

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 5, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, M. Schuster, D. Cosimano, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: I. Davis

DEPARTMENT OF SOCIAL SERVICES-SANDY WRIGHT, DAVID PECK

Introductions David Peck Employment Coordinator and West Sparta Supervisor Dominic Cosimano.

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: NYS OFFICE OF CHILDREN & FAMILY SERVICES, CHILD CARE COUNCIL, VARIOUS LICENSED DAY CARE CENTERS, VARIOUS LICENSED DAY CARE PROVIDERS, MARIA BENZONI, RITA LIOTTA, ROBERTS WESLEYAN COLLEGE, LABORATORY CORPORATION OF AMERICA HOLDINGS, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, INDUSTRIAL MEDICINE ASSOCIATES, CHANCES & CHANGES, HILLSIDE CHILDREN'S CENTER, TRI GROUP PROGRAM, DAVID CORON, M.D., VISION INFONET INCORPORATED, LEGAL AID SOCIETY OF ROCHESTER, KATE BUCKLEY, LCSW-R, ACSW, SUE IVANCIC, LCSW-R, ACSW, STACI L. HERRICK, LCSW-R, ACSW, MARTIN IRWIN, M.D.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Children & Family Services 52 Washington Street Rensselaer, New York 12144	1/1/10-12/31/10	\$80,269
For: MOU for funding to pay for the costs incurred in providing inspection and registration services on behalf of OCFS of the registration and inspection of Family Day Care homes and School Age Programs in Livingston County. Money comes to DSS and they pass it through to Child Care Council.		
Child Care Council 595 Blossom Rd., Suite 120 Rochester, NY 14610	1/1/10-12/31/10	\$80,269
For: Provision of inspection and registration of Family Day Care Homes and School Age Programs in Livingston County.		
Various Licensed Day Care Centers	1/1/10-12/31/10	Market Rates
For: Reimbursement to Day Care Centers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child. Eight centers take our children continuously.		
Various Licensed/Registered Day Care Providers	1/1/10-12/31/10	Market Rates
For: Reimbursement to Day Care Providers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child. There are currently 60 registered homes.		
Maria Benzoni PO Box 31	1/1/10-12/31/10	Per hour \$75

Geneseo NY 14454

For: Social Work services to children and families.

Rita Liotta

1/1/10-12/31/10

Per hour \$27

4380 Ransom Rd.

Clarence, NY 14031

For: Computer programming services to create, update and maintain data based programs to meet specific needs of the Department.

Roberts Wesleyan College

1/1/10-12/31/15

2301 Westside Drive

Rochester NY 14624

For: Social Work Student Interns

Laboratory Corporation of America Holdings

1/1/10-12/31/14

Per person \$55

1440 York Court Extension

Burlington NC 27215

For: DNA Paternity testing. Paid approximately \$5,000 during 2009.

Catholic Charities of Livingston County

1/1/10-12/31/10

Per Apt. per month \$2,640

34 East State Street

Mt. Morris NY 14510

For: Emergency temporary housing in Dansville & Mt. Morris for DSS clients. A total of 21 people were provided temporary housing. A total of two apartments. Usually they are found permanent housing within 30 days. The Case Manager visits the temporary family on a regular basis during this time. This is the same amount as last year. Length of stay is usually 14 to 30 days. Catholic Charities maintains 15% of the amount for administrative fee. Committee requested more information on this contract but authorized submission.

Catholic Charities of Livingston County

1/1/10-12/31/10

\$27,000

34 East State Street

Mt. Morris NY 14510

For: Intensive Case Services for Noncompliant Families. Last year this contract was \$42,000 and we negotiated this amount down to \$27,000. Dave Peck explained the duties of the Case Manager for these cases.

Catholic Charities of Livingston County

1/1/10-12/31/10

\$53,000

34 East State Street

Mt. Morris NY 14510

For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance. Worked with 37 people last year and raised this contract \$11,000 over 2009.

Catholic Charities of Livingston County

1/1/10-12/31/10

\$10,000

34 East State Street

Mt. Morris NY 1450

For: Hope Youth Mentoring

Industrial Medicine Associates

1/1/10-12/31/10

Per exam \$105

For: Physical and mental impairment examinations for County Social Service claimants.

Director's Comments: In accordance with the policies and procedures of DSS and in compliance with New York State and federal welfare reform legislation regulations, to aid in determining employability.

Chances & Changes

1/1/10-12/31/10

\$50,400

PO Box 326

Geneseo NY 14454

For: Non-Residential Domestic Violence Services

Director's Comments: DSS is mandated by OCFS to provide these services. We choose to contract these services out. They include Hot line services, Court Advocate, Program Assistance, Case Manager, Community/School Education, and Advertising/Outreach.

Chances & Changes

1/1/10-12/31/10

Per day \$102.92

PO Box 326

Geneseo NY 11454

For: Residential Domestic Violence Services

Director's Comments: DSS is mandated by OCFS to provide these services. This contract is not to exceed \$100,000.

Hillside Children's Center 1/1/10-12/31/10 \$127,600

1183 Monroe Ave
Rochester NY 14620

For: Work experience/Community Services for youth.

Director's Comments: These youth are adjudicated a Person in Need of Supervision or a Juvenile Delinquent.

TRI Group Program 1/1/10-12/31/10 Fee Based per Service

PO Box 193
Lakeville NY 14480

For: Counseling treatment services for children and families.

David Coron, M.D. 1/1/10-12/31/10 Hourly \$105

6137 County Road 41
Farmington NY 14425

For: Complete psychological evaluations of referred individuals.

Director's Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

Vision Infonet Inc. 1/1/10-12/31/10 Per line \$.09

1717 Park Street, Suite 110
Naperville Il 60563

For: Transcription Services. This is the first year full-time.

Legal Aid Society of Rochester 1/1/10-12/31/10 \$48,150

1 West Main Street, Suite 800
Rochester NY 14614

For: Individualized advocacy for youth that have educational problems.

Kate Buckley, LCSW-R, ACSW 1/1/10-12/31/10 Fee Based per Service

PO Box 242
Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

Sue Ivancic, LCSW-R, ACSW 1/1/10-12/31/10 Fee Based per Service

PO Box 242
Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

Staci L. Herrick, LCSW-R, ACSW 1/1/10-12/31/10 Fee Based per Service

PO Box 242
Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

Martin Irwin, M.D. 1/1/10-12/31/10 Hourly \$150

7805 Clearwater Circle
Manlius NY 13104

For: Consultation for psychotropic medication for foster children.

Social work fee has stayed the same as last year.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing resolutions. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES AND THE DIRECTOR OF WORKFORCE DEVELOPMENT TO SIGN A CONTRACT WITH THE FOLLOWING:

LIVINGSTON COUNTY OFFICE FOR WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services and The Director Of Workforce Development is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office of Workforce Dev. 6 Court St., Rm. 105 Geneseo NY 14454	1/1/10-12/31/10	\$105,000

For: Training and Employment services for recipients of Temporary Assistance.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported:

1. **JOB RETENTION INFORMATION AS REQUESTED BY THE COMMITTEE RELATIVE TO THE ENTRIES INTO EMPLOYMENT REPORTS - DAVID PECK, EMPLOYMENT COORDINATOR**

D. Peck reported that 240 people secured jobs in 2009. Everyone is required to submit 7 applications per week. The top four areas of employment are cashiers, 24; crew members, 26; general laborers 26; and general production workers, 21. 87.7% is the job retention rate for the first 30 days. Data is not available after 30 days. D. Peck distributed and reviewed a handout entitled ETP – Expectations for Professional Behavior and Dress Code Expectations (on file). He added that when employees do not adhere to these standards, there are discipline procedures in place.

Mr. Martello commended the staff in the Employment Department and requested that David Peck pass this along to the staff.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Nov)
 - b. Employment – Entries Into in Order of Hire (Monthly) (Nov)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title	
MCDONALD'S	GENESE0	1	30	7.25	CREW MEMBER	
SERENITY HOME CARE	MENDON	1	24	10.00	HOME HEALTH AID	
CRAWFORD'S SIERRA INN	SWAIN	1	21	4.00 +TIPS	WAITRESS/ BARTENDER	
KESHEQUA CENTRAL SCHOOL	NUNDA	1	16	7.50	CAFETERIA AIDE	
MONROE GUTTER CLEANERS	RUSH	1	18	10.00	GUTTER CLEANER	
DIAMOND PACKAGING THROUGH ETS STAFFING	HENRIETTA	1	30	7.75	PRODUCTION WORKER	
BQC CONSTRUCTION CORP.	CONESUS	1	35	8.00	CONSTRUCTION WORKER	
LIVINGSTON COUNTY CNR	MT. MORRIS	1	22.5	11.93	CNA	
CENTURY PAYMENT	CALEDONIA	1	40	16.83	SALES PERSON	
KRAFT THROUGH REMEDY STAFFING	AVON	1	40	8.30	PRODUCTION WORKER	
MCDONALD'S	MT. MORRIS	1	30	7.25	CREW MEMBER	
GYPSUM SYSTEMS	FARMINGTON	1	40	10.00	PROD. WORKER	
SPECIALIZED PRINTED FORMS THROUGH REMEDY STAFFING	AVON	1	25	8.00	PRODUCTION WORKER	
BARILLA THROUGH KELLY SERVICES	AVON	1	28	10.00	INDUSTRIAL CLEANER	
LEROY VILLAGE GREEN	LEROY	1	22.5	9.25	CNA	
TIM HORTON'S	GENESE0	1	30	7.50	CASHIER	
MORRISON DINING	MT. MORRIS	1	35	8.00	COOK	
OMEGA GRILL	GENESE0	1	30	8.00	DISHWASHER	
LAKEVILLE FAMILY RESTAURANT	LAKEVILLE	1	18	4.00 & TIPS	SERVER	
FORBES THROUGH ADECCO	DANSVILLE	1	40	7.25	ASSEMBLY	
DOLLAR TREE	GENESE0	1	20	7.25	STOCK CLERK & CASHIER	
WAL-MART	GENESE0	1	30	8.40	CASHIER	
JIMMY'S SALES & SERVICE	MT. MORRIS	1	38	8.00	SANDER	
TOTAL		23				

c. Financial Assistance Program Statistics (Monthly) (Nov)

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	

FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141

*Individuals - Premiums paid by DSS

2008

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2442
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1104*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	135
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	242
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	189
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	210
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2364
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	155
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3206*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1118

*Individuals - Premiums paid by DSS

2. Employees hired, resigned or retired in December:

Mary Clark	Social Welfare Exam. Promoted	12/6/09	Avon
Nancy Park	Sr. Caseworker Retired	12/30/09	31 years w/County Leicester

3. Denise Bentley, Transportation Broker received the Outstanding Rural Transit Service Award for Person of the Year, from NYS DOT at the Rural Transit Conference Nov 18-20.

Our Gas Card program continues to be a success. It helps our clients and saves taxpayer funds. For the time frame 1/1/09-12/15/09 we issued \$7,385 worth of gas cards for Medicaid recipients to get to and from medical appointments. This represents driving about 52,750 miles with an average gas cost for 2009 of \$2.90 per gallon. If we had reimbursed the IRS rate, the cost for driving 52,750 miles would have been \$29,012.50.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Wyoming County Department of Health	4/1/09-3/31/10	\$38,893.00

5362 Mungers Mill Road
Silver Springs, NY 14550
For: Cancer Services Program

Director's Comments: This is the same contract for cancer services that the Department had with Monroe County Department of Health in 2008/2009.

3M Health Information Systems	11/9/09-11/8/12	\$2712
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Attention: Pricing and Contract Director
575 West Murray Boulevard
Murray, UT 84123-4611

For: Software License & Services Agreement

Director's Comments: This Software and Service is essential to Reproductive Health Center billing and reimbursement, due to new Medicaid billing requirements.

New York State Department of Health	8/1/09-3/31/10	\$34,000
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Div. Chronic Disease and Injury Prevention
ESP, Corning Tower, Room 515
Albany, NY 12237-0675

For: Healthy Communities Capacity Building Initiative

Director's Comments: This grant is to develop an action plan to implement policy and environmental changes that address physical activity in Livingston County Communities.

Health Research Inc.	8/10/09-8/9/10	\$204,358
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Riverview Center
150 Broadway, Suite 560
Menands, NY 12204

For: Public Health Preparedness/Response for Bioterrorism

Director's Comments: This federally funded contract is awarded by the Center for Disease Control for Public Health Preparedness.

The County Administrator asked what Health Research Inc. does for the County, and J. Ellison responded they are a contractual agency that the State uses.

MOTION: Mr. Merrick moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING INCREASED LIVINGSTON COUNTY ALS RATE FEES EFFECTIVE JANUARY 1, 2010-MEDEX BILLING INC.

WHEREAS, after a review of the County's 2009 cost of ALS services billed through MedEx Billing Inc., it has been determined that the charge structure should increase as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County ALS Program billed through MedEx Billing, Inc. be effective January 1, 2010:

Discipline	Billing	2005	2006	2007	2008	2009	2010
ALS	ALS Interface	\$525	\$555	\$580	\$600	\$700	\$725

Dated at Geneseo, New York
January 13, 2010
Human Services Committee

This is in line with what other agencies are charging. The fee structure reflects cost of business, percentage of call costs, etc. true cost of doing business on the ALS side.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH CERTIFIED HOME HEALTH AGENCY FEES EFFECTIVE JANUARY 1, 2010

WHEREAS, after a review of the Agency’s 2009 cost/unit of service, the estimated cost/unit of service, the Medicare and Medicaid cost limits, as well as the 2010 Medicaid Rates, it has been determined that the Agency charge structure, to maximize 2010 third-party revenue, should increase as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Certified Home Health Agency be effective January 1, 2010:

Discipline	Billing	1/1/04	7/1/04	1/1/2005	1/1/2006	7/1/07	1/1/09	7/1/09	1/1/10
Skilled Nursing	Per	\$130.00	\$140.00	\$142.00	\$145.00	\$155.00	\$165.00	\$165.00	\$170.00
Physical Therapy	Per Visit	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00
Speech Pathology	Per Visit	\$110.00	\$120.00	\$120.00	\$120.00	\$125.00	\$125.00	\$125.00	\$125.00
Occupational Therapy	Per Visit	\$110.00	\$110.00	\$110.00	\$115.00	\$125.00	\$125.00	\$125.00	\$125.00
Medical Social Services	Per Visit	\$110.00	\$110.00	\$110.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00
Home Health Aide	Per Visit	\$ 65.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00	\$85.00	\$ 85.00
Home Health Aide	Per Hour	\$ 40.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$60.00	\$ 60.00
Nutrition	Per Visit	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00

Dated at Geneseo, New York
 January 13, 2010
 Human Services Committee

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion of salaries for the five Center Directors

J. Ellison stated she made an error recommending the same salary for Prudence King as the previous Director. She feels she did a disservice to Cindy Sheflin. She requested that the Committee consider addressing the salary for Cindy Sheflin in 2011. The Committee concurred.

The County Administrator reported that J. Ellison, W. Sheahan and K. Niedermaier have been reviewing the possibility of providing 24-hour ALS coverage as a result of a request from Dansville folks. A recommendation will be forthcoming.

Mr. Moore asked if an ALS could ride in an ambulance to allow for the ambulance to get to the scene quicker without waiting for two BLS technicians. J. Ellison explained that State requires two BLS technicians on the ambulance.

Informational Item(s) Written Only

1. The Department of Health Contract with the New York State Department of Health, Bureau of Public Water Supply Protection, which supports efforts in regulating public water supplies in Livingston County, in accordance with the recently passed New York State Chapter 502 of the Laws of 2009 (commonly referred to as the Deficit Reduction Program or DRP) enacting budget reductions, has seen a reduction in the value of the Public Water Supply Enhancement Program grant from the amount approved in Resolution 2009-189. The original grant contract value was \$95,060. The contract value was previously reduced to \$89,356. Once again this grant contract value has been reduced to \$78,187. The term of this contract is from April 1, 2009 to March 31, 2010.
2. The Department continues to conduct flu clinics to provide seasonal and H1N1 vaccine to anyone over the age of six months. All school clinics were completed by December 8th; the second round of school clinics began December 17th for those under 10 years of age requiring 2 shots. Four schools were completed before the holidays; the remaining schools will be completed in the first week of January. As you have heard/read, on December 10th, the Governor lifted the requirement to only immunize those in the original target population groups; the vaccine is available to anyone over the age of 6 months. Public Clinics were held on December 15th, 16th, and 19th. The clinics were well attended; another public clinic is being held on January 6th at the Avon Middle School from 3-6 PM. Thus far, we have administered 5061 doses of H1N1 and 4934 doses of Seasonal Flu. Despite the news reports, those over 65 have been asking for the H1N1 vaccine and have been the largest age group at the public clinics since the target population group has been expanded.
3. The Department has been working with physicians, the hospital, and nursing homes in the community to provide them with a supply of seasonal and H1N1 vaccine for their staff and patients/residents.
4. The Communicable Disease Team investigated two cases of pertussis in infants. Neither were connected, immediate family members were treated and both infants are improving.
5. The Department was notified on December 23rd of a potential ‘food borne outbreak’ at the CNR. The facility is regulated by NYSDOH; they took over the investigation and thus far, have deemed it a novel virus infection.

PLANNING- ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT AS FOLLOWS: ECOLOGIC, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
EcoLogic, LLC Atwell Mill Annex, Suite S-2 132 ½ Albany Street Cazenovia, NY 13035	1/1/2010 – 12/31/2010	\$10,000.00

For: Professional scientific services in support of the implementation of the Conesus Lake Watershed Management Plan.

Director’s Comments: This resolution continues our contractual relationship with EcoLogic. Funded through CLAWS contract and there are no county dollars associated with this contract.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL – RUTH HERRIING

RESOLVED, that the following member is hereby appointed to the Livingston County Community Initiatives Council for the term designated:

Name	Address	Title/Representing	Term
Ruth Herring	4950 Lakeville Rd, Apt. A, Geneseo 14454	Low-Income Sector	1/01/10 – 12/31/12

Director's Comments: This resolution reappoints an existing member to the Community Initiatives Council (CIC).

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD – BILL WEBER

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Bill Weber	4232 East Lake Road, Livonia, 14487	Town of Livonia	1/1/10 – 12/31/10

Director's Comments: After 32 years of service to the County Planning Board, Mr. Donald Richards is stepping down. We will greatly miss his contributions. The Town of Livonia has recommended that Bill Weber be his replacement. This resolution appoints Mr. Weber to the County Planning Board as the Town of Livonia representative. The term is for 1 year to coincide with Mr. Richards' term.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

A. Ellis added that Robert Yull who has served for 20 years has also decided to step down and will not be reappointed as previously presented. A. Ellis stated she talked with the Clerk of the Board about recognizing Jean Meekin, and she would also like to recognize Robert Yull.

DEVELOPMENT RIGHTS PROGRAM – MULLIGAN AND MERRIMAC

A. Ellis distributed a handout (on file) that was prepared by the Genesee Valley Conservancy, which provides the status of all of the Purchase of Development Right projects in Livingston County

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

PDR Program. Update on the Merrimac Project. GVC is taking out the loan but Merrimac Farms is responsible for guaranteeing it. If the State doesn't pay by December 2010, the loan is the responsibility of the property owners. This is being done to satisfy the requirements of a real estate 1031 exchange, which allows Merrimac Farms to defer the capital gains tax. The GVC completed the project in less time than is "suggested" by NYS Ag and Markets. There have not been requests from our other farmers to perform the same transaction.

There is no new update from the State on when to expect the request for submissions for the next funding round.

2. COUNTY PLANNING BOARD:

- a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. UPCOMING TRAINING OPPORTUNITIES:

- a. LET's Plan. The Planning Department is currently developing the 2010 program.

4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

- a. ARRA Contract. We received the executed contract and 25% advance payment (\$88,640.75). We continued work on the Delegate Agency Agreements for the programs.
- b. Consumer Spending and Outflow Study. The Project Steering Committee is meeting in February for an update on the project. The Community Initiatives Council is also meeting on February 9th to review activities to date.
- c. CSBG Program Transition to Workforce Development. David Morris is coordinating next

steps with the New York State Department of State Attorney. The transfer will not take place until the next contract period begins (10-1-10).

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The revised scope and budget were submitted to the State for review. Continued waiting for feedback.
 - b. 2005 EPF Road Ditch Project: The executed contract was received from the NYS Department of State. We continued coordination with NYS Department of State for the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns were submitted to the Towns. We've started to receive these back from the Towns. We are still waiting for approval of the work plans before we can facilitate payment.
 - c. 2009 EPF Grant Application: The grant application was submitted on September 16th. No update.
 - d. Bathymetric Survey. CR Environmental, Inc. completed the bathymetric survey on October 22nd. We expect to receive a final product in December.
 - e. Technical Committee & Agricultural Committee. The Technical Committee, Agricultural Committee and members of the CLWC met on December 11th to hear presentation from Frank Miller on the Nutrient Trap technology for farms.
 - f. CLWC. The next meeting of the Council is planned for February 26, 2010.
 - g. Great Lakes Restoration Initiative. We are working with Thoma Development on the grant application, which is due January 29th.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. 2010 Program. The next meeting of the EMC is scheduled for January 27, 2010. The focus of the meeting will be to develop the 2009 Annual Report, and to determine the programs and activities for 2010.
7. WEATHERIZATION PROGRAM:
 - a. ARRA Contract. The contract has been executed. The Board approved the 4 new positions in December. The plan is for the positions to be posted in January. Three of these positions will be deleted at the end of the ARRA contract. Regular Weatherization Assistance Program dollars cannot sustain these additional positions.
8. CENSUS 2010
 - a. The Planning Department is working on the development of the County Complete Count Committee. We are putting together a proposal for County Administration that includes membership and activities.
 - b. Planning staff is working on the boundary and annexation maps for various Towns.
 - c. We are waiting to hear about the status of our challenge to the Bureau of Census Local Update of Census Addresses (LUCA). We challenged over 3,000 addresses.

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE OFFICE FOR THE AGING ANNUAL IMPLEMENTATION PLAN FOR FISCAL YEAR 4/1/10-3/31/11

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the Annual Implementation Plan of Programs and Services administered by the Livingston County Office for the Aging for Fiscal Year 4/1/10-3/31/11

Directors Comments: This document is based on the funding approved by the county budget approved for 2010. Services include Office for the Aging Administration, Legal Services, Transportation, Congregate Meals, Home Delivered Meals, Nutrition Counseling, Nutrition Education Programs, Personal Care, Housekeeper Chore, Case Management, Information & Assistance, Outreach, Health Promotion, Personal Emergency Response System, Caregiver Services.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Pre Approved Informational Item(s) To Be Reported

1. Morrison Management Specialist Contract for the Livingston County Office For The Aging and Livingston County Center For Nursing And Rehabilitation

Directors Comments:

Details on this item is reported under the Livingston County Center for Nursing and Rehabilitation Agenda presented by Frank Bassett. This contract includes the provision for the Office for the Aging to develop their own menu cycle approved by the OFA Nutrition Coordinator and the OFA Registered Dietitian.

CENTER FOR NURSING & REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. **AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION & OFFICE FOR THE AGING FOR FOOD AND NUTRITION SERVICES: MORRISON MANAGEMENT SPECIALISTS**

WHEREAS, after the proper legal advertisement seeking bids for food and nutrition services, one Bid was received and opened on December 17, 2009, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Morrison Management Specialists 5801 Peachtree Dunwoody Road Atlanta, GA 30342	4/1/10-3/31/2013	Per Bid Schedule

For: Food and Nutrition Services, bid includes two optional, one-year renewals to end in 3/31/2015.

Dated at Geneseo, New York

January 13, 2010

Human Services Committee

Directors Comments:

Bid issued October 15 with distribution to ten potential bidders. Pre-bid conference held 11/17 with two potential bidders present. Morrison Management Specialists bid was the only one received on 12/17. The bid was de-scoped by the OFA and CNR. Pricing under the Morrison bid is below current pricing for all program areas. First year savings (4/01/10 to 3/31/11) for the CNR is approximately \$58,000, and for the OFA is approximately \$1,970. Recommendation to award this contract to Morrison is issued jointly by CNR and OFA

F. Bassett reviewed bid prices and recommended award to Morrison. K. Smith explained there would be a different menu for the home-delivered meals (the Oliver system). She further explained how the meals are packaged, carried and delivered. The Office for the Aging inspects the meals everyday. She reported there are currently four drivers with regular routes and now they have back-up drivers for those routes. She added that a lot of lives have been saved with a driver stopping by everyday.

MOTION: Mr. Moore moved and Mr. Merrick seconded to award the bid for food and nutrition services to Morrison Management Specialists for the Livingston County Center For Nursing And Rehabilitation & Office For The Aging. Carried.

Mr. Martello thanked F. Bassett and K. Smith and staff for their extra work that went into securing this contract and for all the work they do.

K. Smith departed.

2. CNR UPDATE

F. Bassett reported that the Medicaid rate that was supposed to be released December 7 but it still has not been

released. He indicated that a GI virus hit the CNR on Christmas Eve (27 residents were affected). The NYS DOH and LC DOH were notified. By Saturday, 43 residents had the virus. To date, we are down to 3 that have contracted the virus. We also had 18 call offs on Saturday, and we mandated 12 people on the night shift.

Review of posting for the Director of Nursing – Salary will be commensurate with experience.

F. Bassett reviewed the following reports (on file): Operating Budget Variance Report (losing our shirt on Medicaid, trying to do more with Medicare), 2009 Days by Payor Class, Occupancy Rates, PPS Revenue Comparison, Cash Flow Analysis (could end the year with \$5.536,851 million), Employee Absenteeism and Overtime, Agency Staffing and Turnover (1/2% to 1% decline), Overall Report Card, and Complaint Comparison.

F. Bassett updated the Committee regarding the transition of Cleaners and Beverage Aides to Neighborhood Assistants. Housekeeping Supervisor is meeting with all RN Managers. This transition requires a coordinated effort. He explained that the Committee may get some complaints but the transition may take a month or two for people to adapt.

Mr. Moore thanked F. Bassett for doing a good job especially with the Transitional Unit. The Committee concurred.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation
2. Nurse Aide Staffing Pattern Plan – Since the Plan was implemented on 10/1, three CNA’s were mandated for partial shifts totaling less than 8 hours in the month of October, four CNA’s were mandated for partial shifts totaling sixteen hours in November and with an incidence of gastro-intestinal virus striking staff and residents on/after Christmas eve. there were 3 CNA’s mandated for full shifts and 19 partial shifts in December. During the period of GI virus outbreak we re-implemented mandating to a minimum of 6 CNA’s during the day shift for a period of several days to ensure the adequacy of caregivers to meet resident needs.
3. 2009 Medicaid Rates – Rate sheets scheduled for release 12/7 have still not been released. We have no projection at this time as to the rate impacts.
4. Dual Certification HHA/CNA Training - FLCC has received FINAL APPROVAL from the NYS Education Department to offer the dual certification training. As previously communicated, the CNR will be the beta site for the first training class to be conducted 2/22 – 3/31/10.
5. DON Vacancy – Theresa Sauerbier’s last day was 12/23. Cindy Britton is the Acting Director of Nursing. Administrative functions of the Nursing Department have been transitioned to minimize disruption. The Personnel Office will receive applications for the vacancy through 1/13/10. An interview panel will be comprised of the Human Service Committee Chair & Co-Chair, County Administrator, Director of LTC, Deputy Director of LTC and Medical Director.

OTHER

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS –JOHN MAXWELL, GARY MOORE, DAVID LEFEBER

RESOLVED, that the following members are hereby appointed to the Livingston County Soil And Water Conservation District Board Of Directors for the term designated:

Name	Address	Rep./Title	Term
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Livingston County Soil And Water Conservation District Board Of Directors

John Maxwell	3977 Lakeville Groveland Rd, Geneseo, NY 14454	At Large Member	1/1/10-12/31/12
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Gary Moore	2085 Dunkley Rd, Leicester, NY 14481		
David LeFeber	2796 Pole Bridge Rd, Avon, NY 14414		

Dated at Geneseo, New York
January 13, 2010
Human Services Committee

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

2. APPOINTING MEMBERS TO THE SENECA TRAIL RESOURCE CONSERVATION & DEVELOPMENT COUNCIL – MARK SCHUSTER, JAMES BOOTH, PETER KANOUSE, JO BETH BELLANCA

RESOLVED, that the following members are hereby appointed to the Seneca Trail Resource Conservation & Development Council for a term as designated:

Name	Address	Rep./Title	Term
Seneca Trail Resource Conservation & Development Council			
Mark Schuster	6464 Liberty Pole Rd., Dansville, NY 14437	Legislative Representative	1/1/10-12/31/12
James Booth	34 Livingston Street, Geneseo, NY 14454	At-Large Member	1/1/10-12/31/12
Peter Kanouse	11 Megan Drive, Geneseo, NY 14454	Soil & Water Conservation District Rep	1/1/10-12/31/12
Jo Beth Bellanca	1123 Oak Openings Rd, Honeoye Falls, NY 14472	Alternate Rep	1/1/10-12/31/12

Dated at Geneseo, New York
January 13, 2010
Human Services Committee

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

EXECUTIVE SESSION

Mr. Moore moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing current litigation. Carried.

Mr. Merrick moved and Mrs. Donohue seconded to move out of Executive Session. Carried.

No action taken

ADJOURNMENT

Mr. Moore moved and Mr. Merrick seconded to adjourn the meeting at 11:15 a.m. Carried.

VETERANS AFFAIRS- FRANK HOLLISTER

Informational Item(s) Written Only

- In a previous report, I informed the Board of three new presumptive conditions linked to exposure to Agent Orange and that these new conditions are on “hold”. A new VA Fast Letter dated 11-19-2009 has indicated that the VA will not adjudicate these claims until May 1, 2010. As indicated, claims for these conditions have been submitted to establish an “effective date of claim”.
- The DOD and especially the Department of the Army has been charged with the task of identifying and

notifying those former members that they are eligible for payment of \$500.00 per month for each month they were held past their expiration of service date. Under the “stop loss” doctrine, troops were mandated to extend their active duty to fulfill the needs of the Armed Forces, especially the Army, when deploying troops to Iraq or Afghanistan to complete that unit’s mission.

3. On November 18, 2009 the VA announced that they will be initiating a study on Vietnam-era women veterans. The study will assess women veterans who may have had direct and indirect exposure to trauma. From the assessment, researchers are hoping to answer how many women developed PTSD or depression after their service. Also, they would like to determine how many are still coping with those conditions and are those conditions prevalent among those who served. Approx. 10,000 women will be contacted and it is hoped that the results will help VA providers to understand the health services needs of this age group of women and future generations of women veterans.

4. More than 200 members of Congress agree that Agent Orange veterans deserve compensation for their sacrifice. H.R. 2254 Agent Orange Equity Act of 2009 will expand the eligibility for presumptive conditions to all combat veterans of the Vietnam War, regardless of where they served. At present, the VA provides care for service members exposed to A.O. by virtue of their “boots on the ground” policy, but ignores those veterans who served in the blue waters and skies of Vietnam. H.R. 2254 will provide veterans with benefits based on their exposure to Agent Orange “regardless of an arbitrary geographic line or location”. Senator Gillibrand (D-NY) has sponsored S. 1939 in the Senate.

5. During the December meeting of the Livingston County American Legion, I introduced a “program” whereby members of the Legion collect non-perishable items at their Post to be given to needed families for Thanksgiving and/or Christmas. I also suggested adopting a family or families to provide Christmas presents. The Wyoming County American Legion adopted four (4) families for Christmas 2009.

6. We continue to post names to the World War II Memorial and the Purple Heart Hall of Honor.

7. The following soldiers gave in ultimate sacrifice during December:

Pfc. Michael Rogers of 210th Bde Support Bn of 10th Mountain Div. on 11-27-2009 in Iraq
SSgt Dennis Hansen of 1st Bn 32nd Inf of 10th Mountain Div. on 12-07-2009 in Afghanistan

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. We currently have 1 staff person on intermittent FMLA, and one on an unapproved leave due to not supplying necessary FMLA paperwork. This staff person remains hospitalized.

2. OMH has finalized a training date of January 22nd with ITS vendors regarding Clinic Restructuring; Clinic Restructuring regulations remain with DOT awaiting approval. Target date remains at its earliest in April 2010

3. MVP Health Insurance will no longer reimburse for appointments with a therapist and a psychiatrist in the same day. This will be in conflict with Medicaid reimbursement under Clinic Restructuring

4. Forensic Mental Health Therapist Kim Butler has tendered her resignation effective 1/22/10. Kim has accepted a position with CCSI, working with A.O.T. clients. This is an advancement, with higher pay, closer to home. We have requested to begin the recruitment of applicants as soon as possible

5. Adult intakes are approximately two weeks out; child intakes are approximately one and one half weeks. Psychiatry time is backed up about three weeks due to the Holidays and vacations- this is typical for this time of year and will return to normal very quickly

6. Deputy Director Ann Miller and this Director met with DSS Director Jim Cornell, Supervisors Audrey Rapp and Jane Beurgoine, Health Department Supervisor Prudence King, and MH Association Director Elaine Chichester to discuss feasibility of forming an adult response team. We will meet again in January with draft protocols

7. OMH site monitoring reports for Case Management Services are completed. There are no recommended improvements for Children’s Services, and the only recommendation for Adult Services is related to completion of assessments. Overall, the reports indicated significant improvement over last monitoring visit.

8. Retsof House will have its Grand Opening on January 12th, from 5-7 It is located at 2825 Retsof Avenue

9. CASA and DSS are exploring the feasibility of a co-location grant through OASAS This could potentially replace services that were lost when the co-location project between GCCASA and DSS lost its

funding

10. CASA continues to explore locations for its Geneseo office.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 2, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, M. Schuster, D. Cosimano, J. Merrick, G. Moore, D. Mahus, P. Yendell, I. Coyle

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

County Administrator Ian Coyle explained the new agenda format requesting Funding Source and Amount.

DEPARTMENT OF SOCIAL SERVICES-SANDY WRIGHT

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: VARIOUS LIVINGSTON CO. CERTIFIED FOSTER PARENTS, COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., GENESEE REGION HOME CARE D/B/A HOME CARE PLUS, UNLIMITED CARE, SIBLEY NURSING PERSONNEL SERVICE, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, COUNTY OF STEUBEN, SANTO BENTIVEGNA, Ph.D, AND YVONNE DIETZ**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston Co. Foster Parents	1/1/10-12/31/10	

For: Provision of foster care services

Funding Source	Local Share	Budgeted ?
Federal & State Foster Care Block Grant	25%	Yes X No

Director's Comments: Rates based on eligibility of child and qualifications of foster parents.

Council on Alcoholism & Substance Abuse of 1/1/10-12/31/10

Livingston County, Inc.

Holcomb Building, Suite 2

Geneseo NY 14454

For: Drug & Alcohol screenings on referred individuals.

Funding Source	Local Share	Budgeted ?
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes X No

Director's Comments: Payments are \$40 for a Preassessment, drug screening for \$25.50, full evaluation if needed is \$89.99 if not paid for by Medicaid. DSS may withhold 25% of the cost of a service if time lines are not met.

Genesee Region Home Care

1/1/10-12/31/10

Fee for service basis

d/b/a Home Care Plus

70 Metro Park

Rochester, NY 14623

For: Personal Care Services

Funding Source	Local Share	Budgeted ?
Federal/State Medicaid	Approx. 15%	Yes X No

Unlimited Care

1/1/10-12/31/10

Fee for service basis

222 Bloomingdale Rd., Suite 402

White Plains, NY 10605

For: Personal Care Services

Funding Source	Local Share	Budgeted ?
Federal/State Medicaid	Approx. 15%	Yes X No

Sibley Nursing Personnel Service, Inc.

1/1/10-12/31/10

Fee for service basis

3111 South Winton Road
Rochester, New York 14623

For: Personal Care Services

Funding Source	Local Share	Budgeted ?
Federal/State Medicaid	Approx. 15%	Yes X No

Catholic Charities of Livingston County

1/1/10-6/30/10

\$30,500

34 East State Street
Mt. Morris NY 14510

For: Connections program which is a Transitional Support Services for clients.

Funding Source	Local Share	Budgeted ?
FFFS	0%	Yes X No

Director's Comments: There is an option to renew this contract for 6 more months if outcome measures are achieved.

County of Steuben

1/1/10-12/31/10

\$28,125

3 East Pulteney Square
Bath NY 14810

For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

Funding Source	Local Share	Budgeted ?
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director's Comments: Guarantee 1 bed for 125 days @ \$225/day.

Santo Bentivegna, Ph.D

1/1/10-12/31/10

Per hour \$100

780 Blossom Rd
Rochester NY 14610

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

Funding Source	Local Share	Budgeted ?
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Yvonne Dietz

1/1/10-12/31/10

Per hour \$27.50

53 East St.
PO Box 265
Nunda NY 14517

For: Family Resolutions Coordinator

Funding Source	Local Share	Budgeted ?
Federal - Title XX & IV-E, State – Foster Care block Grant	35%	Yes X No

Director's Comments: Ms. Dietz will provide service and supports to parents with children on the verge of Foster Care or in Foster Care. Promotes extended family involvement to reduce foster care placements. The contract includes reimbursement for mileage. Contract is not to exceed \$35,000.

Mr. Martello asked if we were getting our monies worth for Catholic Charities. Commissioner Wright explained we have the option to renew if our outcome measures are met, and if they haven't been met, we may not renew the contract or could reduce the contract.

MOTION: Mr. Schuster moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES AND THE COUNTY ATTORNEY TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY ATTORNEY’S OFFICE

RESOLVED, that the Commissioner of Social Services and the County Attorney is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Attorney’s Office 1 Court St. Geneseo NY 14454	1/1/10-12/31/10	\$90,786

For: Attorney services for Child Support, Child Protective, Adult Protective, and other duties as determined appropriate for DSS.

Funding Source	Local Share	Budgeted ?		
Federal & State Revenue	19%	Yes	X	No

The Commissioner explained we entered into this contract last year and the local share is 19%. Jeff Mallaber is assigned to these duties.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Catholic Charities housing contract information. This contract was approved at the last meeting. The Committee asked for more detailed information. Commissioner Wright distributed and reviewed a handout reflecting the cost of temporary housing (on file). This contract pays the salary of a Case Manager who is an employee of Catholic Charities.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (Dec)
- b. Employment – Entries Into in Order of Hire (Monthly) (Dec)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title
EL PARIAN LLC MEXICAN GRILLE	ROCHESTER	1	21	8.50	BUSBOY
KWIK FILL	LIMA	1	24	7.50	CASHIER
AVON CENTRAL SCHOOL	AVON	1	15	7.25	TEACHER AIDE
BURGER KING	GENESEO	1	30	7.25	CREW
LIVINGSTON COUNTY CNR	MT. MORRIS	1	22.5	11.65	CNA
LIVINGSTON WYOMING ARC	MT. MORRIS	1	20	8.25	LIFE SKILLS ASST.
MARY KAY COSMETICS	LIMA	1	20	7.25	SALES
VALERO GAS STATION	HONEOYE FALLS	1	15	7.25	CASHIER
WENDY’S	GENESEO	3	20	7.25	CREW
KRAFT THRU REMEDY (TEMP TO HIRE)	AVON	1	40	8.30	PRODUCTION

CONTRACTING SERVICES GROUP	CHURCHVILLE	1	40	10.00	LABORER
WAYLAND FOOD MART	WAYLAND	1	20	7.25	CASHIER
TOTAL		14			

c. Financial Assistance Program Statistics (Monthly) (Dec)

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP T	OCT	NOV	DE C
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	3071
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	1108*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2776
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4116*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141	1145

*Individuals -
Premiums paid by
DSS

2008

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP T	OCT	NOV	DE C
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194

TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals -
Premiums paid by
DSS

Commissioner Wright stated she is concerned that the food stamp caseload is growing to 400+ cases.

Mr. Schuster departed.

This division has begun working Saturdays to keep up with the caseload demands.

d. Foster Care Services (Quarterly) (Dec)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	66	0	3	63	0	34	22	56
FEB	63	2	0	65	2	31	24	57
MAR	65	13	0	78	2	43	22	67
APR	78	1	1	78	2	43	23	68
MAY	78	0	0	78	4	40	21	65
JUN	78	3	4	77	4	41	22	67
JULY	77	5	1	81	4	45	18	67
AUG	81	1	4	78	4	45	14	63
SEPT	78	2	0	80	4	48	13	65
OCT	80	1	2	79	4	47	12	63
NOV	79	0	1	78	4	47	11	62
DEC	78	0	6	72	2	44	10	56
AVG. TO DATE	75	2	2	76	3	42	18	63

As of December 31, 2009 we have 43 Certified Foster Homes.

e. Child Protective Services (Quarterly) (Dec)

1. **NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:**

(Includes secondary reports and cases transferred from other Counties)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
a) January	57	60	77	81	93	79
February	67	65	50	64	57	74

March	81	65	77	73	78	100
April	60	64	63	60	80	82
May	65	60	91	86	70	89
June	76	87	73	74	87	77
July	58	46	76	75	52	71
August	62	62	62	63	69	82
September	74	64	77	71	77	75
October	74	58	68	78	82	79
November	48	69	65	74	87	88
December	53	65	77	61	74	71

b) To Date

Total Reports						967
Avg./Month						81

c) For Previous Years

Total Reports	775	765	856	860	906
Avg./Month	65	64	71	72	76

2. REMOVALS -- DECEMBER 2009

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Family/Children)	0	1/1	15/27	1/2

2. Employees hired, resigned or retired in January:

Ginger Palone	Social Welfare Examiner	Retired	1/29/10	20.5 yrs w/County	Dansville
Doug Czryca	Caseworker	Resignation	1/29/10		Avon

Doug has accepted a position with Probation.

3. I will be attending the NYPWA winter conference in Albany on 1/27-1/29/10.

The Committee discussed issues related to the local share for food stamp program and the Commissioner will provide more information next month. The Commissioner also reported that Joe DiMino of Catholic Charities resigned and they are now looking for a new Executive Director. Joe is planning to go to Kenya to build a boys orphanage.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD, MENTAL HEALTH SUBCOMMITTEE, CHEMICAL DEPENDENCY SUBCOMMITTEE, DEVELOPMENTAL DISABILITIES SUBCOMMITTEE – ANNMARIE URSO, AUDREY RAPP

RESOLVED, that the following members are hereby appointed to the Community Services Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			

Annmarie Urso, PhD.	4540 York Road Leicester, NY 14481	Education	1/1/10-12/31/14
Audrey Rapp	9611 Barkertown Road Dalton 14836	DSS	1/1/010-12/31/13
Livingston County Community Services Board Mental Health Subcommittee			
Audrey Rapp	9611 Barkertown Road Dalton 14836	DSS	1/1/010-12/31/13
Livingston County Community Services Board Development Disabilities Subcommittee			
Annmarie Urso, PhD	4540 York Road Leicester, NY 14481	Education	1/1/010-12/31/13

Audrey Rapp is replacing James Cornell.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to appoint the foregoing persons. Carried.

Informational Item(s) Written Only

1. Forensic Therapist Kim Butler's last day was Friday January 22nd. Coverage has been arranged for the jail until the position is filled. We have posted and advertised the position.

We are covering the jail while going through the recruitment process. Everyone felt the loss of Kim. She was a real asset. She set the bar very high.

2. Therapist Jason Goldswor has tendered his resignation. His final day will be February 12th. He was offered a position closer to home, with advancement opportunities. We are not requesting to refill this position at this time due to budget concerns and the ability to absorb his caseload.
3. Clinic has halted the depression and anxiety screens until the Forensic position is filled and we transition the cases from Mr. Goldswor's caseload
4. OMH held a training for software companies regarding Clinic Restructuring; another date has been set in March. There is no new information on a start up date for Clinic Restructuring
5. Part time Therapist Jeanne Matossian passed her LCSW exam, making her eligible for Medicare reimbursement for the Clinic
6. Full time clerical person remains on continuous FMLA, and has submitted a request for continuance until May 8th, 2010. Another fulltime Clerical person remains on intermittent FMLA
7. CASA continues to explore relocation options. The launch of Parenting Wisely in the jail has been successful, with plans to include spouses and significant others in the jail. Schools across the County has been more receptive to programming
8. The new Retsof House had their open house on January 12, which was very successful and included neighbors of the house.
9. The ARC has been notified of a reduction in funding to the sheltered Workshop in the amount of approximately \$68,000--they are hoping to compensate through other funding.

Mr. Martello asked the Commissioner to comment on #9 above. The Commissioner stated ARC cannot predict the reduction amount but they think it will be okay.

Mr. Yendell asked for a clarification of how long an employee can be out on FMLA. Commissioner Wright explained usually 12 weeks and then the employee must requalify.

WORKFORCE DEVELOPMENT- KEITH MITCHELL & NITA HAWKINS

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, LEGAL AID SOCIETY OF ROCHESTER, NY,**

INC., THE CENTER FOR DISPUTE SETTLEMENT, HILLSIDE CHILDREN’S CENTER, INC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County 10 Chapel St. Mt. Morris, N Y 14510 For: Coordination of Mentoring Services for Livingston County Youth	1/1/10-12/31/10	\$3,400.00
The Center for Dispute Settlement, Inc. 16 East Main St. Suite 800 Rochester, N Y 14614 For: The provision of mediation services for youth and families in Livingston County	1/1/10-12/31/10	\$6,200.00
Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614 For: Operation and Coordination of the Livingston County Community Service and Youth Court Programs	1/1/10-12/31/10	\$22,975.84

K. Mitchell explained that when the allocation was made for Hillside Children’s Center, Inc. it was made for two programs. He explained the program will try to get through 2010 with this funding and explained it is a valuable program that diverts a lot of kids (30-40 last year) from Probation. Hillside is concerned that they are running out of donation money to come up with the matching funds. The County Administrator further explained the funding related to Hillside.

Legal Aid Society of Rochester, NY, Inc. One West Main St. Suite 800 Rochester, N Y 14614 For: The provision of Youth Advocacy services for Livingston County Youth	1/1/10-12/31/10	\$24,272.00
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Funding Source	Local Share	Budgeted?
NYS Office of Children and Family Services	0%	Yes

Director’s Comments: These funding decisions were made by the Youth Bureau Allocation Committee and then approved by the full Youth Board at their January meeting. Additional information is provided below.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Resource Allocation Package (RAP) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Children and Family Services Capital Views Office Park 52 Washington St. Rensselaer, N Y 12144 For: Resource Allocation Package that authorizes the draw down of state Youth Development Funds	1/1/10-12/31/10	\$104,620.00

Funding Source	Local Share	Budgeted?
New York State	0%	Yes

Director’s Comments: Required process to draw down state YDDP/SDPP funding.

MOTION: Mr. Cosimano moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: TRI GROUP PROGRAM CORP.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TRI Group Program Corp. 116 Main St. Mt. Morris, N Y 14510 For: Intensive Family Therapy	1/1/10-12/31/10	\$25,000.00

Funding Source	Local Share	Budgeted?
Livingston County	100%	Yes

Director's Comments: Has provided a distinct therapy program for families form many years with a track record of success in dealing with youth and family issues.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

Nita Hawkins gave an overview of the plan and seek guidance to obtain town and village support for this project.

1. EDIFY (county youth council) is planning a community mapping process to roll out in March 2010.

Goals for the mapping:

- Opportunity for youth to be involved in community and work together with adults
- Identify available resources in the community for youth and families
- Create a baseline of community resource data that can be used as a needs assessment for grants for youth centers or community programs
- Create a community website of existing community and family resources

Mr. Martello asked if any other schools are getting involved, and N. Hawkins responded York has begun making contact. Mr. Martello asked if Dansville had been contacted, and N. Hawkins stated letters were sent to all school districts, however, Dansville, has not made a connection.

K. Mitchell stated he is hopeful that some of the summer employment workers can be assigned to this project.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

December 2009 – 8.9 % November 2009 – 8.0% December 2008 – 7.6 %

We expect an increase in the UI rate in December, but I'm not sure we expected it to go up this high. In talking with business people I do not find them overall optimistic for 2010 but also do not find them terribly pessimistic. One company I spoke with recently had an excellent December, which even surprised them. We anticipate that 2010 will continue to be very busy at the Center for Workforce Development.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

December 09 -1249 November 09 -1130 2009 YTD –15,519 2008 YTD – 8,628

2. PERSONNEL CHANGES:

William Louvain who was an Employment Counselor with us did not make it through probation and was terminated on 1/8/10

Kristine Langless is in the process of being promoted to a Sr. Account Clerk/Typist. This position is more in line with duties that she has undertaken since Livingston County has been Grant Recipient for GLOW.

Jim McManus is the new Sr. Labor Services Rep for NYSDOL and will be supervising the state staff at the Center. He started on 1/21/10. Jim most recently worked in Hornell.

3. SUMMER YOUTH EMPLOYMENT: Applications will be sent out soon for the youth. However the Governor's proposed budget eliminated the TANF funding stream for this summer. The impact to Livingston County? Having 160 youth on the program in 2009 to maybe 40 this year.
4. YOUTH BUREAU ALLOCATIONS: Over the past two years this funding has been reduced nearly 30%. Many of these reductions have also come mid-program so we have not had any chance to prioritize where the funds should go, but only had the option of across the board cuts. Going into 2010, we believe the funding will be stable and that the allocation figures received by our office on 1/8/10 will not be reduced during 2010. (These allocations would normally have been received by 8/09). The Youth Board and Allocation committee made some difficult decisions this year that included de-funding two programs, Catholic Charities Community of Caring and the Sheriff's Juvenile Aid division (\$3,600.00). The Board believed that programs that were the most effective should be continued. The Catholic Charities program had become very small and it was felt that other programs could provide the services. It was also believed that the Sheriff's department would have the resources to absorb their reduction, but would benefit greatly by the continuation of the programs that we have funded.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:** Genesee Valley Health Partnership

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Health Partnership	1/1/10-12/31/10	\$55,000.00

PO Box 545
 Dansville, NY 14437
 For: Improved Health Status

Funding Source	Local Share	Budgeted ?
LCDOH-\$20,000 (\$7,200 NYS Aide-Article 6)	\$12,800 DOH	Yes X No
Comm. Svc. \$35,000	\$35,000 C S	

Director's Comments: This contract will provide financial support for the Second Step Violence Prevention Program (\$20,000 from Department of Health) and Healthy Communities that Care Program (\$35,000 Community Services).

Monroe Community College	2/1/10-3/31/12	None
1000 East Henrietta Rd, Rochester NY 14623		

For: EMS students to participate in ride-along experiences in our flycars.

Funding Source	Local Share	Budgeted ?
N/A	N/A	Yes No

Director's Comments: This contract is for student experience, has a two year renewal and is terminable on 30 days written notice by either party. The contact person is Paul Bishop, EMS Programs Manager, Public Safety Training Facility, 1190 Scottsville Rd., Rochester, NY 14624

New York State Department of Health	10/1/09-3/31/11	\$20,000.00
Bureau of Immunization Room 649, Corning Tower, ESP		

Albany, NY 12237-0627

Attn: James Antoniak

For: Enhancement and Expansion of Immunization Capabilities in Livingston County

Funding Source	Local Share	Budgeted ?
ARRA Immunization Stimulus	0	Yes X No

Director's Comments: This is the American Recovery and Reinvestment Act (ARRA) contract package with the NYS Dept. of Health for enhancing the Immunization Program in the County.

JVCPA and Associates 8/1/10-7/31/13 \$7,000.00
 6114 Route 31
 Cicero, New York 13039

Funding Source	Local Share	Budgeted ?
LC Department of Health and State of New York	\$4,480.00	Yes X No

Director's Comments: This contract is for annual Hospice Consulting, Cost Reporting, and Audit. This rate has been \$7,000 since 2002. Funding is based upon current State Aide formula.

JVCPA and Associates 8/1/10-7/31/13 \$22,860.00
 6114 Route 31
 Cicero, New York 13039

Funding Source	Local Share	Budgeted ?
LC Department of Health and State of New York	\$14,630.00	Yes X No

Director's Comments: This contract is for Home Care Consulting, Cost Report, and Audit. This rate has remained the same since 2000. Funding is based upon current State Aide formula.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion of Emergency Medical Services Matters – Bill Sheahan to present
 - a. No Crew/Response times for ambulance services

B. Sheahan distributed a handout reflecting the Livingston County EMS Agency No-Crew Statistics 2002-2009 (on file). This document shows how often the particular ambulance crews are dispatched and their crew rates. There are four agencies with good crew rates: Geneseo, Lima, Livonia and Mt. Morris. Caledonia, Cuylerville, Springwater and York had poor performance rates—missing 50+ calls. York and Cuylerville have been poor performers historically. B. Sheahan questioned the County's next step on this matter and its responsibility of trying to do something about this problem. Over the years, we have shared best practices.

Mr. Davis entered.

B. Sheahan asked do we have a liability of dispatching a crew when we know or expect that the ambulance corp is not going to get a crew.

Mr. Cosimano asked if any corps get paid, and B. Sheahan responded that Avon, Livonia and Mt. Morris are currently paying stipends to their members for each call they take. They will also pay each member one-call worth of stipend if they receive no calls in a set shift time. Caledonia (Genesee Valley EMS) is currently considering a similar stipend program. Lima does not pay any of their members.

The County Administrator added that there are a number of key components to this problem—lack of leadership, scheduling, turnover, lack of volunteerism, etc.

Mr. Martello stated that the Supervisors' main functions are Public Health and Public Safety, and we have to do something about this. He added that some course of action is necessary.

Mr. Cosimano added that this is a tough scenario—volunteerism is tough because so many training hours are required.

J. Ellison explained that the Board of Health has 30 days to review this matter and make a recommendation. She indicated that she wanted to bring this matter to the Committee's attention and a plan of correction will have to be determined by the Board of Health. She will keep the Committee informed.

- b. Increasing the ALS hours in Dansville from 16 hours to 24 hours

B. Sheahan distributed a memorandum regarding ALS Coverage in Dansville (on file). He reviewed the call volume statistics for an 18-month period. The results were 74 calls with no ALS coverage and 278 calls with ALS from unusually long distances. These figures do not include any Steuben County calls. B. Sheahan and J. Ellison recommended to increase the hours of Dansville ALS from 16 hours a day to 24 hours a day. This recommendation will require the addition of part-time ALS technicians; however, when the ALS program was established, 20 positions were created but all of the positions were never filled. We currently have a vehicle and there will be no additional equipment cost.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to support increasing the ALS hours in Dansville from 16 hours to 24 hours and referred the matter to the Ways and Means Committee. Carried.

- 2. WIC Program Funding Update
 - a. Increase in 09-10 Grant funds and Additional staffing contingent upon funding

J. Ellison reported that the State increased grant funds for the WIC program in order to be able to provide services to increase the caseload. The current caseload requirement is 1,654 and they increased the caseload by 366. The total WIC 2010 budget was increased by \$120,231. The hours of three current part-time positions will be increased, however, the positions will remain part time. J. Ellison recommended that a part time Nutrition Aide be converted to full time, and she also recommended the creation of a LPN position. If the funding is eliminated, the positions will be eliminated.

MOTION: Mr. Moore moved and Mr. Davis seconded to Convert a part-time Nutrition Aide position to full-time and create a full-time Licensed Practical Nurse position, and refer this matter to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

- 1. Extension of contract with Deborah Ulbright, 6596 Groveland Hill Rd., Groveland, NY from 1/1/10-12/31/10 at the rate of \$70.00/visit, \$25.00/contact for Speech-Language Pathology Services.
- 2. Report from NYS re: Tuberculosis Cases and Rates per 100,000 Population by County and Region, NYS, 2003-2008
 - a. Livingston County had 1 case in 2003
 - b. There were no cases in 2009
- 3. Facilitated Enrollment Summary of Services:
 - a. Completed Applications
 - 2009-389
 - 2008-348
 - b. Clients who obtained insurance
 - 2009-625
 - 2008-591
- 4. The Livingston –Wyoming County WIC program vouchered \$1,009,071.38 in 2009; 65% of the total

participants are Livingston County residents, therefore approximately \$655,896 were spent in the County.

- 5. The Department continues to provide H1N1 and Seasonal flu vaccine to County residents. All schools were completed for the second required injections for those children under the age of 10. In addition, public clinics were held in January with a very good response from the public. Examples are below:

	H1N1	Seasonal
Avon	288	80
Wegman's	201	52
Lakeville	154	52
Tops (Dansville)	85	14
Tops (Avon)	60	26
Walmart	70	45

Additional clinics for the remainder of January are scheduled for the Nunda Methodist Church on January 27th and St. Luke Parish Center (Geneseo) on January 28th.

Total Immunizations: H1N1- 6479 Seasonal - 5546 (as of January 26, 2010)

The Department will wind down its efforts now to hold special public clinics unless there is a resurgence of H1N1 or a surge of seasonal influenza. Seasonal influenza generally peaks the second-third week in February. Both vaccines will still remain available through the monthly immunization clinics, and certainly, if anyone requests it. A debriefing for this event is being planned for early February to discuss what went right, what can be done differently should a similar situation present itself in the future, and to document lessons learned.

- 6. A part-time physician's position was created for the Hospice Program. The regulations require that Hospice have its own Hospice consultant. Dr. Witte has fulfilled this role as a volunteer since the program's inception in 1992. Due to increasing responsibilities for the consultant requiring additional hours, he requested reimbursement. This was figured into the 2010 budget proposal
- 7. Tickets for the 12th Annual Taste of Livingston County are available. Tickets are \$20.00; the Taste will be held on Tuesday, April 13th from 5:30-7:30 PM at the Genesee River Hotel; proceeds will be donated to Cornell Cooperative Extension.

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: FINGER LAKES ASSOCIATION

WHEREAS, Livingston County, as one of the twenty-five (25) voting members of the Water Resources Board of the Finger Lakes-Lake Ontario Watershed Protection Alliance, has been allocated NYS Department of Environmental Conservation (NYSDEC) funds for its water quality program under the Finger Lakes-Lake Ontario Watershed Protection Alliance (FL-LOWPA); and

WHEREAS, NYSDEC has agreed to transfer funding for the twenty-five (25) member Programs to the Finger Lakes Association (FLA) via a single contract between NYSDEC and FLA; now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign a contract, and any amendments thereto, with the Finger Lakes Association for the Finger Lakes- Lake Ontario Watershed Protection Alliance FY 2008-2009 Funding, CLAWS XIX as specified in said contract, subject to review by the County Attorney and County Administrator and to act as the official representative of Livingston County in connection with any and all contracts between Livingston County and the Finger Lakes Association for FL-LOWPA funds; and be it further

RESOLVED, that a signed certified copy of this resolution be submitted to the Finger Lakes Association along with said contract:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Association 309 Lake Street	12/1/09-11/30/11	\$85,000.00

Funding Source	Local Share	Budgeted ?	
NYS Environmental Protection Fund	No	Yes X	No

Director’s Comments: This resolution will continue the Conesus Lake Aquatic Weeds Strategy (CLAWS XIX) Program by allowing transfer of NYS DEC EPF funds from the Finger Lakes Association, which is the host agency for the Lake Ontario Watershed Protection Alliance (FL-LOWPA). Typically we use this funding to pay for water quality testing and to provide money to the Watershed Inspection Program for lab fees and to pay to contract Ecologic.

A. Ellis explained the expenditure of this money and the fact that the State has not sent the entire amount. Mr. Martello asked if we get \$85,000 dollars worth of services, and A. Ellis responded because the State is lagging on sending this funding, we are only planning to use \$19,000.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

2. APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2010 operating funds of the Genesee/Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an “official undertaking” which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer(s) in the amount of funds being managed. In 2010, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.00.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

3. APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON - ERIC GRACE

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 27, 2010, the EMC voted to recommend that the Board of Supervisors appoint Eric Grace as Chairperson of the Environmental Management Council; now therefore be it

RESOLVED, that Eric Grace of PO Box 73, 4029 Roots Tavern Road, Geneseo, NY 14454, is hereby appointed as Chairperson of the Livingston County Environmental Management Council, for a term to expire March 1, 2011.

Director’s Comments: The next meeting of the Environmental Management Council is scheduled for January 27, 2010. The EMC membership will vote on a Chairman to recommend to the Board of Supervisors at this meeting.

Due to the timing of the meeting, the Planning Director will provide the EMC's recommendation at the Human Services Committee meeting.

A. Ellis reported that the EMC recommended that Eric Grace be appointed as Chairperson.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to appoint Eric Grace as the EMC Chairperson. Carried.

4. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL – RAYMOND CASE

RESOLVED, that the following members are hereby appointed to the Community Services Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Environmental Management Council			
Raymond Case	P.O. Box 567, 3501 Pebble Beach Road, Lakeville, NY 14480	Citizen	1/01/10-12/31/11

Raymond Case will replace Jean Meekin to represent the Conesus Lake Association. He did attend the last meeting.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to appoint Raymond Case to the Environmental Management Council. Carried.

5. RECOGNIZING DONALD RICHARDS FOR 32 YEARS OF VOLUNTEER SERVICE ON THE LIVINGSTON COUNTY PLANNING BOARD

WHEREAS, the Livingston County Planning Board was established by the Board of Supervisors pursuant to Article 12-B of the New York State General Municipal Law in 1967 for the purpose of encouraging local decision makers to consider the inter-municipal and county-wide impacts of local land use changes and add a regional perspective to local land use decisions; and

WHEREAS, the membership of the County Planning Board consists of representative members from each of the County's 17 Towns and 9 Villages, and includes 3 Alternate members all appointed by the Board of Supervisors; and

WHEREAS, Mr. Donald Richards has served on the County Planning Board as the Town of Livonia representative since January 12, 1977; and

WHEREAS, the Livingston County Board of Supervisors are proud to have this committed and dedicated individual serving the citizens of the County of Livingston; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors congratulates and thanks Mr. Richards for his valuable and dedicated service that adds to the quality of community development for residents in Livingston County.

6. RECOGNIZING ROBERT YULL FOR 20 YEARS OF VOLUNTEER SERVICE ON THE LIVINGSTON COUNTY PLANNING BOARD

WHEREAS, the Livingston County Planning Board was established by the Board of Supervisors pursuant to Article 12-B of the New York State General Municipal Law in 1967 for the purpose of encouraging local decision makers to consider the inter-municipal and county-wide impacts of local land use changes and add a regional perspective to local land use decisions; and

WHEREAS, the membership of the County Planning Board consists of representative members from each of the County's 17 Towns and 9 Villages, and includes 3 Alternate members all appointed by the Board of Supervisors; and

WHEREAS, Mr. Robert Yull has served on the County Planning Board as the Village of Geneseo representative since March 8, 1989; and

WHEREAS, the Livingston County Board of Supervisors are proud to have this committed and dedicated individual serving the citizens of the County of Livingston, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors congratulates and thanks Mr. Yull for his

valuable and dedicated service that adds to the quality of community development for residents in Livingston County.

7. RECOGNIZING JEAN MEEKIN FOR 30 YEARS OF VOLUNTEER SERVICE ON THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

WHEREAS, Mrs. Jean Meekin has devoted decades to raising the public's awareness of the impact of human activity on the environment, especially in the Conesus Lake watershed; and

WHEREAS, Mrs. Jean Meekin has served on the Livingston County Environmental Management Council since it was created in 1979 to advise the Livingston County Board of Supervisors on environmental issues in the County; and

WHEREAS, the Livingston County Board of Supervisors is proud to have this committed and dedicated individual serving the citizens of the County of Livingston; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors congratulates and thanks Mrs. Jean Meekin for her dedicated service, which has impacted the preservation and protection of the natural environment for the citizens of the County of Livingston.

MOTION: Mr. Moore moved and Mr. Merrick seconded to present the foregoing resolutions to the Committee of the Whole. Carried.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**
PDR Program. The Genesee Valley Conservancy (GVC) continued work on the projects. There is no new update from the State on when to expect the request for submissions for the next funding round. The contract for the Brady Farm Project will expire on March 31, 2010. We are coordinating with the State and GVC on an extension of this contract.
2. **COUNTY PLANNING BOARD:**
 - a. Vacancies. There are 3 vacancies on the Planning Board – one for the representative from the Town of Portage, one for the Village of Geneseo, and one for an Alternate At-large member.
3. **UPCOMING TRAINING OPPORTUNITIES:**
 - a. LET's Plan. In 2009, we provided approximately 220 municipal credit hours to planning and zoning officials in Livingston County. The Planning Department is currently developing the 2010 program. We are working with the Department of Health on a walkable communities program to held in the Spring.
4. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**
 - a. ARRA Contract. We received the executed contract and 25% advance payment (\$88,640.75). We continued work on the Delegate Agency Agreements and work to be completed for the programs.
 - b. Consumer Spending and Outflow Study. The Project Steering Committee is meeting on January 29th for an update on the project. The project will be completed by March 31, 2010.
 - c. Community Initiatives Council. The next meeting of the Community Initiatives Council is scheduled for February 9th. The CIC will start the process for approving the FY2011 allocations. This year the CIC will issue a request for proposals from non-profit agencies interested in coordinating funding to daycare providers for child care services for low-income families. This is in response to the 2008 Community Needs Assessment.
 - d. CSBG Program Transition to Workforce Development. David Morris is coordinating next steps with the New York State Department of State Attorney. The transfer will not take place until the next contract period begins (10-1-10).
5. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**
 - a. 2005 EPF Road Ditch Project: We received NYS Department of State approval of the municipal work plans and have been told we can now submit requests for payments. We will be coordinating remaining work with the Towns.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The revised

- scope and budget were submitted to the State for review. Continued waiting for feedback.
- c. 2009 EPF Grant Application – Phase II (\$358,132): The State issued announcement on its website that the grant application was approved for award of the full amount requested. We are waiting for the award letter and contact from the State on the proposed scope of services and next steps. (\$1.4 million total for streambank restoration in Conesus Lake Watershed.)
 - d. Bathymetric Survey. We received a draft of the final product from CR Environmental, Inc. EcoLogic (our scientific consultant) is reviewing the final product to ensure it meets our needs.
 - e. CLWC. The next meeting of the Council is planned for February 26, 2010.
 - f. Great Lakes Restoration Initiative. We continued working with Thoma Development on the grant application, which is due January 29th. Now that we've been notified of the 2009 EPF award, we revised the application to include only the leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
- a. 2010 Program. The next meeting of the EMC is scheduled for January 27, 2010. The focus of the meeting will be to develop the 2009 Annual Report, and to determine the programs and activities for 2010.
7. WEATHERIZATION PROGRAM:
- a. ARRA Contract. The new weatherization positions have been posted. The deadline for submissions was January 25, 2010. We plan to start the interview process in early February. Received more than 77 applications.
8. CENSUS 2010
- a. The Planning Department is coordinating development of the Complete Count Committee.
 - b. The Chairman of the Board has granted privileges of the floor for the February 10th meeting for representatives of the U.S. Census Bureau to provide an update on the 2010 Census and to promote the creation of the Complete Count Committee.
 - c. Planning staff completed the boundary and annexation maps for various Towns.
 - d. We are waiting to hear about the status of our challenge to the Bureau of Census Local Update of Census Addresses (LUCA). We challenged over 3,000 addresses.
 - e. We provided the Census Bureau with new residential construction address information.
9. E911
- a. Grant Application. The Planning Department prepared a grant application (NYS Interoperable Emergency Communications Grant Program) for preparation of a Livingston County Communications Plan. The Plan will be an update of the 2005 NYSTEC Study and include a capabilities assessment and look at interoperability and coverage concerns. The total amount requested was \$90,000. No cash match requirement.
10. GIS MAPPING ASSISTANCE
- a. Planning Staff provided fiber route mapping assistance to ECC Technologies, consultant for the County's project to assess feasibility of providing access to fiber in the County.
 - b. Provided mapping assistance to the Town of Groveland for its Agricultural and Farmland Protection Plan project.
 - c. Update CIMS intranet mapping site with air photos from Spring 2009.

OTHER

Mr. Martello reported that he received a telephone call from former Conesus Supervisor Donna Avery inquiring whether the Dansville Relay for Life event could be promoted Countywide. The Committee authorized Donna and/or her daughter to come to the next committee meeting to discuss this matter. The Clerk of the Board will arrange.

OFFICE FOR THE AGING- KAAREN SMITH

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: SUSAN SCHELL RD. (2), UNLIMITED CARE, INC. (2), SIBLEY NURSING PERSONNEL

SERVICES, INC. (2), HOME CARE AND HOSPICE, INC. (2), HOME AND HEALTH CARE SERVICES, INC. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Susan Schell, RD	4/1/10–3/31/11	\$26,000.00

3408 S. Main St.
Warsaw, NY 14569

For: Nutrition consulting services

Funding Source	Local Share	Budgeted?
Supplemental Nutrition Assistance Program (state)= \$7,930.	\$1,807.	Yes
Congregate Services Initiative (fed.) = 5,920.		
Title IIC2 Home Delivered Meals (fed) 9,103.		
Title IIC1 Congregate Meals (fed.) 1,240		

Director's Comments: Provides 12.5 hours of mandated nutrition consulting services in the following areas: Nutrition Education, Nutrition Counseling, Menu Development, Nutrition Site and Program Monitoring, Assessment and Data Entry Services. Note: Federal funding requires a 10% local match. There is not local match required for the SNAP state funding. (\$40/hr).

Unlimited Care, Inc	4/1/10 – 3/31/11	\$38,240.00
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1200 Jefferson Rd., suite 206
Rochester, NY 14629

For: Expanded In-Home Services for the Elderly for the provision of in-home non-medical housekeeper chore and personal care aide services.

Funding Source	LocalShare	Budgeted ?
EISEP (state) = \$28,680	\$9,560	Yes

Sibley Nursing Personnel Services, Inc.	4/1/10–3/31/11	\$38,240.00
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1655 Elmwood Ave, Suite 105
Rochester, NY 14620

For: Expanded In-Home Services for the Elderly for the provision of in-home non-medical housekeeper chore and personal care aide services.

Funding Source	Local Share	Budgeted ?
EISEP (state) = \$28,680	\$9,560	Yes

Home Care & Hospice, Inc.	4/1/10 – 3/31/11	\$38,240.00
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1225 W. State. St.
Olean, NY. 14760

For: Expanded In-Home Services for the Elderly for the provision of in-home non-medical housekeeper chore and personal care aide services.

Funding Source	Local Share	Budgeted ?
EISEP (state) = \$28,680	\$9,560	Yes

Home & Health Care Services, Inc.	4/1/10 – 3/31/11	\$38,240.00
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82 Main St., 3rd Fl.
Hornell, NY 14843

For: Expanded In-Home Services for the Elderly for the provision of in-home non-medical housekeeper chore and personal care aide services.

Funding Source	Local Share	Budgeted ?

EISEP (state) = \$28,680	\$9,560	Yes
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Director's Comments:

All EISEP contracts listed above are the for the provision of in -home non-medical housekeeper chore (PC Level 1) and personal care (PC Level 2) aide services at the following approved Medicaid hourly rate per contractor:

- Unlimited Care, Inc: PC Level 1 and 2 = \$18.09
- Sibley Nursing Personnel Services, Inc.: PC Level 1= \$19.04, PC Level 2 = \$19.04
- Home Care & Hospice, Inc,; PC Level 1 - \$21.35, PC Level 2 = \$22.42
- Home & Health Care, Inc.: PC Level 1 and 2 = \$ 21.40

Note: The state mandates a 25% local match to access funding. Services are delivered on a sliding scale fee for service basis.

Mr. Martello asked if any agencies have increased their rate that they pay the worker, and K. Smith was not sure. She indicated that most workers do not get mileage nor benefits and this is an ongoing issue as to why there is such a large turnover rate.

Unlimited Care, Inc 1/1/10 – 12/31/10 \$8,357.00
 1200 Jefferson Rd., suite 206
 Rochester, NY 14629
 For: Title III E Federal National Caregiver Services for the provision of in- home non –medical respite care services and personal care aide services.

Funding Source	LocalShare	Budgeted ?
III E (fed) = \$6,268	\$2,089	Yes

Sibley Nursing Personnel Services, Inc. 1/1/10 – 12/31/10 \$8,356.00
 1655 Elmwood Ave, Suite 105
 Rochester, NY 14620
 For: Title III E Federal National Caregiver Services for the provision of in- home non –medical respite care services and personal care aide services.

Funding Source	Local Share	Budgeted ?
III E (fed) = \$6,267	\$2,089	Yes

Home Care & Hospice, Inc. 1/1/10–12/31/10 \$8,356.00
 1225 W. State. St.
 Olean, NY. 14760
 For: Title III E Federal National Caregiver Services for the provision of in- home non –medical respite care services and personal care aide services.

Funding Source	Local Share	Budgeted ?
III E (fed) = \$6,267	\$2,089	Yes

Home & Health Care Services, Inc. 1/1/10 – 12/31/11 \$8,356.00
 82 Main St., 3rd Fl.
 Hornell, NY 14843
 For: Title III E Federal National Caregiver Services for the provision of in- home non –medical respite care services and personal care aide services.

Funding Source	Local Share	Budgeted ?
III E (fed) = \$6,267	\$2,089	Yes

Director's Comments:

All IIE contracts listed above are the for the provision of in -home non-medical respite care services contracted at personal care (PC Level 2) aide services at the following approved Medicaid hourly rate per contractor:

- Unlimited Care, Inc.: PC Level 2 = \$18.09
- Sibley Nursing Personnel Services, Inc.: PC Level 2 = \$19.04
- Home Care & Hospice, Inc,; PC Level 2 = \$22.42

- Home & Health Care, Inc.: PC Level 2 = \$ 21.40

Note: The federal mandate is a 25% local match to access funding. Respite service is federally funded under the Older Americans Act, therefore, no one is refused the service because of inability to pay. Currently, the suggested contribution is \$5.00 per hour.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING PERMISSION TO CREATE AND FILL A FULL TIME CLERK TYPIST POSITION AND DELETE ONE PART-TIME CLERK TYPIST POSITION

K. Smith stated that the office has been very busy since the budget process began and caseloads continue to increase. Currently, there is only one full-time secretary answering an average of 100 telephone calls per day. It has been very difficult to maintain record keeping. An average of 10-15 referrals are coming in every week requiring completion of a 20-page assessment document. K. Smith reported that if we do not get data entered, it might result in the Office for the Aging not being compliant.

The County Administrator stated even prior to budget season, a part-time individual went to another position in the County. He stated that this position was budgeted with a County match of Federal dollars and believes it is very sustainable. He indicated he supported this request. He added that the Office for the Aging staffing is pretty lean, the department lost a part-time person and this is not really affecting the bottom line.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to create a FT Clerk Typist position and delete one PT Clerk Typist position, and refer this to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. 20 individuals attended the Medicare 101 informational Workshop present at the EMT Training Center on January 20, 2010. The New York State Office for the Aging is under contract with the National Government Services to administer Medicare in New York State. Eric Hausman, a consultant with NYC Department of Aging and a staffer with the National Government Services made a very informative power point presentation that answered many questions for anyone about to go on Medicare. All written information and the power point presentation is available through the Office for the Aging. Ronnie Hauser, also a staffer with the National Government Services made a presentation on how to report Medicare Fraud. Our Aging Services Caseworker Staff also attended. Special thanks to Anne De Marte, our Aging Services Specialist for coordinating this event and preparing valuable information packets for all those attending. If funding allows, we will repeat this informative workshop in the spring.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. Finance and Operations Report/Update: Medicaid Notice Rates

F. Bassett reviewed the following reports/handouts:

- Analysis of new Medicaid Rates Issued 1/13/10 – Dollar impact totaled \$1,370,354.
- Accounts Receivable Aging Report - Explanation included Medicaid revenue versus private pay
- Operating Budget Variance As Of 12/31/09
- Loss From Operations History 2005-2009 – another \$400,000 was carved out compared to last year. The Center has been working aggressively to reduce the loss.
- 2010 Days by Payor Class – the occupancy rate is 98.69% year to date
- Cash Flow Report
- Several staffing reports
- Overall Report Card 2007-2009
- Newspaper articles

F. Bassett referenced #2 of the Informational Items. He also indicated that the Regional Pricing is proposed to be delayed for 11 months with implementation 3/1/11. The adverse impact of Regional Pricing is forecast at \$1,900,000. In addition, among the Governor's proposals is a plan to limit Medicaid bedhold days to 14 per year per beneficiary and to restrict therapeutic leave days to 10 per year. Bedhold payments would only be made if the facility is 97% occupied on the date bedhold is sought and payment would be limited to 75% of the Medicaid rate.

EXECUTIVE SESSION

Mr. Moore moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Moore moved and Mr. Davis seconded to move out of Executive Session. Carried.

No action taken.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the Director of Long Term Care to proceed to Ways and Means to request a salary range for the Assistant Director of Nursing, if a vacancy occurs. Carried.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation
2009 Medicaid Rates – Rate sheets were released 1/13 as Notice Rates. CMS must approve the rates as part of a State Plan Amendment. Final published rates for release of funds will not take place until CMS re-calculates the Upper Payment Limit impacts associated with the new rates.
2. NYAHSa has issued facility specific estimates for the proposed budget cuts in the 2010-2011 State Budget. The figures below do include the impact on adult day health care. The estimate were calculated by DOH, and updated by NYAHSa, HANYS, and NYSHFA to better reflect a 12-month impact. For Livingston County CNR, the 12-month impacts are as follows:

Eliminating Remaining 2010 Trend Factor of 1.7% =	(\$261,000)
Additional 1% Unreimbursable Assessment =	(\$235,000)
 Total 12 month impact of both =	 (\$496,000)
3. DON Vacancy – Applications have been received. A schedule for candidate interviews is being finalized with an expectation that a candidate be appointed by the end of February. Cindy Britton is the Acting Director of Nursing. Administrative functions of the Nursing Department have been transitioned to minimize disruption. The interview panel will be comprised of the Human Service Committee Chair & Co-Chair, County Administrator, Director of LTC, Deputy Director of LTC and Medical Director.
4. Commercial Linen Services Bid – The Director is preparing a bid document for release in February. The current contract expires April 30, 2010.

ADJOURNMENT

Mrs. Donohue moved and Mr. Davis seconded to adjourn the meeting at 12:14 p.m. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. January 22, 23, 24, 2010, I attended the American Legion, Department of New York Mid-Winter Conference in Albany, New York. Several important topics were discussed during the Rehabilitation meeting. These included:
 - A..Revocation of Power of Attorney

1. If POA is cancelled, per Federal law, all pertinent files have to be destroyed. If claimant changes his/her mind about POA, no files/information to refer to. The American Legion needs to draft a policy to address this issue.
2. Contact veteran via telephone and letter informing them that this office can no longer represent them for claim. Most veterans are not aware of what they sign when interviewed by other organizations.
- B. The NYSDVA informed those present that the following benefits are still in effect:
 1. Supplemental Burial Benefit
 2. NYS Blind Annuity will increase by 4% effective 01-01-2010
 3. Aid to Localities (NYS revenue for this office) will remain the same.
- C. VA Healthcare enrollment was discussed in great detail.. All veterans are encouraged to enroll in the local VA Medical Center.
- D. Non-VA Healthcare & reimbursement. Numerous veterans are transported to non-VA facilities due to an emergency situation. The VA mandates that all medical bills have to be submitted to the VA within 90 days, which is almost impossible as most hospitals “farm out” their billing and the claimant may not receive their emergency room or hospital bills for six months or more. The American Legion and other veteran organizations are in the process of introducing legislation to lengthen the time frame a veteran has to submit medical bills for VA reimbursement, thus making the process more equitable.
2. One of Livingston County’s widows was awarded Dependent’s Indemnity Compensation for her husband’s death due to A.L.S. She was awarded a retroactive check dating back one year from the date of the claim and will receive a designated amount from the VA on a monthly basis for the rest of her life.
3. On January 21, 2010, I attended a meeting at the Canandaigua VAMC for the “Collaborative Care for OEF/OIF Veterans”. Numerous programs that are available were discussed.
4. We continue to post names to the World War II Memorial and the Purple Heart Hall of Honor.
5. The following soldiers gave the ultimate sacrifice:
SP4 Jason Johnston of the 508 Inf Reg 4th Bde, 82nd Airborne, on 12-26-09 in Afghanistan
SP4 Brushaun Anderson of the 2nd Bn, 14th Inf Reg, 10th Mtn Div on 01-01-10 in Iraq.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 2, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, I. Davis, M. Schuster, D. Cosimano, J. Merrick, G. Moore, C. DiPasquale, P. Yendell, I. Coyle

DONNA AVERY

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF WHETHER THE DANSVILLE RELAY FOR LIFE EVENT COULD BE PROMOTED COUNTYWIDE.

D. Avery distributed and shared pictures of last year's Relay for Life. She stated that her daughter, Brenda, manages the Livingston County drive but was unable to attend the meeting today. The event will be held this year on May 21-22 at Babcock Field in Dansville, NY. She stated that this year they would like this entire County to celebrate and paint the towns with purple ribbons on May 1, 2010. She indicated that the towns would be provided posters and pamphlets to encourage people to participate in the Relay for Life.

The Committee agreed to have Brenda Avery come to a Board of Supervisors meeting on April 14 to discuss this event and to distribute posters and pamphlets to the Supervisors to distribute throughout the town.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize a proclamation encouraging towns to paint their town purple on May 1, 2010. Carried.

MENTAL HEALTH - GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: ABVI GOODWILL, ARBOR DEVELOPMENT, CASA OF LIVINGSTON COUNTY, CATHOLIC CHARITIES, COMPEER, DEPAUL, HILLSIDE, DR. KOILPILLAI, LAKEVIEW MENTAL HEALTH, ARC OF LIVINGSTON COUNTY, MENTAL HEALTH ASSOCIATION, WESTERN NY MED-PSYCH, PLLC, PEACE FAMILY SUPPORT GROUP, INC., DR. REHMANI, SIGN LANGUAGE CONNECTION, VISION INFONET

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI Goodwill 3136 Winton Rd So, Ste #304 Rochester, New York 14623 For: Crisis phone service	1/1/10-12/31/2010	\$15,415.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Arbor Development P O Box 31 Bath, New York 14810	1/1/10-12/31/2010	\$63,993.00
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For: Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin. Funds 2 "Crisis/Respite" apartments in Livingston County to cope with impending psychiatric decompensation (respite) or avoid homelessness without support.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Council of Alcoholism and Substance Abuse Of Livingston County	1/1/10-12/31/2010	\$347,366.00
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Holcomb Building, Suite 2
Geneseo, New York 14454

For: substance abuse treatment and prevention.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OASAS	\$73,400	Yes x	No

G. Long explained the increased in local share. Mr. Moore asked how the relationship has been with CASA, and G. Long stated the communication line with Chris Taylor has been very good.

Catholic Charities of Livingston County 1/1/10-12/31/2010 \$69,644.00

34 East State Street

Mt. Morris, New York 14510

For: Provide Youth Mentoring services for children with Mental or Emotional Illness, Community of Care (case management for pregnant and parenting teens), Hispanic Outreach (interpreter service).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Compeer 1/1/10-12/31/2010 \$50,095.00

400 Andrews Street, Ste 340

Rochester, New York 14604

For: Provides one to one contact between community volunteers and people with chronic mental illness.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

DePaul 1/1/10-12/31/2010 \$133,145.00

1931 Buffalo Road

Rochester, New York 14624

For: "Psychosocial Club". The program targets the Seriously and Persistently Mentally Ill.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Mr. Martello asked if transportation issues have been resolved, and G. Long stated that the Transportation Broker Denise Bentley continues to work on resolving these issues.

Hillside Children's Center 1/1/10-12/31/2010 customized

24 Main Street

Mt. Morris, New York 14510

For: Customized rates for various services provided by Hillside. The rates are as follows: Community Based Clinician (Master's Degree) \$61.89 per hour, Community Based Service Coordinator (Bachelor's Degree) \$47.26 per hour, Skillbuilder \$32.06 per hour, Aggression Replacement Training \$3,133.64 per group, Social Skills Group \$3,133.64, Overnight Respite in Therapeutic Foster Care Home \$117.71 per night.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Hillside Children's Center 1/1/10-12/31/2010 \$147,271.00

24 Main Street

Mt. Morris, New York 14510

For: Family Support Program for families with children with Serious Emotional Disturbance. Self Help Support with a Respite component. Livingston County is the lead county for the GLOW Region.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Dr. Isaac Koilpillai 1/1/10-12/31/2010 \$154.00 per hour

650 Quaker Meeting House Road

Honeoye Falls, New York 14472

For: To provide psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Compnies, and NYS OMH	0	Yes x	No

Lakeview Mental Health Services 1/1/10-12/31/2010 \$24,706.00
600 West Washington Street
Geneva, New York 14456
For: Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

ARC of Livingston/Wyoming County 1/1/10-12/31/2010 \$19,706.00
18 Main Street
Mt. Morris, New York 14510
For: Vocational Services Sheltered Workshop Services for Mentally Ill, Integrated Supported Employment for Mentally Ill.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Mental Health Association 1/1/10-12/31/2010 \$41,280.00
320 North Goodman Street
Rochester, New York 14607
For: Program aimed at disseminating information to the public in the form of presentations, written literature, and general questions from the public re: mental illnesses and treatment, rehabilitation and prevention services available in the community.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Dr. Sampath Neerukonda 1/1/10-12/31/2010 \$154.00 per hour
D/b/a Western NY Med-Psych, PLLC
476 Canisteo Street
Hornell, New York 14843
For: To provide adult psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

PEACE Family Support Group, Inc. 1/1/10-12/31/2010 \$20,825.00
10 Seminole Avenue
Geneseo, New York 14454
For: Provides family support programming for families of Seriously and Persistently Mentally Ill children. This is a weekly support group with respite for families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Dr. Shahida Rehmani 1/1/10-12/31/2010 \$154.00 per hour
43 Park View Drive
Pittsford, New York 14534
For: To provide child psychiatric services at Livingston County Mental Health Services – one day every two weeks; ability to increase if caseload increases

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

Sign Language Connection, Inc. 1/1/10-12/31/2010 \$53.00 per hour
3136 Winton Road So, Ste 304
Rochester, New York 14623

is expected that the Holcomb Building will not be available July 2011.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. REQUEST TO CREATE AND FILL A WORKFORCE DEVELOPMENT ASSISTANT POSITION IN THE WORKFORCE DEPT. THIS POSITION WILL BE NO COST TO THE COUNTY AND WILL BE FUNDED WITH WIA AND TANF FUNDING. THIS POSITION IS BEING REQUESTED, AS IT WILL PROVIDE MORE FLEXIBILITY THAN A COUNSELOR POSITION.

K. Mitchell explained that this new title will provide more flexibility of assigning duties within the Department. There is currently a Counselor position vacated because an employee did not meet the probationary period. This new title will work under the direction of a Counselor. There are currently two Counselors in the department. There is no local share; 100% WIA funded.

Mr. Schuster asked if a Counselor position would be deleted, and K. Mitchell stated this has not yet been determined. He and Ian will review this matter prior to the Ways and Means Committee meeting.

The salary grade for this position is 10 and a Counselor is SG13.

MOTION: Mr. Schuster moved and Mr. Davis seconded to approve this personnel request and refer it to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

January 2010 –N/A % December 2009 – 8.9% January 2009 – 9.3 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

January 2010 - 1404 December 09 -1249 2010 YTD - 1404
2009 YTD –15,519 2008 YTD – 8,628

We are seeing a small increase in job orders, which gives us some hope that the job market is turning around.

However if our foot traffic for January is any indicator for 2010 will break records again for numbers using the Center. We are now offering a job club on Mondays in the AM and providing mini workshops in the PM. The most recent workshop was on civil service job opportunities

2. SUMMER YOUTH EMPLOYMENT: Applications have been sent out for the youth. Worksite applications will be going out in April. We have not received any updates on funding yet for SYEP 2010.

3. TEEN RECOGNITION AWARD: We received 120 nominations by the February 12th deadline. This represents 114 youth. Most of the Livingston County towns will be represented. We are reviewing the applications now for completeness and eligibility for the award. The Youth Board will now review to assure that the nominees meet the criteria for the award. Banquet is scheduled for April 28th in Mt. Morris.

4. NEW DOL MANAGER: Martha Costello, who was the Supervisor for the DOL staff for several years in our office and left in the fall of 2009 for a promotion in the Syracuse area, has been promoted again as Manager of the Geneva and Geneseo offices. We look forward to working with her again.

K. Mitchell reminded the Committee that the Teen Recognition Banquet will be held on April 28 at the Genesee River.

At this time, the County Administrator explained the revisions to the Committee meeting agenda.

OFFICE FOR THE AGING - SUE BAGLEY

Introductions.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office For The Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Noyes Memorial Hospital 111 Clara Barton St Dansville, NY 14437	4/1/10 – 3/31/11	\$96,050.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Community Services for the Elderly (NYS) \$18,745		Yes
Expanded In- Home for the Elderly (NYS) \$22,000		
Inkind services in lieu of local match \$14,905		
Anticipated Contributions \$40,400		

Director’s Comments: This contract funds the personal emergency response system, EARS/LIFELINE. It funds the units. Cash in the form of participant contributions (cash) and Noyes staff inkind services (non-cash) are used in lieu of county local match dollars to fund this contract

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. NY Connects Initiative: This is the 100% NY State funded services designed to assist residents in finding local resources, support services, and programs to assist the elderly and young disabled residents of Livingston County. In Livingston County, NY Connects is a partnership between the Health Department, Department of Social Services and the Office for the Aging (designated as the lead agency). Genesee Valley Health Partnership is under contract with the county to administer and oversee the project. The program reached full implementation in 2009 and the following is a report of public activity goals met through NY Connects.

- 65,000 Livingston County households received the HelpSource Resource Guide of programs and services available to residents of all ages. The guide also includes many educational articles on health and wellness.
- Radio Advertisements on WYSL(AM radio 1040) were presented from January through July with an estimated audience numbering 78,000
- The www.NYConnectsLivingstonCounty.org website has received 750 hits and the Genesee Valley Health Partnership which is supported by NY Connects experienced 137,407 hits.
- Healthy Connections Newsletter was distributed to 620 Livingston County Educators
- The Your Health radio show on WYSL airing 2 times per month reached an estimated audience of 196,000
- The NY Connects 24 –7 Call center answered 96 calls for information and assistance.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Marilyn Hally, who supervises the Food Stamp Division, entered.

Introductions.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: PAUL CARPENTER, PH.D., TRACY LARSON, PSY.D., VARIOUS WORKSITES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Paul Carpenter, Ph.D.	1/1/10-12/31/10	Per hour \$105

116 Main St.
Mt. Morris NY 14510

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No

Tracy Larson, Psy.D.	1/1/10-12/31/10	Per hour \$100
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165 Union St., #222
Newark NY 14513

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No

Various Worksites	1/1/10-12/31/12
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For: Work experience for persons in receipt of TANF, Safety Net and/or food stamp benefits.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
	0%	Yes	X	No

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Commissioner Wright stated that as the caseload in Food Stamps continues to rise she felt it was important to update the committee on the current status of the Food Stamp Program. She invited Marilyn Hally to explain the program.

Marilyn Hally distributed and reviewed an outline of the Food Stamp or SNAP (Supplemental Nutrition Assistance Program) (on file). Marilyn explained the process, reviewed the eligibility guidelines (on file), and explained how a recipient uses their card. She reported that one Senior Caseworker oversees five Caseworkers who actually handle the caseload. Marilyn explained that any store that accepts Food Stamps will have a sign, QUEST, displayed in the store window. She reported that in 2009, there were 3,115 households that received food stamps. The division distributed \$5,400,000 in 2008 and \$8,986,000 in 2009. She explained there are a lot of checks and balances to prevent fraud. Income eligibility is checked quarterly and the recipients are recertified every six months.

Commissioner Wright explained that the Food Stamp division has had a 41% increase in caseload since January 2008 and 19% since 2009. She reported the staff is doing a good job but they are really struggling with keeping up with the recertification process. The State requires that action be taken within 30 days of an application. She indicated she has submitted a request for another Food Stamp Examiner, which would be 50% reimburseable.

Mr. Martello asked the Commissioner to thank the staff for all the work they do and he thanked Marilyn Hally for her presentation.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Jan)
 - b. Employment – Entries Into in Order of Hire (Monthly) (Jan)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title
GRAY METAL	AVON	1	40	7.85	PRODUCTION
HALLMARK	GENESE0	1	25	7.25	CASHIER
ARC	MT. MORRIS	1	30	9.25	BUS DRIVER
DIDAS FARMS	MT. MORRIS	1	40	9.00	MILKER
ROCHESTER TEXTBOOKS	ROCHESTER	1	35	7.25	OFFICE WORKER
CROSSMAN'S	LIMA	1	40	9.51	LABORER
WENDY'S	GENESE0	1	28	7.25	CREW MEMBER
MONROE MUFFLER	GENESE0	1	42	10.00	MECHANIC
LEANING TOWER	DANSVILLE	1	16	7.25	SERVER
MT. MORRIS LANES	MT. MORRIS	1	4	7.25	HELPER
TOTAL		10			

- c. Financial Assistance Program Statistics (Monthly) (Jan)

2010

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	3000											
FAMILY HEALTH PLUS	1103*											
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	125											
CHRONIC CARE MEDICAID	255											
TEMP. ASSISTANCE - TANF	255											
TEMP. ASSISTANCE - SN	274											
FOOD STAMPS	2797											
CHILD CARE	152											
MANAGED CARE	4154*											
SSI MEDICAID	1161											

*Individuals - Premiums paid by DSS

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	307
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	110
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255

FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2777
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4111*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141	1144

*Individuals - Premiums paid by DSS

2. Employees hired, resigned or retired in February:

Melissa Coveny	Resignation	CMA	2/5/10
Geneseo			
Laura Wall	Promotion	Sr. Caseworker	2/7/10
Caledonia			
Susan Langley	Removal	Sr. Account Clerk	2/19/10
Mt. Morris			
Barbara Knights	Hire	Sr. Account Clerk	2/22/10
Dansville			
Debra Fox	Promotion	Sr. Social Welfare Examiner	2/25/10
Avon			

3. Sandra Wright was elected to the Board of Directors' of the NYPWA (New York Public Welfare Association) representing many counties in our area. This was an honor to be elected by her peers in the organization from all over the state.

4. We now have 3 clients enrolled in the Transitional Employment Program. They are in the Town of York, Annie's Ark and Camp Stella Maris.

PLANNING –ANGELA ELLIS

Robert Martin, of GVRPC entered.

Introductions.

Action Item(s) To Be Reported

1. SUPPORTING HOME REHABILITATION AND FIRST TIME HOME BUYER SUPPORT PROGRAM GRANT APPLICATIONS TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION BY THE GENESEE VALLEY RURAL PRESERVATION COUNCIL, INC.

WHEREAS, the Livingston County Board of Supervisors recognizes the need for affordable homes, home rehabilitation, accessibility modifications and emergency repairs for low income households in Livingston County; and

WHEREAS, the Genesee Valley Rural Preservation Council, Inc. (GVRPC) plans to submit application to the New York State Housing Trust Fund Corporation for the Access to Home III, Restore II, Mobile Home Replacement, and HOME Choice VI Programs for funds to be used to assist owner occupied low-income homeowners with rehabilitating or replacing their existing homes and to assist first-time home buyers in Livingston County; and

WHEREAS, it is recognized that partnerships between GVRPC and area service agencies provide an effective means to address the needs of the people who will be served by these programs; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the grant applications of the GVRPC to the New York State Housing Trust Fund Corporation and does promote and encourage agreements between GVRPC and local service providers for referrals and service coordination to meet the needs of people who have special needs in Livingston County.

Directors Comments: The GVRPC is preparing multiple funding applications to the NYS Housing Trust Fund Corporation and requests a resolution from the Board of Supervisors to show its support.

R. Martin distributed and reviewed a handout providing a summary of the Housing Programs in Livingston County 1987-2009 (on file). He reported that the Division of Housing and Community Renewal developed a

Mobile Home Replacement Program this year. If a family meets the income criteria, their mobile home could be replaced free of charge but they have to sign a 10-year note. He encouraged the Committee to support the resolution.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to Support the Home Rehabilitation and First Time Home Buyer Support Program Grant Applications to the New York State Housing Trust Fund Corporation by the Genesee Valley Rural Preservation Council, Inc. Carried.

Mr. Martello commended GVRPC for the work they do.

R. Martin departed.

2. URGING THE NEW YORK STATE LEGISLATURE TO SUPPORT THE STATE'S FARMLAND PROTECTION PROGRAM AND ENVIRONMENTAL PROTECTION FUND

WHEREAS, agriculture is a significant contributor to New York's economy; and,

WHEREAS, farms provide jobs, support local businesses and are part of industry sectors that have a \$23 billion economic impact annually in New York; and,

WHEREAS, farms comprise 7 million acres of land in New York, roughly 25% of the state's land base; and,

WHEREAS, farmers have a strong track record of pro-active environmental stewardship in New York; and,

WHEREAS, rapidly changing economic conditions threaten the future viability of New York's agricultural industry; and,

WHEREAS, 26,000 acres of farmland are developed each year in New York; and,

WHEREAS, the State of New York established a Farmland Protection Program in 1992 to assist towns and counties in developing and implementing local agricultural and farmland protection plans; and,

WHEREAS, over \$3 million has been awarded by the Farmland Protection Program to 50 counties and 52 towns to assist in the development of local agricultural and farmland protection plans; and,

WHEREAS, the Farmland Protection Program has awarded more than \$173 million to help farmers, local governments and land trusts permanently protect 74,000 acres on 303 farms; and,

WHEREAS, demand for Farmland Protection Program funding has been strong due to the program's popularity, with a record 181 farms seeking \$156 million in state funding to protect 49,500 acres in 2008; and,

WHEREAS, funding for the Farmland Protection Program is allocated from the state's Environmental Protection Fund (EPF), a dedicated fund whose principle funding source is a state Real Estate Transfer Tax (RETT); and,

WHEREAS, the Governor and State Legislature must take steps this year to protect New York's valuable farmland and strengthen the future for farms across New York; now therefore be it

RESOLVED, that Livingston County does hereby urge state lawmakers to support New York's farmers, the state's agricultural economy and protection of valuable farmland by supporting funding for the Farmland Protection Program and Environmental Protection Fund; and be it further

RESOLVED, that Livingston County does hereby oppose drastic cuts to the Farmland Protection Program and Environmental Protection Fund, as outlined in the Governor's FY 2010-11 Budget Proposal; and be it further

RESOLVED, that the Clerk of Livingston County is hereby directed to forward copies of this resolution to Governor David Paterson, Senate Republican Leader Dean Skelos, Senate Democratic Leader Malcolm Smith, Assembly Speaker Sheldon Silver, Senator Young, Senator Volker, Assemblyman Errigo, Assemblyman Burling, and the American Farmland Trust.

Director's Comments: The American Farmland Trust has requested that the Board of Supervisors adopt a resolution supporting agriculture and opposing cuts to the New York State Farmland Protection Program and Environmental Protection Fund. This is the funding source for the County's PDR programs and municipal protection plan grants for the towns of Groveland and Lima.

A. Ellis reported that the Environmental Protection Fund has been relatively swept clean and the level of funding being suggested is \$10 million; with a backlog of \$80 million dollars worth of PDR programs. This will

create a delay in payment over multiple years. The Genesee Valley Conservancy and other organizations have requested that the State Legislature continue to support the program. On a positive side, Avon has received funding for Mulligan Farms. The Merrimac project is moving a little quicker than anticipated. We seem to be doing better Countywide with the PDR program but there are still a lot of unknowns. We are still awaiting the contract to be returned from the State for Triple H Farm and Sunny Knoll Farm. A. Ellis explained she was informed yesterday there will not be a 2010 PDR application. A. Ellis explained the status of the Brady Farm application. Mr. Brady knows what he has to do. The contract expires the end of this month and the State may not support an extension.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

3. REAPPOINTING MEMBERS TO THE ENVIRONMENTAL MANAGEMENT COUNCIL – AMOS SMITH, BARBARA DAVIS, CONSTANCE KRAMER, RALPH VANHOUTEN

RESOLVED, that the following members are hereby reappointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Rep./Title	Term
Environmental Management Council			
Amos Smith	3145 York Road East, Piffard 14533	Agriculture	1/01/10-12/31/11
Barbara Davis	5258 Lakeville Road, Geneseo 14454	Citizen	1/01/10-12/31/11
Constance Kramer	748 Stilson Road, Hunt 14846	Citizen	1/01/10-12/31/11
Ralph Van Houten	1704 Parkside Place, Lima 14485	Citizen	1/01/10-12/31/11

Dated at Geneseo, New York
 March 10, 2010
 Human Services Committee

MOTION: Mr. Moore moved and Mrs. Donohue seconded to reappoint the members to the EMC. Carried.

4. REAPPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD – DENNIS NEENAN AND BRUCE DEHM

RESOLVED, that the following members are hereby reappointed to the Livingston County Planning Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Planning Board			
Dennis Neenan	2275 Clay Street, Lima 14485	Town of Lima	1/01/10 – 12/31/12
Bruce Dehm	Dehm Associates, PO Box 103, Geneseo 14454	Alternate at Large #2	1/01/10 – 12/31/10

Dated at Geneseo, New York
 March 10, 2010
 Human Services Committee

MOTION: Mr. Davis moved and Mr. Schuster seconded to reappoint the members to the Planning Board. Carried.

A. Ellis explained that a workshop has been scheduled for Saturday, March 13, 10:00 a.m. – 12:00 p.m. entitled “Building Healthy Communities through Design and Planning”. She explained that Zoning and Planning Officials can obtain up to 2 hours of training credit.

A. Ellis mentioned that this year marks the 40th Anniversary of Earth Day. She reminded Supervisors that the deadline is March 15 to nominate someone for the Earth Day Award. Mrs. Donohue requested a list of those persons who have won in the past.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**

PDR Program. The Genesee Valley Conservancy (GVC) continued work on the projects. It is unlikely that an RFP will be issued for the State PDR program in 2010.

2. **COUNTY PLANNING BOARD:**

- a. Vacancies. There are 3 vacancies on the Planning Board – one for the representative from the Town of Portage, one for the Village of Geneseo, and one for an Alternate At-large member.

3. **UPCOMING TRAINING OPPORTUNITIES:**

- a. LET's Plan. The Department of Health and Planning Department will jointly sponsor a workshop on walkable communities on Saturday, March 13th. Municipal planning and zoning officials may receive up to 2 hours of training credits for attending.

4. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**

- a. Community Initiatives Council. The next meeting of the Community Initiatives Council is scheduled for March 2nd. The CIC started the process for approving the FY2011 allocations. A request for proposals from non-profit agencies interested in coordinating funding to daycare providers for child care services for low-income families was issued on February 10, 2010. The deadline for submissions is March 1. This is in response to the 2008 Community Needs Assessment.
- b. ARRA. Planning staff worked with the Delegate Agencies on implementing their programs. Our NY Department of State Program Analyst and Financial Auditor conducted their review on February 9th. No indications were found.
- c. Membership. There are 4 vacancies in the representatives for low-income persons membership category. The Planning Department issued a public notice advertising the vacancies.

5. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**

- a. 2005 EPF Road Ditch Project: Planning staff continued working with the NYS Department of State on process for payment requests. The 6-Month Progress Report was submitted this month.
- b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The revised scope and budget were submitted to the State for review. Continued waiting for feedback.
- c. 2009 EPF Grant Application – Phase II (\$358,132): The State issued announcement on its website that the grant application was approved for award of the full amount requested. We received the award letter. We are waiting for contact from the State on the proposed scope of services and next steps.
- d. Bathymetric Survey. This project is complete.
- e. Conesus Lake Watershed Council. The Annual Meeting of the Council is planned for February 26, 2010. EcoLogic will be presenting on the Annual Report.
- f. Great Lakes Restoration Initiative. The grant application was submitted on January 29th. The application included a leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards. We are waiting for award announcements.

6. **ENVIRONMENTAL MANAGEMENT COUNCIL:**

- a. 2010 Program. The EMC worked on the 2009 Annual Report.
- b. Earth Day Award. This year marks the 40th Anniversary of Earth Day. The EMC issued a press release for the 2010 Earth Day Award Nominations. Nominations are due March 15, 2010.
- c. Assistance from SUNY Geneseo Internship: An intern is helping to create a 30th Anniversary Report on the EMC.

7. **CENSUS 2010**

- a. The Planning Department coordinated development of the Complete Count Committee with the Census Bureau. The first meeting is scheduled for February 25, 2010.
- b. We are waiting to hear about the status of our challenge to the Bureaus of Census Local Update

of Census Addresses (LUCA).

- c. Planning staff continued work on boundary and annexation maps for various Towns and Villages.
- 8. SNOWMOBILE GRANT
 - a. The County received its 70% payment (\$12,000) for transfer to the Caledonia Trailblazers. Planning staff worked on next contract with the snowmobile club.
- 9. GIS MAPPING AND TECHNICAL ASSISTANCE
 - a. Planning staff worked with the Sheriff's Office in creating a list of mobile home parks in the County.
 - b. Staff provided assistance to the Town of York on planning for agriculture.
 - c. Assistance from SUNY Geneseo Internship: An intern is helping us with mapping projects and updating our mapping inventory.
 - d. Staff provided the Town of Conesus with planning assistance on regulations pertaining to steep slope development.
 - e. Staff worked with the Town of Groveland on finalizing changes to their GIS zoning map.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Physical Therapy Professionals, P.C. 3506 Thomas Drive Lakeville, NY 14480 For: Physical Therapy Services	1/1/10-12/31/11	\$64.17/visit \$25.88/non-patient activity

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various 3 rd Party Payors-NYS Aid	Varies by Payor	Yes X	No

Director's Comments: This contract is a renewal for Physical Therapy Services for the patients of the Certified Home Health Agency and Hospice Programs. The rates listed are the current rates and remain the same unless otherwise agreed upon.

National Association of County & City Health Officials (NACCHO) 1100 17 th Street, NW Second Floor Washington, DC 20036-1583 For: Building capacity of Medical Reserve Corp	1/22/10-7/31/10	\$5,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	None	Yes X	No

Director's Comments: This Agreement is for the Medical Reserve Corp (MRC) capacity building grant.

New York State Department of Health American Recovery & Re-investment Act of 2009 (ARRA) ESP-Corning Tower, Room 878 Albany, NY 12237-0657 For: Supplement to the Early Intervention Administration Grant	10/1/09-9/30/11	\$24,434.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	None	Yes X	No

Director's Comments: This contract will supplement the State Early Intervention Program Contract.

New York State Department of Health

1/1/09-12/31/09

\$436,253.00

Div. Family Health, Fiscal Unit
 ESP, Corning Tower, Room 878
 Albany, NY 12237-0657

For: Amendment to 2009 Family Planning Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes X	No

Director's Comments: The 2009 Family Planning Contract is to provide family planning services through Reproductive Health Center. This amendment increases the contract amount from \$435,946 to \$436,253.

Physio Control, Inc.

2/1/10-1/31/15

\$14,870.00

118111 Willows Road NE, PO Box 97006
 Redmond, WA 98073

For: LIFEPAK 15 Defibrillator/Monitor Technical Service Support Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
ALS Billing Revenues	100%	Yes X	No

Director's Comments: This contract is through EMS/ALS and is payable in \$2,974 annual installments.

Coordinated Care Services, Inc. (CCSI)

1/1/10-12/31/10

\$39,640.00

1099 Jay Street, Bldg. J
 Rochester, NY 1411-1153

For: Facilitated Enrollment Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
CHP/FHP Federal	0%	Yes X	No

Director's Comments: This Agreement is for the Facilitated Enrollment Service for 2010. The rate remains the same as last year and is 100% Grant Funded.

Cheryl Aroesty

1/1/10-12/31/14

Current NYS Reimbursement Rates

1 Lawton Drive
 Pittsford, NY 14534-3265

For: Early Intervention Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Varies by Payor Source	Varies by payor	Yes X	No

Director's Comments: This contract is for an approved provider for supplemental evaluation services, home and community based individual collateral visits to infants and toddlers with developmental delays and disabilities.

Village of Lima Volunteer Ambulance

4/1/10-3/31/13

ALS\$225/call

PO Box 335

BLS\$135/call

Lima, NY 14485

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

Avon Rotary Lions Ambulance

4/1/10-3/31/13

ALS\$225/call

74 Genesee Street,
 Avon, NY 14414

BLS\$135/call

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

Genesee Valley EMS

4/1/10-3/31/13

ALS\$225/call

PO box 3,

BLS\$135/call

Caledonia,

NY

14423

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
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N/A	N/A	Yes X	No
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Director's Comments: This contract establishes an ALS Interface Billing Agreement.

York Ambulance 4/1/10-3/31/13 ALS\$225/call
 2667 York Road West BLS\$135/call
 York, NY 14592

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

Village of Geneseo Ambulance 4/1/10-3/31/13 ALS\$225/call
 PO Box 428 BLS\$135/call
 Geneseo, NY 14454

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

Livonia Ambulance District #1 4/1/10-3/31/13 ALS\$225/call
 PO Box 108 BLS\$135/call
 Livonia, NY 14487

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

Mount Morris Town Ambulance 4/1/10-3/31/13 ALS\$225/call
 112 1/2 Main St BLS\$135/call
 Mt. Morris, NY 14510

For: ALS Interface Billing Agreements

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A	N/A	Yes X	No

Director's Comments: This contract establishes an ALS Interface Billing Agreement.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

3. PROCLAIMING THE WEEK OF APRIL 4-10, 2010 AS PUBLIC HEALTH WEEK

WHEREAS, we as Americans, enjoy better health, live in healthier conditions, know more about how to take care of our health, and live longer than any time in the past; and

WHEREAS, public health at the local, state, and national levels use systematic, population-based approaches to:

- Prevent epidemics and spread of disease
- Protect against environmental hazards
- Prevent injuries
- Promote and encourage healthy behaviors
- Respond to disasters and assist communities in recovery
- Assure the quality and accessibility of health services; and

WHEREAS, the Livingston County Department of Health has made great progress in eliminating vaccine preventable diseases, reducing exposure to lead, promoting use of seat belts and bike helmets, reducing smoking, promoting healthier life styles, reducing obesity, and promoting quality care through its home care

agency, hospice program, clinics, and health promotion activities, and ranking 4th as the Healthiest County in the State, now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 4-10, 2010 as Public Health Week.

Dated at Geneseo, New York

March 10, 2010

Human Services Committee

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

4. APPROVING PURCHASE OF VAN FOR THE LIVINGSTON-WYOMING WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM

WHEREAS, the Livingston County WIC Program provides services in and travels to Wyoming County regularly and,

WHEREAS, the transport of computers and equipment and seasonal travel in Wyoming County presents unique challenges, now therefore be it

RESOLVED, that the Livingston County Department of Health is hereby authorized to purchase through New York State OGS Contract PC62820, from Hoselton Chevrolet, Inc. of 909 Fairport Road, East Rochester, NY 14445, a 2010 Chevrolet Express Passenger AWD 1500, 135" LS Van, at a total cost not to exceed Twenty-Six Thousand Five Hundred Thirteen Dollars (\$26,513.00) for use in WIC Program activities.

Dated at Geneseo, New York

March 10, 2010

Human Services Committee

J. Ellison reported that the OFA and the WIC Program have been sharing a van for the past two years. This van is not in the best of shape. She requested permission to purchase a 8-passenger van for the WIC Program.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the purchase of a vehicle for the WIC program. Carried.

5. APPROVING PURCHASE OF VEHICLE FOR LIVINGSTON COUNTY ALS

WHEREAS, the Livingston County ALS Program provides emergency medical services to residents of Livingston and surrounding counties and,

WHEREAS, a vehicle is required to transport both ALS Technicians and equipment to emergency scenes and,

WHEREAS, a new vehicle is required for the replacement of an aging fleet vehicle, now therefore be it

RESOLVED, that the Livingston County ALS Program is hereby authorized to purchase through New York State OGS Contract PC64892, from Hoselton Chevrolet, Inc. of 909 Fairport Road, East Rochester, NY 14445, a 2010 Chevrolet Tahoe, at a total cost not to exceed Thirty-Three Thousand, Eight Hundred Fourteen Dollars (\$33,814.00).

Dated at Geneseo, New York

March 10, 2010

Human Services Committee

J. Ellison reported that in the past the County has purchased Jeep Cherokees for the ALS vehicles but they are no longer available. She recommended purchasing a Tahoe to replace a vehicle with 105,000 miles on it. Mrs. Donohue stated that 105,000 miles really isn't that many miles today. Committee agreed that we should surplus it now before it needs a lot of work and mentioned that we must have a good operational emergency vehicle.

Mr. Yendell asked if the ALS vehicles were included in the Bonadio study, and the County Administrator explained that we only had them analyze the Highway and Sheriff vehicles, but there could be some interface.

Mr. Schuster asked if this vehicle will replace Bill Sheahan's vehicle. J. Ellison responded no it will be on the road as an emergency vehicle. Mr. Schuster asked how many vehicles does the department have and J. Ellison responded four (one is used for backup if another breaks down). She explained that they did not replace a vehicle last year but it was budgeted. She explained that EMS, Dog Control, Watershed Inspector, Weights and Measures Director have vehicles and the Department of Health does have a replacement plan in place.

MOTION: Mr. Moore moved and Mr. Davis seconded to authorize the purchase of a vehicle for the ALS. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Livingston County is the 4th Healthiest County in New York State! A discussion of what this means and what we need to do to continue the momentum of healthier life styles and healthy outcomes.

J. Ellison distributed a handout reflecting County Health Rankings, prepared by the University of Wisconsin (on file). J. Ellison proudly reported that Livingston County is the 4th Healthiest County in New York State for Health Outcomes and rated 12th for Mortality. She also distributed the rankings from the State of New York for Health Behaviors 34th; Clinical Care 23rd, Social and Economic Factors 12th and Physical Environment 27th. J. Ellison stated that everyone needs to be commended for this. She added that Livingston County has the fifth lowest teen pregnancy rate in NYS. She also distributed a newspaper article "Livingston and Steuben Differ in State Health Study."

On behalf of the Committee, Mr. Martello extended congratulations to J. Ellison and her staff.

2. Reduction of Watershed Inspector Hours

J. Ellison reported that the Watershed Inspector hours will be reduced. All municipalities contribute to this program, and due to the reduction of hours, the Department of Health will be reimbursing municipalities for money not spent. The program will continue to be monitored on an ongoing basis.

Informational Item(s) Written Only

- Contract extensions are being done for the following:
 - Avon Nursing Home** to provide Hospice Care to residents for the period 1/1/10-12/31/11. The rate is not to exceed 100% of the existing Medicaid Nursing Facility Rate.
 - PRALID** to provide Home Health Aide Services to Livingston County residents from 1/1/10-12/31/10. The rates remained the same at \$19/hr, \$25/hr holiday, \$19/visit not home, not found.
 - Tom Clark** for professional engineering services for 1/1/10-12/31/10. The rates remain \$50.00/hr.
 - Environmental Testing and Consulting** for lead risk assessment services. The contract amount is \$8,000 for period 10/15/09-10/15/10.
- The contract with the NYS Department of Health for the **Livingston-Wyoming WIC Program** for the period 10/1/09-9/3/10 has been decreased from \$623,689 to \$607,221, a result of the Deficit Reduction Program.
- WIC Van to be purchased with estate funds left to WIC. Due to travel expense and carting equipment and supplies, a van is conducive for the WIC program. The WIC program used the former County Van until it died.
- A debriefing for the H1N1 Event #2 was held on February 4, 2010. Excellent feed back was provided with regard to lessons learned, what worked, areas for improvement, and successes. A total of 77 clinics were scheduled throughout the County; 6611 H1N1 and 5667 Seasonal flu vaccine were administered, for a total of 12,278. The Board can be very proud of the work staff did to immunize county residents.
- Tickets for the 12th Annual Taste of Livingston County are available for \$20.00. The event will be held on April 13th from 5:30-7:30 at the Genesee River Conference Center; proceeds will go to the

OTHER

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2010 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY, NY

WHEREAS, developmental Disabilities affect more than 7 million Americans and their families; and
WHEREAS, public awareness and education can enhance a community's understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 900 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation's leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now therefore, be it

RESOLVED, the Livingston County Board of supervisors does hereby proclaim March 2010 as Developmental Disabilities Awareness Month in Livingston County, NY, and urges that the citizens of Livingston County give full support to efforts towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

Dated at Geneseo, New York

March 10, 2010

Public Services Committee

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

CENTER FOR NURSING REHABILITATION

The County Administrator distributed and reviewed handouts (on file). Overall, financial cash is good. Medicaid rate still not reflective of the actual. The new Director of Nursing starts work at the end of the month. The Section 75 Hearing is moving forward and once a final decision is made we can fill the ADON.

EXECUTIVE SESSION

Mrs. Donohue moved and Mr. Moore seconded to move into Executive Session for the purpose of discussing pending litigation. Carried.

Mrs. Donohue moved and Mr. Schuster seconded to move out of Executive Session. Carried.

No action taken.

DISCUSSION OF THE COST OF RECEIVING HARD COPY CORRESPONDENCE VERSUS EMAIL

Mrs. Donohue questioned whether those who have email still need a hard copy of the correspondence. The Clerk was directed to survey those Supervisors and a decision will be made.

ADJOURNMENT

Mr. Schuster moved and Mr. Davis seconded to adjourn the meeting at 11:43 a.m. Carried.

Respectfully submitted,

Virginia O. Amico

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 6, 2010
9:30 a.m.

PRESENT: D. Martello, B. Donohue, M. Schuster, D. Cosimano, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: I. Davis

DEPARTMENT OF SOCIAL SERVICES- IAN COYLE REPORTING

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, the public cares deeply about child abuse, and a majority report that child abuse is a very important moral issue to them; and

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, child abuse and neglect not only directly harm children, but also increases the likelihood of long-term physical and mental health problems, alcohol and substance abuse, continued family violence and criminal behavior; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support they need in raising their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims April as Child Abuse Prevention Month and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Dated at Geneseo, New York

April 14, 2010

Human Services Committee

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (Feb)
- b. Employment – Entries Into in Order of Hire (Monthly) (Feb)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title
NICOLE FREAS	DANSVILLE	1	6	7.25	CHILD CARE
GRAY METAL	AVON	1	40	8.00	MACHINE OPTR.
WYOMING COUNTY HOSPITAL	WARSAW	1	40	10.54	CNA
KWIK FILL	DANSVILLE	1	32	7.50	CASHIER
LEICESTER KIDS PLACE	LEICESTER	1	18	7.25	CHILD CARE AIDE
FORBES THROUGH ADECCO	AVON	1	40	7.25	ASSEMBLER
RED ROOF INN	HENRIETTA	1	35	7.90	HOUSEKEEPING
DIAMOND PACKAGING THRU ETS	ROCHESTER	1	40	7.35	ASSEMBLER
WATERTIGHT ROOFING	ROCHESTER	1	20	10.00	ROOFER
BIG TREE INN	GENESEO	1	20	7.25	SERVER
DOLLAR GENERAL	SCOTTSVILLE	1	25	7.50	CASHIER
BURGER KING	GENESEO	1	24	7.25	CREW
WIS	NUNDA	1	35	8.50	INVENTORY CLERK
KWIK FILL	DANSVILLE	1	33	7.80	CASHIER
STAR HEADLIGHT	AVON	1	40	8.60	ASSEMBLY
SOUTHCO	HONEOYE FALLS	1	40	9.00	LABORER
TIM HORTON'S	GENESEO	1	25	7.50	CASHIER
DOLLAR GENERAL	MT. MORRIS	1	20	7.85	CASHIER
METALADE THROUGH REMEDY	AVON	1	40	9.50	PRODUCTION
ANNIE'S ARK	LIVONIA	1	40	8.00	DAY CARE ASST.
CAMP STELLA MARIS	LAKEVILLE	1	40	8.00	MAINTENANCE
TOWN OF YORK	YORK	1	40	10.00	HIGHWAY - WATER/SEWER WORKER
TOTAL		22			

c. Financial Assistance Program Statistics (Monthly) (Feb)

2010

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	3000	3018										
FAMILY HEALTH PLUS	1103*	1110*										
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	125	124										
CHRONIC CARE MEDICAID	255	260										
TEMP. ASSISTANCE - TANF	255	258										
TEMP. ASSISTANCE - SN	274	282										
FOOD STAMPS	2797	2830										
CHILD CARE	152	145										
MANAGED CARE	4154*	4247*										
SSI MEDICAID	116	115										
	1	8										

*Individuals - Premiums paid by DSS

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	3071
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	1108*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253

TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2776
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4116*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141	1145

*Individuals - Premiums paid by DSS

- Employees hired, resigned or retired in February:
 Patricia Merowsky Transfer from MH Senior Account Clerk 2/28/10 Livonia
- The DSS Morale Activities Committee held a dress down fundraiser on March 17, 2010. Two hundred and thirty dollars was collected and donated to Teresa House.
- DSS Management team is embarking on a new effort in April regarding Succession Planning. Through our GCC contract we have a consultant to work with us to assist us in the process. This is very much needed as more of our workforce is nearing retirement age.
- As a member of The Wellness Steering Committee Commissioner Wright is responsible for establishing a Subcommittee. An informational meeting was held on March 23, 2010 for potential members of the Subcommittee to represent Area 3, which is DSS, Campus Central Services, and Historian. The response was excellent.
- DSS will be having the Summer Camp Program again this year. We plan to have the Camp Worker on board by the end of May.

