

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 6, 2009
9:30 a.m.

PRESENT: D. Martello, I. Davis, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, D. Pangrazio, I. Coyle, Intern Ashley Worden, P. Yendell

ABSENT: N. Mazza

PRESENT AFTER MEETING CALLED TO ORDER: B. Donohue, D. Morris

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

1. RESOLUTION APPOINTING MEMBERS TO LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL

RESOLVED, that the following persons are hereby appointed to the Livingston County Community Initiatives Council for a term as designated:

Name	Address	Title/Representing	Term
Colleen West	PO Box 43, Livonia, NY 14487	Public Sector (Town Clerk, Town of Livonia)	1/1/09-12/31/11
Charles DiPasquale	Town of Mt. Morris, 103 Main Street, Mt. Morris, NY	Public Sector (Supervisor, Town of Mt. Morris)	1/1/09-12/31/11
J. Peter Yendell	Town of Lima, 7449 College Street, Lima, NY 14485	Public Sector (Supervisor, Town of Lima)	1/1/09-12/31/11
Vacant		Public Sector	
Vacant		Public Sector	

A. Ellis reported that Florence Perkins has decided to retire from the CIC after 23 years of service. She indicated Florence is a very good member and she intends to recognize her in some way. She reviewed the years of service for other members as follows:

CIC	Debbie Terry	20
PLANNING BOARD		
	Robert Yull	20
	Joanne Palmer	23
	Donald Richards	32
	Marie Roberts	32
EMC		
	Robert Donnan	23
	David Swanson	27
	Barbara Davis	30
	Jean Meekin	30
	David W. Parish	27

She indicated she was very surprised that the members have such a significant number of years of service, and commented they are all very good members on the Board they serve.

Mr. Yendell asked if persons interested in filling a vacancy on CIC need to carry a petition. A. Ellis stated she would check on this.

Mrs. Donohue entered.

A. Ellis stated that this may be a good time to review the By-Laws.

Mr. Yendell suggested to contact the food networks because they might have an idea of who could serve. Catholic Charities was also suggested.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to appoint the individuals proposed to the Community Initiatives Council. Carried.

2. RESOLUTION APPOINTING MEMBERS TO LIVINGSTON COUNTY PLANNING BOARD
RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for a term as designated:

Name	Address	Title/Representing	Term
Patrick McCormick	252 Genesee Street, Avon	Town of Avon	1/01/09-12/31/11
Bonnie Taylor-Davis	410 North Avenue, Avon	Village of Avon	1/01/09-12/31/11
Betty Marble	7050 Stagecoach Rd, County Rte 71, Conesus	Town of Conesus	1/01/09-12/31/11
Karen Roffe	PO Box 266, 221 Main Street, Leicester	Village of Leicester	1/01/09-12/31/11
Joanne Palmer	40 Linden Street, PO Box 127, Livonia	Village of Livonia	1/01/09-12/31/11
William Benson	3134 Genesee Road, Mt. Morris	Village of Nunda	1/01/09-12/31/11
Havilah Toland	7841 Main Street, Box 85, Springwater	Town of Springwater	1/01/09-12/31/11
Sue Erdle	4815 Stoner Hill Road, Dansville	Town of West Sparta	1/01/09-12/31/11
Dennis Witte	5305 East Lake Road, Conesus	Alternate At-Large #1	1/01/09-12/31/09
Bruce Dehm	Dehm Assoc. Box 103, Genesee	Alternate At-Large #2	1/01/09-12/31/09
Jo Beth Bellanca	1123 Oak Openings Rd, Honeoye Falls	Alternate At-Large #3	1/01/09-12/31/09

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to appoint the individuals proposed to the Planning Board. Carried.

3. RESOLUTION AWARDING BID CONTRACTS FOR PURCHASE OF WEATHERIZATION MATERIALS – HOME WEATHERIZATION ASSISTANCE PROGRAM

WHEREAS, after the proper legal advertisement seeking bids for the purchase of weatherization materials, bids were received and opened on September 29, 2008, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Gullo Enterprises, Inc. 86 Main St. Mt. Morris, NY 14510 For: Purchase of Vinyl Replacement Windows	1/1/09-12/31/09	According to prices on file.
Temple Products of PA Route 522, PO Box 55 Selinsgrove, PA 17870-0055 For: Purchase of Mobile Home Items	1/1/09-12/31/09	According to prices on file.
Raubers, Inc. Box 427, 11851 Rt. 15 Wayland, NY 14572 For: Purchase of Refrigerators	1/1/09-12/31/09	According to prices on file.
Schaeffer Supply Co. Inc. 204 – 214 Ellicott St.	1/1/09-12/31/09	According to prices on file.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to award bid contracts as proposed.

Mr. Martello questioned who has the prices on file, and A. Ellis responded Lisa Grosse.

Carried.

Informational Item(s) Written Only

A. Ellis reviewed the bolded informational items.

1. **SMALL CITIES CDBG UTILITY CONNECTION PROGRAM:** All of the recapture funds (\$17,966.00) have been obligated to connect low-income residents to public water and sewer systems. The GVRPC Inc. is coordinating the public water and sewer systems for 5 properties.
2. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**
 - a. There is one vacancy on the AFPB in the Active Farmer membership category.
 - b. We are still waiting to hear about awards for the FY2008-2009 Farmland Protection Implementation Grant. Applications for Triple H and Sunny Knoll farms were submitted by the GVC on September 15th.
 - c. **The PDR Application Selection Committee will meet on January 6th to review the applications received.**
3. **COUNTY PLANNING BOARD:** There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member. The 2009 Executive Committee and 2008 Executive Committee will meet in January to facilitate transitioning into 2009. They will be reviewing activities completed in 2008, a proposed program for 2009 LET'S Plan, and potential new Planning Board activities for 2009.
4. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**
2008 Community Needs Assessment: The Community Needs Assessment Committee continued work with Dr. Scipione. A Roundtable discussion was held on December 8th and a public information meeting was held on December 9th to review the preliminary survey results. SUNY Geneseo is delivering a Draft Community Needs Assessment early January. The Community Needs Assessment Committee is meeting on January 6th to group review the Draft report. The results will be used for the 2010-2011 Program allocation process in Spring 2009.
5. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**
 - a. The CLWC Technical Committee met on December 19th. The Committee reviewed a work program for 2009. The work program will be provided to the CLWC in February 2009 for review and approval.
 - b. **2008 EPF Grant Award for the Streambank Remediation Project (\$382,869):** The Town of Livonia received an award letter from the NYS DOS. A DOS representative has been assigned to the project to develop the work program. It is likely that the Town won't hear much for several months.
 - c. **2005 EPF Road Ditch Project:** We are still waiting for the executed contract. It is in the State Comptroller's Office.
6. **GENESEE TRANSPORTATION COUNCIL:**
 - a. The GTC TIP Development Committee continued its review of the inflation and cost factors for road and bridge projects that receive federal funding. The Committee is developing cost scenarios for the next 5 years. The results will impact the design and construction schedules for projects throughout the region.
 - b. **The GTC TIP Development Committee is preparing for the Federal Economic Stimulus Package.** Don Higgins submitted a list of projects to GTC as requested and as he reported to the Public Services Committee in December. A. Ellis commended D. Higgins for his due diligence of preparing this information during a holiday week.
7. **LOCAL TECHNICAL ASSISTANCE:**

a. The Livingston Education & Training Symposium (*LET's Plan*): A training session on "Planning for Agriculture: What Can You Do?" was held on December 3, 2008. It was a great success. 35 local planning and zoning officials received 2 hours credit towards their 4-hour annual requirement. We are currently putting together a program for 2009.

b. The Fall Local Government Workshop was held on November 14, 2008 at the Genesee River Restaurant & Reception Center.

8. CENSUS 2010

a. The Planning Department has begun participating in the 2010 Participant Statistical Areas Program (PSAP) which will allow designated participants, following Census Bureau guidelines, to review and suggest modifications to the boundaries for block groups, census tracts, census county divisions, and census designated places (CDPs) for reporting data from the 2010 Census. We are currently developing a list of tentative CDPs within the County. This would make more detailed census data available for planning purposes such as infrastructure planning. We will be contacting the Towns and Villages regarding this effort.

b. The G/FLRPC is mailing a letter to chief elected officials in early January letting them know that G/FLRPC is collaborating with Empire State Development and is planning on collaborating with a local US Census Bureau office to coordinate the Region's decennial census preparations which will include working with the Complete Count Committees. It is recommended that County Complete Count Committees be created. The letter asks municipalities to indicate their desired level of involvement.

9. **WEATHERIZATION:** Last month the Planning Department received notice from DHCR that it will be increasing the County's contract by up to 10% of the current contract (from \$300,000 to \$330,000). The Board of Supervisors passed a resolution accepting the increased funds. In addition, the Planning Department received the tentative State Plan showing that the 2009-2010 Livingston County Weatherization Assistance Program is proposed to receive an additional \$175,000, bringing the WAP to a total of \$475,000. The Plan year will change from a 12-month to 15-month contract. This is the first increase in five years.

Mr. Moore asked how do we go about spending this money. A. Ellis explained the budget is submitted to the State and the State identifies the needs and calculates how many units can be served. She indicated with this additional money, approximately 22 additional units would be served.

10. **HOUSING:** Housing staff continued coordinating transition activities with DSS.

County Attorney David Morris entered.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: NYS OFFICE OF CHILDREN & FAMILY SERVICES, CHILD CARE COUNCIL, RITA LIOTTA, CHANCES & CHANGES, CATHOLIC CHARITIES, GENESEE COUNCIL ON ALCOHOL & SUBSTANCE ABUSE, HILLSIDE CHILDREN'S CENTER, CENTER FOR DISABILITY RIGHTS, COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, CATHOLIC FAMILY CENTER, GENESEE REGION HOME CARE D/B/A HOME CARE PLUS, UNLIMITED CARE, SIBLEY NURSING, KATE BUCKLEY, SUE IVANCIC, STACI HERRICK, DAVID CORON PH.D, LEGAL AID SOCIETY, VARIOUS FOSTER BOARDING HOMES, VISION INFONET INC., INDUSTRIAL MEDICINE ASSOCIATES, HEADSTART PROGRAM OF LIVINGSTON CO.

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Children & Family Services 52 Washington Street	1/1/09-12/31/09	\$76,447

Rensselaer, New York 12144

For: The Memorandum of Understanding (MOU) is an Agreement between the New York State Office of Children and Family Services (OCFS) and the Livingston County Department of Social Services. The total amount of funding for this time period authorized for our Agency is a maximum of \$76,447.00. The \$76,447.00 is funded entirely through OCFS and there is no local share, match or contribution. The funding is granted to pay for the costs incurred in providing inspection and registration services on behalf of OCFS of the registration and inspection of Family Day Care homes and School Age Programs in Livingston County. The MOU specifies all Standard Clauses, Agency Specific Clauses, Program Specific Clauses, Federal Assurances and Certifications, Budget, Reporting Schedule, Payment Schedule, Application/Program Work Plan and Modification (if any) activities included in the provision of these registration and inspection services. The MOU is executed each year between the parties for provision of these services.

Child Care Council 1/1/09-12/31/09 \$76,447.00

595 Blossom Rd., Suite 120

Rochester, NY 14610

For: The Owner-Consultant Agreement is an agreement between the Livingston County Department of Social Services and the Child Care Council, Inc. The \$76,447.00 is a maximum amount of the funding authorized for Livingston County Department of Social Services by the New York State Office of Children and Family Services (OCFS) through the Memorandum of Understanding (MOU). The funding is a pass-through of the grant provided by OCFS to the Livingston County Department of Social Services. Our Agency does not keep any portion of this grant, which is funded entirely through OCFS with no local share, match or contribution. The Livingston County Department of Social Services assigns all responsibility for provision of inspection and registration of Family Day Care Homes and School Age Programs in Livingston County to the Child Care Council, Inc. The Child Care Council, Inc. agrees to be bound by all of the Standard Clauses, Agency Specific Clauses, Program Specific Clauses, Federal Assurances and Certifications, Budget, Reporting Schedule, Payment Schedule, Application/Program Work Plan and Modification (if any) included in the MOU. OCFS is aware the Livingston County Department of Social Services sub-contracts with the Child Care Council, Inc. for actual provision of registration and inspection services. The Owner-Consultant Agreement is executed each year between the parties.

Rita Liotta 1/1/09-12/31/09 \$27.00/hr.

4380 Ransom Rd.

Clarence, NY 14031

For: Computer programming services to create, update and maintain data based programs to meet specific needs of the Department.

Chances & Changes 1/1/08-12/31/08 \$24,300.00

PO Box 326

Geneseo, NY 14454

For: Family Safety Advocate to assess and mitigate the risk posed to children, spouses, partners, and other family members in families where family violence occurs.

Catholic Charities 1/1/08-12/31/09 \$42,000.00/yr.

10 Chapel Street

Mt. Morris, NY 14540

For: Intensive Case Services for Noncompliant Families to targeted households and assist them in becoming fully engaged in appropriate work or work preparation activities.

Mr. Pangrazio asked why aren't all the Catholic Charities contracts combined. S. Wright stated that it is necessary to keep the goals and programs separate because it provides an easier way to monitor the programs.

Genesee Council on Alcoholism 4/1/08-3/31/09 \$105,750.00

& Substance Abuse

430 East Main Street

Batavia, NY 14020

For: Co-location project –This is a project funded 100% by the State. We got a notice that this program was going to end, then a follow up letter was sent that informing us the money is available. We were all geared up to shutdown the program.

Catholic Charities 1/1/09-12/31/09 \$25,000.00
10 Chapel Street
Mt. Morris, NY 14510

For: Adult Protective Budgeting Assistance Contract

Hillside Children’s Center 1/1/09-12/31/09 \$127,600.00
1183 Monroe Avenue
Rochester, NY 14620

For: Work experience/Community Services for youth who are adjudicated a Person in Need of Supervision or a Juvenile Delinquent. This program is not to exceed a cost of \$123,600 and is funded through the Flexible Fund/TANF at 100% reimbursement.

Mr. Yendell stated that the explanation above indicates the amount is not to exceed \$123,600; however, the amount indicates \$127,600. S. Wright stated it should read \$127,600.

Center for Disability Rights 1/1/09-12/31/12 N/A
412 State Street
Rochester, NY14608

For: Consumer Directed Personal Services - The CDR will assume the role of fiscal intermediary and act as the paymaster of record.

Council on Alcoholism & Substance Abuse 1/1/09-12/31/09 Fee for service basis
Holcomb Bldg., Suite 2
Geneseo, NY 14454

For: This contract enhances the requirements for CASA when working with DSS clients. For example, certain qualifications of staff, time frames for appointments when CASA does Pre-assessments and full assessments are outlined. Payments are \$40 for a Preassessment, drug screening for \$25.50, full evaluation if needed is \$89.99 if not paid for by Medicaid. DSS may withhold 25% of the cost of a service if time lines are not met. Budgeted \$7,000 for 2009. We have to provide whatever service is required. If the referrals are not timely, a certain percentage is deducted from the contract.

Catholic Family Center 1/1/09-12/31/09 Fee for service basis
87 North Clinton Avenue
Rochester, NY 14604

For: Guardianship Services to provide financial and personal management services for referred adult protective services clients under this contract. Explanation of Tier 1 and 2 cases. We do not have a lot of these cases.

Mr. Martello asked why doesn’t the County provide these services. S. Wright stated that sometimes the Commissioner must be removed from making decisions during conflict cases.

Genesee Region Home Care 1/1/09-12/31/09 Fee for service basis
d/b/a Home Care Plus
70 Metro Park
Rochester, NY 14623

For: Personal Care Services, mandated , \$23.61 per hour

Unlimited Care 1/1/09-12/31/09 Fee for service basis
222 Bloomingdale Rd., Suite 402
White Plains, NY 10605

For: Personal Care Services, mandated, \$36.14 per hour

Sibley Nursing Personnel Service 1/1/09-12/31/09 Fee for service basis
3111 South Winton Road
Rochester, New York 14623

For: Personal Care Services, mandated, \$20.02 per hour, state sets all the rates.

Mr. Martello asked do we get a choice of what provider we use for personal care services. S. Wright stated we try to hire the least expensive, but she indicated there is a shortage of personal care aides and sometimes it is difficult to get the provider of our choice.

Kate Buckley, LCSW-R, ACSW 1/1/09-12/31/09 Fee for service basis

PO Box 242

Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse. They also assist foster parents in how to deal with the children when issues come up in the home. Amount based on fee schedule.

Sue Ivancic, LCSW-R, ACSW 1/1/09-12/31/09 Fee for service basis

PO Box 242

Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse. They also assist foster parents in how to deal with the children when issues come up in the home. Amount based on fee schedule.

Staci L. Herrick, LCSW-R, ACSW 1/1/09-12/31/09 Fee for service basis

PO Box 242

Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse. They also assist foster parents in how to deal with the children when issues come up in the home. Amount based on fee schedule.

Dr. David Coron, Ph. D. 1/1/09-12/31/09 \$105.00/hr.

6137 Boughton Hill Road

Farmington, New York 14425

For: Complete psychological evaluations of referred individuals. Testifies in court.

Legal Aid Society 1/1/09-12/31/09 \$48,150.00

1 West Main Street, Suite 800

Rochester, NY 14614

For: Individualized advocacy for youth that have educational problems; 20-40 kids that are treated on this program.

Catholic Charities 1/1/09-12/31/09 \$10,000.00

10 Chapel Street

Mt. Morris, NY 14510

For: Hope Youth Mentoring Contract is a Preventive Service that we purchase for youth who are Preventive or Foster Care children.

S. Wright reported the department had been paying \$23,000 for this service, and we were not getting the service that was expected so consequently she made an unpopular decision and reduced the contract amount.

Foster Boarding Home Agreement 1/1/09-12/31/09 Based on eligibility

For: All agreements with various Livingston Co. Certified Foster Parents

Vision InfoNet Incorporated 1/1/09-12/31/09 \$0.09/per line

1717 Park Street, Suite 110

Naperville, Illinois 60563

For: Professional expertise to provide transcribing services.

Industrial Medicine Associates 1/1/09-12/31/09 \$7,500.00

660 White Plains Road, Suite 630

Tarrytown, NY 10591

For: Physical and mental impairment examinations for County Social Service claimants, in accordance with the policies and procedures of DSS and in compliance with New York State and federal welfare reform legislation regulations, to aid in determining employability. Amount based on fee schedule. Used for

second medical opinions. Last year spent about \$1,000 and we had about 10 clients.

Head Start Program of Livingston Co. 1/1/09-12/31/11

Holcomb Bldg.

Geneseo, NY 14454

For: Community Partnership - agreement to share certain information and facilitate referral to and enrollment in services properly provided by either of the parties as specified.

Mrs. Donohue noted that the Chances and Changes contract above is for the year of 2008 and she questioned whether we would be doing a contract for 2009. S. Wright indicated that contract should be presented at the February meeting. The department is currently negotiating new outcomes.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

Mr. Martello thanked Commissioner Wright for her due diligence in looking at these contracts and making tough decisions when necessary.

2. AUTHORIZING APPROVAL OF THE SALARY FOR FULL TIME DSS ATTORNEY (MIKE ALLEN RESIGNED HIS POSITION EFFECTIVE 12/19/08).

Recommend annual salary of \$60,000 + fringe, 75% Federal and State reimbursement.

S. Wright reported that having discussions with County Administrator Nick Mazza, Deputy County Administrator Ian Coyle and County Attorney David Morris it was determined not to fill the Full-Time DSS Attorney position, but to change it to an Assistant County Attorney position. However, the person will still work directly for the Department of Social Services. This change will allow the individual more flexibility to handle other things in addition to DSS issues. The County Attorney would be authorized to appoint to this position. He indicated that an interview committee has been set up to include Commissioner Wright, Jack Sylvester, the Deputy County Administrator and the County Attorney. A consensus will be made among these members. Reimbursement of this position will remain the same. The County Attorney stated we might have to have a contract between the Office of County Attorney and the Department of Social Services.

Mr. Wadsworth asked where the person would be stationed, and D. Morris responded he/she would be doing primarily Social Services work and will be located in the Department of Social Services.

Mr. Pangrazio asked what was Mike Allen's salary. S. Wright stated \$73,000.

Mr. Martello asked how many hours would this person work. S. Wright stated 35 plus. There was a clarification that this person would not be eligible to conduct private practice work. Mr. Martello asked for a clarification as to why we wouldn't want this person working under the direct supervision of the Commissioner in order to provide his/her allegiance to the Commissioner. D. Morris stated that this position in the past has been providing legal services to a County department and we don't have separate attorneys for other departments in the County, and he advised that this position should fall under the auspices of the Office of County Attorney. S. Wright stated she has voiced a concern about possibly not getting the number of hours required to do the job, and D. Morris has assured her she would get the hours.

Mr. Moore asked when the person would be appointed, and D. Morris responded probably by mid-February.

Mr. Pangrazio asked when the interviewing would begin. S. Wright responded once the Ways and Means approves the request, it will then go the Board and an ad can be published. It is expected the position will be filled by mid-February.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the creation of a FT Assistant County Attorney position to be stationed at the Department of Social Services and delete the FT DSS Attorney, and refer

this personnel request to the Ways and Means Committee. Carried.

3. **AUTHORIZING APPROVAL OF A NEW FULL TIME SEASONAL HEAP EXAMINER**
 Salary grade 7, from 1/1/09-4/30/09 pending on availability of funds. \$11,000 including fringe. 100% Federal funds.

S. Wright reported the County is receiving additional money from the State for the HEAP program to fund a person through the end of April 2009. She indicated she already has a vacancy in this program because the person resigned and went to work for York Central School in December. The department is in the process of interviewing to fill the vacancy. This request would add an additional person for this year. The candidates are recruited from the Account Clerk Civil Service list. All candidates must be canvassed to determine if they want a seasonal position.

Mr. Martello questioned whether it would be worth our time to hire someone for a few months, and S. Wright confirmed it would be to our advantage. This position is not as difficult as other positions. This person will call vendors to be sure fuel deliveries are on time and payments are made.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to create a FT Seasonal HEAP Examiner, and refer this personnel request to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. Status Reports:
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Nov) (on file)
 - b. Employment – Entries Into (Monthly) (Nov)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
SPEELE'S SAUSAGE	AVON	1	20	8.00	MEAT CUTTER
MORRISON DINING	MT MORRIS	4	28	7.45	FOOD SERVICE
BURGER KING	DANSVILLE	1	28	7.35	CREW MEMBER
DENNY'S	GENESE0	1	24	7.15	COOK
SUBWAY	GENESE0	1	25	7.15	SANDWICH ARTIST
AVON NURSING HOME	AVON	1	24	7.15	HOUSEKEEPING
CNR	MT MORRIS	1	16	11.25	CNA
JACOBSEN PACKAGING THRU REMEDY	AVON	1	40	8.00	PACKAGER
PERRY AUTO SALES	PERRY	1	20	10.00	SALES
JON COOMBS	DANSVILLE	1	32	10.00	HOME HEALTH AID
BURGER KING	GENESE0	1	28	7.45	CREW MEMBER
RADIO SHACK	GENESE0	1	20	7.15	SALES ASSOC.
TOTAL		15			

Deputy County Administrator Ian Coyle reported that the net County share of surplus money coming from the Department of Social Services at the close of 2008 is approximately \$200,000.

- c. Financial Assistance Program Statistics (Monthly) (Nov) (on file)
2. The following employees were hired, promoted, retired or resigned in December:

Mike Allen	Resignation	Social Services Attorney	December 19, 2008	Dansville
Mary Sawtelle	Resignation	HEAP Examiner	December 23, 2008	York
3. The resignation of Mary Sawtelle has created an issue re: HEAP. Now we will have 1 person working on HEAP until the position can be filled. The test was given on Wed. Dec. 17 and we will have a list shortly after Xmas. The State has released more HEAP funds and administrative funds so I have requested approval for a 2nd person to assist with HEAP until the end of the heating season. Hiring and training the new HEAP personnel will take a few days.
4. The Governor's proposed budget is a concern for DSS. We project if all the cuts go through we will lose substantial revenue.

DEPARTMENT OF HEALTH – JOAN ELLISON

J. Ellison reported she had additional items to present to the Committee that were not on the agenda. Sandy Wright remained in attendance.

1. **TEENAGE SERVICE ACT PROGRAM (TASA)**

J. Ellison reported that the 2009 budget includes 1.5 positions for the Teenage Service Act Program. In 2008, we reviewed the financial status of this program and by August 2008 it was clear there was going to be a deficit of \$20,000 and for 2009 a projected deficit of \$29,000. J. Ellison and S. Wright do not expect this to get better and they recommended reducing the full-time position to part-time, which would offset the deficit because the County would not be paying fringe benefits. Caseload may be reduced or the DSS or DOH will pick up the cases or the clients will be put on a waiting list. They did not see any other option other than continuing with the deficit. J. Ellison stated that she and Sandy Wright met with the County Administrator and Deputy County Administrator and they concurred that the position should be reduced to a part-time position.

S. Wright explained that DSS contracts with DOH for the Teenage Service Act Program. She indicated the problem is that we can only claim in quarter hour segments and DOH has worked very hard to make sure every quarter hour is claimed.

Mr. Moore asked where does the person apply for this program. The person must be on Medicaid or 21 or younger pregnant or parenting.

Mr. Martello stated if we cut a full-time position to part-time and reducing caseloads aren't we reducing the number of quarter hours we would bill. The budget would be decreased but would make it more manageable not paying the fringe benefits.

J. Ellison stated we are trying to be prudent and dealing with these issues in the beginning of the year. They see this could be a domino affect when we continue to look at State budget cuts.

Mr. Moore stated he has been here a long time and has respected Joan's recommendations in the past and supports her thoughts.

The Deputy County Administrator stated the following options: (1) discontinue the service entirely, (2) continue with the deficit, or (3) reduce a full-time position to part-time and rely on DSS and DOH to pick up the slack to continue to provide services to clients. He indicated this is the first reduction that is forthcoming in 2009.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the changing a

Caseworker/Department of Health from full-time to part-time and refer the personnel request to the Ways and Means Committee. Carried.

2. COMMUNITY ORIENTED PREVENTATIVE SERVICES PROGRAM (COPS)

J. Ellison explained this program was started in the Department of Health with a half-time nurse providing care to very high-risk individuals (mental deficits, learning disabilities, drug and alcohol issues, parenting issues, etc.). Later on, they learned that the County was able to receive financial enhancement (65% reimbursement) from DSS for this program and a full-time Professional Registered Nurse position was created.

S. Wright explained we did expand the program because funding was made available through the State and now Governor Paterson is probably going to discontinue the funding.

S. Wright explained that she is hearing that funding may be cut as of 10/1/08, or 12/31/08 or 3/31/09. The program is currently funded with 65% from DSS, and 35% from the County for which 34% State Aide is applied. Currently the County cost is \$20,000, if the County were to assume the full cost of the program it would be an additional \$35,000 for a total of \$55,000.

J. Ellison explained the big picture here is prevention and the safety of children with parents who have limited abilities. It is all about the quality of life for children served.

The Committee asked if staff had a recommendation. J. Ellison responded that their recommendation would be to financially support the deficit.

Mr. Pangrazio asked where the money would come from if we support the deficit. J. Ellison responded that they currently have three nursing vacancies and one supervisory nurse vacancy and this funding could be appropriated to support the deficit.

Mr. Merrick asked if the Health Department was getting along without those vacancies filled. J. Ellison responded no that there has been some overtime paid out.

Mr. Martello indicated that a recommendation has been made to support the deficit but he believes cuts have to be made because we continue to get less money to support these programs. He stated if we go to part-time we just can't do all of it.

The Deputy County Administrator stated that we could revisit this issue in April when the State Legislature acts on the State Budget.

The Committee agreed that if the work is being covered by paying out overtime, there is not a surplus available.

Mr. Martello asked if we have the luxury of waiting or if we have to make a decision now. J. Ellison stated we probably do not have the luxury of waiting because of the retroactivity. Mr. Martello asked the Deputy County Administrator for his thoughts. I. Coyle indicated he would move the position to half time to provide some services and revisit the issue again in April.

Mrs. Donohue stated this is the second of probably many tough decisions the Board will be making this year.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to change the full-time Professional Registered Nurse position for the Community Oriented Preventative Services Program (COPS) to part-time. Carried.

S. Wright departed.

3. REVIEW OF GRANT REDUCTION TRACKING FOR DEPARTMENT OF HEALTH

J. Ellison distributed a report outlining the Department of health Grant Reduction Tracking (on file). She indicated that the first cut was at 2% and the second cut at 6%. She stated the Department has already begun the process of monitoring the budget and she is currently reducing travel and conference attendance. J. Ellison stated she will continue to keep the Committee informed.

The Committee asked who prepared this report, and J. Ellison stated Jim Peraino and Eric Henderson. The Committee commended their work and asked J. Ellison to thank them for doing a good job.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health Bureau of Public Water Supply Protection 547 River Street, Flanigan Square, Room 400 Troy, NY 12180 For: A reduction in the value of the Public Water Supply Enhancement Program Grant which was reduced from \$95,060 to \$89,356 due to New York State budget reductions. Original Resolution 2008-189.	4/1/08-3/31/09	\$89,356
New York State Department of Health Zoonoses Program ESP Corning Tower, Room 621 Albany, NY 12237 For: A reduction in the value of the Zoonoses Rabies Program Grant which was reduced from \$35,857 to \$35,103 for the period 1/1/08-3/31/09) due to New York State budget reductions. Original Resolution 2008-263.	1/1/08-3/31/12	\$35,103
New York State Department of Health Center for Environmental Health Bureau of Community Environmental Health and Food Protection 547 River Street, Room 515 Troy, NY 12180-2216 For: A reduction in the value of the Adolescent Tobacco Use Prevention Act Grant which was reduced from \$35,923 to \$32,718 due to New York State budget reductions. Original Resolution 2008-301.	10/1/08-9/30/09	\$32,718

J. Ellison withdrew the above three contracts. After discussions with the County Administrator and Deputy County Administrator, she was informed that a resolution does not need to be done when there is a budget reduction. The County Attorney asked if this amendment results in another contract and J. Ellison stated no.

Jeffrey Hanson, MD 118 Main St. Mt. Morris, NY 14510 For: Consultation Services for the Department of Health TB Program	1/1/09-12/31/13	Per Annum \$1500.00
MedEx Billing, Inc. PO Box 186 Leroy, NY 14482-0186 For: This is a renewal of the contract for 2009 ALS Billing.	1/1/09-12/31/09	Per Claim \$32.75
Livonia Ambulance District #1 PO Box 108 Livonia, NY 14487 For: EMS Internship for training purposes	1/1/09-until terminated by either party with 30 day written notice	No Cost

Life Science Laboratories, Inc. 1/2/09-12/31/09 Per Year \$5,000.00
 Corporate Office: Central Lab One Year Extension Option
 5854 Butternut Drive
 East Syracuse, NY 13057
 Finger Lakes Lab: 16 North Main St.,
 PO Box 424
 Wayland, NY 14572

For: Analytical Laboratory Services, water and wastewater analysis to verify water quality and determine potential sources of contamination and public health exposures.

Rush InterPet 1/2/09-12/31/09 Per Year \$3,500.00
 139 West Rush Road
 West Rush, NY 14543

For: Dog disposition (burial) services

Thomas F. Clark, P.E. 1/2/09-12/31/09 Per Year \$5,000.00
 282 Buckman Road
 Rochester, NY 14615

For: Renewal of contract for professional engineering plan review

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolutions with the exception of the three NYSDOH contracts. Carried.

2. ESTABLISHING INCREASED LIVINGSTON COUNTY ALS RATE FEES EFFECTIVE JANUARY 1, 2009-MEDEX BILLING INC.

WHEREAS, after a review of the County's 2008 cost of ALS services billed through MedEx Billing Inc., it has been determined that the charge structure should increase as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County ALS Program billed through MedEx Billing, Inc. be effective January 1, 2009:

Discipline	Billing	2005	2006	2007	2008	2009
ALS		\$525	\$555	\$580	\$600	\$700

Review of Proposal to raise the 2009 ALS rate from \$600 to \$700 (on file).

J. Ellison stated that in November, Medix Billing notified Livingston County that Preferred Care claimed they over paid for Medicare Managed Care plans. Preferred Care began to issue offsets against current claims to recoup those funds. The County Attorney reported that meetings have been held during the months of November and December with Medex, Preferred Care and Attorneys. There is an attorney representing the ambulance groups who are considering suing Preferred Care. A decision has not been reached whether they are going to sue. Whether they can or have a decent case is another issue. The problem is that Preferred Care is not paying the full shot of what we are billing.

Preferred Care notified the County they would seek to recoup from 2007 forward.

Based on the 2009 fiscal impact of these offsets, coupled with the base cost increase for 2009, J. Ellison recommended that the ALS charge be increased from \$600 to \$700 beginning January 1, 2009.

Mr. Yendell asked if we know what other ambulance services are charging, and J. Ellison stated that information is not available. Medex tells us we are somewhere in the middle.

Mr. Martello asked if raising the fee to \$700 would help reduce the deficit. Preferred Care is only recouping funds from Medicaid Managed Care clients, all others will pay the \$700.

