at a part time level.
5. WIB Annual Breakfast - The GLOW WIB annual breakfast meeting is being held December 14th at Terry Hills Restaurant in Batavia. At this meeting, the WIB will recognize a youth, adult and employer from each county that received services. For 2012, we selected FTT Manufacturing of Geneseo to be recognized. FTT has a long-standing history of providing employment opportunities for youth and adults with barriers to employment. Recently FTT has served as a worksite for the Summer Youth Employment Program and has accepted Work Experience participants through Social Services. Gary Kone will be in attendance to receive the award.
6. CIC Annual Needs Assessment – Paul Scipione, Director of the Survey/Research Center at SUNY Geneseo, is in the process of developing the survey tool that will be utilized for the 2013 Community Needs Assessment. The survey will be deployed using a variety of methods including a web based option as well as a self-administered survey. The assessment is required each three years under the Community Service Block Grant Program, and is intended to identify the areas of greatest need among the low-income residents of the county.
7. Pre Hire Assessments – The Office of Workforce Development is focusing on increasing the awareness of prehire assessment tools that are available to employers and job seekers in the County. The National Work Readiness Credential is a nationally recognized credential that sets a standard for defining, assessing and evaluating the entry-level skills of prospective employers. This credential is available at no cost to residents in Livingston County for at least the next six months. Employer based pre hire assessments are also being offered to help employers reduce turnover and increase the efficiency in the hiring process. Arkema Inc. will be utilizing the Work Keys skills assessment in our office on December 12th to interview prospective employers.

Upcoming Events:

- GLOW Youth Council – December 4th
- Coastal Staffing Recruitment – December 6th
- Financial Literacy Course – December 7th (Dansville Library)
- GLOW WIB Annual Meeting – December 12th
- Social Media Training – December 20th (Canandaigua)

DEPARTMENT OF SOCIAL SERVICES - DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES - CATHOLIC CHARITIES & CHANCES & CHANGES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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Catholic Charities
 34 East State St.
 Mt. Morris NY 14510

12/1/12 - 11/30/13

\$52,540.00

For: Case Management Services for pregnant and parenting teens required in the Teenage Services Act (TASA) <i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
FFFS	0%	Yes	No

Chances & Changes 10/1/12 - 9/30/13 \$12,600.00
 PO Box 326
 Geneseo NY 14454
 For: Family Safety Advocate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Preventive Funding	38%	Yes	No

The Commissioner explained that the services outlined in the foregoing Catholic Charities contract used to be provided by the Public Health Department but will now be provided by Catholic Charities, saving the County about \$20,000. The Commissioner explained the Public Health Department had two part-time people managing the TASA program and now one part-time employee is now a full-time Caseworker in Social Services, and the County Administrator added that the other part-time individual will likely have the opportunity to work for the Office for the Aging under the NY Connects Program doing case management work.

The Commissioner explained the Chances & Changes will provide a Family Safety Advocate to work with DSS Caseworkers to get the help those families with domestic violence issues.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (October)
 - b. Employment – Entries Into in Order of Hire (Monthly) (October)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
EGW Associates	Buffalo	1	SN APP.	38	FT	8.00	General Laborer
McDonald's	Dansville	1	SN APP.	20	PT	7.25	Crew Member
CNR	Mt. Morris	1	FA APP.	30	FT	11.35	Certified Nursing Assist.
Business Planners Consultants	Rochester	1	FA APP.	40	FT	8.50	Customer Service
Kwik Fill	Lakeville	1	SN APP.	24	PT	7.35	Cashier
Pioneer Credit Recovery	Perry	1	FA APP.	40	FT	25.00	Collector
Sav-A-Lot	Mt. Morris	1	FA APP.	25	PT	7.25	Cashier
Big Lots	Dansville	1	SN APP.	10	PT	7.50	Stock Person
Byrne Dairy	Geneseo	1	SN APP.	25	PT	7.75	Cashier (overnight)
Monroe Community Hospital	Rochester	1	FA REC.	40	FT	9.86	Certified Nursing Assist.
Geneseo Central School	Geneseo	1	FA REC.	14	PT	10.00	Substitute Teacher
Raubers Agway	Wayland	1	FA REC.	40	FT	14.00	Stock Person
Center for Disability Rights	Rochester	1	SN APP.	10	PT	10.00	Office Clerk
Steffanellis Deli	Mt. Morris	1	FA REC.	15	PT	7.25	Waitress
CNR	Mt. Morris	1	FA REC.	40	FT	12.05	Certified Nursing Assist.
Companion Care of Rochester	Rochester	1	FA REC.	25	PT	9.00	Home Health Aide
Call Vista	Rochester	1	FA APP.	40	FT	10.00	Customer Service
Livingston County/Warren Grp.	Geneseo	1	SN REC.	20	PT	7.25	Data Entry Clerk
KFC/Taco Bell	Geneseo	1	FA REC.	40	FT	7.25	Crew Member