DEPARTMENT OF HEALTH - JIM PERAINO

J. Peraino announced he had Taste of Livingston County tickets.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: FINGER LAKES DDSO, NYS OFFICE OF HOMELAND SECURITY, NEW YORK STATE DEPARTMENT OF HEALTH (2), SUSAN G. KOMEN FOR THE CURE,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes DDSO Administrative Offices 620 Westfall Rd. Rochester, NY 14620 For: Hospice Services at area DDSO Homes	4/1/10-3/30/12	000

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Insurance Payors		Yes X No

Director's Comments: This new contract is to allow the Department to provide Hospice Services to patients in the local New York State DDSO homes.

NYS Office of Homeland Security Shelley Wahrlich, Contracts Manager 1220 Washington Ave., State Office Bldg. Campus Bldg. 7A-6 th Floor Albany, NY 12242 For: Health Preparedness Planning Efforts, H1N1 activities and drills	8/10/09-8/9/11	\$27,778.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Office of Homeland Security	0%	Yes X No

Director's Comments: This new contract is for Preparedness efforts, primarily focused on H1N1.

New York State Department of Health

1/1/10-12/31/10

\$348,692.00

Barbara S. Devore, Deputy Director

Center for Community Health

Division of Family Health

Rm 878, Corning Tower Bldg., ESP

Albany, NY 12237-0657

For: Extension of Family Planning Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0%	Yes X	No

Director's Comments: This is an Amendment to the NYS Department of Health Contract dated 1/1/05-12/31/09, extending the contract and Title X Family Planning Services to 12/31/10.

New York State Department of Health

7/1/09-6/30/10

\$638,799.00

Division of Family Health

Room 878, Corning Tower Bldg.,

Empire State Plaza

Albany, NY 12237-0657

For: Community Health Worker Grant Amendment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0%	Yes X	No

Director's Comments: This is an amendment to Appendix C for the use of COLA funds for the Community Health Worker Grant to provide outreach to pregnant women in Livingston County.

J. Peraino explained the amount of this amendment is incorrect. It should read \$514,840. The reason for the amendment is to add language to include COLA and allow electronic funds transfer.

Susan G. Komen for the Cure

4/1/10-3/31/11

\$10,000.00

Central New York Affiliate

5008 Brittonfield Parkway, Suite 300

East Syracuse, NY 13057

For: Increase mammography rates and decrease breast cancer mortality rates

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Susan G. Komen	0%	Yes X	No

Director's Comments: We have again applied for and been awarded this Grant to increase mammography rates and decrease breast cancer mortality rates in Livingston County.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING THE WEEK OF MAY 6-MAY 12, 2010 AS NURSES WEEK

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff, and

WHEREAS the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, MSNs, and Nurse Administrators for their leadership and contributions to the health care of Livingston County residents, and

WHEREAS, the nurses in "our neighborhoods" are employed in a variety of areas where their expertise in community resources, skilled nursing, and specialized services are utilized, and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Home Care, Hospice, Immunization Clinics, Livingston County Jail, Mental Health, Office for the Aging, Prevent Team, Strong Memorial Hospital, WIC Program, and the Reproductive Health Center, are the "neighborhoods" where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors recognizes the contributions of the Livingston County's nursing staff, and does hereby proclaim the week of May 6-May 12, 2010, as Nurses

Week.
Dated at Geneseo, New York
April 14, 2010
Human Services Committee

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

3. PROCLAIMING THE WEEK OF MAY 16-22, 2010 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services community in Livingston County volunteers many hours to save lives and minimize the effects of unforeseen injuries; and

WHEREAS, EMS services are available 365 days a year, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 16-22, 2010 as Emergency Medical Services Week in Livingston County to honor EMS personnel, techs, nurses, and physicians who serve their community through ambulance corps and in the Emergency Rooms in Livingston County.

Dated at Geneseo, New York
April 14, 2010
Human Services Committee

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Contract Extensions are being done this month as follows:
With the Livingston County Center for Nursing and Rehabilitation for the period 5/1/10-4/30/12 for
-Occupational Therapy for patients of the Certified Home Health Agency and Hospice Programs
-Speech Language Pathology Services for patients of the Certified Home Health Agency and Hospice Programs, and
-With Life Science Laboratories for the period 1/1/10-12/31/10 for analytical testing of water and wastewater
2. In a letter dated March 19, 2010 from NYSDOH it states: “ The Title X Family Planning and Reproductive Health Program Review conducted on October 26 &27, 2009” ... “the information reviewed has been compared with applicable standards set through Federal Title X and New York State regulations” finds “your agency is in compliance with all the standards required by Title X Family Planning and the New York State Department of Health and no corrective action plan is required. Your agency has demonstrated consistent commitment to providing superior quality and efficient family planning services to your clients.”
3. As of March 14, 2010, including doses administered by private physicians, the Department of Health and Noyes Hospital, approximately 20% of the population received the H1N1 vaccine.
2. The Board of Health has written letters to all the ambulance services regarding the statistics on a ‘no crew rate’, which this Committee discussed at a previous meeting. The letters included praises for those who met the standard, acknowledged those who closely met the standard, and requested those that did not meet the standard to respond back. Both agencies responded back with a ‘plan’, however, the Board did not believe that the plan submitted was adequate. A meeting with each of the agencies is being planned to determine the next steps. In the meantime, an overall EMS Response Plan with various options (similar to what has been presented in the past) will be developed and presented to all the Ambulance Captains. It is critical that we address the pre-hospital care response time and develop strategies to address the deficiencies so that Livingston County residents can continue to receive the best care possible. Options will be presented, however, strategies may vary depending upon geographic location and availability of staffing.

The County Administrator questioned whether those corps that did not meet standards responded to the letter.

Cuylerville is going to engage in recruiting new members and they are also working with the Town of Mt. Morris.

3. The Department hosted its fourth Albany School of Pharmacy Intern; he explored several different programs, analyzed WIC services, and provided a summary of the Health Care Reform bill for staff to use. My goal is to make this a win-win situation for the Intern and Department (they gain information about the Department and public health and we gain expertise in a targeted area or a project is completed); thus far it has worked out well with each Intern.
4. NYSDOH has closed Elijah House in Leicester and relocated the residents to other facilities. Although this Department doesn't permit the facility, we were called into the situation earlier in March due to a sewage overflow.
5. The Department continues to work toward meeting criteria for Accreditation. The process for Accreditation for Local Health Departments will commence in early 2011. The Public Health Director as been selected by the Public Health Accreditation Board to serve as a Beta-site Visitor. This means that the Public Health Director will be a team member visiting those agencies currently involved in the Beta testing of the criteria; this will serve as a learning experience and provide valuable information to the Department as it moves toward Accreditation readiness.
6. The Human Services Committee requested information on the use of the simulator (Hal/Halie) purchased for EMS training: as requested, below is a summary of statistics for use of our patient simulator since August 2009. It should also be noted that marketing of the manikin has occurred to the CNR, Noyes Hospital and all County fire and EMS agencies. Although some have utilized the simulator, as noted below, we expect more to do so as word spreads of its value in skills development and maintenance. Livingston County ALS Program:
ALS provider skills verification – in excess of 100 uses
Scenario simulation (skills and clinical decisions)– ALS Techs – 82+ uses
RSI (Rapid Sequence Intubation) provider verification – 15 uses
ALS Supervisor simulation and RSI credentialing – 2 uses
LUCAS device trial and training – 17 uses
EMS Training:
Lima EMT Course – multiple uses, all students
Hampton Corners EMT Course – multiple uses, all students
Dansville EMT course – multiple uses, all students.
EMT-I/EMT-CC course – multiple uses, all students
RSI scenario training (open to all regional RSI providers) – 2 classes, multiple uses
Geneseo FD/EMS – Basic EMS simulation and skills practice
Avon EMS/ALS – ALS skills practice and LUCAS device training
Genesee Valley EMS/ALS – BLS/ALS skills practice
Other uses:
Livingston County Department of Health – Vaccine administration practice and adverse reactions
Simulations (H1N1/flu clinic preparations)
Livingston County Sheriffs Department – CPR/AED training
Train-the-trainer program for LCDOH and LCCNR Educators

OFFICE FOR THE AGING- KAAREN SMITH

Denise Bentley, Transportation Supervisor entered.

K. Smith apologized for being late. One of the OFA staff persons had a minor accident this morning.

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF**

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: SUSAN SCHELL, RD AND LIVINGSTON, WYOMING ARC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Susan Schell, RD	4/1/10-3/31/11	\$40.00 per hour

3408 S. Main St.
Warsaw, NY 14569

For: nutrition education, nutrition counseling, nutrition analysis of the menu, and subcontract and site monitoring service

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
SNAP (State), IIC1(Fed) ,IIC2 (Fed.), IIID (Fed)	NA	Yes	No

Director's Comments:

Contract for required RD services as follows: nutrition education, nutrition counseling, nutrition analysis of the menu, and subcontract and site monitoring service

K. Smith stated the amount of this contract increased by \$5 from last contract.

Livingston, Wyoming ARC	4/1/10-3/31/11	\$4,605.00
18 Main St. Mt. Morris, NY 14510 For: Transportation Services.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS TRANSPORTATION GRANT	NA	Yes	No

Director's Comments

Funds support the contract between County DSS and OFA with ARC for the provision of transportation services to non-emergency medical appointments. Sliding scale contributions are accepted by participants. DSS provides transportation broker services.

D. Bentley reported the transportation services contract amount with Livingston Wyoming ARC is \$4,605. She indicated we applied for a freedom matching grant which allowed for twice the money and also allowed riders to make voluntary contributions. In 2009, 1,226 rides were provided, mostly to the Dialysis Center. Starting six months ago, Transportation services provided rides to medical appointments. This program can meet the needs of riders better than LATS because of the smaller vehicles with side lifts and door-to-door service.

Mr. Martello thanked Denise Bentley for doing a great job with the transportation division.

MOTION: Mr. Merrick moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. REVIEW OF THE WORKFORCE DEVELOPMENT ANNUAL REPORT

K. Mitchell reviewed the Workforce Development Annual Report (on file). Specifically, he compared 2009 and 2008 figures for the numbers served for the following:

Adults & Dislocated Workers - Vocational Classroom Training 90/32

Youths: Income Eligible: Year Round Out of School – Assessment, Classroom Training, Job Search 36/25

On-The-Job Training 75/35

Resource Center Traffic 15,519/8,628

K. Mitchell explained that these numbers tally the foot traffic, consequently the same person could have received services several times. He also added he was working with fewer staff this year.

Mr. Martello asked what brings the traffic into the office, and K. Mitchell stated those receiving unemployment benefits must go through an orientation, in addition to those people looking for jobs and training. Mr. Martello also noted the number placed in a work experience program was 259.

Mr. Yendell asked what replaced the “Welfare to Work” program, and K. Mitchell responded that money came through DOL and TANF and has dried up.

2. UPDATE ON THE TEEN RECOGNITION AWARD NOMINATIONS

K. Mitchell announced that 97 teens would be recognized on April 28 at 6 PM at the Genesee River. Initially, there were 113 nominations; however, the Youth Board and Nita Hawkins applied the new criteria that was established. K. Mitchell stated he is proud of the Youth Board and N. Hawkins for establishing this new criteria.

Mrs. Donohue asked if the Supervisors could be informed of the date earlier in the year because she unfortunately has scheduled vacation and will not be able to attend the ceremony. K. Mitchell stated it is usually the last Wednesday of April.

3. UPDATE ON THE GRANT RECIPIENT RESPONSIBILITIES

K. Mitchell reported the audit should be finalized by month end. Genesee County is incurring expenses but not being able to draw down money. Additional findings were sited but did not affect cash. There have been issues with the Youth contracts but staff is working to resolve these issues.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

February 2010 10.4%	January 2010 –10.0 %	February 2009 – 9.3 %
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Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

February 2010 - 1197	January 2010 - 1404	2010 YTD -
2601		
2009 YTD –15,519	2008 YTD – 8,628	

A number of business have contacted us regarding funding for training for incumbant workers. I see this as a good sign as employers are making an investment in their workforce. A better sign would be if they needed to do training for new hires

Foot traffic for February was on pace with January.

1. SUMMER YOUTH EMPLOYMENT: We are still moving forward with planning for Summer 2010. The state Senate and Assembly both proposed restoration of some or all of the Summer TANF funding. We continue to hear some rumbling from Washington about summer funds. But until someone votes on something we are still looking at about \$35,000.00 for funding this summer.
2. TEEN RECOGNITION AWARD: We received 120 nominations by the February 12th deadline. This represents 113 youth. Youth Board members reviewed the applications for completeness and

eligibility for the award. After the review process there will be 97 youth honored at the banquet scheduled for April 28th in Mt. Morris. Only one Livingston County town will not be represented.

3. ANOTHER TESTIMONIAL: This was sent to a DOL Counselor who works primarily out of Batavia but facilitates a Job Club in Geneseo on Mondays:
 "I wanted to let you know that I got a job! Remember me telling you about the strange interview I had at Thompson Hospital in Canandaigua? Yup, that's the one! I can't believe it! I guess they really liked me and I start on Monday the 22nd!
 I told Sheila that I still feel like it's not real and that I thought I would be unemployed for alot longer. Also, MedScribe called me the day after I accepted the job offer! I told my husband that I will probably be getting calls now that I have a job.
 I wanted to let you know and thank you for all your words of wisdom. I feel very fortunate that the career center was available to me and I don't think I would be employed now if I had not gotten myself out of bed that day and gone over there despite feeling so down and desperate. Whoever Sheila's boss is should give her a big raise or a promotion! She is the best and has helped me through this more than she will ever know!

Take care and hopefully our paths will meet again someday. Thanks again!

Mary Ann:"

4. PERSONNEL CHANGES: Sheila VanAuken was hired to fill the newly created Workforce Development Assistant position and will start on April 5th.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

D. Morris entered.

Action Item(s) To Be Reported
Reporting with David Morris

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: ATLAS HEALTHCARE LINEN SERVICES, MEDICAL CLAIMS RECOVERY & DENIAL SOLUTIONS, LLC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Atlas Healthcare Linen Services 414 W. Taylor Street Syracuse, NY 13202 For: Commercial Linen Services.	5/1/10-4/30/2013 w/optional two 1 yr renewals to end 4/30/2015	Per Bid Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operational Revenues	NA	Yes X No

Directors Comments:

Bid issued February 25th with distribution to two potential bidders and New York State Industries for the Disabled (NYSID). A pre-bid conference was held on March 4. Bids from Angelica, Atlas and a NYSID price proposal were received and opened on 3/18. A \$331,620.08 bid from incumbent Angelica was deemed non-responsive for failure to provide a required bid bond. The NYSID price proposal mirrored the Angelica bid. The \$317,659.49 bid submitted by Atlas was negotiated lower and re-submitted as \$288,434.84. The revised Atlas bid is approximately 13% lower than the pricing submitted by NYSID. Additionally, the Atlas pricing is

below the 2009 commercial linen expense of \$292,318. First year savings (5/01/10 to 4/30/11) for the CNR based on the Atlas pricing is approximately \$3,885. I recommend awarding this contract to Atlas as it represents a savings of approximately \$215,926 over the Angelica/NYSID pricing over the contract's possible five-year life.

F. Bassett reviewed the foregoing paragraph and recommended award to Atlas. He explained that NYSID always mirrors the incumbents bid price. He asked the County Attorney to comment on this bid process.

County Attorney David Morris stated that NYSID does not submit bid—under the State Finance Law, they are a Preferred Source Contractor. He explained that if NYSID is able to provide the service that the County is seeking, and they are within 15% of what is determined the Commercially Reasonable Price, the County has to contract with them. We dealt with NYSID with the food service at the CNR and we got a price and NYSID could not meet the 15% guideline. Unfortunately, they did submit a price that is within 15%.

Mrs. Donohue asked if we could throw out the bids and start over, and the County Attorney stated we would have the same problem with NYSID, and we really are not supposed to go out to bid. Our argument is that we want to find out what the market price is.

The County Administrator indicated that we were just audited by the State Comptroller and we are doing everything above board.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to award the bid to Atlas Healthcare Linen Services, subject to review by the County Attorney and County Administrator.

The County Attorney stated he would like the opportunity to negotiate with NYSID to see if they will meet the Atlas pricing. He suggested to F. Bassett that he might want to extend the current contract for one month.

The Committee concurred to have the County Attorney negotiate with NYSID and proceed with Atlas pending his review.

Carried.

Medical Claims Recovery & Denial. Two Year Term (seven days Contingency Fee
Solutions, LLC from signature)
 45 South Avenue West
 Cranford, New Jersey 07016
 For: To process claims referred.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Operational Revenues	NA	Yes	No

Directors Comments:

Insurance claim denials with Medicare and Other Insurances offer a limited appeal process. MCR has a proven track record of overcoming claim denials on appeal using their knowledge of the carrier's claims handling processes and aggressive appeal efforts. These claims when denied on first appeal typically end up as unrecoverable bad debt. Utilizing MCR for second level appeals will cost nothing and if successful will result in added revenue recoveries.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

2. DECLARING MAY 9 – 15, 2010 NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS MONTH

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. **FINANCIAL OPERATIONS REVIEW - THE GOVERNOR HAS INTRODUCED EMERGENCY BUDGET EXTENDER LEGISLATION TEMPORARILY POSTPONING IMPLEMENTATION OF THE NEW REGIONAL PRICING SYSTEM, WHICH WAS AUTHORIZED IN LAW TO TAKE EFFECT APRIL 1, 2010. THE GOVERNOR HAS PROPOSED A DELAY TO MARCH 1, 2011, WHILE THE SENATE'S PLAN WOULD POSTPONE IT FOR 15 MONTHS AND THE ASSEMBLY WOULD REPEAL REGIONAL PRICING ENTIRELY.**

F. Bassett explained that for Livingston County CNR, the 12 month impacts of proposed State budget cuts are as follows:

Eliminating 2010 Trend Factor of 1.7% =	(\$261,000)
Additional 1% Unreimbursable Assessment =	(\$235,000)
Total 12 month impact of both =	(\$496,000)

Regional Pricing appears to be deferred until at least 2011. This averts a possible \$1.9 - \$2.1 million negative impact for at least another year.

He reviewed the presentation given to the Department Heads on 4/1/10 (on file).

F. Bassett reviewed the Budget Variance Report (on file). He noted the census is currently running at 98% and the revenues are stronger than budgeted by over a quarter million dollars.

Mr. Martello asked what are we doing differently than those nursing homes that are not doing so well, and F. Bassett responded we continue to look for better plans to increase revenues. Many public nursing homes do not do IV's.

Mr. Martello asked for an update regarding the new Director of Nursing. F. Bassett reported she has been involved in a three-week orientation. She has agreed to initiating a monthly meeting and also a meeting on the night shift. Cindy Pender-Canarvis is still acting DON. F. Bassett stated he is pleased with Amy Krause and thanked the Committee for their support.

F. Bassett reported that the State conducted a survey of the Adult Day Health Care Program and we have had two surveys deficiency free, which is exceptional.

Mr. Martello asked F. Bassett to give thanks to the staff for doing good work.

Mr. Moore commented that we should recognize Cindy Pender-Canarvis for doing a good job, and F. Bassett stated he has submitted a miscellaneous adjustment for \$1,600 to give her added compensation for acting as DON. She will continue to receive on call pay as well.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card
2. Garden of Life ADHC Inspections – The program was inspected by DOH on March 18 and found to be deficiency free. The Veteran's Administration inspected the program on March 25 and found no deficiencies.
3. State Budget Proposal Impacts – The increase by 1% in unreimbursable Cash Receipts Assessments (\$235,000) and the denial of 1.7% Trend Factor (\$261,000) is still on the table. Continuation of base

- year rate adjustments would be positive, no impact projection is currently available.
4. Dual Certification HHA/CNA Training - The CNR will be the beta site for the first training class to be conducted 2/22 – 3/31/10. ARRA Grant amendment filed with the Department of State by the Planning Department to increase our grant to \$57,250.
 5. DON – Amy Krause reported to work on March 29. The first step to a long career anticipated.
 6. Pharmacy Acquisition Process Audit- The State Comptroller’s Office was on site at the CNR for approximately two weeks reviewing procedures, billing, acquisition prices, etc. Omnicare provided information quantifying the value of regulatory required controlled substance destructions totaling \$7,703.82 in 2008 and approximately \$8,275 in 2009. I’ve suggested that the comptroller’s Office explore changing the regulation to permit the return of these medications for credit instead of requiring their destruction.
 7. Oxygen Expense - On the basis of pure expense, our 2009 costs are approximately \$12,000 less than the 2004 experience. Additionally, since the tank rental is a pass thru cost for Medicaid purposes we are receiving approximately 74% of the \$10,577 rental expense back through the Medicaid rate on a two-year lag basis. So, our actual expense is ultimately much lower. It was a wise investment. Our pre-construction estimates were fairly accurate and while we had projected annual costs to be approximately \$29,000 they were only \$23,700 in 2009 before rental expense reimbursement.

PLANNING- IAN COYLE REPORTING

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: NEW YORK STATE DIVISION OF HOUSING AND COMMUNITY RENEWAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract and related documentation, and any amendments hereto, for the Livingston County Planning Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Housing & Community Renewal Energy and Rehabilitation Services, 4 th Floor South Hampton Plaza, 38-40 State Street Albany, New York 12207	04/01/2010 - 06/30/2011	\$375,000.00

For: Weatherization Assistance Program: 2nd budget period of the 5-Year Contract Package.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal Weatherization Assistance Program (thru NYS Division of Housing and Community Renewal)	\$0	Yes X	No

Director’s Comments: This resolution authorizes the contract for the regular (non-ARRA) Weatherization Assistance Program (WAP).

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD – BRIAN A. FAHEY

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Planning Board			
Brian A. Fahey	876 Clark Road, Hunt, NY 14846	Town of Portage	4/14/10-12/31/10

MOTION: Mr. Schuster moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**
PDR Program. Merrimac Project: This project will be closed out on April 1st, with full distribution of funds. Brady project: The State is awarding a contract extension until May 12, 2012.
2. **COUNTY PLANNING BOARD:**
 - a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Village of Geneseo, and one for an Alternate At-large member. A resolution appointing a representative from the Town of Portage is on this agenda for Committee consideration.
3. **UPCOMING TRAINING OPPORTUNITIES:**
 - a. LET's Plan. The Department of Health and Planning Department held a workshop on walkable communities on Saturday, March 13th. 32 municipal planning and zoning officials received 2 hours of training credits for attending.
 - b. Spring Local Government Workshop. The G/FLRPC Spring Local Government Workshop will be held on May 14, 2010 at the Burgandy Basin Inn, Pittsford. Municipal planning and zoning officials may receive up to 8 hours of training credits for attending.
4. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**
 - a. Community Initiatives Council. The Community Initiatives Council completed the FY2011 allocations on March 23rd. The CIC determined that Focus on the Children and Catholic Charities would receive funding in response to a request for proposals from non-profit agencies interested in coordinating funding to daycare providers for child care services for low-income families. This is a new funding program developed by the CIC in response to the 2008 Community Needs Assessment.
 - b. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs. The Planning Department submitted an amendment request to the State to allow for additional funds to go towards the Certified Nursing Assistant/Home Health Aide dual certification program.
5. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**
 - a. 2005 EPF Road Ditch Project: Planning staff continued working with the NYS Department of State on process for payment requests.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The revised scope and budget were submitted to the State in 2009 for review. Continued waiting for feedback.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): We continued waiting for contact from the State on the proposed scope of services and next steps.
 - d. Conesus Lake Watershed Council. The Council held its Annual Meeting on February 26, 2010. Supervisor Donohue was voted in as the new Chairperson. Supervisor Wadsworth was voted in to position of Vice Chair. Due to inclement weather, EcoLogic's presentation on the Annual Report was postponed until the next Council meeting on May 28, 2010.
 - e. Great Lakes Restoration Initiative. The grant application was submitted on January 29th. The application included a leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards. We are still waiting for award announcements.
6. **ENVIRONMENTAL MANAGEMENT COUNCIL:**
 - a. 2010 Program. The EMC finalized the 2009 Annual Report.
 - b. Earth Day Award. This year marks the 40th Anniversary of Earth Day. The EMC selected

- the Finger Lakes Land Trust to receive the 2010 Earth Day Award.
- c. Assistance from SUNY Geneseo Internship: An intern is helping to create a 30th Anniversary Report on the EMC. She also did a presentation on the history of Earth Day at the EMC meeting on March 24th.
7. CENSUS 2010
- a. The Complete Count Committee met with the Census Bureau on February 25th to learn about opportunities for promoting awareness of the Census. 39 municipal and agency representatives were present.
 - b. We are still waiting to hear about the status of our challenge to the Bureaus of Census Local Update of Census Addresses (LUCA).
 - c. The Census Bureau has set-up a Questionnaire Assistance Center at the Livingston County Chamber of Commerce (Hours M-F, 10:00 a.m – 1:00 p.m.) The Town of Lima Town Hall and the Migrant Center in Mt. Morris have been designated as Be Counted Sites (locations to get blank forms, no direct Census assistance). We are working to get the DMV/Government Center and Dansville locations also designated as Be Counted Sites.
 - d. Census information is up on the County's website:
http://www.livingstoncounty.us/plan_census2010.htm . Also, please notice that we included a statement promoting awareness of Census scams and fraudulent activities.
8. WEATHERIZATION.
- a. The Planning Department conducted interviews for the Winterization Foreperson position.
9. PERSONNEL.
- a. Don Wetzel, Conesus Lake Watershed Manager, has returned from Florida.
 - b. The Planning Director has been appointed to the NYSAC Blue Ribbon Task Force on Agriculture as the representative for the NYSAC Planning Director's Association.
10. TECHNICAL ASSISTANCE.
- a. Planning Department staff:
 - i. Participated in the U.S. Army Corps of Engineers disaster drill for the Mt. Morris dam.
 - ii. Coordinated acquisition of GIS traffic accident location for the County Highway Department.
 - iii. Worked on zoning and land use maps for the towns of Conesus and Groveland.
 - iv. Worked on map for County Historian for County Museum brochure.
 - v. Prepared maps for Economic Development for Main Street Revitalization grant applications.

The County Administrator announced that Planning Director Angela Ellis was appointed to the NYSAC Blue Ribbon Farming Task Force.

ADJOURNMENT

Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 11:03 a.m. Carried.

VETERANS AFFAIRS - FRANK HOLLISTER

Informational Item(s) Written Only

1. On March 18, 2010, the Department of Veterans Affairs published a proposed regulation in the Federal Register to establish presumption of service connection for nine diseases. This is necessary to implement a decision by the Secretary of Veterans Affairs that there is a positive association between service in the Southwest Asia theater of operations and Afghanistan during certain periods for the development of the following diseases: Brucellosis, Campylobacter jejuni, Coxiella burnetii (Q fever), Malaria, Mycobacterium tuberculosis, Nontyphoid Salmonella, Shigella, Visceral Leishmaniasis and West Nile virus. This proposed regulatory change applies to all veterans who served in the Southwest Asia theater of operations from August 2, 1990 to the present. A final regulation will be published in the

- Federal Register after May 17, 2010. A copy of the proposed regulation is available in my office.
2. This office has had several inquiries about drinking water at the Camp Lejeune, NC, Marine Corps Base. It appears that before 1987, several of the wells supplying drinking water at that base were contaminated with trichloroethylene (TCE) and tetrachloroethylene (PCE), which were unregulated chemicals at that time. The Marine Corps is contacting individuals who lived or worked at Camp Lejeune to get them registered. If you know any Marine who was at Camp Lejeune before 1987, have them call: 877-261-9782 or they can register at. If any Marine wants to file a claim, they can contact this office and I will provide them with the information needed.
 3. The Silver Star Banner Day Proclamation/Resolution which was approved by Livingston was introduced on the Assembly floor in Albany by Assemblyman Dan Burling. It was passed unanimously.
 4. I attended Hill Day in Albany on March 15 and 16. I met with local Assemblymen and Senators to discuss veteran's issues. Due to the state of the economy, it does not look promising. We were informed that our Aid-to-Localities Grant would remain the same and the Vietnam and Persian Gulf Tuition Assistance Grants would remain the same. At the breakfast on March 16th, the Legislative Chairman for The American Legion, Department of New York, discussed the numerous bills/legislation introduced by the American Legion and their status.
 5. The following individuals gave the ultimate sacrifice for their country:
 Spec 4 Alan Dikcis 630th Eng Co 7th Eng Bn 20th Eng Bde on March 5, 2010 in Afghanistan
 Pfc Jason Kropat 1st Bn 187th Inf Reg 3rd Bde 101st Abn Div on March 9, 2010 in Afghanistan
 Spec 4 Robert Rieckhoff 2nd Bn 15th Fld Art Reg 10th Mtn Div on March 18, 2010 in Iraq

MENTAL HEALTH- GAIL LONG
Informational Item(s) Written Only

1. Margaret Masci has been hired as our new Forensic Therapist. Sheriff York, Major Rose and other Jail staff were involved in the process. Her start date is Monday, April 5th.
2. Sally Heerick started on March 22nd as part of our Clerical /Financial team
3. One clerical staff person remains out on extended medical leave
4. Director and Deputy Director attended a training March 16th regarding the new Clinic licensing protocols established by OMH. The changes are substantial as they have not been updated since 1994. The challenge will be to incorporate these changes along with Clinic Restructuring at the same time.
5. Director provided a presentation at the Department Head meeting on April 1, entitled "FMLA and Mental Health: A Supervisor's Toolkit".
6. The Case Management wing of the Agency is getting painted by the DSS work crew; it is anticipated to be finished by April 5th.
7. Case Manager Gina Montanye continues her series of socialization groups for primary and middle school children. These groups are free and are at the Clinic
8. Director will be attending the Spring Full Membership meeting of the Conference of Local Mental Hygiene Directors on April 19th and 20th in Saratoga
9. Director participated in the first meeting of Help Base Rochester – Livingston Chapter on March 19th. The purpose of the meeting and group is to identify and address gaps in access or services to the military and their families in this community
10. The Universal Screening Tool is set to be launched in April, after many months of preparation by DSS, Public Health, OFA, and Mental Health
11. ARC Sheltered Workshop hosted the Chamber of Commerce's Leadership Class on March 11th, coinciding with the delivery of proclamation by Supervisor DiPasquale of March being designated Developmental Disabilities Month
12. Director attended an OASAS Legislative breakfast on March 12th. The firm stance is that there will be no new monies available for the foreseeable future.

Respectfully submitted,

Virginia O. Amico

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 4, 2010
9:30 a.m.**

PRESENT: D. Martello, M. Schuster, B. Donohue, D. Cosimano, J. Merrick, D. Mahus, P. Yendell I. Coyle

ABSENT: I. Davis, G. Moore

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COUNTIES OF THE FINGER LAKES, NEW YORK STATE DEPARTMENT OF HEALTH (3), HEALTH RESEARCH INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Counties of the Finger Lakes:	7/1/10-6/30/15	\$0.00

Monroe, Livingston, Steuben, Yates, Schuyler, Chemung, Ontario, Wayne, and Seneca
Respective addresses

For: Public Health Emergency Response Mutual Aid

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
None	None	Yes N/A No

Director's Comments: This Public Health Mutual Aid Intermunicipal Agreement is for public health mutual aid services among the Finger Lakes Counties of Monroe, Livingston, Steuben, Yates, Schuyler, Chemung, Ontario, Wayne, and Seneca. Mutual aid for public health activities is not covered by the Municipal Law, which addresses mutual aid for Fire and EMS.

Health Research Inc.	8/10/09-8/9/10	\$241.358.00
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Riverview Center
150 Broadway, Suite 560
Menands, NY 12204

For: Emergency Preparedness

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Health Research Inc.	None	Yes N/A No

Director's Comments: This is an amended subcontract increasing the original amount of \$204,358 by \$10,000 for Phase 4, bringing the total to \$241.358 for the Emergency Preparedness Grant.

New York State Department of Health	10/1/09-9/30/10	\$18,909.00
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Div. Family Health, Fiscal Unit
ESP Corning Tower, Room 878
Albany, NY 12237-0657

For: Children with Special Health Care Needs Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	None	Yes N/A No

Director's Comments: This is Year 1 of a 5-Year contract for Children with Special Health Care Needs Services.

New York State Department of Health	8/1/10 - 7/31/12
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Bureau of Emergency Medical Services
433 River St Suite 303
Troy, NY 12180

For: EMS Operating Authority

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
None	None	Yes N/A No

Director's Comments: This is a renewal of the application for the EMS Operating Authority; there is no cost involved.

New York State Department of Health

8/1/10-7/31/12

433 River Street, Suite 303

Troy, NY 12180-2299

For: Renewal of Authority for Controlled Substance Use

Director's Comments: This is a renewal of the authorization to engage in Controlled Substance Activity for Pre-Hospital Care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
None	None	Yes N/A No

B. Donohue questioned the amount on the Health Research Inc contract amount. Thought the total should be \$214,358, the comments show the original amount of \$204,358 by \$10,000 for Phase 4 which would equal \$214,358. J. Ellison stated that she will get a correction before the Board Meeting, she is not sure if there was any additional money put in.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contracts ..Carried.

D. Martello asked J. Ellison to comment on the Ambulance situation.

J. Ellison reported that Mr. Martello and Mr. Coyle met with Bill Sheahan and Kevin Niedermaier last week. She stated that they are meeting with Cuylerville and York Ambulance to discuss plans. They are having an issue with having enough crewmembers and no-show rates. Caledonia is also facing crew issues, and is having trouble meeting calls for York. The situation is moving toward a crisis mode, and it is affecting the pre-hospital care and response rates. They are trying to get more answers. J. Ellison said they will be presenting several options because this cannot go on any longer.

I. Coyle reported that Springwater is having issues as well. He stated that there will be a conversation in a broader sense to figure out a solution, after we receive information from Bill Sheahan and Joan.

Informational Item(s) Written Only

1. The 12th Annual Taste of Livingston County was a success with 473 in attendance, 20 less than the previous year. Fifteen restaurants participated, serving heart healthy menu items.
2. The Department is working with the Town of Geneseo, CLA, and the Planning Department to have water sampling conducted at various sites in Conesus Lake. Homeowners will take water samples with certain guidelines, allowing for timely submission.
3. The Employee Wellness Program, SHAPE, was launched with a meeting held on April 26th with the Steering Committee, Sub-Committee Chairs, and Sub-Committee members. The employees will be asked to complete a survey which will provide information about their interest in activities, e.g., walking clubs, yoga, weight lifting, etc. The Department is putting together a 'tool kit' with resources for each Sub-Committee to have as a reference.
4. The Accreditation Process is moving along. The first Quality Improvement Project is coming to completion with plans to start the second project in the near future. In addition, policies and procedures are being reviewed, revised, and submitted for approval.
5. The Public Health Director has been trained to be a Beta Site Visitor for the Accreditation Process. The training was very informative and certainly provided a great deal of insight as to what is expected for Accreditation.
6. Meetings with York and Cuylerville are being scheduled for the first week in May. Caledonia and Avon are collaborating on meeting their respective ambulance calls.

Joan Departed

Angela Ellis, Bob Templeton and David Morris entered.

A. Ellis Introduced Bob Templeton.

D. Martello asked the committee to introduce themselves to B. Templeton.

PLANNING DEPARTMENT- ANGELA ELLIS, BOB TEMPLETON & DAVID MORRIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: THE RESEARCH FOUNDATION OF STATE UNIVERSITY OF NEW YORK (SUNY RESEARCH FOUNDATION)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract and any amendments hereto for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation	5/15/09-12/31/09	not to exceed \$18,598.00

P.O. Box 9

Albany, New York 12201-0009

For: Water quality monitoring and analysis services in support of the implementation of the Conesus Lake Watershed Management Plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Environmental Conservation – Finger Lakes/Lake Ontario Watershed Protection Alliance (FL/LOWPA): CLAWS 18 Program Funds	\$0	Yes X No

Directors Comments: This is the annual contract for the provision of professional scientific services (Dr. Joe Makarewicz and Dr. Sid Bosch) in support of the implementation of the Conesus Lake Watershed Management Plan. The cost is not to exceed \$18,598.00 and will be paid for out of the CLAWS grants.

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to authorize the foregoing contractsCarried.

2. AWARDING BIDS FOR PURCHASE OF WEATHERIZATION MATERIALS, FURNACES AND REFRIGERATORS FOR HOME WEATHERIZATION ASSISTANCE PROGRAM

WHEREAS, after due advertisement, bids were opened on April 12, 2010 by the Office of the Livingston County Administrator for the purchase of weatherization materials, furnaces, and refrigerators used by the Livingston County Home Weatherization Assistance Program, and the following bidders were the low acceptable bids, for various materials, which are on file at the Office of the Livingston County Administrator:

Contractor

Package #1: Cellulose Insulation

Rogers & Tenbrook

19 Maple St.

Dansville, NY 14437

Package #2: Windows, Vinyl Replacement

Coon Supply

Route 352

Big Flats, NY 14814

Package #3: Mobile Home Items

Temple Products of PA

78 Universal Rd.

Selinsgrove PA 17870

Package #4: Refrigerators

Business Service (Sears)

PO Box 122775

San Diego, CA 92112

Package #5: Furnaces – Mobile Home Furnaces

I.D. Booth, Inc. - Dansville

19 Battle St.

Dansville, NY 14437

**High Efficiency Gas Fired
Upflow Gas & Oil Furnace**

Schaeffer Supply

202-214 Ellicott St.

Batavia, NY 14020

Package #6: Misc. Items - Pre-Hung Insulated

Steel Doors, 9-Lite Window Door, Insulation Wrap, Lumber

Rogers & Tenbrook

19 Maple St.

Dansville, NY 14437

Thermostats

I. D. Booth, Inc – Wellsville

36 Central Place

Wellsville, NY 14895

Package #7: Caulk

J & R Products

1955 Lancaster Street, Suite 6

Bluffton, IN 46714

Package #8: Foam

Whole Energy & Hardware

1620 Old Audubon Rd.

Chaska, MN 55318

Package #9: Duct Sealant

AM Conservation Group, Inc.

2301 Charleston Regional Parkway,

Charleston, SC 29492

Package #10: Weatherstripping

AM Conservation Group, Inc.

2301 Charleston Regional Parkway,

Charleston, SC 29492

Package #11: Door Sweeps

AM Conservation Group, Inc.

2301 Charleston Regional Parkway,

Charleston, SC 29492

Package #12:

Hot Water Heaters

ID Booth – Wellsville

36 Central Place

Wellsville, NY 14895

Mobile Home Gas Hot Water

Rogers & Tenbrook

19 Maple St.

Dansville, NY 14437

Package #13: Compact Fluorescent Lights

AM Conservation Group, Inc.

2301 Charleston Regional Parkway,

Charleston, SC 29492

Package #14: Smoke Detectors and Carbon Monoxide Alarms

Whole Energy & Hardware

1620 Old Audubon Rd.

Chaska, MN 55318

NOW, THEREFORE, BE IT RESOLVED, that upon execution of a purchase contract with the successful bidders, the Livingston County Planning Department is hereby authorized to purchase weatherization materials from the bidders hereinbefore set forth, according to prices on file, for a term beginning May 1, 2010 and ending April 30, 2011, and it is, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign said contracts, subject to review by the County Attorney and County Administrator.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal Weatherization Assistance Program (WAP) and WAP American Recovery and Reinvestment Act (ARRA) funds	\$0	Yes	X	No

Directors Comments: This is the annual bid process for purchasing weatherization materials in support of the Weatherization Assistance Program.

D. Martello asked if B. Templeton was satisfied with bids and prices?

B. Templeton stated yes, however, he had some questions. One of the services was from California, but he found out that they are Associated with Sears. The company will turn distribution over to a local Sears store.

MOTION: *Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.*

D. Martello asked when would the work start?

B. Templeton stated as soon as possible and that they have already started some of this work and have created a PO for air projects.

B. Templeton departed

3. AUTHORIZING THE TRANSFER OF THE ADMINISTRATION OF THE COMMUNITY SERVICES BLOCK GRANT PROGRAM FROM THE LIVINGSTON COUNTY PLANNING DEPARTMENT TO THE LIVINGSTON COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the transfer of the administration of the Community Services Block Grant Program from the Livingston County Planning Department to the Livingston County Department of Workforce Development and further authorizes the County Attorney and County Administrator to complete the process with New York State Department of State.

County Attorney David Morris stated that this resolution has to do with the transfer of the Administration of the Community Services Block Grant Program from the Planning Department to Workforce Development.

This was discussed late last year, however, no formal action was taken. D. Morris stated that they would like formal action taken today so the Board can approve and we can start working with the State. The State was not prepared to do the transfer with last years contracts. He is hoping to do it this year.

D. Martello questioned why is this better with Workforce Development than Planning?

A. Ellis responded that the Workforce Development program is generally federal funded through community action agencies. Livingston County and New York City are the only 2 areas in state where the block program is run through County government. The Block Grant program's over all goals are to eliminate poverty and sustain employment, which is more in line with Workforce Developments goals.

D. Martello asked if Keith Mitchell, Director of Workforce Development, is ok with this?

I. Coyle stated that yes, this has been 2 years in making, There have been other functions moved within the County for example Housing moved from Planning to Social Services, and now, CSBG moving to Workforce Development. Keith is on board, and he has the structure to deal with the financial elements.

M. Schuster asked if the transfer of responsibility would add any responsibilities or spending?

I. Coyle responded that no additional responsibilities would occur. They would draw down Administration dollars that weren't drawn earlier which would fund the operation. There will be no added staff or expenses.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing resolution ...Carried.

A. Ellis stated that she had two interns that finished a report last week on the 30-year anniversary for the EMC; She will distribute that report once finalized.

A. Ellis distributed participation mail in rates for the 2010 Census (on file). She informed the committee that numerators went out this week. They are badged, however, some people might be nervous to open their doors to them, and that they can ask to see the badge. The Planning Department put information about scams and encouraging people to work with numerator up on their website. A. Ellis stated that if a resident misses the numerator, or does not feel comfortable, they can call a 1-800 number, which is provided on the website, and they can do it over the phone. If anyone has questions refer them to the Planning Department.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:

- a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Village of Geneseo, and one for an Alternate At-large member.

2. UPCOMING TRAINING OPPORTUNITIES:

- a. Spring Local Government Workshop. The G/FLRPC Spring Local Government Workshop will be held on May 14, 2010 at the Burgundy Basin Inn, Pittsford. Municipal planning and zoning officials may receive up to 8 hours of training credits for attending.

3. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

- a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs. The New York State Department of State fiscal auditor is coming in May to conduct audits of the ARRA-funded programs. The CIC is meeting on May 11, 2010 to hear presentation on the Consumer Outflow Study and the Teaching Artistry Program (which is one of the ARRA-funded programs)
- b. Consumer Outflow Study. The Project Committee is meeting on May 7, 2010 to discuss the draft report and next steps.

4. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

- a. 2005 EPF Road Ditch Project: Planning staff continued working with the NYS Department of State on process for payment requests.
- b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The revised scope and budget were submitted to the State in 2009 for review. Continued waiting for feedback.
- c. 2009 EPF Grant Application – Phase II (\$358,132): We continued waiting for contact from the State on the proposed scope of services and next steps.
- d. Conesus Lake Watershed Council. The next Council meeting will be held on May 28, 2010. EcoLogic is presenting the 2009 Annual Report Card. The Department of Health is presenting the Annual Report on the Watershed Inspection Program.
- e. Great Lakes Restoration Initiative. The grant application was submitted on January 29th. The application included a leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards. We are still waiting for award

announcements.

5. ENVIRONMENTAL MANAGEMENT COUNCIL:

- a. 2010 Program. The EMC finalized the 2009 Annual Report. Copies will be distributed at the Committee meeting.
- b. Assistance from SUNY Geneseo Internship: An intern continued work on a 30th Anniversary Report on the EMC.
- c. Genesee-Finger Lakes Regional Inventory of Culturally Significant Areas. The G/FLRPC will be working on inventorying and documenting several regionally significant historic and cultural landscapes throughout the nine (9) counties of the Genesee-Finger Lakes Region, which includes Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, and Yates Counties. The Planning Department, Environmental Management Council, and County Historian will be working with the Genesee/Finger Lakes Regional Planning Council on identifying sites for Livingston County.

6. CENSUS 2010:

- a. Census information is up on the County's website: http://www.livingstoncounty.us/plan_census2010.htm . Also, please notice that we included a statement promoting awareness of Census scams and fraudulent activities. A copy of the County's participation rates will be available at the meeting.

7. WEATHERIZATION:

- a. The Planning Department worked on the bid process for materials in support of the program. A resolution recommending awards is included in this report.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: RESIDENTIAL TREATMENT CENTERS, CATHOLIC FAMILY CENTER & CHANCES & CHANGES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Residential Treatment Centers	7/1/10-6/30/11	Various Rates

For: The placement of children in the custody of the Commissioner who need this specialized level of care.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State Foster Care Block Grant, Fed IV-E if eligible	24%	Yes X No

Catholic Family Center	1/1/10-12/31/10	Various Rates
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87 North Clinton Avenue
Rochester, NY 14604
For: Guardianship Services to provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
AP/DV Title XX	30%	Yes X No

Chances & Changes	1/1/10-12/31/10	Various Rates
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PO Box 326
Geneseo, NY 14454
For: Temporary Housing for homeless clients. \$55.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$25.00 per person per day for ages 11 and under.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF	25%	Yes X No

1. Annual contract- as soon as we get rate we start contract. Place children to need residential care. Now we have 8 children in residential care. We have dropped- good for county and children. Very expensive
- a. St Joes- \$200 day William George, 203 day – does include tuition that is paid daily. Run about the same as room and board
2. provide services for people who are appointed sandy as guardian by the court. Personal and mangement services. Start out as adult proactive. Inexpensive- helps us manage clients last year paid \$4,051. good deal
3. 2 services, temp housing homeless families, desperate for housing, single women, chances and changes licensed for residential domestic clients and homeless clients and women \$55 per person usually single women. Everything for \$55 a day. Much cheaper then motel. And more safe environment

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES AND THE DIRECTOR OF THE DEPARTMENT OF HEALTH TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY DEPARTMENT OF HEALTH

RESOLVED, that the Commissioner of Social Services and the Director of the Department Of Health is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Department Of Health	5/1/10-4/30/11	\$39,000.00
2 Murray Hill Drive		
Mt. Morris, NY 14510		
For: RN Case Manager		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Medicaid Admin.	0%	Yes	X	No

Director's Comments: This position is a contract position stationed within the Services Division of DSS. The RN receives clinical supervision from the contract agency. The daily work is coordinated by the DSS Foster Care Supervisor. The RN works 20 hours/week. One hr of supervision/week + 3 hrs program eval/supervision every quarter is provided by DOH. The RN has fully organized foster childrens' medical records so that needed information can be easily obtained and so that a child has good continuity of care. This is something the state highly recommends as "best practice".

S. Wright reported that this contract is for a RN who handles the health needs of foster children. She stated that it is a wonderful program, and that a RN has more medical knowledge, and can focus on health needs including dental, and that the strict requirements are being meet.

D. Martello asked if they only worked 20 hours a week?

S. Wright responded, Yes.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contract...Carried.

3. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH

WHEREAS, the youth of this county, state and nation are our most precious resource and hope for the future; all children deserve a loving and nurturing home so that they may meet their full potential; and

WHEREAS, the people of this county and state are compassionate and have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and

WHEREAS, foster care is an essential component of today's world, and a practical means by which to provide children with a safe and loving home; and

WHEREAS, the number of New York State and Livingston County's children in foster care has declined, but there are still many children in need of a loving home; and

WHEREAS, interested Livingston County citizens can contact the Livingston County Department of

Social Services to learn more about becoming foster parents; and

WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care; and

WHEREAS, it is important to recognize the enduring and valuable contributions of concerned, caring and compassionate foster parents; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize May 2010 as Foster Care Month in Livingston County.

S. Wright informed the committee that the Foster Parent Banquet will be held at the Valley Oak Event Center on May 23 at 2pm. She will be sending out notice.

MOTION: Mr. Schuster moved and Mr. Donohue seconded to authorize the foregoing contract...Carried

S. Wright informed the committee that she received a notice from Child Support Supervisors and the Department of Taxation and Finance. They had seized a vehicle because someone did not pay child support. They usually give notice to an individual 5 or 6 times then because they did not pay; they came and seized their car without any further notice.

S. Wright also reported that she received a letter from Caledonia Mumford School. Mr. Dinolfo told her they would have to pull out of having the part-time caseworker present at the school, due to funding and staff cuts. He stated he didn't have a choice due to having to lay off teachers. S. Wright said that the department had an opening for a caseworker and she was qualified, so they hired her on full-time, and she hadn't received notice that any other schools are going to pull out.

I. Coyle reported that he received a letter from York Central School, which indicated they would be continuing with their school resource officer. He hasn't heard from any other schools; so the assumption is they are all continuing as well.

S. Wright concluded with informing the committee that the caseloads were down 10 or so cases from last month for temporary assistance and that the budget is also looking good.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (March)

b. Employment – Entries Into in Order of Hire (Monthly) (March)

Name of Employer	Town or City	# Of Hires	Hrs/wk.	Hrly. Wage	Job Title
MCDONALD'S	MT. MORRIS	1	35	7.25	CREW MEMBER
BETTER HOMES	DANSVILLE	1	24	8.5	WAREHOUSE WORKER
DUNKIN' DONUTS	DANSVILLE	1	25	7.5	FOOD SERVICE
TOPS	AVON	1	20	7.5	BAKERY WORKER
TACO BELL/KFC	GENESEO	1	30	7.25	CREW MEMBER
JIMMY'S SALES & SERVICE	MT. MORRIS	1	40	8	MECHANIC
COLLIN BROTHERS FARM	AVON	1	15	7.25	FARM LABORER
BURGER KING	GENESEO	1	15	7.25	CREW MEMBER
MCDONALD'S	LAKEVILLE	1	20	7.25	CREW MEMBER
APPLEBEE'S (SUBSIDIZED)	GENESEO	1	35	7.25	HOSTESS
AVON NURSING HOME	AVON	1	24	10.75	CNA

BIG TREE INN	GENESEO	1	40	8.5	KITCHEN PREP
ARC	MT. MORRIS	1	10	14.14	CLEANER
CAMP STELLA MARIS (SUBSIDIZED)	LIVONIA	1	31	8	CLEANER
ANNIE'S ARK (SUBSIDIZED)	LIVONIA	2	28-34	8	ASSIST TEACHER
GRAY METAL THRU REMEDY	AVON	1	40	8	PRODUCTION
COOK'S CONVENIENCE CTR	PIFFARD	1	30	7.25	CLERK
COOPERVISION THRU ADECCO	SCOTTSVILLE	1	40	10.35	PRODUCTION
KIDSTART	GENESEO	1	37	7.89	DAYCARE AIDE
TOPS SUPERMARKETS	AVON	1	30	8.5	OVERNIGHT STAFF
PIONEER TRUCK SALES	AVON	1	40	8	CAR DETAILER
WILDCAT FARMS	MT. MORRIS	1	20	8.75	CLERICAL
BLOOMFIELD HARDWARE	BLOOMFIELD	1	40	11	SALES CLERK
FORBES THRU ADECCO	DANSVILLE	1	40	8.5	MACHINE OPTR.
COCENTRIX	PITTSFORD	1	40	10	TELEPHONE ACCT. MGR.
RED ROOF INN	HENRIETTA	1	25	7.9	HOUSEKEEPER
TOTAL		27			

c. Financial Assistance Program Statistics (Monthly) (March)

2010

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	3000	3018	3112									
FAMILY HEALTH PLUS	1103*	1110*	1101*									
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	125	124	123									
CHRONIC CARE MEDICAID	255	260	256									
TEMP. ASSISTANCE - TANF	255	258	247									
TEMP. ASSISTANCE - SN	274	282	283									
FOOD STAMPS	2797	2830	2858									
CHILD CARE	152	145	148									
MANAGED CARE	4154*	4247*	4272*									
SSI MEDICAID	1161	1158	1167									

*Individuals - Premiums paid by DSS

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	3071
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	1108*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2776
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4116*

*Individuals - Premiums paid by DSS

d. Foster Care Services (Quarterly) (March)

MONTH	TOTAL # CHILDREN RECEIVING SERVICES AT BEG. OF MONTH	TOTAL # CHILDREN PLACED DURING THE MONTH	TOTAL # CHILDREN DISCHARGED DURING THE MONTH	TOTAL # CHILDREN REC. SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	72	2	1	73	5	41	8	54
FEB	73	0	0	73	6	37	8	51
MAR	73	6	6	73	7	43	7	57
AVG. TO DATE	73	3	2	73	6	40	8	54

As of March 31, 2010, we have 41 Certified Foster Homes.

e. Child Protective Services (Quarterly) (March)

I. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
a) January	60	77	81	93	79	89
February	65	50	64	57	74	66
March	65	77	73	78	100	89
April	64	63	60	80	82	
May	60	91	86	70	89	
June	87	73	74	87	77	
July	46	76	75	52	71	
August	62	62	63	69	82	
September	64	77	71	77	75	
October	58	68	78	82	79	
November	69	65	74	87	88	
December	65	77	61	74	71	

b) To Date

Total Reports	244
Avg./Month	81

c) For Previous Years

Total Reports	765	856	860	906	967
Avg./Month	64	71	72	76	81

II. REMOVALS -- MARCH 2010

Current	Last	Year to	Monthly Avg.
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	<u>Month</u>	<u>Month</u>	<u>Date</u>	<u>to Date</u>
a) Removals (Family/Children)	2/7	0	4/9	1/3

2. Employees hired, resigned or retired in March/April:

Lori Andrews	Hire	Social Welfare Examiner	3/26/10	Linwood
(Lori was previously our Temp. Seasonal HEAP Examiner)				
Lauren Schwenzer	Promotion	Caseworker Trainee	3/28/10	Dansville
(Lauren was previously a Case Management Aide)				
Allyson Luce	Hire	Case Management Aide	3/28/10	Nunda
(Allyson was previously a Temp. Caseworker)				
Kim Keenan	Hire	Caseworker	4/4/10	Caledonia
(Kim was previously a PT Caseworker)				
June Argenti	Retirement	Telephone Operator	4/8/10	Dansville
(June had just over 17 years with the County)				

3. I attended the Livingston County Children’s Protective Association dinner on April 23rd. The keynote speaker was Senator Catharine Young. She focused on the legislation passed this year and in recent years to protect the youth of New York State.
4. The Caseloads in all areas continue to rise as you will note in this report. It is a challenge for us to keep up with the requirements for timeliness. Staff is responding in a positive way.
5. We have formed our Wellness subcommittee. I am very pleased with the response.

10:05 CENTER FOR NURSING AND REHABILITATION- MARK WHEELER

Pre-approved Informational Item(s) To Be Reported

1. DOH has indicated that they intend to reconcile the Medicaid trend factor for the first quarter of 2009. The Consumer Price Index (CPI), on which Medicaid trend factors are based, was negative in 2009. Providers that received a 2009-projected trend factor of 2.1 percent for the first three months of 2009 will now have that trend reconciled to a negative 1.4 percent. The 2009 CPI was a negative 0.4 percent, but because deficit reduction legislation decreased the 2009 trend factor by 1 percentage point, DOH is intending to use the -1.4 percent figure. This will decrease the CNR’s Medicaid rates paid for the period covering Jan. 1 through March 31 of 2009 by approximately \$104,608. The Medicaid rate for the Adult Day Health Care (ADHC) program will be similarly negatively affected for the same period.

M. Wheeler passed out information (on file) and explained each document. The first item was the Operating Budget variance. Total revenue \$328,000 over budget, due in large part because of increased Medicare census. The Salary variance of \$242,017 under budget is due in part to close monitoring of overtime. Worker comp, showed a big jump because there was a lump sum payment to an employee of \$32,000. The second item was information on the CNR’s Census. The Budgeted occupancy rate is 98%; the Year to Date actual rate is 98.89%. Mr. Wheeler then reviewed the Agency staffing report, which was higher than projected, due to RN vacancies on the TCU. Several new RN’s have been hired and are completing their orientation. He predicted that the agency use should come down. He then provided an update on cash flow, and a schedule of Medicaid Payments. The next item was a list of employees out on continuous FMLA, workers comp, hourly restriction and/or modified duty. He reported that there has been an increase in workers comp cases. The CNR has set up a sub committee comprised of CNA’s and Neighborhood Assistants, these two titles account for the majority of the employee injuries. This sub committee will provide some insight on how we can reduce the workers comp claims. B. Donohue stated that she noticed someone was on the list for an unusual amount of time for a death of a parent. M. Wheeler responded that FMLA is determined by the Personnel Department and that no information is shared from Personnel to the CNR about the reason for the leave. I. Coyle added that FMLA is very broad, and that the hands are tied with county. D. Martello asked if the individual listed on military leave is still on active duty. M. Wheeler stated yes. D. Cosimano asked how do they get extended FMLA? J. Yendell asked if it was 12 weeks a year? M. Wheeler responded that yes, it is 12 weeks and that a certain individual might have applied for 4 weeks, and then went to their health care provider and got an extension. The next page was

information on Employee absenteeism, showing call offs by title, and mandatory overtime, which was broken down between full shift and partial shift. The partial shift mandation was typically 4 hours or less. The second page broke down mandation for weekends and Monday through Friday. D. Martello stated that it seems mandation this year has eased up, or gone away, why? M. Wheeler responded that in October of last year they developed a strategy that lowered the minimum staffing levels thus lowering the threshold that triggered mandation. He then gave the committee a copy of the CNR's overall report card for 2010 and a Year to Date resident complaint comparison, which showed complaints by family and/or residents had dropped this year.

M. Wheeler also notified the Committee that the annual Memorial Service would be held on June 5th.

2. New York State has submitted all the documents necessary for Centers for Medicare and Medicaid Services (CMS) to approve rebasing and has been told by CMS that review of New York's Medicaid State Plan Amendment is a priority. The 2010 IGT calculation cannot be made until after room under the Upper Payment Limit is determined. Also, without final Medicaid rates for 2009 it has been necessary to utilizing estimates for the percentage of Medicaid revenue to actually be derived from the 2009 Notice Rates for the period 4/1-12/31/09. In consultation with Barbara Keefe, Director of Fiscal Services and Mr. Coyle we have decided to include 50% (\$630,000) of the Notice Rates revenue benefit to finalize 2009 financial statements. This revenue is associated with Medicaid Rates higher than the \$207/day paid from 1/1/09-3/31/09.

M. Wheeler reported that the Department of Health completed its annual standard survey, which lasted 4 days in a row. They issued the CNR a list of 5 tentative deficiencies, however, they are not yet final. DOH will take them back to the Rochester Office and review them before they issue the final deficiencies. The first tentative deficiency was a life safety code, which resulted from storing too many Oxygen tanks in the Oxygen Room on the Ground Floor. If we made moderations to the room, we could store more tanks in that room. The second tentative deficiency was related to the requirement that if a nurse aid had ever been convicted of abuse, neglect, or mistreatment they cannot work in any nursing home in any title. The code requires that the CNR check the registry to ensure that a potential employee is not on the list and therefore not permitted to work in a nursing home. The check must be done before the first day of employment. DOH reviewed 5 employee files and found two employees that did not have the required check completed before the first day of work. The CNR did provide DOH with additional information showing that from May 1st 2009 through the date of survey we had hired approximately 60 employees and that background checks were completed on 58 of those 60. DOH just happened to pick the two files that weren't done to review on survey. To keep this from happening again a new step was put in place, before a new employee can go to orientation, the Nurse conducting the orientation must physically see a copy of the background check. Another potential deficiency was related to the Medication Administration checklist. The Nurse has to sign off when they gave a resident their medication, or if they didn't give the medication, they need to list the reason why they didn't give the resident the medication. M. Wheeler said that this error would soon be eliminated with the new electronic medical record, because a nurse cannot proceed to the next resident unless all the information is filled out correctly on the electronic medical record. The next tentative deficiency was under the Infection control requirements. In several supply closets, supplies were sealed but fell on the floor and nothing should be on the floor. In addition, a linen closet had a bag of kitty litter on the floor. The final tentative deficiency M. Wheeler reported was related to gradual dose reduction. The Code requires that any resident that is on an anti-psychotic or other similar medication to prevent disruptive behaviors, must have the medication reviewed once the behavior has been minimized, and the resident is not acting out. The medical record must include evidence that the medication was reduced and what affect that had on the resident's behaviors. However, there are exceptions, i.e. tried reduction and it compromised quality of life and do not want to subject resident to outburst or a Physician doesn't think a reduction should be done. In this one case that DOH reviewed we could not show proof, that we had evidence of the reduction or that the physician didn't think a reduction should be tried.