The County Attorney mentioned that if there is a court case he is concerned that other insurance companies, Excellus, will come forward.

Mr. Martello asked if the increase would impact individuals, and J. Ellison responded no.

Mr. Moore commented that he believes we have to raise the rate to \$700.

Mr. Yendell stated that his Town health insurance increased by 29%.

Mr. Martello reiterated that the reason we are increasing the fee is so that we can pay for our cost and make up the difference in revenues in what Preferred Care is trying to recoup.

MOTION: Mrs. Donohue moved and Mr. LeFeber seconded to authorize the increase in ALS fees to \$700 for the year 2009 effective January 1, 2009. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Protocols for collection of co-pays- Per the discussion at a previous Committee meeting, the Department is prepared to move forward. The process for collection has been developed; copies will be distributed at the meeting. The Department requests Committee approval to implement the collection of co-pays.

Review of handout (on file). J. Ellison stated the County Attorney has reviewed the letters and asked the Committee to review the letters and procedure. She indicated the amount we will try to recoup is approximately \$30,000. J. Ellison reported that we are also looking to adopt a similar process in Mental Health. She would like to institute this process effective January 1, 2009.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the collection of co-pays as proposed.

Mr. LeFeber asked that J. Ellison provide an update on how this is working.

Carried.

Mr. Merrick asked what is the Medicare rate, and J. Ellison responded she did not know but MedEx may know..

2. Report on EMS/ALS reimbursement from Preferred Care. Bill Sheahan, Jim Peraino, and David Morris have been involved in the discussions pertaining to Preferred Care stating they 'over paid' and will be recouping monies. A hand out with full explanation will be presented at the Committee meeting.

This item was discussed under Action Item #2.

Informational Item(s) Written Only

1. Influenza has remained quiet. Sporadic cases, mostly clinical diagnosis, have been reported in the County. The Livonia School Clinic was a success with 145 students and 23 faculty immunized. While the numbers are lower than we had hoped, it is a step in the right direction. We will closely monitor the flu incidence in the school for the remainder of the flu season.
2. State budgetary cuts are of concern to the Department. Several programs are significantly affected. We are in the process of analyzing and seeking ways to restructure services. One program in jeopardy is the Intense Case Management of high risk Maternal and Child Health Cases (prevention of foster care) which is 35% funded by DSS. Sandy Wright has been informed that funding will cease.
3. The restructuring for the Center for Preventive Services remains in Transition. The Center Director was appointed in October, training and reassignment of responsibilities has commenced. However, with the State funding reductions, filling the Supervising Public Health Nurse position has been temporarily put on hold until

more is known about State funding. (The position was slated to be filled on 12/19/08; the individual promoted will remain in her current position.)

4. The Dental Clinic proposal is moving forward. Approval for funding for equipment from the Monroe Plan is expected in February with a 3-4 week delivery time frame. With this in mind, it is recommended that Dental Services open in Building 1 rather than Building 6. We will be working closely with Rushville Health Center to make this a reality. The commitment from the County to assist with serving those in need is to be commended, thank you.

5. The Board of Directors for the Genesee Valley Health Partnership is taking the leadership with moving the Partnership to a higher level of functioning. New members and a renewed interest have sparked new commitment and enthusiasm.

6. The Certified Home Health Agency still has 3 RN vacancies.

BREAK

Mr. Martello declared a 3-minute recess.

MENTAL HEALTH – GAIL LONG

Action Item(s) To Be Reported

1. REQUEST TO FUND PEACE PROGRAM AS A 501 (C) (3) NOT-FOR-PROFIT ORGANIZATION (SEE ENCLOSURE) AND AUTHORIZE A CONTRACT

G. Long explained that PEACE is a parent support program, managed by parents of children with serious illness. This program provides support and educational techniques and resources.

This program had been running under the auspices of Catholic Charities. Last year, Gail and Barb Goodness met with the County Administrator and informed him of their concerns that Catholic Charities was not doing due diligence for the money Catholic Charities was receiving from the County. G. Long informed Catholic Charities she would not support a program that was not sustainable. A few of the providers had interest in forming a 501 (c)3 not for profit organization. The group has identified a coordinator and gone through the process of forming a not for profit organization, and G. Long is pleased with the program they have developed. The program cost will be \$20,825 for a term 1/1/09-12/31/09. She indicated that Kevin Lewis resigned and if the position is filled there will be a savings of approximately \$15,000, and this is one area that money could be transferred to cover the cost of the program. Another area would be the WRAP dollars.

The Deputy County Administrator asked whether Catholic Charities receives this amount at this time, and G. Long stated yes and she continues to be concerned about the oversight of this program.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize funding for the PEACE Program and authorize the Chairman to sign a contract. Carried.

Mr. Martello stated a few months ago the Committee was informed of some personnel issues and he asked for a status report. G. Long stated things are going well and that person is part of the team.

Mr. Martello asked G. Long to comment on the recent proposed cuts by the State of New York. G. Long reported that clinic services are being held safe; however, ancillary services and psychosocial clubs will be dramatically cut back.

Mr. Martello asked G. Long to provide a report next month on how the State Budget cuts are impacting the Mental Health Department.

Informational Item(s) Written Only

1. Resignation of Kevin Lewis, Mental Health Therapist, with 22 years of services effective 12/5/08. He has relocated.

2. Above position is vacant as is Deputy Director position. Applications for both positions received by Director on 12/29/08
3. Laura Canne, Mental Health Services Coordinator will be conducting a CAFAS training in January. CAFAS is the measurement instrument essential in the Child/Adolescent SPOA process
4. Commissioner Sandy Wright, Directors Kaaren Smith, Joan Ellison and myself, with Dr. Manish Shah are collaborating on the creation a Universal Screening Tool to be utilized with Adult populations. Targeted areas will be substance use, depression, and cognitive impairment. The tool will be utilized by all four Departments
5. LCMHS Sunshine Committee hosted a scarf/hat/mitten tree this Holiday season. Children's goods were donated to Focus on the Children; Adult goods were donated to Catholic Charities
6. CASA will be providing prevention and outpatient services in Chemung County in response to a RFP. Board President Chris Ryder, Executive Director Chris Taylor, Chemung DCS Brian Hart, OASAS Regional Director Tom Haschman, and I have been in discussions as this has evolved

OFFICE FOR THE AGING – KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING LEASE AGREEMENT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
United Methodist Church Dansville, NY 14437 For: Senior Nutrition Program	1/1/09-12/31/09	Per Month \$500.00

K. Smith reported that the Masonic Temple was requesting more money so she sought another site for the Senior Nutrition Program. The United Methodist Church has agreed to charge \$500 a month all inclusive.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing lease agreement. Carried.

K. Smith reported that the Office for the Aging has lost the State funding in the amount of \$35,000 for the Long-Term Care Insurance Program. K. Smith stated that this will not impact core services, and the office will continue to circulate information on the web and to the libraries, etc.

OTHER

Mr. Martello stated he mentioned to the Deputy County Administrator during the break that Department Heads should not be adding items to their agenda because it delays the schedule and results in other department heads waiting and this is not fair to them.

The Supervisors in attendance expressed a strong concern regarding the revised agendas. When information is handed out at the meeting, and the Committee is expected to read it, there is not enough time to review the information thoroughly.

Mr. Yendell stated that the Committee Chairpersons would become more active than in the past.

The Committee members concurred that they liked the report prepared by Jim Peraino and Eric Henderson outlining the Department of Health Grant Reduction Tracking and asked the Deputy County Administrator to have other departments develop a similar report.

Committee members expressed a desire to attend the Department Head Meetings. The Deputy County Administrator explained there is also a Human Services Department Head meeting that meets monthly.

The Deputy County Administrator stated the committee's points are valid, and he agrees that the Committee needs information presented to them in advance to allow them to make a sound decision.

ADJOURNMENT

Mrs. Donohue moved and Mr. Moore seconded to adjourn the meeting at 12:03 p.m. Carried.

WORKFORCE DEVELOPMENT – KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

November 2008 –6.1% October 2008 – 5.3% November 2007 – 4.4 %

We are experiencing some of the highest UI rates per month since 1992

This UI rate equates to about 2,000 county residents not working and conversely means that there are over 30,000 residents working.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS)

November '08 - 755 2008 YTD – 7676 2007 YTD – 5,021

2. YOUTH BUREAU/BOARD: The Governor's budget has proposed some significant changes to the way the Youth Bureau has operated, not only reducing funding, which we expected, but proposing legislative changes that impact funding streams. Below is a summary we received from our state association regarding these changes:

The SFY 2009-10 Executive Budget consolidates current youth programs and juvenile detention services appropriations into a Youth Programs Block Grant (YPBG).

The following programs are consolidated into the block grant: YDDP, SDPP, RHYA, Alternatives to Detention, Alternatives to Residential Placement, Secure and Non-Secure Detention Services.

- The recommended funding for the YPBG is \$90million, approximately a 24.5% reduction.
- The proposed block grant is effective January 1, 2009.
- The CEO of a municipality must designate the lead agency for the purposes of administering the block grant and submitting claims for reimbursement.
- Funds appropriated under the YPBG will be allocated to the designated lead agency based on youth population, claiming history and other factors determined by OCFS. The block grant eliminates any matching requirements previously required in detention and certain youth programs.
- The effective date of January 1,2009 will require the repeal of the SFY 2008-09 appropriations for YDDP, SDPP and RHYA that would have funded programs during the calendar year 2009. It would also repeal a portion of the appropriations for alternatives to detention and alternatives to residential placement.

In addition to the proposed block grant:

Proposed Article VII language eliminates reimbursement for Community Optional Preventive Services (COPS) effective October 1, 2008, however, COPS programs are still authorized, without State reimbursement, in order to facilitate uniform case record issues.

- Advantage After School Program - These contracts are reduced by 25% to \$19,172,500

We have contacted all our funded programs and advise of the situation. We are concerned most about the TRI Family Therapy program which have families presently in counseling, but have a short term plan in place so they can serve the young people presently in care. Our biggest concern is that this process will drag into the summer before there is any concrete resolution.

3. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE:

- Youth Board – Next Meeting is 1/20.
- PINS Planning – Next Meeting 1/12
- EDIFY – no report

- Livingston WIB Members – No Report
- Livingston WIA Partners – Next Meeting 1/26

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Informational Item(s) Written Only

ENCLOSURES include Recordable Injuries, CNR Newsletter, Cash Flow Report, Break Time Violation Notice

1. Reports: Budget Variance & Census
2. The CNR has a substantially stronger operating position than budgeted as a result of a higher than anticipated Medicaid Base Year rate issued in August and receipt of IGT monies in November. 2008 Agency Use is approximately \$230,000 less than in 2007. The Salaries Line of the November Budget Variance Report reflects a correction of the Actual incurred through October. The CNR is within budgeted salaries when including the reduction in Agency Use. The CNR has a Cash Balance of \$4,084,630 as of 12/29/08. December Occupancy averaged 98.9%.
3. Governor Patterson’s Budget Proposal and Deficit Reduction Plan – The Governor proposes to eliminate the nursing home reimbursement methodology that was to have taken effect 1/01/09 in favor of a Regional Pricing rate system using 2005 costs as a bases. While it is projected that this may have an adverse impact on the CNR’s Medicaid rate we are unable to forecast its extent because the CNR does not have full year costs for 2005, only the period 12/3 through 12/31/05. I have had several conversations with NYAHSa trying to determine the method DOH will use to compute the components of the regional price based on this limited information. I will keep Mr. Mazza and Mr. Coyle apprised of progress.
4. Employee Turnover - The CNR has made continual and substantial gains in workforce retention since relocating in December 2005. Center-wide turnover in 2006 was 36.30%, in 2007 was 26.60% and in 2008 through 11/30/08 was 19.7%. Turnover within the Certified Nursing Assistant title is projected to be approximately 16.3% for all of 2008. The American Health Care Association released a report in July 2008 documenting nurse aide turnover at 47.2% in New York State nursing homes for the six-month period ending June 30, 2007. High rates of turnover among certified nursing assistants have costly implications for facility operations and quality of care.
5. Worker’s Comp 2008 Performance - In 2008, Recordable Injuries declined by approximately 45% over 2007 and associated Lost Work Time declined by approximately 46%. The next step in managing the CNR's exposure to this liability is the introduction of an Informed Hiring Program and RTW Assessment Service through Workplace Health Solutions in 2009. A coordination meeting is scheduled for 1/20/09.
6. Monitoring Staff Leaving the Building During Shift – Reports reflecting employee proximity card use to re-enter the building are being generated and staff are receiving a Notice regarding unusual patterns of building access during their shift. Staff in all departments are subject to the audit. To date 23 Notices have been distributed. Repeat violators will be subject to a Documented Conference followed by disciplinary action for subsequent non-compliance. Two employees were referred to the Public Health Department in December for smoking in their vehicles; documented conferences were issued for the first time violations.
7. Press – Articles regarding the Centers for Medicare and Medicaid Services Five-Star rating system and the CNR’s one-star rating appeared in the Democrat & Chronicle and the Genesee Country Express. In general the articles were fair in recognizing the three-year health inspection look back period and the CNR’s recent health inspection performance and achievements. An article appeared in the Mount Morris Shopper’s Positively Mount Morris section lauding the CNR’s Employee Council for a recent Food Drive to benefit the Mount Morris Food Pantry.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

Short Report

The following is a report of activities within the Veterans Service Agency for the month of December 2008:

Services

General	362	Loan	10
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Agent Orange	97	Medical	262
Armed Forces	521	Pension	176
Blind Annuity	0	PTSD	78
Burial	187	Social Security	40
Compensation	320	Social Services	31
Education	94	Taxes	243
Vocational Rehab.	2	Letter Review	0
Insurance	21	Discharge Review	1
Labor	69	Other	317
Legal	96		

During the month of December, this Service submitted his first claim for amyotrophic lateral sclerosis, better known as A.L.S. or Lou Gehrig's disease. This is a very debilitating disease and the veteran's long term prognosis is not good.

I have worked very closely with the Social Worker at the Batavia VAMC and have submitted several claims for PTSD for area veterans. If I refer a vet to her for an initial interview for PTSD and she supports my initial findings during her interview with the veteran and sets up future appointments at the Batavia PTSD Clinic, the claim has a better chance of being adjudicated in the veteran's favor in a more timely manner.

This office has also submitted two claims for Dependents Indemnity Compensation (DIC) which will pay the surviving spouse for a service-connected death of the veteran or if the veteran was in receipt of compensation at the 100% rate for over ten (10) years. It is a long process with this office supplying all information requested by the VA to support the claim(s).

We continue to handle applications for Veterans Property Tax Exemptions, both the Cold War and Alternative. We also encourage applicants to enroll into the VA Health Care System and make them aware of other benefits to which they may be entitled.

We continue to submit names of Livingston County Veterans to the National Purple Heart Hall of Honor and the World War II Memorial.

Numerous other claims for compensation, pension and educational benefits have been submitted, and this Service Officer/Director will keep the members of the Board informed of future benefits.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 3, 2009
9:30 a.m.

PRESENT: D. Martello, B. Donohue, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, D. Pangrazio, P. Yendell, C. DiPasquale, N. Mazza

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis, I. Coyle

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: MARIA BENZONI, CHANCES & CHANGES, & T.R.I. GROUP PROGRAM, YVONNE DIETZ, & CATHOLIC CHARITIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Maria Benzoni	1/1/09-12/31/09	Hourly \$75.00

5739 Barber Hill Road
Geneseo, NY 14454

For: Special Education and Social Work Services for Early Intervention.

Chances & Changes	1/1/09-12/31/09	\$32,070.00
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PO Box 326
Geneseo NY 14454

For: Family Safety Advocate to assess and mitigate the risk posed to children, spouses, partners, and other family members in families where family violence occurs.

Chances & Changes	1/1/09-12/31/09	\$50,400.00
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PO Box 326
Geneseo NY 14454

For: Non-Residential Services for Domestic Violence. DSS is mandated by OCFS to provide these services. We choose to contract these services out. They include Hot line services, Court Advocate, Program Assistance, Case Manager, Community/School Education, and Advertising/Outreach and Counseling and information referral. They have taken 1,800 hotline calls.

Mr. Wadsworth asked if there was a tracking system on these calls. S. Wright responded yes, there is a log kept and Caseworkers follow up.

Mr. Pangrazio asked out of the 1,800 calls, how many end up in shelter. The number was not known at this time. We paid \$23,000 for domestic violence shelter at \$99.68 per day. Some are referred through the hotline or they choose to leave on their own.

Chances & Changes	1/1/09-12/31/09	Per day \$99.68
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PO Box 326
Geneseo NY 14454

For: Residential Services for Domestic Violence. We are mandated by OCFS to provide these services. We are also contracting under this contract to provide temporary housing for homeless women and children at \$55/day age 18 +, \$40/day age 12 & over, \$25/day under age 12. Paid the shelter about \$6,000 for the homeless cases.

T.R.I. Group Program	1/1/09-12/31/09	Fee Based on Service
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PO Box 193

Lakeville NY 14480

For: This contract is for counseling treatment services for children and families. Minimum reimbursement by State and Federal funds is 65% based on category of eligible clients. TRI Group is involved in working with PINS and JD population. This has been a successful contract and it is 100% reimbursed.

Mr. Davis entered.

Yvonne Dietz

1/1/09-12/31/09

Hourly \$27.50

53 East State St.

PO Box 265

Nunda NY 14517

For: Family Resolutions Coordinator to provide services to support parents in keeping their children with their families and out of foster care, and if the children are already in foster care, returning the children to their family. Max. Reimbursement under this contract is \$35,000.

Catholic Charities

1/1/09-12/31/09

Monthly \$2,640.00

10 Chapel St.

Mt. Morris NY 14510

For: The provision of emergency housing in Dansville & Mt. Morris for DSS clients. Cost above is for each Apartment.

Mr. Martello asked what do we get for \$2,640 per month. S. Wright stated it includes the rent availability for emergency housing case management, utilities and they also assist the clients by finding alternative housing. S. Wright is currently doing a homeless study and will be presenting this information at a later date. Mr. Yendell asked how many people are homeless, and S. Wright responded 300, which includes teenage girls, those addicted to drugs, those with anti-social behaviors, and some that are not desirable tenants. Sometimes the local police will pick up the homeless and sometimes they come to Social Services on their own.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Status Reports:

a. Statement of Appropriations, Expenditures & Balances (Monthly) (Year End) (ENCLOSED)

b. Employment – Entries Into (Monthly) (Dec)

EMPLOYMENT REPORT FOR DECEMBER 2008 ENTRIES INTO EMPLOYMENT IN ORDER OF HIRE

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
DIAL AMERICA	ROCHESTER	1	40	8.00	SALES REP
SPARTA FARMS	SPARTA	1	40	8.00	FARM LABOR
MORRISON DINING	MT MORRIS	2	24	7.75	FOOD SERVICE
LIVONIA INN	LIVONIA	1	12	4.60 & TIPS	BARTENDER
KWIK FILL	DANSVILLE	1	28	7.15	CASHIER
KIDSTART	GENESE0	1	12	7.25	TEACHER AIDE
MARK'S PIZZA INC	GENESE0	1	20	7.15	COUNTER SALES
COOK'S CONVENIENT	MT MORRIS	1	28	7.15	CASHIER

SUTHERLAND GROUP	PITTSFORD	1	20	8.50	TECH SUPPORT
TOTAL		10			

TOTAL NUMBER JOBS SECURED

	<u>FT</u>	<u>PT</u>	<u>TOTAL</u>
APPLICANTS HIRED	<u>2</u>	<u>2</u>	<u>4</u>
RECIPIENTS HIRED	<u>0</u>	<u>6</u>	<u>6</u>
	2	8	10

c. Financial Assistance Program Statistics (Monthly) (Dec)

2008	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals - Premiums paid by DSS

2007	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2148	2042	2042	2018	2105	2104	2113	2153	2085	2150	2208	2217
FAMILY HEALTH PLUS	1087*	1118*	1108*	1131*	1136*	1115*	1131*	1139*	1159*	1165*	1169*	1155*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	137	131	129	137	136	132	140	141	140	140	141	140
CHRONIC CARE MEDICAID	247	245	245	245	242	240	244	245	243	244	248	243
TEMP. ASSISTANCE - TANF	162	154	149	143	130	141	133	122	129	146	150	152
TEMP. ASSISTANCE - SN	202	179	178	172	166	158	164	148	148	153	166	188
FOOD STAMPS	1872	1856	1855	1866	1852	1863	1847	1842	1846	1865	1905	1939
CHILD CARE	121	119	119	100	106	106	107	116	114	121	127	127
MANAGED CARE	3011*	2959*	2949*	2975*	2918*	2906*	2880*	2843*	2811*	2785*	2777*	2816*
SSI MEDICAID	1029	1021	1036	1031	1048	1048	1057	1068	1070	1075	1072	1068

*Individuals - Premiums paid by DSS

d. Foster Care Caseload (Quarterly) (Dec)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH
MONTH	#	#	#	#
JAN	86	3	1	88
FEB	88	2	10	80
MAR	80	0	1	79
APR	79	7	3	83
MAY	83	2	0	85
JUN	85	2	2	85
JULY	85	2	3	84
AUG	84	3	7	80
SEPT	80	6	10	76
OCT	76	5	5	76
NOV	76	4	7	73
DEC	73	0	7	66
AVG. TO DATE	81	3	5	80
MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH

MONTH	#	#	#	#
JAN	4	38	24	66
FEB	4	39	22	65
MAR	11	30	21	62
APR	10	37	17	64
MAY	11	36	18	65
JUN	11	32	19	62
JULY	10	31	21	62
AUG	9	27	22	58
SEPT	6	29	21	56
OCT	6	33	24	63
NOV	6	35	23	64
DEC	0	35	23	58
AVG. TO DATE	7	34	21	62

As of December 31, we have 49 regular certified foster homes.

e. Child Protective Services (Quarterly) (Dec)

1. **NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:**

1/16/2008

(Includes secondary reports and cases transferred from other Counties)

	2003	2004	2005	2006	2007	2008
a) January	67	57	60	77	81	93
February	47	67	65	50	64	57
March	51	81	65	77	73	78
April	73	60	64	63	60	80
May	58	65	60	91	86	70
June	57	76	87	73	74	87
July	77	58	46	76	75	52
August	70	62	62	62	63	69
September	73	74	64	77	71	77
October	65	74	58	68	78	82
November	56	48	69	65	74	87
December	61	53	65	77	61	74

b) To Date (12/31/08)

Total Reports	906
Avg./Month	76

c) For Previous Years

Total Reports	755	775	765	856	860
Avg./Month	63	65	64	71	72

2. **REMOVALS -- DECEMBER 2008**

	Current Month	Last Month	Year to Date	Monthly Avg. to Date
a) Removals (Family/Children)	1/3	1/1	20/32	2/3

2. The following employees were hired, promoted, retired or resigned:

Penny Lauko	Seasonal Heap Examiner	Leicester	Hired 1/12/09
Lori Andrews	Seasonal Heap Examiner	Linwood	Hired 1/23/09
Donna Least	Welfare Examiner	Geneseo	Retirement effective 2/17/09
Maureen Randall	Coordinator of Volunteer Services	Caledonia	Retirement effective

3/13/09

3. Attending the NYPWA winter conference on 1/28-1/30/09. There are several sessions on the Governor's proposed budget, discussion on the potential impact, and strategies for NYPWA to impact the budget process in favor of counties and local DSS.

4. Progress continues for the planned move of Section VIII housing to DSS. An outline of the process is being prepared for the State. Another meeting was held with the employees in Planning who will be transferred to gather information so the transition will be smooth for them and the clients.

5. A meeting about Managing Sex Offenders in Livingston County is planned for key stakeholders on February 2 at 1:30-3:00 p.m. at the EMS/EOC classroom 2. Any members of the committee are welcome to attend. Please call my secretary Kristine Gulesano if you are interested.

Mr. Yendell asked if the people who are employed are still eligible for help because people cannot live on \$8.00 per hour. S. Wright responded yes they could be eligible for some other services.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NACCHO, UNIVERSITY OF ROCHESTER, YATES COUNTY ON BEHALF OF THE SAY RURAL HEALTH NETWORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NACCHO	1/1/09-7/31/09	\$5,000.00

1100 17th Street, NW

Second Floor

Washington, DC 20036-4636

Director's Comments: This is a grant to build the capacity of local Medical Reserve Corps (MRC) units.

University of Rochester	5/1/08-3/31/09	\$2,500.00
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Dept. of OB/GYN

Attn: Christopher Glantz

601 Elmwood Ave., Box 668

Rochester, NY 14642

Director's Comments: This is a grant to improve breastfeeding rates in Livingston County. A breastfeeding summit was held with a follow-up meeting; focus is to encourage breastfeeding and coordinate support among the medical providers, Noyes Hospital, and Department of Health.

Yates County

on behalf of the SAY Rural Health Network	8/10/08-8/9/09	\$6,250.00
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417 Liberty St.,

Penn Yan, New York 14527

Director's Comments: This Inter-Municipal Agreement is between Yates County on behalf of the SAY Network and Livingston County on behalf of the Livingston County Department of Health and provides for the sharing of the cost with the Finger Lakes Public Health Alliance for the utilization and work-plan activities of the Regional Public Health Emergency Planner.

State of New York Dept of Health	1/1/09-12/31/09	\$395,142.00
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John C. Sterling, HPA 1

Division of Family Health-Fiscal Unit

Room 878 Corning Tower Building

Empire State Plaza

Albany, NY 12237-0657

Director's Comments: This Contract is the renewal of the Family Planning Title X Grant funding for the

MOTION: Mr. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts. Carried.

Mr. Moore questioned whether Rushville had ordered their equipment. J. Ellison stated Rushville has ordered their equipment at a cost of approximately \$25,000. Mr. Yendell asked how many rooms would this serve, and J. Ellison responded maybe three. A meeting has been scheduled for Friday, 2/6/09 in Building #2 to discuss this matter with Clark Patterson.

Informational Item(s) Written Only

1. WIC food dollars for 2008 totaled \$979,542.80. Based on the residence of the participant, the breakdown is as follows:

Livingston County	\$636,702.82
Wyoming County	\$342,839.98
2. Rabies Statistics fro 2008:
62 specimens were submitted, 9 were positive for rabies (1 fox, 7 raccoons, and 1 skunk), 41 individuals were treated for potential or actual exposure to a rabid animal.
3. Bill Sheahan continues to seek information on ALS reimbursement rates for the region. Once the information is available, the Committee will receive a report. This included information pertaining to the co-pays.
4. Following up on last months meeting:
 - a. The TASA Caseworker has chosen a layoff rather than working part-time.
 - b. The .5 FTE RN position was deleted from a vacant position; the RN affected by the budget cut will remain in a full-time position; .5 in the current case management position and filling .5 of one vacant position.
 - c. The overtime reports for December are not final; once completed, a report on overtime for the CHHA will be reported to the Committee.
5. Dental Services: The Monroe Plan Board approved a \$25,000 expenditure for the equipment; Rushville Health Center is proceeding with ordering. The CON is being submitted to NYSDOH by Rushville Health Center. The plan is to have services commence in April. This has been a joint project with a great deal of interest and support to provide dental services to Livingston County residents.
6. No further budgetary cuts/reductions have been received from NYSDOH.
7. The Certified Home Health Agency has 2.5 FTE vacancies.
8. The 11th Annual Taste of Livingston County will be held on April 7th at the Genesee River Conference Center from 5:30-7:30. Tickets are \$20.00; proceeds will go to the Livingston-Wyoming ARC. Buy your tickets early!

MENTAL HEALTH – GAIL LONG

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD, MENTAL HEALTH SUBCOMMITTEE, CHEMICAL DEPENDENCY SUBCOMMITTEE, DEVELOPMENTAL DISABILITIES SUBCOMMITTEE – CAROL GODSAVE, LINDA HARNISH, GRANGER WILSON MARILYN SIMONS, JENN HARRINGTON

RESOLVED, that the following members are hereby appointed to the Community Services Board for the term designated:

Name	Address	Rep./Title	Term
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Livingston County Community Services Board

Carol Godsave	17 Stuyvesant Manor Geneseo NY 14454	Schools	1/1/09-12/31/13
Linda Harnish	5039 West Lake Rd. Geneseo 14454	Parent	1/1/09-12/31/13

Livingston County Community Services Board Mental Health Subcommittee

Carol Godsave	17 Stuyvesant Manor Geneseo NY 14454	Schools	1/1/09-12/31/12
Granger Wilson	5502 State Rte. 36 Lot 41 Mt. Morris NY 14510	Consumer	1/1/09-12/31/12

Livingston County Community Services Board Development Disabilities Subcommittee

Linda Harnish	5039 East Lake Rd. Geneseo NY 14454	Parent	1/1/09-12/31/12
Marilyn Simons	101 Stanley Street Mt. Morris NY 14510	Parent	1/1/09-12/31/12
Jenn Harrington	5325 Clark Rd. Conesus NY 14436	Parent	1/1/09-12/31/12

Mrs. Donohue stated that Carol Godsave is an extraordinary find for the Community Services Board.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to appoint the members above. Carried.

Pre-approved Informational Item(s) To Be Reported

1. BUDGET UPDATE

G. Long reported she has not heard anything about funding cuts for the clinic side; however, the psycho-social clubs are being targeted. She indicated that the Rochester Psychiatric Center (RPC) operates one of the psycho-social clubs. Over the last five years, attendance at both clubs has gone down dramatically for many reasons. The younger clientele does not seem to want to participate in these clubs. RPC intends to close the psycho-social club for the first half of this year but RPC has committed to provide individual resources to the clinic. We currently provide transportation funding and we may have to provide more. If we did not do this, the money would be lost.

Mr. Martello asked if this was the only anticipated budget cut, and G. Long responded yes.

Mr. Martello asked for an update on CASA. G. Long responded CASA is working a lot with various school districts to get programs into the schools. G. Long reported there is a little glitch with the County Jail services due to a resignation, but currently an intern is covering this program. The program is closely monitored.

I. Coyle entered.

G. Long explained that she and Chris Rider were both concerned about CASA entering into an agreement with Chemung County. Chris Taylor has asked this not to happen. Chris Taylor is also working with one of the churches in the area in order to provide respite beds for people with substance abuse issues. He is pursuing this endeavor aggressively.

Mr. Martello requested that G. Long invite Chris Taylor to the next Committee meeting to provide an overview especially regarding the prevention services.

Mr. Moore asked how many meeting places does CASA have for AA meetings. G. Long estimated a half dozen and indicated she would get a count and listing for the next meeting.

The County Administrator referenced #6 below and asked how the recertification process was going. G. Long responded that the State would finish the visit tomorrow.

Mr. Moore referenced #2 below and asked for an explanation. G. Long responded Kim Butler has been invited to make a presentation and she is hopeful this can be done twice a year. G. Long reported that she and Kim Butler attended a sex offender program.

Informational Item(s) Written Only

1. Laura Bligh has accepted Mental Health Clinical Therapist Position. She is a former Graduate Intern that completed her practicum at the Clinic in 2007. Start date pending results of criminal history check and Central Registry child abuse check.
2. Forensic Mental Health therapist Kim Butler has been invited to present to road patrol deputies, investigators and jail staff of the Sheriff’s Department at their March meeting.
3. Adult and Child intakes are being scheduled approximately 1 ½ weeks out.

4. Director to meet with other County Agencies on February 2nd regarding Sex Offender Management Protocols
5. Director to meet with GLOW Counties, Rochester Psych Center, and Office of Mental Health on February 11th in Batavia to discuss programming needs related to State budget. RPC/OMH are focused on the reallocation of resources to best meet needs.
6. Mental Health is currently undergoing A State certification visit by OMH as license is due for renewal.
7. Letchworth House has received verbal approval from OMRDD to relocate. New location has already been identified.
8. CASA's jail Substance Abuse Counselor has resigned in order to work closer to home. The slot is temporarily being filled by an intern under close monitoring by CASA, Mental Health, and the Major.

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: ECOLOGIC, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ecologic, Inc.	2/1/09-12/31/09	\$10,000.00
Atwell Mill Annex, Suite S-2 132-1/2 Albany Street Cazenovia, NY 13035		

For: Professional scientific services in support of the implementation of the Conesus Lake Watershed Management Plan.

Directors Comments: This contract is for the provision of professional scientific services in support of the implementation of the Conesus Lake Watershed Management Plan. The cost is not to exceed \$10,000.00 and will be paid for out of the CLAWS grants. EcoLogic has been performing this service for the County since Spring 2006 for the same contract amount.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

2. APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2009 operating funds of the Genesee/Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties.

This bond is to provide faithful performance blanket bond coverage for the designated officer(s) in the amount of funds being managed. In 2009, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.00.

A. Ellis explained this is the same amount as we paid last year. Mrs. Donohue questioned the amount of money we pay. The County Administrator explained that nine counties pay an amount based on population.

MOTION: Mr. Merrick moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

The County Administrator asked A. Ellis to provide the Committee an overview of the GFRPC at the next Committee meeting, and he suggested inviting David Zorn to this meeting to have him explain how this money is appropriated.

3. APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON – ERIC GRACE
RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for a term as designated:

Name	Address	Title/Representing	Term
Eric Grace	PO Box 73, Geneseo NY 14454	Chairperson	1/28/09-3/1/2010

Directors Comments:

Mr. Eric Grace has served as Chairman of the EMC since 2006.

A. Ellis withdrew this resolution because EMC canceled their meeting due to weather so they were unable to vote on this resolution.

4. APPOINTING MEMBER TO LIVINGSTON COUNTY PLANNING BOARD – WILLIAM DAVIS
RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for a term as designated:

Name	Address	Title/Representing	Term
William Davis	4 South Walnut St., Nunda, NY 14517	Village of Nunda	2/11/09-12/31/11

Directors Comments:

Mr. William Benson’s term expired on 12-31-08. He asked not to be reappointed. The Village Board is recommending that the Board of Supervisors appoint Mr. William Davis to represent the Village on the County Planning Board. Mr. Davis is presently a member of the Nunda Planning Board.

MOTION: Mr. Moore moved and Mr. Wadsworth to appoint the member to the Planning Board. Carried.

Mr. Martello asked if A. Ellis had anything else she would like to share with the Committee. A. Ellis reported the grants are still on hold. The parcels included in Ag. Districts #1,2,3 were approved by Ag. & Markets, which included the White property. The Planning Department continues to work on the Community Needs Assessment. She also mentioned that Supervisors would be receiving letters and maps with recommended boundaries regarding the Census. She reported that a draft outline of the proposed plan for moving the Housing Division to DSS has been sent to the State but we have not heard anything. The final proposal should be sent to the State within the next two weeks.

Informational Item(s) Written Only

1. SMALL CITIES CDBG UTILITY CONNECTION PROGRAM: All of the recapture funds (\$17,966.00) have been obligated to connect low-income residents to public water and sewer systems. The GVRPC Inc. is coordinating directly with involved property owners.

2. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. There is one vacancy on the AFPB in the Active Farmer membership category.

b. We are still waiting to hear about awards for the FY2008-2009 Farmland Protection Implementation Grant. Applications for Triple H and Sunny Knoll farms were submitted by the GVC on

September 15th.

c. The PDR Application Selection Committee met on January 6th to review and complete a preliminary ranking of the applications received. The subcommittee has recommended that the AFPB wait to meet and make a recommendation on the PDR pre-applications until: 1) NYS Department of Ag & Markets announces the PDR award recipients for 2008 (Triple H Farms and Sunny Knoll Farms both have applications in the 2008 round), and; 2) The State announces if the PDR program will be included in next year's budget. If the program is included, the AFPB will have to examine the amount of funding available and then determine how many applications to prepare for the 2009 PDR program. The Request for Applications is typically issued by the State in June.

d. We received notice from the NYS Department of Agriculture and Markets that the proposed modifications to Agricultural District #1, #2 and #3.

3. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member. The 2009 Executive Committee and 2008 Executive Committee met on January 8th to facilitate transitioning into 2009.

4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

a. 2008 Community Needs Assessment: The Community Needs Assessment Committee continued work with Dr. Scipione. SUNY Geneseo delivered a Draft of the Community Needs Assessment in January. The Community Needs Assessment Committee is meeting on February 3rd to group review the Draft report. The results will be used for the 2010-2011 Program allocation process in Spring 2009.

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

a. The CLWC Technical Committee met on January 23rd. The Committee endorsed the work program for 2009 for submission to the CLWC. The work program will be provided to the CLWC in February 2009 for review and approval.

b. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The Town of Livonia received an award letter from the NYS DOS. A DOS representative has been assigned to the project to develop the work program. It is likely that the Town won't hear much for several months.

c. 2005 EPF Road Ditch Project: We are still waiting for the executed contract. It is still in the State Comptroller's Office.

6. CENSUS 2010

a. The Planning Department continued work on the 2010 Participant Statistical Areas Program (PSAP) which will allow designated participants, following Census Bureau guidelines, to review and suggest modifications to the boundaries for block groups, census tracts, census county divisions, and census designated places (CDPs) for reporting data from the 2010 Census. We continued developing a list of tentative CDPs within the County. This would make more detailed census data available for planning purposes such as infrastructure planning. We are contacting the Towns and Villages regarding this effort.

7. WEATHERIZATION: Weatherization staff continued working with our State representatives on the draft budget for the upcoming contract year. We are waiting for the final contract amount.

8. HOUSING: Planning staff continued coordinating transition activities with DSS.

WORKFORCE DEVELOPMENT – KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: GENESSEE COUNTY ON BEHALF OF GLOW WIB (2), FINGER LAKES WIB, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee County for GLOW WIB 587 East Main St. Suite 100	9/1/08-6/30/09	\$16,011.20

Batavia, N Y 14020

For: Funding for reimbursement of personnel expense for the "Student Internship Opportunities Grant"

Directors Comments:

Genesee County for GLOW WIB 5/20/08-6/30/09 \$66,698.00

587 East Main St. Suite 100

Batavia, N Y 14020

For: Funding for the provision of In School and Out of School services for WIA eligible youth.

Directors Comments: This includes \$9,718.00 of carry over money that is being added to this years contract.

Finger Lakes WIB, Inc. 12/1/08-tbd \$25,000.00

41 Lewis Street, Suite 104

Geneva, NY 14456

For: Reimbursement of personnel expense for the "Workkeys Assessment Program".

Directors Comments: We are providing staff to coordinate this program in Livingston and Wyoming Counties

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: TRI FAMILY THERAPY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County office of Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Tri Group Inc. 1/01/09-12/31/09 \$28,000.00

P O Box 193

Lakeville, N Y 14480

For: Family Therapy Services

Directors Comments: This was a COPS funded program through DSS and funding was discontinued effective 10/08 in the Governor's budget. This contract would be funded using match money and the program would target those youth and families in crisis that could not receive these services through other means.

Mr. Martello asked what type of people work at T.R.I. Group. K. Mitchell explained how the group was formed by Father Burke and it has now been managed by one of his Counselors. All the counselors have MSW's.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. In the January report, information was provided to the committee about the proposed legislation in the governor's budget proposal that would reduce Youth Bureau funding by 24.5%, create a block grant for youth programs and change legislation that authorizes the operation of the Youth Bureau. K. Mitchell provided an update on a discussion held with the Youth Board and the outcome of a meeting with funded programs and municipalities regarding the impact of this legislation. (See enclosed Power Point presentation)

K. Mitchell reported that he notified all programs in December 2008 that funding would be reduced. At the January meeting, the Youth Board discussed how the funding might be distributed. On January 23rd, funded agencies met and were instructed they would have to come up with some money. K. Mitchell suggested that recreation programs should consider instituting a fee structure. He stated that the Town of Lima started charging fees approximately four years ago and the town may be able to offer some advice.

K. Mitchell reminded the Committee to submit their Teen Recognition nominations to the Youth Bureau Office by February 13, 2009.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

December 2008 –7.6%

November 2008 – 6.1%

December 2007 – 5.4 %

Center Foot Traffic:

These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS). There was a 70% increase over 2007.

December '08 - 952

2008 YTD – 8,628

2007 YTD – 5,021

Livingston County has seen a steady increase in unemployment but has not experienced a large layoff at any one employer. However, we have been advised that there have been layoffs at Gunlocke in Wayland and Lapp Insulator in Leroy that were in excess of 100 employees. We will probably be seeing these folks in the next two weeks.

On a brighter note, Barilla continues to hire for the fourth and final line. We presently have contracts for 20 OJT's with Barilla. We also have some training contracts with Forbes Products in Dansville that have introduced some new products lines. Also, conversations with the new CEO at Livingston Mechanical have been very positive, and they see continued growth in 2009. American Motive Power had scaled back to a four-day work week in December, but are now back working five days a week.

K. Mitchell reported that Wal-Mart has recently laid off 30 employees.

2. YOUTH BUREAU/BOARD:

The Youth Board was given an update on the proposed legislation for the Youth Program Block Grant. They indicated concern that the legislation did not provide for board oversight of the allocation, monitoring and evaluation process for funded programs.

An update was given on the Teen Recognition Award process. Applications have been sent out and it is also available on the county web site.

A meeting was held for all funded agencies and municipalities on 1/23 to advise them of the proposed Block Grant legislation and to provide technical assistance for meeting the funding issues this legislation might create. This advice included the charging of fees for recreation programs in the county.

Seven youth from Livingston County who are members of EDIFY will be attending the Youth Leadership Forum in Albany the second week of February. The Association of New York State Youth Bureaus and the Partnership for Children Youth And Families sponsor this event. This is an opportunity for young people to enhance their leadership skills and to meet with elected officials representing Livingston County.

3. FEDERAL STIMULUS BILL: If this bill were passed there would be additional funding for Adult, Dislocated, and Youth services under the Workforce Investment Act. Also proposed is additional funding for a standalone summer work program for youth. This funding could be substantial and could be available for youth up to the age of 24. We have started looking for additional worksites and/or work projects that could be used this summer. Applications for summer will be available this week. They will be mailed out to schools and other youth programs. Applications can also be obtained on the county web site, where we hope to also have a PowerPoint demonstrating the various work activities that we provide.

4. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE:

a. Youth Board – Next Meeting is 3/17.

b. PINS Planning – An overview was provided on the impact that the Youth Program Block Grant might have on programs that provide services for

c. EDIFY – Members attending Leadership Forum in Albany in February

d. Livingston WIB Members – No Report

e. Livingston WIA Partners – An overview of the Disability Navigator program was provided.

5. DATES OF INTEREST

February 13th Teen Recognition Award Applications due

February 17th GLOW WIB Meeting

April 29th Teen Recognition Award Banquet

BREAK – five minutes

F. Basesett, M. Wheeler and Barb Keefe, Director of Fiscal Services entered.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. STANDARDIZING COMPUTER SOFTWARE FOR CNR - (WITH COUNTY ATTORNEY D. MORRIS)

F. Bassett and D. Morris reported that the integrated computer software at the Livingston County Center for Nursing and Rehabilitation is designed and manufactured by Reliable Health Systems, LLC. There is a desire to standardize the integrated computer software at the Livingston County Center for Nursing and Rehabilitation with products manufactured by Reliable Health Systems, LLC to allow for economy, uniformity, and necessary networking of the entire computer system. D. Morris recommended the Committee adopt a resolution standardizing the computer software for the CNR. D. Nieswiadomy reported software cost is approximately \$60,000.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to standardize the computer software equipment for the CNR. Carried.

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: GLSW BOCES, FINGER LAKES COMMUNITY COLLEGE, TIME WARNER CABLE, DEPARTMENT OF VETERANS AFFAIRS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLSW BOCES	09/01/08 – 5/31/11	No Cost

8250 State Street Road
Batavia, New York 14020
For: Cosmetology Clinical Experience

Director’s Comments:

The cosmetology program use of the CNR as a clinical experience site has provided no cost haircuts, etc. to residents, created positive inter-agency experiences and residents enjoy the students. This program is a win-win for all parties.

Finger Lakes Community College	1/1-12/31/09	per trainee \$1,750.00
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4340 Lakeshore Drive
Canandaigua, New York 14424-8102
For: Nurse Aide Training

Director’s Comments:

FLCC offers a 5-week training program with a class size of up to 16 trainees. The classes are held at our site and FLCC instructors provide classroom and clinical training. Nurse aide training costs are partially reimbursed through the NYS DOH. The nurse aide trainee is not paid for their participation. FLCC represents a cost savings to the county.

Time Warner Cable	6/10/2010	Per Unit \$15.06
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71 Mt. Hope Avenue
Rochester, New York 14620
For: Bulk Cable Subscription

Director’s Comments:

An amendment to the original five (5) year contract; increases bulk units from 124 to 139. The subscription increase should mitigate increase demand associated with the analog to digital signal conversion now expected to occur in May 2009 instead of 2/17/09. The cost is recovered through resident subscription.

Director's Comments:

Contract to provide ADHC Services to VA Beneficiaries in the CNR's Garden of Life Program. This is an effort to increase ADHC utilization and revenues.

Mr. Yendell asked if F. Bassett knew how many CNR students stay working for the County. F. Bassett stated he does not know that number at this time.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Wadsworth seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Moore moved and Mr. Davis seconded to move out of Executive Session. Carried.

Pre-approved Informational Item(s) To Be Reported

1. GOVERNOR'S EXECUTIVE BUDGET AND DRP IMPACTS

The Deficit Reduction Plan (DRP) is projected to have a \$999,411 impact on the CNR. Changes to the nursing home rate methodology are contained in the Executive Budget. A conference call with the Bureau of Long Term Care Reimbursement, Division of Health Care Financing and the Commissioner of Health's Office was held on 1/27. Mr. Mazza, Kathie Angelone of Rotenberg & Co., Barbara Keefe, and Mark Wheeler joined me in the conference call. Impacts associated with transitioning to Regional Pricing from the current reimbursement methodology were discussed. Lana Earle, Bureau Director of Long Term Care Reimbursement confirmed that the beneficial impact of moving to Regional Pricing was miscalculated for the CNR and the impact is approximately \$600,000 not \$5.2 million. The CNR is facing a projected \$3,652,000 adverse impact if the DRP and reimbursement reform proceed as proposed.

Mr. Davis asked what is the percentage of private pay residents, and F. Bassett stated in January the private pay was 18.21% and over the course of this past year it average 11.93%.

Informational Item(s) Written Only

1. Remote Capture Deposits - The CNR Fiscal Office will begin a remote "scan to deposit" relationship with Five Star Bank in the month of February. The Remote Capture Deposit system will be a time saving process for the Fiscal Department. This system will allow the facility to have better cash management by getting deposits in the bank sooner. The facility will be able to earn more interest. The Fiscal department will be able to do daily bank deposits, without having to drive to the bank and will streamline some of the steps in the cash receipt process.

2. License Event Notification Service (LENS) Program - LENS is a data service that gathers information daily from DMV's driver license file, and then monitors and reports new information to subscribed employers based on the driver's licenses contained in the employer database. The CNR has submitted approximately 50 employee driver's licenses and has made participation mandatory for all employees authorized to operate a CNR vehicle.

3. Psychological Services - The CNR is working with CHE Senior Psychological Services to facilitate consideration of alternative (non-drug) approaches as a complement to medication, as warranted. A meeting was held on January 27 to discuss implementation of the new utilization review process. Some of the drug classes we will seek to reduce utilization in include the following drugs:

- a. Anti psychotics;
- b. Anxiolytics;
- c. Sedatives and hypnotics; and,
- d. Anti-depressants.

In addition, a CHE Psychologist will complete a comprehensive psychological profile of each CNR patient currently on their case load and any other patients in our facility that may have undocumented depression, behavior, mood and cognitive memory symptoms in order to properly document them.

4. COTA Interviews – The Director of Rehabilitative Services has been contacted by several COTA’s following advertising for the position. We expect to make a hiring decision in the month of February.
5. Centers for Medicare and Medicaid Services 5-Star Rating System – Many academics, advocacy groups and providers have decried the usefulness and validity of the new rating system. CMS has indicated they will be making no changes in the system. The biggest concerns are with the three-year health inspection look back and absence of reasonable risk adjustments for providers serving specialty populations such as the CNR does. An article regarding this issue will be distributed to the Committee.
6. Red Cross Blood Drive – The CNR hosted a Blood Drive in the Atrium on 1/23 and had 22 donors.
7. County Worker United Way Campaign – Pat Rountree and I will again serve as Co-Chairs of the 2009 campaign. A kick off luncheon will be hosted by the CNR on 2/20 to introduce Campaign Coordinators to the campaign video and supply them with pledge forms.
8. Reports: 2008 Budget Variance & 2009 Census MTD

F. Bassett and B. Keefe departed.

CENTER FOR NURSING & REHABILITATION - MARK WHEELER, DEPUTY DIRECTOR

Mr. Martello explained the last time the Committee met with Mark Wheeler was in October 2008. The Committee agreed that he would report to the Committee on a quarterly basis. Mr. Martello asked the Committee members if they had any questions.

Mr. Davis asked if the food was maintaining its temperature. He stated that for a while some residents to complaining that they did not like the taste of the food, the food was cold and the portions were small. M. Wheeler stated the dietary department has made some supervisory changes and they have made improvements. The Committee discussed the meal portions and how they are set up by a Registered Dietician. Mr. Moore reported his concern of employees sleeping on the night shift. The Committee discussed this issue and agreed the person in charge should be supervising the staff on that particular shift. Mr. Pangrazio suggested that it might be good for Frank and Mark to make some surprise visits on those evening shifts.

Mr. Martello suggested to the Committee to notify Frank or Mark of any concerns.

ADJOURNMENT

Mr. Merrick moved and Mr. Davis seconded to adjourn the meeting at 11:56 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. During the month of January, a Livingston County veteran for which this office filed an appeal for his service connected condition, was informed that his appeal was granted, his combined compensation rate increased from 10% to 60% and he received a retro check for \$8,891.00.
2. This Service Officer attended the 90th Annual Mid-Winter Conference in Albany, sponsored by the American Legion, Department of New York. During our Rehabilitation meeting, we were informed by the Director of the NYS Division of Veterans Affairs of the following changes in the budget proposed by Governor Paterson:
 - A. The NYS Blind Annuity Program will increase instead of decrease in this year's budget. At

present, there are over 5,000 recipients of Bind Annuity in NYS.

B. The proposed budget will have an increase in the Aid to Localities Grant for the County Veterans Service Agencies. The amount of claims for returning Iraqi and Afghanistan veterans plus those veterans already in the system and requesting increases in their service connected conditions will increase the workload of the Agency and continuing education and training will be mandated so that the claimants will receive the “greatest benefit in the shortest period of time”. It was “hinted” that this grant could double from its present amount.

C. The NYSDVA will continue to offer Webinar in an attempt to provide the County Service Officers with the most updated information available to help perfect claims submitted to the VA.

D. Vietnam Veteran and Persian Gulf Veteran tuition assistance will increase in the new budget.

3. Over 65 Livingston County Veterans and/or surviving spouses have applied for the Cold War Property Tax Exemption.

4. A new section has been added to 38 CFR (Code of Federal Regulation). In section 3.318, A.L.S. (Amyotrophic Lateral Sclerosis) has been acknowledged as a presumptive condition for those who have served on active duty, this was mentioned in my December report but the new regulation has recently been made available.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 3, 2009
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, D. LeFeber, J. Merrick, G. Moore, N. Mazza, I. Coyle, P. Yendell, C. DiPasquale, D. Pangrazio
ABSENT: W. Wadsworth
PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

Supervisor Martello called the meeting to order. Gail Long introduced Genesee Finger Lakes Regional Planning Council Executive Director Dave Zorn. Those present introduced themselves to Mr. Zorn.

PLANNING DEPARTMENT – ANGELA ELLIS AND GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR DAVE ZORN

Pre-approved Informational Item(s) To Be Reported

1. GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL BUDGET/SERVICES OVERVIEW

Mr. Zorn distributed handouts (on file) and spoke on the various accomplishments, programs, projects and services his agency provides to Livingston County. Mr. Zorn thanked Supervisor Donohue and Planning Director A. Ellis for their participation in working with the towns.

Mr. Davis entered.

Mr. Zorn reported that Economic Development is a large portion of their program and they administer revolving loan funds; work with IDA's, and private sectors to provide loan information and coordination of regional development. He reported they have provided local government training opportunities since 1966 and that the Genesee Finger Lakes Regional Planning Council deals with socio economics - gathering regional data, offers advisements in Finger Lakes land and waterway conservation and infrastructure; preservation planning assistance; and villages main street and commercial infrastructure planning. Mr. Zorn reviewed the various educational publications available to the Towns, which address planning strategies.

County Administrator D. Mazza requested that Mr. Zorn update the committee on the County Share. He stated the amount is \$9,000.00 plus. All nine Counties combined amount is \$96,000.00. Mr. Zorn stated we rely on these monies for various projects.

Supervisor Martello thanked Mr. Zorn for his presentation and welcomed him to stay through A. Ellis's report.

Supervisor Pangrazio stated he feels this program offers much for the amount of funding we provide.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: NEW YORK STATE DIVISION OF HOUSING AND COMMUNITY RENEWAL (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments hereto, for the Livingston County Planning Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Div. of Housing & Community Renewal Energy and Rehabilitation Services, 4 th Fl South Hampton Plaza, 38-40 State Street Albany, New York 12207	04/01/2009 - 03/31/2014	\$2,968,750.00
For: Weatherization Assistance Program: 5-Year Contract Package.		
NYS Div. of Housing & Community Renewal Energy and Rehabilitation Services, 4 th Fl South Hampton Plaza, 38-40 State Street	04/01/2009-06/30/2010	\$475,000.00

Albany, New York 12207

For: Weatherization Assistance Program - Setting 1st budget period of the 5-Year Contract Package.

Director's Comments: This resolution authorizes the renewal of the WAP 5-Year Contract with an estimated total amount of \$2,968,750.00. The projected 5-year contract amount was determined based on anticipated federal appropriations through 2014. The contract term will be divided into five program periods, each with its' own budget and contract amendment. The annual budget period is expected to be \$475,000.00 (up from our annual amount of \$300,000.00). It is unclear at this point whether this contract will be amended to add the Economic Stimulus Funding, or whether the Economic Stimulus Funding will be a separate contract.

Supervisor Pangrazio asked when would we know positively what the amounts would be each year. Planning Director Ellis reported that the State is not sure and it may be 15 or 12 months until it happens, if at all. The major issue of uncertainty is the economic stimulus funding. She stated she really cannot provide an exact time frame but knows it will not be any longer than 15 months.

Supervisor Donohue moved and Supervisor Moore seconded

CARRIED.

2. AUTHORIZING ORDER FOR TRANSFERRING THE FUNCTIONS OF THE LIVINGSTON COUNTY PLANNING DEPARTMENT, OFFICE OF HOUSING ASSISTANCE, TO THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Livingston County Board of Supervisors hereby orders that the functions of the Livingston County Planning Department, Office of Housing Assistance, are transferred to the Livingston County Department of Social Services effective _____.

Director's Comments: This resolution authorizes the transfer of the Section 8 Housing Program to the Department of Social Services. The effective date was unavailable at the time of writing this Human Services Report as the details regarding dates for moving into Building 1 are still being finalized. However, it is anticipated that this information will be available in time for the Human Services Committee meeting on March 3rd. The Draft Transition Plan is currently under review by the NYS Division of Housing and Community Renewal.

Planning Director Ellis reported the planned official moving date is April 15, 2009. This transition will be done over a two-week period. The State is reviewing our outline for the transition plan and she expects they will reserve comments until visual inspection is completed.

Mr. Davis asked if all personnel are on board with this. County Administrator reported yes.

Supervisor Davis moved and Supervisor LeFeber seconded

CARRIED.

3. SUPPORTING HOME REHABILITATION V PROGRAM GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION BY THE GENESEE VALLEY RURAL PRESERVATION COUNCIL, INC.

WHEREAS, the Livingston County Board of Supervisors recognizes the need for affordable home rehabilitation, accessibility modifications and emergency repairs for low income households in Livingston County; and

WHEREAS, the Genesee Valley Rural Preservation Council, Inc. (GVRPC) plans to submit an application to the New York State Housing Trust Fund Corporation for the HOME Rehabilitation V Program for funds to be used to assist owner occupied low-income homeowners with rehabilitating their existing homes in Livingston County; and

WHEREAS, it is recognized that partnerships between GVRPC and area service agencies provide an effective means to address the needs of the people who will be served by these programs; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby support the grant application of the GVRPC to the New York State Housing Trust Fund Corporation and does promote and encourage agreements between GVRPC and local service providers for referrals and service coordination to meet the needs of people who have special needs in Livingston County.

Directors Comments: GVRPC is preparing a funding application to the NYS Housing Trust Fund Corporation and requests a resolution from the Board of Supervisors to show its support. The HOME Rehabilitation V Program is a continuation of the Livingston County HOME Rehab Programs, currently in the fourth phase of funding. When

completed this fall, the first four phases of the program will have rehabbed the homes of 103 low-income homeowners in Livingston County. GVRPC will continue to administer the Rehab Program. There will be a reservation of 15% of the home rehab units for people with special needs such as frail elderly or people with physical disabilities.

Planning Director Ellis reported there is a March 17, 2009 deadline. The grant amount is for \$400 thousand for the rehabilitation of 16 homes and \$500 thousand to rehabilitate 20 homes.

Supervisor Moore moved and Supervisor LeFeber seconded

CARRIED.

4. APPOINTING MEMBERS TO LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL – HOLBROOK, GARDNER

RESOLVED, that the following members are hereby appointed to the Livingston County Community Initiatives Council for a term as designated:

Name	Address	Title/Representing	Term
Terry Holbrook	6839 Marrowback Rd., Conesus NY 14435	Public Sector	3/11/09-12/31/11
Cathy Gardner	7400 Corby Rd., Lima NY 14485	Public Sector	3/11/09-12/31/11

Directors Comments: This appointment fills the 2 remaining vacancies for the public sector. We have 2 vacancies remaining in the low-income sector. Note: Individuals do not need to be low-income themselves to represent the low-income sector. The CIC is a 15-member board.

Planning Director Ellis reported Terry Holbrook is a Town Board member for Conesus and Cathy Gardner is a Town Board member for Lima. A. Ellis reported that both persons are good candidates for this council and we are pleased to be appointing them.

Supervisor Pangrazio commented there is a petition from peers required and this is often a discouraging factor to the potential candidates. He asked how many signatures are required. Planning Director Ellis explained it is suggested they seek signatures through word of mouth, perhaps through assisted living housing for example, by knowing one person who could secure signatures from others in the complex. This would indicate they represent them low-income sector. The candidates must show reasonable effort is seeking the petitions for this appointment.

Supervisor Moore moved and Supervisor Donohue seconded

CARRIED.

Pre-approved Informational Item(s) To Be Reported

1. ECONOMIC STIMULUS FUNDING

Community Services Block Grant Program and Weatherization Assistance Program.

Planning Director Ellis stated we are receiving an increase to our allocations and we expect \$250,698 for 2009. This is up about \$38 thousand making the tentative amount \$355,450. The total amount must be spent by 2010. The amount does not include the carry over of \$50,000. We will target funding in workforce, housing, health care, net targeted funding workforce, housing, health care and nutrition. Some of the monies may be used in administration costs.

Planning Director A. Ellis stated that the CSBG Task Force meets quarterly. The stimulus funding criteria is long on general and short on specifics. However, there is a variety of opportunities this money may be spent on such as: interest loans, mortgages and rents, auto loans, educational trainings, and even applying towards purchases of appliances for homes. The method is to plan now, but not spending any monies until it is available. A. Ellis stated she was not sure yet if any local match will be required but know when all is authorized it will go fast.

A. Ellis reported for the weatherization department there is an increase in the spending amount (\$300 – \$900 thousand range). The CSBG grant will be a separate contract. The CSC will have an organizational meeting in March to discuss the best way to handle this. The CSC funding list (handout on file) which, Mr. Zorn assisted preparing is listed alphabetically by county. The funding has to be on eligible Federal Roads. All of the monies depend on the ability to move forward quickly. There is a lot of money here available if the projects are already on the eligibility lists.

County Administrator D. Mazza asked if A. Ellis was in touch with environmental, sewer, and water monies portion. A. Ellis reported she met with Deputy County Administrator I. Coyle in Rochester for a presentation and the funding will be distributed first on projects in the intended use plan and that over 50% will be used as loan

forgiveness or capital. If not on the IUP then you will probably not be able to use it.

County Administrator Mazza stated the planned projects are being taken out with federal funds. He stated he would like to review a list similar to the one presented for transportation - only for environmental facilities monies re: water & sewer if there is one.

A. Ellis reported this is Reality versus expectations and although the wish list is in, they will not be supporting all of the state projects. Mr. Moore asked about 2 million dollars slated for footbridge and bicycle trail on the greenway in Mt. Morris. Mr. DiPasquale stated we have more important ways to spend these monies - for example on an ambulance and fire trucks etc. The State created all this expectation.

Supervisor DiPasquale and Supervisor Moore both have offered to assist in review of these funding amounts. The State doesn't want any assistance in any of this process and yet they are willing to spend \$2 million on a footbridge.

Planning Director A. Ellis stated she would try and find out what kind of ranking numbers were used on this. She will follow up with the committee. She believes it is based on geographic balance. County Administrator Mazza stated there should be local input on this balance. Supervisor DiPasquale stated he is not supporting this spending.

Supervisor LeFeber asked if the County Administrator feels there should be caution in executing State contracts because of the possibility of them withholding monies from vouchers already submitted. County Administrator stated that could be a valid concern and one should proceed with caution in spending monies not already in hand.

Supervisor Martello thanked Planning Director A. Ellis and Mr. Zorn for their presentations.

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

- a. There is one vacancy on the AFPB in the Active Farmer membership category.
- b. We are still waiting to hear about awards for the FY2008-2009 Farmland Protection Implementation Grant. Applications for Triple H and Sunny Knoll farms were submitted by the GVC on September 15th.
- c. At its February 19th meeting, the AFPB decided to hold on making a recommendation on the PDR pre-applications until: 1) NYS Department of Ag & Markets announces the PDR award recipients for 2008 (Triple H Farms and Sunny Knoll Farms both have applications in the 2008 round), and; 2) The State announces if the PDR program will be included in next year's budget. If the program is included, the AFPB will review the amount of funding available to make a recommendation on how many applications to prepare for the 2009 PDR program. The Request for Applications is typically issued by the State in June.
- d. At its upcoming meetings, AFPB members will be reviewing the recommendations in the Livingston County Agriculture and Farmland Protection Plan for possible work activities in 2009.

2. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. ENVIRONMENTAL MANAGEMENT COUNCIL: The nomination package for the 2009 Earth Day Award has been issued. It is available for download on the County's website. The deadline for applications is March 17, 2009.

4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

- a. 2008 Community Needs Assessment: The Community Initiatives Council is meeting on February 24th to hear presentation by SUNY Geneseo on the Community Needs Assessment. The CIC is beginning the 2010-2011 Allocation process in March.
- b. Economic Stimulus Funding: We are waiting for confirmation on the amount allocated to Livingston County.

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

- a. The CLWC meeting has been rescheduled to March 26, 2009.
- b. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The Town of Livonia received an award letter from the NYS DOS. A DOS representative has been assigned to the project to develop the work program. We are waiting to hear from the State rep about activities associated with the work program.

- c. 2005 EPF Road Ditch Project: We are still waiting for the executed contract. It is still in the State Comptroller's Office.
 - 6. CENSUS 2010
 - a. The Planning Department is finishing its work on the 2010 Participant Statistical Areas Program (PSAP) which will allow designated participants, following Census Bureau guidelines, to review and suggest modifications to the boundaries for block groups, census tracts, census county divisions, and census designated places (CDPs) for reporting data from the 2010 Census.
 - 7. WEATHERIZATION:
 - a. 2009 Contract: Weatherization staff continued working with our State representatives on the draft budget for the upcoming contract year.
 - b. Economic Stimulus Funding: We are waiting for confirmation of amount allocated to Livingston County.
 - 8. HOUSING: Planning staff continued coordinating transition activities with DSS. The Draft Transition Plan has been submitted to DHCR for review and approval.
 - 9. GENESEE TRANSPORTATION COUNCIL: On February 18th, the GTC Board approved the list of road, bridge, and transit projects to receive economic stimulus funding. Projects are ranked and there will be strict "use or lose" criteria. NYSDOT starts meeting with local project sponsors the week of February 23rd to begin the process. A copy of the list will be provided to the Human Services Committee at its meeting.
 - 10. TECHNICAL ASSISTANCE:
 - a. Mapping: Planning staff prepared: West Sparta Fire District maps; Election districts for SUNY Geneseo; Dansville Market area reference map for Economic Development; Town of Groveland wetlands, agricultural district and historic sites maps for Town Planning Board; Town of York maps for its Agriculture & Farmland Protection Plan; Sparta/North Dansville/Dansville/West Sparta Floodplain meeting assistance and transferring of electronic files to NYS DEC.
- Other Technical Assistance: Continued assisting the Town of Conesus with zoning and comprehensive plan updates.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COORDINATED CARE SERVICES, INC. (CCSI)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Coordinated Care Services, Inc. (CCSI) 1099 Jay Street, Bldg. J Rochester, NY 14611-1153	1/1/09-12/31/09	\$39,640.00

For: Facilitated Insurance Enrollment Program.

Directors Comments: This is a contract renewal for the Facilitated Enrollment Program. This is for working with Child and Family Health Plus programs.

Supervisor Moore moved and Supervisor Davis Seconded

CARRIED.

Pre-approved Informational Item(s) To Be Reported

1. This is a follow up to the January Human Services Committee meeting, pertaining to the Certified Home Health Agency nursing vacancies. We discussed the vacancies, referrals, increase in overtime; the Committee asked for more detail. Attached is a spreadsheet, which compares 2007 and 2008, CHHA only, staff regular hours, overtime, referrals by month, and overtime by month. I will be providing an explanation during the meeting. (ENCLOSURE).

Department of Health Director J. Ellison explained there are more overtimes and more per deims and we have only begun to see the repercussions of the two vacancies. What we are seeing is staff overtimes when there are

per diems utilized.