Total Number of Clients

	FT	PT	Total
SN Applicants	1	5	6
SN Recipients	0	1	1
FA Applicants	4	1	5
FA Recipients	4	3	7
Total	9	10	19

Mr. Yendell stated October was another good month for finding jobs for folks. The Commissioner reported that Dave Peck would like to reach 300 Hires for the Year 2012; however, they have seen some recidivism during the month of October. Mr. Schuster questioned the 30 hrs. per week for a CNA and the County Administrator stated it must be a typographical error—its probably 35 or 40.

c. Financial Assistance Program Statistics (Monthly) (October)

Temporary Assistance Cases:

Family Assistance	304
Safety Net	293
Total	597

Medicaid Cases:

Community	3950
Chronic Care	250
Foster Care	125
SSI	1213
Total	5538

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	5653
Family Health Plus	1394
Total	7047

Food Stamp Cases

3144

Child Care Cases

176

2. Employees hired, resigned or retired in November:

Christina Cox	Resigned	Housing Assistance Rep.	Hunt	11/2/12
Sally Nash	Hired	Clerk/Typist	Piffard	11/7/12
Rebecca Hughes	Retired	Senior Typist	Caledonia	11/23/12
Rebecca has 28+ years of County Service				
Kelly Monteleone	Hired	Home Energy Asst. Rep.-Seasonal	Avon	11/30/12

- The Work Happy Play Healthy (WHPH) Committee held a Stress Down Day on November 15. Pat Regan from EAP presented a workshop “Managing Stress in the Workplace and During the Holiday Season”. The Committee gave away a free chair massage to a lucky workshop participant. The Committee also organized Charades at lunch time.
- The Adoption Awareness Family Reunion was held on November 20 at the Church of Jesus Christ of Latter Day Saints in Geneseo. Over 100 attendees participated. Many businesses donated food items. A

recruitment video produced in collaboration with the Hillside Family of Agencies was premièred as well as a special recognition for Bonnie and Fred Dietz, adoptive parents of eight and foster parents to over 200 children.

- A full time Enrollment Broker position has been provided to the Agency by Maximus – through a contractual relationship with State Dept of Health. The Broker will see clients applying for Medicaid. Their primary purpose is to ensure the client selects a Managed Care Plan thereby reducing auto assignment into a Plan. The Broker assists with selecting a Plan that includes their current medical providers on the panel. Research shows that when people choose their own Plan they are more likely to follow through with preventive care practices, thereby reducing medical expenses.

DEPARTMENT OF HEALTH - JOAN ELLISON & JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - WYOMING COUNTY HEALTH DEPARTMENT, JAIME BEARDSLEY, BERNICE CHICHESTER, KIDSTART/ARC (2), MARY FOX, COORDINATED CARE SERVICES, INC. (CCSI)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Wyoming County Health Department Laura Paolucci, PH Administrator 5362 Mungers Mill Rd., Bldg. A Silver Springs, NY 14550 For: Cancer Services Program	4/1/12 - 3/31/13	\$38,117.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	Yes x No

Director's Comments: This is a Subagreement between Livingston and Wyoming Counties for the provision of the Cancer Services Program for County residents.