M. Wheeler stated that of course, they are striving for no deficiencies, most of the tentative deficiencies are easy fixes, and the CNR has systems in place to prevent this, but the systems were not followed.

M. Wheeler also reported on the upcoming Electronic Medical Records. A meeting was held with IT, and they are looking toward the first phase, CNA tracking. July is the target to get it up and running then proceed into medical records and nursing recording right in the computer. In addition, a Doctor will be able to send a prescription right to pharmacy using this system.

D. Martello asked if the new director of nursing has started?

M. Wheeler said that she recently completed meeting with all departments, and spent a day on each neighborhood. She is making suggestions and improvements and is fitting in well.

D. Martello said Frank had mentioned he would like her to attend a Human Services meeting to talk about goals, etc.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Department of Health (DOH) Annual Survey To Determine Compliance With Medicare and Medicaid Participation Requirements – The DOH arrived at the CNR with 8 members of an inspection team on 4/19 and remained until exiting on 4/22. There are no findings of harm. At the Exit Conference there were five tentative deficiencies and one tentative Life Safety Code violation presented. A statement of deficiencies will be received by close of business on May 6th. The Dietary department was deficiency free as were all departments but Nursing. Tentative findings reflect isolated surveyor observations. Naturally, I want a deficiency free outcome but I am very pleased with the performance of staff throughout the survey process.
3. Dual Certification HHA/CNA Training - Thirteen of sixteen participants completed the training program. Twelve of the thirteen participants successfully achieved dual certification as Home Health Aide (HHA) and Certified Nurses Aide (CNA) through the program. A second training program will be offered in July with tentatively 14 participants.
4. Medical Staff Change – Nurse Practitioner, Deborah Coniglio joined the medical staff on April 26th. Deborah is employed by Tri-County Family Medicine and replaces Nurse Practitioner, Kim Hoover who, after four years of service with us, has accepted an assignment closer to her home.
5. Audited 2009 Financial Statements – Rotenberg is expected to deliver the 2009 Financial Statements on or about May 17th. Rotenberg will be invited to present the results at an upcoming meeting at the discretion of the County Administrator and Committee Chairman.

County Administrator Ian Coyle had a couple of updates. The first was regarding property dealings on Millennium Drive. The contract with Noyes has an addendum that calls for discussions to take place at the end of the 2nd year. The County and Noyes will have a conversation about payment for reimbursements for development of property. The invested total bills are in the 1 million to 2 million dollar range.

I. Coyle informed the Committee that he received a call from a day care provider from Geneseo who was interested in utilizing the old Department of Social Services wing. He doesn't have all the information as of now, but it might be something we want to consider.

I. Coyle also reported that LCASA is moving along and that the architect is working with Dave Allen and Clark Patterson in terms for plans and designs for the 3rd, C- wing, cross connection with LCASA and Mental Health.

ADJOURNMENT

MOTION: Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 10:42 pmCarried.

VETERANS AFFAIRS - FRANK HOLLISTER

Informational Item(s) Written Only

1. May 1st has been designated as Silver Star Banner Day by Livingston County. It should also be noted that the N.Y.S. Assembly adopted a Legislative Resolution on March 24, 2010, designating May 1, 2010

as Silver Star Banner Day.

2. A local Vietnam veteran recently received a Rating Decision from the Buffalo Regional Office awarding him a 50% rating for service connected PTSD retroactive to June 2008. He received a check for over \$21,000.00 dollars. He still has three (3) pending issues and if he receives a total rating of 70%, I can pursue Individual Unemployability and get him compensation at the 100% rate.
3. The VA has developed a Five-Year Plan with the goal of ending homelessness among our Nation's veterans. They have created a hotline which is intended to assist homeless veterans and their families, VAMCs and local agencies in placing and/or assisting veterans into temporary housing. The number is: 1-877-424-3838.
4. This office continues to receive numerous calls regarding the drinking water problem at the Camp Lejeune Marine Corps base in North Carolina. I refer all questions to a hotline that has been established.
5. The number of families requesting assistance in filing claims for Aid & Attendance with the VA continues to increase. This program helps veterans and/or their spouses financially when applying to local facilities that are not Skilled Nursing Facilities, in maintaining a somewhat independent lifestyle while keeping them off the Medicaid rolls and saving County taxpayer dollars. The time consumed in filing these claims is sometimes overwhelming but the final result to the claimant and the family is rewarding.
6. The following individuals gave the ultimate sacrifice for their country in April: Sgt. Frank World 2nd Marine Division, II Expeditionary Force (from Buffalo, NY) in Afghanistan

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. New Forensic Therapist Margaret Masci started April 5th, all therapists providing jail coverage have resumed their normal duties. Margaret is a LCSW that comes from the Wayland-Cohocton School District. Her selection was unanimous
2. Bruce Teall, Coordinator of Noyes Mental Health has resigned effective 4/23; the position is currently being advertised and staff Lynette Green and Laura Bond are sharing the interim responsibilities.
3. CASA held their Annual Organizational Meeting on April 15th at the Omega Restaurant. Staff from the Chemung Clinic also joined the meeting. CASA will present to the Human Services Committee at a later date
4. Supportive Case Manager Gina Montanye presented to the COMPAK Committee regarding her socialization groups. The Committee members were impressed by her outcomes.
5. Director attended the Spring Full Membership Meeting of the Conference of Local Mental Hygiene Directors in Saratoga Springs on April 19th and 20th. OMH Commissioner Mike Hogan and OASAS Commissioner Karen Carpenter- Palumbo were in attendance and presented. The focus was on Co-Occurring Disorders, with the emphasis placed on collocation as the best avenue to treating co-occurring disorders. This highlights the benefit to a CASA/LCMHS collocation. The other focus of the meeting was working with insurers other than Medicaid during Clinic Restructuring
6. Director attended the dedication of the Stephen Schwartzkopf Mental Health Clinic at Rochester Psychiatric Center on April 22nd.
7. OASAS Regional Director Tom Haschmann met with Director and Fiscal Officer Barb Goodness on April 26th to introduce our new OASAS Regional Representative Monica Ritchie, who replaces Dean Kellerhouse
8. Director and Mental Health Services Coordinator Laura Canne will meet with outgoing Director of Catholic Charities and incoming Director Carlos Garcia on April 28th to discuss transition
9. Director, Forensic therapist Maggi Masci, and Jail Supervisor Major Rose will participate in a Webinar on April 29th entitled "Diverting People with Mental Illness from Jails"
10. Case Managers Anne Valentino and Mike Allen are LCMHS Wellness Committee representatives and will be working with Carolyn Taylor
11. Director will meet with other Glow County DC'S and Commissioner Hogan on May 5th to specifically address issues related to our Counties
12. The 4th annual "Watching Scotty Grow" event will take place on Thursday May 6th. Director nominated

Jonatha Nilsson to receive recognition award. See attachment.

13. Groundbreaking for Kidstart at its new location is projected for June 1st of this year

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

March 2010 - 9.6%	February 2010 -10.4%	March 2009 – 9.2%
%		

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

March 2010 - 1502	February 2010 - 1197	2010 YTD - 4103
2009 YTD –15,519	2008 YTD – 8,628	

A workshop is being planned for Employers to provide information on some new tax credits and other programs that can help employers offset some of their cost of doing business. This will be June 2nd at Hamptons Corners.

2. SUMMER YOUTH EMPLOYMENT: We are still moving forward with planning for Summer 2010. The state Senate and Assembly both proposed restoration of some or all of the Summer TANF funding. We continue to hear some rumbling from Washington about summer funds. But until someone votes on something we are still looking at about \$35,000.00 for funding this summer. This section is redundant from last month. Nothing new to report
3. PERSONNEL CHANGES: Amy Mehlenbacher has resigned her counselor position effective 4/28/10.
4. JOB FAIR: The annual Job Fair will be Wednesday May 12th at the Genesee River Conference Center in Mt. Morris from 12:00 to 3:00. A number of employers have signed up to be in attendance our office will also be doing several mini-workshops on various job-seeking topics.

Upcoming Events:

May 12 th	Livingston County Job Fair	Mt. Morris
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Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY JUNE 1, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, D. Cosimano, J. Merrick, G. Moore, I. Coyle

ABSENT: M. Schuster, I. Davis

D. Martello passed around a letter (on file) he had received from Joyce Swanson, caretaker of Ed Swanson. He stated that the information in the letter was correct, except for the amount being charged was approximately half of what the letter states.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: SANDATA TECHNOLOGIES INC., NEW YORK STATE DEPARTMENT OF HEALTH, NAZARETH COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Sandata Technologies Inc.	4/15/10-in accordance with provisions in #7	N/A

Attention: Kenneth Faltischek
26 Harbor Park Drive
Port Washington, NY 11050
For: Analyzer Software

Funding Source	Local Share	Budgeted ?	
NA	NA	Yes	No

Director's Comments: This HIPPA Business Associate Agreement is for the provision of analyzer software for the Department. The term is from 4/14/10, ending, as established in # 7 of the Agreement, when all of the PHI (Protected Health Information) provided by Covered Entity (Livingston County) to Business Associate (Sandata), or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is not feasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions in this Section.

New York State Department of Health	7/1/10-6/30/11	\$123,959.00
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Division of Family Health, Fiscal Unit
Attention: Amy B. Hauptli
Room 878, Corning Tower Bldg.
Empire State Plaza
Albany, NY 12237-0657
For: Renewal of Community Health Worker Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health		Yes X	No

Director's Comments: This contract is for the renewal of the Community Health Worker Grant to provide peer counseling for high-risk pregnant women.

Nazareth College	6/1/10-5/31/11
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4245 East Avenue
Rochester, NY 14618
For: Student Clinical Experience

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	NA	Yes	No

Director's Comments: This contract it to permit students of Nazareth College to gain experience through internship at the Department of Health.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract(s). Carried.

Pre-approved Informational Item(s) To Be Reported

1. REVIEW OF WEIGHTS AND MEASURES PROGRAM- JIM MAZUROWSKI

J. Mazurowski passed out information (on file) and explained that Weights and Measures are responsible for monitoring scales in doctor's offices, grocery stores, gasoline pumps, etc. and assured that they are correct. J. Mazurowski then explained the information he passed out. He explained that the 1st page of the handout was a narrative report and explained that Weights and Measures protect both sides of the transaction. The business relies on the accuracy of the scale for knowing how much they sell and the consumer relies on the scales to ensure that they are paying the right amount. The next page was a list of typical establishments inspected and the third page was a list of types of devices used to ensure accuracy. The last page of the report was a list of devices tested in 2008 and 2009, in 2008 there were 1,668 devices tested where in 2009 there were 1,736 tested. J. Mazurowski explained that there is a different device for everything that needs to be measured. Some things are measured in volume, weight, inches or yards and they have to make sure all the devices are up to date, calibrated and ready for inspection. Out of the 255 gasoline pumps tested, most tested correctly, only three tested too high and five tested low. They were repaired and tested to make sure they were functioning correctly. He reported that they also go into supermarkets to make sure packages are correct and that good are sold in the quantity, which is printed on their label. Weights and Measures are also responsible for responding to any complaints they may receive. They don't get too many and they tend to occur when gas prices go up. The office review records and testing results from previous years, which determines if they need to go out and physically test the scale.

2. REVIEW OF LIVINGSTON COUNTY SANITARY CODE- JIM MAZUROWSKI

J. Ellison stated that J. Mazurowski would be reporting on the Sanitary Code, and noted that there have been changes made to the code. She stated that she would have it in writing for the next meeting that highlights all changes to make it clear for everyone.

B. Donohue stated that Cattaraugus County has put forward a resolution in opposition of taking Ag's and Markets from Dog Control.

J. Mazurowski responded that it is part of the Governor's proposal to stop supporting dog licensing. The State database is a big resource that we use when we pick up a dog to get that dog back where it belongs. If they no longer support it, we won't have that capability anymore. We might be able to create a Livingston County database. Currently, each town is responsible for selling dog licenses as well as the County. With the lack of state data base there is no place for towns to enter information. It is saving money on the state level, however, we end up loosing the database as well as increasing our costs because we would have to create our own database.

Informational Item(s) Written Only

1. The Department of Health has the spring rabies clinic schedule; all Towns should have received a copy. As with everything, the cost for the clinics has increased without an increase in the State grant.
2. Marketing efforts for the Certified Home Health Agency continue. We are learning that many Livingston County residents are asking for our services but are being told 'they are going out of business or they don't do this (procedure)'. This is very disheartening for staff.
3. Thomas Clark, Engineer, has indicated his desire to resign as of 12/31/10. We are exploring options for his replacement and hope to have a seamless transition. Tom reviews all the engineering plans and provides the engineers stamp when approved.
4. Meetings were held with York and Cuylerville Ambulance services. Short and long-term plans are in effect. In addition, both agreed that other options must be considered. A plan is in place for a meeting with Mr. Deming, Mr. Moore, Mr. Coyle, Bill Sheahan, Kevin Niedermaier, and the Public Health Director. Caledonia has requested a meeting to discuss their numbers and to develop a plan of action.

5. A new helicopter service is available, 'Lifenet of New York'; based out of Hornell.
6. SHAPE, the County Wellness Program implementation plan is in place. Employee surveys are being collected and summarized for the June 14th meeting of the Steering Committee.
7. Staff appreciated the opportunity to provide exposure to public health for Mr. Coyle. Thank you Mr. Coyle!
8. Progress is definitely occurring with Rushville Health Center for dental services. It is anticipated that the clinic will open in July; once established, we will have a ribbon cutting ceremony.
9. A decrease in funding from the State for the Cancer Services grant has resulted in decreasing staff time; a revised work plan to accommodate the reduction in work hours has been submitted.
10. Of late the Department has had a number of undergraduate and graduate students seeking internships and/or exposure to public health. The students are from various area colleges and have a varied background and interest.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT & DENISE BENTLEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: LIVINGSTON AREA TRANSPORTATION AUTHORITY SERVICES, INC. (LATS)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Area Transportation Authority Services, Inc (LATS) 4390 Gypsy Lane Mt. Morris, NY 14510	4/1/09-3/31/11	

For: Transportation Services

Director's Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, and the Medical Shuttle. Rate pursuant to contract.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Medicaid	15%	Yes	X	No

D. Bentley from the Livingston Area Transportation Service (LATS) reported that Medical Shuttle figures are good, and that rider ship is up. On Average, in 2009 there were 53 riders per month last year; and for 2010 there are 62 riders per month. Cost for the Medical Shuttle in 2009 was \$3,032.00 and currently in 2010 it is \$3,138.12, which is about a 5% increase. Senior nutrition rides in 2009 were \$1.18, for a one-way trip and currently for 2010 are \$1.22, which is roughly a 3% increase. Adult day health rides in 2009 were \$13 and are currently \$13.78, equaling approximately a 6% increase.

D. Martello asked who pays that? D. Bentley said that for the medical shuttle, it is billed to Medicaid and they figure it at end of month, and Medicaid pays the total cost. If you're not in receipt of Medicaid, then the cost is \$13 per person, round trip.

B. Donohue asked why the adult day health care was so expensive? D. Bentley said it is because they are picked up at home. For the medical shuttle, they are picked up at a local Park and Ride and at Save A Lot.

D. Martello asked about the Adult Day health numbers? D. Bentley responded that on average they have 15 people a month in 2009.

D. Martello asked if Medicaid and Medicare reimbursed? D. Bentley stated that 99% is billed to Medicaid and that only one person last year was a private pay person. Senior nutrition center costs are funded partially by riders, the rest is made up by Office For the Aging, where \$6,000 is budgeted and can be contributed if riders don't contribute their \$1.22.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the forgoing contract(s). Carried.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (April)
- b. Employment – Entries Into in Order of Hire (Monthly) (April)

Name of Employer	Town or City	# of Hires	CAT.	Hours per Week	Hourly Wage	Job Title
ARC	MT. MORRIS	1	SN REC.	40 - FT	8.25	LIFE SKILLS ASST.
WAL-MART	GENESEO	1	FA APP.	30 - PT	10.60	EVENT SPECIALIST
MORRISON DINING	MT. MORRIS	1	FA REC.	38 - FT	8.35	PREP COOK
PITTSFORD SCHOOLS	PITTSFORD	1	FA APP.	28 - PT	8.15	FOOD SERVICE
KEN'S TREE SERVICE	WARSAW	1	SN APP.	40 - FT	10.00	TREE CLIMBER
SPARTAN STAFFING	CANANDAIGUA	1	FA APP.	40 - FT	8.50	LABORER
BYRNE DAIRY	GENESEO	1	SN APP.	26 - PT	8.00	CASHIER
MINNEHAN'S	LAKEVILLE	1	SN APP.	28 - PT	8.00	RIDE OPERATOR
GREATER TATER	WAYLAND	1	SN APP.	40t - FT	7.25	LABORER
DIBELLA'S	HENRIETTA	1	SN APP.	40t - FT	7.25	FOOD PREP
PEACE FAMILY SUPPORT GROUP	GENESEO	1	FA REC.	12 - PT	22.50	PUBLIC RELATIONS
CENTER FOR DISABILITY RIGHTS	ROCHESTER	1	FA REC.	40 - FT	11.00	HOME HEALTH AIDE
MCDONALD'S	LAKEVILLE	1	SN REC.	22 - PT	7.40	CREW MEMBER
FARVIEW GOLF COURSE	AVON	1	FA REC.	28 - PT	8.50	SERVER/BARTENDER
TOTAL		14				

c. Financial Assistance Program Statistics (Monthly) (April)

2010

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	3000	3018	3112	3091								
FAMILY HEALTH PLUS	1103*	1110*	1101*	1082*								
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	125	124	123	129								
CHRONIC CARE MEDICAID	255	260	256	252								
TEMP. ASSISTANCE - TANF	255	258	247	249								
TEMP. ASSISTANCE - SN	274	282	283	276								
FOOD STAMPS	2797	2830	2858	2861								
CHILD CARE	152	145	148	151								
MANAGED CARE	4154*	4247*	4272*	4268*								
SSI MEDICAID	1161	1158	1167	1187								

*Individuals - Premiums paid by DSS

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	3071
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	1108*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2776
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4116*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141	1145

*Individuals - Premiums paid by DSS

2. Employees hired, resigned or retired in May:

Caitlin Kingston	Hire	Summer Campworker	5/21/10	Geneseo
(Caitlin was previously a Student Intern)				
Johanna Curry	Promotion	Telephone Operator	5/23/10	Hunt
Gloria Reynolds	Hire	Clerk/Typist	5/24/10	Lima
3. Livingston County DSS received a letter from Russell Sykes, Deputy Commissioner, Center for Employment and Economic Supports expressing appreciation for our efforts in striving to meet the State and Federal Work Participation Rate (WPR) requirements. New York's statewide WPR for federal fiscal year 2008 was 37.3%. The required rate after application of the caseload reduction credit was 35.8%. They also expect to achieve the 2009 requirement once official data is published. This accomplishment has permitted the State to avoid significant federal fiscal penalties, which some states are now facing. We strive to be sure all individuals we serve are engaged in meaningful activities to support their ability to enter and retain employment.
4. Staff attended Current Drug Trend training by Gary J. Metz. Gary is a nationally recognized expert with over 41 years of experience. He is currently the Coordinator of Alcohol/Substance Abuse Studies for SUNY Brockport and an Associate Professor of Health Science. He is a NY State and National Credentialed Counselor of Alcohol, Substance Abuse and Addictions. He has also been the director for 4 federal Drug-free school grants as well as Associate Director of the New York State Governor's Task Force on Alcoholism Treatment in Criminal Justice. Staff were appreciative of all the new information that was shared with them.
5. Child Support April statistics for collections have positive percentage increases in all categories.
6. The Foster Parent Banquet was held on 5/23. It was a great success. Fifty foster parents and staff attended.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: CATHOLIC CHARITIES OF LIVINGSTON COUNTY.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County	1/1/2010 to 12/31/2010	\$4,000.00

10 Chapel St.
Mt. Morris, N Y 14510

For: Community of Caring providing services for pregnant/parenting teens.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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NYS Office of Children and Family Services	0.00	Yes
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Director's Comments: This contract was inadvertently left off the previous Youth Bureau resolution.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contract(s). Carried.

2. AMENDING RESOLUTION 2010-058 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: HILLSIDE CHILDREN'S CENTER

WHEREAS, resolution 2010-058 authorized various contracts to be signed for Livingston County on behalf of GLOW WIB, and

WHEREAS, resolution 2010-058 referenced two incorrect contract amounts necessitating a revised resolution; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator: (All Changes are in bold)

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Hillside Children's Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614 For: Operation and Coordination of the Livingston County Youth Court Program	1/1/10-12/31/10	\$20,276.00
Hillside Children's Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614 For: Operation and Coordination of the Livingston County Community Service Program	1 /1/10-12/31/10	\$10,700.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Office of Children and Family Services	0.00	Yes

Director's Comments: The total amount for Hillside was correct but the amounts assigned to the individual programs were incorrect.

K. Mitchell informed the Committee that the total amount for Hillside was correct but the allocation for each program contract did not match the prior resolutions, requiring this amendment.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract(s). Carried.

3. AMENDING RESOLUTION 2009-354 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: GENESEE COUNTY JOB DEVELOPMENT (2), LIVINGSTON COUNTY WORKFORCE DEVELOPMENT (2), ORLEANS COUNTY JOB DEVELOPMENT (2)

WHEREAS, resolution 2009-227 authorized various contracts and resolution 2009-354 amended these contracts to be signed for Livingston County on behalf of GLOW WIB, and

WHEREAS, it has been determined by New York State Department of Labor that allocations made in April 2009 did not follow procurement requirements of the 2008 Request for Proposals for WIA Youth Services, and

WHEREAS, the modification and reduction of these contracts to the 2008 program year allocations amounts for the GLOW counties is part of an action plan to cure this issue, now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following modified contract(s) for Livingston County on behalf of GLOW WIB, according to the modified term(s) designated, subject to review by the County Attorney and County Administrator: (**All Changes are in bold**)

<u>Contractor</u>	<u>Term</u>	<u>Original Amount</u>	<u>Mod. Amount</u>
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Genesee County Job Development 587 East Main Street Batavia, NY 14020	5/19/09-6/30/10	\$3,785.00	\$0.00
Genesee County Job Development 587 East Main Street Batavia, NY 14020	5/19/09-6/30/10	\$68,945.84	\$29,008.00
Livingston County Workforce Development Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	5/19/09-6/30/10	\$2,851.00	\$0.00
Livingston County Workforce Development Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	5/19/09-6/30/10	\$115,684.14	\$56,980.00
Orleans County Job Development 458 West Avenue Albion, NY 14411	5/19/09-6/30/10	\$4,281.00	\$0.00
Orleans County Job Development 458 West Avenue Albion, NY 14411	5/19/09-6/30/10	\$48,226.40	\$24,102.00

For: the provision of youth services for the GLOW Workforce Investment Board upon recommendation of the GLOW Youth Council and approved by GLOW WIB. Per the Workforce Investment Act (WIA) youth services must be RFP'd and contracted out.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal WIA Funds	0.00	Yes

Director's Comment: Procurement issues have been identified in the last two months that require these changes. Additional information will be provided by the Director at the meeting.

K. Mitchell reported that procurement issues have been identified in the last two months that require these changes. Allocations for 2009 money were added to the base figure for the 2008 allocations. WIB should have given out the same money in 2008 for 2009 and they did not. A reduction of contracts does not reduce the amount of money that goes to Genesee, Livingston, Orleans and Wyoming Counties. This will reduce the liability the counties could be looking at it.

D. Martello said that Livingston County has a \$60,000 difference, how does that impact? K. Mitchell stated that it doesn't, the money is still here that we can use.

G. Moore said that we are going back to 2008, which is over 2 years ago. K. Mitchell said that RFP says they have the right to renew those under that RFP for two years. What GLOW WIB staff didn't realize was they had to renew it at the 2008 level.

D. Martello asked if we still have that money?

K. Mitchell answered, yes we do. For ten years, we have allocated our youth money different then adult and dislocated workers. The WIB is now trying to fix this issue.

G. Moore asked why Orleans County is zeroed out?

K. Mitchell stated that Orleans is in an unusual situation in 2008 they received \$32,000 and in 2009, they only received \$5,000 of formula funding. They didn't want to take the amount back to 2008 because that would increase the potential liability by \$27,000. By not amending their contract, it provides an additional \$27,000.00 buffer.

Motion: Mr. Merrick moved and Mr. Moore seconded to authorize the foregoing contract(s). Carried.

Informational Item(s) Written Only

- BUSINESS UPDATES:
Livingston County unemployment rate was:

April 2010 – 8.0%

March 2010 - 9.6%

April 2009 – 7.8 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

April 2010 - 1114

March 2010 - 1502

2010 YTD - 5253

2009 YTD –15,519

2008 YTD – 8,628

2. SUMMER YOUTH EMPLOYMENT: We are still moving forward with planning for Summer 2010. But until a budget passes we are in funding limbo.
3. JOB FAIR: The annual Job Fair was held on Wednesday May 12th at the Genesee River Conference Center in Mt. Morris from 12:00 to 3:00. There were 18 employers in attendance up one from 2009. There were 224 attendees which was down quite a bit from the over 300 in 2009 but equal to the numbers in 2008.
4. BUSINESS WORKSHOP: A workshop will be held on June 2nd at 8:30 AM at the Highway Department providing information about various tax credits, a new On the Job training program administered by the state, what we know so far about the new health care bill in relation to small business credits.

Upcoming Events:

WIB Annul Meeting

June 15th

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. **ADOPTING SEQR NEGATIVE DECLARATION –SNOWMOBILE TRAILS GRANT**
 WHEREAS, the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs are seeking to utilize and maintain the existing 52.75 mile snowmobile trail system; and
 WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and
 WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and
 WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it
 RESOLVED, that the Livingston County Board of Supervisors hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further
 RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

For: 2010-2011 NYS Snowmobile Grant Program.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2010-2011 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Club.

A. Ellis passed out snowmobile Map (on file) which showed the current snowmobile trails (pink line) and where the proposed trails would be (dashed pink line).

A. Ellis stated that there needs to be corrections made to the SEQR paperwork. The X-County Riders wanted to add a trail through Portage, but that never went through and it was never crossed off the paperwork. There are no county funds used for the trail program other than Planning Department staff time. The State awarded the Caledonia Trailblazers \$17,000 last year and \$2,000 additional totaling \$19,000 for the fund. A. Ellis also stated that the Caledonia Trailblazers do all the administrative work on the trail program.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing resolution.

Carried.

2. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS AND AUTHORIZING CONTRACT WITH THE CALEDONIA TRAILBLAZERS SNOWMOBILE CLUB

WHEREAS, the Caledonia Trailblazers and X-County Trailriders Snowmobile Clubs have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program; and be it, further

RESOLVED, that the Chairman is authorized to sign a contract, including any amendments thereto, with the Caledonia Trailblazers Snowmobile Club on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs for the transfer of Snowmobile Trails Grant Program funds subject to review by the County Administrator and County Attorney.

For: 2010-2011 NYS Snowmobile Grant Program.

Directors Comments: This resolution authorizes application to the Program on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Club, and to contract with the Caledonia Trailblazers Snowmobile Club, if funded by the State.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Office of Parks, Recreation and Historic Preservation	\$0	Yes X	No

A. Ellis stated that this resolution authorizes the County to submit the application on behalf of the Caledonia Trailblazers.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. UPDATE ON THE CSBG ARRA PROGRAM AND CONSUMER SPENDING OUTFLOW STUDY.

A. Ellis passed out the ARRA Community Services Block Grant Program- Funding the Path to Employment Chart. A. Ellis stated that they had put together this path to employment chart and it looked at employees and the type of barriers that they have. The path was designed with the priority needs, which came out from the Community Needs Assessment. The contract we had with SUNY Geneseo and Dr. Scipione was for the Consumer Outflow Study. We are getting close to the end of our ARRA program and all programs are scheduled to end September 30th. There has been a big level of success with the programs. A. Ellis reviewed the Chart and explained that the CSBG ARRA Funded Programs box showed a list of all programs funded based on the funding path to employment. In addition to funding these programs they did contract with SUNY Geneseo to perform a Consumer Out Flow Study, which was given to the general public to see where individuals are spending their money in and outside the County i.e. clothing, shoes, utilities, insurance, food, cars etc. They also surveyed businesses, to see if certain increases happened within their business, what that would mean for jobs. For example, if a business received an increase in revenue of 5% -10% would they hire additional, seasonal, and/or part-time employees or turn part-time into full-time workers? Dr. Scipione took that information and blended that into opportunities for economic development. A. Ellis stated that two outcomes from the survey were very interesting. The first interesting finding was that employers who were interviewed were all ok with increases in revenues up to a certain point as long as they didn't have to physically expand their businesses. The other finding was that most entrepreneurs are close to retirement and wouldn't want to expand their business and

that they are comfortable where their businesses are. In addition, when your business reaches a certain level, it kicks in additional compliance at state and/or federal levels. What became clear was the need for succession planning and young entrepreneurs. Main thing now is supporting our existing employers. Many of our people are spending more money on clothing, food, and recreation outside the County. Food at home is spent within the county but recreation and entertainment is a big loss for us. The answer is a multi faceted approach to deal with, what we consider to be, youths leaving the State; we need to attract younger entrepreneurs. G. Moore stated that entertainment is hard in our area, all other counties have big sports, and entertainment. I. Coyle stated that we need to increase exposure for local festivals events, etc.

There was discussion on various towns receiving water from Groveland Correctional Facility and how the Planning Board is involved with that. G Moore recommended contacting the Public Works director, Cathy VanHorne, for more information.

A. Ellis also informed the committee that on Wednesday June 2, 2010, Nine Cayuga County officials are coming to our County to hear a presentation on the Conesus Lake Watershed. They are interested in funding for watershed inspection programs, partnerships and how good everyone works together.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Village of Geneseo, and one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). No update. Waiting to receive the signed contract extension from the State.
 - c. AFPB. The AFPB met on May 20, 2010 and heard presentation from the Town of Groveland on its Draft Agricultural and Farmland Protection Plan. The NWNY Dairy, Livestock and Field Crops Team presented an overview of the Wyoming County Dairy Institute.
3. UPCOMING TRAINING OPPORTUNITIES:
 - a. Spring Local Government Workshop. The G/FLRPC Spring Local Government Workshop was held on May 14, 2010 at the Burgandy Basin Inn, Pittsford. Those that attended could earn up to 8 hours of municipal training credits.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs. The New York State Department of State fiscal auditor conducted 2 audits (Livingston County Development Corporation and County Department of Social Services). No corrective actions were required. The State Program Analyst reviewed 3 programs (Department of Social Services, Child Care Council of Rochester, Genesee Valley Council on the Arts). The review was positive.
 - b. Consumer Outflow Study. The Project Committee met on May 7, 2010 to discuss the draft report and next steps. The Planning Department will be working with Economic Development to develop a document showing the multiple programs, common themes, and logical connections.
 - c. Community Initiatives Council. The CIC met on May 11, 2010 to hear presentation on the Consumer Outflow Study and the Teaching Artistry Program (which is one of the ARRA-funded programs). The CIC will be meeting on July 6, 2010 for its final review of the CSBG ARRA programs and budget amendments.
 - d. Transfer of Program to Workforce Development. County Attorney David Morris, NYS Department of State representatives, and the Planning Director participated in a conference call on May 18th to discuss the remaining steps required to complete the transfer.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

- a. 2005 EPF Road Ditch Project: Planning staff continued working with the municipalities and NYS Department of State on preparing the payment request package.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The Department of State has provided us with a revised scope and budget. The Planning Department is currently reviewing the revised. A copy will also be provided to the Town of Livonia for Town Attorney review.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): We received a proposed scope of services from the State for review and comment.
 - d. Conesus Lake Watershed Council. The next Council meeting will be held on May 28, 2010. EcoLogic is presenting the 2009 Annual Report Card. The Department of Health is presenting the Annual Report on the Watershed Inspection Program.
 - e. Great Lakes Restoration Initiative. The grant application was submitted on January 29th. The application included a leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards. We are still waiting for award announcements.
 - f. Presentation to Cayuga County Officials. Cayuga County officials are coming on June 2, 2010 to hear presentation on the Conesus Lake Watershed Management Plan and Watershed Inspection Program. The meeting will be at Vitale Park (Chip Holt Nature Center) at 10:30am.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
- a. Genesee-Finger Lakes Regional Inventory of Culturally Significant Areas. The G/FLRPC will be working on inventorying and documenting several regionally significant historic and cultural landscapes throughout the nine (9) counties of the Genesee-Finger Lakes Region, which includes Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, and Yates Counties. The Planning Department and County Historian are coordinating this effort. The EMC will be reviewing the sites at its meeting on May 26th.
 - b. Tree Dedication for David Woods. The EMC members bought an oak tree to thank David Woods for his years of support to the EMC. The tree will be dedicated on May 26, 2010 just prior to the EMC regularly scheduled meeting.
7. CENSUS 2010:
- a. Census information is up on the County’s website: http://www.livingstoncounty.us/plan_census2010.htm. Also, please notice that we included a statement promoting awareness of Census scams and fraudulent activities.
8. WEATHERIZATION:
- a. The Winterization Foreperson position has been filled by James Toland, a resident of Lima. The Winterization Aide positions have not been filled.
9. TECHNICAL ASSISTANCE
- a. Provided assistance to the Town of Conesus on its zoning law update.
 - b. Attended the Town of York agricultural training session with the American Farmland Trust (participants were able to earn municipal planning and zoning training credits).
 - c. Provided census information for the Lakeville Fire District for a grant.
 - d. Provided land use acreage information to the County Emergency Management Office for a grant application.
 - e. Provided PDF base maps to the County Emergency Management Office for use in emergencies and informational purposes.
 - f. Provided mapping assistance to the Sheriff’s Office for investigation purposes.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

- 1. Financial Performance Review. The 2009 Consumer Price Index (CPI) was a negative 0.4 percent, but because deficit reduction legislation decreased the 2009 trend factor by 1 percentage point, DOH is intending to use a -1.4 percent figure. The 2009 Medicaid rate for the Adult Day Health Care (ADHC) program will be retroactively negatively affected by \$9,725 for the period as a result of the CPI decline.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Cosimano seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mrs. Donohue moved and Mr. Moore seconded to move out of Executive Session. Carried

No action taken.

F. Bassett passed out information (on file). The first was the CNR's budget variance. Revenues exceed budget by \$378,320 through April but they understate Medicaid revenues for the period by \$471,513 based on the Notice Rates, which haven't been made final paid rates yet. The projected impact of Medicaid rate cuts to the Adult Day Health Care Program is \$9,725. If these projected cuts materialize, F.Bassett will return to the committee with a recommendation to reduce the private daily registrant rate which is currently set at \$121. The private rate cannot be less than the Medicaid rate, but at \$121 a day is a barrier for the Adult Day Health Care program.

F. Bassett further explained the budget variance report and under net service revenue, he informed the committee that Medicare utilization is at 11.3% which is close to \$327,000 better than budget through the first 1/3rd of the year. A committee member asked what the average Medicaid payer percentage is for public nursing homes. F. Bassett answered that the NYS average is around 90%. Medicaid utilization at the CNR is 71.19% through May. We need to continue on working with growing Medicare. He explained that he would be meeting with Mr. Coyle to go over options for the 2011 budget. He also stated that he is seeing far better Medicare utilization than most. They took the steps necessary and went through the master planning- bottom line is we are exceeding the budget. F. Bassett then explained that the salaries under operating expenses are under budget, bearing in mind that CBA has to be retro- added to that for labor costs, but he believes they budgeted greater than what they will need. D. Martello asked, what did you budget? I. Coyle stated around 2%.

F. Bassett then reported on the CNR's Agency staffing. He said RNs are under year to date and that LPNs have doubled. The next page explains employees who are out of the workplace because of continuous leave, workers comp, and FMLA. The next report was the Intermediate FMLA, which he explained was difficult to control. In 2010, they spent \$3,100 on agency CNA's, and in 2009 it was \$23,400. They have reduced use by \$20,000 dollars.

F. Bassett then explained the Hours and Dollars summary sheet, which does not include the impact of a CBA hourly rate increase. Overtime hours in 2009, were 16,500 in the first calendar quarter; and in 2010 overtime hours for the same period were 12,600, which is a reduction of 4,000 hours in the first quarter. In addition, the total employee absentees in May were down to 190 full-time employees and 56 part-time employees.

F. Bassett also informed the committee that there were mandatory overtime provision changes that happened last July 1, and one employee, who is LPN, has filed claims with the Department of Labor that the CNR is in violation. They have already established provisions, for example when someone is late, they will not hold the person from the previous shift over, resulting in overtime.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Department of Health (DOH) Annual Survey Statement of Deficiencies – The DOH withdrew a tentative deficiency associated with Nurse Aide Registry checks. Four low level deficiencies were cited and a Plan of Correction was filed on May 14. The Date Certain for correction and re-survey is June 21. The average number of deficiencies cited in NYS is 6.
3. Finger Lakes Community College (FLCC) Marketing Materials – The CNR and a testimonial from me

will appear in an upcoming brochure about the Dual Certification HHA/CNA Training Program. The CNR was the impetus for the FLCC dual certification program application to the NYS Department of Education and we served as the beta site for the first class. A second training program will be offered in July with tentatively 14 participants funded by Community Service Block Grant, American Reinvestment & Recovery Act (CSBG ARRA) grant monies in collaboration with the Planning Department.

4. Nurse Aide Recognition Luncheon – Six Certified Nurse Aides (CNA’s) have been selected by the co-workers to attend a luncheon in Rochester on June 10 to honor the commitment and service to their profession. The staff selected are: Mandy Little, Wanda Berrios, Brittany Roffe, Sue Sylvester, June Willis and Bambi Witherow.
5. Memory Lane Courtyard - The new fence anchor securement system and fence has been installed and the 3rd floor rooftop courtyard is again open to resident and visitor use. Thank you’s are extended to the Public Services Committee, Central Services and the County Administrator for their support of this repair. This will be a lasting solution.
6. Electronic Health Record - Within the next few months our Nursing Assistants will begin entering information about the care they have provided in a computerized system instead of on paper. The computerized information will allow for better monitoring of the services provided and will help us have a better picture of each resident’s needs. There will be one data entry station on each 12-bed Family Unit to make the process efficient for staff. Nurses and medical staff will receive training and begin using a computerized physician order and medication administration system much later this year.
7. Memorial Service - The CNR will hold a Memorial Service on Saturday, June 5 at 10:00 AM to honor the lives of departed residents. A balloon release will conclude the program. The Memorial Service is open to families, staff, residents and Board members wishing to attend. Refreshments will be served following the 30-minute program.
8. Annual Carnival - Mark your calendars and plan to visit the CNR on Wednesday, August 25 for a day of games, contests and BB-Q. As always, the parking lot will be closed and converted to a carnival and there will be lots of children! Pie eating, spelling and wheelchair races will be among the contests. Last year approximately 550 BB-Q meals were served under the big tent.
9. Seniorama – Thank you to Kaaren Smith for inviting the CNR’s participation in the annual senior recognition program held at York Central School. CNR award recipients this year were Tom Melizzi and Thelma Bailey.
10. Nursing Home Week – This celebration held from May 9 – 15 was very successful and enjoyed by staff, residents and visitors. The “At the Movies” theme week had every Neighborhood’s participation. A staff picnic, ice cream sundaes and contests were appreciated. Kaaren Smith was guest judge in the selection of awards for costume and decoration. An Academy Awards Ceremony was well attended on May 14 by staff and residents as awards were handed out. Perfect attendance awards were presented as part of the program.
11. The Director has been active in a variety of forums in the past several weeks. 1.) He attended a CEO Summit in NYC at the expense of New York Association of Homes and Services for the Aging (NYAHSA) on April 19 –20 to join other health care executives in a discussion about the future of nursing homes. The CNR experience is seen as a template for successful public sponsorship. 2.) Invited to serve on a Steering Committee for a newly forming statewide organization called CHOICE – Coalition of Homes Offering Independence and Community for Elders. Attended first meeting in Utica, NY on May 20 with highly engaged executives from across the state promoting culture change in nursing homes. Ours is the only public nursing home represented. 3.) SAGE Commission – I continue to serve on this Finger Lakes Health Systems Agency and Department of Health sponsored panel evaluating the current construct of aging services and payment mechanisms.
12. Greater Rochester Nursing Home Quality Consortium - Our Center has been recruited by the University of Rochester to join with a small group of other nursing homes to receive extensive quality improvement and leadership training for key leaders and team members. This is a Health Resources and Services Administration (HRSA) grant-funded initiative valued at approximately \$36,000 that is designed to foster ongoing improvement in resident quality of care and quality of life outcomes in rural and

underserved nursing homes. The grant project kicks off July 1 of this year.

13. Members of the Ontario County Legislature and County Administrator will meet with me in June to discuss our 1995 privatization of the dietary department. Our food service costs are currently approx. \$16.88/day while they are at approx. \$30/day. I will share our strategies for effecting the transition and savings we did. In 1995 our costs were approx. \$13.50/day.

OTHER- IAN COYLE

Action Item(s) To Be Reported

1. SUPPORTING A TEMPORARY EXTENSION OF ENHANCED FEDERAL MEDICAID MATCHING FUNDS PROVIDED UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

WHEREAS, Medicaid is a federal, state, and local health care program whose costs and administration represents the largest component of the state and local fiscal relationship in New York, currently totaling over \$51 billion annually; and

WHEREAS, since the program's inception, counties across the state have struggled to fund the growth of the Medicaid local share and even with local budget austerity measures the programs cost has resulted in higher property taxes, higher sales taxes, and a decline in county services; and

WHEREAS, while a local government Medicaid "cap" has been implemented in New York in an effort to provide some budget stability and help shield local taxpayers from the impact of excessive Medicaid growth, counties remain concerned with the future sustainability of the Medicaid program, the effect on other state and local budget priorities, and the overall outlook for New York's economic competitiveness; and

WHEREAS, Congress has provided an increase in Federal Medicaid matching funds, set to expire on December 31, 2010, to all states under the American Recovery and Reinvestment Act in recognition of the recent fiscal crisis; and

WHEREAS, in addition to providing fiscal relief to the State of New York, this increase also provides direct fiscal relief to local governments in New York State which helps ease the local property and sales tax burden for all New Yorkers; and

WHEREAS, the U.S. Senate, House and the President all support a six-month extension of this critical temporary enhanced Medicaid assistance through June 30, 2011 because of the continued fiscal pressures experienced by state and local governments due to further declines in tax revenues and increased demand for public services stemming from the recession; and

WHEREAS, New York and twenty-three other states, have included a six month extension of this enhanced funding in their budgets for the coming year, it is imperative that Congress enact a six month extension of enhanced Medicaid assistance payments as soon as possible, to allow states to finalize their budgets without having to fill even larger budget holes with tax increases or service cuts that would be necessary in the absence of this federal funding; and, now, therefore, be it

RESOLVED, that Livingston County supports a six-month extension of the enhanced Federal Medical Assistance Percentage (FMAP) as established under the American Recovery and Reinvestment Act; and be it further

RESOLVED, that NYSAC calls upon the Governor and the State Legislature to encourage the New York Congressional Delegation to support this six-month extension; and be it further

RESOLVED, that certified copies of this resolution be forwarded to Senator Charles Schumer, Senator Kirsten E. Gillibrand, and Congressman Christopher J. Lee, Senators Dale M. Volker and Catharine M. Young and Assemblymen Daniel J. Burling and Joseph A. Errigo the New York State Association of Counties, and Inter-County of Western New York Association.

I. Coyle stated that they might need to change the wording before the resolution goes to the Board Meeting for final approval. The resolution proposes a 6-month extension and 23 states, including New York, have already placed the benefit in their budget, we haven't in past years and we will not this year. When we put it on the agenda it was sure to happen, now there is a roadblock. Democratic house members pushed it back do to the level of impact on the deficit. Generally, what we are saying is we support an 11-12% increase in federal reimbursement.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing resolution and allow any changes to be made per the County Administrator Carried.

G. Moore had a comment regarding the Department Of Health’s written item No. 3. He stated that we have all had work contracted with Clark Patterson Lee. One thing we should consider is having Mr. Clark, who has worked for the State and County, and has handled situations like this; review certain circumstances like this when they come up. In turn, it would increase turn around versus longer waiting periods with other contractors. B. Donohue asked is Clark Patterson expensive? I. Coyle responded that we will look into this option but the efficiency gain depends on what the situation is. G. Moore said that they would only be looking at big projects, not small like septic system, etc.

ADJOURNMENT

MOTION: Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 11:29 pm. Carried.

MENTAL HEALTH- GAIL LONG
Informational Item(s) Written Only

1. Director met on May 5th with Directors of Genesee, And Wyoming Counties, as well as with OMH representatives, and NYS Mental Health Commissioner Michael Hogan, to discuss issues related to our specific counties.
2. Director attended on May 5th a ribbon cutting and dedication of a new supported apartment treatment program in Batavia, operated by DePaul Mental Health Services
3. Director, Mental Health Services Coordinator, and Deputy Director met with Clinical Directors from Rochester Psychiatric Center on May 17th. This is an annual meeting to discuss status of programs, and potential new projects.
4. Director, Director of Workforce Development/Youth Bureau Keith Mitchell, RPC Director Mike Zuber, and Catholic Charities Director Carlos Garcia met to discuss how to best partner to address the needs of the community that we serve
5. Director attended a Town Hall meeting on May 18th sponsored by Healthy Communities That Care as part of the requirements of the Drug Free Community Grant. Panelists included the Probation Department, CASA, the Genesee Village Police, Mt. Morris Mayor Long, Judge Purtell, Genesee Schools, Parent, and teens involved with EDIFY. There were approximately 20 audience participants
6. Supported Case Manager Gina Montanye will be moving back to Denver. We are currently reviewing need to refill position
7. Clinic Restructuring has been postponed until October 1st, 2010
8. Medical leave for a Senior Typist has been extended until July 8th, and Clinician Jeanne Matossian will be on maternity leave until July 8th; all other positions are filled
9. The Developmental Disabilities Committee attended a presentation by the LIVES students at SUNY Genesee, during our regular Committee meeting time
10. The ARC of Livingston-Wyoming Counties will hold their annual dinner on Friday June 4th at 5:30, at the Breezy Hill Party House in Warsaw. Tickets are \$25.00
11. Director attended a Webinar on Cultural Competency on May 25th
12. Deputy Director, Mental Health Services Coordinator, Forensic Therapist, Adult Intensive Case Manager, Judge Cohen, and the County Attorney will attend on June 7th an Assisted Outpatient Treatment training (AOT) from the OMH Regional AOT Representatives. We have requested to have this formal training to ensure preparedness should the County have to perform an involuntary AOT. We have not received formal training, to date

OFFICE FOR THE AGING- KAAREN SMITH
Informational Item(s) Written Only

1. Our first Caregiver's Workshop was held on April 27, 2010 from 3:00 p.m. until 7:00 p.m. at the United Methodist Church (Rte. 63, Geneseo). 40 vendors providing services to caregivers had displays and answered information about their services and Sister Anne Malloy from Mercy Respite was the motivational speaker. Geneseo Kiwanis donated, prepared and served a spaghetti dinner to all participants. Dale Sells, Caregiver Coordinator under the new OFA contract with Noyes Hospital organized this event and obtained many donated door prizes for the participants. We now have 18 families involved with counseling, respite services and support groups. All local libraries have current Caregiver Resource Centers.
2. Mabel Treadwell and Kaaren Smith traveled to Albany on May 5, 2010 where Mrs. Treadwell was recognized for her outstanding volunteer service to Livingston County and was presented with the NYS Senior Citizen of the Year award from Livingston County at the Governor's Mansion
3. May 15, 2010 our 30th successful SENIORAMA took place at York Central School. 19 senior residents received certificates of recognition for outstanding community service presented by Chairman Merrick and County Administrator Ian Coyle. Honorees also received certificates of recognition from Congressman Chris Lee, NYS Senators Volker and Young, NYS Assemblymen Burling and Errigo.
4. The Director of the Office for the Aging has been participating on the Finger Lakes Health Systems Agency Caregiver Workgroup. Kaaren Smith was invited to present the Livingston Help for Seniors model Project at the New York State Office of Rural Health Conference held in Geneva, New York on Thursday, May 20, 2010.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JULY 6, 2010
9:30 a.m.

PRESENT: D. Martello, B. Donohue, J. Merrick, G. Moore, I. Coyle

ABSENT: M. Schuster, I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: D. Cosimano, D. Morris

MENTAL HEALTH- GAIL LONG

Pre-approved Informational Item(s) To Be Reported

1. CHRIS RYDER AND CHRIS TAYLOR- CASA UPDATE

Introductions. Chris Ryder, CASA Board Chair; Chris Taylor, CASA Executive Director; Charles Tyo, CASA Vice Chair and Don Hassett, Director of Prevention.

Mr. Martello thanked the guests for attending and remarked he has heard good things from Chris Ryder and wanted to give them an opportunity to update the Committee.

Chris Taylor distributed a folder of information pertaining to CASA (on file).

Chris Ryder reported that about two years ago, a few representatives from CASA reported to the Committee about the progress or the lack thereof. Soon after this meeting Chris Taylor was hired and the Board empowered Chris to bring some organization, structure and accountability of performance to the Council. Mr. Ryder stated that Chris Taylor has done a great job. He has upgraded staffing and brought a higher quality to the programs that CASA offers and has improved the financial status of the organization. He asked Chris Taylor to make a few remarks.

Chris Taylor stated that Katie Cicero could not attend this meeting today, and he acknowledged the work she has done to assist him to get the Council where it is today.

Chris Taylor distributed and reviewed a packet of prevention information and clinic performance statistics (on file). He indicated that the biggest things for the agency over the past year have been establishing a clinic in the Elmira area and a morning program in Dansville. He reviewed the list of 2009 Achievements and 2010 Goals (on file).

Mr. Moore asked for a clarification of the total number of clients to date, and C. Taylor explained that a lot are the same clients and the clinic sees approximately 80-90 clients per month.

C. Taylor explained that they have consolidated the billing and updated the Personnel Handbook.

C. Ryder added that they have added more board members for better oversight and better participation. He reviewed the Board members' names. C. Taylor explained they have established an Advisory Board as well in the Elmira area.

Mr. Moore asked how many clients in the Dansville clinic come from Steuben and Allegany counties, and C. Taylor responded probably not more than 10. Gail Long indicated that CASA was concerned that by opening a clinic in Chemung County it may have had a negative impact on our clinic but it has not affected it at all.

Mr. Cosimano entered.

C. Taylor stated the Board is focusing to see if Millennium Drive would be suitable for their office. At this time, C. Taylor asked Don Hassett to provide a Prevention Update.

Don Hassett stated that when a teen turns 14 approximately 14% of his/her peers will be drinking and by the time they are in 10th grade it reaches 20% and by the time they are seniors, 48%-50% will be drinking alcohol. These numbers are similar across the State and Nation. He indicated that the Prevention Unit is concerned about three areas: binge drinking, heroin highs and prescription drug abuse. All are emerging serious concerns. The prescription drugs (oxycotton) delivers short-lived and intense highs, which teens like, and leads to heroin abuse. D. Hassett reviewed the Model Programs including Life Skills, Project Alert, Teen Intervene, Third Millennium Program, and Apple A Day that have been designed to assist teens, parents and the community. He indicated that the Prevention Unit is focusing on getting into more schools and providing consulting services if the school does not want a prevention program. The schools have to determine what they want, however, NYS requires the schools to have some type of drug and alcohol program.

Mr. Moore asked who they contact when they are trying to get into a school, and D. Hassett responded usually the Superintendent.

Chris Ryder stated that overall CASA is doing well and cash flow is good.

Mr. Martello thanked the CASA representatives for coming today and for the efforts they have made to improve the program.

The County Administrator added that he believes that alcohol and drug abuse is a community problem.

Mr. Martello stated that Dansville School needs a program, and C. Taylor responded they have called Dansville School and they have refused services.

Informational Item(s) Written Only

1. Supportive Case Manager Gina Montanye has tendered her resignation, effective August 27th. She and her family are moving back to Denver. We are not seeking to refill this position at this time and are reconfiguring the Case Management Adult Services to mirror the Child Services. This model is OMH desired, and would increase revenue
2. A Clerk Typist position remains filled by temporary staff due to an extended medical leave
3. An Adult Therapist (.5FTE) will return from maternity leave mid July
4. Adult intakes are approximately 3 weeks out, and child intakes are approximately 2 weeks out;
5. We are exploring with Rochester Psychiatric Center the possibility of being "lent" a Child Psychiatrist on a temporary basis to absorb the upswing in referrals to our contracted Psychiatrist. RPC has indicated that they may have such a capability
6. Mental Health Services Coordinator Laura Canne organized an AOT (Assisted Outpatient Treatment) training for Judges Cohen and Wiggins, County Attorney David Morris, Forensic Therapist Maggi Masci, and Deputy Director Ann Miller.
7. July's State Aid was released at the eleventh hour, however we had prepared a plan in collaboration with the Mental Health Subcommittee and our contract agencies as it had been announced that it would not be released. The plan will remain as a contingency plan for the future should similar issues arise
8. Director attended a Webinar entitled "Can we Get There From here? Coordinated Transportation: Local Issues in Your Community"
9. Director attended a meeting with IBM, IT, Public Health, DSS, OFA, and the CNR to examine the possibility of integrating/sharing information on shared consumers. Benefits and barriers were offered and will be examined by the IBM team
10. Noyes Mental Health has named Lynette Greene as the new Mental Health Coordinator, replacing Bruce Teall
11. Director attended a Command Team Meeting following the earthquake on 6/23/10

12. Clinic Restructuring scheduled to begin October 1st; staff continue to prepare
13. The ARC held its Annual Dinner on June 4th, which was very well attended. June also was the ARC's Annual Golf Tournament which was very successful.
14. Start's new construction project has started and is slated for completion December 2010
15. CASA continues to review feasibility of Millennium Drive site for relocation

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Community College One College Road Batavia, NY 14020	8/1/10-7/31/11	\$288,576

For: This contract provides for a large part of the training our staff receives, including training provided by the County ITS Department to DSS staff.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State Training Cap	0-5%	Yes X No

Commissioner Wright reported this contract enables the DSS staff to get all the training needed in a much less expensive way. The department started doing this two years ago and this is also how the department pays the ITS department for its training and HELP desk support. She indicated that many staff members have received an Associates Degree, two have received Bachelor Degrees and two have received Masters Degrees.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (May)
 - b. Employment – Entries Into in Order of Hire (Monthly) (May)

Name of Employer	Town or City	# of Hires	CAT.	Hrs per Week	Hourly Wage	Job Title
LEISURE'S RESTAURANT	LAKEVILLE	1	FA APP.	18-PT	5.75 & TIPS	WAITRESS
FORBES THRU ADECCO	DANSVILLE	4	SN REC.	40-FT	7.25	MACHINE OPERATORS
THE BRIGHTONIAN	ROCHESTER	1	SN REC.	40-FT	25.00	REGISTERED NURSE
TELECOMP	ROCHESTER	1	FA APP.	20-PT	8.50	FUNDRAISER
PIZZA HUT	GENESEO	1	FA APP.	30-PT	4.70 & TIPS	WAITRESS
LIVINGSTON CTY CNR	MT. MORRIS	1	FA REC.	24-PT	11.63	CNA
QUEST LASAGNA	MT. MORRIS	1	FA REC.	32-PT	9.25	WAITRESS/HOSTESS
CREDITOR'S INTERCHANGE	CHEEKTOWAGA	1	SN APP.	40-FT	10.00	COLLECTIONS REP.
REGAL CINEMA 18	HENRIETTA	1	SN APP.	30-PT	7.25	TICKET TAKER
VICTORY ACRES	PERRY	1	SN REC.	40-FT	7.25	FARM LABORER
LIV/WYO ARC (SUBSIDIZED)	MT. MORRIS	2	SN-FA REC	40-FT	8.50	CUSTOMER ASSOC.
OLD HICKORY GOLF COURSE	LIVONIA	1	FA APP.	14-PT	8.00 & TIPS	BARTENDER
SUNRISE RESTAURANT	DANSVILLE	1	SN REC.	21-PT	4.65 & TIPS	WAITRESS
LAKEVILLE UNITED CHURCH OF CHRIST	LAKEVILLE	1	FA REC.	10-PT	10.00	SECRETARY
CONESUS LAKE NURSING HOME	LIVONIA	1	SN REC.	30-PT	10.25	CNA
SEATING INC.	NUNDA	1	FA REC.	40-FT	9.00	PRODUCTION WRKR
COUNTRY INN & SUITES	MT. MORRIS	1	FA REC.	24-PT	7.50	HOUSEKEEPER
LEICESTER'S KID'S PLACE	LEICESTER	1	FA REC.	20-PT	7.25	CHILDCARE WORKER
FTT MANUFACTURING	GENESEO	1	FA REC.	35-FT	8.00	PRODUCTION WRKR
	TOTAL	23				

c. Financial Assistance Program Statistics (Monthly) (May)

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	3000	3018	3112	3091	3108							
FAMILY HEALTH PLUS	1103*	1110*	1101*	1082*	1096*							
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	125	124	123	129	136							
CHRONIC CARE MEDICAID	255	260	256	252	255							
TEMP. ASSISTANCE - TANF	255	258	247	249	255							
TEMP. ASSISTANCE - SN	274	282	283	276	283							
FOOD STAMPS	2797	2830	2858	2861	2926							
CHILD CARE	152	145	148	151	148							
MANAGED CARE	4154*	4247*	4272*	4268*	4315*							
SSI MEDICAID	1161	1158	1167	1187	1195							

*Individuals -
Premiums paid by
DSS

2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	2980	3071

FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	1139*	1108*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	129	135
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	248	253
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	229	245
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	234	255
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	2765	2776
CHILD CARE	143	142	128	127	126	132	137	141	142	144	145	151
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	4096*	4116*
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	1141	1145

*Individuals -
Premiums paid by
DSS

2. Employees hired, resigned or retired in June:

Kimberly Nichols	Hire	Clerk/Typist	6/25/10	Nunda
Karen Sayre	Hire	Case Management Aide	6/28/10	Conesus

3. We held our annual Milestone Celebration on June 23, 2010. We give out certificates and pins to those employees who have reached a milestone year in 2009. We honored 4 staff for being for 1 year of service, 4 staff for 5 years of service, 5 staff for 10 years of service, 7 staff for 15 years of service, 2 for 20 years of service, 3 for 25 years of service, and 4 for 30 years of service. We are pleased to have these dedicated staff.

4. Employment Report Correction – last month’s report included information that a client was hired at a job in public relations for \$22.50 per hour. After reviewing this information we found an error was made. The person was making \$265 per month/not per week. This was a business that the person had started on her own. So it works out to be more like \$5/hour.

5. The state budget as of this writing is not complete. However there have been cuts in revenue to DSS in the weekly extenders. This information has been relayed to Mr. Coyle.

The Livingston County Children’s Protective Association gave DSS \$2,500 for the agency Camp Fund. The check was presented to our camp worker for this year at the Children’s Protective Association annual spring luncheon at the Glen Iris Inn. This money is used to pay for a week of camp for those children whose parents cannot afford to send them to camp and they are receiving some type of services through DSS.

D. Morris entered.

DEPARTMENT OF HEALTH-JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CANANDAIGUA VETERANS ADMINISTRATION MEDICAL CENTER, YATES COUNTY, ELAINE BUZZINOTTI, NEW YORK STATE DEPARTMENT OF HEALTH, KAYE MORGAN, DVM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Canandaigua Veterans Administration Medical Center	7/1/10-6/30/11	NA
Attn: Donna King 400 Fort Hill Ave.		