Supervisor Martello asked about the numbers for overtime and feels it is still less than if they were hired full time. J. Ellison Joan stated all is here in the handout. Supervisor Martello asked for committee recommendation on this. The Committee consensus is no change or action at this time. Thank J. Peraino for pulling the report together it was well done. Supervisor Martello stated on the overtime report, even though it is going up, it is still not as much as a full time new hire.

Informational Item(s) Written Only

1. An increase in respiratory illness has been noted for two consecutive weeks. Reports from the hospital, physician offices, and pharmacies confirm the increase in numbers. It is not felt that this is anything more than an acute upper respiratory illness. There have been five (5) laboratory confirmed cases of influenza in the County and nine (12) clinical cases of influenza.
2. It was reported to us that a child was diagnosed with tuberculosis. Conferring with the physician and after the appropriate laboratory tests were completed, the child did not have tuberculosis.
3. The opportunity to provide dental services through the Rushville Health Center is progressing. A meeting with Mr. Coyle, David Allen, Laird Simmons, Jon Norris, and Dr. Shrestha was held in February to discuss the details of the building, equipment, and timeframes. There will be a bidding process for the completion of the space; Rushville has interviewed a receptionist and dental hygienist and they have a dentist ready to assume responsibilities. The lease contract will be reviewed by David Morris. Jon Norris and Bill Namestnick (Rushville Health Center) will be talking with the design engineers regarding changes that might need to be made based upon what Eastman Dental Center proposed for the space. It is likely that we are looking at a July opening date.
4. There are 2.5 FTE vacancies remaining in the Certified Home Health Agency. There is a RN vacancy in the Center for Preventive Services effective March 19th. All the Public Health Educator positions have been filled.
5. Reminder that the 11th Annual Taste of Livingston County will be held on April 7th from 5:30-7:30 at the Genesee River Conference Center; tickets are \$20.00. Proceeds will go to the Livingston-Wyoming ARC.
6. Staff is working with Excellus to provide an Employee Wellness Program for County Employees. The focus will be on a self-risk assessment, health prevention activities, and action each employee can take to improve his/her health.
7. In partnership with the Genesee Valley Health Partnership, the Department is completing a Community Health Assessment, identifying health needs, gaps in services, and interventions that will attain the goal of being the Healthiest County in New York State!
8. The new RFP for the WIC program is due March 31st; staff is working with Thoma Development Consultants to complete the grant.
9. Jim Mazurowski will attend a meeting at DEC on February 25th regarding current and future monitoring at the AKZO site.

MENTAL HEALTH – GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: HILLSIDE CHILDREN’S CENTER (2), DEPAUL, LIVINGSTON-WYOMING ARC, COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, MENTAL HEALTH ASSOCIATION OF LIVINGSTON COUNTY, LAKEVIEW MENTAL HEALTH SERVICE, ARBOR DEVELOPMENT, COMPEER, PEACE FAMILY SUPPORT GROUP, INC., ABVI GOODWILL, THE ADVOCACY CENTER, DR. SAMPATH NEERUKONDA, DR. SHAHIDA REHMANI, DR. ISAAC KOILPILLAI, RACHEL MEAD, VISION INFONET, INC., SIGN LANGUAGE CONNECTION, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hillside Children’s Center	1/1/09 – 12/31/09	\$51, 903.00
P.O. Box 326		

Bath, New York 14810

For: School based program that provides services to children with serious emotional disturbance so that they may remain in their home school (Geneseo School District).

Hillside Children's Center 1/1/09 – 12/31/09 \$147,271.00

P.O. Box 326

Bath, NY 14810

For: GLOW Family Support Program for families of children with serious emotional disturbance.

Director's Comments: This represents a \$20,000 decrease from last year. Program is 100% State funded.

DePaul 1/1/09 – 12/31/09 \$133,145.00

1931 Buffalo Road

Rochester, NY 14624

For: Psychosocial Club for Adults with Serious and Persistent Mental Illness.

Livingston- Wyoming ARC 1/1/09 – 12/31/09 \$29,994.00

18 Main Street

Mt. Morris, NY 14510

For: Sheltered Workshop Vocational Services and Integrated Employment for Adults with Serious Mental Illness.

Council on Alcoholism and Substance Abuse 1/1/09 – 112/31/09 \$325,366.00

Of Livingston County

Holcomb Bldg, Suite 2

Geneseo, NY 14454

For: Substance Abuse Treatment and Prevention Services.

Directors Comments: Bumps in the road on the jail portion of this work, but we are coming along. Chris Rider has many ideas, but we are trying to keep him focused. Community Mental Health Services Director G. Long stated she is directly overseeing.

Mental Health Association of Livingston County 1/1/09 – 12/31/0-9 \$41,280.00

339 East Avenue

Rochester, NY 14604

For: Dissemination of information to the Community regarding mental health, treatment, rehabilitation, and prevention resources.

Lakeview Mental Health Services 1/1/09 – 12/31/09 \$24,706.00

280 South Main Street

Canandaigua, NY 14424

For: Supported Housing for adults with Serious Mental Illness. Provides stipends for consumers while awaiting Section 8 subsidies.

Arbor Development 1/1/09 – 12/31/09 \$63,993.00

P.O. Box 31

Bath, NY 14810

For: Supported Housing for adults with Serious Mental Illness. Provides stipends for consumers awaiting Section 8 subsidies.

Compeer 1/1/09 – 12/31/09 \$50,095.00

259 Monroe Avenue, Suite B1

Rochester, NY 14607

For: Matches volunteers with adult consumers with Serious Mental Illness for purpose of social reintegration.

Directors Comments: Tremendous program and a huge success and probably under paid.

PEACE Family Support Group, Inc. 1/1/09 – 12/31/09 \$20,825.00

P.O. Box 566

Lakeville, NY 14480

For: Families of Children with Serious Emotional Disturbance.

Director's Comments: This is the first contract with PEACE (formerly contracted through Catholic Charities)

ABVI Goodwill 1/1/09 – 12/31/09 \$15,415.00

422 South Clinton Avenue

Rochester, NY 14620 –1198

For: After Hours coverage for Clinic.

Directors Comments: 211 after hours hotline.

The Advocacy Center 1/1/09 – 12/31/09 \$5,500.00
590 South Ave
Rochester, NY 14620

For: Tourettes Support Services.

Dr. Sampath Neerukonda 1/1/09 – 12/31/09 Hourly \$154.00
D/B/A Western NY Med –Psych, PLLC
476 Canisteo Street
Hornell, NY 14843

For: Psychiatric Services at Livingston County Mental Health.

Dr. Shahida Rehmani 1/1/09- 12/31/09 Hourly \$154.00
43 Park View Drive
Pittsford, NY 14534

For: Psychiatric Services at Livingston County Mental Health Services.

Dr. Isaac Koilpillai 1/1/09 –12/31/09 Hourly \$154.00
650 Quaker Meeting House Road
Honeoye Falls, NY 14472

For: Psychiatric Services at Livingston County Mental Health.

Directors Comments: Hourly rate is the same as last year.

Rachel Mead 1/1/09 – 12/31/09 Hourly \$15.00
140 Eastman Estates
Rochester, NY 14622

For: Interpretation and Translation Services.

Directors Comments: These Services are for both verbal and written.

Vision Infonet, Inc. 1/1/09 – 12/31/09 Character Line .09/65
1717 Park Street Suite #110
Naperville, Illinois 60563

For: Transcription of Clinical dictation.

Director's Comments: Yearly cap of \$8,500.

Sign Language Connection, Inc. 1/1/09 – 12/31/09 Hourly \$53.00
400 Andrews Street, Suite 210
Rochester, NY 14604

For: Interpretation and Translation services for the Hearing Impaired.

Director's Comments: Yearly cap of \$5,500.

Community Mental Health Services Director G. Long stated there are only two changes. One is for Hillside Center because last year the deliverables were not up to standard. The issues were poor communication and serious staff changes. G. Long stated she spoke with the GLOW providers also, as they are not meeting criteria stated in the contract. We let them know we are considering shifting funding from them and Laura Canne will be monitoring this closely, \$20,000 will be removed from their budget and they are on notice.

Supervisor Donohue asked if this enough of a reduction if they are not doing their job and if one entity is covering four different counties. Discussion on the budget distribution for the monies ensued. County Administrator D. Mazza asked if there was resistance to this reduction. What if we want to shift even more monies?

G. Long stated that the Office of Mental Health is funding source and \$147 is for all four counties. We manage it and send them a check only. Roughly, 30% of the monies are for Livingston County. The committee instructed G. Long to hold this contract until further administrative review.

G. Long reported that Rochester Psych Center is pulling out of the County and only DePaul will be offering services in Livingston County.

Supervisor Moore moved and Supervisor Davis seconded on all but 147 thousand dollar contract CARRIED.

Informational Item(s) Written Only

1. Deputy Director Interviewing process is moving forward. First Planning meeting will be March 10th in Room 303A of the Government Center. B. Donohue, S. Wright, J. Matossian, B. Stubblefield, L. Canne, M. Herkimer, I. Coyle, and G. Long will participate in this process.
2. Case Manager Gina Montanye is currently offering a 9-session workshop for 4–8 graders on making and keeping friends. (ENCLOSURE)
3. Case Manager Mike Allen attended the Train the Trainer Workplace Violence Workshop and will be training the rest of the staff
4. PEACE Family Support is up and running
5. Laura Canne and the Director met with GLOW Family Support regarding concerns over deliverables. Subsequent discussions with the CSB and Mental /Health Subcommittee has led to the shifting of funds from GLOW and will be utilized to fund PEACE. GLOW will continue to provide services.
6. Rochester Psychiatric Center is closing all of their psycho-social clubs, including the Livingston County club; DePaul will continue to operate their clubhouse in Livingston County. Consumers are using their voices to make their dissatisfaction with the decision known, including an article submitted to the Livingston County News that was printed. RPC will be reallocating those funds/resources back into our Community in other ways. LCMHS Director met with the Directors of the GLOW Counties, Wayne County, RPC, and OMH regarding changes in services that will be offered to each community, with the goal of services being more accessible to Counties
7. Barbara Goodness, the Director, Tom Haschman, Dean Kellerhouse, (OASAS) and Chris Taylor met to discuss some issues related to budget overages and the possibility of a payback by CASA. The meeting resulted in a potential resolution that will minimize the impact on CASA. Chris Taylor, Major Rose, and the Director will be meeting regarding CASA and jail services

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. RECOMMENDING ELIMINATION OF SECURITY PERSONNEL AT THE CNR

The Livingston County Sheriff's Department staffs the CNR security personnel. This service was initiated in July 2007 following a visitor's attempt to solicit a resident. The security services have been provided Monday through Friday from 5 PM to 9 PM. Given the absence of any activity warranting the continued physical presence of security services in the CNR, and since there are no security services on weekends or holidays when most visitors are present and in light of the current economic climate I recommend that these services be terminated at an annual projected savings of \$22,000. Reception staff are present in the lobby from 6:00 AM to 9:00 PM seven days a week and 911 can be contacted by the Building Charge RN for prompt law enforcement response at anytime.

Long-term CNR Director F. Bassett stated that the base year costs were not included in the savings and that the monies are chargebacks. He told the committee that he reviewed the costs and necessity with Sheriff York and the consensus is that we do not require this. No action required but he would like your opinion on this change. Supervisor Moore stated he feels if they are not present on the weekends, then they should not be there at all. Supervisor Davis asked what the previous incident regarded. F. Bassett explained briefly. Supervisor Martello asked if anyone opposed making this change. F. Bassett reported the new facility has 14 cameras in place for security purposes.

County Administrator Mazza asked for F. Bassett to request that an unused Sheriffs car be parked in the front of the building off and on and to move it randomly on weekends in order to be perceived as active presence. F. Bassett reported this requested change would begin around April 1. He reported that the Deputy on duty walks around the main walking areas of residents and they feel sufficient securities are in place.

Supervisor Pangrazio asked if anyone is there from administration after business hours. F. Bassett reported the charge nurse is in charge when administration is not available. They are the one to make the determination to call 911 - if required, and they are instructed to not inject themselves into a volatile situation. He also stated there is county Workplace Violence Prevention training up coming.

Chairman Merrick stated that in black and white, there are the most visitors on the weekends and he feels there should be Administration available on weekends. Long-term CNR Director F. Bassett stated that in 17 years there has never been any administrative management in on the weekend. He reported that he is on call 24 –7 and there has only ever been a charge nurse in on the weekends. F. Bassett explained there are only five holidays when we are not available for admissions and there are Social Workers available six days a week.

Chairman Merrick stated that to contact a Charge Nurse and get any response might take an hour or more. F. Bassett stated he notes the concerns.

Supervisor Davis agrees with Chairman Merrick and feels a rotation of Administration would be advisable and with a day off during the week so that there is Administrative coverage on the weekends.

Supervisor Martello stated that he feels the Deputy CNR Administrator needs to be working on the weekends. F. Bassett provided an example of how the social workers are taking care of families concerns and issues and their ability to conduct business on the weekends is limited if intakes come in on Saturdays because it is difficult to complete business when other medical operations/facilities do not work on the weekends. F. Bassett stated he is the only one, not Mark Wheeler, to be on call and he believes he is not a barrier to calls or services, but will review this.

Chairman Merrick stated he strongly feels that Administration and the Administrative Assistant should be more available and that includes weekends.

County Administrator D. Mazza asked how many social workers are working. F. Bassett stated there are six now. D. Mazza stated he feels there is a communication problem about who is in charge. Chairman Merrick asked why we have to chase down someone to talk to on the weekends that will have the authority to act on concerns that may come up with admittances.

Supervisor Donohue stated she is comfortable with the status quo as it is now and feels it is working fine without Administration in on the weekends.

F. Bassett stated that we have more points of contacts then ever before. He admitted that we could disappoint some persons, but feels in most all cases we addresses all concerns as they arise and do so very satisfactorily. If he receives a call or e-mail, he feels we are very responsive, but we are not perfect. If Administration is in on the weekend will it change this, he believes it will not. F. Bassett stated in the last eleven staff meetings, he met over 200 employees to make himself accessible to his employees. Please review the numbers; we really do not leave any issues unresolved.

Supervisor Martello as a committee, we need to review this and then offer direction on our consensus. Supervisor LeFeber stated that M. Wheeler has been called in for discussion in the past and he feels if there are issue's we should be upfront and inclusive to work towards corrections. The Long-term Director should have been included. He was not happy that F. Bassett was excluded from the conversations as it is wrong in principal and undermines the authority of his position.

Long-term CNR Director F. Bassett stated that he is aware that the Board is my employer but his allegiance is to the staff and clients. He does this work because he cares about his legacy and about what the staff feels about their work. They let me know when they are pleased or displeased. However, it doesn't change the perception of this committee. He feels we are succeeding more than any other facility in the State. Success creates an expectation of continual additional successes and we sometimes need to just maintain the status quo.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, mandation.
2. IGT – The State has not established a date for the March IGT transfer to the MMIS account. The IGT payment will total \$3,546,316. 50% of this transfer is comprised of a local share match utilizing the tax levy budgeted for the CNR.
3. Potential State Budget Impacts – The Legislature has enacted some elements of the Deficit Reduction Plan. DOH will delay transition funding associated with the State's new base year for nursing home reimbursement from 1/1/09 to 4/1/09. The delay will cost the CNR \$12.92 per Medicaid recipient per day for the period, with a total impact of approximately \$234,000. Additionally, the Executive Budget still contains cuts to nursing home Medicaid rates that if enacted would have a \$1,919,000 impact to the CNR if the proposals were fully implemented for the period 4/1/08 through 3/31/10.
4. Occupancy - CNR occupancy has averaged occupancy in excess of 99% for the last six months. February occupancy stood at 98.6% as of 2/20.
5. Nurse Aide Training - The CNR will be conducting a Nurse Aide Training Class from March 16 through April 21. A class size of 8 is planned.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Ext Assoc of Liv County	1/1/09-12/31/09	\$426,158.00

158 Main Street
Mt. Morris, NY 14510

For: Support & Maintenance to conduct extended educational programs.

Comments: This is an annual contract.

County Administrator D. Mazza stated this is paid on a monthly basis. Supervisor Davis asked if it is the same amount as the last contract. County Administrator Mazza indicated it is up 3%.

Supervisor Donohue moved and Supervisor Davis Seconded *CARRIED.*

2. FEDERAL SURPLUS PURCHASING

County Administrator D. Mazza reported that on Chairman Merrick suggestion we are on the list for Federal property surplus bid list. Deputy County Administrator I. Coyle and Director of Nursing and Rehabilitation Center F. Bassett, and Emergency Management Services Director K. Niedermaier traveled to PA to review the available surplus. D. Mazza stated he is not sure of where we are in the bid process but most of the items available are brand new and we bid on three dental chairs, still in the box for \$150 each. F. Bassett secured large washers and dryers for the CNR that are also brand new. D. Mazza stated that Chairman Merrick urged us to use this savings option and L. Grosse researched the approval process. Because of this surplus purchasing process, we are securing significant savings for the taxpayers in this county.

3. CNR ADMINISTRATIVE HOURS

Supervisor Martello addressed the committee stating he feels we need to come to consensus on the nursing home administrative presence expectations for the weekend hours. He acknowledged F. Bassett's comments on this and stated he would like to hear from the County Administrator. Chairman Merrick stated that a person was trying to be admitted from Hornell and due to the fact, that the fax machine was full and it was late in the day on a Friday, the request was not handled until Monday. The person in house who was responsible for not checking faxes before her departure for the weekend is now not present. Supervisor Yendell asked if this has happened since the new person was hired. Not that anyone was aware of.

Chairman Merrick stated that three persons have contacted him about the fact that Saturdays and Sundays are not deemed as important as Monday through Friday because there isn't any Administration available to them on the weekends.

Supervisor Martello stated under Action Item: a block of time, maybe 20 – 30 minutes should be set at the end of the next meeting in order that each committee person may express their position and then when may decide the course of policy on this.

County Administrator Mazza pointed out it is sometimes the hospital or other entities admission policies also not just how things are handled here. He stated he would like to review the facts and the details of each incident as they occur from this point forward.

Supervisor Davis stated he feels that as with any department in the county, a human, not a machine should be available to address concerns.

Supervisor Davis moved and Supervisor Donohue seconded to Adjourn at 11:30 a.m. *CARRIED.*

Respectfully submitted,

Theresa M. Schettine

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. The Department Commander for the American Legion, Department of New York, has participated in numerous Visitation Dinners to several counties in Western New York. At the dinner in Wyoming County, he presented this Service Officer with a pin for “duty to our veterans above and beyond” and for my dedication to the American Legion College, Department of New York, where I instruct participants on the duties of a Post Service Officer.
2. During the month of February, two brothers, who had served in Vietnam, came to this office to apply for the Alternative Tax Exemption. Before they left, one brother completed a claim for prostate cancer, hearing loss, tinnitus and PTSD. The other brother filed a claim for diabetes mellitus and PTSD. Neither veteran had any idea that they were eligible for any compensation from the VA until we discussed in depth their medical history.
3. The new GI Bill is an excellent incentive for our new veterans to go to college. There is a higher monetary amount for attendance, extra spending money, longer duration and numerous other “quirks” such as the ability to transfer educational benefits earned to immediate family members, ie: spouse or children. There are still numerous details to be worked out prior to its implementation in August 2009.
4. We continue to process applications for the new Cold War Veterans Tax Exemption, World War II Memorial and Purple Heart Memorial.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Jan) (ENCLOSURE)
 - b. Employment – Entries Into (Monthly) (Jan)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
KRAFT	AVON	2	40	8.50	PRODUCTION WORKER
CONVENIENCE FOOD MART	DANSVILLE	1	28	7.15	DELI CLERK
GREATER TATER	WAYLAND	1	35	7.50	LABORER
IN-BETWEEN	GENESEO	1	18	10.00	DOORMAN
MERCURY 50 THRU REMEDY	ROCHESTER	1	40	8.50	BINDERY WORKER
VAN HYNINGS	DANSVILLE	1	24	8.75	MECHANIC
N W CONTRACTING	DANSVILLE	1	15	7.15	LABORER

FRONTIER	GREECE	1	40	10.00	SALES
SPEZIO'S	MENDON	1	27	9.00	LABORER
STAR HEADLIGHT THRU REMEDY	AVON	1	40	8.60	ASSEMBLER
DANSVILLE CENTRAL SCHOOL	DANSVILLE	1	20	7.25	FOOD SERVICE
KWIK FILL	GENESEO	2	28	7.15	CASHIER
YARD OF ALE	PIFFARD	1	40	7.15	PREP CHEF
TOTAL	12	15			

TOTAL NUMBER JOBS SECURED

	<u>FT</u>	<u>PT</u>	<u>TOTAL</u>
APPLICANTS HIRED	5	6	11
RECIPIENTS HIRED	2	2	4
	7	8	15

c. Financial Assistance Program Statistics (Monthly) (Jan)

2009	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2515											
FAMILY HEALTH PLUS	1037*											
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136											
CHRONIC CARE MEDICAID	241											
TEMP. ASSISTANCE - TANF	208											
TEMP. ASSISTANCE - SN	248											
FOOD STAMPS	2447											
CHILD CARE	143											
MANAGED CARE	3323*											
SSI MEDICAID	1129											

*Individuals - Premiums paid by DSS

2008	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals - Premiums paid by DSS

- Follow up to a question last month – the Chances & Changes Domestic Violence Residential Contract serviced 9 Adults and 11 Children in 2008 for a total of \$21,667.
- We are continuing to look at the increase in the Homeless population. We discussed the issue at management meetings on 2/10 and 2/17/09, with Advisory Council on 2/20/09, held a focus group with Team Caseworkers on 2/23/09, and a focus group with Welfare Examiners on 2/24/09. After more data and information is gathered, I plan to request to put the topic on a Human Services agenda.
- The move to B-1 will take place between 4/15 and 4/30/09. The carpeting will be finished by 4/15. We plan to start moving new furniture into the building as soon as possible prior to staff moving in. We have put together a group of employees for the actual moving date to oversee the move and keep things running smoothly. IT and Central Services will also be part of that group.
- Angela Ellis and I continue to plan for the move of Section VIII Housing to DSS effective the date of the move to B-1. A resolution regarding the job transfers is on for this month’s meeting.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES

Livingston County unemployment rate was:

January 2009 – N/A.% December 2008 – 7.6% January 2008 – 6.5 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

January 09-1153 December '08 - 952 2009 YTD-1153 2008 YTD – 8,628

I have enclosed an article on the unemployment rate and how it is calculated.

Although we continue to see the unemployment numbers increase, we are hearing of companies that are hiring and it has become an employer's market. Remedy Staffing, a temp agency, had a recruitment at our office last week and 42 people attended for the 1.5 hour scheduled. This number of applicants required interviewer to request additional staff to help.

2. **FEDERAL STIMULUS BILL:** Initial information regarding the Stimulus package indicates that GLOW and our office will be receiving significant funding for training and employment services. We are waiting for more details and regulations that are to be completed by the end of March. We are looking at our office resources to make sure we are ready to meet the demand that we expect. Part of this planning has resulted in a workshop we have scheduled for Business on March 13th at Hampton Corners. This is a joint effort with Dept. of Labor, Economic Development and our office to provide information to business about funding that is available for training, shared work, tax credits, and an introduction to the new New York State WARN Act. (ENCLOSURE)
A meeting was also scheduled for 2/24 in Batavia for the GLOW counties and education providers to make plans to best utilize the stimulus funding.

Estimates of additional funding to Livingston County:

Adult Funding	\$91, 207.54
Dislocated Funding	\$125,488.00
Youth Funding	<u>\$262,269.00</u>
Total	\$478,964.54

3. **YOUTH BUREAU/BOARD**

We have not received any recent updates on the proposed legislation for the Youth Program Block Grant. We received 98 nominations for Teen Recognition. At least 10 have been disqualified for not following directions. Youth Board members are now reviewing the applications assuring that they meet the criteria for the award. Seven youth from Livingston County who are members of EDIFY attended the Youth Leadership Forum in Albany the second week of February. (ENCLOSURE)

4. **COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE**

- a. Youth Board – Next Meeting is 3/17.
- b. PINS Planning – Next meeting 4/13
- c. EDIFY – Members attending Leadership Forum in Albany in February
- d. Livingston WIB Members – No Report
- e. Livingston WIA Partners – Next Meeting 4/27

5. **DATES OF INTEREST**

April 29 th	Teen Recognition Award Banquet
May 13 th	Job Fair in Mt. Morris

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 7, 2009
9:30 a.m.

PRESENT: D. Martello, B. Donohue, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: I. Davis, N. Mazza

DEPARTMENT OF HEALTH – JOAN ELLISON

J. Ellison reported that Dr. Richard Daines, Commissioner of the NYS Department of Health, would be the featured speaker at the 2009 Taste of Livingston County tonight, 5:30 –7:30 p.m.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NYS DEPARTMENT OF HEALTH (2), LIVONIA AMBULANCE DISTRICT #1, DR. KENDY VERPILE, NYS DEPARTMENT OF AGRICULTURE AND MARKETS, THE SUSAN G. KOMEN FOUNDATION CNY AFFILIATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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NYS Department of Health Barbara S. Devore, Deputy Director Division of Family Health, Fiscal Unit Room 878, Corning Tower Bldg. ESP Albany, NY 12237-0657	7/1/09-6/30/10	\$123,959.00
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For: Renewal of Community Health Worker Grant.

Directors Comments: This Grant is for peer counseling to pregnant women.

New York State Department of Health Division of Family Health, Fiscal Unit ESP Corning Tower, Room 878 Albany, NY 12237-0657	10/1/08-9/30/09	\$40,223.00
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For: Renewal of the Early Intervention Administration Contract.

Directors Comments: This Contract is for the Administration of Early Intervention services, to identify, evaluate and provide services to developmentally delayed children.

Livonia Ambulance District #1 PO Box 108 Livonia, NY 14487	1/27/09-30 days notice	N/A
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For: ALS Student Internship.

Director's Comments: This Contract allows for training and experience for ALS Student Interns.

Dr. Kendy Verpile 66 E. Plum Drive Dansville, NY 14437	4/1/09-9/30/09	Monthly \$200.00
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For: Six-month renewal of contract for Reproductive Health Center Medical Consultant.

Director's Comments: This addendum will extend the contract for a period of six months.

NYS Department of Agriculture and Markets 10B Airline Drive Albany, NY 12235-0001	4/1/09-3/31/14	\$24,975.00
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For: Petroleum Product Quality Program.

Director's Comments: This overall contract was a 10-year contract (4/1/04-3/31/14) with a total value of

\$47,445. During the first five years, \$22,470 was available, increasing the contract value to \$24,975 for the following five-year period.

The Susan G. Komen Foundation CNY Affiliate 4/1/09-3/31/10

\$10,000.00

5008 Brittonfield Parkway, Suite 300

East Syracuse, NY 13057

For: Breast Cancer Screening.

Director's Comments: This contract is for a Breast Health Project Grant.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING THE WEEK OF MAY 3-9, 2009 AS NURSES WEEK

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff, and

WHEREAS the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, MSNs, and Nurse Administrators for their leadership and contributions to the health care of Livingston County residents, and

WHEREAS, the nurses in "our neighborhoods" are employed in a variety of areas where their expertise in community resources, skilled nursing, and specialized services are utilized, and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Home Care, Hospice, Immunization Clinics, Livingston County Jail, Mental Health, Office for the Aging, Prevent Team, Strong Memorial Hospital, WIC Program, and the Reproductive Health Center, are the "neighborhoods" where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors recognizes the contributions of Livingston County's nursing staff, and does hereby proclaim the week of May 3-May 9, 2009, as Nurses Week.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

3. PROCLAIMING THE WEEK OF MAY 17-23, 2009 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services community in Livingston County volunteers many hours to save lives and minimize the effects of unforeseen injuries; and

WHEREAS, EMS services are available 365 days a year, now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 17-23, 2009 as Emergency Medical Services Week in Livingston County to honor EMS personnel, Techs, nurses, and physicians who serve their community through ambulance corps and in the emergency rooms in Livingston County.

MOTION: Mr. LeFeber moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. REQUEST EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON

J. Ellison reported there is no need to move into Executive Session because the individual has resigned.

2. DISCUSSION OF COMPARISON DATA

Re: chemical use (drugs, alcohol, tobacco) in four schools, grades 6-12.

Self Reported Substance Use Among Youth

Source: Bach-Harrison, Prevention Needs Assessments
2005, 2008

National data source: Monitoring the Future survey

Lifetime ATOD Use (%)										
Alcohol	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	59%	44%	51%	43%	61%	51%	58%	53%	62%	58%
Cigarettes	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	19%	15%	25%	16%	38%	21%	32%	33%	34%	34%
Smokeless Tobacco	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	9%	4%	13%	6%	8%	10%	12%	17%	14%	13%
Marijuana	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	31%	19%	14%	16%	32%	24%	21%	19%	32%	29%
Inhalants	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	8%	6%	6%	9%	14%	9%	8%	11%	13%	14%
Lifetime ATOD Use (%)										
Ecstasy	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	3%	1%	1%	1%	3%	2%	1%	2%	5%	5%
Other Prescription Drugs	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	5%	NA	4%	NA	6%	NA	8%	NA	10%
Methamphetamine	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	2%		1%	1%	1%	1%	0%	1%	5%	3%
Cocaine	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	4%	3%	1%	2%	5%	3%	1%	4%	6%	5%

LSD/Psychedelics	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	7%	5%	1%	1%	5%	4%	2%	6%	7%	3%
Lifetime ATOD Use (%)										
Heroin	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	3%	1%	1%	1%	2%	1%	1%	1%		
Amphetamines	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	4%	NA	4%	NA	4%	NA	5%	NA	10%
Sedatives	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	5%	NA	7%	NA	6%	NA	7%	NA	13%
Tranquilizers	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	2%	NA	3%	NA	4%	NA	5%	NA	7%
Steroids	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	0%	NA	1%	NA	1%	NA	2%	NA	
Past 30 Day ATOD Use (%)										
Alcohol	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	35%	16%	23%	19%	37%	26%	25%	25%	34%	31%
Past 30 Day ATOD Use (%)										
Binge Drinking	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	22%	11%	12%	12%	19%	17%	13%	19%	21%	19%
Cigarettes	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	19%	8%	9%	9%	15%	9%	11%	14%	17%	14%

Heavy Cigarette Use (1/2 pack/day)	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	2%	NA	2%	NA	3%	NA	4%	NA	3%
Smokeless Tobacco	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	3%	2%	6%	2%	2%	4%	3%	6%	5%	5%
Past 30 Day ATOD Use (%)										
Marijuana	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	20%	8%	6%	7%	19%	13%	11%	10%	14%	13%
Inhalants	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	4%	2%	3%	1%	4%	3%	3%	4%	3%	3%
Ecstasy	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	1%	0%	0%	1%	1%	0%	0%	1%	1%	1%
Other Prescription Drugs	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	2%	NA	1%	NA	3%	NA	4%	NA	3%
Methamphetamine	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	1%	0%	0%	1%	1%	0%	0%	1%	1%	1%
Cocaine	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	1%	1%	0%	1%	2%	1%	1%	3%	1%	1%
Past 30 Day ATOD Use (%)										
LSD/Psychedelics	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	2%	4%	0%	1%	1%	1%	1%	2%	2%	1%

Heroin	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	1%	1%	0%	1%	1%	0%	0%	0%	1%	0%
Amphetamines	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	1%	NA	1%	NA	2%	NA	3%	NA	3%
Sedatives	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average		1%	NA	1%	NA	2%	NA	3%	NA	4%
Tranquilizers	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	0%	NA	1%	NA	1%	NA	2%	NA	2%
Steroids	School A (2003)	School A (2008)	School B (2003)	School B (2008)	School C (2004)	School C (2008)	School D (2004)	School D (2008)	National (2005)	National (2007)
Average	NA	1%								

J. Ellison reviewed the above results of the survey and she indicated she is delighted to report that the statistics demonstrate that the interventions are successful. A couple areas stayed the same or went up slightly and the survey did reflect that the 7,8,9,10th graders are using less alcohol than previous years. Now that they are older, the numbers are down. She explained this survey has been tested and is scientifically based.

Mr. Martello questioned School D statistics and J. Ellison explained this school had less intervention but this school is allowing more intervention now. J. Ellison explained if someone wants a particular grade level she can get that information. Mr. Martello asked what accounts for the school's unwillingness to participate. J. Ellison responded the school is denying there is a problem.

Mr. Wadsworth asked if Livingston County might be at an advantage because we are a rural county comparatively to Monroe County. J. Ellison stated she is not sure Monroe County uses the same survey, but indicated that we may have an influx from the City that influences the use of drugs and alcohol.

J. Ellison stated that teen pregnancy has skyrocketed in one school system.

Mr. Moore asked how many years of service did the employee have that resigned. J. Ellison responded no more than four.

Mr. Moore asked if there was an update on Rushville Dental Clinic coming to the County. Deputy County Administrator Ian Coyle stated a meeting was scheduled with Rushville for Monday, 4/6/09 but they canceled and rescheduled for Thursday, 4/9/09 to discuss space needs. He also reported that the County was able to secure five new dental chairs through the federal surplus program. A new chair ranges from \$8,000-\$10,000 and we purchased the chairs for \$150-\$200 each.