Jaime Beardsley 1/1/13 - 12/31/13 NYS Reimbursement Rates
5314 Hall Rd.
Fillmore, NY 14735
For: Speech Therapy for Early Intervention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes x No

Director's Comments: This Agreement will provide for speech therapy services to children in the Early Intervention Program.

Bernice Chichester 1/1/13 - 12/31/13 NYS Reimbursement Rates
PO Box 83
255 Lima Rd.,
Geneseo, NY 14454
For: Special Education Services for the Early Intervention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes x No

Director's Comments: This Agreement will provide for Special Education Services for children in the Early Intervention Program.

KidStart/ARC 1/1/13 - 12/31/13 NYS Reimbursement Rates
5871 Groveland Station Road
Mt. Morris, NY 14510

For: Provider of Speech, Special Education, Physical Therapy and Occupational Therapy Services for the Early Intervention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes x No

Director's Comments: This Agreement will provide for Speech, Special Education, Physical Therapy and Occupational Therapy Services for children in the Early Intervention Program.

KidStart/ARC 1/1/13 - 12/31/13 NYS Reimbursement Rates
 5871 Groveland Station Road
 Mt. Morris, NY 14510

For: Evaluation Services for Speech Therapy, Special Education, Physical Therapy and Occupational Therapy Services for Early Intervention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes x No

Director's Comments: This Agreement is for an Evaluator of Speech, Special Education, Physical Therapy and Occupational Therapy Services for the Early Intervention Program.

Mary Fox 1/1/13 - 12/31/13 NYS Reimbursement Rates
 5732 Dacula Shores Rd.,
 Conesus, NY 14435

For: Special Education Services for the Early Intervention Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Insurance Sources	Varies by Payer	Yes x No

Director's Comments: This Agreement will provide for Special Education Services to children in the Early Intervention Program.

J. Ellison explained that the contracts for Early Intervention services will be provided by the State, however, those State's contract does not begin until April 2013. To bridge the gap or if the State does not begin contract services in April, a contract is in place with Mary Fox to provide early intervention services.

Coordinated Care Services, Inc. (CCSI) 11/5/11 - 8/17/13 \$1,569.00
 1099 Jay St., Bldg. J
 Rochester, NY 14611-1153
 For: REACH-OUT Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Coordinated Care Services Inc.	0%	Yes x No

Director's Comments: This contract increases the number of hours for the Facilitated Enrollment Program, which offers assistance to residents in applying for health insurance options.

MOTION: Mr. Merrick moved and Mr. Levey seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE FAMILY PLANNING BENEFIT PROGRAM

WHEREAS, the determination of eligibility and processing of applications for the Family Planning Benefit Program will, effective November 1, 2012, be done by the New York State Department of Health, therefore be it;

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a Memorandum of Understanding with the New York State Department of Health on behalf of the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator.

Dated at Geneseo, New York
 December 19, 2012
 Human Services Committee

J. Ellison explained the State is taking over the management of the Family Planning Benefit Program.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing Memorandum of Understanding for the Family Planning Benefit Program. Carried.