Canandaigua, NY 14424

For: VA Hospice Care Provider Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted</i>
NA	NA	NA

Director's Comments: This Agreement will allow the Department of Health to provide services to Hospice patients at the Veterans Administration facility. The Veterans Administration will pay for services at the current Medicare rate.

Yates County on behalf of the SAY Rural Health Network 8/10/09-8/9/10 \$5,000.00

417 Liberty St.,
Penn Yan, New York 14527

For: Public Health Emergency Preparedness Planning

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted</i>

Director's Comments: This Inter-Municipal Agreement is between Yates County on behalf of the SAY Network and Livingston County on behalf of the Livingston County Department of Health and provides for the sharing of the cost with the Finger Lakes Public Health Alliance for the utilization and work-plan activities of the Regional Public Health Emergency Planner. Last year we did not contribute anything.

Elaine Buzzinotti 7/5/10-7/5/11 \$35.00/hr

3613 Tenth Street
Box 216
Retsof, NY 14539

For: Hospice Bereavement Coordinator Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted</i>
Various 3rd Party payers-NYS Aid	Varies by payer	NA

Director's Comments: With the resignation of our Bereavement Coordinator, we are contracting with Ms. Buzzinotti for these services to continue. We will be paying her \$35.00 per hour and estimate that we will need her for approximately 128 hours per year.

New York State Department of Health 10/1/10-9/30/11 \$603,519.00

Division of Nutrition
150 Broadway, 6th Floor West
Albany, NY 12204-2719

For: Nutrition Program for Pregnancy Women & Children (WIC)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State of New York-WIC Grant	\$0.00	Yes No

Director's Comments: This contract is for the renewal of the WIC Grant (Women, Infants and Children), down from \$607,221 for last grant period.

New York State Department of Health 4/1/10-3/31/11 \$32,015.00

Bureau of Immunization
Attn: James Antoniak
Room 649, Corning Tower, ESP
Albany, NY 12237-0627

For: Amendment of Immunization Action Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State of New York	\$0.00	Yes No

Director's Comments: This amendment to the Immunization Action Plan contract provides for an additional amount of \$32,015 for the period 4/1/10 to 3/31/11, combined with the initial Agreement of \$63,390 from 4/1/08-3/31/10, now resulting in new contract terms of \$95,405 for all years combined, 4/1/08 to 3/31/11.

Kaye Morgan, DVM
York Animal Hospital

2275 Main St.,
PO Box 412
York, NY 14592

For: Veterinarian support for evaluation of animals that may be impacted by bioterrorism

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
State of New York-WIC Grant	\$0.00	Yes	X	No

Director's Comments: This contract

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PROPOSED CHANGES TO THE LIVINGSTON COUNTY SANITARY CODE

ARTICLE I - DEFINITIONS AND GENERAL PROVISIONS

....

Section 2. Definitions

....

2.6 "Persistent Noncompliance" (PNC) occurs when a regulated entity violates provisions of the Public Health Law, State Sanitary Code or Sanitary Code on more than two (2) site visits or inspections during the course of a calendar year.

....

2.10 "Repair Orders" shall mean a document issued by the Chief Executive Officer that directs an owner or operator to make repairs to a piece of equipment, structure, system, or item that is identified as being necessary to prevent the occurrence of a condition that could result in a public health hazard, Public Health Nuisance, or result in the release of Offensive Materials. The Repair Order shall identify the equipment, structure, system or item in need of repair, set a timeframe for completion of the repair, and indicate acceptable evidence that the repair has been completed, such as providing a receipt or bill of sale from an established vendor capable and qualified to make the required repairs.

....

Section 7. Permits.

....

7.5 Permits; Authority Not to Renew – Notwithstanding any other provision of law, the Department of Health shall not be required to issue and/or renew any license, permit or certificate of qualification, authority or operation of any business, individual or other entity if such business, individual or other entity has failed to pay any outstanding fees, civil fines or penalties assessed by the Department of Health or Board of Health for licensing or regulatory matters or is in Persistent Noncompliance.

J. Ellison reviewed the proposed foregoing changes to the Sanitary Code.

County Attorney David Morris clarified the issue of Non-Compliance. He reported that we have always had an issue with people not complying and this proposed change will give us the authority to not renew their permit.

J. Ellison distributed and reviewed a handout outlining Article VI – Enforcement (on file). The Board of Health is the enforcing agency and a letter will be sent when a person is not in compliance. J. Ellison stated that sometimes the Hearing Officer supports the County and sometimes not. The newly proposed enforcement regulation gives the County the ability to impose a fine.

The County Attorney explained that the proposed changes must be sent to the State first and once the State approves the changes, a local law will be written.

Mr. Martello asked who is hearing officer? J. Ellison responded Bill Brennan.

The consensus of the Committee was to authorize the Department of Health to send the Livingston County Sanitary Code proposed changes to the State of New York, and once the State approves, it will be brought back to committee.

Informational Item(s) Written Only

1. NYSDOH has passed a law requiring inspections of Tanning Facilities. This is an unfunded mandate. The decision as to whether the LCDOH or the NYSDOH will assume this responsibility in Livingston County must be made. The Board of Health addressed this topic at their June meeting. The Board asked for additional information, which will be provided at their next meeting and then a recommendation will be made to the Human Services Committee.
2. Information regarding eastern equine encephalitis (EEE) has been forwarded to all veterinarians. We have not had any EEE cases in Livingston County, although in 2009 there was extensive activity through the northeast with cases reported in alpacas, llamas, a cow and 33 equines from seven states. NYS reported EEE in one human, seven equines, a white-tailed deer and a pheasant flock.
3. Recent articles in the D & C sited issues in Monroe County relative to Temporary Food Permits. A careful analysis of the situation is as follows: the MCDOH is issuing Temporary Food Service Permits for a maximum length of two weeks, with a fee of \$115 per event for high-risk Food Service Establishments. Typically, temporary event vendors travel to different festivals and events to sell their products. The recent resurgence of farmers markets, and the construction of more permanent associated facilities, some markets are open most of the summer. The vendors set up at those markets and are present for a long duration compared with the typical temporary food service establishment. The high-risk vendors are required to pay the fee every two weeks. The Code definition states: “A “temporary food service establishment” means a place where food is prepared or handled and served to the public, with or without charge, and which operates at a fixed location in conjunction with a single event or celebration of not more than 14 consecutive days duration.” This definition explains what a temporary food service establishment is, and most importantly it is temporary. The Section of the code explaining issuance of permits does not have a time frame stipulated. In Livingston County, permits are issued for a single event for \$50 or \$100 for an annual permit. The concern with Farmers Markets is not mirrored here because no markets are operated for 14 consecutive days. The Board of Health supports the current policy and does not support issuing a permit every 14 days.
4. The Department is preparing recommendations for the Greening of Livingston County. These will be presented to Mr. Coyle and the Human Service Committee upon completion.
5. Dr. Schiavetti’s term on the Board of Health expires 12/31/10. He has indicated that he does not wish to be reappointed. Dr. Schiavetti has forwarded the name of someone who is interested in serving on the Board, Douglas MacKenzie. The Board will discuss other potential candidates to bring to the Human Services Committee for consideration.
6. As reported previously, Tom Clark, Engineer has provided notice of his resignation effective December 31, 2010. We are in the process of searching for his replacement. A summary of the cost of engineering services is listed below.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010*</u>
County Budget	\$978.75	\$348.00	\$1587.50	\$0.00
Public Water Supply Budget (grant)	\$3228.75	\$1825.00	\$1762.50	\$1325.00
Total	\$4207.50	\$2173.00	\$3350.00	\$1325.00

*Total through April, 2010

7. The Department and University of Rochester were unable to agree to contractual language in 2009 for the ALS Medical Director (Dr. Shah). In order to reimbursement him for hours worked, a MOU has been developed. As a reminder, we created (with Mr. Coyle’s permission) a part-time EMS/ALS Medical Director position to avoid this problem in the future. The dollar amount remained the same.

8. The process to prepare for Accreditation continues.
9. Planning has already begun for the 2010-2011 flu season. We will be talking with School Superintendents to determine if there is a desire to provide clinics in the schools. The H1N1 vaccine will be one of the three vaccines incorporated into the season flu shot (one shot)

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: NEW YORK STATE DEPARTMENT OF STATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of State One Commerce Plaza 99 Washington Avenue Albany, New York 12231-0001	10/1/10-9/30/11	\$224,316.00

For: Annual Contract with NYS Department of State for FFY 2011 CSBG Program.

Directors Comments: This resolution authorizes the next annual contract for the CSBG Program. With approval from NYS DOS, the Workforce Development Office will take over administration of this contract. Same amount as 2009. The Planning Department is working with the State for approval to transfer this program to Workforce Development.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD – DAVID MATTHEWS

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
David Matthews	1 Highland Road, Geneseo, NY	Village of Geneseo	7/14/10 – 12/31/12

Director Comments: This resolution will fill the vacancy created when Bob Yull resigned.

A. Ellis stated that David Matthews currently works as an architect with Rick Houser, who has been doing a lot of downtown revitalization work in Perry and Mt. Morris.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to appoint David Matthews to the Livingston County Planning Board. Carried.

Pre-approved Informational Item(s) To Be Reported

1. HUD SUSTAINABLE COMMUNITIES PLANNING GRANT PROGRAM: GENESEE-FINGER LAKES REGIONAL PLAN FOR SUSTAINABLE DEVELOPMENT PROPOSAL.

A. Ellis distributed a Fact Sheet Report regarding the HUD Sustainable Communities Planning Grant Program (on file). A. Ellis explained that this grant program would support multi-jurisdictional planning efforts that integrate housing, land use, economic and workforce development, transportation, and infrastructure investments in a matter that empowers jurisdictions to consider challenges of economic competitiveness, social equity, energy use and public health and environmental impacts. She added that we do not have an estimated cost for the project; however, GTC is working on an estimate that will be a cash match. She explained that at this time it is her intension to bring this to the respective leaderships, and ask for their input and concerns.

Mr. Martello asked what does Livingston County get out of this? A. Ellis responded the proposal is very broad and for a reason because everyone is not on the same page of what they expect to get out of it.

Mrs. Donohue asked if broadband could come under this grant, and A. Ellis stated it has been considered.

Mr. Martello asked if we received a grant would that mean jobs, and A. Ellis responded no the grant would be used to hire a consultant that would work for regional entities.

Mr. Martello asked why should Livingston County do this? A. Ellis responded that conceptually this is a very good idea, however, we need to see more of what the final products would be. Notice of funding just recently was announced, and GTC is working over the next week to develop a match.

A. Ellis explained that ARRA funding created or retained 54 jobs through program support:

- 48 were individually employed:
 - 7 individuals retained employment through the Child Care Council Child Development Associate professional development program
 - 26 Teaching artists are employed and on the payroll
 - 14 that are now Certified Nursing Assistants/Home Health Aides obtained employment (1 obtained employment, but not in the health care profession)
 - 1 individual through the Alliance for Business Growth and County Economic Development Office
- 6 were employed through the Summer Youth Employment Program last year. There will be more supported through the program this summer.

Additionally, the ARRA Program supported 30 families through the DSS Child Care Subsidy program to date. This is more than double what we expected. 18 individuals participated in the Business Start-up Class, and 14 individuals became Certified Aging-In-Place Specialists, including 12 contractors. 2 human service agency representatives became educated in completing home assessments.

Mrs. Donohue pointed out that in #5 below the Conesus Lake Watershed Council meeting has been changed from August 20 to August 27.

A. Ellis added that the State is pushing the Town of Livonia to execute the Streambank Remediation contract.

Mr. Cosimano asked if there was any funding to support fire hydrants and A. Ellis suggested to Mr. Cosimano that he call Peter Kanouse of the Soil & Water Conservation District and Emergency Management Services Director Kevin Niedermaier.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. Assuming approval by the Human Services Committee and Board of Supervisors of the above nomination, there will be 1 vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). No update. Waiting to receive the signed contract extension from the State.
 - c. AFPB. The AFPB met on June 17, 2010 and recommended approval of the Town of Groveland on its Draft Agricultural and Farmland Protection Plan.

3. UPCOMING TRAINING OPPORTUNITIES: LET's Plan
 - a. We are working on putting together a SEQR basics workshop for this Fall.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs.
 - b. Transfer of Program to Workforce Development. David Morris received a letter from the NYS Department of State confirming that the Livingston County Board of Supervisors, not the County Planning Board, as the CSBG eligible entity designated to serve Livingston County. The Community Initiatives Council is the requisite tripartite governing board for the CSBG Program on behalf of the Board of Supervisors.
 - c. Office for the Aging Advisory Council/Foster Grandparent Group. The Planning Director provided a presentation on the Certified Aging-In-Place program.
 - d. Rochester Home Builders' Association. The Planning Director will be meeting with the RHBA to discuss job and marketing opportunities for individuals that received the CAPS certification. This effort will be coordinated with Workforce Development.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2005 EPF Road Ditch Project: Planning staff continued working with the municipalities and NYS Department of State on preparing the payment request package.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The Department of State has provided us with a revised scope and budget. A copy was provided to the Town of Livonia and is under review by the Town Attorney.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): We've been coordinating and discussing the proposed scope of services with the State.
 - d. Conesus Lake Watershed Council. The next Council meeting will be held on August 27, 2010.
 - e. Great Lakes Restoration Initiative. The grant application was submitted on January 29th. The application included a leaf pick-up program and a streambank restoration study for those areas not covered under the Phase I and Phase II EPF awards. We were notified that we were not funded.
 - f. Presentation to Cayuga County Officials. Cayuga County officials came on June 2, 2010 to hear presentation on the Conesus Lake Watershed Management Plan and Watershed Inspection Program. We've been providing follow-up assistance on budget and Council membership and structure questions.
 - g. Forgotten Four Festival. Don Wetzel and Mary Underhill operated an information and education booth on the Conesus Lake Watershed Management Plan.
 - h. Conesus Lake Association Assistance. Planning staff prepared a soil testing location map for the CLA to use with students on residential test sites for phosphorus.
 - i. FL/LOWPA Meeting. Heather Ferrero provided a presentation update on Conesus Lake Watershed Management Plan activities.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. The next meeting of the EMC is on July 28, 2010. Members will be continuing their tour of Letchworth State Park.
 - b. Marcellus Shale. Planning staff attended the Wyoming County landowner workshop on Marcellus shale. The Conesus Lake Watershed Manager attended a Finger Lakes Institute workshop on Marcellus shale to learn about impacts to water resources.
7. CENSUS 2010: The Census Bureau reported the following update:
 - a. Last week was the wrap-up week for the enumerator info gathering campaign.
 - b. In general, all of the rural areas have a response rate of 95-100% (households providing information during the enumerator info gathering campaign).
 - c. Livingston County averages about a 97% response rate. The Mount Morris to Dansville area had roughly 95%, and the Geneseo/Groveland/Sparta area had almost 100%.
 - d. Census information is up on the County's website:

http://www.livingstoncounty.us/plan_census2010.htm . Also, please notice that we included a statement promoting awareness of Census scams and fraudulent activities.

8. TECHNICAL ASSISTANCE

- a. Planning Staff prepared the following maps:
 - i. Sheriff's Office: Marijuana eradication map
 - ii. Department of Health: Prepared walking trail maps for government facilities and for Barilla
 - iii. Emergency Management: 1) Prepared an airshow map; 2) Created Livingston County fault line map following earthquake event.
 - iv. Municipal Assistance:
 - 1. Continued working with the Town of Conesus on their zoning update.

9. GENESEE-FINGER LAKES REGIONAL PLANNING COUNCIL. Planning Director attended the Planning Directors Planning Coordination Meeting on June 4, 2010 and the Council meeting on June 10, 2010.

10. GENESEE TRANSPORTATION COUNCIL. Planning Director attended the Board meeting on June 17, 2010

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT(S) FOR LIVINGSTON COUNTY: GLOW WORKFORCE INVESTMENT BOARD/CHIEF ELECETED OFFICIALS AGREEMENT (WIB/CEO AGREEMENT):

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLOW Workforce Investment Board 587 East Main Street Batavia, NY 14020	6/1/2010 to 6/30/2011	N/A

For: Determining the make-up of the Board and the method to allocate funds, and names Grant Recipient.

Funding Source	Local Share	Budgeted?
N/A	0.00	N/A

Director's Comments: There were few and insignificant changes made to this years agreement

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee County Job Development \$29,008.00 587 East Main Street Batavia, NY 14020	7/1/10-6/30/11	
Byron Bergen Central School 6917 West Bergen Road Bergen, NY 14416	7/1/10-6/30/11	\$ 14,000.00
Livingston County	7/1/10-6/30/11	

\$53,871.00 Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454		
Genesee Valley BOCES 80 Munson St. LeRoy, NY 14482	7/1/10-6/30/11	\$34,668.00
Orleans County Job Development 458 West Avenue Albion, NY 14411	7/1/10-6/30/11	\$24,102.00
Genesee Community College Liberty LIFE Partnership Program 1 College Rd. Batavia, N. Y 14020	7/1/10-6/30/11	\$12,051.00
The Research Foundation at SUNY Brockport \$12,051.00	7/1/10-6/30/11	
For Orleans Upward Bound 350 New Campus Dr. Brockport, NY 14420		
Wyoming Community Action, Inc. 6470 Route 20A Perry, NY 14530	7/1/10-6/30/11	\$25,000.00
Wyoming Business Education Council, Inc. 6470 Route 20A Perry, NY 14530	7/1/10-6/30/11	\$18,000.00
Genesee Community College For Wyoming Upward Bound 1 College Rd. Batavia, N. Y 14020	7/1/10-6/30/11	\$10,000.00

For: the provision of youth services for the GLOW Workforce Investment Board upon recommendation of the GLOW Youth Council and approved by GLOW WIB. Per the Workforce Investment Act (WIA) the “Ten Youth Elements” of youth services must be RFP’d and contracted out.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal WIA Funds	0.00	N/A

Director’s Comment: New contracts have been developed and will be overseen more by Livingston County, and hopefully resolve the problems that have been encountered in the past year.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: GENESEE VALLEY BOCES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley BOCES 80 Munson St. LeRoy, NY 14482	7/1/10-9/01/10	\$15,000.00

For: The provision of Career Exploration programs for Summer Youth Employment participants in Metal Trades and Auto Tech

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

Federal WIA and TANF Funds	0.00	Yes
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Director's Comment: This is the first year that the program has been back to the May Center since the summer of 2006. We look forward to our young people being able to take advantage of the remodeled space.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

4. AUTHORIZING MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN WORKFORCE DEVELOPMENT AND GENESEE VALLEY EDUCATIONAL PARTNERSHIP

K. Mitchell distributed and explained the Memorandum of Understanding Agreement (on file). There are no changes in current practice. This agreement will document what has been done in the past.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize Keith Mitchell to sign the Memorandum of Understanding Agreement with Genesee Valley Educational Partnership (GVEP). Carried.

5. OTHER

Mr. Martello asked about the status of the Summer Youth Program. K. Mitchell stated that orientation is scheduled for tomorrow at Al Lorenz Park. This year we have 90 enrolled in the program (160 last year) due to TANF money decreased by 40%. Staffing is down 1/3 from last year. Nita Hawkins is coordinating the program.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

May 2010 7.7% April 2010 – 8.0% May 2009 – 7.9 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

May - 1212 April 2010 - 1114 2010 YTD - 6429
2009 YTD –15,519 2008 YTD – 8,628

2. SUMMER YOUTH EMPLOYMENT: State TANF funding was allocated in the state budget extender approved on June 14th. This funding along with some CSBG and WIA carry over funds provide us with about \$160,000.00 and we are looking at serving between 80 and 90 youth. There is still some Federal legislation that could provide additional funding but at this point looks very doubtful for 2010. At this late date I am not sure if this would be a blessing or a curse.

3. PERSONNEL CHANGES:

Name	Effective Date	Position	Status
Mary Guldenschuh	June 28 th	E&T Counselor	New Hire F/T
Allana Amorese	April 15th	Activity Supervisor	Summer
Sarah Morris	May 21st	Activity Supervisor	Summer
Richard Sisson	July 2 nd	Counselor	Summer
Melissa Mehlenbacher	June 28th	Counselor	Summer

Upcoming Events:

- 7/12 Summer Youth Employment Program Starts
- 7/15 Recreation Field Days at Geneseo Central School
- 7/27 Hip Hop event at all Recreation Programs

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

F. Bassett reported he received a call from the utility company requesting that we reduce our energy load. He stated that we have reduced the light levels to what they would be during an emergency situation.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: LATTIMORE OF GENESEO PHYSICAL THERAPY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Lattimore of Geneseo Physical Therapy	9/1/10-8/31/11	\$85.00 per WSA
4577 Morgan View Road		
Geneseo, New York 14454		
For: Pre-employment Work Skills Assessments		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Operating Budget	N/A	X Yes No

Director's Comments: The CNR has concluded a long process of developing a pre-employment work skills assessment (WSA) for individuals seeking employment in the titles LPN, CNA, and Neighborhood Assistant. The program is intended to reduce future worker's compensation costs by preventing employment of individuals that cannot meet the physical requirements associated with the duties of their title.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contract.

Mr. Martello asked if this firm advises that we do not hire someone then we don't hire that person, and F. Bassett stated that is correct. There was discussion of what role does CSEA play in this, and F. Bassett stated that CSEA cannot represent a person until they are actually employed and CSEA has supported the concept.

Carried.

Pre-approved Informational Item(s) To Be Reported

1. Financial Performance Review. State Budget Waiting Game: Both houses passed bills reflecting a two-way agreement on remaining elements of the 2010-11 state budget. The Legislature responded to strong advocacy by providers. The legislation would: Delay nursing home regional pricing until 7/1/11; reject the proposed unreimbursable assessment tax increase of 1%.

F. Bassett distributed and reviewed a packet of information (on file).

F. Bassett reviewed the response from the State of New York Department of Health for the Plan of Correction regarding the survey visit of 4/22/10 (on file). He also reviewed the Plan of Correction dated 5/25/10 (on file). Specifically sprinklers were added to two main electrical rooms in the ground floor service area, mechanical ventilation from the Central Oxygen Storeroom to the outside of the building will be installed, a remote alarm panel for the generator is being installed at the ground floor TCU Medical Typist Station to ensure ready observability and response by staff.

F. Bassett reported he expects the State Budget to impact the CNR with a loss of approximately \$261,000 due to the elimination of the 2010 trend factor. He added that the Medicaid rate for 2009 still has not been finalized so it is difficult to forecast the true impact of Regional Pricing which, unless repealed, will take effect in March or July of 2011. Preliminary projections indicate a negative \$1.9 – 2.1 million impact to the CNR if regional Pricing is implemented.

Cynthia Britton has been removed from the Assistant Director of Nursing position and the position remains vacant. The Hearing Officer has noted that it was appropriate placing her on notice of intent to discharge.

The position has been advertised and the application period will be for another 2-3 weeks. F. Bassett has received three applications to date and there is one internal candidate.

The audited financial statements are completed and Rotenberg will make a presentation to the Committee at the August meeting.

F. Bassett referred to correspondence from the Office of the State Comptroller regarding a recent examination of the CNR's procurement of pharmaceutical drugs (on file). The County must prepare a response by August 2, 2010. F. Bassett reported a projected savings of approximately \$100,000 in 2010 as a result of the new Omnicare contract. The State is performing these audits to examine local governments use of state contracts and because the commission the State receives on all OGS purchases helps reduce the State deficit. In the 2009 bid, Livingston County did look at purchasing from State contract opposed to requesting bids, but the dispensing fees make the state contract more costly in many instances. We have a significant Transitional Care Program and the high rate of admissions and discharges result in frequent dispensing because generally, patients do not stay for a long period of time. Prescriptions filled once every 30 days is less costly than filling a new prescription every 10 days. Prescription pricing that includes a dispensing fee would represent an exposure rather than an opportunity for savings in our setting.

The County Administrator stated he supports moving forward with the Omnicare contract and in the future we will have to address what we are going to do in the future.

F. Bassett reviewed the Operating Budget Variance and Accounts Receivable Aging reports briefly (on file).

F. Bassett stated that there is a 95% occupancy rate in the Rochester Region and Year To Date occupancy for the CNR is 98.5%.

F. Bassett stated there were a couple major surgeries this past month (\$64,000) causing the Worker's Compensation expense line to increase. The CNR continue to look at opportunities such as the work skills assessment techniques to diminish workers compensation exposure.

F. Bassett stated once the State Budget is adopted, he would have a better lead as to the impact to the CNR. He stated he expects the budget to be adopted this week.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Centers for Medicare and Medicaid Services (CMS) Life Safety Comparative Survey Statement of Deficiencies – CMS elected to conduct a Life Safety comparative survey after the DOH exit. The site visit occurred May 25 and three K-Tag citations were issued requiring correction. A Plan of Correction was filed on June 24 alleging the Center would be in substantial compliance by August 24, 2010 given corrective actions required involving contractors. We will have to install sprinklers in the two main electric rooms on the ground floor (\$4,785), install a mechanical exhaust vent in the Central Oxygen Storage Room (\$3,956), and install a remote alarm panel for the generator in an area readily observable by staff (\$2,510.) Work is being performed to comply with the Life Safety Code. Waivers are not permissible and the work is required because of code changes since construction completion. This is the first time the CNR has had a comparative survey conducted. Monies budgeted for wall protection are sufficient to offset the budget impact of these repairs.
3. Finger Lakes Community College (FLCC) Dual Certification Home Health Aide/ Nurse Aide Training Program – A class of 14 participants will start on July 19. This class will have 100% of its cost covered by Community Service Block Grant, American Reinvestment & Recovery Act (CSBG ARRA) grant monies in collaboration with the Planning Department. The cost is \$2,250 per participant, total grant funding for this class will be \$31,500.
4. Nursing Restructuring – The Director of LTC and Director of Nursing have spent considerable time

evaluating the nursing department and role of administrative nurses. As a result an RN was moved out of nursing administration to the Transitional Care Unit. There will ultimately be a licensed nurse position deleted through attrition.

5. Time Warner Cable Contract – The contract expired June 10. Talks are under way to explore alternative contract options. Pricing will remain at \$15.50 per bulk cable drop until a decision is reached regarding a new contract with Time Warner

Mrs. Donohue announced she was unable to attend the next CNR Quality Assurance meeting on Thursday, July 22 at 8:30 a.m. in the CNR Conference Room and asked if any committee member could attend the meeting. F. Bassett stated there is a regulation requiring that a board member participate in this meeting at least twice a year.

ADJOURNMENT

Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 11:30 a.m. Carried.

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. Effective June 1, 2010, all claims for pension, DIC and Burial will remain in the Regional Office of origin instead of being sent to the Philadelphia R.O. The Philadelphia Pension Maintenance Center has been inundated with claims from its area of responsibility and is getting farther and farther behind. Washington has given Philadelphia a reprieve in an attempt to lessen the backlog of claims. This is only a “temporary fix” as it will interfere with the compensation claims at the local R.O.
2. The Canandaigua VAMC Mobile Adult Day Care Program is in full operation at the Boyd Parker VFW Post 547 in Mt. Morris. The VA will offer numerous programs to local veterans, including a light meal. More local advertisement is needed to make veterans in our community aware of the program. This Service Officer will attend the program to initiate claims if needed.
3. Several area veterans have received retroactive payments for claims submitted by this office.
4. It has been “hinted” that the VA will be giving benefits to those individual who may have been exposed to the contaminated drinking water on Camp Lejeune between the 1950s to the 1980s.
5. The following gave the ultimate sacrifice for their country:
Lt. Col. Thomas P. Belkofer – May 18, 2010 (10th Mtn Div.) – Afghanistan
Lt. Col. Paul R. Bartz – May 18, 2010 (10th Mtn. Div.) – Afghanistan
1st Lt. Joseph J. Theinert – June 4, 2010 (Sag Harbor, NY) – Afghanistan
Sgt. Eric Klusacek – June 8, 2010 (Calcium, NY) – Afghanistan
Lcpl Mark Plank – June 9, 2010 (Cameron Mills, NY) – Afghanistan
Sp4 Brian Anderson – June 12, 2010 (10th Mtn. Div.) – Afghanistan
Sp4 Benjamin D. Osborn – June 15, 2010 (Queensbury, NY) – Afghanistan
Lcpl Timothy G. Serwinowski – June 21, 2010 (North Tonawanda, NY) – Afghanistan
Pfc David Miller – June 21, 2010 (Wilton, NY) - Afghanistan

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 3, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, I. Davis, D. Cosimano, J. Merrick, G. Moore, I. Coyle

ABSENT: M. Schuster

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH -NEW YORK STATE DEPARTMENT OF HEALTH, OMNICARE PHARMACY OF WESTERN NEW YORK, SUNY AT GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health \$18,566.00 Div. Family Health, Fiscal Unit ESP Corning Tower-Room 878 Albany, NY 12237-0657	10/1/10-9/30/11	
For: Renewal of Children with Special Health Care Needs		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	NA

Director's Comments: This contract is to provide case management and referral for handicapped children through the Children with Special Health Care needs Grant. The grant amount is increased from \$18,909 with a one-time consumer involvement amount of \$343.00.

New York State Department of Health Bureau of Community Environmental Health And Food Protection Michael J. Cambridge, Director Flanigan Square 547 River St., Troy, NY 12180-2216	10/1/10-9/30/11	\$32,031.00
For: Adolescent Tobacco Use Prevention Act (ATUPA)		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	NA

Director's Comments: This Contract is an extension of the ATUPA Grant for enforcement of laws preventing sale of tobacco to minors. The grant prior to this amendment was \$65,774 over the 2-year period of 10/1/08-9/30/10. Joint training was provided about alcohol with the Sheriff's Department.

Omnicare Pharmacy of Western New York 2410 North America Drive West Seneca, NY 14224	4/1/10-3/31/11	\$65.00/hr
For: Provision of Pharmacy consultation services as requested by NYSDOH for Title X Funding		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health-Title X Grant	0%	NA

Director's Comments: This Agreement is for pharmacy consultant services, required by the NYS Department of Health for the Livingston County Reproductive Health Center. This extends the terms of the original contract dated 4/1/2007.

\$2,328.00

1 College Circle

Geneseo, NY 14454

For: Renewal of RHC Rental Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Grant Funded-Title X	0%	NA

Director's Comments: This Rental Agreement with SUNY Geneseo is for the Reproductive Health Center clinic at Lauderdale Health Center.

MOTION: Mrs. Donohue moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

2. AWARDING BID FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH FOR MEDICAL SUPPLIES – BUFFALO HOSPITAL SUPPLY

WHEREAS, after the proper legal advertisement seeking bids for medical supplies, six (6) bids were received and opened on May 27, 2010, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Buffalo Hospital Supply

8/1/10-7/31/11

Set By Contract

4039 Genesee St.,

Buffalo, NY 14225

For: Medical Supplies

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payors	%0	NA

Director's Comments: The contract term shall be for a period of twelve months; the County reserves the right to renew the contract under the same terms and conditions for two (2) additional twelve-month periods and shall notify the contractor by June 15, 2010 of its intention to renew the contract for the additional twelve month period.

J. Ellison reported that the County has been using this vendor for many years.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to award the bid to Buffalo Hospital Supply. Carried.

OTHER DISCUSSION – DEPARTMENT OF HEALTH

J. Ellison stated that at the last Human Services meeting, there was discussion regarding the new regulations for tanning booths. She reported this matter had been brought before the Board of Health and the Board of Health has recommended that the County do inspections of tanning booths. Due to the timing of the meetings, she is not prepared to present any action item.

The County Administrator asked if we choose not to do the inspections, do they need to be done? J. Ellison responded if the County opts not to do the inspections, the State will do them; however, the State may “dump” the enforcement on us. Furthermore, the State will collect the fees, and we will have to probably do the enforcement and not see any revenue.

Mr. Moore asked if the State has guidelines, and J. Ellison responded yes there are specific regulations for tanning booth salons.

Mr. Davis asked what seems to be the problem—why are they being regulated? J. Ellison responded tanning in tanning beds does product melanoma and increases your risk of getting skin cancer. The regulations require

parental consent for those under 18, and the use of goggles, certain wattage of light bulbs and sanitary conditions. J. Ellison stated she will provide the Committee with pros and cons for the Committee to review. J. Ellison added this is another unfunded mandate, but the other side is that tanning beds produce a health risk. Most tanning salon operators are not opposed to this. There are approximately 18 salons in the County.

Mr. Moore asked how much would the County get involved in the cleanliness of the salons. J. Ellison stated the Department of Health could inspect to be sure the beds and salons are getting cleaned.

Mr. Martello questioned the status of the EMS Coordinator position. J. Ellison stated that Friday is the deadline for applications and an interview team will be established. She indicated that she and Kevin Niedermaier are splitting up the responsibilities and things seem to be running smoothly.

Mr. Davis commented that the USDA informed him that several flocks of sheep had rabies and he wondered if J. Ellison was aware of this. J. Ellison responded that she was not familiar with this, however, she would look into the matter. J. Ellison stated we have seen an increase in lime disease and ticks in animals.

The County Administrator stated that the NYS Department of Health has inspected the Rushville Dental Clinic on the Campus and there are some issues that will have to be addressed. Rushville has hired a dentist. A meeting is scheduled for Thursday, 8/5/10. The ribbon cutting ceremony will now be planned for sometime in September 2010.

Informational Item(s) Written Only

1. The Department of Health has extended original contracts with Letters of Extension with Genesee Community College for clinical field work experience from 9/1/10-8/31/11 and with Albany College of Pharmacy for student practicums for 9/1/10-8/31/11.
2. The job description for the EMS Coordinator has been reviewed and updated. A notice of vacancy and posting has occurred to fill the position vacated by Bill Sheahan on July 2, 2010.
3. Two meetings with York Ambulance have taken place with regard to their inability to garner staff to respond to calls. The next step is to meet with Mr. Coyle, Mr. Deming, and Mr. Moore to discuss future planning.
4. One meeting took place with Cuylerville Ambulance regarding their inability to garner staff to respond to calls. The second meeting was cancelled and will be rescheduled.
5. The Medicare Cost reports for CHHA and Hospice have been completed by Jack Vanesky's office and reviewed with Mr. Coyle. Financial concerns, as with all programs, have been identified and are being addressed. There will be more information provided during the 2011 budget preparation.
6. The NYSDOH conducted a CHHA survey; the results were much improved over the previous survey. While they cited the CHHA for 11 deficiencies, all are easily correctable and have been addressed by the Director of Patient Services.
7. As with all programs among all Departments, concern is rising with a significant decrease in grant funding, State Aide support for general public health programs, and an overall general decrease in available funds for mandated and non-mandated programs. Through an analysis, this Department has found that several programs that might be construed as not mandatory are 100% grant funded. However, with a decrease in the grant, and silo funding, these programs are also in jeopardy. Each Center is analyzing specific programs, State requirements, and needs specific to Livingston County.
8. Rushville Health Center anticipates a State site visit the week of July 26th and a scheduled opening on August 12th. Virginia Amico and the PHD are planning a ribbon cutting ceremony for late August/early September.
9. The Center for Environmental Health has been working closely with the Town of York Water Department, first with a water conservation order and then a boil water notice due to a water main break.
10. The GVHP continues to complete the MAPP process that will identify the health needs in Livingston County and then develop a Community Health Improvement Plan. This will guide us in the work effort,

focus on specific health needs, and (hopefully) positively affect the Health Rankings (moving Livingston County higher than the 4th healthiest in NYS).

11. The PHD served as a Beta Site Test Visitor for the Public Health Accreditation Board; a great deal of information was gained which will assist the Department as it prepares for Accreditation.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Mr. Martello asked about how many clients will the Rushville Dental Center serve, and S. Wright responded she provided that information to J. Ellison and she is not sure of the numbers at this time.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: AVON, DANSVILLE & LIVONIA CENTRAL SCHOOLS, & BONADIO GROUP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Avon, Dansville & Livonia Schools	9/1/10-8/31/11	

For: School Based Preventive Case Management including services for children and their families, which are supportive and rehabilitative.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
60% Federal/State Preventive Funding – Schools pay local share of 40%	0%	Yes X No

S. Wright reported that Caledonia Central School dropped out of the program.

Bonadio Group	9/1/10-8/31/11	\$150/hr.
171 Sully’s Trail		
Pittsford NY 14534		

For: Review of Medicaid cases of self-employed recipients and complex Chronic Care cases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Medicaid	0%	Yes X No

Director’s Comments: The Bonadio group has expertise in these complex areas and can analyze this information very quickly. Max amount reimbursed is \$30,000.

S. Wright reported there are not as many self-employed recipients coming in for services. She believes the word is out that a firm is investigating the cases. Five applications have been denied, and this is a lot less than the past years.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY DEPARTMENT OF HEALTH & LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Department of Health	1/1/08-12/31/10	

2 Murray Hill Drive
Mt. Morris NY 14510

For: Nursing Assessments

Skyline Construction	Dansville	1	SN Rec.	32	PT	8.00	Laborer
Forbes Thru Remedy	Dansville	1	FA Rec.	40	FT	8.00	Production Work
Kraft Thru Remedy	Avon	1	FA Rec.	40	FT	8.30	Production Work
Ivan Zastourky	Wayland	1	FA Rec.	32	PT	7.90	Painter
Coast Professionals	Geneseo	1	FA Rec.	40	FT	11.00	Collector
Leisure's	Lakeville	1	FA Rec.	11	PT	7.75	Housekeeper
KWIK Fill	Mt. Morris	1	FA Rec.	25	PT	7.50	Cashier
AGL Homes	Caledonia	1	FA Rec.	40	FT	12.00	Truck Driver
Arkema	Piffard	1	SN Rec.	40	FT	16.43	Production Work
BQC Construction Corp.	Conesus	1	FA Rec.	15	PT	8.00	Laborer
Total				28			

c. Financial Assistance Program Statistics (Monthly) (June)

S. Wright reviewed the changes to the Financial Assistance Program Statistics Report.

Temporary Assistance Cases:

Family Assistance	258
Safety Net	270
Total	528

Medicaid Cases:

Community	3481
Chronic Care	252
Foster Care	134
SSI	1172
Total	5039

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4310
Family Health Plus	1052
Total	5362

Food Stamp Cases **2903**
Child Care Cases **150**

Mr. Martello commented he liked this new format, and requested a more in-depth report on a quarterly basis.

Mr. Martello commented that the number of children in DSS custody has increased, and S. Wright responded that this is mostly due to child protective reports increasing as well—In the month of May 2010, there were 100 reports.

Mr. Moore asked when these children are assigned to our custody, what type of screenings/testing are given to the children. S. Wright stated if they are placed they will get a psychological evaluation. Anything else the children get a physical.

Mr. Martello asked if we have any way of knowing who makes the referral, and S. Wright stated family members, neighbors or acquaintances make the referrals.

d. Foster Care Services (Quarterly) (June)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	72	2	1	73	5	41	8	54
FEB	73	0	0	73	6	37	8	51
MAR	73	6	6	73	7	43	7	57
APR	73	3	3	73	6	43	11	60
MAY	73	8	3	78	4	44	14	62
JUN	78	2	0	80	4	41	17	62
JULY								
AUG								
SEPT								
OCT								
NOV								
DEC								
AVG. TO DATE	74	4	2	75	5	42	11	58

As of June 30, 2010 we have 45 Certified Foster Homes.

e. Child Protective Services (Quarterly) (June)

1. **NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:**

(Includes secondary reports and cases transferred from other Counties)

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
a) January	60	77	81	93	79	89
February	65	50	64	57	74	66
March	65	77	73	78	100	89
April	64	63	60	80	82	87
May	60	91	86	70	89	100
June	87	73	74	87	77	84
July	46	76	75	52	71	
August	62	62	63	69	82	
September	64	77	71	77	75	
October	58	68	78	82	79	
November	69	65	74	87	88	
December	65	77	61	74	71	

b) To Date

Total Reports	515
Avg./Month	86

c) For Previous Years

Total Reports	765	856	860	906	967
Avg./Month	64	71	72	76	81

2. REMOVALS -- JUNE 2010

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Family/Children)	1/1	2/5	9/17	2/3

- Employees hired, resigned or retired in July:
 Chuck Argenna Retirement Prin. Social Welfare Exam. 7/12/10 Mt. Morris
- Sharon Koch, George Macomber, John Sylvester, and Commissioner Wright attended the NYPWA Conference July 19-21. We appreciate the opportunity to attend this conference as we get the latest information on the state budget and programs. An important part for Commissioners is the opportunity to work together to strategize how to address and advocate for issues that concern counties.
- We continue to have many clients in motels because they present themselves as homeless at the agency. We are having difficulty getting clients into permanent housing. My plan is to present more detailed information to the committee in the next month or so.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR NON-MEDICARE PART A MEDICAL SUPPLIES – AMERICAN HEALTH CARE

WHEREAS, after the proper legal advertisement seeking bids for a non-Medicare part A Medical Supplies, two bids were received and opened on August 2, 2010, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
American HealthCare	9/1/10-8/31/12	Schedule

For: Non-Medicare Part A Medical Supplies, with three (3) one (1) year renewals ending 8/31/15.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Operating Revenues	N/a	Yes X No

Director's Comments:

The Center bears no direct expense for medical supplies provided to non-Medicare Part A residents. However, we will be able to access the vendor's pricing for medical supplies required by Medicare Part A patients which are provided at Center expense as part of the all-inclusive per diem.

F. Bassett recommended awarding the bid to American Healthcare for a three-year contract with the option to renew for three years. He explained this is the same firm that used to be called Buffalo Hospital Supply but they created this division for this purpose.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to award the bid to American HealthCare. Carried.

2. APPOINTING ASSISTANT DIRECTOR OF NURSING AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director's Comments:

The vacancy was posted within the county, advertised in the Democrat and Chronicle and placed on CareerBuilder.com. Five applications were received. Three interviews were conducted on July 29 by a panel consisting of Amy Krause, DON, Cynthia Hadley M.D., Medical Director, Mark Wheeler, Deputy Director and Franklin Bassett, Director. A candidate name will be presented to the Committee on 8/3.

F. Bassett explained that this position was posted when Cynthia Britton was removed. The position was advertised in the Democrat & Chronicle and CareerBuilder.com. We received six qualified applications (2 internal candidates, 2 candidates that were previously interviewed for the Director of Nursing and 2 new candidates). The consensus of the interview team was to appoint an internal candidate Kathleen Crye to the position. He explained that Kathleen Crye has been a long-standing employee of the CNR who began in 1987 as a Certified Nursing Assistant, obtained her LPN license in 1997 and nine months later obtained her RN license. She has been with the county in excess of 22 years. When asked the question what is your best attribute, she replied her work is as important as her family.

F. Bassett commented about another candidate he was considering.

F. Bassett indicated that Amy Krause, DON, has brought tremendous leadership to the CNR and she has welcomed the opportunity to work with K. Crye. He indicated that K. Crye worked a lot of overtime last year giving her a salary of \$77,927. Cynthia Britton made \$65,575. F. Bassett stated he discussed K. Crye's salary with the County Administrator, and F. Bassett recommended a salary of \$66,000, and mentioned the Committee could recommend a higher salary to the Ways and Means Committee.

Mrs. Donohue, Mr. Cosimano stated they supported Kathleen Crye.

Mr. Merrick stated he thinks K. Crye is a very good choice for this position and indicated she is a very competent person.

Mr. Martello stated that K. Crye has been a long-term employee and he stated he would recommend a salary of \$67,500 and Mrs. Donohue stated \$68,000.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to appoint Kathleen Crye to the position of Assistant Director of Nursing at a salary of \$67,500 and refer this matter to the Ways and Means Committee. Carried

Mr. Martello asked F. Bassett to convey the Committee's congratulations to Kathleen Crye. F. Bassett stated this appointment will be referred to the Ways and Means Committee on Monday, 8/9/10.

3. PROCLAIMING THE WEEK OF SEPTEMBER 19-25, 2010 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK

WHEREAS, adult day care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for social interaction to disabled elderly Americans; and

WHEREAS, the medical model adult day care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life is the only adult day care program in Livingston County and provides a high quality of care and services to meet the needs of elderly Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 19-25, 2010 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life in our county.

F. Bassett reviewed the Adult Day Services Report, which is making progress but slowly (on file).

MOTION: Mr. Davis moved and Mr. Cosimano seconded to authorize the foregoing proclamation. Carried.

Greg Lighthouse and Kathy Angelone entered.

Introductions.

Pre-approved Informational Item(s) To Be Reported

1. Audited 2009 Financial Statements – Gregory Lighthouse, CPA, MBA, Manager of EFP Rotenberg will present an overview of the 2009 Financial Statements and Management Letter. Copies of the Statements will be distributed.

K. Angelone distributed the 2009 Financial Statement and Management Letter (on file) and stated she would provide some general comments about the audit and G. Lighthouse would be providing the details of the report.

K. Angelone reported that this is a very difficult time to be in the nursing home industry. Things are changing so rapidly, and we need a crystal ball. She reported that a lot of operations around the State are slipping. The private pay patients are the ones who subsidize the nursing homes and they are dropping by design. The State is keeping the private pays out of the nursing homes and placing them into assisted living facilities, and at the same time, the state is trying to close down beds. The statewide occupancy rate is 93%, however, the CNR is one of the few nursing homes at an occupancy rate of 97-98%. K. Angelone commended the nursing home for this and indicated that the private pay rate is 16% and stated this is also very incredible because we are holding our own. K. Angelone stated we are known as the superstars of a County nursing home and indicated we had a great group of people running the nursing home like a business. She stated you need this in this day and age. She added that we have strong performers, a great team and they have a business approach and work well together.

G. Lighthouse indicated he has issued an unqualified opinion and this is the cleanest opinion that can be obtained. He reviewed the Balance Sheets (page 2) and indicated the 2009 Accounts Receivables have been written off due to the efforts of Barbara Keefe. He commented that the facility has enough current assets to pay the current liabilities. He reviewed page 3 and pointed out that the 2009 Operating Expense for Nursing Services decreased due to the efforts of reducing the cost of workers' compensation. G. Lighthouse reviewed page 4 and indicated that the cash flow has changed due to rebasing. G. Lighthouse stated that page 5 are the Notes to Financial Statements, and mentioned that if any committee member had any further questions, to contact him or Barbara Keefe.

In summary, G. Lighthouse reported the Management Letter did not list any deficiencies nor did the report identify any that were considered to be material weaknesses. He recommended that staff continue to focus on the uncollectable accounts. He added that the audit did not come across any issues with management. G. Lighthouse reviewed the Summary of Passed Adjustments (on file), which reflects that the CNR has accrued \$71,974 in accounts payable that cannot be specifically identified. He is hopeful this can be resolved in 2010.

Mr. Martello stated on behalf of the Human Services Committee, thank you for coming in today and presenting this information, and he agreed Livingston County has a good team managing and operating the CNR.

K. Angelone stated that other than the \$71,974 issue, there has been staff turnover in the billing area and she indicated they were expecting accounts receivable to be in bad shape and the auditors were pleasantly surprised.

A new billing person, with a four-year degree, has been hired and B. Keefe has begun some cross-training to ensure staff is capable of other duties. There were no further recommendations from the auditors.

Mr. Martello asked F. Bassett to convey to the team that they are doing a great job and he personally commended Barbara Keefe for managing the Fiscal Office. F. Bassett stated he enjoys working with B. Keefe and they have set up quarterly meetings to focus on the operations of the facility.

2. DOH has issued a Dear Administrator Letter regarding Reserved Bed Day Reimbursement indicating that effective July 19, 2010 the Department will reimburse a nursing home for fourteen (14) days in a 12-month period for temporary hospitalizations and for ten (10) days in a 12-month period for therapeutic leaves of absence. Reimbursement for such days will be made at 95% of the Medicaid rate. The Department did not proceed with plans to require an occupancy rate of 97% previously proposed. Occupancy requirement will remain 95%. In 2009 the CNR had 1059 Bed Reservation Days of which 897 were hospital days and 55 therapeutic leave.

F. Bassett distributed a letter from NYS DOH regarding Reserved Bed Day Reimbursement to RHCs for Medicaid Eligible Individuals Aged Twenty-One and Older and a letter to the Comptroller's Office regarding a draft report of examination containing findings specific to the facility's pharmaceutical procurement procedures.

F. Bassett explained that in some cases, the facility may be full and that client will not be able to return after the 14 days and he wanted to be sure the Committee members were aware of this in case they were approached.

3. New York State has not received final approval of the State Plan Amendment filed with the Centers for Medicare and Medicaid Services (CMS) to approve rebasing or the 2010 IGT calculation. Another issue of related importance is Congressional delay in passing an extension of the temporary increase in Federal Medical Assistance Percentage (FMAP), which would provide \$1 billion in the current State budget. The extension would continue the local share at 38.41% instead of 50% for the IGT draw down match.

Mr. Martello stated that we are very fortunate that we have our management staying on top of these numbers.

The County Administrator referred to the letter to the State Comptroller's Office regarding the facility's pharmaceutical procurement procedures and ensured the Committee we will continue to evaluate procedures but added that the response is adequate and the Comptroller's Office may highlight our procedure as best practice to be used as a model for other facilities.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Dual Certification HHA/CNA Training - Fourteen participants started the training program on 7/19 and runs through 9/9.
3. RN Weekend Rotation – Effective August 1st all day shift, Grade 14, RPN's will enter a scheduled weekend rotation. The CNR implemented the practice in December 2005 but discontinued it in April 2006. The reintroduction of the weekend rotation has generated a Class Action Grievance from CSEA FT Unit. The move will eliminate Agency RN costs from staffing the TCU day shift on weekends. Projected annual savings are approximately \$22,000. The Director is coordinating a response w/ Tish Lynn and David Lippitt.
4. Annual Carnival - Mark your calendars, invite your friends and family and enjoy a day of games, contests and BB-Q on Wednesday, August 25. As always, the parking lot will be closed and converted to a carnival and there will be lots of children! Pie eating, spelling and wheelchair races will be among the contests.
5. Newspaper Honor Box - A coin operated newspaper box has been supplied by the Rochester Democrat & Chronicle. On weekdays Maintenance Staff will place the newspaper box in the Street of Shops for easy resident, staff and vendor access. On weekends the box will be located outside the Visitor Entrance

to the right of the Reception Desk.

6. State Comptroller Audit of Pharmacy Acquisition Procedures – A response has been prepared for submission. The sole recommendation of the Comptroller’s office was to have Livingston County continue to explore all options for procuring pharmaceuticals at the lowest possible price. The amended Comptroller report states the following regarding our current contract, “The Facility entered into a new contract pharmaceutical contract for the period November 1, 2009 (the last month of our scope period) through October 31, 2012. The new contract was awarded to the lowest bidder who was the previous contract vendor. The new contract provides competitive discounts which should result in prices comparable or below the OGS state contract.” I have nothing to add to that.
7. New York State Department of Labor (DOL) – A licensed nurse on our staff filed a complaint with the DOL alleging the Center had violated the Restrictions on Consecutive Hours of Work for Nurses’ statute that took effect July 15, 2009. The Center revised its Nurse Coverage Plan in response to the inquiry. The Plan was accepted and no remedy was sought by DOL. Meetings were held with licensed nurses to review the Plan

OTHER

The County Administrator stated he fully supports the appointment of Kathleen Crye to the position of Assistant Director of Nursing. He indicated he has had conversations with Joan Ellison and Kevin Niedermaier about the EMS Coordinator position. He intends to do a thorough analysis of this position. Mr. Martello stated he has received two telephone calls wanting to know if the position is going to continue the way it was structured. The County Administrator stated that the job description currently states that the general direction of the EMS Coordinator falls under the Emergency Management Services Director, however, the medical component is coordinated with the Public Health Director. The County Administrator stated he has not made up his mind if he is going to recommend a change. Recruitment will continue. Mr. Cosimano commented that the system seems to work well because it has checks and balances. The County Administrator stated he would like the candidate to have the capability to do long-term planning and think strategically.

ADJOURNMENT

Mr. Davis moved and Mr. Cosimano seconded to adjourn the meeting at 11:00 a.m. Carried.

MENTAL HEALTH - GAIL LONG

Informational Item(s) Written Only

1. Director has met with key community partners regarding scheduling Disaster Mental Health Training, which is a State requirement. Brian Mentry of the Mobile Mental Health Team, and Serena Kniffen, from the Public Health Department will be facilitating this training. Gail Feathers from Noyes Hospital and Noyes Dialysis Center will also be involved of the planning and implementation of Disaster Mental Health Training. The curriculum is already developed and the targeted time frame for training is late October or early November. Director will spearhead recruitment and marketing for this 2 day training
2. The Department continues to have one staffperson on extended medical leave; we are currently utilizing temporary clerical staff to fill that need. SCM Gina Montanye is scheduled to leave the Agency on August 27th; her position will not be refilled and her cases will be redistributed as appropriate, to existing staff. The ½ time Mental Health Therapist has returned from extended maternity leave. All other positions are filled
3. Adult intakes are scheduled approximately 3 weeks out; Child intakes are scheduled approximately 2 weeks out
4. We are in the process of recruiting additional contractual Psychiatrists to fill gaps as well as anticipated departures by existing Psychiatrists (one through retirement and one through a contractual issue). Rochester Psychiatric Center is also “lending” the Clinic a Child Psychiatrist for several months to assist with the backlog of new appointments; existing clients can continue to be easily scheduled for returning appointments to the child Psychiatrist

5. Mental Health Therapist Deb Murtha passed her NYS Clinical Licensure exam. Additionally she and Laura Bligh (Mental Health Clinician) passed their probationary periods
6. Molly Frank, a St. John fisher Master's Clinical Intern will be with us for the next academic year as part of her Clinical Training. Currently she also works in the inpatient Psychiatric unit at Unity Hospital. Cathy Granita is her Field Supervisor at the Clinic
7. Case Management recently experienced an OMH site review. With the exception of one team members documentation, the site review went well

OFFICE FOR THE AGING - KAAREN SMITH

Informational Item(s) Written Only

1. Livingston County OFA 1st Quarter Report of Units of Service for period 4.1.10 – 6.30.10

Note: For the purpose of state reporting, all clients are considered new beginning April 1. Each quarter new clients are added to this number to obtain an unduplicated count of clients served.

Total Clients Served 60 and over 1223

1. Low Income (\$16,245 for one person household).....465
(\$21,855 for two-person household)
2. Low Income Minority 13
3. Frail/Disabled (one or more activities of daily740
living requiring assistance)
4. Age 75+.....489
5. Age 85+.....450
6. Live Alone739
7. Veteran113
8. Black, not Hispanic10
9. Hispanic/Latino5
10. White1,208

Total Units of Service Provided Per Program

1. Transportation (one way trips to nutrition sites)302
Transportation to non-emergency medical appts307
2. Home Delivered Meal12,893
3. Congregate Site Meals2,557
4. Nutrition Counseling contacts215
5. Nutrition Education programs6
6. EARS Personal Emergency Response Units active.....579
7. Legal Services contacts107
8. Personal Care Aide hours1,268
9. Housekeeper Chore hours616
10. Information and Assistance contacts444
11. Community Outreach Satellite Site visits..... 27
12. Foster Grandparent Program active volunteers44
2. OFA Director, Kaaren Smith and Foster Grandparent Program Director, Deb Gage attending the National Conference on Volunteering and Service in New York City from June 28 through June 30, 2010. This training is mandated by the Corporation for National Service that is the funder for the Foster Grandparent Program. The focus of the training was providing technical assistance in building program capacity for volunteering, identifying existing volunteer initiatives in place, and strategic planning to determine community needs and develop partnerships for increasing volunteer community service opportunities.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

June 2010 –7.9%

May 2010 7.7%

June 2009 – 8.4 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

June - 1485

May - 1212

2010 YTD - 7914

2009 YTD –15,519

2008 YTD – 8,628

Another UI extension was approved by the Senate on July 21st and is awaiting approval by the House. This extension will go through the end of November. The maximum number of weeks that anyone can draw is 99 soon to be 93 weeks. Although we won't have large numbers at once losing UI we will still experience a number of people dropping off the UI roles as they hit the 99/93-week threshold. If you would like additional information on the UI extension, go to this link, <http://www.labor.ny.gov/agencyinfo/messagefromcommissionergardner.shtm>

2. SUMMER YOUTH EMPLOYMENT: The work portion of the program started on July 12th with 92 youth placed in worksites. As of 7/23 we have 86 working.
3. ANNUAL RECREATION FIELD DAYS: This year the Field Days were held in Dansville at the High School. There were over 150 youth in attendance from Dansville, Caledonia and Springwater. This event has a number of swimming and track events. There are also a number of agencies that provide presentations promoting healthy life styles. Agencies in attendance were, the Genesee Valley Health Partnership, Department of Health, GLOW Solid Waste, MVP Health, Mental Health Association, and Fidelis provided cinch bags for each attendee. The Dansville School is providing lunches this summer for all youth under the age of 18 and they were able to provide lunch for all youth attendees. A number of recreation programs could not attend this year, citing transportation costs as an issue.
4. JSEC BUSINESS OF THE YEAR: On August 6th FTT Manufacturing in Geneseo will be honored as the Job Service Employer's Committee as business of the year. This award is for utilizing the services of DOL and the Office of Workforce Development. A luncheon is being held at Scovill's in Dansville to celebrate the company's award.
5. PERSONNEL CHANGES:

Name	Effective Date	Position	Status
Tasha Barger	7/2/2010	Activity Supervisor	Summer

Upcoming Events:

- 8/19 End of SYEP Career Fair at GCC in Lima
- 8/20 Summer Youth Employment Program Ends

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. From July 14 to July 17, 2010, this writer attended The American Legion, Department of New York Convention, held in Syracuse, NY. During our Rehabilitation meeting, numerous topics were discussed and information received.
 - A. 412 NY residents have been killed in OEF/OIF
 - B. The Board of Veterans' Appeals is now hearing cases dated back to August 2008
 - C. 138,000 pension cases are still pending in Philadelphia
 - D. The R.O.s are now calling claimants at their residents to obtain information to perfect a claim. When this is done, the caller is required to complete VA Form 21-0820 and send it to the Service Officer.
 - E. The VA has created new forms to address new issues, such as the VA form 21-526b, which will be for a Request for Increase in Benefits.
 - F. The most disturbing statistic is that 1 in 6 troops deployed is prescribed psychiatric medication for PTSD
2. The VA has finalized a regulation in the Federal Register to simplify the process for a Veteran to claim service connection for PTSD. The VA has reduced the evidence needed "if the trauma claimed by a

Veteran is related to fear of hostile military or terrorist activity and is consistent with the places, types and circumstances of the Veteran's service."

3. This office has filed numerous claims related to the presumptive new conditions related to exposure to Agent Orange. Ischemic heart disease and now Parkinson's disease are waiting for adjudication at the R.O.
4. The Adult Day Health Care Outreach Program is in operation at the Mt. Morris VFW and I encourage members of the Board of Supervisors to attend one of it's sessions on Thursdays.
5. The following gave the ultimate sacrifice for their country:
 - SP4 Blair D. Thompson – June 25, 2010 (Rome, NY) – Afghanistan
 - SSGT Christopher F. Cabacoy – July 5, 2010 (10th Mtn Div) – Afghanistan
 - PFC Edwin C. Wood – July 5, 2010 (10th Mtn Div) – Afghanistan
 - SSG Jesse W. Ainsworth – July 10, 2010 (10th Mtn Div) – Afghanistan
 - Sgt. Donald R. Edgerton – July 10, 2010 (10th Mtn Div) – Afghanistan

PLANNING DEPARTMENT- ANGELA ELLIS

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). We received the signed contract extension from the NYS Department of Agriculture and Markets.
 - c. AFPB. The next meeting of the AFPB will be on August 19, 2010.
 - d. 303b Additions. Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period. Livingston County established the month of September as the 30-day period in which landowners may petition for the inclusion of parcels within existing agricultural districts. Attached is the tentative schedule for this process.
 - e. GVC Agriculture Tour for Decision-Makers. The Genesee Valley Conservancy is organizing a Fall 2010 tour of agricultural businesses and farms in the County. The tour will look at the multiplier effect of supporting farms and agri-business. The Planning Director is participating on the organizational committee.
3. UPCOMING TRAINING OPPORTUNITIES: LET's Plan
 - a. We are working on putting together a SEQR basics workshop for this Fall. Tentatively scheduled for September 15, 2010 in Nunda.
 - b. We are working with NYSERDA and the Center for Environmental Information on hosting a "green" training session. Possible topics include innovative methods for stormwater management and incorporating energy efficiency measures into building design.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs.
 - b. Transfer of Program to Workforce Development. The Planning Director and Director of Workforce Development continued cooperative efforts to coordinate the transfer of the program.
 - c. NYS DOS Grantee Comprehensive Assessment Protocol (GCAP). The NYS Department of State is bringing a team on August 24-26 to conduct the 5-Year review, audit and assessment of the County's CSBG Program. Planning staff has started preparing for this event.
 - d. Rochester Home Builders' Association. The Planning Director met with the RHBA to discuss job and marketing opportunities for individuals that received the CAPS certification.