Mrs. Donohue reported that Genesee Finger Lakes Regional Planning Council sponsored a guest speaker at the

March meeting who has the potential to be very helpful to Health Care and Human Services Departments. The Regional Skills Alliance, part of Finger Lakes WIRED, is in a position to assist in training people for health care and human services skills, which go unfilled due to lack of qualified candidates. She asked J. Ellison to follow-up on this matter.

Informational Item(s) Written Only

1. The 11th Annual Taste of Livingston County will be held on April 7th from 5:30-7:30 PM at the Genesee River Conference Center. Tickets are \$20.00; proceeds from the event will go to Arc of Livingston – Wyoming County. There are 16 restaurants participating! The Taste is the kick off for National Public Health Week. Dr. Daines, NYSDOH Commissioner of Health, will be attending the Taste of Livingston County.
2. There is a Supervising Public Health Nurse vacancy in CHHA; the current employee wishes to return to direct patient care and will assume the vacant .5 FTE position. That leaves two RN vacancies in CHHA; one RN vacancy in Prevent; and one Supervising Public Health Nurse vacancy in Prevent (which we held off filling due to budgetary concerns, now moving forward, however seeking to fill 3/5 rather than full time).
3. The budgets for grants remain as previously discussed with the exception that the State has notified us of COLA, which we must use by March 31st. Staff is working diligently to identify gaps in equipment, supplies, and media outreach to utilize these funds.
4. Discussions continue with the Town of York regarding EMS response time and how to resolve the situation. Attached is the summer of Agency Response Statistics for 2002-2008.
5. The PHD participated/observed the training ALS Techs receive in the cadaver lab. It was a very worthwhile observation; the Techs are very engaged in training and learning.
6. The Department is moving forward with the Employee Wellness program. In concert with Excellus, we will provide screenings, a health assessment, and educational opportunities. In addition, we are asking staff to complete a survey to determine how best their health needs can be met, e.g., exercise classes, yoga, pilates, walking clubs, etc. The intent is to develop a Wellness Committee for each building/Department (depending upon location and size) to promote healthier living and to encourage good diet and exercise. Mr. Coyle is involved in this endeavor.
7. A boil water notice was issued for the Village of Nunda due to high turbidity. After clean samples, (and a few procedural changes) the boil water was lifted.
8. Dick Davin, Senior Sanitarian has been out of work since December due to surgery. Dick is the Watershed Inspector for Conesus Lake Watershed.
9. The Regional Community Asthma Network of the Finger Lakes awarded the Department with an \$8000 grant to:
 - a. Coordinate and implement the In-Home Asthma Education Program in Livingston County, and
 - b. Develop, implement, and evaluate the “Improving Asthma Care in Children Efforts” across Head Start Programs in Livingston County.
10. The Department was notified that it is the recipient of the Susan G. Komen for the Cure; this will enhance outreach and education to women regarding breast cancer prevention, screening, and education. The amount of the grant is \$10,000.00
11. The Committee requested information on area ALS (Advance Life Support) charges. Bill was able to obtain data from 5 agencies; our ALS rate is \$700.

Agency	Rate
A	\$675
B	\$795
C	\$625 (have not raised rates for 2009 but considering an increase)
D	\$625 (have not raised rates for 2009 but considering an increase)
E	\$700
12. Below two additional charts pertaining to EMS services, response time and percentage of ambulance calls without a crew.
 - a. Agency Response Statistics for 2002-2008- Ambulance services are expected to respond to calls within certain timeframes. For Agencies in Villages, the expectation is that 90% of calls will have a response time of 15 minutes or less, for Agencies in Towns, the expectation is 20 minutes, with some

leeway for areas of greater distance, e.g., Springwater. Interpretation of this first chart, e.g., is that in 2008 for Avon, 90% of the calls they were on scene in 14 minutes or less.

**Livingston County Emergency Medical Services
Agency Response Statistics for 2002-2008**

Summary

Villages	90th Perc. Times						
	2002	2003	2004	2005	2006	2007	2008
Avon	14	14	15	17	15	13	14
Geneseo	14	14	14	14	14	14	14
Caledonia	18	18	15	16	15	14	14
Lima	16	12	13	12	11	13	15
Nunda	18	17	19	17	17	18	18
Mt Morris	14	16	17	17	13	11	12
Livonia	17	14	16	15	16	15	14
Leicester	20	16	20	22	18	17	16
Dansville	14	13	14	13	16	14	15

Towns	2002	2003	2004	2005	2006	2007	2008
Springwater	26	25	24	21	20	23	25
Geneseo	16	16	16	17	16	16	17
Livonia	17	19	18	19	18	18	18
York	18	23	20	21	19	25	22
Groveland (Geneseo)	22	22	21	24	23	22	21
Conesus	21	22	24	25	22	22	22
Ossian	21	20	19	21	19	20	24
Avon	20	13	18	22	19	18	17
Caledonia	23	24	20	19	18	18	18
West Sparta	20	19	21	22	24	25	24
Leicester	20	26	21	21	21	19	17
Sparta	21	19	21	22	22	24	25
Nunda	23	24	23	25	23	19	22
Groveland (Dansville)	23	26	24	26	20	23	27
Portage	28	26	28	24	24	24	24
North Dansville	12	12	16	18	16	16	19
Lima	16	12	14	18	16	17	17
Mount Morris	18	18	20	21	15	15	16

b. The second chart, No Crew Rates, show the % of time for total calls, when there was no crew available. Eight Agencies have a crew 90% of the time, 5 Agencies have a crew 95% of the time.

**2008 Livingston County EMS Agency No Crew Rates
(Primary territory when the agency had an ambulance in service)**

Agency	# No Crew	Total	% No Crew
Avon	73	726	10.06%
Caledonia	52	569	9.14%
Cuylerville	71	252	28.17%
Dansville	20	1050	1.90%
Geneseo	3	1413	0.21%
Lima	6	388	1.55%
Livonia	8	954	0.84%
Mount Morris	26	949	2.74%
Nunda	19	315	6.03%
Springwater	13	167	7.78%
York	70	247	28.34%
Total	361	7030	5.14%

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. DECLARING MAY 10-16, 2009 NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS MONTH

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Reports: Budget Variance, Census, Cash Flow, Mandation, Agency Use

F. Bassett reported it should be a difficult budget year beginning April 1, 2010 because of the switch to regional pricing. He indicated he believes this regional pricing will adversely affect us. We will lose approximately \$1 million next year because of our case mix. He reviewed a handout of the 2009-2010 NYS Budget Impacts including negative impacts, positive impacts and net impacts (on file).

F. Bassett reviewed Cash Flow Statements (on file) and reported that there should be a net increase of approximately \$1,800,000 by year end, which is intended to go toward the Bond Anticipation Note.

Mr. Martello stated that at the last InterCounty meeting they were discussing the regional pricing and asked if we should be opposed to this, and F. Bassett responded yes, we would benefit from this but not as much as rebasing.

Other Discussions Followed:

F. Bassett stated at the last committee meeting, there was discussion regarding the desire to have the names of those in charge posted in the CNR. F. Bassett distributed a sample of what is posted by the receptionist on a daily basis (on file, refer to #9). Mr. Yendell stated he was pleased with this change. Mr. Wadsworth concurred and stated he would be interested in knowing what issues are generated. F. Bassett stated he is accessible if they need direction and the Social Workers are scheduled 6 days a week and five of the ten holidays. CSEA was opposed to add five additional holidays (PERB decision)

F. Bassett asked Chairman Merrick to comment regarding statements he has made in the past about not having enough administrative supervision on the evening shifts. Chairman Merrick stated by the time F. Bassett would arrive to the CNR to address an emergency situation, the situation could be almost resolved or resolved. Mr. Merrick stated that weekends and nights are just as important as Monday through Friday.

Mr. LeFeber and Chairman Merrick discussed what types of emergency/confidential situations are occurring that result in the Chairman getting telephone calls on the weekends.

F. Bassett asked if Mr. Merrick has had any recent complaints. Mr. Merrick mentioned his last experience was a telephone call from a person relaying to him that the nursing home was not responding to hospitals inquiring about admitting a patient.

Mr. Martello mentioned that his wife filled in at the nursing home and she reported that what should have been taken care of was not and that a Social Worker was not on duty at that time. Both issues have now been corrected.

F. Bassett indicated the last time he received comments from Chairman Merrick was February 2008, and at that time, we made changes to the admission practices.

Chairman Merrick stated he gets notified by the NYS Department of Health of the citations against the nursing home and he indicated these citations should not be happening.

Deputy County Administrator Ian Coyle commented that when instances of departmental operations are relayed to the Supervisors, we all have a responsibility to communicate to the Department Head, and he stated we would be remiss if we did not share the information to the Department Head in a timely manner. He encouraged them to contact him with concerns or the Department Head directly. The Committee concurred. F. Bassett stated he would welcome the complaints and the opportunity to address the complaint in a timely fashion.

Deputy County Administrator Ian Coyle stated we have a lot of employees working in the CNR and it is a huge operation. He commented there would be ongoing issues and it is imperative to address these concerns in a timely manner.

Mrs. Donohue stated the CNR is a people organization and there will be problems. Mr. Moore commented that the Center has become a hospital and clients that are admitted are sicker and older. He encouraged the Committee members to visit the CNR during meal time. F. Bassett added that the today's expectations of the Center are very different than 10 years ago.

F. Bassett commended the staff that participated in the Geneseo Kidney Walk. He reported that the CNR staff and residents raised \$6,464.41.

Chairman Merrick commented that he has had some life-threatening experiences and had to have pictures of persons doing the threats available for office staff. He indicated that if someone is unhappy about a situation they might be apt to approach the Chairman.

Mr. LeFeber reiterated that he would like to be informed so he can do the best job he could. He specifically mentioned that he would have appreciated receiving the information regarding the jail bids prior to the committee meeting.

2. UPL Payment (IGT) 2009 - With New York State benefiting from an increase in the FMAP for the period 10/1/08 through 12/31/10, the local share required in the MMIS account for drawing down UPL funds will be reduced. The maximum FMAP percentage, based upon the NYS unemployment rate could potentially be as high as 61.59% beginning 7/1/09. This deviation from the previously anticipated 50% federal share contribution to the UPL payment could save the county \$411,018 in local MMIS match by waiting until July 2009 to take advantage of the maximum FMAP increase. The CNR's UPL payment request for a July 2009 distribution was submitted to Medicaid Financial Management on 3/12/09.

3. Dialysis Transport of CNR Residents - several weeks ago, the CNR reached maximum capacity for the number of dialysis recipients it could transport and were soon to start denying admission for that reason. Dedicating transportation resources to dialysis has compromised our ability to meet the medical appointment transportation needs of other residents. I reached out to Denise Bentley, DSS Transportation Coordinator and John Prospero, Arc Transportation Director, and we met 3/10 to address the issue. Outcome - Effective May 1st (sooner if the vehicle and drivers are ready), Arc will dedicate a vehicle and driver to meet ALL of our Dialysis transportation needs for services in Geneseo. The daily cost will be \$133 irrespective of the number of riders or trips required. This cost will be offset by savings we will achieve in labor, fuel, vehicle repair and maintenance. We are currently transporting 8 individuals and have a 9th recently prepared with a fistula. At our peak, we were transporting 10 and two with fistulas were waiting to initiate services. Part of the fluctuation we see is associated with the transitional care residents we serve who return home after rehabilitation. This is a tremendous collaborative outcome. I am pleased that this will allow us to continue admitting dialysis recipients from our community and improve our ability to meet the transportation needs of existing residents.

4. Workforce Training Grant – Keith Mitchell, Director of Workforce Development has agreed to provide financial support of the CNR's Nurse Aide training expense. The training fee per participant is \$1,750. The training was initiated March 16 and will conclude April 21. The Training Program includes: FLCC NA Training Program, course materials, a set of scrubs, \$115 State Exam Fee, and NA State Exam administered at the CNR training site. Upon successful completion of the Program and passage of the NA Written and Clinical

Exams, the participant will receive their Certification as a Nursing Assistant. The NYS Department of Health reimbursement to the CNR is \$589/trainee. Workforce Development has committed to cover costs not reimbursed by the DOH, \$1,161/trainee. At the present time 9 participants are in training. Grant funding from the Workforce Development Office will save the CNR \$10,449 in training expense associated with the current class. A second training session is planned in the fall.

5. OMIG Audit – The Office of the Medicaid Inspector General has issued a letter indicating that an audit of the CNR base year cost report and subsequent operating periods through December 31, 2007 will be conducted. OMIG has six-years from the filing date of the base year cost report to conduct such audits and all nursing homes with new construction based rates are audited. Kathie Angelone of Rotenberg & Co. is assisting the CNR in responding to the information request. Following an off-site financial record review an on-site review will be scheduled.

6. Kidney Walk – The CNR had a tremendous staff response to the Kidney Walk. Resident Joanne Dodd and Employee Deb Gross served as CNR Walk Coordinators and recruited over 75 staff to walk and fundraise. As of mid-March the CNR staff had raised over \$3,800 for the Kidney Foundation.

7. In March, the CNR hosted the Chamber of Commerce’s Leadership Livingston class, the Livingston County United Way Kick-Off Event, a facility tour for the Genesee Health Facilities Association’s Executive Director and staff of Loretto Health System from central New York.

8. Nurse Leadership Training Grant - R-AHEC in conjunction with Daemen College will provide an 8-hour workshop at the CNR on 3/27 for LPN’s and RN’s of the Center. This Nurse Leadership training will be provided to approximately 20 staff at no cost to the CNR. The grant value has not yet been conveyed.

9. Visitor Support – On a daily basis the Receptionist will post the names of the Charge RN at the Sign-In Book and the means for visitors to contact him/her during their visit if they have any concerns. Additionally, on Saturdays and the five holidays that we facilitate admissions on the name of the Social Worker will also be posted with contact information. The business card of every CNR Department head is available at the Receptionist desk daily. Nursing Administration is on call on a rotating basis as is the Director of Long Term Care, 24 hrs per day. (Sample enclosed)

10. Director of Fiscal Services – Continues to make progress with A/R’s, Medicaid back billing has brought in approximately \$600,000 and efforts to move Medicare billing to an electronic format proceeds. The department is revising the Private Pay billing format to improve readability and will be issuing all private pay bills by the 10th business day of each month to improve consistency. Billing for medical services provided to Medicare beneficiaries by 3rd parties are now being compared to the Medicare fee schedule and payments are being issued not on the basis of the billed amount instead they are being paid at the fee schedule amount. This will generate substantial savings over time. Ms. Keefe and I have discussed her relocation with the expectation that she will reside in Livingston County or have an executed lease by May 1st.

11. Security Services – The Family Council was convened on 3/19 and Security Services were discussed among other topics. Families present expressed some reservations but understand the availability of the Mount Morris Police and Sheriff’s Department for response to the CNR if needed. It was agreed that the Security Services will be eliminated and the subject revisited at the September Family Council meeting for reconsideration. The Center’s Resident Council was scheduled to convene on 3/26 for further discussion of the issue. No firm date for terminating these services has been established.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: GENESEE COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Council on Alcoholism & Substance	4/1/09-3/31/10	\$112,500.00

Abuse

430 East Main Street

Batavia, NY 14020

For: Co-location Project.

Director's Comments: This is a project funded 100% by the State up to the maximum of \$112,500 and as long as state funding is available. Two staff from The Council of Alcohol and Substance Abuse of Genesee County are co-located at DSS. They work on Child Protective cases that present with the alleged perpetrator being involved with alcohol and/or substance abuse. The purpose of the project is to determine if immediate access to these services assist the family faster/better than the current process. The state has contracted with a university to evaluate.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT(S): LIVINGSTON COUNTY DEPARTMENT OF HEALTH

RESOLVED, that the Commissioner of the Livingston County Department of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Co. Department of Health	5/1/09-4/30/10	\$37,000.00
2 Murray Hill Drive		
Mt. Morris, NY 14510		

For: Part-time RN Case Manager.

Director's Comments: This position is a contract position stationed within the Services Division of DSS. The RN receives clinical supervision from the contract agency. The daily work is coordinated by the DSS Foster Care Supervisor. The RN works 20 hours/week. One hr of supervision/week + 3 hrs program eval/supervision every quarter is provided by DOH. This program started on May 1, 2008 at 16 hours/week and increased to 20 hours on March 1, 2009. Carla has fully organized foster children's medical records so that needed information can be easily obtained and so that a child has good continuity of care. This is something the state highly recommends as "best practice"

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

3. REQUESTING APPROVAL TO CREATE & FILL A CASEWORKER TRAINEE POSITION

S. Wright explained this position is currently titled as a Volunteer Coordinator position and the employee that was in this position retired on March 13, 2009. She proposed to delete that position and create a Caseworker Trainee position to reflect the current job duties. S. Wright explained the reimbursement rate could range from 63%-100%.

Deputy County Administrator stated the staffing remains neutral in this case, and he supported the creation of this position.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to approve the creation of a Caseworker Trainee position and delete the volunteer Coordinator position and refer the request to the Ways and Means Committee. Carried.

Mr. Martello asked how many hours does this Caseworker Trainee work, and S. Wright responded 35 hours a week at \$17.53 per hour.

4. OTHER

S. Wright announced that the Building #1 Ribbon Cutting Ceremony has been scheduled for Friday, May 29, 2009 at 11:00 AM. The Commissioner's Office, DSS Accounting Office located in Building 2 and Building #7

offices are scheduled to move to Building #1 on April 21, Building #3 on April 25 and 26, and Millennium Drive and Section 8 on April 28. S. Wright expects to be open for business on April 27.

Informational Item(s) Written Only

1. STATUS REPORTS
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Feb)
 - b. Employment – Entries Into (Monthly) (Feb)

**EMPLOYMENT REPORT FOR FEBRUARY 2009
ENTRIES INTO EMPLOYMENT IN ORDER OF HIRE**

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
ARBY'S	LAKEVILLE	1	15	7.15	CREW MEMBER
MCDONALD'S	GENESE0	1	35	7.25	CREW MEMBER
LIV CTY DEPT OF HEALTH	GENESE0	1	18	11.63	NUTRITION AIDE
MORRISON DINING	MT MORRIS	2	21-28	7.75	FOOD SERVICE WORKER
MCDONALD'S	MT MORRIS	1	20	7.15	CREW MEMBER
DUNKIN' DONUTS	GENESE0	1	24	7.75	CASHIER
MCDONALD'S	AVON	1	30	7.15	CREW MEMBER
WENDY'S	GENESE0	1	20	7.15	CREW MEMBER
KRAFT	AVON	1	40	8.50	LINE WORKER
BURGER KING	DANSVILLE	1	15	7.15	CREW MEMBER
COLYER TRUCKING	W BLOOMFIELD	1	20	10.00	LABORER
TOTAL		12			

c. Financial Assistance Program Statistics (Monthly) (Feb)

2009 FINANCIAL ASSISTANCE PROGRAM STATISTICS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2515	2620										
FAMILY HEALTH PLUS	1037*	1053*										
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138										
CHRONIC CARE MEDICAID	241	241										
TEMP. ASSISTANCE - TANF	208	203										
TEMP. ASSISTANCE - SN	248	250										
FOOD STAMPS	2447	2499										
CHILD CARE	143	142										
MANAGED CARE	3323*	3345*										
SSI MEDICAID	1129	1139										

*Individuals - Premiums paid by DSS

2008 FINANCIAL ASSISTANCE PROGRAM STATISTICS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROGRAMS												
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344

CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

2. Our MAC (Morale Activity Committee) raised \$198 from St. Patrick's Day dress down and donated it to DSS Summer Camp Program
3. We are concerned about the impact the state budget will have on our local budget. We went to meetings re: potential scenarios depending on what passes. We are currently working up a spreadsheet on these possibilities.
4. The number of employable clients has increased significantly in the last 3 months. It is a challenge to coordinate the training/workshops through Work Force Development because of the numbers. Our goal is to move these workshops to B-1 when we move for ease of transportation and coordination with staff here at DSS.
5. I continue to work on homeless issues including sex offenders. We had a very successful meeting on this topic, which Mr. Coyle attended. We are doing more research on possible solutions.
6. The planned date to start moving DSS to B-1 is April 14, 2009. Back up date is April 21, 2009. Lots to do before then but we're excited. Worldwide Movers has been selected as the moving company.
7. The Children's Protective Association is having their annual dinner at the Villa on the Green on April 2 at 6:30 PM. If you are interested in attending or would like more information, please contact Sue Rauber at 607-545-8632. The speaker is Michael Robinson she will discuss Estate Planning for Children with Needs.
8. May is Foster Parent Month. We are currently finalizing plans for the annual banquet/celebration to honor the foster parents in Livingston County. I will send details soon. I hope some of you can attend.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. UPDATE ON COUNTY UNEMPLOYMENT AND STIMULUS PACKAGE FOR LIVINGSTON COUNTY

K. Mitchell distributed and reviewed a handout providing the impact of the recession and the services available (on file). The County unemployment rates for January and February of 2009 have increased dramatically compared to 2007 and 2008 and is at its highest peak since 1990. The Workforce Development Center has also seen a dramatic increase in foot traffic since the beginning of 2009. There are 3200 people unemployed but 30,000 still employed and we do not expect any large layoffs. K. Mitchell reviewed what used to be the "Recession Proof Jobs" and the training services available to individuals and businesses. He also reviewed the Summer Youth Employment program and the ARRA Funding Stream.

K. Mitchell explained that Noyes Hospital had laid off some employees; however, they are returning some to work. There was discussion regarding Drs. Supinski and Foresman leaving Noyes Memorial Hospital.

Mr. Moore asked if there has been any discussion of adding a third shift to the Dialysis Center. K. Mitchell stated he has not heard anything other than the clinic is full and it has been challenging finding people with dialysis skills. ARC is now transporting patients to the Center.

Mr. Moore asked if there has been any demand for alternative energy training. K. Mitchell responded not at this time but one issue is determining the definition of "green jobs". He explained that he, S. Wright and A. Ellis are investigating other resources. K. Mitchell explained there are two major challenges as it relates to the stimulus funding 1) what occupations will be demanding (2) spending this money.

Mr. Yendell asked if the Department of Labor gives Workforce Development an idea of what occupations are needed. K. Mitchell stated the department continues to try to get a handle on this and this is their biggest challenge. Mr. Yendell suggested to have Economic Development send out a survey to determine if businesses are planning to increase the number of employees and what jobs they will be assigned.

Mr. Moore suggested that Workforce Development might want to reach out to Seneca Foods to see if they could hire some unemployed county residents.

Mr. Martello asked how many people are employed by Barilla, and K. Mitchell stated 120-125, and this is the number they projected for this time period.

K. Mitchell stated that the department has received over 200 applications for the Summer Youth Employment Program and to date 120 are eligible. Applications will be accepted up to the end of the program.

Mr. Wadsworth asked if Coast Professionals has reactivated the bids, and K. Mitchell has not heard any update on this matter.

Mr. Yendell asked how old does a person have to be to use a mower or weed eater. K. Mitchell stated youth are authorized to operate equipment at age 16.

K. Mitchell stated that each town will have a crew at the summer worksites and the number of Worksite Supervisors has doubled in addition to a few more Counselors.

K. Mitchell reminded the Committee that the Teen Recognition Banquet is April 29, 2009 at the Genesee River.

Informational Item(s) Written Only

1. BUSINESS UPDATES

Livingston County unemployment rate was:

February 2009 – 9.7% January 2009 – 9.3% February 2008 – 6.8 %

Center Foot Traffic:

These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

February 09-1414 January 09-1153 2009 YTD-2714 2008 YTD – 8,628

Most job orders at this time are being generated by small business. We also anticipate that the seasonal business will begin to call back or be hiring in the very near future.

2. FEDERAL STIMULUS BILL

An update was provided with the most recent information and potential impact on Livingston County (see discussion above). Several meetings were held in the past two weeks with business leaders and educational personnel to decide what training we should focus on to try and assure that the people that we are seeing in the Center will have the skills they need to compete for the jobs in the future. The identification of these requisite skills continues to evade us aside from computer skills.

3. SUMMER YOUTH EMPLOYMENT

- Applications for both youth and worksites have been available since February. Although youth applications had a return date of 4/3/09 on them, we will continue to accept them indefinitely. Additional youth applications can be obtained from the county website under Workforce Development. Income eligibility is still a requirement for both WIA and TANF funding.

- Summer Counselor and Activity Supervisor applications are also being accepted at the county Personnel office. The preliminary budget projections indicate that we could have as much as \$100,000.00 more than was available last years. We are hoping to serve at least an additional 50 youth in 2009.

4. YOUTH BUREAU/BOARD

As of 3/31/09, the New York State budget had not been passed, but information was provided that legislation authorizing Youth Bureaus would not be changed. The Youth Bureau funding would be reduced by 10% and not the 25% initially proposed in the Governor's budget.

Impact of 25 & 10% Reduction in YDDP and SDPP

	SDPP	YDDP S&I	Recreation	Totals	Y B Admin
2009 pre Governor budget (est)	\$33,077.00	\$47,298.00	\$47,298.00	\$127,673.00	\$18,315.00
With 25% Cut in these funds	\$24,807.75	\$35,473.50	\$35,473.50	\$95,754.75	\$13,736.25

With 10% Cut in funds (3/30)	\$29,769.30	\$42,568.20	\$42,568.20	\$114,905.70	\$16,483.50
Difference (loss of funds) 25%				\$31,918.25	\$4,578.75
Difference (loss of funds) 10%				\$12,767.30	\$1,831.50

5. TEEN RECOGNITION AWARD

We will be honoring 88 Teen Recognition Award recipients on the evening of April 29 at the Genesee River Reception Center.

6. COUNTY RECREATION PROGRAMS

The Recreation Program representatives met on 3/30 to start the planning process for the upcoming season. Luckily, there was some information available regarding funding that could be provided. I am still recommending that these programs start to charge a fee for service as Lima has been doing for many years. There still seems to be some reticence in charging fees and still looking for state funding although the average reimbursement is now \$2,263.00 down from a high in 2001 of \$4,316.00.

7. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE

- Youth Board – Next Meeting is 5/19
- PINS Planning – Next meeting 4/13
- EDIFY – No Report
- Livingston WIB Members – No Report
- Livingston WIA Partners – Next Meeting 4/27

8. DATES OF INTEREST

- April 29th Teen Recognition Award Banquet
- May 13th Job Fair in Mt. Morris

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

1. DESIGNATING THE DEPARTMENT OF SOCIAL SERVICES AS THE LOCAL ADMINISTRATOR FOR THE HUD SECTION 8 HOUSING ASSISTANCE PROGRAM AND AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES COMMISSIONER TO SIGN YEAR 2009 SECTION 8 CONTRACT AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOUSING AND COMMUNITY RENEWAL

RESOLVED, that effective April 15, 2009, the Department of Social Services is hereby designated as the Local Administrator for the HUD Section 8 Housing Assistance Program on behalf of the County, and the Department of Social Services Commissioner is hereby authorized to sign the following contract, and any amendments hereto, for the County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Div. of Housing & Community Renewal	1/01/09–12/31/09	NA

For: Section 8 Housing Program.

Director’s Comments: This resolution will transfer the responsibilities of Section 8 Housing Program Local Administrator from the Planning Director to the Commissioner of Department of Social Services, effective April 15, 2009.

A. Ellis reported that the Section 8 Housing office will be moving to DSS on April 28, 2009 and staff is meeting with Sharon Koch today. She was pleased to report that staff is on board with the recent changes.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

2. APPOINTING CHAIRMAN TO LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL – ERIC GRACE

RESOLVED, that the following member is hereby appointed as Chairman to the Livingston County Environmental Management Council for a term as designated:

Name	Address	Title/Representing	Term

Eric Grace	P.O. Box 73, Geneseo NY 14454	Chairman	4/08/09-12/31/09
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Directors Comments: Eric Grace has served as Chairman to the EMC since 2005. This resolution authorizes him to continue as Chairman through December 31, 2009.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to appoint Eric Grace as Chairman of the Environmental Management Council. Carried.

Pre-approved Informational Item(s) To Be Reported

1. ECONOMIC STIMULUS FUNDING

A. Ellis distributed and reviewed a handout that provided an update on the economic stimulus funding for the Community Services Block Grant (CSBG) Program and the Weatherization Program (on file).

A. Ellis also referenced a handout of the projects selected to benefit from the American Recovery and Reinvestment Act of 2009 (on file). GTC held a special meeting to select projects to benefit from this Act.

2. A. Ellis distributed and reviewed a handout outlining the designated places for 2010 Census (on file).

3. A. Ellis distributed the EMC 2009 Annual Report (on file). Jean Meekin and Barb Davis have 30 years of service.

4. A. Ellis distributed “Your Guide to Preserving Conesus Lake” (on file). She explained the EMC is hopeful that Lake homeowners will post this in their home to make people aware of how they can contribute to preserving the lake.

5. The Genesee/Finger Lakes Regional Planning Council will holds its Spring 2009 Regional Local Government Workshop on Friday, May 15, 2009 at the Burgundy Basin Inn, Pittsford, NY. A. Ellis distributed brochures to the Committee (on file).

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. There is one vacancy on the AFPB in the Active Farmer membership category.

b. We are still waiting to hear about awards for the FY2008-2009 Farmland Protection Implementation Grant. Applications for Triple H and Sunny Knoll farms were submitted by the GVC on September 15th.

c. At it’s February 19th meeting, the AFPB decided to hold on making a recommendation on the PDR pre-applications until: 1) NYS Department of Ag & Markets announces the PDR award recipients for 2008 (Triple H Farms and Sunny Knoll Farms both have applications in the 2008 round), and; 2) The State announces if the PDR program will be included in next year’s budget. If the program is included, the AFPB will review the amount of funding available to make a recommendation on how many applications to prepare for the 2009 PDR program. The Request for Applications is typically issued by the State in June. We are still waiting to hear from the State.

2. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. ENVIRONMENTAL MANAGEMENT COUNCIL:

a. The EMC determined the recipient for the 2009 Earth Day Award. The EMC typically presents its award publicly at the May Board of Supervisors meeting. The EMC presented David Woods with a lifetime environmental achievement award at his retirement last Spring. They are planning on a tree planting event on County property this Spring.

b. The 2008 EMC Annual Report has been prepared.

c. This year marks the 30th Anniversary of the EMC. Members will be compiling a report about the last 30 years of the environment in Livingston County.

4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

a. The CIC is beginning the 2010-2011 Allocation process this month.

5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

a. The CLWC meeting was held on March 26, 2009. The Council approved the work program for 2009.

- b. The Technical Committee met on March 27, 2009.
 - c. The Agricultural Committee is meeting on April 1, 2009.
 - d. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The Town of Livonia received an award letter from the NYS DOS. A DOS representative has been assigned to the project to develop the work program. We are still waiting to hear from the State rep about activities associated with the work program.
 - e. 2005 EPF Road Ditch Project: We are still waiting for the executed contract. It is still in the State Comptroller's Office.
6. CENSUS 2010
- a. The Planning Department finished its work on the 2010 Participant Statistical Areas Program (PSAP). This process allowed designated participants, following Census Bureau guidelines, to review and suggest modifications to the boundaries for block groups, census tracts, census county divisions, and census designated places (CDPs) for reporting data from the 2010 Census. We created 27 CDPs in Livingston County.
 - b. Planning Department staff is meeting with the Census Bureau liaison on April 1st to learn about the requirements for creating the County Complete Count Committee.
7. WEATHERIZATION:
- a. 2009 Contract: Weatherization staff continued working with our State representatives on the draft budget for the upcoming contract year.
8. HOUSING: Planning staff continued coordinating transition activities with DSS.
9. TECHNICAL ASSISTANCE:
- a. Mapping: Planning staff prepared: Town of Conesus Zoning update maps, Census 2010 maps, Records Management mapfile scanning project
 - b. Other Technical Assistance: Presentation to Geneseo Rotary about EMC; Presentation to Ontario County Water Resource Council on the Conesus Lake Fish Kill Contingency Plan; Provide agricultural data to Thoma Development for Mt. Morris Ag Plan application; Technical assistance training for Town of Caledonia Planning Board and Zoning Board of Appeals.

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NEW YORK STATE OFFICE FOR THE AGING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office for the Aging	4/1/09-3/31/10	\$1,768,651.00

For: Annual Implementation Plan.

Directors Comments:

This is the annual service delivery plan for all programs and services delivered by the OFA during this funding year. The plan is supported by local, federal, and state dollars and follows the county approved 2009 budget as submitted by the OFA. The preliminary AIP budget was mailed in December 2008. The AIP is not fully implemented until the state receives a signed copy by the Chairman of the Board. This authorization has been granted to the Chairman through the resolution process allowing him to sign the plan.

MOTION: Mr. Moore moved and Mr. LeFeber seconded to authorize the foregoing contract. Carried.

K. Smith received permission from Deputy County Administrator to present the following resolution:

Livingston County Dept. of Social Services	4/1/09-3/31/10	\$58,000.00
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and Livingston/Wyoming ARC

For: Door Through Door Transportation Services. Office for the Aging department share is \$8,380.00 (Office for the Aging State Transportation Grant).