Informational Item(s) Written Only

1. Orientation for Jennifer Rodriguez is now into the second month. She has been meeting with Center Directors, attending staff meetings, and has attended several meeting with the Public Health Director. She will soon begin to observe in clinics and in the field. She has also begun the Environmental Course by attending a 3-day workshop in Albany.
2. The Department is monitoring the incidence of influenza in the County with weekly calls to physician offices. There have been no positive laboratory confirmed cases in Livingston County. This is the State summary for the week ending November 17, 2012:
 - Influenza activity level was categorized as regional.²
 - Laboratory-confirmed influenza was reported in 25 counties plus New York City. There were 301 total reports, a 1200% increase over last week.
 - Of 31 specimens submitted to the NYSDOH laboratory 2 were positive for influenza. Both were influenza A (H3).
 - Reports of percent of patient visits for influenza-like illness (ILI3) from ILINet providers was 1.26%, which was below the regional baseline of 2.0%.
 - The number of patients admitted to the hospital with laboratory-confirmed influenza or hospitalized patients newly diagnosed with laboratory-confirmed influenza was 16, a 60% increase over last week.
 - There were no influenza-associated pediatric deaths reported this week.
3. Hurricane Sandy missed Livingston County, with the exception of a few downed trees and several small areas that experienced power outages. Through ServNY, a request for staff to assist Nassau County was received. Mr. Coyle approved 3 RNs to assist; they met a bus in Albany, which took them to Nassau County along with 17 other volunteers. The 3 worked in a medical shelter with over 100 people sheltered. It was not only a rewarding experience for them, but one in which they learned a great deal and are now working on making changes to the County's Sheltering Plan based upon their observations. They presented their experience to the Department Response Team.
4. The full time Public Health Educator position has been filled by a per diem, who formerly was a full time Public Health Educator. The long-time vacant Supervising Public Health Nurse position for the Reproductive Health Center has been filled; the Supervising Public Health Nurse was a former CHHA nurse.
5. The Department has been involved in another Food Borne Outbreak investigation; 17 of 42 people reported to be ill after a 'Harvest Dinner' which really was a potluck lunch. Staff is working those who prepared the food to identify food preparation methods and potential contamination sources.
6. There are periodic Pertussis cases being reported to the Department, but not as many as earlier this year.
7. The Department is extending a contract with Clark Patterson Lee of 205 St. Paul Street Suite 500, Rochester, NY 14604 for the period 1/1/2013- 12/31/2013 with an estimated value of between \$1,000 and \$4,000 depending upon the number of submittals for review. Clark Patterson Lee provides professional engineering review and approval of plans for water treatment, water distribution, septic system design, campground facilities, temporary residences and other engineering submittals required under the authority of the Department of Health. The funding for this contract is from the Public Water Supply Enhancement Program Grant (PWSEP) and from Livingston County.
8. The Department is extending a contract with Life Science Laboratories of 5854 Butternut Drive, East Syracuse, NY 13057 for the period 1/1/2013- 12/31/2013 with an estimate value of \$1,500 to \$5,000. The lab is paid per analysis conducted to provide water and soil analysis to monitor the condition of public water supplies, bathing beaches, private water systems and environmental conditions related to a spill or other incident that may have public health implications. Funding for this contract is from the

OTHER

Action Item(s) To Be Reported

1. PROCLAIMING JANUARY, 2013, AS LITERACY VOLUNTEERS OF LIVINGSTON COUNTY INC. MONTH OF APPRECIATION

WHEREAS, the Livingston County Literacy Volunteers, Inc. have promoted adult literacy and approved English reading and speech skills benefiting our citizens for 38 years; and

WHEREAS, the efforts of LVA students, volunteers, instructors Board members and BOCES will be honored during January 2013 by the Chapter; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors in appreciation of such efforts in improving the literacy skill levels of our adults with accompanying social and vocational benefits, hereby proclaim January, 2013, as Literacy Volunteers of Livingston County Inc. month of appreciation.

Dated at Geneseo, New York

December 19, 2012

Human Services Committee

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with Cornell Cooperative Extension for 8,335 square feet at 3 Murray Hill Drive, Mt. Morris, NY 14510 commencing December 1, 2012 and ending on November 30, 2015 at \$2,000 per month with 2% yearly increases, said lease to be subject to the approval of the County Attorney and County Administrator.