Planning and Workforce Development will be holding a workshop for certified CAPS individuals on how to revise their resume to include the CAPS certification.

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2005 EPF Road Ditch Project: Planning staff continued working with the municipalities and NYS Department of State on preparing the payment request package.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The Livonia Town Supervisor, Town Attorney, and Planning Department staff participated in a conference call with the NYS Department of State regarding the Phase I contract. The State will be providing the Town with an official contract for execution on the project. The Planning Department with County Attorney assistance will begin preparing the contract between the Town and the County to administer the grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): This month we continued coordinating and discussing the proposed scope of services and budget with the State.
 - d. Conesus Lake Watershed Council. The next Council meeting will be held on August 27, 2010.
 - e. Conesus Lake Watershed Council, Technical Committee. The Committee met on July 23, 2010.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. The next meeting of the EMC is on July 28, 2010. Members will be continuing their tour of Letchworth State Park.
 - b. The EMC will be discussing the Emerald Ash Borer and possible public education and outreach efforts.
7. CENSUS 2010. It isn't too late to participate in the Census. Those residents that didn't receive a form or talk with an enumerator may call the Telephone Questionnaire Assistance Center at 1-800-866-872-6868 to complete their census over the phone.
8. TECHNICAL ASSISTANCE. Planning staff provided the following technical assistance in July.
 - a. Continued mapping assistance to the Town of Conesus on its zoning update.
 - b. Assisted the Town of Springwater Parks and Recreation Committee with creating maps of existing recreational resources in the Town.
 - c. Created maps for County EMS for the Geneseo Air Show.
 - d. Worked with Thoma Development to provide GIS files for Mount Morris.
 - e. Worked with the Census Bureau to revise County Boundary shown in Census records.
 - f. Worked with Economic Development Office/LCDC on downtown revitalization maps for Mt. Morris, Avon, Caledonia, Dansville, Geneseo, Lima and Nunda.
 - g. Worked with the Sheriff's Office to continue GIS road file updates.
 - h. Provided mapping assistance to the Sheriff's office on various projects and/or investigations.
 - i. Worked with the Village of Avon to update Village base map.
9. NYSAC BLUE RIBBON TASK FORCE ON AGRICULTURE. The Planning Director will be attending the next meeting on August 12, 2010.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 7, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, M. Schuster, J. Merrick, I. Coyle

ABSENT: I. Davis, G. Moore

PRESENT AFTER MEETING CALLED TO ORDER: D. Cosimano

OFFICE FOR THE AGING - KAAREN SMITH

Introduction of Jessica Wilkins, Office for the Aging Senior Nutrition Coordinator.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: GENESEE VALLEY HEALTH PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for The Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Health Partnership PO Box 545 Dansville NY 14437	7/1/10-6/30/11	\$30,000.00

For: Funding Livingston Help for Seniors Case Management Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Expanded In Home Services for the Elderly Program	7,500	Yes	x No

Director's Comments: Funding Livingston Help for Seniors Case Management Program activities that provide Transitional Case Management Services for older adults identified at risk through EMS/EMT screening procedures.

Mr. Cosimano entered.

K. Smith explained the services provided by this contract. She reported GVHP saw 1,041 people last year and this program is considered a model. Their funding from the Federal government has not been renewed this year but they are still going to continue the program, so we can support them for this service this year.

Mr. Martello asked who are the people that actually serve the clients. K. Smith responded Karen Dewer is the Nurse and Laura McNally is the Social Worker, and she indicated this team works well together.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. LIVINGSTON COUNTY SENIOR NUTRITION PROGRAM ACTIVITY REPORT: JESSICA WILKINS, COORDINATOR SNP

Jessica Wilkins distributed a handout outlining the Senior Nutrition Program of Livingston County/Home Delivered Meals (on file). She reported the Senior Nutrition Program provides services to persons sixty years and older and their spouses, regardless of age. Services include home delivered meals as well as congregate dining site meals, nutrition education, nutrition counseling and activities. She indicated that not all counties provide services throughout their entire county. This program serves those who are referred and it is not an

income-based program. A thorough assessment is done on all referrals. J. Wilkins passed around a copy of the assessment form for review. She explained there are seven routes; five of which are County sponsored the other two are by volunteers. The average age on the program is 81 and one person has been receiving services for 14 years. There has been a 12% growth in the program over the last year. The longest route is 87 miles. K. Smith stated that J. Wilkins has worked with Morrison to ensure that we are serving top quality food. She indicated that the program serves 61,000 meals this year, which includes home-delivered meals and congregate meals. There is no waiting list. J. Wilkins stated that since she has been in the position the last 2.5 years, the dynamic of clients we are servicing is changing dramatically. Many clients do not have family around, which results in the drivers dealing with issues unrelated to just delivering meals. She indicated that they get at least five instances a day. K. Smith mentioned the program began in 1982 and it delivered eight meals a week. K. Smith explained the average cost of a meal is \$9.00, including administrative costs. The total budget is \$259,000 and the County contributes \$81,000. Mr. Schuster asked if United Way contributes to this program, and K. Smith responded yes, United Way contributed \$12,000 last year, which is used for legal assistance. Mr. Schuster suggested that we get signs to put on the vehicles to let people know that this program is supported by United Way.

2. NY CONNECTS PROGRAM ACTIVITY REPORT: KAAREN SMITH, DIRECTOR LCOFA

K. Smith distributed a flier regarding the NY Connects Program (on file). She explained we have a contract with NY Connects at a cost of \$5,000, which provides services 24/7 in all languages. She indicated that the website received 1,054 hits last year. K. Smith stated that a new sign has been displayed in the Government Center Second Floor Lobby.

Informational Item(s) Written Only

1. 10/3/10: OFA Director, Kaaren Smith and Finance Supervisor Sue Bagley attended the mandated United Way meeting on the 2011 application process. UW Board members are considering offering incentives to the public to encourage them to contribute in the form of local business discount cards for purchase. Recipients were asked to step up efforts to publicize the support that United Way gives their cause and to service on committees to develop campaign strategies. The OFA has contacted the Highway Department Sign Shop to produce 2' x 2' magnetic signs for all our Meal Transport Vehicles that displays the Untied Way Logo with the wording "United Way Supports Meals on Wheels". This year, the UW Board indicated that applicant support for UW fund raising efforts will be a consideration in determining the award.
2. The Director attended the first meeting of the DSS Housing Task Force on 8/10/201, chaired by Commissioner Sandy Wright. We will continue to participate and provide information and assistance to address the housing needs of our county elderly.
3. New York State will begin issuing public satisfaction surveys on NY Connects across the state. The Director participated in the teleconference outlining the process on 8.12.2010. Livingston County will be required to ask callers if they have used either any of the NY Resources (Call center or website) to locate our number. If so, we ask them if they wish to fill out the survey. The survey form is sent with a self-addressed, no postage necessary envelope for return to the state for final analysis. The county will receive the results of the survey for review
4. The Director, Christa Barrows, Program Director for Catholic Charities Faith-In- Action, and Jody Rowe (Associate Vice President – LIFESPAN (Roc), Met with Lee Ann Rider at the Rural Preservation Office in Canandaigua for a pre-application meeting for the USDA Housing Preservation Grant. This grant, due in June 30, 2011 provides \$74,000 - \$90,000 to address simple home modifications that will help the elderly remain in their homes more safely. LIFE SPAN has agreed to act as lead agency in this collaborative effort.
5. We received word on 8/11/2010, that the collaborative grant submitted by LIFESPAN to expand the Retired Senior Volunteer Service Program (RSVP) into Livingston County has been approved for funding by the Corporation for National Service. This grant recruits individuals 55 and over, regardless of income, for volunteer positions in the county. Under the grant, LIFESPAN will provide a volunteer

coordinator on site in Livingston County. The Office for the Aging will be meeting with LIFESPAN to develop the specifics on program implementation in September.

6. The Director of the Office for the Aging has been invited to participate on the Finger Lakes Health Systems Agency 2020 Performance Commission workgroup that will be looking forward to developing a patient/caregiver coaching model to assist our residents using the Care Transitions Program developed; by Eric Coleman, MD, MPH at the University of Colorado. This program has a proven to be an effective model of patient and family coaching that has reduced hospital readmission within 180 days of hospital discharge by 20 –40%.
7. The OFA Director and Angela Ellis Director of the Planning Department attended the NYS Office for the two-day workshop in Batavia, *Empowering Communities for Successful Aging* on 8/16 – 8/17/2010. The workshop focused on successful community – based strategic planning to meet the needs of the baby boomer generation.
8. Our second Medicare 101 workshop was held on 8/18/10 at the EOC Center. Eric Hausman from National Government Services presented an excellent program on all phases of Medicare. All 55 individuals that attended were able to ask questions and were provided with written reference material from the workshop.
9. The OFA has established a Building Committee in anticipation of the move to Building 3. We met on 8/26/10 and meeting minutes are kept for staff reference. At this point in time, we are completing archiving those records we need to keep up to 6 years, developing an index of the records we need to keep on site for 3 years, and marking all others for destruction per records management

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ALFRED STATE SUNY COLLEGE OF TECHNOLOGY, ALBANY COLLEGE OF PHARMACY, LAURAIN VAN MUNSTER, NICHOLAS H. NOYES MEMORIAL HOSPITAL, NEW YORK STATE DEPARTMENT OF HEALTH, JOEL LALONE CONSULTING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Alfred State SUNY College of Technology 10 Upper College Drive Alfred, New York 14802 For: Student Clinical Experience	9/1/10-8/31/11	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NA	NA	NA

Director’s Comments: This is a reaffirmation of an Affiliation Agreement for the 2010-2011 academic year. Student clinical experience.

Albany College of Pharmacy 106 New Scotland Ave., Albany, NY 12208-3492 For: Student Practicums	9/1/10-8/31/11
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NA	NA	NA

Director’s Comments: This Agreement renews our commitment to provide practicum experiences to students in the College of Pharmacy. This last year we had 5-6 interns and they come for one full week.

Laurain Van Munster 27 Boughton Ave. Pittsford, NY 14534	1/1/10-12/31/14
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For: Special Education Services for Birth to Three Years

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payers (Insurance Sources)	Varies depending on payer	NA

Director's Comments: This contract is for this Approved Provider to provide special education services for the Early Intervention Program at the New York State EI rates.

Nicholas H. Noyes Memorial Hospital 9/1/10-8/31/12
 111 Clara Barton St.
 Dansville, NY 14437

For: Dietitian Services to home care patients in the Certified Home Health Agency and Hospice Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payers (Insurance Sources)	Varies depending on payer	NA

Director's Comments: This contract will allow dietician services to patients in the CHHA and Hospice Programs at a rate of \$52.00 per visit.

New York State Department of Health 4/1/10-9/30/10 \$18,985.00
 Division of Family Health, Fiscal Unit
 Donna Hoinski, Health Program Administrator I
 Empire State Plaza, Corning Tower, Room 878
 Albany, NY 12237-0657

For: Lead Program Modification/Extension

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% NYS Grant	0	NA

Director's Comments: This contract extends the term of the Lead Program six months at a rate of \$18,985. The previous value was \$197,731, from 4/1/05-3/31/10, thus resulting in new contract terms of \$216,716 from 4/1/05-9/30/10.

New York State Department of Health 10/1/10-9/30/11 \$40,223.00
 Division of Family Health, Fiscal Unit
 ESP Corning Tower, Room 878
 Albany, NY 12237-0657

For: Early Intervention Program Administration

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% NYS Grant	0	NA

Director's Comments: This is a renewal contract for the birth to 3 years Early Intervention Program. The contract amount is unchanged from the last contract year.

New York State Department of Health 4/1/2010- 3/31/2011
 \$100,903.00
 Bureau of Water Supply Protection
 547 River Street, Flanigan Square, Room 400
 Troy, NY 12180

For: Public Water Supply Enhancement Program Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% NYS Grant	0	NA

Director's Comments: This renewal contract provides funding to enhance the public water supply protection program, ensures that they meet regulatory requirements, educates operators, implements new regulations, provides oversight and provides opportunities for staff training.

Joel LaLone Consulting 11/1/10-6/30/11 \$11,000.00
 119 Chestnut Street
 Watertown, NY 13601

For: Tobacco Survey

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>

100% NYS Grant	0	NA
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Director's Comments: This contract will provide follow-up information to the 2009 survey on our progress in changing attitudes toward tobacco policies.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. TANNING FACILITIES- The decision to be made is whether the department should assume responsibilities for inspections (another unfunded mandate) or whether the county will opt out of the inspection and leave it to the state to conduct. There are pros and cons to both, which are listed in the attached. The Board of Health, strictly for health reasons, recommends that the county assume responsibility for the inspections.

J. Ellison referred to the handout (on file) that outlines facts, and pro and cons. She stated that in 1986 the Department of Health, produced a report on tanning facilities and bad health affects. After many years of discussion, the State has passed a new law that requires the inspections of tanning facilities. She indicated that the Board of Health recommends that the County assume responsibility for the inspections of tanning facilities. She indicated this Committee must determine whether we are going to assume those responsibilities or opt out and have the State be responsible for the inspections. There are 18 tanning facilities in Livingston County.

The County Administrator stated it would be his recommendation not to assume responsibility for the inspections of tanning facilities. He indicated this comes down to the principle that this is another State mandate without funding.

Mr. Martello asked if we could determine if the State is performing the inspections. J. Ellison stated he expects the State will give us a hard time because we are opting out.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to opt out of the tanning facility inspections; therefore, leaving the responsibility in the hands of the State of New York. Carried.

The County Administrator stated that we understand the health implications, but due to the State mandating issues, we are choosing to go in this direction.

2. DISCUSSION OF DOG LICENSE REGULATIONS

J. Ellison reviewed the handout regarding Dog Licensing (on file). She reported that with the passage of the State budget, NYS Department of Agriculture and Markets will eliminate dog-licensing functions on January 1, 2011, including the agency's central Dog Licensing System (database of dog licenses). Most of these functions are transferred to local municipalities (counties, towns, cities and village) that are currently authorized to issue dog licenses. Each town must have a dog control officer and shelter and currently all towns in Livingston County contract with the County to provide these services. A portion of the licensing fee is paid to the county to help cover the county's costs. The changes to Article 7 of NYS Agriculture and Markets law primarily impact the State's role in dog licensing and maintaining a central database. The State also removes requirements to fund the services that the State used to provide. Dog damage liability investigations and farm reimbursement will be eliminated as well. The State's licensing database is a concern for the Town Clerks. The database provided a central location for tracking licensing status and renewal dates. The database was also a key to locating lost dogs. J. Ellison reassured the Committee that the County is developing options for the Towns and Villages. She indicated that the County could order the dog tags in bulk. She indicated there has been discussion of setting up a county-wide system to replace the State's database. She explained there are two vendors that could provide this database service and she is waiting to see if one vendor is going to take over the database. J. Ellison explained that towns that issue licenses will collect the fees and are able to set the fee for their municipality. Currently, the County receives a portion of the fee and the State also receives a portion of the fee, and the State will continue to receive a portion of the fee.

The County Administrator mentioned that we will probably have to raise the fees in order to cover our costs and again, the burden falls on us.

The consensus of the Committee was to wait to see what can be arranged through the County to take the burden off the local municipalities. J. Ellison stated that her staff would continue to research this matter and report back to the Committee. The County Administrator will try to get information on the surcharge money.

Informational Item(s) Written Only

1. The Department is extending an Agreement with Hospice Pharmacia (Excelle Rx, Inc.) for Pharmaceuticals for Hospice Patients for an additional two-year term at a per diem rate of \$14.15/day.
2. A meeting was held on August 11, 2010 with Mr. Merrick, Mr. Coyle, Mr. Deming, Mr. Moore, Mr. Pangrazio, Dr. Shah, Kevin Niedermaier, and Joan Ellison, to discuss the decline in EMS response rate, specific for Cuylerville, York, and Caledonia. A brief discussion included the concerns related to the response rates and possible causes. Six possible options (with pros and cons) to correct the concerns were presented and discussed. Everyone agreed that the best option to consider was the following:
A County Ambulance system that utilized volunteers first for scheduling, filling in the voids with paid staff. The County would credential volunteers. The County would bill for services.
Pros: Utilizes volunteers and paid staff
Set hour for paid staff
Ensures minimal level of services
Cons: Municipalities (3) would reimburse the County for costs incurred in excess of revenues received from billing.
County would need an ambulance

This option (similar to the agreement the County and Mt. Morris had several years ago), would serve the residents the best. There was also discussion about the future of EMS in the County, other agencies suffering from lack of volunteers, increase in response time, and that this may be the first step toward a County-wide paid EMS system.

Next Steps: Mr. Deming and Mr. Moore are to discuss this option with their respective Town Boards. Mr. Pangrazio will meet with the Caledonia Ambulance, Village Mayor, Kevin and Joan.

3. A follow up to the above, the meeting with Caledonia Ambulance representatives, Mr. Pangrazio, Village Mayor, Kevin and Joan was held on August 30th. Mr. Pangrazio led the discussion explaining the issues with response times in Caledonia, York, and Cuylerville, the need to address this concern now as well as looking to the future with an overall county system. The members of the Caledonia Ambulance realize the implications with the lack of adequate volunteers, were in agreement that a solution needs to be implemented, and were in support of the above described option. The next step is for a report to Mr. Coyle and another meeting with all the parties involved to discuss the details of implementation.
4. The Department applied to NACCHO (National Association of County and City Health Officials) for a \$20,000 Grant to address 'vaccine concerns and safety issues during pregnancy and through pre-school'. While we don't know how many applications were received, we do know that only four grants nationwide would be selected; Livingston County is one of the four selected!
5. There has been a lot in the news with regard to Blue-Green Algae in area lakes. There have been no reports of Blue-Green Algae in Conesus Lake for 2010 (to date) or in 2009. Please see attached informational sheet for further information.
6. The Department is working very closely with DSS re: an elevated blood lead level in a one-year-old child. The family has been relocated and the child is under physician's care.
7. The Department is gearing up for seasonal flu. Each year the vaccine contains three (dead) viruses; this

year, one of the three will be H1N1. The CDC states that ample vaccine will be available.

8. SHAPE, the County's Employee Wellness Program, is shaping up-no pun intended. The first countywide program will commence on September 12th. Called, Step Up, the goal is for each individual to eat 5 fruits and vegetables and walk 10,000 steps every day. See Michele for instructions on how to sign up, join the County workforce and Shape Up!
9. The Department is working with the Livonia Rotary, who is sponsoring a program for its members and the community to 'Shape up for Scholars'. In coordination with the Livonia Fitness Center and Livonia Central School, participants pay \$25.00 (all monies go to scholarships for students), for a weekly weigh in; eating healthy and exercise are encouraged. At the end of 3 months, (October 1-December 31) prizes will be awarded to those who lose the highest percentage of weight. The Livonia Rotary expects to repeat the program in January and hopes that it will serve as a model for other Rotary Clubs

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. REQUESTING APPROVAL TO CREATE AND FILL A FULLTIME HOME ENERGY ASSISTANCE EXAMINER POSITION

S. Wright stated she is certainly well aware that budgets are tight and it is not the best time to be asking to create a position. She indicated she has had several discussions with the County Administrator. During this time of recession, the Department of Social Services caseloads are increasing and the office is very busy. She explained that everybody that is eligible for food stamps is eligible for HEAP. Usually, during HEAP season, the food stamp workers perform a lot of work for HEAP but now that the HEAP season has changed to June through May, it is difficult for the food stamp workers to perform the necessary paperwork. This position would be 100% federally funded.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the creation of a FT Home Energy Assistance Examiner position and refer the matter to the Ways and Means Committee.

Mr. Merrick stated that if we no longer get federal funding for this position, he expects that the position will be eliminated.

Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY PLANNING DEPARTMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Planning Department 6 Court St., Rm. 305 Geneseo NY 14454	10/1/10-9/30/11	\$22,000.00

For: Weatherization Referral & Packaging Program (WRAP)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
HEAP \$	0%	Yes X	No

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Mr. Schuster commended the Take Pride Program that is administered through the Department of Social Services. He indicated he had the work crew at the Town of Sparta to construct a records retention area and a handicap ramp and they did a remarkable job. He stated the bids for the handicap ramp came in around \$50,000

and without this Take Pride Program the town would not be able to afford this work. He also commended the work of Steve Paddock, Work Crew Supervisor.

S. Wright distributed the 2010 Summer Camp Program Report for the Committee’s review (on file).

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)
- b. Employment – Entries Into in Order of Hire (Monthly) (July)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
McDonald's	Avon	1	SN App.	40	FT	7.75	Maintenance
Mobil/Wilson Farms	Dansville	1	SN App.	24	PT	7.25	Cashier
Crosman thru Kelly	E. Bloomfield	1	FA Rec.	40	FT	8.50	Production Worker
BOCES	Mt. Morris	1	FA Rec.	40	FT	9.69	Cleaner
Skip Conley	Wellsville	1	FA Rec.	40	FT	10.00	Laborer
Mat Trucking	Avon	1	SN Rec.	40	FT	9.10	Truck Driver
Quality Inn	Geneseo	1	SN App.	35	PT	8.00	Housekeeper
Wal-Mart	Warsaw	1	SN App.	32	PT	8.50	Cashier
Greater Tater	Wayland	1	SN App.	40	FT	7.25	Farm Laborer
The Landing	Brockport	1	FA App.	40	FT	17.50	LPN
Burger King	Geneseo	1	FA Rec.	20	PT	7.25	Crew Member
Lakeland Concrete thru Remedy	Avon	1	FA Rec.	40	FT	8.00	Production Worker
Sierra Inn	Swain	1	SN App.	25	PT	4.65 & Tips	Waitress/Bartender
Mobile Graphics thru Burns	Rochester	1	FA App.	40	FT	10.00	Customer Service
Tim Horton's	Geneseo	1	SN App.	30	PT	7.45	Baker
Scott Wonsey Construction	Livonia	1	SN App.	30	PT	10.00	Drywaller
Super 8 Motel	Henrietta	1	FA App.	40	FT	7.25	Housekeeper
Subway	Geneseo	1	FA Rec.	10	PT	7.25	Sandwich Artist
Lima Diner	Lima	1	SN Rec.	14	PT	7.25	Dishwasher
Josh Landscape & Lawn Care, Inc.	Wayland	1	SN App.	40	FT	13.50	Equipment Maintenance
Barilla thru Kelly	Avon	1	SN Rec.	10	PT	10.00	Production Worker
Sugar Creek Farms	Dansville	1	FA Rec.	35	PT	10.00	Farm Hand
Sav-A-Lot	Mt. Morris	1	FA Rec.	35	FT	7.25	Cashier
Sav-A-Lot	Mt. Morris	1	SN Rec.	35	FT	7.25	Cashier
Forbes	Dansville	1	FA Rec.	40	FT	8.25	Laborer
Sugarcreek	Nunda	1	FA Rec.	26	PT	7.25	Cashier
FTT Manufacturing (Subsidized)	Geneseo	1	SN Rec.	35	FT	8.00	Packing/Shipping
Forbes thru Adecco	Dansville	1	SN Rec.	40	FT	7.25	Production Worker
Everything Construction	Dansville	1	FA Rec.	35	PT	7.50	Laborer
Total		29					

c. Financial Assistance Program Statistics (Monthly) (July)

Temporary Assistance Cases:

Family Assistance	252
Safety Net	269
Total	521

Medicaid Cases:

Community	3487
Chronic Care	253
Foster Care	136
SSI	1178
Total	5054

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4376
Family Health Plus	1038
Total	5414

Food Stamp Cases

2933

Child Care Cases

155

2. Employees hired, resigned or retired in August:
 Caitlin Kingston Layoff Summer Camp Worker 8/17/10 Geneseo
3. The 2010 Summer Camp Report will be handed out at the meeting.
4. On August 10, 2010 a meeting was held with agencies in the community to determine interest in working on housing issues as a county. It was well attended as adequate and enough housing is challenge in our county. Another meeting is scheduled for September 27, 2010 to come up with a plan/recommendation to Mr. Coyle.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. SUMMER YOUTH EMPLOYMENT PROGRAM UPDATE

K. Mitchell stated the Summer Youth Employment Program was significantly smaller this year due to funding reductions. We started with 92 placed, 89 began employment, 75 completed the program and 26 had perfect attendance. Four quit and six were fired (one medical and three were other). He stated he has discussed these issues with staff and quite often 14 year olds are not successful in the program. He recommended changing the minimum age to 15 next year. He indicated staff is also looking into how to best serve disabled youth; possibly through a school program or VESID.

K. Mitchell stated another program that we have to look at is the metal trades and automotive programs provided through BOCES. The program cost approximately \$15,000 and now the State is requiring that we have a nurse on site (\$4,000) for the five-week program.

K. Mitchell commended the work of Nita Hawkins for administering this program.

2. REPORT ON GRANT RECIPIENT ACTIVITIES AND RECENT STATE AUDIT

Upcoming Events:

9/21 GLOW WIB meeting

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN AGREEMENT WITH THE TOWN OF LIVONIA FOR AN INFORMATIONAL KIOSK FOR THE CONESUS LAKE WATERSHED AT VITALE PARK

WHEREAS, Livingston County, as one of the twenty-five (25) voting members of the Water Resources Board of the Finger Lakes-Lake Ontario Watershed Protection Alliance, has received NYS Department of Environmental Conservation (NYSDEC) funds for its water quality program under the Finger Lakes-Lake Ontario Watershed Protection Alliance FY 2007-2008 (Livingston County CLAWS XVIII); and

WHEREAS, the Livingston County CLAWS XVIII water quality program includes funding to implement public education recommendations in the Conesus Lake Watershed Management Plan, including funding for a project to develop an informational kiosk on Town of Livonia property at Vitale Park in an amount not to exceed \$3,500; and

WHEREAS, the Town of Livonia has expressed a willingness to coordinate and complete the project for Livingston County; now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign an agreement, and any amendments thereto, with the Town of Livonia to coordinate and complete the project, subject to review by the County Attorney and County Administrator.

Contractor

Term

Amount

Town of Livonia

9/08/10-12/31/11

\$3,500.00 (not to exceed)

P.O. Box 43

Livonia, NY 14487

For: Coordination and completion of an informational kiosk for the Conesus Lake Watershed at Vitale Park

Director's Comments: This resolution will authorize the County to enter into contract with the Town of Livonia to coordinate and complete the kiosk project.

A. Ellis explained the Village of Livonia was unable to do the work for the sign, so the town of Livonia is proposing to do a joint project with Boy Scouts. Quotes to hire private contractors came in over \$7,000. A resolution was done before but with different term expiration.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. APPLICATION TO THE GENESEE TRANSPORTATION COUNCIL UNITED PLANNING WORK PROGRAM (UPWP) FOR A LIVINGSTON COUNTY MULTI-MODAL CONNECTIVITY PLAN: CONNECTING PEOPLE TO PLACES.

A. Ellis explained that GTC is trying to look at a more efficient transportation network. She distributed and reviewed a handout outlining the Multi-Modal Connectivity Plan (on file). She explained there is an "access to food" issue. A. Ellison explained we submitted a \$85,000 grant application to assist with this project. This plan was presented to the Public Transportation Review Committee and they support the plan.

The consensus of the Committee was to move forward with the Multi-Modal Connectivity Plan.

2. OTHER

A. Ellis stated that the County is partnering with SUNY Geneseo with regard to the Emerald Ash Borer. Their hope is to inventory all ash trees in all villages and municipal parks. She indicated we had one confirmed case

in Caledonia and Chili had 100 cases reported. She indicated that the Asian Long-Horn Beetle will be the next insect to damage trees.

A. Ellis reported that the Planning Department applied for a \$90,000 emergency communications grant and the County has been granted the award. There is no County match.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). No new update. We received the signed contract extension from the NYS Department of Agriculture and Markets. The GVC continues coordination work with Mr. Brady.
 - c. AFPB. The AFPB met on August 19, 2010 in preparation for the 303b additions process.
 - d. 303b Additions. Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period. Livingston County established the month of September as the 30-day period in which landowners may petition for the inclusion of parcels within existing agricultural districts. Resolutions setting the public hearing date and for SEQR will be presented to the Committee in October.
 - e. GVC Agriculture Tour for Decision-Makers. The GVC tour will take place on September 10th. The tour will look at the multiplier effect of supporting farms and agri-business. The Planning Director participated on the organizational committee. Municipal planning and zoning officials may earn up to 7 hours of training credit for attending.
3. UPCOMING TRAINING OPPORTUNITIES: LET's Plan
 - a. A SEQR basics workshop is scheduled for September 15, 2010 in Nunda. We will be organizing another workshop in December to be held in the Town of Caledonia.
 - b. We are continuing working with NYSEDA and the Center for Environmental Information on hosting a “green” training session. Possible topics include innovative methods for stormwater management and incorporating energy efficiency measures into building design. This workshop may not happen until 2011.
 - c. The Genesee/Finger Lakes Regional Planning Council Local Government Workshop will be held in November 2010.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs.
 - b. Transfer of Program to Workforce Development. The Planning Director and Director of Workforce Development/Youth Bureau continued cooperative efforts to coordinate the transfer of the program. The official transfer takes place on October 1, 2010.
 - c. NYS DOS Grantee Comprehensive Assessment Protocol (GCAP). The NYS Department of State conducted the 5-Year review, audit and assessment of the County's CSBG Program. We will be receiving the report in late September.
 - d. Community Initiatives Council. The CIC will be meeting later this fall to review the final CSBG ARRA numbers and for update on the transfer of the program to Workforce Development/Youth Bureau.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2005 EPF Road Ditch Project: Planning staff continued working with the municipalities and NYS Department of State on preparing the payment request package.

- b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The State will be providing the Town with an official contract for execution on the project. The Planning Department with County Attorney assistance will work on the contract between the Town and the County to administer the grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): This month we continued coordinating and discussing the proposed scope of services and budget with the State.
 - d. Conesus Lake Watershed Council. The next Council meeting will be held on August 27, 2010. This meeting was postponed until September 24, 2010.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
- a. The EMC continued its tour of Letchworth State Park on July 28. The next meeting of the EMC is scheduled for September 22, 2010.
7. EMERALD ASH BORER. The Planning Department is coordinating a meeting of local agencies to discuss possible actions for addressing the EAB in the County. The Planning Department is also coordinating a partnership project with SUNY Geneseo for doing a model tree inventory and mapping project for municipal properties and for our county properties.
8. TECHNICAL ASSISTANCE. Planning staff provided the following technical assistance in July.
- a. Continued mapping assistance to the Town of Conesus on its zoning update.
 - b. Continued assistance for the Town of Springwater Parks and Recreation Committee with creating maps of existing recreational resources in the Town.
 - c. Worked with the Sheriff's Office to continue GIS road file updates.
 - d. Assisted the Town of Sparta with the creation of a logo
9. NYSAC BLUE RIBBON TASK FORCE ON AGRICULTURE. The Planning Director attended the meeting on August 12, 2010. The Task Force will be presenting its report to the NYSAC Board of Directors at the NYSAC Fall Conference.
10. INTERNSHIP. We are partnering with SUNY Geneseo for a mapping internship with the Geography Department. The student intern will start on September 7, 2010.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Mark Wheeler entered.

Action Item(s) To Be Reported

1. AMENDING THE SALARY OF LEROY WOOD, PURCHASING COORDINATOR AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director's Comments:

Cheryl Beach, Housekeeper will retire 9/28/10 after 36 years of service. The Director proposes a plan to integrate managerial responsibilities for the Housekeeping/Laundry Department into the Purchasing Coordinator position. Leroy Wood, Purchasing Coordinator has agreed to assume these added duties. The Purchasing Coordinator job description has been revised with the assistance of the Personnel Officer to ensure civil service compliance. Mr. Wood currently has an annual salary of \$40,325. The Director proposes an \$8,000 annual increase to Mr. Wood's salary in compensation for the added responsibilities, and that the current salary be amended effective September 26, 2010 on a pro-rated basis for the duration of the current calendar year. There is a net savings of approximately \$47,082 associated with this plan. Staff meetings to convey the transfer of departmental leadership have been held and Mr. Wood has begun orienting with Ms. Beach. If at some future date there should be a withdrawal of these added responsibilities, the related salary increase will likewise be withdrawn or revised dependent on the scope of duties that may be retained.

F. Bassett explained the Director's Comments and recommended a \$8,000 salary increase for Leroy Wood. The County Administrator stated that he and Frank talked about this personnel matter and he supports the recommendation.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize a salary increase for Leroy Wood in

the amount of \$8,000 and refer this matter to the Ways and Means Committee. Carried.

2. AMENDING THE SALARY SCHEDULE AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director’s Comments:

The Nursing Department has submitted a request to restructure in response to recent licensed nurse vacancies, budgetary considerations and clinical service needs. The request is to delete one (1) FT LPN item (Grade 9) and one (1) FT Registered Professional Nurse (Grade 14) and create one (1) FT Charge Nurse (Grade 15) position. This reconfigures the Transitional Care Unit to have two RN’s and an LPN on the day shift Monday through Friday to handle the constant flow of admissions and discharges. Two weeks ago there were eight admissions accommodated on the TCU in one day. The throughput requires redress of the clinical staffing to preserve quality. The current TCU day shift configuration is 1 RN and 2 LPN’s. There is a net savings of approximately \$44,670 associated with this plan.

F. Basset explained the Director’s Comments and recommended to delete one FT LPN position and one FT RN position and create a Charge Nurse position.

Mr. Merrick asked if we still have RN on third shift, and F. Bassett responded yes the TCU RN position is vacant at this time but there is a Charge Nurse on every twenty-four hours per day.

MOTION: Mr. Merrick moved and Mr. Cosimano seconded to delete one FT LPN position and one FT RN position and create one FT Charge Nurse position and refer this matter to the Ways and Means Committee. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: TIME WARNER CABLE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>
<u>Amount</u>	
Time Warner Cable	3 years from execution
\$8.08/mth	
71 Mt. Hope Ave.	
Rochester, NY 14620	
For: Cable television services to residents of the CNR	

Director’s Comments:

The current contract expired June 9, 2010. The current unit price is \$14.77/unit/mth for 139 bulk drops. The new service contract will be for 288 bulk drops to provide cable to all residents. Time Warner Cable will offer two complementary bulk drops. Strategies for cost recovery are being explored to accommodate the new costs. The amenity is a component of resident quality of life.

F. Bassett explained the Director’s Comments and indicated the CNR is always striving to create cost efficiencies. He explained that the CNR’s Time Warner representative left in July who waived connection fees for five years and now that the account has been given to a new person, the fees will not be waived. The connection fee is \$75. He reported that only 37 bedsides do not have televisions. He asked the Committee to approve cable service to all 266 residents bedsides at a facility cost of \$8.08/unit/month. The Committee agreed to expand cable service to all 266 bedsides. F. Bassett explained he has negotiated a price of \$8.08 per month for cable services. F. Bassett will discuss options for recovering the expense with the County Administrator. The Committee did not condition approval on cost neutrality.

Mr. Merrick suggested that F. Bassett call Chris Muller, Time Warner Governmental Contracts Representative, to see if he could improve the monthly rate.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the contract, subject to F. Bassett contacting Chris Mulder to see if the lower rate could be negotiated. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Non-Medicaid Cost Recovery Proposals –
 - a.) Transportation - In 2009 the CNR received \$50,250 in its Medicaid rate for Medicaid recipient resident transportation services. The CNR expended \$173,500 in provision of the service for all residents irrespective of payor at a loss of \$123,250. The Director proposes to implement a fee schedule for transportation services provided to non-Medicaid recipients effective November 1, 2010. The fee schedule, developed in conjunction with John Prospero, Arc Director of Transportation, is proposed to be based on point-to-point service to various destinations (see below) and will be discounted if multiple individuals are being transported to the same destination concurrently.

# Passengers	Destination				
	Mount Morris	Geneseo	Dansville	Warsaw	Rochester
1	\$ 40.00	\$ 50.00	\$ 60.00	\$ 65.00	\$ 120.00
2	\$ 20.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 60.00
3	\$ 20.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 50.00
4-6	\$ 15.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 30.00

F. Bassett explained his comments above.

- b.) **Dental Services** – In 2009 the CNR received \$27,177 in its Medicaid rate for Medicaid recipient resident dental services. The CNR expended \$39,900 in provision of dental services for all residents irrespective of payor at a loss of \$12,723. The Director proposes to incorporate a fee schedule (see below) into the Dental Services RFP for dental services to be provided to non-Medicaid residents effective January 1, 2011.

Routine Exam	\$
Initial Comprehensive Exam	\$
Clean and ID Denture	\$
Adjust Denture	\$
Periodic Cleaning	\$
Non-Invasive Cleaning	\$
Difficult Prophylaxis	\$
Resin-Composite Filling-1 surface	\$
Resin-Composite Filling-2 surface	\$
Composite-Incisal or all surfaces	\$
Glass Ionomer/Resin Filling	\$
Crown-Resin (lab)	\$
Re-cement Crown	\$
Sedative Temporary Filling	\$
Full Upper Denture	\$
Full Lower Denture	\$
Upper Partial Denture-Resin Base	\$

Lower Partial Denture-Resin Base	\$
Upper Partial Denture-Cast Base	\$
Lower Partial Denture-Cast Base	\$
Replace Denture Tooth-Broken or Missing	\$
Repair Denture Acrylic Base	\$
Add Tooth to Denture	\$
Add Clasp to Partial	\$
Chairside Reline-Full Upper Denture	\$
Chairside Reline-Full Lower Denture	\$
Lab Reline-Full Upper Denture	\$
Lab Reline-Full Lower Denture	\$
Extraction of Tooth-Routine	\$
Root Extraction	\$
Surgical Extraction of Erupted Tooth	\$

F. Bassett explained the comments above. Mr. Martello asked the Committee members if anyone was opposed to proceeding with these two initiatives and the consensus of the Committee was to proceed.

2. Consulting Therapy Management Services- The Director proposes to release a RFP for consulting management services to the CNR's in-House Rehabilitation Department. Projected Medicare revenue increases are significant and have been incorporated into the proposed budget submitted to the County Administrator for consideration. The CNR has a large rehabilitation volume and would benefit significantly from additional revenue capture associated with efficiencies that can be incorporated into the department's operation. Additional details will be presented to the committee at its September 7 meeting.

F. Bassett explained the comments above and the Committee agreed to move forward with a RFP.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Dual Certification HHA/CNA Training - Fourteen participants completed the training program with a 100% pass rate for dual certification. The CNR has thus far received seven employment applications from the class.
3. OMIG Bed Hold Audit – The Office Of Medicaid Inspector General sent an auditor to our site for three full working days from 8/26 – 8/30 to conduct an audit of bed hold billing for the period July 1, 2004 to present. The recovery by the state is anticipated to be five or fewer patient days for the entire period.

OTHER

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF OCTOBER 2010 AS DOMESTIC/FAMILY VIOLENCE EDUCATION AND AWARENESS MONTH FOR LIVINGSTON COUNTY

WHEREAS, October is National Domestic Violence Awareness Month across the U.S., and declares Purple as the domestic violence color marker, and

WHEREAS, the issue of domestic/family violence is a major societal problem that costs the County government and taxpayers thousands of dollars each year and will only yield in part to continual focus and exposure by the County government, its affiliates and committees, and

WHEREAS, the Livingston County Domestic Violence Consortium and the Livingston County Domestic Violence Task Force fully support the implementation of this resolution in support of their collaborative efforts within the County, and

WHEREAS, the Education, Prevention and Awareness arm of Chances and Change, Inc. demonstrates a partnership commitment to provide presentations and information to schools to educate kindergarten to college

level students, many area public sector organizations, and emphasizes the need for exposure and training for County businesses, especially their managers and supervisors on this difficult topic, and

WHEREAS, events and programs are deliberately initiated by the County domestic/family violence agency, Chances and Changes, Inc. during October of each year in acknowledgement of this National Awareness Month, to include programs with and for SUNY Geneseo and other County students, community residents recognized by Partners in Change awards at the agency's October Annual Celebration and other County activities such as Candlelight vigils and Friends and Family Information Sessions; now be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaim the month of October 2010, Domestic/Family Violence Education and Awareness month for Livingston County.

Dated at Geneseo, New York

September 8, 2010

Human Services Committee

The Clerk reported that Chances and Changes requested this proclamation.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

ADJOURNMENT

Mr. Merrick moved and Mr. Cosimano seconded to adjourn the meeting at 11:56 a.m. Carried.

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. On October 13, 2009, VA Secretary Shinseki announced that the VA will add three new diseases to its list of 12 diseases associated with exposure to Agent Orange. These are: Ischemic Heart Disease; Parkinson's Disease; and B Cell Leukemia (such as hairy cell leukemia). The Agent Orange Act of 1991 (Public Law 102-4), the governing law here, dictates several deadlines when VA determines that a new disease is to be added to the list of illnesses associated with exposure to Agent Orange: ALL OF WHICH HAVE BEEN MISSED IN THIS CASE. First, the VA is required to issue proposed regulations within 60 days after VA determines that a new disease is to be added. This is normally followed by a 60-day comment period. Final regulations are required within 90 days of the issuance of proposed regulations. Benefits cannot be paid until VA publishes the final regulation. Therefore, VA should have published the proposed rule by December 14, 2009, and the final rule by February 17, 2010, but the proposed rule wasn't published until March 25, 2010, and the final rule has yet to be published. VA says it could not issue the rules by the required deadline because it was waiting for another federal agency (the Office of Management and Budget) to review them.

Because of the missed deadlines, in July 2010, a coalition of veteran's service organizations filed a lawsuit with the U.S. Court of Appeals for the Federal Circuit to force VA to publish the new regulations. On August 2, 2010, the Court instructed the VA to issue the new rules by September 1, 2010. However, to complicate matters, another delay will be created by provisions of the Congressional Review Act of 1996. That legislation grants Congress 60 days to review regulations published by federal agencies with significant economic impact, as this one will have, and possibly disapprove them by passage of a joint resolution. If this happens, regulations for these three new diseases will be cancelled and veterans will not be able to claim those new benefits. If Congress does not act, VA can begin paying these new claims as early as November 1, 2010.

2. On August 13, 2010, the annual Summer Conference of the County Veteran Service Officer's Association was held in Sherrill, NY. I was again elected as Recording Secretary for this organization. We had presentations from the Buffalo and New York City Regional Offices addressing veteran's claims and new procedures we will have to follow, representatives from both VISN 2 and VISN 3 Health Care Systems discussed updates on present and new construction and programs, Bill Kraus, Acting Director of the NYS Division of Veterans Affairs, explained their attempt to implement

electronic filing of claims and the letter sent out from Major General John Batiste, US Army (Retired), Chairman of the NYS Veterans' Affairs Commission and a "Merchant Discount Program" being implemented in several counties for veterans.

3. On the weekend on August 20, 21, 22, 2010, I was requested by Past Department Commander of the American Legion, Bill Burnett, and members of the Yellow Ribbon Program, to attend their program in Niagara Falls, NY. I addressed the questions of the returning members and families of the 99th Support Group stationed out of Fort Dix, NJ. They had just returned from a one-year deployment to Afghanistan and are required to attend a "reintegration" program. They were informed of the process to submit claims for injuries that occurred while on active duty, how to enroll in the Post 9/11 GI Bill, enrolling in VA Health Care and numerous other programs to which they were entitled. I also explained numerous state programs that were available. It was very interesting to learn that several of the members of this unit lived as far away as Houston, TX, Atlanta, GA and several New England states.

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. Staffing – Supportive Case Manager Gina Montanye's last day was the 27th of August. We will not be refilling the position and 20 Case Management slots are being returned to the State. We have made a proposal to the State at their invitation, to retain the funds associated with the position to utilize as "wrap around dollars" for non-case management clients. We are awaiting word on the State's decision regarding this
Clerk Typist who has been on extended medical leave for 10 months is expected to return to duty on 9/8/10
Deputy Director An Miller has announced that she will retire in February and will be moving out of State; we will be seeking to refill this position.
All other positions are filled that will be filled
2. Adult Intensive Case Management and Supportive Case Management have become a blended team, which
Is more fiscally advantageous as well as more efficient in service delivery
3. Adult Intensive Case Manager Mike Allen has become a Certified Aging in Place Specialist (CAPS)
4. Clinic Restructuring is set to commence October 1st, with one additional training set for September by the Office of Mental Health. We have discussed with County Administrator Ian Coyle securing additional training for the Clinical Staff, which may include other Counties as well. David Lloyd would be the consultant utilized for this training there will be a mandated scheduling of a minimum of 10 appointments per day for each therapist, with the target of between 7 and 8 appointments actually being kept. This would represent the "break even" point of revenue production. We continue to address underperformance as well as no shows and cancellations
5. Director will be attending the Fall Full Membership Meeting of the Conference of Local Mental Hygiene Directors, set for September 20th and 21st in Syracuse NY.
6. Deputy Director, Financial Manager, and Medical Biller all attended a Clinic Restructuring training on August 17th at the Greater Rochester International Airport. We continue to revise policies and procedures based on these trainings
7. Director attended a Western Region Directors Meeting in Genesee County on Friday February 20th in which the focus was Clinic Restructuring, there will be another meeting at Rochester Psychiatric Center on September 1st
8. Director attended a Housing Meeting on August 10th hosted by Commissioner Wright. Guests included representatives from HUD who presented on Continuum's of Care
9. Director will attend a meeting of HelpBase Rochester on September 10th, regarding Veteran's concerns in the Community.

Respectfully submitted,

Virginia O. Amico

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 5, 2010
9:30 a.m.

PRESENT: D. Martello, B. Donohue, D. Cosimano, J. Merrick, G. Moore, I. Coyle, P. Yendell

ABSENT: I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: M. Schuster

OFFICE FOR THE AGING- KAAREN SMITH

Pre-approved Informational Item(s) To Be Reported

New Nation Service Programs now available in Livingston County

1. The Retired Senior Volunteer Program (RSVP) will be expanding services into Livingston County. LIFESPAN (Roc) collaborated with the Livingston County Office for the Aging and submitted a successful grant to the Corporation for National Service to build the volunteer capacity in the county for those 55 and over, no income restriction. No county local match requirement. These volunteers do not receive a stipend. Volunteer services under this grant will include:
 - a. Volunteer mobilizer services (recruitment and retention of volunteers)
 - b. Non-medical caregiving (meal preparation, shopping assistance, companion care)
 - c. Transportation to non-emergency medical appointments
 - d. Adult literacy
 - e. Elementary education tutoring
 - f. The implementation of volunteer coordinators to recruit volunteers for local community agencies, organizations, and projects in the towns and villages.

K. Smith passed out information (on file) and informed the committee that LIFESPAN is expanding their volunteer connections within County. There are two expansive grants for the Foster Grandparents program. AmeraCorp was able to secure those grants. Under this grant, they will be recruiting people from the towns to draft things that the town might need; like, non-medical care giving and meal preparation. If we can get volunteers to step in it will lower the burden on public money. Other programs are senior companion programs, and working with the developmentally disabled in their homes. There are thirty-seven seniors who make the low-income guidelines and get \$2.65 to go in the home to provide care. K. Smith said they also provide volunteers to the nursing home, which is federally funded. Thirty-seven new volunteers is the goal. We can recruit people with a pretty high skill set. Once the Office for the Aging is in building 3, they will bring people into that space. Again, it is federally funded; the only thing that needs to be provided is time, and some space, but no money.

M. Schuster Entered.

2. The Senior Companion Program under a grant with Community Place of Greater Rochester will expand volunteer services in the county to low income seniors. No local match is required for support. They will be reimbursed a stipend to provide the following services to frail older adults:
 - a. Volunteer services for adult day care services
 - b. In- home respite
 - c. Senior nutrition site volunteering

We held our first organizational meeting on September 28, 2010 in the Government Center to develop a plan for coordination, collaboration with our county agencies and implementation. This collaboration between the OFA and these other agencies are a response to the need to provide more and varied volunteer opportunities for civic engagement on our county.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH/COMMUNITY SERVICES: CHCS IPA (VALUE OPTIONS)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health/Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CHS IPA/Value Options	10/15/10 10/15/11	variable

P.O. Box 41055
Norfolk, Virginia 23541-1055

For: Reimbursement of rendered services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
N/A		Yes	No

Director's Comments:

CHS IPA/Value Options is a Medicaid Managed Care Insurer. The Clinic will receive reimbursement for rendered services to plan participants.

G. Long reported that this resolution relates to a name change, and we are asking permission to contract with CHS IPA, which use to be Value Options. There is no other change other then the name.

Motion: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

G. Long also reported that clinic restructuring started Friday, which includes a new way of being reimbursed. They are still waiting for outreach services and Indigent Care to be approved by the Department of Health. Currently, the programs are suspended and cannot start until they have been approved by the Department of Health. It looks like Indigent Care will be approved soon, however, outreach services may not be approved at all, which would be a big loss. G. Long then stated that they began the transition of changing all clients to the Medicare providers. LCSW is the only degree that Medicare recognizes. She stated that we might start hearing of some unhappiness, clients might have to switch therapist, but they are working with everyone. It all comes down to revenue issues. D. Martello asked if they have to have a R or LCSW? G. Long said two have LCSW, R means you can bill for services and certain levels.

G. Long also stated that we may have read that Ann Miller is leaving to work with a company in Virginia, and that they are getting things in place. D. Martello asked if there was anything we could do to encourage Licensed Clinical Social Worker (LCSW) or R qualifications? G. Long stated that they would have to go back and get an entirely new degree; this is about 5-6 years of schooling and then they have to go through the licensing procedure. We have to focus on hiring people with LCSW for any future hire. D. Martello stated that you use to be able to work toward it with certain credentials. G. Long said it has changed in the past 3 years.

G. Moore asked about the new Kids Start building at Hamptons Corners, it will be done in December correct?

G. Long responded yes, and it is ahead of schedule

G. Moore asked it the Dansville building will remain? G. Long said yes, she is very pleased the people that are working on the building are fantastic and that everyone is very pleased. She then stated that she wants to come back with a fuller report on restructuring.

Informational Item(s) Written Only

1. Senior Clerk Typist Barbara VanIngen returned to duty on 9/24/10 after a 10-month medical leave; All other positions are presently filled.
2. Director attended the Fall Full Membership Meeting of the Conference of Local Mental Hygiene Directors (CLMHD) in Syracuse on September 20th and 21st. The discussions centered on Health Care

Reform.

3. Director has been invited to participate on CHLMHD's Behavioral Health Institute to engage in Statewide planning activities. This meeting will meet monthly in Albany.
4. Director will attend a meeting in Syracuse on Oct. 7th sponsored by OMH and CLHMD related to Competent Care.
5. Director, Deputy Director, Financial Manager, and Medical Biller attended at Clinic Restructuring all day meeting in Rochester on September 28th; Clinic Restructuring begins Oct. 1st.
6. Director, Mental Health Services Coordinator, and Therapist Cathy Granita attended the East Annual Celebration of Recovery on October 30th.
7. ICM Anne Valentino has arranged a noontime speaker on October 27th as part of the S.H.A.P.E. Program. The presentation will be on "Healthy Eating on the Run".
8. Therapist Laura Bligh has started a intensive training course for Dialectical Behavioral Therapy, An evidenced based treatment modality primarily utilized in working with Personality Disorders.
9. The new Kidstart building project is on target to be completed in December, allowing for a move over the Holiday break.

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. SCHEDULING PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 17, 2010, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

A. Ellis stated that this resolution would set the required public hearing for November on the 303b petitions for inclusion in the Livingston County Agricultural District Program. There are 16 parcels totaling 762 acres. The Agricultural and Farmland Protection Board will be meeting in October to review all petitions and making recommendations. In November, they will come to the Committee with the resolution containing the recommended additions to the Agricultural District and necessary SEQR actions. G. Moore asked how many owners are there in those 16 parcels? A. Ellis responded that there are 11 owners.

Motion: Mr. Schuster moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

A. Ellis passed out information on the Emerald Ash Borer workshops (on file). There were 2 meetings. There was an evening public workshop that was well attended with over 30 people there. Earlier in the day, there was a stakeholder meeting that focused on identifying what activities different agencies were working on. The evening workshop was geared to local decision makers, Planning Board and Zoning Board of Appeals members to learn about the emerald ash borer impacts. A. Ellis stated that they continue to work with SUNY Geneseo on the emerald ash borer survey. At noon today the students are going out to continue their work. B. Donohue asked if they did a survey of the lake? A. Ellis stated that she talked about that briefly with a C.L.A.

representative at the workshop. An education program with lake owners around the lake would be good. The students are going to go out to Long Point Park, and we hope to get to Vitale Park. A challenge has been that it is taking them longer than they thought. We are hoping the students can continue next semester. GCC stepped forward and asked if there were any activities that they could assist with; we may also be working with them. G. Moore asked what do they look for? A. Ellis stated that the students are looking for just ash trees. It would be nice to do a comprehensive tree inventory, but the resources aren't there. They had 2 master foresters come in and train the students on what to look for as an ash tree. They look for size and location. They do not survey the health of the tree. D. Martello asked how are they going to determine where the trees are. What is the plan, are they going to each town to check? A. Ellis said that they are checking along main village streets between the village sidewalks and the road, village parks, municipal parks, and county properties. They have to stay off private property and do understand that most ash trees are on private property. In the spring, they plan to have a workshop to educate the general public on how to find ash trees on their own private property.

EXECUTIVE SESSION

Mr. Merrick moved and Mr. Moore seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Merrick moved and Mrs. Donohue seconded to move out of Executive Session. Carried.

No action taken

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). The GVC continues coordination work with Mr. Brady.
 - c. AFPB. The next meeting of the AFPB will be on October 21, 2010 in preparation for the 303b additions process.
 - d. 303b Additions. Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period. Livingston County established the month of September as the 30-day period in which landowners may petition for the inclusion of parcels within existing agricultural districts.
 - e. GVC Agriculture Tour for Decision-Makers. The GVC tour took place on September 10th. The tour looked at the multiplier effect of supporting farms and agri-business. The Planning Director participated on the organizational committee. Municipal planning and zoning officials were able to earn up to 7 hours of training credit for attending.
3. UPCOMING TRAINING OPPORTUNITIES: LET's Plan
 - a. A SEQR basics workshop was held on September 15, 2010 in Nunda. We are organizing a second SEQR workshop in December to be held in the Town of Caledonia.
 - b. We are hosting a workshop on the Emerald Ash Borer (EAB) on September 29, 2010. Cornell University and NYS DEC will be presenting. Participants may earn up to 2 hours of training credit.
 - c. The Genesee/Finger Lakes Regional Planning Council Local Government Workshop will be held on November 19, 2010 in Mount Morris. The Planning Director will participate on the panel session 'Working through the Approval and Enforcement Process.'
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

- a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs. The ARRA Programs will conclude on September 30, 2010. The month of October will be dedicated to closeout and audits.
 - b. Transfer of Program to Workforce Development. The Planning Director and Director of Workforce Development/Youth Bureau continued cooperative efforts to coordinate the transfer of the program. The official transfer takes place on October 1, 2010.
 - c. NYS DOS Grantee Comprehensive Assessment Protocol (GCAP). The NYS Department of State conducted the 5-Year review, audit and assessment of the County's CSBG Program. We will be receiving the report in late September. As of the date of this report, we haven't received the State report.
 - d. Community Initiatives Council. The CIC will be meeting on October 26, 2010 to review the final CSBG ARRA numbers and for update on the transfer of the program to Workforce Development/Youth Bureau.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
- a. 2005 EPF Road Ditch Project: Planning staff continued working with the municipalities and NYS Department of State on preparing the payment request package. The first payment request has been submitted in the amount of \$318,254.40 (\$158,709.32 reimbursed to the municipalities).
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The State will be providing the Town with an official contract for execution on the project. The Planning Department with County Attorney assistance will work on the contract between the Town and the County to administer the grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): This month we received the proposed scope of services and budget from the State. We will be coordinating activities with the involved agencies.
 - d. Conesus Lake Watershed Council. The Council met on September 24, 2010.
 - e. 2011 Work Program. The Planning Department will begin work on the developing the 2011 work program for approval by the Conesus Lake Watershed Council in November. The next meeting of the Council is planned for November 12th.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
- a. The EMC met on September 22, 2010.
 - b. The EMC finalized their 30th Anniversary Report.
7. EMERALD ASH BORER. The Planning Department is coordinating a meeting of local agencies on September 29, 2010 to discuss possible actions for addressing the EAB in the County. The Planning Department is partnering with SUNY Geneseo on an ash tree inventory and mapping project for Village street right of ways, municipal parks and for our county properties.
8. TECHNICAL ASSISTANCE. Planning staff provided the following technical assistance in September.
- a. Continued mapping assistance to the Town of Conesus on its zoning update.
 - b. Worked with the Sheriff's Office to continue GIS road file updates.
 - c. Provided mapping assistance for the Department of Health.
 - d. Worked with the County Water & Sewer Authority on mailing labels for new water line extensions project.
 - e. Assisted Economic Development with Downtown Revitalization District maps.
9. INTERNSHIP. We are partnering with SUNY Geneseo for a mapping internship with the Geography Department. Paul Logan started on September 7, 2010.
10. GENESEE TRANSPORTATION COUNCIL.
- a. Genesee Transportation Council. The Planning Director attending the Council meeting on September 8, 2010.
 - b. FY2011-2012 Unified Planning Work Program Call for Projects. The GTC issued the Call for Transportation Planning Projects. The Call for Projects was mailed to Town Supervisors and Village Mayors. The level of study generally does not go beyond concept-level planning and analysis. UPWP funds cannot be used for preliminary engineering, detailed design, or

construction projects. The deadline is October 22, 2010. As approved at the last Human Services Committee meeting, the Planning Department will coordinate the preparation of a grant application for a multi-modal connectivity plan for Livingston County. A meeting will be held on October 7th to discuss the application and scope of work.

11. GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL.
 - a. G/FLRPC Council. The Planning Director attended the Council meeting on September 8, 2010.
 - b. Planning Coordination Committee. The next meeting is scheduled for October 1, 2010.
12. LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN PROJECT. In February 2010, the Planning Department prepared a grant application (NYS Interoperable Emergency Communications Grant Program) for preparation of a Livingston County Emergency Communications Plan. The Plan will be an update of the 2005 NYSTEC Study and include a capabilities assessment and look at interoperability and coverage concerns. The total amount requested was \$90,000. The County has received notification of grant award for the full \$90,000. The next few months will be dedicated to contract preparation and project organizational activities. It is not expected that a contract will be executed until 2011.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH INC., NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS, NEW YORK STATE DEPARTMENT OF HEALTH (2), ENVIRONMENTAL TESTING AND CONSULTING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research Inc.	11/17/09-8/30/10 (Amendment #2)	\$214,358.00

One University Place
Rensselaer, NY 12144-3447

For: Public Health Preparedness/Response for Bioterrorism

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of Health	0%	NA

Director's Comments: This is Amendment #2 to the Public Health Preparedness/Response for Bioterrorism Contract following Amendment #1 on 3/30/10, solely for the purpose of revising the Contract End Date for all phases of the H1N1 funds to 8/30/10 and Contract End Date for Base or CRI funds to 8/9/10.

National Association of County &

City Health Officials (NACCHO)	9/15/10-8/15/11	\$20,000.00
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1100 17th Street, N.W., 7th Floor
Washington, DC 20036

For: Vaccine Safety Concerns

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NACCHO	0%	NA

Director's Comments: This Grant is for the purpose of assessing vaccine safety concerns and uses the findings to develop strategies, messages and communication to address those concerns. Livingston County Department of Health is one of only four such grants awarded in the country.