K. Smith explained that to date the agency has served 40 clients and they are serving dialysis patients as well. They have trained the drivers on how to assist folks in and out of the vehicles.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Seniorama 2009: Biographies continue to be received for all those individuals nominated for the Senior Citizen of the Year from each town. The program is schedule for May 16,2009 from 1”30 p.m. – 3:30 pm in the auditorium of York Central School. Thank you to all the members of the Board of Supervisors for your participation. Each senior honoree will receive a copy of their unedited biography, complete with certificates of appreciation from area legislators, and personal testimonial letters. In the interest of program length, the Director is preparing brief comments highlighting the outstanding achievements of these remarkable citizens.
2. The Foster Grandparent Program of Livingston, Steuben & Wyoming Counties will hold their annual Volunteer Recognition Luncheon Tuesday, April 21, 2009 at Noon at the Genesee River Hotel in Mt. Morris, N.Y. This year we will celebrate 44 years of placing income-eligible grandparents in school settings where they work, under a supervising teacher, to help children with special needs achieve success.

MENTAL HEALTH - GAIL LONG

Action Item(s) To Be Reported

1. RECOMMENDING THE APPOINTMENT OF ANN MILLER LCSW TO THE POSITION OF DEPUTY DIRECTOR OF MENTAL HEALTH AND COMMUNITY SERVICES

Director’s Comments:

G. Long reported that the Selection Committee interviewed applicants on 3/31/09 and adjourned with the recommendation to appoint Ann Miller to the position. There were two internal candidates. G. Long thanked Mrs. Donohue and I. Coyle for participating in the process. G. Long explained that Ann Miller has been working in the Mental Health Department for eight years and she has been a real rock in the clinic. Mrs. Donohue added that the interview committee unanimously agreed to appoint Ann Miller to this position and she believes she will be a good asset to the department. I. Coyle added that Ann Miller interviewed well and was an impressive candidate. He commented she would balance the needs of the clinic as well as the administrative function of filling in during the absence of the Director.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the appointment of Ann Miller to the position of Deputy Director of Mental Health and Community Services and referred the personnel request to the Ways and means Committee. Carried.

2. OTHER DISCUSSION

Mr. Martello reported that a couple months ago Board Members from CASA had expressed an interest to meet with Committee members on a regular basis. He indicated that the meeting is scheduled for tomorrow, and he asked the Committee if they had any concerns they would like him to relay.

G. Long reported she received a call from Dr. Wetterau expressing concerns about the direction of CASA. She mentioned that CASA owes approximately \$80,000 to Mental Health but this matter may be resolved at the State level. G. Long expressed her concern of how one employee does not relate well to people.

Informational Item(s) Written Only

1. Deputy Directors interviews held on March 31, 2009. Two internal candidates are being considered.
2. Case Manager Anne Valentino is offering budget/financial management support services to consumers and their family members. This will be an ongoing service.

3. Cathy Granita and Jason Goldswor (therapists) have organized a team building staff retreat on April 24. The Pack, Paddle and ski Company will be facilitating the day and providing follow up. It will be held at Hampton's Corners. Office coverage will be in place.
4. Adult and Child intakes are being scheduled approximately 1½ week's out; emergencies will be seen within 24 hours.
5. The Mental Health Clinic will investigate feasibility of pursuing grants for jail medications, outreach, and volunteer drivers.
6. CASA's new morning program in Dansville is now full. CASA will report at next month's Human Services Committee Meeting
7. Barbara Goodness attended a one-day training on HIPAA compliance and Records Management.
8. CASA's Annual Business Meeting and Dinner will be at 6PM on Thursday April 23 at the Yard of Ale. Tickets are \$25.00 and can be purchased directly from CASA.
9. OMRDD has approved proceeding with the new house to be located in Retsof. This will replace the old Letchworth House and will have similar amenities as the Lakeville House.

OTHER

The Committee further discussed concerns regarding the CNR and potential ways to improve operations.

Deputy County Administrator Ian Coyle reported that he has set up a schedule to meet with the CNR Finance staff on a quarterly basis where we can discuss financial and management concerns. He is also meeting on a quarterly basis with the Mental Health team to track revenues.

ADJOURNMENT

Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 12:40 p.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. From March 15 to March 17, 2009, I attended Hill Day in Albany, NY, sponsored by The American Legion, Department of New York. We discussed pending legislation sponsored by The American Legion and met with our local Assemblymen and Senators. Nineteen Veterans Legislation sponsored or co-sponsored by The American Legion were enacted into NYS Law in 2008. Copies of this legislation will be provided.
2. On Wednesday, March 18, I had the honor of presenting a brief synopsis of what the Livingston County Veterans Service Agency does at the Department Head meeting. Due to my limited time frame, the information was presented very quickly with most of the areas covered.
3. The NY State County Veterans Service Officers Association met at the Batavia VAMC on Thursday, March 19, 2009. The main topic of discussion was the failure of the VA Regional Office in Philadelphia, PA to comply with federal regulations. They refuse to recognize the Service Organizations who represent the veterans and/or their dependents. As an accredited representative, I can sign numerous VA forms as my client's Power of Attorney (POA) in the performance of my duties. This has been an on-going problem with that R.O. but came to a head when this Service Officer signed a VA Form 21-4138 requesting Aid & Attendance for a veteran who was on Hospice Care in another county and who was terminal. (This was done at the request of the Buffalo Regional Office because the Service Officer in that county was not available and he was accredited through the American Legion.) The Philadelphia R.O. stated they needed the signature of the veteran, and by the time this "problem" was addressed and properly handled by Philadelphia, the veteran had passed. This issue is now being addressed in Washington.
4. On Friday, March 20, 2009, I attended a conference in Amherst, NY, titled "PTSD in the New Generation of Combat Veterans from Iraq and Afghanistan: What the Non-VA Clinician Needs to Know". The presenter, John Mundt, Ph.D. is a Licensed Clinical Psychologist who is employed at the Jessie Brown VA Medical Center in Chicago, IL. We discussed the different types of environment our returning veterans are exposed to and the increased exposure to I.E.D.s, wounds that would have been lethal years ago but are now successfully treated in combat with new, improved medical technology and our soldiers are living and the

increase in the number of female soldiers being exposed to combat, death (102 females have been killed so far in the combat theaters) and the increase in sexual trauma. He identified the “basic” etiology of PTSD so that the “lay person” could identify it and hopefully refer the veteran to the proper areas for help. The VA has acknowledged there is a problem with PTSD and the increase in suicides and has established the SUICIDE PREVENTION HOTLINE @ 1-800-273-8255. This HOTLINE is located at the Bath VAMC. To me, the most disturbing information/fact I received from this conference is that the number of Vietnam Veterans who have committed suicide, recently surpassed the number of Vietnam Veterans killed in Vietnam.

5. On Saturday, March 28, 2009, I attended a VETERANS SUICIDE PREVENTION AND HEALTH INFORMATION DAY at the American Legion Post #264, 60 Main Street, Tonawanda, NY. A copy of the subjects covered has been provided. Numerous forms of informational material were obtained to provide to our local veterans and families.

We continue to submit claims for our veterans and dependents, submit veterans’ names to the World War II Memorial and the Purple Heart Memorial.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 5, 2009
9:30 a.m.

PRESENT: D. Martello, B. Donohue, I. Davis, D. LeFeber, W. Wadsworth, J. Merrick, P. Yendell, D. Pangrazio, N. Mazza, I. Coyle, Intern Allison Forsha

ABSENT: G. Moore

Introduction of Intern Allison Forsha.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH, THE SUSAN G. KOMEN FOUNDATION, CNY AFFILIATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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New York State Department of Health	7/1/09-6/30/11	
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433 River St, Suite 303

Troy, NY 12180-2299

For: EMS Course Sponsorship.

Director's Comments: This is for Renewal of the New York State EMS Course Sponsorship Agreement.

The Susan G. Komen Foundation	4/1/09-3/31/10	\$10,000.00
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CNY Affiliate
5008 Brittonfield Parkway, Suite 300

East Syracuse, NY 13057

For: Breast Health Project Grant.

Director's Comments: This contract is for a Breast Health Project Grant with a purpose to increase mammography rates and decrease breast cancer mortality rates.

Mr. Wadsworth and Mr. Davis asked for an explanation of the Komen contract, and J. Ellison stated the grant provides funding for education and recruitment of persons without insurance and who would not usually be targeted.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contracts. Carried.

2. AWARDING BID FOR EMERGENCY MEDICAL SERVICES - MEDICAL SUPPLY BID

WHEREAS, after the proper legal advertisement seeking bids for Medical Supply, six bids were received and opened on March 19, 2009, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which, is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
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Bound Tree Medical LLC	5/1/09-4/30/10	
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Per Item Fee Schedule

5000 Tuttle Crossing

Dublin, Ohio 43016

For: EMS Medical Supplies.

Director's Comments: This contract for EMS Medical Supplies is for a one-year period and reserves the right to

two (2) additional 12-month extensions.

J. Ellison distributed a memo from EMS Coordinator William Sheahan recommending award to Bound Tree Medical LLC (on file). J. Ellison explained this particular provider did not submit the lowest bid; however, this provider has a local sales representative and the availability of all products. We have previously worked with this company before. Mr. Martello asked the difference in bid prices. Mr. Yendell asked if the County Attorney was supportive of choosing this bidder. Mr. Pangrazio questioned our previous involvement with this company. Mr. Wadsworth questioned the scope of the bid specifications.

County Administrator Mazza departed to get this information and to check to see if Lisa Grosse was available to come into the meeting.

Pre-approved Informational Item(s) To Be Reported

1. UPDATE ON SWINE FLU OUTBREAK

J. Ellison provided a handout regarding the Swine Flu (H1N1) Outbreak (on file) outlining frequently asked questions. She provided an update. Currently there have been no confirmed cases of H1N1 in Livingston County. On 4/26/09, the NYSDOH sent out a health alert. In the nation, there have been 279 cases reported in 36 States, 73 in New York (one death and one case in Monroe County). A total of 1,024 cases worldwide and the numbers are increasing resulting in a Pandemic Alert Level 5. At this time, cases are stabilizing. The Livingston County Department of Health Response Team has been engaged in operation mode and is meeting everyday. She provided an explanation of how this flu can be contracted.

Mr. Martello thanked Joan and the Department of Health staff for their diligence.

L. Grosse entered.

DISCUSSION CONTINUED REGARDING AWARDED BID FOR EMERGENCY MEDICAL SERVICES - MEDICAL SUPPLY BID

Mr. Martello asked for a clarification regarding the bid prices. L. Grosse explained that this was not a typical bid with one bid price. Approximately 300 items were included in this bid package and each item has a separate bid price. She explained there were six bidders and a bid tabulation was created to determine the lowest responsible bidder. Bound Tree Medical LLC supplied everything according to specifications. Some sample items from other companies were reviewed and we were not happy with the quality.

Mr. Wadsworth asked if this was the lowest bidder. L. Grosse responded lowest qualified acceptable bidder.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to award the Medical Supply Bid to Bound Tree Medical LLC. Carried.

Mrs. Donohue distributed some handouts from the CNR Quality of Assurance (QA) meeting that meets on a quarterly basis.

Informational Item(s) Written Only

1. THE DEPARTMENT IS IN THE MIDST OF THE SWINE FLU OUTBREAK. ACTIVITIES HAVE INCLUDED:

- A. Conference calls with NYSDOH.
- B. DRT (Department Response Team) was engaged on April 27, 2009
 - 1. Enhanced surveillance
 - a. Communications to:
 - 1. County Administration

2. Hospital
3. After Hours
4. Physicians
5. Health Care Providers and facilities
6. County Departments
7. Schools and Colleges
8. Faith Communities
9. Media
10. Special Needs Population

- b. 800 number established for calls
- c. Review of plans in preparation for potential outbreak
- d. As of the writing of this document, there are no cases of swine flu in Livingston County

2. STATE BUDGET UPDATE:

State Aide remained at 36%; the proposal to eliminate ME, EMS, and Hospice from reimbursement did not materialize. The proposals to reduce the financial burden to counties for Early Intervention were not included in the adopted budget. Funding for Emergency Preparedness from April 1-August 8th was somewhat reinstated. The funding for Emergency Preparedness did not affect LCDOH.

3. THE TASTE OF LIVINGSTON COUNTY

This year the event was a huge success and for the third year, there were over 500 in attendance. The State Health Commissioner, Dr. Daines, attended and addressed the attendees. All of the invoices have not yet been received; therefore, we do not know the amount of the proceeds for the ARC of Livingston-Wyoming Counties.

4. RUSHVILLE HEALTH CENTER

Plans for Rushville Health Center to provide dental services in Livingston County in Building 1 continue. Mr. Coyle is intimately involved in the details. Because of the proposed plans for changes in the layout, it is anticipated that services will commence in 2010.

5. RETIREMENT

Richard Davin, Senior PH Sanitarian and Watershed Inspector, is retiring, effective April 30, 2009. Jim Mazurowski and the PHD are discussing the position, responsibilities, and Center's needs.

6. VACANCIES

The nursing vacancies remain the same, however interviews are taking place.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: DEPARTMENT OF VETERANS AFFAIRS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Department of Veterans Affairs	7/1/09-6/30/10	Negotiated Per Diem Rate

VA Western New York Healthcare System

3495 Bailey Avenue

Buffalo, New York 14215

For: Nursing Home Care Services.

Director's Comments:

Contract to provide nursing home care services to VA Beneficiaries in the CNR. The current rate is \$312.70. The CNR will be seeking a rate of approximately \$325 per day in the new contract. There were 52 VA paid patient days in 2008.

Mr. Davis asked what does the per diem rate total for the year, and F. Bassett responded approximately \$120,000 a year.

MOTION: Mr. LeFeber moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. OPEN FORUM DISCUSSION WITH HUMAN SERVICES COMMITTEE

F. Bassett distributed the CNR 2009 Annual Report (On File). He referred to page 16 of the Annual Report and reviewed the Operating Budget Variance Report as of 12/31/08. He explained the reimbursements for cash receipts and the impact of the additional IGT revenues. We ended the year with a total of \$4.9 million non-operating gains. The CNR has a strong financial position. The census average is 97.8%; 6% better than the State average and 13% better than the National average. The turnover rate for nursing assistants is 22.8% and the National average is 47.2%. He reported he has not had a grievance at Step 2. The CNR Administration strives to provide a safe working environment. The CNR continues to provide Home Health Aide and Nursing training and the Center is visited by providers from across New York State and other States. The Center received several recognition awards throughout 2008 including Innovation of the Year Award, 10th Annual Quality of Life Award, Livingston County Business of the Year, Second Place in Fund Raising for Alzheimer's Association's Memory Walk, and Award of Excellence presented by the Livingston County United Way. F. Bassett briefly reviewed the goals for 2009 and reflected on the organizational challenges of workplace culture including absenteeism, mandatory overtime and enculturation, lack of workforce availability, revenue reimbursement stream and ongoing regulations mandated by the State. F. Bassett explained the outcome of the State survey findings and corrective actions.

F. Bassett explained he does not have a schedule for off hours, weekends and holidays. He and/or administrative staff try to pop in during these times. He said he could provide the Committee a report. He indicated we are still having issues of staff calling in, which results in mandation. He also mentioned that temporary agency staff does not perform to our standards. He indicated there is a suggestion box on every neighborhood and the Social Workers check these boxes every week. If an individual has identified his or herself, that individual is contacted for a follow up discussion. There is also a box in the lobby. F. Bassett does not have a role in this because that is the way the Family Council wanted it to be.

F. Bassett stated that the Committee has commented they want to hear the good and the bad. He commented there is not a lot of bad happening in the Center. He said he is relying on providing the Committee documentation of the CNR's performance and would welcome any discussion at greater length on a monthly basis. F. Bassett mentioned that as he manages the Center, he would prefer the Committee direct their concerns to him and invite Mark Wheeler to join the conversation but not meet with him separately. Although he did say he would follow the Committee's direction. He stated he is proud of the nursing home and asked that the Committee extend him the courtesy of a telephone call or a meeting. He asked the Committee to review the Annual Report in detail.

The County Administrator stated that the nursing home is one of the greatest sources of pride this government has. He indicated the nursing home is under a big microscope and he is pleased with what has been accomplished over the years. He explained that the Board of Supervisors took a long time studying what role County government should play in long-term care and determined that they wanted to take care of the elderly so we built a new nursing home. He commented he does not believe there could have been a better person than Frank Bassett to manage the home and thanked him for all he has done to make the Center successful.

Mr. Schuster entered.

F. Bassett thanked the Committee for their attention.

Informational Item(s) Written Only

1. Reports: budget variance, census, quarterly admit/discharge report, agency use, mandation, report card.

2. Occupancy - CNR has averaged occupancy in excess of 99% for the last eight months. April occupancy stood at 99.0% as of 4/24.
3. CNR Dialysis Recipient Transportation – Livingston-Wyoming Arc has finalized arrangements with the CNR to initiate transport for all CNR dialysis recipients effective May 4, 2009. The agreed daily rate is \$133.00 irrespective of trips required for services Monday, Wednesday and Friday.
4. COTA Vacancy Status - The full-time COTA position approved in December 2008 has been filled. Michael Lewis, COTA started on April 13. The Rehabilitative Services Department is now fully staffed with all full time positions filled. The Department is comprised of two Occupational Therapists, two Certified Occupational Therapy Assistants, two Physical Therapists, two Physical Therapy Assistants, one Speech Pathologist and one Rehabilitation Aide.
5. Rochester RHIO Participant Agreement – David Morris will present an Action Item to enable Participation Agreements for the CNR, Department of Health, Mental Health, Office for the Aging and Department of Social Services to have one way electronic, read and print only, access to hospital and diagnostic medical records of individuals seeking or receiving our services. County agencies will not be sharing our health information. Because each county agency is deemed a separate HIPAA Entity, separate Participation Agreements must be signed for each agency. The CNR will have greater admission intake and re-admission efficiencies created by this access. Protections will be in place to ensure only authorized access.
6. 1st Quarter Staff Turnover – Organization wide turnover through 3/31 was 2.4%, and within the CNA title 4.9% amongst full time, part time and per diem personnel.
Security Services - Through additional discussion with residents and staff, the CNR has decided to retain Security Services through the Sheriff's Department. The budget impact is alleviated by IGT funding.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Action Item(s) To Be Reported

1. REQUESTING APPROVAL TO CORRECT RESOLUTION #2009-014

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Council on Alcoholism & Substance Abuse	4/1/08-3/31/09	\$112,500.00

430 East Main Street
Batavia, NY 14020

For: Co-location Project.

Director's Comments: The contract was passed as the budgeted amount \$105,750 when it should have been \$112,500. State said originally, there would be a budget cut but there was not.

MOTION: Mr. Wadsworth moved and Mr. LeFeber to correct Res. No. 2009-014. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: LIVINGSTON AREA TRANSPORTATION AUTHORITY SERVICE, INC.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Area Transportation Authority Services, Inc (LATS)	4/1/08-3/31/10	Rate Pursuant To Contract

4390 Gypsy Lane
Mt. Morris, NY 14510

For: Transportation Services.

Director's Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, Recreation & Rehab Program, DePaul Clubhouse, and the Medical Shuttle.

Denise Bentley entered.

Denise Bentley explained the terms of the current and proposed contracts.

Mr. Merrick departed.

Mr. Martello asked what is the difference in rate of what the County pays LATS and what the people pay. D. Bentley responded that people pay what they can pay and Office for the Aging pays the balance. Deputy County Administrator I. Coyle added that the payment of transportation is set up this way otherwise there would not be a transportation service. The funding stream is dictated by the ability to pay.

Mr. Wadsworth asked what percentage the riders pay and D. Bentley responded approximately 30%.

Mr. Martello asked how this is all tracked, and D. Bentley stated there is a box for the money on each bus and it is counted daily.

Mr. Merrick entered.

D. Bentley explained the routes and how they were recently restructured resulting in a cost savings of approximately \$19,000.

Mr. Martello questioned what happens if someone cannot pay for transportation, and D. Bentley responded that Medicaid pays most of those instances.

County Administrator Mazza commended the efforts of Denise Bentley and remarked how she has improved the transportation services since she has been assigned these duties.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Mr. Davis thanked the Transportation Division for picking up his brother at his own house and transporting him to the Dialysis Center.

S. Wright reported that all the employees are moved into Building #1 and the Open House for employees and their families was a great success. The Building #1 Ribbon Cutting is scheduled for Friday May 29, 2009 at 11:00 AM. S. Wright thanked everyone for the renovation of Building #1 and stated it is a source of pride.

S. Wright reported 30 clients have entered employment during the month of March.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (Mar)
- b. Employment – Entries Into (Monthly) (Mar)

Name of Employer	Town or City	# of Hires	Hours per Week	Hourly Wage	Job Function
Lakeland Concrete Thru Remedy	Lima	4	40	8.00	Laborer
Kwik Fill	Mt Morris	1	20	7.15	Clerk
Route #36 Diner	Mt Morris	1	20	8.00	Cook/Clean
Peppermint's Restaurant	Avon	1	16	7.25	Cook
Stonewood Village	Rochester	1	40	12.00	Maintenance
Woodside Manor	Rochester	1	24	9.00	CNA
Morrison Dining	Mt Morris	1	20	7.25	Dietary Aide
WalMart	Geneseo	1	38	12.31	Cashier
McDonald's	Dansville	1	25	7.15	Crew Member
McDonald's	Geneseo	1	30	7.15	Crew Member
McDonald's	Avon	2	24	7.15	Crew Members
Choice One Construction	Springwater	1	30	10.00	Drywall
Barilla Thru Kelly Services	Leroy	1	30-35	10.00	Production Laborer
Kohl's	Henrietta	1	20	7.75	Sales Assoc.
ARC	Mt Morris	1	40	9.00	Life Skill Asst
Wendy's	Geneseo	1	25	7.15	Cashier
Tabtronics	Piffard	2	40	8.00	Production
St. James Mercy	Hornell	1	40	7.15	Housekeeping
Avon Nursing Home	Avon	1	30	7.15	CNA
Hurricane Technologies	Avon	1	20	12.00	Computer Tech
Subway	Avon	1	25	7.15	Crew
Doing It All Landscape	Canandaigua	1	15	9.00	Laborer
Elijah House	Leicester	1	24	7.25	Personal Aide
Superior Walls	Lima	1	40	9.02	Laborer
One Source Painting	Caledonia	1	40	13.00	Painter
Total		30			

c. Financial Assistance Program Statistics (Monthly) (Mar)

Financial Assistance Programs Statistics 2009	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730									
FAMILY HEALTH PLUS	1037*	1053*	990*									
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147									
CHRONIC CARE MEDICAID	241	241	254									
TEMP. ASSISTANCE - TANF	208	203	205									
TEMP. ASSISTANCE - SN	248	250	253									
FOOD STAMPS	2447	2499	2553									
CHILD CARE	143	142	128									
MANAGED CARE	3323*	3345*	3396*									
SSI MEDICAID	1129	1139	1139									

*Individuals - Premiums paid by DSS

Financial Assistance Program Statistics 2008	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals - Premiums paid by DSS

d. Foster Care Caseload (Quarterly) (Mar)

Foster Care Statistics Year 2008

	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY AT END OF MONTH
MONTH	#	#	#	#	#	#	#	#
JAN	66	0	3	63	0	34	22	56
FEB	63	2	0	65	2	31	24	57
MAR	65	13	0	78	2	43	22	67
APR				0				0
MAY				0				0
JUN				0				0
JULY				0				0
AUG				0				0
SEPT				0				0
OCT				0				0
NOV				0				0
DEC				0				0
AVG. TO DATE	65	5	1	17	1	36	23	15

As of March 31, 2009 we have 49 Certified Foster Homes

e. Child Protective Services (Quarterly) (Mar)

CHILD PROTECTIVE SERVICES ACTIVITY REPORT

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
a) January	57	60	77	81	93	79
February	67	65	50	64	57	74
March	81	65	77	73	78	100
April	60	64	63	60	80	
May	65	60	91	86	70	
June	76	87	73	74	87	
July	58	46	76	75	52	
August	62	62	62	63	69	
September	74	64	77	71	77	
October	74	58	68	78	82	
November	48	69	65	74	87	
December	53	65	77	61	74	

b) To Date (3/31/09)

Total Reports	253
Avg./Month	84

c) For Previous Years

Total Reports	775	765	856	860	906
Avg./Month	65	64	71	72	76

2. **REMOVALS -- MARCH 2009**

	<u>Current</u>	<u>Last</u>	<u>Year</u>	<u>Monthly</u>
	<u>Month</u>	<u>Month</u>	<u>to</u>	<u>Avg.</u>
			<u>Date</u>	<u>to Date</u>
a) Removals (Family/Children)	4/12	1/1	6/14	2/5
2. The following employees were hired, resigned or retired in April:				
Darlene Powell Clerk/Typist	Leicester	4/03/09	Transferred to Workforce	
Dev. to take a position as an Account Clerk				
Wendy Howell Social Welfare Exam.	Nunda	4/12/09	Promotion from Sr. Acct	
Clerk				
Marie VanBuskirk Temp. Social Welfare Exam.	Leicester	4/14/09	Temp. Position ended	
Lori Andrews Seasonal HEAP Exam.	Linwood	4/30/09	Seasonal Position ended	
3. The Annual Foster Parent Banquet will be held on May 31, 2009 at the Avon Inn at 2:00 p.m. A buffet will be served with Social Hour beginning at 1:00 p.m. Cost is \$10/per person. Please let my secretary, Kristine Gulesano know by May 22, 2009 if you plan to attend. We would love to have you there!				
4. On May 23, 2009 22 staff and 5 residents from the CNR toured Building 1. Those that attended were very pleased with the changes.				
5. Home Energy Assistance Program (HEAP) will be closing on May 15, 2009.				
6. All DSS staff will be at B-1 Mt. Morris on April 29, 2009. About 12 staff worked all weekend April 25 and 26 so that there was a smooth transition to start seeing clients on April 27, 2009. The staff from Geneseo, Millennium Drive and the Government Center (Housing) moved on April 28.				

MENTAL HEALTH - GAIL LONG

Pre-approved Informational Item(s) To Be Reported

1. **PRESENTING DRAFT PROPOSAL FOR COLLECTION OF CLIENTS' UNPAID BALANCES**
 Deputy County Administrator I. Coyle explained the unpaid balances infringes on revenue every year, and he recommended moving forward with said proposal. He indicated he asked G. Long to present the proposal to get any feedback from the Committee prior to implementation.

Review of outline

DRAFT OF PROTOCOLS FOR DELINQUENT CLIENT PAYMENTS

I. **DELINQUENT REFERRAL FROM PRIMARY CARE PHYSICIAN**

- Medical Biller will notify therapist of this status
- Therapist will inform client that no further (Psychiatrist or Therapist) appointments will be made until referral is received and arrangement is made with Biller for back payments
- Biller will inform therapist when all arrangements are in place
- Biller will inform therapist should client not comply with arrangements; appointments will not be offered until payments are restarted or a new arrangement is made.

II. **DELINQUENT PAYMENTS (CURRENT CLIENT)**

- Biller will notify therapist when client has fallen two payments behind.
- Client will be scheduled to meet with the Biller to arrange payment or initiate fee reduction. Therapist will not offer another appointment (Psychiatrist or Therapist) until client keeps appointment with Biller and satisfactory arrangements are made.

- Biller will notify Therapist that appointments may be rescheduled
- III. DELINQUENT PAYMENTS (PREVIOUS ADMISSION BALANCE)
- Biller will flag clients with outstanding balance in software.
 - A client calling with an outstanding balance from a previous admission will either have to pay the balance or make an appointment to meet with the Biller to make payment arrangements which will include keeping current balance up to date.
 - Biller will notify front office when arrangements have been made or balance has been paid
 - Front office staff will schedule client for a re-intake.
- IV. EXCEPTIONS
- COPS appointments
 - Clients that have issues of lethality – exception must be requested by therapist to Biller with sign off by Deputy Director

Deputy County Administrator I. Coyle stated that he, Gail Long and Barb Goodness have scheduled a meeting on a quarterly basis to track clinic revenues and review billing practices.

County Administrator Mazza stated it is primarily the copayment that is not paid by the client and explained that we are considering changing our practice to encourage those people to pay.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to approve of the foregoing proposal. Carried.

Informational Item(s) Written Only

1. Kim Butler, Forensic Mental Health Therapist is one of two recipients to win Livingston County Speaking Out Panel's award to someone who works to destigmatize mental illness. Kim was nominated by Sheriff York
2. All staff participated in a retreat on 4/24/09 that was facilitated by the Pack, Paddle, and Ski Company.
3. Gina Montanye, Child Case Manager completed her 10 session Social Skills Group. Average attendance was 13 children per session and participants have requested a follow up group. Consideration is also being given to facilitating a group for older adolescents.
4. Ann Miller, LCSW started position of Deputy Director on 4/27/09. The Department has one Mental Health Therapist vacancy as a result. All other positions are filled.
5. Workplace Violence training will take place for all personnel on 5/1/09. Mike Allen, Adult Case Manager, will facilitate.
6. Cathy Granita, Mental Health Therapist, has been selected to represent the Department on Livingston County's Long Term Care Council.
7. The Director will participate in the Integrated Domestic Violence Initiative on 5/1/09, which is sponsored by the New York State Court.
8. DSS and Mental Health are exploring the concept of an integrated outreach team to respond to high-risk situations in the community.
9. Adults intakes are being scheduled 2 ½ weeks out; Child intakes are 2 weeks out.
10. CASA's Annual Business Meeting and Dinner was held on 4/23/09, with approximately 80 in attendance. A silent auction was part of the evening's festivities.
11. The Livingston County Transition Fair was held on 4/29/09. This year's fair was focused on the parents of children with Developmental Disabilities. Community Services provided advertising and food for the event.

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR AGING: NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for Aging, according to the term(s) designated,

subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Noyes Memorial Hospital 111 Clara Barton St. Dansville, NY 14437	4/1/2009–12/31/10	\$66,832.00

Directors Comments: Caregiver services to be provided under this contract include: caregiver counseling, referral services, Alzheimer Support Group facilitation, public education, caregiver training, monthly newsletter, and maintenance of caregiver resource centers located in all public libraries in the county.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Federal Foster Grandparent Program was submitted April 21, 2009 for FY 7/1/09 – 6/30/10 the amount of \$268, 469. No county local match dollars were applied toward this budget. This budget supports 45 – 50 grandparents placed in 25 school districts in Livingston, Steuben and Wyoming counties. Recent changes in the federal regulations will allow the Office for the Aging to extend participation to individuals 55 and over (revised from 60 and over), raises the cap on income eligibility from 125% of poverty (\$13,540 for family of one) to 200% of poverty (\$21,664), and increases the tax-free stipend from \$2.65 to \$3.00 per hour. This will open up to program to more residents.
2. The Annual Foster Grandparent Program Luncheon was held at the Genesee River Hotel on April 21, 2009. Guest speaker, Jean Angililli, Wellness Coordinator for the Genesee Valley Health Partnership, spoke on the value of the Foster Grandparent Program to the elderly, children, schools and community. Each Foster Grandparent was presented with a certificate of appreciation and a ‘Share Today, Shape Tomorrow’ photo journal documenting the impact each individual grandparent has had with the children throughout the year.
3. The Director attended the NYS Office for the Aging workshop on the new Consumer Directed Care Initiative held at Monroe Community Hospital, April 28, 2009. The OFA will be completing a readiness study that will address the client assessment, staffing, program monitoring, and fiscal impact of this program. Expected completion will be in September as the final regulations will not be issued until late August.
- 4 Seniorama - May 16, 2009

COUNTY ATTORNEY - DAVID MORRIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY: ROCHESTER RHIO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Contractor
Rochester RHIO
Regional Health Information Organization
150 State St., suite 400
Rochester, NY 14614

County Attorney D. Morris explained this organization would coordinate a health information exchange among several departments within the County and provide an accurate record of issues and information that will be beneficial.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing contract. Carried.

OTHER

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION ON UPSTATE MILK - JAMES MERRICK

Reviewing Legislation of the Federal Milk Marketing Improvement Act of 2007 re: Raw Milk Prices
Chairman Merrick stated he has consulted a few large dairy farmers from the Town of Groveland and they do not support this legislation but he wanted to have the committee discuss this issue. The Committee would like further information on this matter and I. Coyle will contact NYSAC to see if they can provide any insight.

ADJOURNMENT

Mr. Merrick moved and Mr. Davis seconded to adjourn the meeting at 11:28 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. This office has filed three claims for Amyotrophic Lateral Sclerosis (A.L.S.) since January. Two of the veterans have been awarded 100% service connected disability with several extra schedulers added. These veterans are receiving approx. \$3,900.00 per month due to the amount of care they need. Their prognosis is not good. The third veteran passed on 03-25-2009. I filed a claim on 04-21-2009 for Dependents Indemnity Compensation for the surviving wife and it was awarded on 04-27-2009. She will receive approx. \$1,400.00 per month. She will also receive reimbursement for funeral expenses up to \$2,500.00.
2. Refresher Training was offered by the N.Y.S.D.V.A. in Auburn, NY on April 17, 2009. Both N.Y.S. and County Service Officers attended this excellent training. James D. McDonough Jr., Director of the New York State Division of Veterans Affairs continues to work closely with the New York State County Veteran Service Officers Association to provide cross training to insure that high quality claims are submitted to the VA to expedite the claims process for our clients. This training provides a different “angle” when submitting claims.
3. On 04-24-2009 I attended a meeting with the GVRPC, Inc. “Needs Assessment and Strategic Plan Update”. Numerous topics were discussed, especially the housing needs of returning veterans and/or their dependents. Future sessions are planned.
4. World War II veterans continue to be submitted the World War II Memorial and claims submitted.