Dated at Geneseo, New York

December 19, 2012

Human Services Committee

The County Administrator explained that Cornell Cooperative Extension of Livingston County has outgrown their space on Main Street in Mt. Morris and will be moving to Building #3 on the County Campus. Half of Building #3 (up and down) will be occupied by Office for the Aging and the other half by Cornell Cooperative Extension of Livingston County (CCE). He explained the lease agreement provides for yearly increases and CCE will take care of cleaning and internet usage. We have a standard lease agreement currently with Town of Geneseo, Noyes Dialysis, and CASA and this lease agreement has similar parameters. CCE expects to move in around December 14. He indicated we would have a ribbon cutting ceremony when everybody is moved in and settled, probably toward the end of January 2013.

MOTION: Mr. Schuster moved and Mr. Levey seconded to authorize the lease agreement with Cornell Cooperative Extension.

Mr. Schuster questioned if this lease agreement impacts Cornell's budget going from a free location to a leased location, and the County Administrator stated it is actually not much of a budget change for them because of building maintenance, ground maintenance, T1 line, etc., which is how we determined the \$2,000 per month.

Carried.

3. SCHEDULING THE JANUARY 2013 HUMAN SERVICES MEETING TO JANUARY 3, 2013 AT 1:30 PM.

MOTION: Mrs. Donohue moved and Mr. Levey seconded to schedule the January Human Services meeting to

MENTAL HEALTH- RODNEY CORRY

R. Corry distributed a handout that provided additional information about the following contract (on files). R. Corry stated that for most of the contracts, except two, there is a two-year contract term indicated, which was a recommendation from County Attorney David Morris. R. Corry reviewed the handout.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF COMMUNITY SERVICES - ABVI/GOODWILL, ARBOR HOUSING AND DEVELOPMENT, CASA OF LIVINGSTON COUNTY, CATHOLIC CHARITIES, COMPEER, INC., DEPAUL COMMUNITY SERVICES, INC., HILLSIDE FAMILY OF AGENCIES – LIVINGSTON COUNTY, LAKEVIEW MENTAL HEALTH, LIVINGSTON WYOMING ARC, MENTAL HEALTH ASSOCIATION, PEACE, INC., VISION INFONET

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI/Goodwill 422 South Clinton Avenue Rochester, NY 14620	1/1/13 - 12/31/14	\$15,415.00/year

For: 2-1-1/LIFE LINE service provides 24 hour crisis/suicide hotline and information & referral services to all residents of Livingston County and after-hours coverage for clients of Livingston County Mental Health Clinic and Case Management Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Local funding	100%	Yes X No

Arbor Housing and Development PO Box 31 Bath, NY 14810	1/1/13 - 12/31/14	\$63,993.00/year
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For: Services and supports associated with seven (7) New York State Office of Mental Health-funded supported housing beds and two (2) temporary respite beds for individuals with mental illness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

CASA of Livingston County 4612 Millennium Drive Geneseo, NY 14454	1/1/13 - 12/31/14	\$382,366.00/year
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For: Outpatient chemical dependency treatment services and school- and community-based prevention services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Office of Alcohol and Substance Abuse, Local Funding	\$35,000/year	Yes X No

Catholic Charities 34 East State Street Mt. Morris, NY 14510	1/1/13 - 12/31/14	\$34,472.00/year
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For: Supports both the Community of Caring Program (provides pregnant and/or parenting Livingston County women with intensive services including case management, mental health counseling, parenting education, transportation, information and referral) and the The HOPE Youth Mentoring Program for youth ages 6-14.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Compeer, Inc. 259 Monroe Avenue	1/1/13 - 12/31/14	\$50,095.00/year
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Rochester, NY 14607

For: Compeer matches volunteers from the community in one-to-one friendships with adults in Livingston County who are diagnosed with a mental illness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

DePaul Community Services, Inc. 1/1/13 - 12/31/13 \$14,828.00

1931 Buffalo Road
Rochester, NY 14624

For: Ongoing supported employment services for individuals with mental illness who are employed or actively pursuing employment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Hillside Family of Agencies – Livingston County 1/1/13 - 12/31/14 \$147,271.00/year