New York State Department of Health	4/1/2010- 3/31/2011	\$100,903.00
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Public Water Supply Enhancement Program Grant
Bureau of Water Supply Protection
547 River Street, Flanigan Square, Room 400
Troy, NY 12180

For: Public Water Enhancement Program Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of Health	0%	NA

Director's Comments: The Public Water Enhancement Program Grant provides funding to enhance the public water supply protection program in Livingston County. This grant increases efforts to ensure that public water supply systems meet the applicable regulatory requirements. Efforts to educate operators and implement new regulations are also supported as is providing oversight of the operation of the water systems. The grant also provides funding and opportunities for staff training.

New York State Department of Health 10/1/09-9/30/10 \$18,909.00
 Division of Family Health, Fiscal Unit
 ESP, Corning Tower, Room 878
 Albany, NY 12237-0657
 For: Children with Special Healthcare Needs, Appendix X Amendment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of Health	0%	NA

Director's Comments: Per new guidelines issued by the Office of the State Comptroller, all budget modifications that result in a change of 10% or higher now require a contract amendment. This is an amendment to allow for a budget modification.

Environmental Testing and Consulting, Inc. 10/15/2010-10/15/2010 \$8,000.00
 53 Ellicott Avenue,
 Batavia, New York 14020
 For: Risk Assessment Services to identify lead poisoning

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of Health, Article 6 Funding	0-64%	NA

Director's Comments: Environmental Testing and Consulting Inc, provides risk assessment services related to identifying the presence of lead paint in residences where children have been poisoned with lead. The contractor performs an assessment of residences and produces documentation of the areas that may be conducting of lead poisoning.

Motion: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2010

WHEREAS, the rates for select vaccines have increased and new vaccines have been added and,
 WHEREAS, the fees for vaccines are based on the actual cost of the vaccine, now therefore, be it
 RESOLVED, that the following schedule of charges for the Livingston County Center for Preventive Services Immunization Program be effective September 2, 2010:

Vaccine	Billing	10/1/07	10/1/08	09/1/09	09/1/10
Hep A	One Dose	\$ 20.00	\$ 22.00	\$ 30.00	\$ 65.00
Hep B	One Dose				\$ 55.00
MMR	One Dose	\$ 45.00	\$ 55.00	\$ 55.00	\$ 52.00
Varicella	One Dose		\$ 91.00	\$ 85.00	\$ 85.00
Zostavax	One Dose		\$194.00	\$160.00	\$165.00
Menactra	One Dose	\$ 90.00	\$ 94.00	\$105.00	\$105.00
HPV	One Dose	\$121.00	\$147.00	\$110.00	\$133.00
Twinrix	One Dose		\$ 78.00	\$ 50.00	\$ 92.00
PPD	One Dose		\$ 4.00	\$ 10.00	\$ 7.00
Influenza	One Dose	\$ 32.00	\$ 33.00	\$ 35.00	\$ 35.00
Pneumococcal	One Dose	\$ 48.00	\$ 52.00	\$ 60.00	\$ 65.00
Rabies	One Dose			\$180.00	\$180.00

J. Ellison stated that this resolution outlines costs and charges for vaccines. It is a revision of current rates

Motion: Mr. Merrick moved and Mr. Moore seconded to approve the foregoing resolution. Carried.

J. Ellison passed out new brochures (on file). She informed the committee that the Rushville Dental Clinic will open tomorrow (Wednesday, October 6, 2010) and that they have scheduled clients already. County Administrator Ian Coyle stated that they are waiting for information on long term hours and days open. He also stated that he received an inquiry from school district's asking if the Rushville Dental Clinic would be helping underprivileged children with dental needs. J. Ellison stated that it is their intent to provide schools, but they are taking it one step at a time. CNR is doing an RFP for dental services; hopefully, it includes Rushville for dental services. D. Martello asked how many dentists are at the clinic? J. Ellison stated that currently there is one, but there is a second one in the works. G. Moore asked if everyone has been in the new facility? D. Martello stated that everyone should look at it the facility looks great. J. Ellison said that once it is up and running we will have a ribbon cutting ceremony.

M. Schuster asked for an update on the dog-licensing situation? J. Ellison said that there is a meeting with town clerks October 20th. They will be putting data together with the bulk purchase of the tags and how we might function in the County. Dale has been in contact with the software vendors, appears both vendors are taking a lets wait and see attitude, to see what the State is going to do, however, we want a plan now. At the Board meeting will have concrete information and that we will take to the town clerks. D. Martello asked if we would have to pay money to the state? I. Coyle responded that yes, it looks like you will have to continue to pay to the state.

Informational Item(s) Written Only

1. The Department applied for a NACCHO (National Association of County and City Health Officials) grant to address vaccine concerns and safety issues during pregnancy and through preschool. The Department received notice in early September that we are one of four local health departments nationwide, selected for this program. The grant is for \$20,000.
2. The Department is working with NYSDOH on a salmonella investigation, involving a specific subtype that has been identified in other parts of the State and in other States. Livingston County has the most cases, totaling four with this specific subtype.
3. Governor Paterson has signed a new law authorizing significant changes in HIV testing in NYS. The law was enacted to increase HIV testing in the State and promotes HIV-positive persons to enter into treatment earlier.
4. The first round of interviews for the EMS Coordinator's position is scheduled for October 8th. There are two county residents and four out-of-county residents. Kevin Niedermaier and the Public Health Director will conduct the interviews on the 8th.
5. Plans to provide County EMT services in conjunction with the EMS volunteers are under development for Cuylerville, York and Caledonia.
6. Carol Thompson, Supervising Public Health Nurse/Hospice Coordinator has submitted her letter of retirement, effective November 19th.
7. The Rushville Dental Clinic will be open and seeing patients by the time the Human Services Committee meets.
8. Referrals and visits for the CHHA continue to increase. Staff from Prevent and Hospice services is filling in and per diems are being utilized. Unfortunately, several per diems have resigned within the past two weeks, creating a shortage of staff.
9. Flu vaccine season has begun. Public clinics are scheduled and a listing of dates, times and places will be provided at the meeting.
10. SHAPE's first countywide event was off to an excellent start on September 12th. Over 250 County employees have registered and are charting their steps and fruits and vegetables eaten every day; the goal is 5 daily fruits and vegetables and to walk at least 10,000 steps each day.
11. The Department of Health has a new Pamphlet.

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR RESIDENT COSMETOLOGY SERVICES FOR THE CENTER FOR NURSING AND REHABILITATION

WHEREAS, the County of Livingston solicited a Request for Proposal for Resident Cosmetology Services for the Center for Nursing and Rehabilitation, and ___ proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TBD	12/1/10-11/30/12 w/ Three	No Cost
Full Address Here	1 Year renewals ending 11/30/15.	

For: Resident Cosmetology Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
		Yes No

Director’s Comments:

Cosmetology Services proposals to be received September 30. An award recommendation will be presented to the Committee on October 5. The Contractor will pay rent to operate the Shears Shop and offer discounted hair care services to residents, patients and registrants.

The staff members, Michelle, Carla, and Sharon continue to provide services with only minimal profit. Families are happy with the hair services and the prices are great.

Motion: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

2. AMENDING THE SALARY SCHEDULE AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director’s Comments:

Cheryl Beach, Housekeeper retired 9/28/10 after 36 years of service. The Director requests that the title Housekeeper be deleted from the CNR Salary Schedule.

F. Bassett reported that last month the committee approved amending the salary schedule to have those duties, previously held by Cheryl Beach, directed to Mr. Woods. This request is to delete the housekeeper position, made vacant by the retirement of Cheryl Beach.

Motion: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

B. Donohue questioned how Mr. Wood could take over all her duties for only \$8,000? F. Bassett said that when Mrs. Beach started there were two nursing homes. Mr. Wood has streamlined processes and made it more efficient, for example, he started with automatic drop orders for supplies we need on a continuing basis, rather than ordering them when we run low. Also with scheduling, what use to be generated monthly on paper is now in an excel spreadsheet. Four years ago the nursing department went to position control so the same employee has the same schedule, the housekeeping department is now converting to the same scheduling practice. Each shift is the same and there is no need for creating a new schedule every month. Mr. Wood comes in early, and stays late. He cares a lot about his position. D. Martello stated that he is indeed a great employee with an “I can do it” type of attitude.

F. Bassett informed the committee that there was a complaint made against the CNR. He passed out a copy of the complaint (on file). He explained the complaint; he stated that the patient was on Ultram, a pain medication, which had to be discontinued when the patient was placed on an antibiotic. When the antibiotic was discontinued the patient was not started back on the Ultram. They failed to start the Ultram, assess pain and follow up with the Rheumatologist. Conducted audit on every resident that was on daily pain medication and current orders and those who have not had a recent pain assessment, they had one to determine if the course of

pain intervention needed to be altered. It will be filed this Friday with the DOH. It's a low-level deficiency. If staff the member had a better line of communication with the family, we would have received the call not the Department of Health. The residents and family are the most important.

County Administrator, Ian Coyle asked about the dental services RFP and asked if Rushville Dental is a potential respondent or any type of services relating to that? F. Bassett stated they did not receive the bid documents, but we can provide them with the information. The only issue is that we would have to take the residents off-site to get the services; our RFP requires that they come to our site. Effective January 1 the RFP requires private payees or those who are not approved under Medicaid to pay for their dental services, if they want to go to Rushville they could. However, they would have to pay for the transportation. He also stated that the individuals in the Garden of Life have been waiting for Rushville to open, many are in need of denture services, without having to travel to Rochester.

F. Bassett distributed information (on file), he explained that the CNR is running at a 98.46% occupancy rate and through September, they were running at a 99.07 % occupancy rate. He then explained that the medicare days are up 1,115 over budget. He stated that medicare is increasing which improves the Center's financial position. He went on to explain the cash flow report, where the total revenue was a quarter million dollars better than budgeted. He reviewed the Operating expenses, the Income (loss) from operations and the cash flow report noting that they are only \$350,000 off from where we ended last year. He explained that we are going into the end the year in a positive cash position.

F. Bassett added that the State of New York is taking 1.1% of our medicaid receipts through March, costing us \$90,000. It is being taken because the contingency plan that state submitted had an option in it, and there is nothing we can do about it. B. Donohue asked they are just going to take \$90,000? I. Coyle responded that it affects the Public Health programs and most likely Department of Social Services programs if they don't get the whole FMAP.

F. Bassett reviewed the Agency staffing report and stated that we are \$258,000 under the 2009 labor costs, due to the changes in the master-staffing plan. He said that it is not a perfect compromise however, staff get to go home on time and if they have overtime it is not mandatory that they stay beyond their scheduled shift. This change has had big impacts on staff morale.

Pre-approved Informational Item(s) To Be Reported

1. Financial Performance Review- State to Implement Across the Board Medicaid Payment Reductions
The final 2010-11 State Budget (Chapter 313 of the Laws of 2010) requires across the board reductions to most undisbursed general fund and state special revenue aid to localities appropriations (including Medicaid, school aid, social services, etc) commencing on September 16, 2010. These provisions were enacted to address financial plan deficiencies related to reductions to the enhanced Federal Medical Assistance Percentage (FMAP) authorized by Congress. Based on this recently enacted statute, the State is implementing a 1.1% across the board reduction to all Medicaid payments that are processed on or after September 16, 2010. The reduction will remain in effect through March 31, 2011.
Beginning in Cycle 1727 (check date 9/27/10 with a release date of 10/13/2010), the Medicaid check or EFT amount will reflect the 1.1% reduction. Paper remittances will display the actual reduction amount as a recoupment identified by Financial Reason Code 'FCF' and the corresponding description of 'FMAP CONTINGENCY FUND'. Similarly, the 835 electronic remittances will carry the reduction amount in the PLB segment with the qualifier J1.
On March 31, 2011, the Director of the Budget shall calculate the difference, if any between the actual closing balance in the General Fund on March 31, 2011 and the closing balance projected by the Division of the Budget in the 2010-11 Financial Plan.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Bed Hold Audit – In August the Medicaid Fraud Control Unit (MFCU) from the Office of the Attorney General completed an audit of bed hold billing for the period July 1, 2004 to present. The audit results were received and subsequently challenged by the Director (See letter below). The MFCU has responded that they will correct the audit results. The CNR will have 29 days of bed hold that will have to be repaid to the state for the five year one month period covered by the audit.

September 24, 2010

Jerry Solomon, Regional Director
Office of the Attorney General
Medicaid Fraud Control Unit
144 Exchange Blvd. – Suite 600
Rochester, New York 14614-2108

Dear Mr. Solomon:

I am in receipt of your September 14, 2010 letter and accompanying spreadsheets detailing findings of the reserved bed-hold billings audit conducted at our Center for the period July 1, 2004 through July 31, 2010. Our staff has reviewed these results and, as a result of additional information they have provided, I am requesting your reconsideration of ten days of reserved bed-hold billings affecting three residents. I have enclosed a memorandum from Barbara Keefe, Director of Fiscal Services detailing our position regarding the dates in question. It is our belief that the reserved bed-hold billings recovery should be reduced by \$2,238.72.

As I discussed with you last week, we are a governmental entity, owned and operated by the County of Livingston, dependent upon taxpayer subsidies. County subsidies in 2010 will be approximately \$1.7 million. The audit findings clearly indicate that the reserved bed-hold billing discrepancies constitute error and not fraud. In light of this fact, I request that your office waive the interest charges associated with the recovery sought.

Thank you for your consideration, I look forward to your reply. I may be reached at 243-7217 to discuss this matter further.

Sincerely,

Franklin N. Bassett, R.N., LNHA
Director of Long Term Care
Administrator

Enclosure

cc: File
Ian M. Coyle, County Administrator

3. Dental Services RFP – A Proposer Conference was held on Friday, October 1st. An award

recommendation will be presented at the November 2nd Committee meeting.

4. Therapy Consulting Management RFP – A Proposer Conference was held on September 28th. Four contractors attended. The distribution list contains eight potential respondents. The Director met with the entire Therapy department to discuss the purpose of the RFP. The Director will hold monthly meetings with department staff to discuss concerns and answer questions. An award recommendation will be presented at the November 2nd Committee meeting.
5. Time Warner Cable Services – Effective November 1st all residents with a television connected to the Center’s central antennae will be billed a monthly Television Connection Fee of \$8. Previously residents paid \$17.05 per month for cable television and only a limited number of residents were allowed access. This rate does not apply to patients in the Transitional Care Unit. The revenue associated with the Television Connection Fee and TCU charges will make the cost of providing cable television to all 266 bedsides budget neutral.
6. DOH Complaint Investigation – The NYS DOH visited the CNR on 9/21 to investigate complaint of inadequate pain control for a resident. A non-narcotic analgesic had been discontinued when an antibiotic was started due to an adverse drug interaction and the non-narcotic analgesic was not restarted when the antibiotic ended. It is likely that a low level deficiency will be cited and a Plan of Correction will have to be filed. The Director held a Special Session Quality Assurance Committee meeting on 9/22 to review the case information and to direct audit activity, staff re-training and policy review.
7. Transportation to Non-Medicaid Recipients - Effective November 1st all individuals we serve that are not Medicaid recipients will be required to pay for transportation services to outside appointments. The Director has issued a letter (see below) outlining the reason for this change and the related fees.

Dear Mr. Taxpayer:

The purpose of this letter is to notify you that effective November 1, 2010 all individuals whose care is not covered by Medicaid will be billed for transportation services provided by our Center. Historically, we have absorbed the financial loss associated with providing these services at no cost, but we no longer can. In 2009 this loss was approximately \$123,000. The cuts the state has imposed on our Medicaid rate are deep and the impact forces us to make difficult choices. Medicaid recipients are not affected by this change because transportation, albeit under reimbursed, is in the Medicaid rate.

The Transportation Fee includes the cost of any staff member(s) necessary to facilitate a safe transport. Family members are welcome to provide transportation themselves or to explore private transportation options. Transportation fees are discounted if more than one resident is being transported to the same location at the same time. We have taken great lengths to provide the lowest possible fee. When informed of an appointment, you must notify Center staff if you will not use our transportation services.

The Transportation Fee Schedule below identifies the charge for common destinations.

# Passengers	Mount Morris	Nunda Geneseo	Perry Dansville	Warsaw	Rochester & Vicinity
1	\$ 40.00	\$ 50.00	\$ 60.00	\$ 65.00	\$ 120.00
2	\$ 20.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 60.00
3	\$ 20.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 50.00
4-6	\$ 15.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 30.00

A meeting to discuss the changes and answer your questions will be held Tuesday, October 26 at 2 pm in the Center’s Administrative Conference Room. If you are unable to attend the meeting I welcome your questions at 243-7217.

Sincerely,

Franklin N. Bassett
Director of Long Term Care

8. Event - On October 29 the Geneseo School District will transport 125 children to trick-or-treat at the CNR. The children will be in costume. Interested Committee members may trick-or-treat if attending in costume.
9. Alzheimer's Walk - Team CNR received 1st Place honors for fund raising in the Alzheimer's Association Memory Walk held September 25. I was so proud to walk with staff and family members in honor of the residents we serve and the countless many afflicted by Alzheimer's disease. Staff held a basket raffle, 50/50 drawing and solicited pledges. This is the second year in a row the CNR has achieved this honor.

County Administrator Ian Coyle informed the committee that he talked with Noyes regarding reimbursement of capital expenses, which we incurred for the Dialysis center. They came to agreement and are adding \$600,000-\$700,000 in addition to rental payments. This payment is staggered over time. He stated that they are showing a small loss this year and are projecting an even bigger loss next year. D. Martello questioned how that could be? I. Coyle stated that numbers are down, and that their original financial plan was break-even. There are not a lot of profit margins in this service. One of the big profit margins is the use of home base dialysis systems. However, currently nobody is utilizing that service. I. Coyle stated that there would be a Dialysis center in our County, whether Noyes is operating it or someone else.

County Administrator Ian Coyle provided the committee with an update on the Budget. He stated that he will have a draft budget by next week at the Ways and Means Committee. There are big budget challenges that pertain to the Human Services committee. The CNR is helping the budget, their expected levy is down from \$3.6 million to \$1.3 million over 3 years. The County departments as a whole are streamlining processes, and we are downsizing 9 positions through targeted attrition. Department of Social Services is the biggest problem area. Expenses are down through cost control but revenue is also down about \$750,000. The state food stamp administration is not funded, but is still needed so we have to fund the program. Public health is down about 3% in county cost share. Departments are responsive and the total spending is down among the county. Big problems include staffing the additional jail guards; retirement is up 1 million dollars. I. Coyle stated that we have built in cushions; board-in revenue and home rule revenue are all cushion areas for the things we are budgeting. We are looking into building occupancy, CASA is moving into Millennium Drive, Cornell Cooperative moving into building 3, others interested in Millennium Drive.

M. Schuster inquired about the EMS coordinator position. I. Coyle responded that we have received six applications, only two of which live in the County. He stated that he wants it to be a County position whether the employee lives in the county or not, he would want them to move into the County. Dr. Shah, Joan and Kevin met and reviewed the job description for the EMS position. They concluded that they want an individual with an EMT and Paramedic background. They received many applications that didn't have the paramedic background. We do not have to pick from this list, if we do not find a superb candidate, we will not settle. We did not anticipate eliminating so many seeming qualified people, with requiring a Paramedic background. D. Martello stated that we might find someone qualified within the six applications we currently have. J. Merrick said that we will not know how the other people would interview, the people who do not have the paramedic background. He indicated that he received a letter from an applicant who did not know that the job description had changed. J. Yendell stated that if a paramedic is what we need then we should stick with that. M. Schuster responded, or let them take the time to become a Paramedic. I. Coyle concluding that they are going through the interview process. First was done by Joan, Kevin and Dr. Shah. The second round will be done Friday. The Committee Chairmen, Mr. Martello, Mr. Deming, Mr. Pangrazio and Mr. Moore and Chairman Merrick will be present to

interview.

ADJOURNMENT

Motion: Mr. Schuster moved and Mr. Moore seconded to adjourn the meeting at 11:31 a.m. Carried

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. I attended Advanced Service Officer Training in Syracuse, NY, from Sept. 19 through Sept. 24, 2010. We covered several new laws and court cases in regards to new issues at the VA. Ischemic heart disease, Parkinson's disease and B-cell leukemias are still on "hold" but the forms to be utilized during the compensation exams were made available. Dr. Anne Marie Gordon, the American Legion's medical expert in Washington, DC, discussed these forms as well as discussing the best way to prove hearing loss and/or tinnitus for our veterans.

The VA has finally acknowledged that Air Force bases in Thailand utilized Agent Orange around the perimeter for security reasons and Air Force personnel who were assigned to specified bases and with specified M.O.S.(s) were exposed to Agent Orange. Now, these veterans have to be notified so that claims can be filed for service-connected conditions, if they exist.

2. On Sept. 8, 2010, this office, in conjunction with the Canandaigua VAMC, the Livingston County Department of Social Services and numerous other organizations, conducted a "Stand Down" at the Mt. Morris VFW Post for homeless veterans. Contact information and informational packets were made available to those in attendance.
3. The following individuals gave the ultimate sacrifice for their country:
Cpl. Philip G. E. Charte of Cambridge, NY, on Sept. 7, 2010
SP4 Timothy L. Johnson of Randolph, NY, on Sept. 16, 2010
Cpl. Joshua Harton, 10th Mountain Division, on Sept. 18, 2010
Pfc. Clinton Springer, 10th Mountain Division, on Sept. 24, 2010

WORKFORCE DEVELOPMENT- KEITH MITCHEL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

August – 6.9%

July – 7.6%

August 2009 – 7.6 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

August -- 1151

July – 1171

2010 YTD – 10,305

2009 YTD – 15,519

2008 YTD – 8,628

Job orders through the Department of Labor have increased slightly in recent months. Noyes Hospital reported at a recent WIB meeting that their census for hospital stays and procedures is down. It was also indicated that they are in discussions several larger health organizations to consolidate operations.

2. **YOUTH BUREAU ALLOCATIONS:** We have not received allocation figures from the state Office of Children and Family Services. We have heard that we will be seeing a 2.5% increase in YDDP and SDPP funding. The Youth Board will be moving forward using this year's allocation with the 2.5% increase but will also have a contingency plan in place in the event the increase is not realized.
3. **ALFRED STATE CERTIFICATE PROGRAM:** The Director has been invited to be part of a focus group to provide input on the feasibility of creating a "Motorcycle Technology Certificate" program. This group will meet 10/14 in Hornell.
4. **DOL MANAGER RETIRES:** Kathy Marnell retired at the end of September after 30+ years with DOL. She has overseen the Geneseo office off and on over the past 15 years and was the manager at the time

that DOL staff moved in with Workforce Development. We wish her well after many years of dedicated service.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (August)

b. Employment – Entries Into in Order of Hire (Monthly) (August)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
							Landscape Maintenance
Mark's Truck Center	Churchville	1	SN App.	40	FT	10.00	
Western NY Interiors	Rochester	1	SN App.	40	FT	9.00	Carpenter
Applebee's	Geneseo	1	FA App.	40	FT	9.00	Line Cook
The Cozy Kitchen	Caledonia	1	SN App.	35	FT	8.00	Prep Cook
Lakeland Concrete thru Remedy	Lima	1	SN App.	40	FT	8.00	Fabricator
FTT Manufacturing	Geneseo	1	SN App.	40	FT	9.00	Material Handler
Gunlocke thru Adecco	Wayland	1	SN App.	40	FT	9.00	Production Worker
Valley Tire thru Remedy	Scottsville	1	SN Rec.	40	FT	8.50	Production Worker
Adecco	Rochester	1	FA App.	40	FT	7.50	Office Clerk
Tom Wahl's	Avon	1	SN App.	24	PT	8.00	Cook
Fred's Tavern	Mt. Morris	1	SN App.	16	PT	7.25	Bartender
Southco thru Remedy	Honeoye Falls	1	SN App.	40	FT	9.00	Maintenance Worker
Bristol ID thru Remedy	Lima	1	SN App.	40	FT	8.00	Assembler
Applebee's	Geneseo	1	SN App.	30	PT	8.50	Dishwasher
RAF Tabtronics	Piffard	1	FA App.	40	FT	8.00	Electronic Assembler
ARC	Mt. Morris	1	SN App.	40	FT	9.00	Job Coach
George France Restaurant	Lima	1	SN App.	20	PT	7.25	Dishwasher
Aldon thru Remedy	Avon	1	SN App.	40	FT	8.00	Production Worker
Comfort Windows & Doors	Scottsville	1	SN App.	40	FT	12.50	Installer
Mahany Farms	Arkport	1	SN App.	40	FT	7.25	Warehouse Worker
Pralid	Rochester	1	FA Rec.	35	FT	8.25	Home Health Aide
Crosman	Bloomfield	1	SN Rec.	40	FT	10.00	Assembler
Seneca Foods	Mt. Morris	1	FA Rec.	40	FT	7.50	Food Inspector
Stafford Country Club	Batavia	1	FA Rec.	25	PT	9.30	Groundskeeper
WalMart	Hornell	1	FA Rec.	40	FT	7.90	Set-Up Associate
Sugarcreek	Wayland	1	FA Rec.	30	PT	8.00	Cashier
Seneca Foods	Mt. Morris	1	FA Rec.	40	FT	7.25	Laborer
Attain Lab thru Experience Works	Perry	1	SN Rec.	20	PT	7.25	Cleaner
Spartan Staffing	Canandaigua	1	FA Rec.	40	FT	9.00	Laborer
Kraft thru Remedy	Avon	1	FA Rec.	40	FT	8.30	Laborer
Adecco	Geneseo	1	FA Rec.	40	FT	9.00	Production Worker
Cal-Bowl	Caledonia	1	FA Rec.	20	PT	7.25	Laborer
Livingston County CNR	Mt. Morris	1	FA Rec.	28	PT	11.93	Certified Nursing Assistant
Total		33					

c. Financial Assistance Program Statistics (Monthly) (August)

Temporary Assistance Cases:

Family Assistance	251
Safety Net	265
Total	516

Medicaid Cases:

Community	3550
Chronic Care	260
Foster Care	138
SSI	1178
Total	5126

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4418
Family Health Plus	1072
Total	5490

Food Stamp Cases

2913

Child Care Cases

155

2. Employees hired, resigned or retired in September:

Tracy Thompson	Promoted	Principal Social Welfare Examiner	9/5/10
Dalton			
Sandra Morris	Hired	Seasonal Home Energy Assistance Exam.	9/27/10
Avon			
Rebecca Torpey	Resigned	Caseworker	9/27/10
Leicester			

- The second Housing Consortium meeting was held on September 27. We finalized our membership and recommendation to Mr. Coyle. Thanks to all county Dept. Heads and other agencies who participated. Homelessness in Livingston County is very problematic and costly and it is important we do all we can to address it.
- The DSS All Staff Meeting was held on September 15 with the title of Another Day in Paradise. Mr. Coyle attended to present answers to staff questions submitted prior to the meeting and to give an overview of the status of the county. He was very well received and the evaluations reflected that staff were glad to hear from him directly.
- The 2011 budget continues to be a challenge and I continue to work with Mr. Coyle to finalize it.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 2, 2010
9:30 a.m.

PRESENT: D. Martello, B. Donohue, M. Schuster, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: D. Cosimano

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. **TEEN RECOGNITION AWARD UPDATE**

K. Mitchell reported that after last year's banquet, the Youth Board had some concerns that there might have been individuals nominating teens that were their relatives. The Youth Board decided to set up a committee and Larry Kelly, author of the Teen Recognition Award, volunteered to set up a special committee of volunteers to review the entire Teen Recognition Award process. Overall, the Special Committee believes the process works well, however, the process will not allow nominations by relatives.

K. Mitchell stated that as the Workforce Development office takes over the CSBG duties, the Youth Board members may have to step up and take a bigger role in the Teen Recognition Ceremony.

Mr. Cosimano entered.

Another point the Special Committee addressed is multiple nominations of a teen. Before a nomination is accepted that has been submitted previously, the Special Committee will require that the teen has shown some growth or done something more (it is not about past accomplishments—its about new accomplishments).

K. Mitchell stated that prior to the program being sent out of the winners, the Town Supervisors will be informed of the nominations.

K. Mitchell stated he was proud that the Committee took the time to review the process. Mr. Martello asked that he inform those Special Committee members that this committee appreciates their efforts.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

September – 6.7%	August – 6.9%	September 2009 – 7.5 %
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Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

September - 1127	August -- 1151	2010 YTD –
11,430		
2009 YTD –15,519	2008 YTD – 8,628	

2. **YOUTH BUREAU ALLOCATIONS:** The allocation committee met on 10/25 to review what programs have applied for funding and to what level we can fund them. The committee will recommend that the programs funded by the Youth Bureau will be level funded for 2011. That decision was made on the assumption that the allocation from the state will stay the same. It has been indicated that Youth Bureau funding will be increased by 2.2 %, IF that happens the funding levels will be increased accordingly.

3. **ALFRED STATE CERTIFICATE PROGRAM:** The Director attended a focus group to provide input on the feasibility of creating a “Motorcycle Technology Certificate” program at the West Herr Ford site in Dansville on 10/14 in Hornell. Alfred is proposing a 30-week training program at a cost of \$10,000.00. At first blush this would seem expensive but when compared to other similar certificate programs this cost is competitive. Alfred is projecting a start date, if all goes well, of fall 2011. Another component of this project is the “Learn to Ride” program that provides motorcycle-riding instruction for a fee. A benefit for taking is the course, if completed successfully, the training staff can certify readiness for a license and a DMV road test would not be required. The key factor for the Dansville location was the size and flatness of the parking lot.

Upcoming events:

10/27	Staff will receive training on the various apprentice programs in the state
11/9	Iroquois Job Corp staff, from Medina, will be giving an overview of this program to several Human Service Departments

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH/COMMUNITY SERVICES: DEPAUL WORK GUIDE PROGRAM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health/Community Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
DePaul Mental Health Services	11/1/10 –11/1/11	Up to \$4,996.00
WorkGuide Program		
150 Mt. Hope Avenue		
Rochester, NY 14620		
For: Ongoing Integrated Supported Employment		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State Aide	0	Yes N/A No

Director’s Comments:

Livingston County Mental Health/Community services will act as a pass through for funds from the State. These funds will provide for up to 2 slots of supported employment services for individuals with Mental Health disorders.

G. Long stated that the State informed her that the WorkGuide Program is now under the auspices of DePaul Mental Health Services and no longer through the Mental Health Association. Funding will come from the State and pass through the County to DePaul. Gail and Barb informed the State they were concerned about the WorkGuide program and since have set up a meeting with WorkGuide to discuss this program. Mr. Martello asked how Gail and Barb feel about the program now, and Gail responded she feels better once they met with the WorkGuide representatives and they informed her that they do not want to be associated with any prior work practices.

MOTION: Mr. Schuster moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

Mr. Martello asked the status of filling Ann Miller’s position. G. Long explained it will be hard to find a person who meets the qualifications. Mrs. Donohue asked how the Jail Therapist was working out and G. Long explained the therapist is doing good but there is a learning curve to this position.

Informational Item(s) Written Only

1. Senior Typist has returned to medical leave; it is anticipated she will return to duty in the near future. All other positions are filled.
2. Director obtained permission from the County Administrator to advertise for the anticipated vacancy of the Deputy Director's position in February. It is anticipated that the search may be protracted due to the qualifications necessary, as discussed last Committee. The posting can be viewed on the C.C.S.I employment website; this is a free and reliable listing resource.
3. Dr. Caroline Benson, Board Certified Child Psychiatrist is now on loan to the Clinic from Rochester Psychiatric Center, for an indefinite period of time, at no cost to the Clinic.
4. Deputy Director Ann Miller, and Therapist Cathy Granita met with DSS Transportation Broker Denise Bentley to strategize on transportation opportunities as Outreach services have been pulled back to the Clinic, pending DOH rate approval, under Clinic Restructuring.
5. Therapist Deb Murtha has obtained required hours for full licensure as a Licensed Mental Health Counselor; she passed the qualifying exam earlier this year.
6. Case Manager Anne Valentino scheduled a "Lunch on the Run" presentation for Noon on October 27th, as part of the County's S.H.A.P.E initiative.
7. The majority of Medicare clients have been moved to Medicare providers within the Clinic, as was outlined for the Committee last month.. Additionally, child and family cases have been moved from a Medicare provider to accommodate those cases on her caseload.
8. Director attended the first Behavioral Health Integration Committee meeting on October 26th in Albany, sponsored by the NYS Conference of Local Mental Hygiene Directors. This Committee will be responsible for the integration of planning for all three disabilities on a macro level to provide clarity in guidelines, structure and purpose to the Conference members as a whole. Director will also be involved in the ongoing development and updating of a web based DCS manual, targeted for use by new DCS. This will primarily be accomplished through phone conferencing.
9. MH Services Coordinator Laura Canne, and Child Case Manager Jessica Spike attended an OMH sponsored Permanency conference in Canandaigua on October 21st. The conference's focus was to identify/establish long-term community connections for children from natural resources rather than service providers/services.
10. Deputy Director Ann Miller, and Principle Typist Pam Lamont are revising the Policy and Procedure Manual to reflect new regulations as a result of Clinic Restructuring.
11. Kidstart remains on target for a December completion and a move in the first week of January.
12. Mary Derby was honored on October 23rd, when the Retsof IRA was named Hope House, after her maiden name.
13. CASA has assumed over site of Healthy Communities That Care, from GVHP. The Director of HCTC remains Rachel Pena.

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. APPROVING ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, upon recommendation of the Agricultural & Farmland Protection Board, the Livingston County Board of Supervisors established the month of September as the 30-day period in which landowners may petition Livingston County for the inclusion of parcels within existing agricultural districts; and

WHEREAS, Livingston County received eleven petitions for inclusion of land within an existing agricultural district; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board determined that the fourteen parcels proposed for inclusion in the agricultural districts consist predominately of viable agricultural land, and that the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within the agricultural districts; and

WHEREAS, the Agricultural & Farmland Protection Board recommended inclusion of 14 parcels in

Agricultural Districts #2, #3, and #4 as viable agricultural land, including parcels #27.-2-56.112 and #27.-2-56.113 in the Town of Lima; parcel #67.-1-36.122 in the Town of Livonia; parcels #98.-2-2.12, #105.-1-6.112, #106.-1-28, #115.-1-55, #115.-1-57.1, #115.-1-57.211 and 144.-1-23.22 in the Town of Mount Morris; parcel #115.8-1-26.11 in the Village of Mount Morris; and parcels #138.-2-51, #164.-1-37 and #165.-1-7.41 in the Town of Springwater; and

WHEREAS, the Livingston County Board of Supervisors held a public hearing on November 17, 2010; and

WHEREAS, the Livingston County Board of Supervisors has determined pursuant to the State Environmental Quality Review Act, that the proposed action will not have a significant impact on the environment; now therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the inclusion of 14 parcels in Agricultural Districts #2, #3, and #4 as viable agricultural land, including parcels #27.-2-56.112 and #27.-2-56.113 in the Town of Lima; parcel #67.-1-36.122 in the Town of Livonia; parcels #98.-2-2.12, #105.-1-6.112, #106.-1-28, #115.-1-55, #115.-1-57.1, #115.-1-57.211 and 144.-1-23.22 in the Town of Mount Morris; parcel #115.8-1-26.11 in the Village of Mount Morris; and parcels #138.-2-51, #164.-1-37 and #165.-1-7.41 in the Town of Springwater.

Director's Comments: This resolution will accept the additions to the existing Agricultural Districts for recommendation to New York State Department of Agriculture and Markets.

A. Ellis reported the Committee received a packet with a summary of petitions that were received along with the SEQR Environmental Short Form and the Negative Declaration. A. Ellis explained that two applications that the Ag. & Farmland Protection Board denied due to the land not being used as an agricultural operation. The Ag. & Farmland Protection Board was unanimous in their decision. Mr. Schuster, who is on the Board, indicated his support of this decision.

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

2. ADOPTING SEQR NEGATIVE DECLARATION FOR ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the addition of parcels to existing Agricultural Districts is an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that it is hereby determined that the addition of parcels to existing Agricultural Districts will not have a significant effect on the environment, and that a Draft Environmental Impact Statement will not be prepared.

Director's Comments: This resolution will complete the SEQR process for the 2010 additions to the County's Agricultural District Program

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION ON A BUY-LOCAL INITIATIVE FOR LIVINGSTON COUNTY

Pat Rountree entered to participate in this discussion.

A. Ellis stated the Community Initiatives Council (CIC) conducted a community needs assessment in 2008 and found the top priorities are the need for employment and jobs within Livingston County. Livingston County was awarded economic stimulus funding through the Community Services Block Grant for activities leading to job creation and retention. Livingston County collaborated with SUNY Geneseo and students conducted a

consumer spending outflow study to determine the amount of money being spent outside the County. If the County can bring those dollars back in, jobs can be created locally. SUNY Geneseo determined we are losing approximately \$600 million annually due to consumers purchasing outside the County. In particular we are losing in household appliances, electronics, clothing, shoes and accessories, and entertainment and recreation outside the County. A Buy-Local Campaign has been formed as a result of efforts between the County Administrator and Pat Rountree approximately 18 months ago. This goal of this campaign is to increase the spending power within Livingston County and to get people to “Think of Purchasing Their Goods in Livingston County”. The Consumer Outflow Study provides documentation supporting this effort.

P. Rountree added that he has been working with students and respective Villages on this Buy-Local Campaign. He added that another group of interns examined 8 different areas and also through a grant awarded to Greg O’Connell an intern was hired to compile all the information to take the best ideas of these buy-local campaigns. Dixon and Schwabl has done some marketing initiatives for us in the past and the IDA has hired them to create a public relations brochure to highlight the findings of the studies and to educate the public on how we could get major economic returns to the County. P. Rountree explained that the Chamber of Commerce did not want to get involved in this campaign because they were focusing on retaining and recruiting membership.

The County Administrator stated that at this stage, we have a study and the study will soon be released in pamphlet form. The first initiative will be that they will target the holiday season and then certain times of the year (back to school, etc). He indicated we could double our sales tax revenue if we could bring \$600 million dollars worth of purchases back to the County.

2. OTHER

A. Ellis reported that the Genesee Valley Conservancy was awarded a grant in over \$36,000 from the New York State Department of Agriculture and Markets to assist the County implement the County Agricultural and Farmland Protection Plan. The County sent a letter of support for the grant. However, it is her understanding that after awarding the grant, the State sent the Conservancy a letter withdrawing those funds. A. Ellis indicated she is not sure how much of this money has already been used by the Conservancy.

Mr. Schuster asked if there was any word on the Road Ditch Remediation grants, and A. Ellis responded she has not heard anything but it is her understanding from the State that we should have reimbursement within three weeks. The Department of State is not getting any response from the Comptroller’s Office.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). The GVC continues coordination work with Mr. Brady.
 - c. AFPB and 303b Additions. The AFPB met on October 21st to review the petitions. Attached is a memo and related materials. The public hearing is scheduled for November 17th.
 - d. Genesee/Finger Lakes Regional Food Shed Working Group. On October 28th, the Planning Director will be attending a workgroup meeting, which is a partnership of businesses, farms, agricultural experts, policy makers, nonprofits and community groups working together on activities that support the regional food economy – activities that foster economic and community development, quality food access, nutrition and environmental health.
3. UPCOMING TRAINING OPPORTUNITIES: LET’S Plan
 - a. A SEQR basics workshop is scheduled for December 7, 2010, at the Caledonia Town Hall.

- b. The Genesee/Finger Lakes Regional Planning Council Local Government Workshop will be held on November 19, 2010, in Mount Morris. The Planning Director will participate on the panel session “Working through the Approval and Enforcement Process.”
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
- a. ARRA. Planning staff continued work with the Delegate Agencies on implementing their programs. The ARRA Programs concluded on September 30, 2010. The month of October is being dedicated to closeout and audits.
 - b. Transfer of Program to Workforce Development. The Planning Director and Director of Workforce Development/Youth Bureau continued cooperative efforts to coordinate the transfer of the program. The official transfer took place on October 1, 2010.
 - c. NYS DOS Grantee Comprehensive Assessment Protocol (GCAP). The NYS Department of State conducted the 5-Year review, audit and assessment of the County’s CSBG Program. We received the report on October 18, 2010. Comments are due back by November 18, 2010.
 - d. Community Initiatives Council. The CIC is meeting on October 26, 2010, to review the final CSBG ARRA numbers and for an update on the transfer of the program to Workforce Development/Youth Bureau. NYS DOS representative Annette Marchese will attend the meeting to review the GCAP findings.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
- a. 2005 EPF Road Ditch Project: The first payment request was submitted in the amount of \$318,254.40 (\$158,709.32 reimbursed to the municipalities).
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The State has provided the Town with an official contract for execution on the project. The Planning Department with County Attorney assistance will work on the MOU between the Town and the County to administer the grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): The State has provided the Town with an official contract for execution on the project. The Planning Department with County Attorney assistance will work on the MOU between the Town and the County to administer the grant.
 - d. Conesus Lake Watershed Council. The next meeting of the Council is scheduled for November 12, 2010, at which time the Council will review a proposed work program for 2011.
 - e. Conesus Lake Technical Committee. The Technical Committee met on October 22nd. The next Technical Committee meeting is scheduled for November 19th. The Committee will hear update on the Honeoye Lake Alum Treatment Project.
 - f. Vitale Park Informational Kiosk. Heather Ferrero will be coordinating activities with the Town of Livonia on the construction of the kiosk. The next meeting is scheduled for October 26th.
6. ENVIRONMENTAL MANAGEMENT COUNCIL: The next meeting of the EMC is scheduled for November 17, 2010.
7. EMERALD ASH BORER. The Planning Department continued work on the ash tree inventory in partnership with SUNY Geneseo.
8. TECHNICAL ASSISTANCE. Planning staff provided the following technical assistance in October.
- a. Continued assistance to the Town of Conesus on its zoning update.
 - b. Worked with the Sheriff’s Office to continue GIS road file updates.
 - c. Provided updated town and village election district maps to the Board of Elections
9. GENESEE TRANSPORTATION COUNCIL.
- a. Genesee Transportation Council. The Planning Director attending the Planning Committee meeting on October 14, 2010.
 - b. FY2011-2012 Unified Planning Work Program Call for Projects. The GTC issued the Call for Transportation Planning Projects. The Call for Projects was mailed to Town Supervisors and Village Mayors. The level of study generally does not go beyond concept-level planning and analysis. UPWP funds cannot be used for preliminary engineering, detailed design, or construction projects. The Planning Department prepared and submitted the grant application for a Livingston County Transportation Connectivity Plan.

10. GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL.

- a. Planning Coordination Committee. The Planning Director attended the PCC meeting on October 1, 2010.

SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. DECLARING THE MONTH OF NOVEMBER AS ADOPTION AWARENESS MONTH.

WHEREAS each November, when Americans offer thanks for the abundant blessings of this great Nation and our homes and families, Livingston County joins in the annual observance of Adoption Month, recognizing that the citizens of Livingston County have a compassionate tradition for opening their hearts to children in need of a permanent home: and

WHEREAS, the children of this county, state and nation are our most precious resource and each deserves the safety and security of a nurturing and stable home that provides a strong foundation for a healthy and productive life; and

WHEREAS, it is important that we remember children who are in foster care waiting to be adopted as part of a loving and caring family: and

WHEREAS, finding permanent homes for these children is an objective throughout the year, and during Adoption Awareness Month, a special effort is made to match children with caring adoptive parents; and

WHEREAS, many children awaiting adoption have special needs and require the compassion that is found in a loving family, and many adoptive parents have discovered that caring for such a special child has proven to be one of the most rewarding experiences in life; and

WHEREAS, it is important to recognize the enduring and valuable contributions of adoptive parents who continually strive to improve the quality of life for the children they bring into their lives; and

WHEREAS, this special observance reminds us that we can offer the hope of a better tomorrow to many children through adoption, and as families and communities across our County, State and Nation gather to celebrate and give thanks for our many blessings, it is the hope of all of us that every child awaiting adoption will find a permanent and loving family; Now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors, hereby recognizes November 2010 as Adoption Awareness Month in Livingston County.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried

Pre-approved Informational Item(s) To Be Reported

1. HOUSING CONSORTIUM/TASK FORCE: A group has been formed to bring key players together to learn more about what is the most effective way to develop housing resources in the county and together come up with a recommendation to County Administrator Coyle on how we would like to proceed, including joining a Continuum of Care with other counties. A Continuum of Care enables counties to access funding/grants for housing development and improvements.

S. Wright distributed and reviewed charts reflecting the homelessness in Livingston County (on file). She indicated that lack housing for the homeless is an issue. She reviewed another handout outlining the Principle Barriers to Permanent Housing, Characteristics of Homeless Population and Homeless Data as of 10/27/10 (on file).

S. Wright presented information of what has occurred so far with the consortium and reviewed the plans for the future. She reviewed those members already volunteering their time on this committee and asked if any Supervisor would like to participate. Mrs. Donohue volunteered to be a member of this committee. The next meeting is November 17th.

S. Wright also distributed new 2010-2011 HEAP benefit Gross Monthly Income Guidelines (on file). She indicated we are approaching the HEAP season. She also distributed a list of emergency contacts, thanksgiving and Christmas Contacts, and Salvation Army Service Contacts (on file).

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (September)

b. Employment – Entries Into in Order of Hire (Monthly) (September)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
ARBY'S	DANSVILLE	1	FA APP.	25	PT	7.40	CASHIER
ARROW MART	PERRY	1	FA APP.	20	PT	7.40	FOOD SERV. WRKR
ROCHESTER SKID	LIMA	1	SN APP.	35	PT	8.75	LABORER
CARPENTER'S TOWING	DANSVILLE	1	SN APP.	40	FT	10.00	DRIVER
ARC	MT. MORRIS	1	SN APP.	15	PT	7.25	LABORER
RANCHO-VIEGO	MT. MORRIS	1	SN APP.	24	PT	7.25	WAITRESS
GREATER TATER	WAYLAND	1	SN APP.	30	PT	8.50	FARM LABORER
GUIDA'S	HONEOYE FALLS	1	FA APP.	24	PT	7.25	COUNTER HELP
MORRISON DINING	MT. MORRIS	1	FA APP.	24	PT	8.05	FOOD SERV. WRKR
CROSMAN THROUGH KELLY'S	EAST BLOOMFIELD	1	SN REC.	40	FT	9.00	PROD. WORKER
WESTSIDE IMAGING	ROCHESTER	1	FA REC.	8	PT	23.00	X-RAY TECHNICIAN
SUPERIOR WALLS	LIMA	1	SN REC.	40	FT	10.00	PROD. WORKER
GREG O'CONNELL	MT. MORRIS	1	FA REC.	40	FT	10.00	LABORER
QUICKIE MART	HORNELL	1	FA REC.	36	PT	7.25	CASHIER
FORBES THROUGH ADECCO	GENESE0	1	SN APP.	40	FT	8.00	MACHINE OPER.
GENESE0 FAMILY REST.	GENESE0	1	FA APP.	30	PT	7.25	KITCHEN PREP.
UROLOGY ASSOCIATES	ROCHESTER	1	FA APP.	40	FT	10.00	MEDICAL TECH.
ADT SECURITY	HENRIETTA	1	FA APP.	40	FT	10.50	CUSTOMER SERVICE
WENDY'S	GENESE0	1	SN REC.	20	PT	7.25	CREW MEMBER
MCDONALD'S	AVON	1	SN APP.	40	FT	7.40	CREW MEMBER
CALEDONIA DIESEL	CALEDONIA	1	SN REC.	40	FT	10.00	MAINT. WORKER
NAARJTE (SUBSIDIZED)	VICTOR	1	FA APP.	20	PT	8.00	SALES ASSOCIATE
FORBES THROUGH REMEDY	DANSVILLE	1	SN REC.	40	FT	7.25	PROD. WORKER
CY PLASTICS	HONEOYE	1	SN REC.	40	FT	8.00	PROD. WORKER
TOWN OF YORK	YORK	1	FA REC.	40	FT	10.00	LABORER
WAL-MART	GENESE0	1	SN REC.	32	PT	9.20	JANITOR
KRAFT THROUGH REMEDY	AVON	1	SN REC.	40	FT	8.30	ASSEMBLER
DOLLAR GENERAL	LIMA	1	FA REC.	20	PT	7.40	CASHIER
LIFETIME ASSISTANCE	ROCHESTER	1	FA APP.	40	FT	10.51	HEALTH AIDE
WENDY'S	GENESE0	1	SN REC.	20	PT	7.25	CREW MEMBER
DR. MUNGER	MT. MORRIS	1	SN REC.	15	PT	13.50	HOME HEALTH AIDE

Total **32**

Total Number of Clients

	FT	PT	Total
SN Applicants	3	4	7
SN Recipients	6	4	10
FA Applicants	3	6	9
FA Recipients	3	3	6
Total	15	17	32

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	72	2	1	73	5	41	8	54
FEB	73	0	0	73	6	37	8	51
MAR	73	6	6	73	7	43	7	57
APR	73	3	3	73	6	43	11	60
MAY	73	8	3	78	4	44	14	62
JUN	78	2	0	80	4	41	16	61
JULY	80	8	4	84	1	49	14	64
AUG	84	0	0	84	1	47	13	61
SEPT	84	2	0	86	1	45	13	59
OCT								
NOV								
DEC								
AVG. TO DATE	77	3	2	78	4	43	12	59

As of September 30, 2010 we have 44
Certified Foster Homes.

c. Financial Assistance Program Statistics (Monthly) (September)

Temporary Assistance Cases:

Family Assistance	260
Safety Net	263
Total	523

Medicaid Cases:

Community	3630
Chronic Care	265
Foster Care	137
SSI	1171
Total	5203

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

	Managed Care	4390
	Family Health Plus	1021

	Total	5411
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Food Stamp Cases	2874
Child Care Cases	135

d. Foster Care Services (Quarterly) (September)

e. Child Protective Services (Quarterly) (September)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	2005	2006	2007	2008	2009	2010
a) January	60	77	81	93	79	89
February	65	50	64	57	74	66
March	65	77	73	78	100	89
April	64	63	60	80	82	88
May	60	91	86	70	89	100
June	87	73	74	87	77	84
July	46	76	75	52	71	85
August	62	62	63	69	82	68
September	64	77	71	77	75	61
October	58	68	78	82	79	
November	69	65	74	87	88	
December	65	77	61	74	71	

b) To Date

Total Reports	730
Avg./Month	81

c) For Previous Years

Total Reports	765	856	860	906	967
Avg./Month	64	71	72	76	81

2. REMOVALS -- SEPTEMBER 2010

	Current Month	Last Month	Year to Date	Monthly Avg. to Date
a) Removals (Family/Children)	2/2	1/1	15/26	2/3

2. Employees hired, resigned or retired in October:

Penny Lauko	Hired	Home Energy Assistance Examiner	10/15/10
Leicester			

- (Penny was previously a Seasonal Home Energy Assistance Examiner)
3. The DSS Morale Activity Committee held a wear pink dress down day to raise money for Breast Cancer. We raised and donated \$489 to the Breast Cancer Coalition of Rochester.
 4. HEAP opens next Monday, November 1st. This year clients do not need to come in to apply for a Regular or Emergency Benefit, as long as we have their completed application we can do a phone interview with them. The exceptions to that are clients with rental income, self-employment or if they are applying for a furnace repair or replacement. Those clients do need to still come in for a face-to-face interview. Applications can be mailed to the client or picked up here.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AMENDING RESOLUTION 2006-477 RE: OUTREACH WORKER POSITION IN DEPARTMENT OF HEALTH.

WHEREAS, resolution 2006-477 created an “Outreach Worker” position at the Department of Health; and

WHEREAS, the department needed an “Outreach Worker – Spanish Speaking” position, now, therefore, be it

RESOLVED, that the portion of resolution 2006-477 pertaining to the creation of an Outreach Worker position is hereby amended to provide for the creation of an Outreach Worker – Spanish Speaking position instead.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION OF MOBILIZING FOR ACTION THROUGH PLANNING AND PARTNERSHIPS (MAPP)

J. Ellison distributed a report entitled Livingston County Local Public Health System MAPP Report (on file). MAPP is a strategic approach to community health improvement. Within the report, J. Ellison reviewed the process, how to determine our status, concerns and goals and strategic issues.

She indicated the five goals are not disease oriented but dealing with behaviors and they are as follows:

- Promote a Safety Community
- Promote Prevention An Early Diagnosis
- Improve Nutrition and Increase Physical Activity
- Strengthen Social and Emotional Health
- Improve Access to healthcare

J. Ellison stated the Livingston County Department of Health will work on these five goals to become the Number One Healthiest County in New York State.

2. DOG CONTROL

J. Ellison reported that a meeting was held with the Town Clerks to discuss the changes in the Ag. & Markets Law as it relates to dog control. She indicated that IT Director Dale Nieswiadomy is working with Schohaire County to see how we could utilize the database that this County has obtained from the State. J. Ellison indicated there are two main issues: Is the remittance of \$3.50 the towns pay to the County going to change and currently the Town Clerks do not charge for pure bred licensing and what if anything are we going to do.

The County Administrator stated he believes we can keep the fee at \$3.50 and he indicated when the towns determine their fee structure they should make sure this \$3.50 is built into it. J. Ellison added that the Towns Clerks are not consistent on how they handle purebred licenses.

Mr. Moore suggested that the County hire a person to have all dog licenses distributed by the County. Mr. Martello stated it makes sense to have County Animal Control. The County Administrator indicated this matter would have to be researched.

Currently, 17 Towns have an agreement with the County for Dog Control Officer services and five municipalities (4 Towns and 1 Village) have agreements to authorize the County to enforce their Local Law. These five municipalities are paying for a ½ time employee to conduct these services.

It was noted that the Towns of N. Dansville, Ossian and West Sparta had the State send out their dog licenses notices.

Mr. Martello asked the Committee if anyone was opposed to the County doing the database. The Committee members were in favor of this.

The Towns are responsible for adhering to these new regulations.

Mrs. Donohue departed.

Informational Item(s) Written Only

1. ERSS, Emergency Responder Support Services Team, has been providing ‘de-briefing’ for first responders (EMS, Fire, Law Enforcement) for a number of years. Originally known as CISM (Critical Incident Stress Management Team) the 15-20 members have had extensive training and meet regularly. I am recommending/requesting a presentation to the Board of Supervisors to explain the services and provide insight into the work that they do.
2. As of the writing of this report, five (5) applicants have been interviewed for the EMS Coordinator’s position by Kevin and the PHD. A second interview for the five candidates will be conducted in the near future.
3. Referrals for CHHA reached an all time high in September with 138 and visits totaled 1,354, requiring the additional assistance from Hospice and Prevent staff. Referrals for October continue on the upswing however availability of Hospice and Prevent staff is limited due to an increase in Hospice referrals, flu clinics, and the loss of several per diem staff. In order to meet the demands of the referrals, two staff from Prevent have been reassigned to CHHA, with anticipated back filling from other program areas within Prevent (WIC and RHC) and increase use of per-diems. One RN from Prevent has indicated she will be resigning. Mr. Coyle has granted approval to fill the 1.5 FTE vacancies in CHHA; interviews are proceeding.
4. Carol Thompson, Supervising Public Health Nurse (Hospice Coordinator) has submitted her letter of retirement, effective November 19, 2010. Interviews to fill her position have commenced.
5. The PHD attended the Town Clerk’s meeting on October 20th. The topic of discussion was Dog Control with respect to the new State law that will go into effect on January 1, 2011.
6. Several Villages have inquired about contracting with the County for Dog Control. Copies of the local law and the contract have already been provided.
7. Discussions and plans continue to evolve with respect to the County providing Basic Life Support for Cuylerville, York, and Caledonia. A Request to Create and Fill BLS positions has been approved; advertising will occur this week with interviews following. It is anticipated that meetings with other municipalities will occur in the next few months regarding poor response time for the ambulance agencies.

CENTER FOR NURSING & REHABILITATION- FRANK BASSETT, MARK WHEELER & BARBARA KEEFE

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF**

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FINGER LAKES COMMUNITY COLLEGE, REHAB RESOURCES, MCCLURE DENTAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Community College 3325 Marvin Sands Drive Canandaigua, New York 14424	1/1/11-12/31/11	\$2,250.00/ per participant

For: Affiliation Agreement to conduct HHA/NA Dual Cert. Training.

<i>Funding Source</i>	<i>Local Share-CNR</i>	<i>Budgeted ?</i>		
Operating Budget	Approx. 75%	Yes	XX	No

Director's Comments:

The CNR has had an affiliate relationship with FLCC for four years. This has enabled the Center to conduct two classes annually. \$589 per participant is reimbursed through the Medicaid rate. In 2010 the CNR served as a successful beta site for the launch of a dual certification Home Health Aide/Nurse Aide training program. Thirty individuals received training; twenty-eight completed the program and twenty-seven found employment.

F. Bassett withdrew the foregoing contract. He expects to have additional conversations regarding the amount.

Rehab Resources 159 West First Street Oswego, New York 14424	12/1/10-11/30/11, w/ 1 yr renewal option	Not-to-exceed \$3,000/mth or \$200/hrly rate
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For: Consulting Management to In-House Therapy Program.

<i>Funding Source</i>	<i>Local Share-CNR</i>	<i>Budgeted ?</i>		
Operating Budget	100%	Yes	XX	No

Director's Comments:

An RFP soliciting Consulting Management Services to the In-house Therapy Program resulted in receipt of three proposals; one was subsequently withdrawn. The lowest responsible proposer, Rehab Resources, has forecast a \$55/day increase in the average Medicare revenue for therapy services. CNR is currently averaging \$338/day for therapy and Rehab Resources projects achieving \$393/day. Net new Medicare revenue of \$685,000 has been included in the 2011 budget. The new revenues are achieved through gains projected in the average Medicare RUG categories served, Medicare Part B units and Medicaid CMI. Livingston County can choose to delay payment to Rehab Resources until they have reached the estimated net monthly impact (\$3,000) for three consecutive months.

F. Bassett reviewed the written recommendation for consulting management services for the In-House Therapy Program (on file). F. Bassett confirmed that staff will be generating monthly reports to monitor these services.

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

McClure Dental Services 8950 Gowanda State Road Eden, New York 14057	1/1/11-12/31/12, w/ 3 one yr renewals at the County's sole option	Year 1 \$2,913/mth 2.75% annual escalation thereafter
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For: On-site Dental Services.

<i>Funding Source</i>	<i>Local Share-CNR</i>	<i>Budgeted ?</i>		
Operating Budget	30%	Yes	XX	No

Director's Comments:

An RFP soliciting Dental Services to the CNR resulted in receipt of two proposals. McClure Dental has served the CNR for eight years as the successful low proposer in the last two RFP cycles. The proposal price submitted

by McClure Dental constitutes a first year savings of \$6,179.55 over the current contract. The basis for the savings is largely associated with establishment of a fee schedule for non-Medicaid residents who will be billed directly for dental services consumed.

F. Bassett reviewed the written recommendation for on-site dental services (on file).

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

2. INCREASING THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION BASIC DAILY ROOM RATE EFFECTIVE JANUARY 1, 2011

The current daily rate of \$325 was implemented 1/1/09 and has been in place for two years. An increase in the private daily room and board rate of \$5.00 effective January 1, 2011 is proposed. Revenue associated with this increase (\$45,825) has been included in the CNR's 2011 preliminary budget forecast. With application of the 6% cash receipts assessment imposed by NYS the rate would be \$349.80. The room rate increase is predicated on 2011 projected per patient day costs of \$301.29 and a rate survey of peer facilities.

F. Bassett reported the rate did not change in 2010. He indicated that Mark Wheeler, Lorrie Pearson and Barbara Keefe have conducted a review of the average daily room costs. M. Wheeler indicated the CNR is the 8th largest nursing in this Rochester area and Avon and Conesus nursing homes do not offer the same services and they do not have a RN on call 24 hours a day. B. Keefe reviewed the Cost per Resident Day Analysis (on file). She added that the CNR is doing everything they can to try to keep the daily room cost down.

Mr. Schuster asked if we can carry this rate for a couple years and F. Bassett stated we will not know because we try to maintain a balance with the actual cost.

MOTION: Mr. Moore moved and Mr. Merrick seconded to increase the daily room rate to \$329 and with application of the 6% cash receipts assessment imposed by NYS the rate would be \$349.80 effective January 1, 2011. Carried.