PLANNING DEPARTMENT – ANGELA ELLIS

Informational Item(s) Written Only

1. LOCAL GOVERNMENT WORKSHOP: Reminder that the Local Government Workshop is scheduled for Friday, May 15, 2009, at the Burgundy Basin Inn, 1361 Marsh Road, Pittsford, from 8:00 a.m. – 5:00 p.m. \$40 registration, if registered by May 7th. \$50 registration after May 7th.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD:
 - a. There is one vacancy on the AFPB in the Active Farmer membership category.
 - b. We are still waiting to hear about awards for the FY2008-2009 Farmland Protection Implementation Grant. Applications for Triple H and Sunny Knoll farms were submitted by the GVC on September 15th. We’ve been told that June announcements are probably too optimistic.
 - c. At it’s February 19th meeting, the AFPB decided to hold on making a recommendation on the PDR pre-applications until: 1) NYS Department of Ag & Markets announces the PDR award recipients for 2008 (Triple H Farms and Sunny Knoll Farms both have applications in the 2008 round), and; 2) The State announces if the PDR program will be included in next year’s budget. If the program is included, the AFPB will review the amount of funding available to make a recommendation on how many applications to prepare for the 2009 PDR program. The Request for Applications is typically issued by the State in June, but was told by the State that June is probably too optimistic. We are sending update letters to the candidates.
 - d. The Genesee Valley Conservancy is applying to NYS Agriculture and Markets for a technical assistance grant to assist Livingston County and Wyoming County and their respective municipalities with agricultural plan implementation efforts. The AFPB approved a letter of support for this effort.
 - e. The AFPD is currently reviewing the County Agricultural and Farmland Protection Plan recommendations for possible implementation activities in 2009.

3. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.
4. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. The Genesee Valley Conservancy is the recipient for the 2009 EMC Earth Day Award. The EMC will be presenting its award publicly at the May Board of Supervisors meeting.
5. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. 2010-2011 ALLOCATION PROCESS: The CIC is beginning the 2010-2011 Allocation process this month. A pre-application workshop was held on April 23rd. Eleven (all our current delegate agencies) not-for-profit agencies attended. Applications are due on May 7, 2009. We've been notified by the NYS Department of State that our revised allocation is \$224,316 (up \$11,414.).
 - b. ECONOMIC STIMULUS UPDATE: The NY Department of State is developing the required ARRA Management Plan. The Plan, which details eligible activities, will be available for public inspection and comment in the near future.
6. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): We are still waiting to hear from the State rep about activities associated with the work program.
 - b. 2005 EPF Road Ditch Project: We are currently reviewing the revised contract for the Town of Groveland and expect resubmitting in May.
 - c. A Technical Committee meeting is scheduled for May 1, 2009. At the June 26th Technical Committee meeting, Tom Harvey, from Ontario County Planning Department, will present an update on the Honeoye Lake Alum Project.
 - d. A Public Education and Outreach Committee meeting is scheduled for May 4, 2009.
 - e. A Watershed Council meeting is scheduled for May 29, 2009.
7. CENSUS 2010
 - a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.
8. WEATHERIZATION:
9. ECONOMIC STIMULUS FUNDING: The NY Department of State (NYS DOS) has issued its ARRA Plan for public comment. ARRA funds will be a separate contract from our regular allocation. The State is proposing that the funding be spent by June 30, 2011. Funding will become available in July 2009. Staff is currently developing a spending plan for review and approval by the County and NYS DOS.
10. HOUSING: Housing staff moved to DSS on April 28, 2009. The NYS Department of Housing and Community Renewal will be conducting a site visit in May to complete its approval of the transition.
11. SNOWMOBILE GRANT: Planning Department staff is attending a workshop on April 29th on the FFY 2009-2010 funding program.
12. TECHNICAL ASSISTANCE:
 - a. Mapping: GIS mapping assistance was provided to:
 - i. County Agencies: Sheriff's Office, Department of Health, Economic Development, Highway Department
 - ii. Municipalities: Village of Genesee
 - b. Other: NYS Department of Environmental Conservation, U.S. Census Bureau

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:
 March 2009 – 9.4% February 2009 – 9.7% March 2008 – 6.8 %
 There was a light drop in the UI rate but this was not reflected in our office traffic.
 Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).
 March 09- 1638 February 09-1414 2009 YTD-4352 2008 YTD – 8,628
 We ran an additional Job Search workshop in April to catch up with a number of job seekers that we

could not accommodate in our monthly workshop. The sign up list had stretched into June and July before we could get people in. We are also doing two one-day workshops for those being laid off from Livingston County schools. April 27 will be a workshop for professional staff and on 4/30 for support staff.

2. FEDERAL STIMULUS BILL:

The funding is now available through the WIB and we will be using the funds to supplement our training funds for the dislocated, adults and youth that we serve. We also have scheduled some meetings with the Planning Dept. and DSS to see if we can coordinate funding and activities for work and skills training using WIA, CSBG and weatherization funding.

3. SUMMER YOUTH EMPLOYMENT:

- We will continue to accept applications for both youth and worksites until at least the beginning of June. We have received about 250 youth applications to date. Youth interviews will be starting the first week in May and are scheduled in Dansville, Nunda, Mt. Morris and Geneseo.
- Summer Counselor and Activity Supervisor applications are also being accepted at the county Personnel office. We have quite a few Activity Supervisors applications, but could use a few more Counselor applications. The Counselor position requires a bachelor's degree or combination of experience in workforce and education.

4. YOUTH BUREAU/BOARD:

The Allocation Committee met on 20th to discuss the status of the County Resource Allocation plan based on the state budget that did not change legislation regarding Youth Bureaus. Recommendations will be made to the Youth Board using the 10% reduction. We still do not have any hard numbers from OCFS. In the mean time programs are becoming very anxious because we have not been able to commit to a contracts yet.

5. JOB/CAREER FAIR:

This event will be held in Mt. Morris at the Genesee River facility on May 13th. The committee has some concerns regarding the number of employers, 10 so far--average is 30, in relation to the large number of job seekers that we are expecting. Our plan is to provide a number of mini workshops for the attendees. These workshops will not only be about "job seeking" tools but will also cover financial and security issues that may be helpful.

6. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE:

- a. Youth Board – Next Meeting is 5/19
- b. PINS Planning – Next meeting 4/13
- c. EDIFY – No Report
- d. Livingston WIB Members – No Report
- e. Livingston WIA Partners – No Report

7. DATES OF INTEREST

May 13th Job/Career Fair in Mt. Morris

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JUNE 2, 2009
9:30 a.m.**

PRESENT: D. Martello, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: N. Mazza

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis, B. Donohue

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: UNITY HEALTH CARE EMPIRE PLAN NETWORK, NEW YORK STATE DEPARTMENT OF HEALTH, JOHN AND BRIDGET YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Unity Health Care Empire Plan Network PO Box 2300 Kingston, NY 12402-2300	5/1/09-4/30/2014	

For: Reimbursement for EI Services.

Director's Comments: This contract is paid according to compensation chart attached to contract.

New York State Department of Health Bureau of Water Supply Protection 547 River Street, Flanigan Square, Room 400 Troy, NY 12180	4/1/09-3/31/10	\$89,356.00
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For: Public Water Supply Enhancement Grant.

Director's Comments: This is a renewal of the Enhancement of Public Health Water Supply Regulatory Oversight Program, which provides support to increase the oversight related to public water supply systems. Funds were decreased. The Contract amount used to be \$97,000.

John and Bridget York 3 Chestnut Ave. Dansville, NY 14437	4/1/09-3/31/11	
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For: Reproductive Health Center's Dansville Site Rental Agreement.

Director's Comments: This is a rental agreement for the Dansville site of the Reproductive Health Center clinic. Rent is \$750.00 per month from 4/1/09-3/31/10 and \$775.00 per month from 4/1/10-3/31/11. Water and Sewer will also be paid at a rate of \$92.00 per quarter throughout this period.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

J. Ellison reported the DOH has received three suspected cases of H1N1 virus and there has been one confirmed case as of 9:10 this morning. There have been 15 deaths in the USA to date.

Mr. Moore asked what is the status of the vaccine, and J. Ellison responded researchers and scientists are still working on it. It could take up to 6-8 months to produce this vaccine. She indicated the seasonal flu vaccine is already under production and we should receive that vaccine in September.

Informational Item(s) Written Only

1. The Department has been in a response mode to H1N1. The Department Response Team (DRT) has

effectively responded by: enhancing surveillance, enhancing communications with health care providers, and promoting efforts to reduce the spread of the disease. There were no confirmed cases of H1N1 in Livingston County; two suspect cases proved to be seasonal flu. We were in contact with other county agencies and organizations; current information was posted on the County web site, and an 800 number was established.

Surveillance will continue and the final review of our plans is underway. While there is no way to predict how this virus will behave, we are taking the position to be prepared if it surfaces more virulent sometime in the future.

You can be very proud of the DOH staff, which tirelessly gave of their time and energy to assure that the Department was in the best position to respond as needed.

Please see below for a brief summary of activities that the Department was involved in.

**Livingston County Department of Health
Department Response Team (DRT)**

➤ Began meeting April 27th

Goals:

- ❖ Enhanced Surveillance
- ❖ Communications
 - ✓ Staff
 - ✓ Providers
 - ✓ Agencies
 - ✓ Officials
 - ✓ Media
 - ✓ Public
- ❖ Prevent the spread of the H1N1 virus

Activities:

- ❖ Review current plans and systems
 - ✓ SNS
 - ✓ PODS
 - ✓ Communications
 - ✓ Implemented 800 #
 - ✓ Web site
 - ✓ Pandemic Flu
 - ✓ Isolation and Quarantine
- ❖ Review data as it became available
 - Share with appropriate parties (see above)
- ❖ Review new information as it became available
 - Share with appropriate parties (see above)
- ❖ Review inventory of supplies
- ❖ Received SNS
- ❖ Added back up staff
- ❖ Utilized the ICS system for communication

Demobilization underway; last meeting scheduled for May 27th with a debriefing scheduled for June 3, 2009.

CENTER FOR NURSING & REHABILITATION – MARK WHEELER

F. Bassett could not attend the meeting.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: THE GENESEE-LIVINGSTON-STEUBEN-WYOMING BOCES CHARLES G. MAY CAREER & TECHNICAL EDUCATION CENTER
RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Charles G. May Career & Tech. Ed. Center 80 Munson Street Leroy, New York 14482 For: Clinical Site Agreement – C.N.A.	7/1/09 – 6/30/12	n/a

Director's Comments:

Long-standing clinical site relationship. Nursing Assistant students will receive clinical experience under the supervision of BOCES clinical instructors. Residents enjoy the interaction with young adults and the program is a means of attracting future employees.

M. Wheeler reported the County has had a long-standing relationship with BOCES by allowing students a clinical experience in the CNR. This also provides an opportunity for the CNR to recruit potential staff.

MOTION: Mr. Merrick moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

- CNR Financial & Organizational Performance Review

M. Wheeler reviewed the following reports: Cash Flow, 2009 Days by Payor Class, and Operating Budget Variance, Plan of Correction and Statement of Deficiencies for survey completed 5/1/09 (on file).

Mr. Davis entered.

The following reports were included in the Committee packet for review: Employee Turnover Summary for CNR and CNA title and Nursing Employees with Hourly Restrictions/LOA/FMLA, Com, Modified Duty, Report Card Information (on file).

Mr. Martello noted that the Workers Compensation costs had gone up a tad. M. Wheeler stated there are several employees on compensation. One person had back surgery in April, which was very costly.

Mr. Martello asked about the IGT funding, and M. Wheeler stated we will get more reimbursement in July.

Mrs. Donohue entered.

Deputy County Administrator I. Coyle requested an update on dietary services specifically sanitation and palatability. M. Wheeler explained that the concern is not so much with the taste as the temperature of food. And, the concern of sanitation focused on the country kitchens and not the main kitchen. He explained that the former Executive Chef, who was also serving as the Assistant Director, was not a good fit and is no longer working in the CNR. M. Wheeler explained that Morrison has a great program in place to select a new Executive Chef and they have narrowed their selection to two candidates. The two candidates were required to prepare a meal and interact with staff and residents. We are waiting to hear who has been chosen. Morrison has also hired permanent staffing. They are striving for continuity.

Mr. Martello asked for an explanation regarding the deficiency related to the LPN administering medication to a resident prior to checking the patient's blood pressure. M. Wheeler explained.

Mr. Moore questioned the need security. M. Wheeler indicated there is no security provided on holidays and weekends. Mr. Davis explained a situation in the Department of Social Services and stated there is a need for security on the Campus.

Informational Item(s) Written Only

1. Reports: Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. Office of Medicaid Inspector General Base Year Audit: OMIG Audit staff has been on-site at the CNR

since May 18th reviewing construction project and base year expenditures. Audit staff will be on-site for up to six weeks to complete the field portion of the audit. Rotenberg and Company has submitted documents to the Rochester OMIG Office for off-site review. All nursing home construction projects resulting in a new base year are audited. Results will not be known for several months.

3. Medicaid Rebasing Delay Lawsuit: A New York Association of Homes and Services for the Aging (NYAHS) lawsuit will challenge the three-month delay in the 2009 Medicaid rate methodology enacted in February 2009 as part of the state's Deficit Reduction Plan (DRP). The new, rebased, system was to become fully effective January 1, 2009. In December 2008, the DOH issued initial 2009 rate sheets reflecting the new methodology. However, on February 3, 2009 the Legislature passed the DRP to close the state's deficit and delayed implementation of the methodology that had already been authorized in law from January 1, 2009 to April 1, 2009. The impact estimate of the three-month delay on the CNR is \$742,500. NYAHS will partner with the New York State Health Facilities Association (NYSHFA) in filing suit to reduce litigation expense for association members. Litigation will be funded by a special assessment. I serve on the NYAHS Board of Directors and Public Policy Committee and I joined other members in advocating for this action.

4. DOH Annual Health Inspection: A Plan of Correction was filed on May 22 for the deficiencies received. A complete copy of the Statement of Deficiencies and Plan of Correction will be distributed at the committee meeting. The facility performed very well in the inspection with NO substandard Quality of Care identified.

5. Pharmacy Services Bid: The CNR is working collaboratively with Lisa Grosse and David Morris to determine the feasibility of issuing a Pharmacy Services bid document to service the Livingston County Jail, Livingston County Department of Health and CNR. A June 22nd release date is tentatively planned. The CNR's current contract expires October 31, 2009.

6. Rooftop Fencing and Parapet Railings: David Morris joined Tom Helles, Building Maintenance Foreperson and myself in a meeting with Jon Norris (CPL), Jeff Duerr (Certain Teed) and Mike Papp (Regency Fence) to discuss anchoring of parapet railings and fence systems. Prior installation had not been to manufacturer's specifications and a bid document will be released after a scope of work is finalized and presented to the Public Services Committee. CPL is to provide cost information by May 29.

7. Memorial Service: The CNR will hold a Memorial Service on Saturday, June 27 at 10:00 AM to honor the lives of those residents that passed away in our care in the past year. The Memorial Service is open to families, staff, residents and Board members wishing to attend. Refreshments will be served following the 30-minute program. My stepdaughter graduates from high school on the day of this event therefore Mark Wheeler will host this year.

8. Blood Drive: The CNR will host a Red Cross Blood Drive in the Atrium on June 26 from 12:30 to 5:30 PM. The drive is open to all staff working on the Murray Hill Campus.

9. Tour: Members of the Wyoming County Legislature, Wyoming County Community Hospital Board of Managers, Hospital CEO and the Nursing Home Administrator toured the CNR on May 19. Chairman Merrick provided an overview of the construction project and its management. I will be providing information and assistance to the team as they explore Transitional Care and Adult Day Health Care programming.

10. Regional Meeting Host: The CNR hosted the Finger Lakes Regional Activities Association on May 21. Activities professionals from Rochester, Newark, Canandaigua and Clifton Springs attended. The meeting featured guest speakers on Bariatric Care and Creative Art Therapy and concluded with a tour of the CNR.

D. Martello reported that Chris Ryder, President of CASA, telephoned him and he is interested in space at the old nursing home because the Holcomb building is closing. They will need approximately 5,000 sq. ft.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Pre-approved Informational Item(s) To Be Reported

There are Bills before the NYS legislature that would impact DSS and Counties. Discussion of these Bills that I believe, as does NYPWA, that 1) contribute to greater client dependency on Public Assistance 2) Increase administrative or fiscal burden on local districts and counties. My goal is to familiarize the committee with these bills and ask approval to write letters to legislators about our position. (ENCLOSED)

S. Wright explained the impact of each bill and recommended the following four resolutions:

- OPPOSING A1417/S5547 AN ACT TO AMEND THE SOCIAL SERVICES LAW IN RELATION TO ESTABLISHING FACTORS TO BE CONSIDERED WHEN A HEALTH CARE PRACTITIONER UPON EXAMINATION HAS A DIFFERENT OPINION FROM AN APPLICANT'S TREATING HEALTH CARE PRACTITIONER'S OPINION AS TO AN APPLICANT'S DISABILITY; AND REQUIRES AN EXPLICIT WRITTEN DETERMINATION BY THE HEALTH CARE PRACTITIONER WHEN THE DIAGNOSES DIFFER
- OPPOSING S2091/A3657 AN ACT TO AMEND THE SOCIAL SERVICES LAW IN RELATION TO ELIGIBILITY REQUIREMENTS FOR CHILD CARE ASSISTANCE
- OPPOSING A4096/S2098 AN ACT TO AMEND THE SOCIAL SERVICES LAW IN RELATION TO TRAINING AND EDUCATION FOR SUSTAINABLE WAGE JOBS AND TRADITIONAL AND NONTRADITIONAL EMPLOYMENT IN PUBLIC ASSISTANCE EMPLOYMENT PROGRAMS
- OPPOSING A1827 (2008 A11297/A/S84167) AN ACT TO AMEND THE SOCIAL SERVICES LAW IN RELATION TO TEMPORARY ASSISTANCE EMPLOYMENT PROGRAMS

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolutions and requested the resolutions be sent to the Inter-County Association of Western New York.

The Committee reviewed the Employment Report and commented that a Cashier at Wal-Mart is earning \$12.00 per hour. S. Wright commended David Peck and Stephanie Dean who work in the Employment Division.

S. Wright reported the overall caseload is down and that the Building #1 Ribbon Cutting Ceremony went well and staff is happy.

Mr. Martello asked if tours of Building #1 could be coordinated for persons who were unable to attend the ribbon cutting. S. Wright stated she could arrange a tour at any time.

FIVE-MINUTE BREAK

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Apr) (Enclosed)
 - b. Employment – Entries Into (Monthly) (Apr)

EMPLOYMENT REPORT FOR APRIL 2009 ENTRIES INTO EMPLOYMENT IN ORDER OF HIRE

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
LIVINGSTON COUNTY	GENESEO	1	40	12.95	BUILDING MAINT.
ED BLOGETT	LAKEVILLE	1	35	7.15	HOUSEKEEPER
SPARTA FARMS	GROVELAND	1	40	8.50	MILK/LABORER
R A HAITZ ROOFING	BATAVIA	1	40	8.00	ROOFER
OLYMPIA SPORTS	GENESEO	1	18	7.15	CLERK
MORRISON DINING	MT MORRIS	1	15	7.75	KITCHEN AIDE

JESSE JAMES CONSTRUCTION	WEST SPARTA	1	35	8.00	LABORER
FINCH FARMS	PERRY	1	40	11.00	DRIVER
GYPSUM SYSTEMS	FARMINGTON	1	40	14.00	DRYWALL
MORRISON DINING	MT MORRIS	2	28	7.75	FOOD SERVICE
CHRISTMAS TREE SHOP	ROCHESTER	1	32	8.00	CASHIER
KELLY CARRIER	DANSVILLE	1	25	3.00	HOME HEALTH AID
SUPER WAL-MART	NIAGARA FALLS	1	40	25.00	SUBCONTRACTOR
BURGER KING	GENESEO	1	24	7.25	CREW MEMBER
MCDONALD'S	GENESEO	1	28	7.25	CREW MEMBER
LIVINGSTON/WYOMING ARC	MT MORRIS	1	40	9.50	BUS DRIVER
DOLLAR GENERAL	NUNDA	1	16	7.15	CASHIER
LIMA COUNTRY CLUB	LIMA	1	20	5.50 & TIPS	WAITRESS
MIKE HOLMES	LIMA	1	40	10.00	PAINTER
WENDY'S	GENESEO	1	35	7.15	MAINTENANCE
J J LEISURE'S	LAKEVILLE	1	17	7.15	WAITRESS
SUBWAY	GENESEO	1	15	7.25	SANDWICH ARTIST
WENDY'S	GENESEO	1	40	8.00	ASST MANAGER
WENDY'S	GENESEO	1	40	7.15	CREW
TOTAL		25			

c. Financial Assistance Program Statistics (Monthly) (Apr)

FINANCIAL ASSISTANCE PROGRAM STATISTICS 2009

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732								
FAMILY HEALTH PLUS	1037*	1053*	990*	996*								
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145								
CHRONIC CARE MEDICAID	241	241	254	256								
TEMP. ASSISTANCE - TANF	208	203	205	208								
TEMP. ASSISTANCE - SN	248	250	253	243								
FOOD STAMPS	2447	2499	2553	2571								
CHILD CARE	143	142	128	127								
MANAGED CARE	3323*	3345*	3396*	3563*								
SSI MEDICAID	1129	1139	1139	1137								

*Individuals - Premiums paid by DSS

FINANCIAL ASSISTANCE PROGRAM STATISTICS 2008

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC

COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals - Premiums paid by DSS

2. The following employees were hired, resigned or retired in April/May:

Julie Luther	Caseworker	Lima	4/27/09	Resigned
Allyson Luce	Summer camp worker	Geneseo	5/19/09	Hired
Susan Jansch	Caseworker	Dansville	6/1/09	Hired

3 DSS is being honored on June 5 at the ARC Annual Dinner with the 2009 Community Partnership Award for Livingston County. This is specifically because of the collaboration with ARC and success of the New Freedom Grant. Denise Bentley, Transportation Broker and I will be attending.

4 The Open House held for staff on 5/4/09 and their families was a huge success. Over 250 people attended. The staff was very appreciative of the opportunity and proud to show off the new building and their particular office.

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: SUNY RESEARCH FOUNDATION(2), NYS DEPARTMENT OF STATE(2), NYS DEPARTMENT OF HOUSING & COMMUNITY RENEWAL, GENESEE VALLEY CONSERVANCY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation P.O. Box 9 Albany, New York 12201-0009	5/15/09-12/31/09	not to exceed \$32,020.00

For: Water quality monitoring and analysis services in support of the implementation of the Conesus Lake Watershed Management Plan.

Directors Comments: This is the annual contract for the provision of professional scientific services (Dr. Joe Makarewicz and Dr. Sid Bosch) in support of the implementation of the Conesus Lake Watershed Management Plan. The cost is not to exceed \$32,020.00 and will be paid for out of the CLAWS grants. Continuation of doing water sampling in Conesus Lake.

Mr. Davis asked if Conesus Lake was now too clean because there are parts of the Lake that do not have any zebra mussels. A. Ellis responded some areas look better than others. We are currently seeing some algae, and we continue to monitor the Lake.

SUNY Research Foundation P.O. Box 9 Albany, New York 12201-0009	6/10/09-12/31/09	not to exceed \$11,000.00
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For: Market research in support of promoting future economic development and job creation and job retention efforts and objectives in Livingston County in support of the federal American Recovery and Reinvestment Act.

Directors Comments: This resolution authorizes a contract with Dr. Paul Scipione to analyze retail and service sector needs and opportunities in Livingston County. The project purpose is to identify economic development opportunities that will reduce consumer spending outside the County and create demand for local goods and services, and job opportunities within the County.

A. Ellis reported this is additional funding above and beyond the CSBG program funds. Mr. Martello asked what kind of information would Dr. Scipione provide. A. Ellis responded this is really complicated and explained it briefly. She explained that on May 12, 2009, the CIC met to have a discussion of how the stimulus funding would be spent. She explained that Dr. Scipione is expected to identify where the folks are spending the funding and the opportunities that were missed that could be encouraged. This information could be used for existing employers and new businesses. I. Coyle explained this study might identify retail leaks and possibly develop entrepreneurs. Mr. Yendell mentioned this may be an opportunity to determine what type of businesses are needed to make them successful.

Mr. Martello asked for an explanation of funding. A. Ellis explained that \$354,563 is the total CSBG funds, however next year's program will be \$224,316. The Weatherization Program is funding \$581,879.

NYS Department of State 4/1/09-9/30/10 \$354,563.00
One Commerce Plaza
99 Washington Avenue
Albany, New York 12231-0001
For: Economic Stimulus Funding for Community Services Block Grant program.

Directors Comments: This resolution will authorize the County to receive economic stimulus funds in support of the objectives of the Community Services Block Grant Program. The Community Initiatives Council is currently developing a plan for spending the funds.

NYS Department of State 10/1/09-9/30/10 \$224,316.00
One Commerce Plaza
99 Washington Avenue
Albany, New York 12231-0001

For: Annual Contract with NYS Department of State for FFY 2010 CSBG Program.

Directors Comments: This resolution authorizes the next annual contract for the CSBG Program. This funding is in addition to the economic stimulus funding.

NYS Dept of Housing & Community Renewal 7/1/09-6/30/11 \$581,879.00
Energy and Rehabilitation Services, 4th Floor South
Hampton Plaza, 38-40 State Street
Albany, New York 12207

For: Economic stimulus funding to provide weatherization services to eligible County residents.

Directors Comments: This resolution authorizes the contract with the State to receive economic stimulus funding. This funding is in addition to the regular annual contract of \$475,000. We are currently coordinating with the State on developing a plan for spending the funds.

Genesee Valley Conservancy 6/10/09-3/31/10 not to exceed \$15,000.00
PO Box 73, One Main Street
Geneseo, NY 14454

For: Preparation of Applications to the New York State Department of Agriculture and Markets for the 2009 Purchase of Development Rights Program.

Directors Comments: This resolution authorizes a contract with the GVC for them to prepare up to three applications to the New York State Department of Agriculture and Markets for the 2009 PDR Program, at a maximum cost of \$4,500 per application, plus reimbursable expenses not to exceed \$500 per application, at a total cost not-to-exceed \$15,000. The three farms are Dennis and Gary Moore, Eric Marshall and Garry VanDeWeert.

A. Ellis distributed a handout outlining the Pre-application rankings (on file). She explained the process in

which the Agricultural and Farmland Protection Board used to rank all the applications. She announced that Triple H Farms and Sunny Knoll have already been awarded the development rights. She also reviewed the ineligible farms listed. She indicated that we have received some criticism that we need to consider smaller farms.

I. Coyle indicated that two owners forgot to sign the paperwork and questioned if we make this exception, where do we draw the line. The Committee members agreed that staff should contact the farmers for signature.

Mrs. Donohue stated she thought the Mulvaney Farm was added to the Agricultural District this last round. A. Ellis explained if the farm was added, they would be able to apply at the end of 2009, if not then 2010. The State does not certify farms until September.

Mr. Moore asked for a motion to abstain from voting on this resolution because Moore Farms is one of the three applications being submitted for the PDR program.

MOTION: Mr. Wadsworth moved and Mr. Merrick seconded to authorize Mr. Moore to abstain from voting. Carried.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Ayes – Martello, Donohue, Davis, LeFeber, Wadsworth, Merrick; Noes – 0; Abstain – Moore; Carried.

2. AUTHORIZING SUBMISSION OF APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Board of Supervisors Resolution No. 2006-280 approved the Livingston County Agricultural and Farmland Protection Plan, and by letter dated October 17, 2006, Patrick H. Brennan, Commissioner of the New York State Department of Agriculture and Markets, approved the Livingston County Agricultural and Farmland Protection Plan; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board has solicited pre-applications from owners of agricultural lands in Livingston County interested in applying for the Purchase of Development Rights Program, has reviewed and ranked these pre-applications, and has recommended that Livingston County submit Purchase of Development Rights applications for the three top-ranking pre-applications; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit up to three applications to the New York State Department of Agriculture and Markets Purchase of Development Rights Program to include Moore Farms, Marshall Farm, and Pleasant Hill Farm, as recommended by the Livingston County Agricultural & Farmland Protection Board.

Directors Comments: This resolution authorizes the County to submit up to three applications to the next round of the NYS Agriculture and Markets Purchase of Development Rights Program. We anticipate the State will release the Request for Proposals some time later this year (usually released in June, but may be later this year).

Mr. Moore asked for a motion to abstain from voting on this resolution because Moore Farms is one of the three applications submitted for this program.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize Mr. Moore to abstain from voting. Carried.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing resolution.

3. ADOPTING SEQR NEGATIVE DECLARATION –SNOWMOBILE TRAILS GRANT

WHEREAS, the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs are seeking to utilize and maintain the existing 61-mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

For: 2009-2010 NYS Snowmobile Grant Program.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2009-2010 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Club.

MOTION: Mrs. Donohue moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

4. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS AND AUTHORIZING CONTRACT WITH THE CALEDONIA TRAILBLAZERS SNOWMOBILE CLUB

WHEREAS, the Caledonia Trailblazers and X-County Trailriders Snowmobile Clubs have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program; and be it, further

RESOLVED, that the Chairman is authorized to sign a contract, including any amendments thereto, with the Caledonia Trailblazers Snowmobile Club on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Clubs for the transfer of Snowmobile Trails Grant Program funds subject to review by the County Administrator and County Attorney.

For: 2009-2010 NYS Snowmobile Grant Program.

Directors Comments: This resolution authorizes application to the Program on behalf of the Caledonia Trailblazers and the X-County Trailriders Snowmobile Club.

617.20

Appendix C

State Environmental Quality Review

SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

<p>1. APPLICANT/SPONSOR Livingston County</p>	<p>2. PROJECT NAME Snowmobile Clubs trail use and maintenance of snowmobile trails for 2009-2010.</p>
<p>3. PROJECT LOCATION: Municipality Towns of Caledonia, Leicester, Mount Morris, Nunda, Portage and York County Livingston</p>	
<p>4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) Existing trail network is in the Towns of Caledonia, Leicester, Mount Morris, Nunda, Portage and York, including sections of the Genesee Valley Greenway.</p>	
<p>5. PROPOSED ACTION IS:</p> <p><input type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration N/A Maintenance of existing network</p>	
<p>6. DESCRIBE PROJECT BRIEFLY: The Caledonia Trailblazers Snowmobile Club wishes to use and maintain the trails network in the Towns of Caledonia, Leicester, Mount Morris and York. The X County Trailriders Snowmobile Club wishes to use and maintain the trails network (Genesee Valley Greenway) in the Towns of Mount Morris, Nunda and Portage, and in the Village of Mount Morris.</p>	
<p>7. AMOUNT OF LAND AFFECTED: Initially <u>222</u> acres Ultimately <u>222</u> Acres</p>	
<p>8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly</p>	
<p>9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT?</p> <p><input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open Space <input type="checkbox"/> Other</p> <p>Describe: _____</p>	
<p>10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals:</p> <p>NYSDEC Temporary Revocable Permit for the Use of State Lands. NYS Office of Parks, Recreation & Historic Preservation Snowmobile Trails Grant-in-Aid Program</p>	
<p>11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list agency(s) name and permit/approvals:</p>	
<p>12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>James C. Merrick, Chairman, Livingston County Board of Supervisors</u> Date: _____</p> <p>Signature: _____</p>	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with is assessment

OVER
1

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.

Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.

Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

No

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

No

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

No

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

No

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

No

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

No

C7. Other impacts (including changes in use of either quantity or type of energy? Explain briefly:

No

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?

Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?

Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question d of part ii was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

Livingston County

Name of Lead Agency

Date

James C. Merrick

Print or Type Name of Responsible Officer in Lead Agency

Chairman, Livingston County Board of Supervisors

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

12-12-792/87)-9c

SEQR

617.7
Appendix F
State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Project Number

Date June 11, 2008

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Livingston County Board of Supervisors as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Impact Statement will not be prepared.

Name of Action:

Caledonia Trailblazers and X-County Trailriders Snowmobile Clubs trail use and maintenance of snowmobile trails for 2009-2010.

SEQR Status: Type 1
Unlisted

Conditioned Negative Declaration: Yes
xx No

The Caledonia Trailblazers Snowmobile Club wishes to use and maintain the trails network in the Towns of Caledonia, Leicester, Mount Morris and York. The X County Trailriders Snowmobile Club wishes to use and maintain the trails network (Genesee Valley Greenway) in the Towns of Mount Morris, Nunda and Portage, and in the Village of Mount Morris.

Location: (Include street address and the name of the municipality/county. a location map of appropriate scale is also recommended.)

Existing trail network is in the Towns of Caledonia, Leicester, Mount Morris, Nunda, Portage and York, including sections of the Genesee Valley Greenway.