24 Main Street
Mt. Morris, NY 14510

For: GLOW Family Support program provides individual and group support, respite services, and community education in a four-county area. Funding also supports per diem customized services (including combinations of skill building, parenting education/support, mentoring, etc.) for individual families based on specific needs.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Lakeview Mental Health 1/1/13 - 12/31/14 \$24,706.00/year

600 West Washington Street
Geneva, NY 14456

For: Services and supports associated with twelve (12) New York State Office of Mental Health-funded supported housing beds.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Livingston Wyoming ARC 1/1/13 - 12/31/14 \$27,416.00

18 Main Street
Mt. Morris, NY 14510

For: Services and supports associated with Sheltered Workshop and Integrated Supported Employment Programs funded the New York State Office of Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Mental Health Association 1/1/13 - 12/31/14 \$41,280.00/year

320 North Goodman Street
Rochester, NY 14607

For: Community education and awareness in addition to individual and group advocacy and social opportunities for adults with mental illness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

PEACE, Inc. 1/1/13 - 12/31/13 \$20,825.00

10 Seminole Avenue
Geneseo, New York 14454

For: Parent and family support/advocacy for families with children with mental illness and/or behavioral problems.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Office of Mental Health	None	Yes X No

Director's Comments:

One year only due to operational concerns noted by New York State Office of Mental Health.

Vision Infonet
 1717 Park Street
 Suite 110
 Naperville, Illinois 60563
 For: Medical transcription services.

1/1/13 - 12/31/14

\$.09 per 65-character line

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Local	100%	Yes X No

Mr. Schuster asked how old is the PEACE, Inc. organization. The County Administrator responded the organization started since he was hired (approximately 4 yrs.). Mr. Schuster asked if there a duplication of service among these contractors and R. Corry explained the two housing providers are not overlapping and they have their own individual territory of services that they provide.

The Committee mentioned they liked the handout provided that summarized the contracts.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried...

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - GENESEE REGION HOME CARE OF ONTARIO CO. (2), GOODWILL OF THE FINGER LAKES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Region Home Care of Ontario Co. DBA Home Care Plus 3111 Winton Road South Rochester, NY 14623 For: Non Medical personal care and housekeeper chore services	12/15/12 – 3/31/14	\$40,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In-Home Services for the Elderly (NYS)	10,000.00	Yes x No

Director's Comments: Replaces the current Sibley Nursing Contract for the provision of in-home aide personal care / housekeeper chores services. Sibley Nursing is closing and they are transferring clients to this agency. Hourly for PC I (housekeeper chore) is \$22.90 and for PC II (personal care) is \$23.18

Genesee Region Home Care of Ontario Co. DBA Home Care Plus 3111 Winton Road South Rochester, NY 14623 For: In Home caregiver respite services	12/15/12 – 12/31/13	\$8,356.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	2,089	Yes x No

Director's Comments:

Replaces the current Sibley Nursing Contract for the provision of caregiver respite care Sibley Nursing is closing and they are transferring clients to this agency. Hourly rate for respite is \$23.18

Goodwill of the Finger Lakes \$5,000.00 422 S. Clinton Ave. Rochester, NY 14620 For: 24/7 NY Connects Call Center Services	10/1/12	-	9/30/13
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NY Connects (NYS OFA Funding)	NA	Yes x No

Director's Comments: This grant is 100% state funding for information and assistance in helping residents locate Livingston County programs and services for the over 60 ,under 60 disabled residents and caregivers.

K. Smith indicated that Sibley Nursing is no longer serving the County because they are going out of business and Genesee Region Home Care will now be providing the services.

The County Administrator indicated that Genesee Region Home Care of Ontario County is the entity that bought the CHHA license of Ontario County government. He asked if this is something that we could internally contract with our CHHA. K. Smith thought we could but she was unsure of the mechanisms to do that and her references indicate that Genesee Region Home Care of Ontario County provide very good care. The County Administrator indicated that he thought we probably would have gone with our CHHA if we could and he stated something tells him there may have been a sticking point. K. Smith stated when we began receiving EISEP funding she was using our CHHA and \$66,000 expenses were denied because of a conflict of interest and supervision rate.