Pre-approved Informational Item(s) To Be Reported

- | | | | |
|----|--|-------------|--------|
| 1. | FINANCIAL | PERFORMANCE | REVIEW |
| | The CNR has made significant gains in expense control and revenue optimization. The Director will review the CNR's financial performance through Q3 and outline 2011 budget objectives developed in conjunction with the County Administrator. | | |

F. Bassett along with M. Wheeler and B. Keefe reviewed the CNR's financial performance through the third quarter and outlined the 2011 budget objectives developed in conjunction with the County Administrator. F. Bassett stated they are trying to look at where we are going and what it takes to sustain the operations of the CNR. Overall, the CNR made gains in revenue in several areas and cash on hand is very good. One thing that will improve our cash position is the rebasing appeal that is still outstanding. If fully paid, we should receive \$2.4 million and approximately \$3.54 million in IGT money as well.

B. Keefe reviewed the Tax Levy History (on file). In 2006, the tax levy was \$3.2 million and in the 2011 budget, \$972,592 has been budgeted. The County Administrator added that some of the other counties are talking about privatization, however, we have a good cash position to offset some of our costs.

B. Keefe reviewed the Operating Budget Variance Summary (on file). She reported that the Medicaid revenue is on target with the budget and the occupancy rate was budgeted at 98.00% and was 98.46% for January through September 2010. She reviewed the Operating Expenses including Labor, Pharmacy, Dietary, Laundry and Medical Supplies. Labor costs were budgeted for 2010 with an anticipated 3.75% salary increase. During 2009, the CNR changed its staffing levels decreasing its work hours resulting in a savings of \$273,608.

M. Wheeler reviewed the Employee Absenteeism Report, October 2010 (on file). He reported there are no full-time CNA vacancies on any shift, which has cut mandation and helps recruitment and retention.

F. Bassett stated the team has been making efforts to decrease operating costs and still preserve the quality of services provided to the residents. He indicated he wanted to make the Committee aware of these accomplishments.

Mr. Martello stated the Committee and Board of Supervisors appreciates all the financial staff efforts in keeping the CNR services at a high level and thanked F. Bassett and his team for doing a great job.

F. Bassett reminded the Committee that five years ago December 3, we moved 300 residents into the new facility and a Public Open House will be held on December 4, 2010 from 1:00 PM to 3 PM to celebrate this occasion. At 10:00 AM, County Historian Amie Alden will present a historical slide show. There will be a special noon meal, other exhibits and musical entertainment in the afternoon. He explained he has charged the staff to have a competition in designing a logo for the five-year anniversary. All staff will be given a T-shirt.

F. Bassett concluded by saying the CNR has had its challenges over the past years but now they understand how this facility should be driven.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. Scabies – In mid-October the CNR responded to a single case of identified scabies. A recently admitted resident introduced the scabies, which is a little mite that tunnels under the skin creating redness and localized itching. It is ultimately likened to head lice in its ability to spread if not treated. As a precaution, all residents were treated with a prescription body crème, showered before and after its application and all bed linens were stripped and recently worn personal clothing laundered. A single treatment is all that was required. Staff did a great job preventing spread of the scabies.
3. Dietary Services – Morrison Senior Dining (MSD) is restructuring the dietary management team. The Souse Chef position is being eliminated and a Resident Services Manager position is being substituted. The new structure, to be implemented by November 1st promotes Ron Rouet from Souse Chef to Executive Chef following the resignation of Chef Jeff Naro. Chef Ron was required to perform exhibition cooking for a panel of residents, registrants, Mark Wheeler and the Director. Eric Cichocki has been hired to serve as Resident Services Manager. The Director and Mark Wheeler met with all Dietary staff on October 20 to review and reinforce adherence to the dress code, non-smoking on county property, performance expectations and the CNR's Customer Service Standards.
4. Electronic Medical Record- The CNR continues to work with the IT Department and Reliable Health Systems (RHS) to implement the electronic caregiver documentation module for CNA's. Electronic physician prescribing will not be active until early first quarter 2011 because of RHS delays.
5. Anniversary – The CNR will conclude five years of operation on Friday December 3, 2010. To celebrate the 5th anniversary the CNR will have a celebratory program on Saturday December 4. County Historian Amie Alden will present a history of the County Alms House and Poor Farm with slide show presentation at 10 AM in the atrium, residents will have a special mid-day meal with a celebratory toast, a community open house for tours will be offered from 1 – 3:00 PM, and musical entertainment will be provided in the atrium at 2 PM. Hors de oeuvres will be served during the open house. Staff of all shifts will receive a complimentary meal and a celebratory gift. Board members will receive a formal invitation.
6. QIS Process - CMS is implementing the Quality Indicator Survey (QIS) which is a computer assisted long-term care survey process used by selected State Survey Agencies and CMS to determine if Medicare and Medicaid certified nursing homes meet the Federal requirements. The NYS DOH will begin training its surveyors in the new inspection process in late November. The Director has volunteered the CNR to serve as a beta site for the Rochester area office to conduct a mock survey. If selected the CNR will undergo an extensive mock inspection process the week of December 6.

- Participation in the mock inspection will provide valuable insight to the new requirements.
7. Pharmacy Savings – The contract entered into with Omnicare Pharmacies of WNY, Inc. November 1, 2009 has yielded first year savings of approximately \$180,000. Key to these savings was negotiated betterment to Omnicare’s bid submission for access to Federal Upper Limit (FUL) pricing for generic drugs. An early payment discount has yielded savings as well. The Director has received no correspondence from the Office of Medicaid Inspector General since the Chairman submitted a response to that office’s audit findings earlier this past summer.
 8. Greater Rochester Nursing Home Quality Consortium (GRNHQC) – The CNR is currently engaged in a grant funded Lean Six Sigma Training Project funded by HRSA and administered by the University of Rochester School of Nursing. The training, on-site black belt coaching, staff in-services and consultation is valued at \$36,500. Training started July 1st and grant-funded activities will continue through 2011. Mark Wheeler has been appointed to an Administrative Advisory Group to evaluate the possible introduction of video conferencing equipment in the region through supplemental grant funds. I am aggressively pursuing selection of the CNR for video conferencing equipment installation. Dale N. has been consulted to guide requests for technical specifications and clarification of ownership at the grant’s end.
 9. Time Warner Cable – The Director is still working with the TWC representative to finalize contract language as requested by the County Attorney. An anticipated start date of November 1st is at risk of not being met.

ADJOURNMENT

Mr. Schuster moved and Mr. Cosimano seconded to adjourn the meeting at 12:18 p.m. Carried.

OFFICE FOR THE AGING-KAAREN SMITH

Informational Item(s) Written Only

1. NY Connects. Funding for the 10/1/2010 – 9/30/2011 funding year has been eliminated from the state budget. Livingston County received \$63,000 to fund the 24/7 call center and website www.NYConnectsLivingstonCounty.org information and assistance service to help the elderly, caregivers and young disabled residents locate programs and services. The state has asked all Offices for the Aging to do their best to continue this service without funding in hopes of having the funding restored after more advocacy efforts.
2. Michael Burgess, Director of the NYS Office for the Aging has resigned effective October 30, 2010. Deputy Director, Greg Olson will assume the responsibilities of Acting Director until the new administration is in place in January.
3. The Office for the Aging held the Annual Public Hearing on Programs and Services, Tuesday, October 26, 2010. This year’s program featured presentations and welcomed comments on volunteering. Participating agencies included Livingston Cares with presentation by Lisa Burns from the Liv. Co. Chamber of Commerce, RSVP presentation by Mary Beth Gueldner from Lifespan (Roc.), Senior Companion Expansion Program presentation by Katy Allen, and Foster Grandparent Program with Director Deb Gage presenting. 70 people attended.
4. The Director met with Tom Matthews from SUNY Geneseo Student Volunteer Program to collaborate on day of service activity to take place on Martin Luther King Day. Senior Citizens and students will participate in educational programs on topics reflecting Dr. King’s philosophy of equality and service. Seniors and students will be served a soup and sandwich lunch at the college union after which they will work together on a service project of packing winter emergency kits for the low income, homebound elderly. Students are working on obtaining donations for the kits.
5. Fifteen individuals completed the 8 session Matter of Balance training given by Dale Sells, Coordinator for the Caregiver Resource Center made possible through the Title III E Grant and a contract with the Office for the Aging. Caregivers received training to reduce falls and improve mobility.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 7, 2010
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, M. Schuster, D. Cosimano, J. Merrick, G. Moore, P. Yendell, I. Coyle

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: ABVI/GOODWILL, CATHOLIC FAMILY CENTER, HOME CARE & HOSPICE (EISEP), HOME CARE & HOSPICE (RESPITE), SIBLEY NURSING (EISEP), SIBLEY NURSING (RESPITE), HOME & HEALTH CARE SERVICES, INC., HOME & HEALTH CARE SERVICES, INC. (RESPITE), UNLIMITED CARE, INC. (RESPITE), AND NOYES HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI/Goodwill 422 S. Clinton Ave Rochester, NY 14620	10/1/10 – 9/30/11	\$5,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Medicare Improvements for Patients and Provider Act (Federal)	0	Yes

Director's Comments: Funds the 24/7 NY Connects Call Center Services

Catholic Family Center 87 N. Clinton Ave Rochester, NY 14604	1/1/11-12/31/12	\$3,756.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Community services for the Elderly (state)	6,950	Yes
Title IIIB (fed)	6,806	

Director's Comments: Funds legal services for the elderly

Home Care & Hospice (EISEP) 1225 W. State St. Olean, NY 14760	4/1/11 – 3/31/12	38,235.00
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Home Care & Hospice (respice) 1225 W. State St. Olean, NY 14760	1/1/11 – 12/31/12	\$8,356.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Service for the Elderly (State)	\$9,559	Yes
Title III E (respice)	\$2,089	

Director's Comments: State EISEP dollars fund personal care and housekeeper chore aide services. This is a fee based program based on client's income determined as part of the assessment process. Federal Title III E dollars fund caregiver in-home respice services for those caring for a loved one 60 and over. This is a contribution only program with the suggested contribution being \$5.00 an hour. No one is refused because of inability to pay.

Sibley Nursing (EISEP) 1655 Elmwood Ave, Suite 105 Rochester, NY 14620	4/1/11 – 3/31/12	\$38,235.00
Sibley Nursing (respite) 1655 Elmwood Ave .Suite 105 Rochester, NY 14620	1/1/11 – 12/31/12	\$8,356.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Service for the Elderly (State)	\$9,559	Yes
Title IIIIE (respite)	\$2,089	

Director's Comments: State EISEP dollars fund personal care and housekeeper chore aide services. This is a fee based program based on client's income determined as part of the assessment process. Federal Title IIIIE dollars fund caregiver in-home respite services for those caring for a loved one 60 and over. This is a contribution only program with the suggested contribution being \$5.00 an hour. No one is refused because of inability to pay.

Home & Health Care Services, Inc City Hall 82 Main St., 3 rd fl Hornell, NY 14843	4/1/11 – 3/31/12	\$38,240.00
Home& Health Care Services, Inc. (respite) City Hall 82 Main St., 3 rd fl Hornell, NY 14843	1/1/11 –12/31/12	\$8,356.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Service for the Elderly (State)	\$9,560	Yes
Title IIIIE (respite)	\$2,089	

Director's Comments: State EISEP dollars fund personal care and housekeeper chore aide services. This is a fee based program based on client's income determined as part of the assessment process. Federal Title IIIIE dollars fund caregiver in-home respite services for those caring for a loved one 60 and over. This is a contribution only program with the suggested contribution being \$5.00 an hour. No one is refused because of inability to pay.

Unlimited Care, Inc 1200 Jefferson Road, suite 206 Rochester, NY 14623	4/1/11 – 3/31/12	\$38,240.00
Unlimited Care, Inc. (respite) 1200 Jefferson Road, suite 206 Rochester. NY 14623	1/1/11 –12/31/12	\$8,356.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Expanded In Home Service for the Elderly (State)	\$9,560	Yes
Title IIIIE (respite)	\$2,089	

Director's Comments: State EISEP dollars fund personal care and housekeeper chore aide services. This is a fee based program based on client's income determined as part of the assessment process. Federal Title IIIIE dollars fund caregiver in-home respite services for those caring for a loved one 60 and over. This is a contribution only program with the suggested contribution being \$5.00 an hour. No one is refused because of inability to pay.

Noyes Hospital 111 Clara Barton St. Dansville, NY 14437	1/1/2011 – 12/31/12	\$92,540.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIIIE (fed)	0	Yes

Director's Comments: Contract provides caregiver services and funds caregiver coordinator position, support groups, caregiver resource centers (10), and public education programs.

Mr. Moore asked for a clarification that in-home aide services are provided according to a sliding scale. K. Smith responded yes and anyone is eligible for respite services.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE ANNUAL IMPLEMENTATION PLAN OF PROGRAMS AND SERVICES FOR FUNDING YEAR 4/1/11 – 3/31/12

Director's Comments: Funding for these services was presented and approved in the county budget. Document provides information to the state on all funding sources, programs and services.

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to authorize the Annual Implementation Plan for 2011-2012. Carried.

3. ADDITIONAL CONTRACTS TO BE SIGNED BY THE CHAIRMAN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
St. John's Episcopal Church 23 State Street Mt. Morris, NY 14517	1/1/11-12/31/11	\$6,000

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal IIIC 1	600.00	Yes X	No

Director's Comments:

Rental Space for the Mt. Morris Congregate Senior Nutrition Program.

Village of Avon 74 Genesee St. Avon, N.Y. 14414	1/1/11-12/31/11	\$4,000
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal IIIC 1	400.00	Yes X	No

Director's Comments:

Rental Space for the Avon Congregate Senior Nutrition Program.

K. Smith reported that the Office for the Aging is looking to improve the nutrition services and offering meals using local restaurants.

Mr. Davis entered.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing lease agreements. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Director was invited to attend the Elder Abuse Summit (11/16 – 11/18) in Albany sponsored by LIFESPAN. The summit was devoted to developing the next steps in addressing the growing problem of elder abuse and advocacy for the funding of the recent Elder Justice Law Legislation. All but travel expenses were covered by the sponsor.

K. Smith explained she was invited to attend an Elder Abuse Summit with a team of professionals to address the growing problem of elder abuse. She indicated that more penalties would be now placed upon a person that abuses an elderly person. K. Smith explained that the drivers of the OFA Nutrition Program are faced observing abuse cases. The County Administrator stated he job-shadowed an OFA driver yesterday and observed first hand what they see on a daily basis.

Mr. Moore asked if OFA had a reverse mortgage program, and K. Smith responded that the OFA Attorney is researching this matter but this program is not for everyone.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: SCOTT HOLBROOK RN, MS, NPP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Scott Holbrook RN, MS, NPP 73410 Hemlock NY 14466	12/7/10 –12/7/1	\$75.00/Hr, up to 9 Hrs/week

For: Medication prescribing and monitoring.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Revenue compensated		Yes	No

Director’s Comments:

Psychiatric Nurse Practitioners are licensed to prescribe and monitor medication management. As Dr. Neerukonda is leaving as of December 7th, this will assist in filling that gap, at 50 % of the cost. As there are some limitations in terms of scope of practice, we will continue to assess any further Psychiatric care needs that remain.

G. Long explained that Scott Holbrook will be providing primarily the same scope of practices; however, he cannot oversee certain treatment plans and Dr. Koilpillai has agreed to do this. Dr. Carolyn Benson is on loan and will be seeing children.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Staffing:
 - a. Senior typist has again applied for FMLA due to own medical issues; length of time is not determined as of yet. We continue to utilize temps in the interim.
 - b. Community Mental Health Nurse Gloria Osborne will retire at the beginning of January; that position will not be refilled. Cases are being transferred to other clinicians.
 - c. Deputy Director position remains posted on CCSI website; we have had only 2 inquiries thus far
2. Forensic therapist Maggi Masci participated in the three-day open house at the new jail.
3. Deputy Director Ann Miller has coordinated with Major Rose and Maggi Masci that Case Manager Mike Allen will provide approximately ½ day per week at the jail working with inmates to create linkages to resources in preparation for their discharge back to the Community or to State prison. This will allow Maggi to more fully focus on therapeutic interventions with inmates who have increasingly more complex psychiatric needs. We will continue to evaluate how to meet the needs of inmates with mental health issues as the jail expands to include females.

G. Long explained she has only received one application for the Deputy Director’s position and it was posted on the well-known network of CCSI. Mr. Martello commented that we want to be sure we are hiring the right person for this position.

4. Director is participating on an ad hoc committee for the Conference of Local Mental Hygiene Directors. The focus of this committee is to create a sustainable manual for new Directors of Community Services. As this resource was not available at the time of this Director’s appointment to the position, it will be of

- great value to future Directors. This committee will convene via conference calling.
5. December is the final month of the Social Skills Program originated by former Case Manager Gina Montanye. It will go on hiatus, with the hope of continuation in the future. This was a highly attended program offered to children and adolescents (separately) to teach various aspects of pro social skills and communication. Topics included such areas as sexting (Deputy Phyllis Aplin facilitated this session), hygiene, when parents drive you crazy, to name a few. This was a non-billable service, however the Community response was extremely positive. If offered in the future, the Clinic will seek alternative funds to underwrite costs including grants. Some case management wrap around funds were utilized for individuals that were receiving case management at the time of their participation in the sessions
 6. DePaul Mental Health Services has made the decision to close their clubhouse located in Geneseo. Community Services had elected to reduce their funding by \$25,000 to \$108,000. DePaul did not believe they could provide any level of services at that amount. The closing will take place at the end of December. This Director has received permission from Ian Coyle to send out an RFP to identify similar services .
 7. The Clinic is having a stocking stuffer drive to benefit Focus on the children. All donations are welcome
 8. CASA continues to meet with the County regarding the Millennium Drive project; the next meeting is Monday, December 13th.
 9. Kidstart continues toward the target of the end of the month to move its program to the new site.

PLANNING DEPARTMENT- ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT AS FOLLOWS: ECOLOGIC, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
EcoLogic, LLC Atwell Mill Annex, Suite S-2 132 ½ Albany Street Cazenovia, NY 13035	1/1/2011 – 12/31/2011	not to exceed \$10,000.00

For: Professional scientific services in support of the implementation of the Conesus Lake Watershed Management Plan.

Director's Comments: This resolution continues our contractual relationship with EcoLogic. This contract is funded through the Conesus Lake Aquatic Weeds Strategy (CLAWS 18 & 19).

A. Ellis indicated this is funded through FLOWPA. EcoLogic, LLC prepares an annual report. She also indicated that we use EcoLogic LLC on retainer for any special topic.

MOTION: Mr. Moore moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No update. Waiting for the contract from the State.
 - b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). The GVC continues coordination work with Mr. Brady.

- c. AFPB and 303b Additions. The Planning staff is assembling the final NYS Agriculture and Markets package approved by the Board of Supervisors on November 17th.
 - d. Genesee/Finger Lakes Regional Food Shed Working Group. On October 28th, the Planning Director attended a workgroup meeting organized by Food Link, which is a partnership of businesses, farms, agricultural experts, policy makers, nonprofits and community groups working together on activities that support the regional food economy – activities that foster economic and community development, quality food access, nutrition and environmental health. Food Link is planning a second meeting for early 2011.
3. UPCOMING TRAINING OPPORTUNITIES: LET’S Plan
- a. A SEQR basics workshop is scheduled for December 7, 2010, at the Caledonia Town Hall.
 - b. A Subdivision Review Workshop is scheduled for December 15, 2010, at the Springwater Town Hall.
 - c. The Genesee/Finger Lakes Regional Planning Council Local Government Workshop was held on November 19, 2010, in Mount Morris. The Planning Director participated on the panel session “Working through the Approval and Enforcement Process.”
 - d. 2011 Training: We are currently developing a training program for 2011. We plan on opening the County Planning Board meetings for municipal training credit hours starting in January 2011. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
- a. ARRA. The Planning Department closed out the ARRA grant in October. The State conducted its financial audit of the program and found no findings requiring any further action. This contract is officially closed out.
 - b. NYS DOS Grantee Comprehensive Assessment Protocol (GCAP). The NYS Department of State conducted the 5-Year review, audit and assessment of the County’s CSBG Program. We received the report on October 18, 2010. County comments were submitted on November 18, 2010. On November 30, 2010, the County received the State’s final report that there were no significant findings or deficiencies that would require the State to take any immediate corrective action.
 - c. FFY 2009-2010 Program. On November 29, 2010, the County received the final audit report for the regular funding program. The State found no deficiencies requiring any further action. This contract is officially closed out.

A. Ellis reported the following:

The New York State Department of State completed the financial audits for the Community Services Block Grant Program 2009-2010 regular contract, the 3-Year Program State review, and for the Economic Stimulus contract. For all three, the State found no deficiencies and no need for any further action. These were the remaining contracts being administered by the Planning Department, and all are now closed out. Ms. Ellis provided the final summary for jobs for the Economic Stimulus contract: Teaching Artistry Program: The funding paid for 26 Teaching Artistry jobs; Business Ownership Program: The funding paid to retain one job, Louise Wadsworth, at the Alliance for Business Growth, and for 18 individuals to take the Business Ownership Training Program; Certified Aging-In-Place Program: The funding paid for 16 individuals to get their CAPS designation; Child Care Professional Development Program: The funding paid to retain 2 employees at the Child Care Council of Rochester and for 6 individuals to get their Child Development Associate to stay employed; Summer Youth Employment Program: The funding was used to cover payroll for 52 youth; Nursing Assistant/Home Health Aide Dual Certification: The funding paid for 28 individuals to get their certification. 27 of these individuals got jobs; Department of Social Services Child Care Subsidy: The funding was originally intended to assist 14 families so that parents could stay employed. The funding assisted 35 families. All of this assistance was provided for a total of \$354,563.

A. Ellis also reported that a grant application has been submitted for multi-modal funding to hire a consultant to

research public transportation, route analysis, walkability for communities, trails, etc.

Mr. Moore asked if there was an update regarding the Greenway Bridge over the Genesee River, and A. Ellis responded she would check on this.

A. Ellis commented that the survey on the emerald ash borer has been completed and 690 ash trees were inventoried (villages, parks, few cemeteries and all county property). SUNY Geneseo students did a great job compiling this information. A. Ellis indicated that it is expected that the Asian Long-Horn will be the next insect infesting our trees.

Mr. Yendell thanked A. Ellis for the diligence the Planning Department has put forth for the CIC. He indicated the good audit did not happen by itself and he stated the CIC would miss her.

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2005 EPF Road Ditch Project: The first payment request was submitted in the amount of \$318,254.40 (\$158,709.32 reimbursed to the municipalities).
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The Planning Department has prepared the draft MOU between the Town and the County to administer the grant. This is being submitted to the County Attorney and Town of Livonia Attorney for review and approval of form and content. MOUs between the County and Town of Conesus and Village of Livonia are required for this grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): The Planning Department has prepared the draft MOU between the Town and the County to administer the grant. This is being submitted to the County Attorney and Town of Livonia Attorney for review and approval of form and content. An MOU between the County and Town of Geneseo is also required for this grant.
 - d. Conesus Lake Watershed Council. The Council met on November 12, 2010, at which time the Council reviewed the proposed work program for 2011.
 - e. Conesus Lake Technical Committee. The Technical Committee met on November 19th to hear update on the Honeoye Lake Alum Treatment Project. The next Committee meeting is scheduled for December 17, 2010.
 - f. Conesus Lake Agricultural Committee. The Committee is scheduled to meet on December 2, 2010 to review accomplishments for 2010 and work program for 2011.
 - g. Vitale Park Informational Kiosk. Heather Ferrero is coordinating activities with the Town of Livonia on the construction of the kiosk.
6. ENVIRONMENTAL MANAGEMENT COUNCIL: The next meeting of the EMC was held on November 17, 2010.
7. EMERALD ASH BORER. The Planning Department continued work on the ash tree inventory in partnership with SUNY Geneseo. The fieldwork is done. The final report is being assembled as a joint effort between the students and the Planning staff.
8. TECHNICAL ASSISTANCE. Planning staff provided the following technical assistance in October.
 - a. Continued assistance to the Town of Conesus on its zoning update.
 - b. Provided the NY State Police with maps of County and State Patrol Zones
 - c. Worked with the Sheriff's Office to continue GIS road file updates.
 - d. Updated Nunda and Lima Downtown Revitalization maps for the Economic Development Office.
 - e. GENESEE TRANSPORTATION COUNCIL.
 - f. Genesee Transportation Council. The Planning Director attended the Planning Committee meeting on October 14, 2010. The next Council meeting is scheduled for December 9, 2010.
 - g. FY2011-2012 Unified Planning Work Program Call for Projects. The Planning Department prepared and submitted the grant application for a Livingston County Transportation Connectivity Plan. The GTC United Development Committee is conducting its review of the

proposals.

9. **GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL.**
 - a. Planning Coordination Committee. The Planning Director attended the PCC meeting on October 1, 2010. The next Planning Coordination Committee meeting is scheduled for December 3, 2010.
 - b. Council. The next Council meeting is scheduled for December 9, 2010.
10. **GENESEO STUDENT INTERNSHIP.** Our Fall semester GIS internship is wrapping up on December 8, 2010. Paul Logan did an excellent job working with the Department on GIS projects, including assistance with metadata, town and village map updates, and Emerald Ash Borer mapping support. We plan on continuing our internship relationship with SUNY Geneseo for the Spring Semester. This partnership has worked out very well for both the College and the County.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH INC., WYOMING COUNTY DEPARTMENT OF HEALTH, ROCHESTER HEARING AND SPEECH, MARY CARIOLA CHILDREN’S CENTER, STEPPING STONE AGENCY, MARIANNE SPRINGSTEAD ROSE, BUILDING BLOCKS COMPREHENSIVE SERVICES, INC., TOWNS OF CONESUS, GROVELAND, LIVONIA, SPRINGWATER, AND VILLAGE OF LIVONIA**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research Inc. (HRI)	8/10/10-8/9/11	\$70,750.00
Riverview Center 150 Broadway-Suite 560 Menands, NY 12204 For: Public Health Emergency Preparedness		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Health Research Inc.	0%	Yes No

Director’s Comments: This is a grant awarded by HRI for Emergency Preparedness and Response for Bioterrorism.

Wyoming County Department of Health	4/1/10-3/31/11	\$368,750.00
5362 Mungers Mill Rd., Bldg. A Silver Springs, NY 14550 For: Cancer Services Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	Yes No

Director’s Comments: This Subagreement is between Wyoming County and Livingston County Departments of Health for cancer services activities in the respective departments according to the approved budget and work plan.

Rochester Hearing and Speech	1/1/11-12/31/15
1000 Elmwood Ave., Suite 400 Rochester, NY 14620 For: Early Intervention Services-Approved Evaluator	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State, Various Insurance Sources, County	Varies Depending on Payor	Yes X No

Director’s Comments: This contract is to provide Approved Evaluation services for Speech Language Therapy

in the Early Intervention Program at rates determined by NYS reimbursement rates.

Mary Cariola Children's Center

1/1/11-12/31/15

1000 Elmwood Ave., Suite 100

Rochester, NY 14620-3093

For: Early Intervention Services-Approved Evaluator/Approved Provider

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State, Various Insurance Sources, County	Varies Depending on Payor	Yes X No

Director's Comments: This Agency has two contracts with the Department for Early Intervention Services; Approved Evaluator for speech language therapy and Approved Provider of Speech Language Therapy, Physical Therapy, Occupational Therapy, Special Education and Social Work Services at rates determined by NYS reimbursement rates.

Stepping Stone Agency

1/1/11-12/31/15

5964 Shafer Rd.

Dansville, NY 14437

For: Early Intervention Services-Approved Evaluator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State, Various Insurance Sources, County	Varies Depending on Payor	Yes X No

Director's Comments: This contract is to provide Approved Evaluation services for Speech Language Therapy in the Early Intervention Program at rates determined by NYS reimbursement rates.

Marianne Springstead Rose

1/1/11-12/31/15

6 Brigham Circle

Honeoye Falls, NY 14472

For: Early Intervention Services-Approved Evaluator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State, Various Insurance Sources, County	Varies Depending on Payor	Yes X No

Director's Comments: This contract is to provide Approved Evaluation services for Speech Language Therapy, Physical Therapy, Special Education, Occupational Therapy and Social Work Services in the Early Intervention Program at rates determined by NYS reimbursement rates.

Building Blocks Comprehensive Services, Inc.

1/1/11-12/31/15

Kelly Bateman

275 Parrish St., Ste. A

Canandaigua, NY 14424

For: Early Intervention Services-Approved Evaluator/Approved Provider

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State, Various Insurance Sources, County	Varies Depending on Payor	Yes X No

Director's Comments: This Agency has two contracts with the Department for Early Intervention Services; Approved Evaluator for speech language therapy and Approved Provider of Speech Language Therapy, Physical Therapy, Occupational Therapy, Special Education and Social Work Services at rates determined by NYS reimbursement rates.

Town of Conesus

1/1/11-12/31/11

\$3,500.00

Brenda B. Donohue, Supervisor

6210 South Livonia Rd., Box 188

Conesus, NY 14435

For: Renewal of the Dog Control Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Municipality	0%	Yes	No

Director's Comments: This contract is for the Livingston County Dog Control to implement dog control in the Town. The amount is defined as the salary and fringe benefits associated with the part-time Dog Control Officer. The actual cost shall be divided equally among those municipalities that have an agreement with the County for enforcement of the municipalities' local dog control ordinances.

Mr. Moore asked how many individuals are serviced in early intervention. J. Ellison stated she did not have those numbers with her but will provide them to the Committee.

Town of Groveland 1/1/11-12/31/11 \$3,500.00
 James Merrick, Supervisor
 6 Court St., Room 302
 Geneseo, NY 14454
 For: Renewal of the Dog Control Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Municipality	0%	Yes	No

Director's Comments: This contract is for the Livingston County Dog Control to implement dog control in the Town. The amount is defined as the salary and fringe benefits associated with the part-time Dog Control Officer. The actual cost shall be divided equally among those municipalities that have an agreement with the County for enforcement of the municipalities' local dog control ordinances.

Town of Livonia 1/1/11-12/31/11 \$3,500.00
 Eric R. Gott, Supervisor
 35 Commercial St., PO Box 43
 Livonia, NY 14487
 For: Renewal of the Dog Control Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Municipality	0%	Yes	No

Director's Comments: This contract is for the Livingston County Dog Control to implement dog control in the Town. The amount is defined as the salary and fringe benefits associated with the part-time Dog Control Officer. The actual cost shall be divided equally among those municipalities that have an agreement with the County for enforcement of the municipalities' local dog control ordinances.

Village of Livonia 1/1/11-12/31/11 \$3,500.00
 Calvin Lathan, Mayor
 36 Commercial Street
 Livonia, NY 14487
 For: Renewal of the Dog Control Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Municipality	0%	Yes	No

Director's Comments: This contract is for the Livingston County Dog Control to implement dog control in the Village. The amount is defined as the salary and fringe benefits associated with the part-time Dog Control Officer. The actual cost shall be divided equally among those municipalities that have an agreement with the County for enforcement of the municipalities' local dog control ordinances.

Town of Springwater 1/1/11-12/31/11 \$3,500.00
 Norbert W. Buckley, Supervisor
 8022 South Main St.
 Springwater, NY 14560
 For: Renewal of the Dog Control Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Municipality	0%	Yes	No

Director's Comments: This contract is for the Livingston County Dog Control to implement dog control in the Town. The amount is defined as the salary and fringe benefits associated with the part-time Dog Control

Officer. The actual cost shall be divided equally among those municipalities that have an agreement with the County for enforcement of the municipalities' local dog control ordinances.

MOTION: Mr. Davis moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH- DOG CONTROL: TOWNS OF AVON, CALEDONIA, CONESUS, GENESEO, GROVELAND, LEICESTER, LIMA, LIVONIA, MT. MORRIS, N. DANSVILLE, NUNDA, OSSIAN, PORTAGE, SPARTA, SPRINGWATER, WEST SPARTA, YORK

WHEREAS, a contract is required to satisfy the Towns' requirement for a dog control officer and pound, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign contract(s) for the Livingston County Department of Health-Dog Control, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Town of Avon 1/1/11-12/31/15

David L. LeFeber, Supervisor
27 Genesee St., Avon, NY 14414

Town of Caledonia 1/1/11-12/31/15

Daniel L. Pangrazio, Supervisor
3109 Main St.
Caledonia, NY 14423

Town of Conesus 1/1/11-12/31/15

Brenda B. Donohue, Supervisor
6210 South Livonia Rd.
Conesus, NY 14435

Town of Geneseo 1/1/11-12/31/15

William S. Wadsworth, Supervisor
4630 Millennium Drive
Geneseo, NY 14454

Town of Groveland 1/1/11-12/31/15

James C. Merrick, Supervisor
4955 Aten Rd.,
Groveland, NY 14462

Town of Leicester 1/1/11-12/31/15

Gary D. Moore, Supervisor
132 Main St., PO Box 197
Leicester, NY 14481

Town of Lima 1/1/11-12/31/15

J. Peter Yendell, Supervisor
7329 East Main St.,
Lima, NY 14485

Town of Livonia 1/1/11-12/31/15

Eric R. Gott, Supervisor
35 Commercial St., PO Box 43
Livonia, NY 14487

Town of Mt. Morris 1/1/11-12/31/15

Charles J. DiPasquale, Supervisor
103 Main St.
Mt. Morris, NY 14510

Town of N. Dansville 1/1/11-12/31/15

Dennis P. Mahus, Supervisor

14 Clara Barton St. Dansville, NY 14437 Town of Nunda Thomas Baldwin, Supervisor 9364 Water Cure Rd., PO Box 699 Nunda, NY 14517	1/1/11-12/31/15
Town of Ossian Domenick Martello, Supervisor 4939 Blank Hill Rd. Dansville, NY 14437	1/1/11-12/31/15
Town of Portage Ivan C. Davis, Supervisor 2 North Church Hunt, NY 14846	1/1/11-12/31/15
Town of Sparta Mark J. Schuster, Supervisor 8374 Sparta Center Rd. Dansville, NY 14437	1/1/11-12/31/15
Town of Springwater Norbert Buckley, Supervisor 8022 S. Main St. Springwater, NY 14560	1/1/11-12/31/15
Town of W. Sparta Dominic Cosimano, Supervisor 8302 Kysorville-Byersville Rd. Dansville, NY 14437	1/1/11-12/31/15
Town of York Gerald L. Deming, Supervisor PO Box 187, 2668 Main St. York, NY 14592	1/1/11-12/31/15

The County Administrator reported there is no way of keeping the fees here unless we have an Animal Control Program established.

Mr. Martello asked if the towns were still required to send a percentage of the license fee to the State, and J. Ellison responded yes--\$1 for spayed/neutered and \$3.00 for those not spayed or neutered.

Mr. Schuster asked if the contract could be available for the Supervisors to review prior to the Board meeting. The County Administrator will follow up with the County Attorney.

There was discussion of whether the towns still have to pay \$3.50 and the County Administrator departed to inquire with the County Treasurer and informed the Committee the answer is yes.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

3. ESTABLISHING ADDITIONAL LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2010

WHEREAS, the rates for Tdap and Tetanus are based on the actual cost of the vaccine, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Center for Preventive Services Immunizations Program be effective September 1, 2010:

Vaccine	Billing	9/1/10
Tdap	One Dose	\$35.00
Tetanus	One Dose	\$20.00

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

4. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH HOSPICE FEES EFFECTIVE JANUARY 1, 2011

WHEREAS, after a review of the Agency's cost/unit of service, the Medicare and Medicaid cost limits, as well as the 2010 Medicare and Medicaid Rates, it has been determined that the agency charge structure, to maximize 2011 third-party revenue, should change as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Hospice Program be made effective January 1, 2011

Discipline	Billing	2005	2006	10/1/06	2007	2008	1/1/11
Home Care	Per Day	\$135.00	\$135.00	\$135.00	\$145.00	\$150.00	\$155.00
Continuous Home Care	Per Hour	\$ 35.00	\$ 35.00	\$ 35.00	\$ 40.00	\$ 45.00	\$ 50.00
Respite Care in Hospital	Per Day	\$150.00	\$150.00	\$150.00	\$155.00	\$160.00	\$165.00
General In-patient Care (Hospital)	Per Day	\$570.00	\$570.00	\$600.00	\$620.00	\$670.00	\$700.00

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

5. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH CERTIFIED HOME HEALTH AGENCY FEES EFFECTIVE JANUARY 1, 2011

WHEREAS, after a review of the Agency's 2010 cost/unit of service, the estimated cost/unit of service, the Medicare and Medicaid cost limits, as well as the 2011 Medicaid Rates, it has been determined that the Agency charge structure to maximize 2011 third-party revenues, should increase as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Certified Home Health Agency be effective January 1, 2011:

Discipline	Billing	1/1/2005	1/1/2006	7/1/2007	1/1/2009	7/1/09	1/1/10	1/1/11
Skilled Nursing	Per Visit	\$142.00	\$145.00	\$155.00	\$165.00	\$165.00	\$170.00	\$185.00
Physical Therapy	Per Visit	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Speech Pathology	Per Visit	\$120.00	\$120.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Occupational Therapy	Per Visit	\$110.00	\$115.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Medical Social Services	Per Visit	\$110.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$170.00
Home Health Aide	Per Visit	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00	\$ 85.00	\$ 85.00	\$ 95.00
Home Health Aide	Per Hour	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 67.00
Nutrition	Per Visit	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$125.00

MOTION: Mr. Cosimano moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

6. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH REPRODUCTIVE HEALTH CENTER LAB FEES EFFECTIVE JANUARY 1, 2011

WHEREAS, lab fees have changed resulting in the need to revise the sliding fee scale for the Reproductive Health Center, and

WHEREAS, revisions are indicated according to the recommendations of the Bureau of Women's Health, Now, therefore, let it be

RESOLVED, that the Reproductive Health Center of the Livingston County Department of Health will revise their Sliding Fee Scale for the Lab Fee Schedule as follows, effective :

SERVICE	0 – 100% 0% LEVEL 5	101 – 150% 25% LEVEL 4	151 – 200% 50% LEVEL 3	201 – 250% 75% LEVEL 2	251% 100% LEVEL 1
Initial Visit	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
Annual Visit	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
New/Established Visit	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
Infection Evaluation (D)	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
Method Check	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
Treatment (D)	0	\$ 30.00	\$ 60.00	\$ 90.00	\$120.00
Counseling (0 - 15 min.)	0	\$ 7.00	\$ 14.00	\$ 21.00	\$ 28.00
Counseling (16 - 30 min)	0	\$ 14.00	\$28.00	\$ 42.00	\$ 56.00
Counseling (over 30 min)	0	\$ 20.00	\$ 40.00	\$ 60.00	\$ 80.00
HIV Counseling	0	\$ 18.00	\$36.00	\$ 54.00	\$ 72.00
HIV Counseling w/Test	0	0	0	\$ 60.00	\$ 80.00
Depo	0	\$ 18.00	\$ 36.00	\$ 54.00	\$ 72.00
Rocephine	0	\$ 18.00	\$ 36.00	\$ 54.00	\$ 72.00
Pills	0	\$ 3.00	\$ 6.00	\$ 9.00	\$ 12.00
STI Treatment Meds	0	\$ 2.00	\$ 4.00	\$ 6.00	\$ 8.00
GC/Chlamydia	0	0	0	\$ 18.00	\$ 24.00
Zank (Herpes)	0	\$ 15.00	\$ 30.00	\$ 45.00	\$ 60.00
Ortho Evra Patch	0	\$ 10.00	\$ 20.00	\$ 30.00	\$ 40.00
HIV Test	0	0	0	\$ 18.00	\$ 24.00
ECP	0	0	0	0	0
HgB	0	\$ 2.00	\$ 4.00	\$ 6.00	\$ 8.00
Pap Smear	0	\$ 8.00	\$ 16.00	\$ 24.00	\$ 32.00
Preg Test Only	0	\$ 1.00	\$ 2.00	\$ 3.00	\$ 4.00
IUD Removal	0	\$ 28.00	\$ 56.00	\$ 84.00	\$112.00
Diaphragm Fitting	0	\$ 26.00	\$ 52.00	\$ 78.00	\$104.00
HPV Treatment (Female)	0	\$ 40.00	\$ 80.00	\$120.00	\$160.00
HPV Treatment (Male)	0	\$ 10.00	\$ 20.00	\$ 30.00	\$ 40.00

MOTION: Mr. Schuster moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Review of the article that Dr. Shah wrote (on file).

Mr. Moore asked if we are hiring an engineer to look at water and sewer hookups. J. Ellison responded that J. Mazurowski is considering an engineer but the rates were very high and he has asked the engineer to reconsider his rates. This person is not from Livingston County. The County Administrator suggested that maybe we could work something out with Clark Patterson Lee.

Informational Item(s) Written Only

1. A new assessment to determine compliance for the WIC core service areas was implemented; the WIC program submitted a self-assessment in January 2010. Regional Office staff reviewed the completed self-assessment; subsequent to the review, clinic site visits, telephone conferences, reviews of participant records and reports were completed to validate the self-assessment submitted. The final report of compliance review for the Livingston-Wyoming WIC Program is that the agency is compliant in all of the core services areas and no Corrective Action Plan is required.
2. NYSDOH Rabies protocols have been revised. Dependent upon circumstances, a ‘scratch’ from a potential/confirmed rabid animal no longer requires post-exposure treatment. The details and instructions in the new protocols are more specific however, leaving room for clinical interpretation and medical judgment.
3. One engineer has been interviewed with a potential second candidate being considered; awaiting additional information.
4. A HRSA Grant funded an EMS program to identify and assist older adults in Livingston County. Co-sponsored by the University of Rochester, LCDOH, LCOFA, GVHP, and Tri-County Family Medicine, the program provided training for EMS to identify and refer older adults with unmet medical and social needs while providing emergency care. The results of the program have just been published in the November issue of The American Geriatrics Society Journal. The project demonstrated that home-based screening by EMS for common Geriatric syndromes and involvement of transitional case management is feasible, can identify unmet needs and provide referral for additional services. A copy of the article will be available at the meeting.
5. Flu clinics continue to be held throughout the County. Livonia was the only school that requested the Department of Health provide vaccine to students and faculty during the school day. Most of the other schools either opted for just faculty and staff or clinic hours after school for students, faculty and staff; some agreed to allow the general public. Turn out has been less than most years (last year being the exception because of H1N1); due in part to the vaccine being available in late August/early September and through local pharmacies.
6. The CHHA updated Interim Cost Report indicates an increase in visits and revenues. Referrals remain high and staff continues to be very busy.
7. Wendy Chapman has been promoted to Supervising Public Health Nurse, (Hospice) replacing Carol Thompson who retired on November 19th.
8. Dog Tags have been ordered for those municipalities who requested them; still no details on how to become an Animal Population Control Program.
9. Interviews for the EMS Coordinator’s position were held on November 19th. Five Candidates were interviewed. At present the job description is being reviewed along with the required minimum qualifications.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: TRI GROUP PROGRAM CORP.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TRI Group Program Corp. 116 Main St. Mt. Morris, N Y 14510 For: Intensive Family Therapy	1/1/11-12/31/11	\$32,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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Livingston County and COPS funding	37%	Yes
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Director's Comments: Has provided a distinct therapy program for families form many years with a track record of success in dealing with youth and family issues.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY AND FOCUS ON THE CHILDREN INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Focus on the Children P O Box 31 Caledonia, N Y 14423 For: KidCare	10/1/10-9/33/11	\$18,000.00
Catholic Charities of Livingston County 34 East State St. Mt. Morris, N Y14510 For: KidCare	10/1/10-9/30/11	\$5,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Community Services Block Grant	0%	Yes

Director's Comments: These are new programs that provide funding for families with childcare needs. This can be accessed through both of the above named providers.

MOTION: Mr. Cosimano moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

3. RESOLUTION AMENDING RESOLUTION NO. 83-192 ESTABLISHING COMMUNITY INITIATIVES COUNCIL

WHEREAS, Board of Supervisors Resolution No. 83-192 establishing the Livingston County Community Initiatives Council (CIC) to oversee the Community Services Block Grant (CSBG) program contained a requirement that the membership consist of 15 or more members: and

WHEREAS, the CIC has encountered difficulty in filling some of the positions on the council, as well as meeting quorum requirements to transact business, and

WHEREAS, the NYS Department of State representative has recommended that action be taken that could ensure that positions on the council be filled and quorum requirements met: now therefore be it

RESOLVED, that Section 3, paragraph 1, sentence one of Resolution No. 83-192 which reads, "The Council shall consist of 15 or more members appointed by the Community Action Agency", be amended to read, "The Council shall consist of 9 members appointed by the Community Action Agency". All other provisions and amendments to remain the same

K. Mitchell explained the reason he is bringing this issue for discussion is that the State recently developed comprehensive assessment protocol in August 2010 and once the final report was presented 11/29/10, the report indicated that the CIC meetings, bylaws and membership were areas of concern. The CIC was established by the Board of Supervisors in the 1980's requiring three different groups (public, private, low income sectors) compiling of a 15 member board. K. Mitchell stated that out of the five slots for Low Income category only one slot was filled. He indicated it has been challenging to fill these slots over the years and in 2010 only 50% of the CIC meetings had a quorum. The quorum is currently 8 and if we establish a nine-member board, the quorum will be 5.

Mrs. Donohue asked if we would be losing good members from the other categories and K. Mitchell indicated that the Private Sector terms expire 12/31/10. He added he would be reviewing the entire membership, their attendance and possibly conflict of interest, which has been an issue in the past.

The County Administrator indicated that he has discussed establishing a nine-member board with K. Mitchell and he supports this change.

Mr. Moore suggested maybe we should go to a six-member board, and K. Mitchell stated he checked with the State and the minimum number is nine.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

October – 7.4 September – 6.7% October 2009 – 7.4 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

October - 1094	September - 1127	2010 YTD - 12,724
2009 YTD -15,519	2008 YTD - 8,628	

2. DUPONT PROJECT: Several months ago we were contacted by Dupont in Buffalo inquiring whether we could do some WorkKeys assessment for prospective employees that they were looking to hire in December and January. Since there are no readily available testing sites in Erie or Niagara counties and going on the assumption that we would be testing 15 to 20 individuals we pursued providing this service for DuPont and NYSDOL in Erie County. During 6 days of testing in November we will have assessed 194 applicants. While the impact to Livingston County is minimal this project provided the Center employees with a training opportunity to gear up for a large-scale recruitment, scheduling and assessment process much like we encountered with the Barilla project. Since many of the Center staff were not here for the Barilla project this gave the present staff an opportunity to experience what it is like to be involved with a large-scale employer recruitment. We anticipate that the fees generated from this project will cover the cost of the proctor and other expenses that could free up some WIA funds for other purposes.
3. STAFFING: Darlene Powell who has been with us for about 1.5 years has taken a position with the Unified Court System in Bath and will be leaving in mid December. She has done an excellent job for us and we wish her well.
4. PASSING OF THE BATON: Staff from the Planning Department and Workforce/Youth Bureau met on November 29, 2010, to go over details of moving the operation of the CIC and CSBG funding to Workforce/Youth Bureau (W/YB). We believe that everything is in place to complete this transition and thank the Planning Department for their assistance and offer to provide technical assistance over the coming months to complete this process.
5. BUSINESS OF THE YEAR: Each year in December the GLOW WIB honors a business from each of the four counties that has shown a propensity to use WIA services. The honoree from Livingston County in 2010 will be Morgan Estates. They have been involved as a worksite for our Summer Youth Employment program for a number of years and have been excellent supervisors and mentors to our youth that are placed there. Morgan Estates has also been one of the most proficient worksites we have in hiring our kids after the summer program is over.
6. ABVI-GOODWILL STORE: With the opening of this store in the old Ames Plaza there is an added benefit for county youth. A section has been designated for youth to meet and hold various events. This happened through the work of one of our EDIFY kids and Youth Board youth member Shane Carmen. He has been on a mission for several years now to see a Youth Center in Geneseo and with the guidance

of Nita Hawkins and others and the benevolence of the folks at ABVI-Goodwill, it has happened.

7. UI EXHAUSTEES: In a report just released from NYS DOL it is projecting that 520 UI recipients will exhaust their benefits by 12/31/10, and by May 1, 2011 1020 recipients will exhaust benefits. In the nine county Finger Lakes region, there would be 11,000 exhaustees by 12/31/2010.

Upcoming events:

12/10 GLOW WIB annual breakfast in Batavia-Business of the Year Awards

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHANCES & CHANGES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances & Changes	10/1/10-9/30/11	\$11,200.00

PO Box 326

Geneseo NY 14454

For: Family Safety Advocate

Director’s Comments: Assesses and mitigates the risk posed to children, spouses, partners, and other family members in conjunction with DSS Caseworkers in families where domestic violence occurs.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
FFFS – Flexible Fund for Family Services	0%	Yes X	No

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Commissioner Wright indicated the Temporary Assistance caseload is flat from last month, Medicaid cases are down slightly but Family Health Plus, Managed Care Food Care and Child Care are up.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (October)

b. Employment – Entries Into in Order of Hire (Monthly) (October)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
TONY CACCAMISE	LIMA SOUTH	1	SN APP.	30	PT	9.00	LABORER
GULLIAN FARMS	LIMA	1	SN REC.	24	PT	8.00	POTATO SORTER
HIGHLAND HOSPITAL	ROCHESTER	1	FA REC.	32	PT	24.47	X-RAY TECHNICIAN
MARSHALL'S	ROCHESTER	1	SN APP.	15	PT	8.00	CASHIER
DO RIGHT PAINTING	LAKEVILLE	1	SN APP.	20	PT	7.25	LABORER WAITRESS /
THE BUCKHORN FORBES THROUGH	DANSVILLE	1	FA REC.	40	FT	7.25/8.50	DISHWASHER
ADECCO	DANSVILLE	1	FA REC.	40	FT	7.25	PRODUCTION WORKER
WENDY'S	GENESEO	1	SN APP.	20	PT	7.25	CREW MEMBER
SALVATION ARMY THRIFT STORE	DANSVILLE	1	FA REC.	20	PT	7.25	CLERK
ARC	MT. MORRIS	1	FA REC.	37.5	FT	8.50	PRODUCTION WORKER

PIONEER CREDIT RECOVERY	PERRY	1	FA REC.	40	FT	12.95	COLLECTOR
HILL INTERIOR EXTERIOR PAINTING	VICTOR	1	SN REC.	25	PT	9.00	PAINTER
GRAY METAL PRODUCTS FORBES THROUGH ADECCO	AVON	1	FA APP.	40	FT	8.00	PRODUCTION WORKER
GENESEO FAMILY RESTAURANT	AVON	1	SN REC.	40	FT	7.25	MACHINE OPERATOR
PIZZA CORNER	GENESEO	1	SN REC.	28	PT	8.00	KITCHEN HELPER
TIM HORTON'S EXPERIENCE	NUNDA	1	FA REC.	25	PT	7.25	PIZZA CLERK
WORKS/LIVONIA THRIFT	GENESEO	1	FA REC.	13	PT	7.45	CREW MEMBER
	LIVONIA	1	SN REC.	20	PT	7.25	CLEANER
Total		18					

Total Number of Clients

	FT	PT	Total
SN Applicants	0	4	4
SN Recipients	1	4	5
FA Applicants	1	0	1
FA Recipients	4	4	8
Total	6	12	18

c. Financial Assistance Program Statistics (Monthly) (October)

Temporary Assistance Cases:

Family Assistance	252
Safety Net	271
Total	523

Medicaid Cases:

Community	3551
Chronic Care	274
Foster Care	130
SSI	1183
Total	5138

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4413
Family Health Plus	1083
Total	5496

Food Stamp Cases

Child Care Cases

2907
163

2. Employees hired, resigned or retired in November:

Christina Backus	Hired	Caseworker Trainee	11/1/10	
Dansville				
Nancy Park	Hired	Temporary Caseworker	11/8/10	Leicester

Linda Gleason	Promoted	Sr. Social Welfare Examiner	11/14/10	
Dansville				
Steven Paddock	Resigned	Mobile Work Crew Supervisor	11/22/10	Mt. Morris

Our employee Tammie Sliker, was stricken by a brain aneurysm on November 4. Tammie was moved to a rehab facility last week. The staff at DSS held a basket raffle for Tammie and her family on Monday, November 22. Between the raffle and other donations they raised \$2,760. Commissioner Wright reported she is home now and that she is expected to be on Family Medical Leave until March 2011.

The Committee acknowledged the fact that Steven Paddock, the Mobile Work Crew Supervisor, had resigned and commended the work he has done. Commissioner Wright indicated he is going to work for the Highway Department. She explained the posting requires the applicant to have one-year supervisory experience and knowledge of construction trades. Mr. Martello commended Steven Paddock for his communication skills and stated it is equally important to hire someone with good communications skills.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT & MARK WHEELER

Action Item(s) To Be Reported

1. (TENTATIVE) AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FINGER LAKES COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Community College 3325 Marvin Sands Drive Canandaigua, New York 14424	1/1/11-12/31/11	1/1-6/30: Dual Cert \$2,250.00/ NA Only \$1,750.00
For: Affiliation Agreement to conduct HHA/NA Dual Cert. Training.		7/1-12/31: Dual Cert \$2,500.00/ NA Only \$1,850.00

<i>Funding Source</i>	<i>Local Share-CNR</i>	<i>Budgeted ?</i>		
Operating Budget	Approx. 75%	Yes	XX	No

Director's Comments: The CNR has had an Affiliate relationship with FLCC for four years. This has enabled the Center to conduct two classes annually and maintain an adequate CNA workforce. FLCC has proposed fee increases of \$250 per participant in the dual certification HHA/NA Program and \$100 for Nurse Aide only training. The Director has proposed that FLCC phase the increase in at the mid-year, agreement is pending at the development of the agenda. \$589 per participant is reimbursed through the Medicaid rate. In 2010 the CNR served as the beta site for the launch of FLCC's dual certification Home Health Aide/Nurse Aide training program. Thirty individuals received training; twenty-eight completed the program and twenty-seven found employment.

F. Bassett explained this contract was pulled last month because the morning of the Committee, the college called and wanted to increase the rate. He has since negotiated the above rates. F. Bassett reported that GCC may not offer the nurse aide program, and he has been talking to GCC to see if they will assist FLCC to set up a curriculum for the fall. We do have an affiliation agreement if GCC ends the program. A minimum class size is 14. The Committee encouraged F. Bassett to apply for CSBG funding.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. REPORTING WORKER'S COMPENSATION COST CONTROL & WORKFORCE INJURY REDUCTION STRATEGIES:

F. Bassett distributed and reviewed data for the period 2008 to present (on file). The CNR and CSEA have agreed to work collaboratively to increase safety awareness amongst the workforce and to develop strategies for improving workplace safety through equipment evaluation, training and risk assessment.

M. Wheeler stated that Linda Bugby has been assigned as the Safety Officer. She has formed a subcommittee and is looking at preventative measures to decrease workers' compensation costs.

F. Bassett stated the most common cause to lost work days is transferring patients. Lattimore has not finalized the CNR contract; therefore, no other parties can be referred at this time. The CNR has also developed ergonomic standards, when employees injure themselves and they will continue to evaluate the availability of equipment and to be sure the right equipment is used for transfer and ambulation. He added that the CNR will be looking at programs available through CSEA—the need to be proactive. F. Bassett commented that some of the equipment is breaking due to staff using it improperly so training is ongoing.

Review of summary of costs 2006-2010 for CNR, Geneseo, Campus nursing homes (on file).

Review of Safety Summit Meeting December 1, 2010 (on file). For the first time on a formal basis, we have CSEA partnered with us, to create a safety culture and it is expected to help us make some endroads. An accident as it happens isn't viewed as common place but exception.

There were discussions regarding new staff development training and evaluation on an annual basis. Mr. Schuster asked if new staff could be trained on a monthly basis, and F. Bassett indicated this might be a worthy investment. F. Bassett indicated they have talked about formal and informal incentive programs; however, CSEA did not support this idea because they felt it would contribute to underreporting.

Mr. Martello stated that plenty of focus and attention is being given and indicated it has taken a long time to develop this type of culture

Mr. Yendell referenced the “essential job functions” and asked whether the nursing home alters job duties. F. Bassett indicated there is a modified duty checklist.

F. Bassett provided highlights of the 5-Year Anniversary celebration. Mr. Martello congratulated the staff and management for hitting the five-year mark. Mr. Moore stated that the building has been well maintained. It looks as good as it did when it opened.

F. Bassett reported that St. John Nursing Home would like to look at our neighborhood team approach.

Mr. Moore suggested that a small exercise room would be good for the employees. F. Bassett stated that we would need employees to volunteer their time to be trained as a trainer. employees would have to volunteer

Mrs. Donohue commented she attended the Thanksgiving festivities and it was wonderful. F. Bassett stated the CNR hosted dinner for approximately 135 guests. He added that Mrs. Donohue's husband contributed to the entertainment.

F. Bassett and M. Wheeler departed.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. Anniversary – The CNR concluded five years of operation on Friday December 3, 2010. An anniversary open house was conducted on Saturday December 4. County Historian Amie Alden presented a history of the County Alms House and Poor Farm with slide show presentation at 10 AM in the atrium, residents and staff enjoyed a special mid-day meal of chicken cordon bleu and a community open house

for tours was held from 1 – 3:00 PM. Staff received a celebratory tee shirt.

3. Time Warner Cable – Cable services were connected November 30th. Agreements are in place with resident to receive services for an \$8 monthly fee. The costs of the expanded bulk service are largely going to be recovered through this resident fee.
4. Office of Medicaid Inspector General (OMIG) Audit – Medicaid Long-Term Care Payment Review: The OMIG is conducting an audit to determine the presence of Medicaid overpayment to the CNR. The audit is a State strategy of fraud prevention and revenue recovery. The timeline for concluding the audit with CNR formal response to findings will extend into the month of February.

OTHER

Mr. Schuster asked if there was an updates on the EMS Coordinator position. The County Administrator responded there were five candidates interviewed and we are not moving forward with any of these candidates. We are reviewing a couple different alternatives. Brian McKinley and Kevin Niedermaier are essentially handling the work duties.

The Committee discussed the new Dog Control contract and the fact that the town will remit \$1.00 for spayed or neutered dogs and \$3.00 for non-spayed or non-neutered dogs to the State and the County Treasurer is removed entirely from this process. Mr. Schuster asked if this money could be sent to the County and the County Administrator stated he believes this is an Association of Towns issue.

Mr. Schuster asked what the status was for obtaining the software to keep track of the renewal of all dogs. The County Administrator stated that Schohaire County has purchased the software and Dale Nieswiadomy received the contract last Friday but they have not had the chance to review it.

The County met with the NYSNA mediator on November 30 and the mediator suggested it may be worth coming back to the table again—probably sometime in January 2011.

The County Administrator reported that he received information from Pro-Act and we may do something in January to institute this prescription drug card program. It is no cost to the County.

ADJOURNMENT

Mr. Merrick moved and Mr. Davis seconded to adjourn the meeting at 12:01 p.m. Carried.

Mr. Martello stated it was a pleasure to work with all of the Committee members and wished them Happy Holidays.

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. The Mobile Day Care Program sponsored by the Canandaigua VAMC has terminated it's clinic at the Mt. Morris VFW due to lack of participation by local veterans. Both the Canandaigua VA and this office did a great deal of letter writing and advertising in an attempt to increase participation but the small turn out meant the demise of the program.
2. The three new presumptive conditions related to Agent Orange exposure have been finalized and awards/ratings have been given by the VA. The most common condition submitted by this office has been ischemic heart disease but one claim for Parkinson's disease has been awarded.
3. This Service Officer attended the Nation Commander of the American Legion Visitation Dinner on October 22, 2010. The Commander stated how important the Service Officer is in taking care of our returning Soldiers, Marines, Sailors and Airmen and women, to insure they receive the benefits they deserve.
4. The following individuals gave the ultimate sacrifice for their country:

Lance Corporal Scott Lynch of Greenwood Lake, NY on Oct. 6, 2010
SGT 1st Class Charles M. Sadell of the 10th Mountain Division on Oct. 24, 2010
PFC David R. Jones, Jr. of Saint Johnsville, NY on Oct. 24, 2010
SGT. Michael D. Kirspel, Jr. of the 10th Mountain Division on Oct 27, 2010
SGT 1st Class Todd M. Harris of the 10th Mountain Division on Nov. 3, 2010
SP4 Blake D. Whipple of Williamsville, NY on Nov. 5, 2010
Sgt Michael Paranzino of the 10th Mountain Division on Nov. 5, 2010
SGT Edward H. Bolen of Chittenango, NY on Nov. 10, 2010
SSGT Javier O. Ortiz Rivera of Rochester, NY on Nov. 16, 2010

MAY THEIR SOULS REST IN PEACE.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board