K. Smith stated she would inquire to determine if we could use our own CHHA for these services.

MOTION: Mr. Levey moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - NEW YORK STATE OFFICE FOR THE AGING FOR ANNUAL IMPLEMENTATION PLAN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging	4/1/13 – 3/31/14	
\$1,962,389.00		
Annual Implementation Plan		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Funding Source Federal \$447,650.00	\$796,333.00	Yes x No
State \$486,381.00		
Other funding sources: \$232,025.00		

Directors Comments: For: All programs and services to be provided by the Livingston County Office for the Aging for funding Years 4/1/13 –3/31/14 as required by the New York State Office for the Aging. The AIP is based on the 2013 County Budget Submission as approved by the Board of Supervisors on November 14, 2012.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing contract. Carried.

3. AUTHORIZATION TO CREATE AND FILL ONE FULL TIME AGING SERVICES CASEWORKER ASSISTANT POSITION AND REFER THE ITEM TO THE WAYS AND MEANS COMMITTEE

Directors Comments: This position was created to address in the increase in demand for Information, Assistance and Assessment Services generated by the NY State Office for the Aging, NY Connects initiative, the increased Information and Assistance Call Center Activities, increase in-home assessment services generated by increased demand in home delivered meals and non-medical aide services and; the need to staff the Livingston Help for Seniors EMS based service that has recently come under the umbrella of the agency. Funds were dedicated in the 2012 and 2013 budget for this position pending Board approval.

K. Smith reported that the caseload has increased tremendously in the Office for Aging for a variety of reasons as mentioned above. She recommended creating a Caseworker Assistant position at SG 13 at \$18.19 per hour.

K. Smith explained how the calls would be screened once the OFA moves to Building #3.

The County Administrator reported this position was included in the 2012 budget. He stated that he and Kaaren had a conversation in August 2011 about the need for service expansion as a result of Kodak retirements and the fact that our population is aging and the baby boomers are retiring.

MOTION: Mrs. Donohue moved to create one full-time Aging Services Caseworker Assistant position and refer the matter to Ways and Means.

The County Administrator explained there is no local share attached to this position because we are drawing down the available resource of NY Connects money.

Mr. Schuster seconded the motion. Carried.

Mr. Yendell mentioned he took the opportunity to ride with a driver of the Meals on Wheels program and stated what an excellent program it is. K. Smith stated we have delivered to 528 folks this year.

K. Smith explained that in the future the OFA would be able to take Food Stamps.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. CNR LEADERSHIP RETREAT OVERVIEW – A leadership retreat for CNR Department Heads was held on November 16, 2012. The all day program served as an opportunity for the management team to review past performance, draw contrast with public facility peers, and discuss the future environment and related challenges and opportunities. Director Bassett will provide the Human Services Committee an overview of retreat materials and next steps developed for action plan development.

F. Bassett distributed and reviewed a handout used in the CNR Leadership Retreat held on November 16, 2012 (on file). F. Bassett stated he wanted the CNR Department Heads to have an opportunity to learn about the County's history of providing indigent services. He explained he had County Historian Amie Alden provide a presentation.

Mr. Yendell commended F. Bassett for conducting a Department Head Leadership Retreat.

2. FINANCIAL/OPERATIONAL UPDATES: (Reports on file)
 - a.) Occupancy – The November occupancy rate was 99.0% through 11/26. YTD occupancy has improved to 95.1%.
 - b.) Budget Variance Report – These reports are attached and will be discussed briefly at the committee meeting.
 - c.) Cash Flow Report – As of 11/23/12, the CNR cash balance is \$7,328,838.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Report Card
2. Volunteer Recruitment Drive- Kim Kavanagh, Leisure Time Activities Director, conducted a Volunteer Recruitment Open House on November 28 to launch a 3-month long drive to recruit 50 new volunteers. The drive runs from December 1, 2012 through February 28, 2013. The campaign included a Letter to the LCN Editor, Mt. Morris Shopper Speak Out, newspaper and shopper advertisements, letters to civic and fraternal organizations, flyer distribution through the BEA to high school Guidance Counselors, and printing of a volunteer opportunities brochure. The LCN ran an article entitled, "Neighbor Can You

- Spare Some time at the CNR?" on November 22.
3. Dual-Certification Nurse Aide/Home Health Aide Training – There are 18 participants in the current class being conducted by FLCC. Four of the students are from FLCC and are not County or CNR sponsored. The class completes the program December 31.
 4. Registered Nurse Recruitment – The only full time vacancy remaining is the night shift (12 MN –8 AM) RN for TCU. Four additional per diem RN positions are being created to add scheduling flexibility by expanding the available pool. The budgeted labor hours will not change. The restored administrative Charge Nurse position has been filled and restructuring of role assignments should be complete by the end of December.
 5. Collaboration with Noyes Hospital – Amy Pollard, CEO and Tammy West of Noyes will participate in a meeting at the CNR on December 6 with Director Bassett, DDLTC Woodruff, DON Krause, ADON Crye and Medical Director, Cynthia Hadley to discuss approaches to reducing hospital readmissions and avoidable hospitalizations. Quarterly meetings are anticipated on an ongoing basis to discuss services and explore opportunities for collaboration.
 6. Medical Services RFP- The contract with Tri-County Family Medicine expires March 31, 2013. Director Bassett will be issuing a Request for Proposals in December with an early January response deadline. A Pre-Proposal Conference and tour will be required for interested respondents.

EXECUTIVE SESSION

Mr. Schuster moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mrs. Donohue moved and Mr. Merrick seconded to move out of Executive Session. Carried.

No action taken.

The County Administrator stated that he would look into the possibility of Livingston County CHHA providing the services that are currently contracted through the Office for the Aging and Genesee Region Home Care of Ontario Co.

ADJOURNMENT

Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 3:06 p.m. Carried.

Mr. Yendell distributed a handout providing an overview of Social Host Laws. He asked the Committee to review the handout and indicated that the County Attorney and the Director of Public Health would be discussing the pros and cons and the January meeting.

VETERAN SERVICES - FRANK HOLLISTER

Informational Item(s) Written Only

1. On November 2, 2012, I attended a Care-Giver Support Group at the Buffalo VAMC. The proper procedure for applying for this benefit for qualifying veterans was discussed and identified. These are returning veterans who have major medical problems and need 24/7 care, which is supplied by the spouse or family. A monetary award is given to assist in the veteran's care.
2. On November 7, 2012, I participated in the flag pole dedication at the C.N.&R. An honor guard was provided by the Genesee VFW and American Legion as well as other veterans from Livingston County. In the afternoon, myself and several veterans visited Alpine Manor in Lima, NY. There we presented certificates of appreciation and flags to residents who were veterans or surviving spouses of veterans. Most of these residents are my clients.
3. On November 11, 2012, Veterans Day, I participated in a memorial service at the Genesee County

- Park, where I was guest speaker. This was followed by several stops where rifle volleys were fired for Veterans Day. The most significant to me was in my own village of Warsaw, NY, where we fired at the veterans' monument on the eleventh month of the eleventh day on the eleventh hour.
4. At our County Service Officers Association meeting held at the Canandaigua VAMC on November 15, 2012, the issue of there being no Director or Deputy Director for the New York State Division of Veterans Affairs was a "hot" topic. A letter is to be drafted by our president and sent to the governor. Members are encouraged to contact their local legislators. At this meeting, I was also appointed as the Western Regional representative to NYSAC.
 5. I have received my accreditation through the Vietnam Veterans of America and am now authorized to submit claims through them.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board