SEQR Negative Declaration

Page

Reasons Supporting This Determination:

(See 617.6(g) for requirements of this determination; see 617.6(h) for Conditioned Negative Declaration)

The snowmobile clubs operate on designated snowmobile trails, and the proposed trail maintenance activities would not constitute substantial changes in the existing facilities. In addition, there would be no physical disturbance beyond the current snowmobile use of the snowmobile club trail network.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed.

For Further Information:

Contact Person: Heather Ferrero, Planner

Address: 6 Court Street – Room 305, Geneseo, NY 14454

Telephone Number: 585-243-7550

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice sent to:

Commissioner, Department of Environmental Conservation, 50 Wolf Road, Albany, New York 12233-0001

Appropriate Regional Office of the Department of Environmental Conservation

Office of the Chief Executive Officer of the political subdivision in which the action will be principally located

Applicant (If any)

Other involved agencies (If any)

A. Ellis stated that Bruce Crossman of the Caledonia Trailbrazers does an excellent job.

MOTOIN: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

A. Ellis reported she is now an official resident of Livingston County in the Town of Geneseo. She stated that five members of the EMC were recognized: Barb Davis and Jean Meekin, 30 years; David Parish, 27 years; David Swanson, 27 years; and Robert Donnan, 23 years.

She mentioned the SEQR Training that will be held on July 11 at the Govt Center, 10:00 a.m.-12:00 p.m. for Planning and Zoning Officials.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**

a. The State announced the awards for the FY2008-2009 Farmland Protection Implementation Grant. Both Triple H and Sunny Knoll farms were selected for award, totaling \$2,287,152. The County will partner with the Genesee Valley Conservancy to protect the two farms. Sunny Knoll Farm, founded in 1977, is a 469-acre cash crop farm with 92 percent prime and 6 percent statewide important soils. Triple H Farms, founded in 1959, is a 1,178-acre grain and vegetable co-op operation with 95 percent prime soils. The farm is adjacent to two protected properties and has more than three miles of frontage along the Genesee River, another mile of frontage along Beards Creek, and it adjoins Fall Brook, an easement protected property containing a gorge and waterfall that is listed as one of 600 National Natural Landmarks by the National Park Service. The Genesee Valley Conservancy is applying for a federal farmland protection grant to reduce the local contribution required by the landowners towards the program.

b. The AFPB is currently reviewing the County Agricultural and Farmland Protection Plan recommendations for possible implementation activities in 2009. The Board will be discussing Agriculture Business and Industry initiatives and opportunities with Pat Rountree at its June meeting.

2. **COUNTY PLANNING BOARD:** There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**

a. **2010-2011 ALLOCATION PROCESS:** The CIC began the 2010-2011 Allocation process this month. We've been notified by the NYS Department of State that our revised allocation is \$224,316 (up \$11,414.). We are proposing to use the additional \$11,000 to pay for the SUNY Research Foundation economic development and market study.

b. **ECONOMIC STIMULUS UPDATE:** The CIC has formed an Economic Stimulus Committee to work on developing a plan for spending the economic stimulus funds. A full report will be provided to the Human Services Committee at its meeting on June 2nd.

4. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**

a. **2008 EPF Grant Award for the Streambank Remediation Project (\$382,869):** We are still waiting

to hear from the State rep about activities associated with the work program.

b. 2005 EPF Road Ditch Project: The revised contract between the Town of Groveland and NYS Department of State has been resubmitted for approval and signature.

c. A Technical Committee meeting was held on May 1, 2009. The next meeting will be held on June 26th where Tom Harvey, from Ontario County Planning Department, will present an update on the Honeoye Lake Alum Project.

d. A Public Education and Outreach Committee meeting was held on May 4, 2009.

e. The Watershed Council meeting has been rescheduled for June 19, 2009.

5. CENSUS 2010

a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.

6. WEATHERIZATION:

a. ECONOMIC STIMULUS FUNDING: ARRA funds will be a separate contract from our regular allocation. The State is proposing that the funding be spent by June 30, 2011. Funding will become available in July 2009. Staff is currently developing a spending plan for review and approval by the County and NYS DOS. A full report will be provided to the Human Services Committee at its meeting on June 2nd.

7. SNOWMOBILE GRANT: Planning Department attended a workshop on April 29th on the FFY 2009-2010 funding program. Resolutions for this program are included with this report.

8. TECHNICAL ASSISTANCE:

a. Mapping: GIS mapping assistance was provided to:

i. County Agencies: Information and Technology Services, Economic Development

ii. Municipalities: Village of Geneseo, Town of Geneseo, Town of Conesus

9. LET's PLAN:

a. July 11: SEQR Training, Govt Center, 10:00 a.m.-12:00 p.m. (This is a Saturday)

b. August 3: Agriculture & Local Laws, Hampton Corners, 6:00-8:00 p.m.

c. December: Historic Preservation (tentative with Cynthia Howk, Landmark Society of Western

NY)

COUNTY ATTORNEY - DAVID MORRIS

Action Item(s) To Be Reported

1. INTRODUCTION TO LOCAL LAW A-2009 ESTABLISHING THE POWERS AND DUTIES OF THE DEPUTY DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES AND PROVIDING FOR PUBLIC HEARING ON LOCAL LAW A-2009 DEPUTY DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES

Be it enacted by the Board of Supervisors of the County of Livingston as follows:

Section 1.

The County of Livingston has the authority to adopt a local law setting forth the powers and duties of the Deputy Director of Community Mental Health Services provided they are not inconsistent with the Constitution or any general law of the State of New York.

Section 2.

The Director of Community Mental Health Services may, with the approval of the Livingston County Board of Supervisors, appoint a Deputy Director of Community Mental Health Services. The Deputy Director of Community Mental Health Services may be removed at the pleasure of the Director of Community Mental Health Services.

Section 3.

The Deputy Director of Community Mental Health Services shall have all the powers and duties of the Director of Community Mental Health Services, and the authority to act generally for and in the place of the Director of Community Mental Health Services, during the Director's inability to act, during the Director's regular or approved vacation periods and at such other times as designated in writing by the Director of Community Mental Health Services.

Section 4.

This Local Law shall take effect immediately upon its filing in the Office of the Secretary of State.

D. Morris explained this local law provides the authority to the Deputy Director of Community Mental Health Services all the powers and duties of the Director to act generally for and in the place of the Director's inability to act. This local law will also assist Personnel Officer Tish Lynn to get the position classified as an exempt position opposed to a competitive position. Mr. Martello asked if the Community Services Board has any involvement in this process, and County Attorney D. Morris responded no.

MOTION: Mr. Davis moved and Mr. Wadsworth seconded to introduce the foregoing local law and set a public hearing date of 6/24/09. Carried.

ADJOURNMENT

Mr. Davis moved and Mrs. Donohue seconded to adjourn the meeting at 11:08 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. We (County Veterans Service Officers Association) have been informed by the Department of Veterans Affairs that the claims back-log has increased to over 900,000 claims and is projected to be over 1,000,000 by September 2009. The VA's "fill level" or staffing level at the Buffalo Regional Office has remained constant, but with retirements, promotions, etc., they have not maintained the number of staff that actually process claims. New staff members take approximately two years to obtain the degree of efficiency required to process a claim and work on their own. A claim that is filed by a Service Officer that is complete (contains all the information needed to award the claim) can be processed in four to six weeks. However, a claim that needs development could take a year or more. As a Service Officer, I try to obtain all that supporting information that is needed to submit a "complete claim" and expedite the process.
2. The VHA (Veteran's Health Administration) and the DoD have established an agreement whereby the VHA will administer all exit physical exams for those servicemen and women leaving active duty so that a "consistent" exam is utilized. This exam can then be used by the VA when adjudicating any claim that may be submitted by the veteran.
3. With the implementation of the new GI Bill (Chapter 33), the VA began accepting applications for this new benefit on May 1, 2009 and the monetary awards being paid on August 1, 2009. This new bill is very complicated and a new veteran may be eligible for up to four (4) different educational benefits, but the veteran has to decide which is best for him/her. We recommend calling the Educational Benefit Division of the VA at 1-888-442-4551.
4. We continue to submit the names of local World War II veterans to the World War II Memorial, the Purple Heart Hall of Honor, process property tax exemptions, claims, burial benefits and visit our veterans and/or dependents.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

April 2009 – 7.8% March 2009 – 9.4% March 2008 – 5.6 %

This drop in UI was primarily due to the temporarily laid off being called back to work and a start of season work – construction, landscaping, golf course work, etc. It is still significantly higher than last year at this time.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

April 09- N/A March 09-1638 2009 YTD (3/09)-4352 2008 YTD – 8,628

We were disappointed in the two workshops that we did for the schools. The first workshop had three in attendance and one teacher was advised while there that he had been reinstated. The second day had no one

show up for the workshop.

2. FEDERAL STIMULUS BILL:

I recently attended our Workforce Association spring conference. The mantra continues that we must spend quickly and wisely. They anticipate that if the Workforce Training system does a good job with the stimulus funding that there will be sufficient funds in the future to sustain a system that has seen declining revenues for the past 7 years. How we meet this challenge will also dictate how the workforce system is treated in reauthorization of the Workforce Investment Act, which is anticipated late 09 early 10. This legislation is 6-7 years past due. We also met with the Planning Dept. and DSS to see if we can coordinate funding and activities for work and skills training using WIA, CSBG and weatherization funding. Additional meetings are being scheduled.

3. SUMMER YOUTH EMPLOYMENT:

- Most youth interviews have been completed. We have one more interview session set for 5/28 at the Government Center. We plan to have eligibility determined by the first week in June and will start to assign you to work sites at that time.
- We have also started interviewing for Summer Counselor and Activity Supervisor positions.

4. YOUTH BUREAU/BOARD:

We still have not received any allocation figures from the state. Without these numbers we cannot make any real commitments to the programs we fund. They have all continued to provide services but are reaching the point that any surplus of funding has been consumed and decisions will need to be made out continuing to provide services for Livingston County kids.

5. JOB/CAREER FAIR:

This event was held in Mt. Morris at the Genesee River facility on May 13th. Twenty employers attended the event and we had over 300 jobseekers. We had anticipated higher numbers of job seekers. The mini workshops worked out very well and had good attendance.

6. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE:

- a. Youth Board – Next Meeting is 6/16
- b. PINS Planning – Next meeting 7/13
- c. EDIFY – No Report
- d. Livingston WIB Members – No Report
- e. Livingston WIA Partners – No Report

7. DATES OF INTEREST

6/16 GLOW WIB Annual Meeting

MENTAL HEALTH - GAIL LONG

Informational Item(s) Written Only

1 Billing and payment protocols are in place. There has been an increase in revenue since instituting the protocols. A formal report will be provided at a later date.

2 We have one Mental Health Therapist position open; all other positions are filled

3 Adult intakes are scheduled approximately three weeks out; child intakes are scheduled 1 ½ weeks out

4 DBT and Social Skills groups have ended. It is anticipated that another Social Skills group will begin in June.

5 All staff have completed Workplace Violence training

6 The Livingston Speaking Out Panel presented Kim Butler, Forensic Therapist, with an award for destigmatizing mental illness. Kim was nominated by Sheriff York and the award was presented on May 7th at the annual Watching Scotty Grow event.

7 The Rochester Psychiatric Center announced that its Livingston County Psychosocial Club will be closing officially on August 28th. This Director met with consumers and representatives from the State on May 20th regarding what resources are available to the members regarding alternative options.

8 ARC's Annual Dinner will take place on Friday June 5th at Oak Valley Inn. Tickets are \$20.00

9 ARC's new Retsof House is moving ahead with targeted opening of September 2009. The Letchworth House will then close.

10 Kidstart has received confirmation that the Holcomb Building will be demolished and that they will need

to relocate by 2011. They have been exploring several options for relocation
11 CASA in Geneseo will also have to relocate by 2011 due to the demolition of the Holcomb Building.
They also have been exploring several options

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JULY 7, 2009
9:30 a.m.**

PRESENT: D. Martello, B. Donohue, D. LeFeber, W. Wadsworth, G. Moore, P. Yendell, I. Coyle

ABSENT: J. Merrick, I. Davis

PRESENT AFTER MEETING CALLED TO ORDER:

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: THE LEGAL AID SOCIETY OF ROCHESTER, CENTER FOR DISPUTE SETTLEMENT, CATHOLIC CHARITIES OF LIVINGSTON COUNTY (2), HILLSIDE CHILDREN'S CENTER (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Legal Aid Society of Rochester One West Main St. Suite 800 Rochester, N Y 14614 For: Youth Advocate Services.	1/1/09-12/31/09	\$24,230.00
Center for Dispute Settlement 16 East Main St. Suite 800 Rochester, N Y 14614 For: Youth and Family Mediation Services.	1/1/09-12/31/09	\$ 6,314.00
Catholic Charities of Livingston County 10 Chapel St. Mt. Morris, N Y 14510 For: Community of Caring Program, providing services to pregnant and parenting teens.	1/1/09-12/31/09	\$9,040.00
Catholic Charities of Livingston County 10 Chapel St. Mt. Morris, N Y 14510 For: HOPE Mentoring Program.	1/1/09-12/31/09	\$3,552.00
Hillside Children's Center 1183 Monroe Ave. Rochester, N Y 14620 For: Community Service Program that oversees the completion of court ordered community service for juveniles.	1/1/09-12/31/09	\$11,239.00
Hillside Children's Center 1183 Monroe Ave. Rochester, N Y 14620 For: Youth Court.	1/1/09-12/31/09	\$4,758.00

Directors Comments: These contracts are usually approved in December, but due to the budget process, we only recently received the Youth Bureau allocations early to mid-June. These are all for programs that have been funded in the past.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: CORNELL COOPERATIVE EXTENSION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension	7/1/09-9/1/09	Up to: \$10,273.00

158 Main St.

Mt. Morris, N Y 14510

For: Providing a Career Exploration program for SYEP eligible youth in Dansville. The amount is based on the number of kids enrolled.

Mr. Moore asked where do they do this program. It used to be U-Turn Church, same building as the former Rogers and Tenbrook store on West Avenue, but it is now held at the school. All the kids in recreation program and summer youth employment will be eligible for free/reduced lunch program.

Mr. Moore asked if Cooperative Extension is running the lunch program as well, and K. Mitchell is not sure but probably not because they do not have a connection to the cafeteria.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE GLOW WIB – CEO AGREEMENT FOR THE PERIOD 7-1-09 TO 6-30-10

K. Mitchell explained that the GLOW WIB CEO Agreement is for the period 7/1/09 through 6/30/10. This document sets the membership of the GLOW WIB and duties of the WIB, the county CEO's, and Grant Recipient. K. Mitchell explained that Genesee County has been responsible for the grant recipient duties, however, GLOW WIB has now assigned those duties to Livingston County. K. Mitchell explained that for the last 8-9 years Genesee County has been handling these funds and a decision was made to allow Livingston County to take over these responsibilities effective 7/1/09. The NYSDOL conducted an audit last August and brought up concerns at this time and Genesee County did not comply. He explained that all the WIB money will flow through Livingston County and we will distribute funding to the other counties based on their needs. K. Mitchell stated it was time to make this change. The State was getting frustrated with Genesee County and deadlines were not being met. There was the potential that money could have been shut off, which would have affected other county programs.

Mr. Martello asked if we gained any benefit by assuming these additional responsibilities, and K. Mitchell explained that Livingston County is paid an administrative fee of approximately \$50,000.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing contract. Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: BYRON BERGEN CENTRAL SCHOOL, GENESEE COUNTY JOB DEVELOPMENT (2), GENESEE VALLEY BOCES, LIBERTY LIFE PARTNERSHIP PROGRAM, LIV CO OFC OF WORKFORCE DEVELOPMENT (2), ORLEANS COUNTY JOB DEVELOPMENT (2), ORLEANS AND GENESEE COMMUNITY ACTION, ORLEANS UPWARD BOUND, WYOMING BUSINESS EDUCATION COUNCIL, WYOMING COMMUNITY ACTION (2), WYOMING UPWARD BOUND

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Byron Bergen Central School 6917 West Bergen Road Bergen, NY 14416	7/1/09-6/30/10	\$ 17,890.00
Genesee County Job Development 587 East Main Street Batavia, NY 14020	7/1/09-6/30/10	\$3,785.00
Genesee County Job Development 587 East Main Street Batavia, NY 14020	7/1/09-6/30/10	\$107,559.00
Genesee Valley BOCES 8250 State Street Rd. Batavia, NY 14020	7/1/09-6/30/10	\$36,976.00
Liberty LIFE Partnership Program 458 West Avenue GCC Orleans Campus Albion, NY 14411	7/1/09-6/30/10	\$24,568.00
Liv Co Ofc of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	7/1/09-6/30/10	\$2,851.00
Liv Co Ofc of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	7/1/09-6/30/10	\$154,257.00
Orleans County Job Development 458 West Avenue Albion, NY 14411	7/1/09-6/30/10	\$4,281.00
Orleans County Job Development 458 West Avenue Albion, NY 14411	7/1/09-6/30/10	\$86,840.00
Orleans and Genesee Community Action 5073 Clinton Street Road, Batavia, NY 14020	7/1/09-7/31/10	\$53,100.00
For: the provision of the Disability Navigator Program (DPN) that provides services to those with disabilities to locate the most appropriate programs to achieve employability.		
Orleans Upward Bound 350 New Campus Dr. Brockport, NY 14420	7/1/09-6/30/10	\$17,500.00
Wyoming Business Education Council 6470 Route 20A Perry, NY 14530	7/1/09-6/30/10	\$30,065.00
Wyoming Community Action 6470 Route 20A Perry, NY 14530	7/1/09-6/30/10	\$5,798.00
Wyoming Community Action 6470 Route 20A Perry, NY 14530	7/1/09-6/30/10	\$43,759.00
Wyoming Upward Bound 38 Duncan Street Warsaw, NY 14569	7/1/09-6/30/10	\$33,126.00

For: the provision of youth services for the GLOW Workforce Investment Board upon recommendation of the GLOW Youth Council and approved by GLOW WIB. K. Mitchell explained that a Request for Proposal was required and these providers responded to the RFP.

K. Mitchell explained now that Livingston County is the grant recipient, we assume the responsibility of getting these contracts executed.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING NON FINANCIAL CONTRACT(S) FOR LIVINGSTON COUNTY: NEW YORK STATE DEPARTMENT OF LABOR

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Dept. of Labor	7/8/09-8/31/09	
Building 12 State Campus		
Albany, N Y 12240		

For: This is a Non-Financial Agreement with state DOL to cover the wages and other costs of state DOL auditors who will complete the work on the Genesee County Job Development reconciliation/audit that they could not complete by June 30, 2009. The contract reduces the amount of admin funding that will go to Genesee County - up to \$13,311.00.

The County Administrator explained that the payment is coming from Genesee County administration dollars and will not impact any other counties.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract.

Mr. Moore asked if there was any explanation of why Genesee County could not complete the audit. The County Administrator responded they couldn't get their act together for lack of better terms.

Mr. Wadsworth asked for a clarification of this contract. K. Mitchell explained that Genesee County did not do the audit, so consequently, the State is doing the audit and Genesee County will be using their administration funds to pay for the audit.

Carried.

Pre-approved Informational Item(s) To Be Reported

1. UPDATE ON SUMMER YOUTH EMPLOYMENT PROGRAM

K. Mitchell stated that due to additional money received from the stimulus package, we are anticipating that we could serve more youth. To date, 172 have been placed, which is 50-60 more than last year. Four youth had to drop out because they had to attend summer school, and one or two dropped out due to lack of transportation. The program is paying the new minimum wage rate. K. Mitchell reviewed the program work locations. This year there are two career exploration programs. K. Mitchell encouraged Supervisors to call the office if they have a project for the summer employment program.

Informational Item(s) Written Only

1. BUSINESS UPDATES

Livingston County unemployment rate was:

May 2009 – 7.8%	April 2009 – 7.8%	March 2008 – 5.6 %
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Although the UI rate stayed the same as April, we would have anticipated that it would have continued to go down as we enter the summer months.

Center Foot Traffic:

These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

May 09- 1272 March 09-1140 2009 YTD (5/09)-6764 2008 YTD – 8,628

The numbers at the Center will be lower in future months because our DSS program has moved back to Mt Morris and Bldg. #1. We are presently working with Kraft setting up OJT’s for the workers being hired for the new “Lunchable” line to be up and running by late summer. They are anticipating adding an additional 50 jobs with this new line.

2. GLOW WIB

At the Annual Meeting of the GLOW WIB the board voted to change the Grant Recipient from Genesee to Livingston County effective 7/1/09. This means that all funding for the WIA programs will go through Livingston County and will require the county to do the financial reporting for the four county area.

3. SUMMER YOUTH EMPLOYMENT:

• We have placed over 170 youth. Our Coordinator, Nita Hawkins, will oversee this year’s program. We have hired 4 counselors this year, Richard Sisson, Martha Fox, Melissa Melenbacher, and Dick LeBar to work with the workers this summer. We have also hired 11 Activity (worksites) Supervisors to work with work crews of around 10 youth each. We also have our Metal and Automotive Trades teachers from BOCES back to work with 15 workers at the Hamptons Corners site as the May Center is in their 3rd year of construction.

• We will be transporting youth to Al Lorenz Park on 7/2 for orientation. Youth will start working on July 6th.

We plan to end the program on 8/14. However, if we maintain our numbers at 170 we would need to reduce hours or end the program earlier. We anticipate attrition of 10-20%.

4. COMMITTEE REPORTS THAT YOUTH BUREAU AND WORKFORCE DEVELOPMENT OVERSEE

- a. Youth Board – Next Meeting is 9/15
- b. PINS Planning – Next meeting 7/13
- c. EDIFY – No Report
- d. Livingston WIB Members – No Report
- e. Livingston WIA Partners – Next Meeting 7/27

5. DATES OF INTEREST:

- 7/6 Summer Youth Employment Program Starts
- 7/7 Hip Hop event at all Recreation Programs
- 7/16 Recreation Field Days at Genesee Central School

OFFICE FOR THE AGING - KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES AND LIVINGSTON/WYOMING ARC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Liv Co DSS & Livingston/Wyoming ARC	4/09 – 3/31/10	\$4,4605.00

Directors Comments: Requesting resolution to amend the “Door Through Door” Transportation service providing transportation to non-emergency medical appointments for Livingston County Residents. The new contract reflects the state funding reduction from the original \$8,380 to \$4,605. No local match is required. The funding will be utilized to the sum of \$.55 per mile for DSS transportation and ARC the sum of \$1.20 per ride. The suggested contribution for passengers, round trip is:

- \$3.00 for trips up to 15 miles
- \$7.00 for trips between 15 and 35 miles

- \$15.00 for trips between 36 and 55 miles.

The County Administrator explained that the level of service has not changed.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

Mr. Martello asked for an update regarding a personnel issue with the proposed Caregiver contract with Noyes Hospital. K. Smith explained the person is no longer working with Noyes but they are moving forward with the contract in order to provide caregiver services.

Informational Item(s) Written Only

1. Kaaren Smith, Director of the Office for the Aging, Paul Cypher, Executive Director for the Genesee Valley Health Partnership, and Dr. Tom Caprio, University of Rochester Medical Center were asked to present a workshop on the “Emergency Medical Services Home Based Screening” project and Livingston Help for Seniors at the New York State Area Agencies on Aging annual conference “Aging Concerns Unite Us” conference in Albany held June 2 – June 3 in Albany. The presentation focused on the innovative approach Livingston County has developed to train volunteer EMT’s to ask 7 questions to screen patients 65+ brought into the ER for depression, medication mismanagement, falls, substance and alcohol abuse. These patients are then referred to one of two transitional case managers that visit those patients discharged within 3 weeks to administer and assessment and direct them to in-home services. The goal is to initiate services that will help to avoid acute medical episodes that will cause a return to the hospital and/or avoid costly premature placement (often in a Medicaid funded long term care facility). Evaluations of those attending indicated that the information presented was among the most innovative approaches to community- based services on the conference agenda.
2. Kaaren Smith has been asked by members of the NYS Area Agencies on Aging Region 8 Caucus (Livingston, Wyoming, Alleghany, Genesee, Niagara, Chautauqua, Orleans, Erie, Cattaraugus, and Monroe Counties) to present information on the need to increase the Older Americans Act funding in a meeting with Congressman Christopher Lee scheduled on July 2. Information will include the history of the Older Americans Act, demographics of the increase in the elderly population in all counties, the types of services funded under the Older Americans Act (congregate meals, home delivered meals, legal services, transportation, information and assistance, referral services) and the need to increase funding that has remained capped. The presentation will highlight the fact that the average cost of keeping and individual home in the Region 8 counties is \$8,600 per year and compare that savings to costly premature placement in a long term care facility in each county. Since our services are targeted to the low-income elderly, this often involves Medicaid payment of long term care.
3. I met with Sharon Bossung, SUNY faculty sponsor for the Volunteer Income Tax Assistance Program to evaluate the impact of the 2009 program. This year student volunteers were able to assist 88 different individuals with their tax returns compared to 79 in 2008. Challenges for the 2010 tax season will be to address the preference of IRS to have the VITA program file applications online. Access to this online application process is currently restricted to only county authorized personnel.
4. The completed Caregiver Services contract has been forwarded to Patty Piper, Director of Community Services for review and comment. The service deliverables under this contract are:
 - Counseling to caregivers on information and resources
 - Care Coordination and caregiver training
 - Referral services
 - Facilitation of the Alzheimer’s Support Group 2 times per month
 - Public information presentations on care giving 2 times per year.
 - Providing current resources to the Caregiver Resource Information Centers located in all Livingston County Public Libraries
 - The Contractor will maintain all records and make such reports in such form and containing such information as may be required by the County and the State Office for the Aging.
 - The Contractor will maintain such account records and documents as will serve to permit

expeditious determination to be made at any time of the status of funds within the award, including the disposition of all monies received from the County, and the nature and amount of all charges claimed against such funds. In addition, the applicant will maintain the following specific types of documentation for review as part of the assessment procedures:

- Budgets for all programs covered by this agreement, as well as supporting documentation for all vouchers.
- Documentation by program of any information reported to the County Office.
- Reports of all consultants.
- Records of assessments and evaluations.
- Copies of all audits for the program(s) covered by this agreement.
- All books and records (including supporting documents) relating to the Contractor's performance under this agreement, shall be retained by the Contractor for three (3) years after the expiration or termination of the date of such agreement, unless permission is given to the contractor in writing by the County to destroy them prior to the expiration of said three (3) year period. The Contractor's obligation with regard to records and reports under this section shall continue beyond this agreement.
- Maintain prescribed participant registration forms.
- Program supervision by the Noyes Hospital Community Services Coordinator.

This contract funding will run from 1/1/09 – 12/31/10 as follows:

Title III Federal Funds (75% of the program) =	\$49,126
Local Match (25% Noyes In-kind non-cash services) =	16,375
Total Contract =	65,501

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: GENESEE COMMUNITY COLLEGE, COUNTY OF STEUBEN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Community College One College Road Batavia, NY 14020	8/1/09-7/31/10	\$297,841.00

For: This contract provides for a large part of the training our staff receives, including training provided by the County ITS Department.

Mr. Martello asked S. Wright is she was satisfied with the training provided by GCC and she responded yes. The County Administrator reiterated that this contract also reimburses ITS for the training they provide.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

County of Steuben 3 East Pulteney Square Bath, NY 14810	1/1/09-12/31/09	\$39,000.00
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For: Non-secure detention facility for children who are remanded to non-secure detention by the Livingston County Family Court. Guarantee one bed at \$195/day at 200 days. Steuben County contracts with Glove House.

S. Wright indicated this was a good price for non-secure detention. Other providers charge \$205-\$215 per day.

Last year, we used 205 days, and she is hopeful that we can lower our usage days this year.

Mrs. Donohue asked how many people this facilities serves. She did not have this number with her.

Mr. Moore asked if we have other facilities that provide this service, and S. Wright stated we do have the opportunity to take youth to other facilities if we have to, however, this contract guarantees one bed.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Mr. Yendell asked if everything is going okay in Building #1, and he particularly questioned the operation of the elevators. S. Wright stated overall yes. The elevator has been down since last Thursday but is operable today, and there have been a few water leaks.

Mr. LeFeber asked if the Board would be advised when the contracts are closed out, and Mr. Yendell responded yes.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (May)
 - b. Employment – Entries Into (Monthly) (May 2009)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
TOWN OF MT MORRIS	MT MORRIS	1	40	7.25	LAWN MAINTENANCE
JOE KUNTZ MASONRY	IRONDEQUOIT	1	40	7.50	LABORER
RED CARPET INN	HENRIETTA	1	30	7.15	HOUSEKEEPER
FORBES THRU REMEDY	AVON	1	40	7.15	LABORER
WALMART	CANANDAIGUA	1	40	9.40	STORE CLERK
SUGAR CREEK	LIVONIA	1	25	7.25	CASHIER
LAYFAYETTE MOVING & STORAGE	W HENRIETTA	1	40	10.00	DRIVER/MOVER
COOK'S CONVENIENT	AVON	1	25	7.15	CASHIER
ELIJAH HOUSE	LEICESTER	1	30	7.25	HEALTH AIDE
FAITH NORTON	NUNDA	1	30	5.25	CHILD CARE
TOTAL		10			

c. Financial Assistance Program Statistics (Monthly) (May)

DSS 2009 PROGRAMS	MONTH								
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
COMMUNITY MEDICAID	2515	2620	2730	2732	2717				
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*				
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142				
CHRONIC CARE MEDICAID	241	241	254	256	256				
TEMP. ASSISTANCE - TANF	208	203	205	208	216				
TEMP. ASSISTANCE - SN	248	250	253	243	255				
FOOD STAMPS	2447	2499	2553	2571	2599				
CHILD CARE	143	142	128	127	126				
MANAGED CARE	3323*	3345*	3396*	3563*	3627*				
SSI MEDICAID	1129	1139	1139	1137	1157				

*Individuals - Premiums paid by DSS

DSS 2008 PROGRAMS	MONTH								
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206
CHILD CARE	127	117	125	126	129	128	120	134	139
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105

*Individuals - Premiums paid by DSS

- The following employees were hired, resigned or retired in June:
Phyllis Dreywood Hired 6/19/09 Caseworker Trainee Groveland
- DSS and Denise Bentley, Transportation Broker in particular were honored at the ARC Annual Dinner with the 2009 Community Partnership Award. This was presented by Chris Peterson and John Prospero of ARC.
- David Hansell, Commissioner of OTDA has resigned his position effective June 26, 2009 to accept the high level position as principal Deputy to the Assistant Secretary of the Administration for Children and Families of the U.S. Department of Health and Human Services in Washington, DC. This is a loss to NYS as he is very willing to communicate with county Departments of Social Services, understands most of the issues with which we deal, and truly cares about the well being of our citizens. We hope his expertise and personal strengths will assist the HHS Dept. to become partners with NYS.

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CR ENVIRONMENTAL, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CR Environmental, Inc. 639 Boxberry Hill Road East Falmouth, MA 02536	7/09/09-12/31/09	\$24,748.50

For: To prepare a bathymetric map of the bottom of Conesus Lake in support of the implementation of the Conesus Lake Watershed Management Plan.

Directors Comments: This contract is to create a contour map of the bottom of Conesus Lake. Bathymetric surveys are designed to present a measurable description and visual presentation of the submerged terrain. The contract will be paid for using CLAWS grants.

A. Ellis explained that a bathymetric map would provide information of the submerged terrain of Conesus Lake. The last contour map of the bottom of the lake that is on file was done in 1939, however, this map does not provide depth measurements of the Lake. A. Ellis explained that back in January 2008, Ecologic was asked by the Conesus Lake Watershed Council to put together cost estimates of a bathymetric survey for alum application. Doing an alum application has not been decided for a variety of reasons. One reason is that an alum application would cost nearly \$1.5 million and there is no funding source. Ecologic has recommended CR Environmental, Inc. to do this bathymetric map.

Mr. Moore asked for confirmation that this survey will show depth measurements, and A. Ellis responded yes.

Mr. Martello asked A. Ellis if we never do the alum application, is this map a good thing to have and A. Ellis responded yes.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update on Economic Stimulus Funding for the Weatherization Assistance Program.

A. Ellis indicated that she has been contacted by Wyoming County Community Action Program and they wanted to know if we want to do a joint effort with them. They are going to be focusing on multi-family units in an area that seems to be under served. We are waiting for a proposal.

2. Update on Economic Stimulus Funding for the Community Services Block Grant Program (CSBG) & Transition of the CSBG Program from the Planning Department to Workforce Development

A. Ellis reported there has been a lot of activity in this area. The Economic Stimulus Committee of CIC is meeting tomorrow. The Committee has identified three major categories (Transportation, Entrepreneurship and MicroEnterprise Program and Finance Education and Training Assistance in the careers of housing, child care, construction and health care. Review of handout (on file). The program will partner with GCC to try to encourage students to enter these fields.

The County Administrator mentioned that in the past, the Committee has talked about the transition of Weatherization and how it might be an appropriate synergy with another department. He indicated that many items in Weatherization are workforce related. He added that maybe the transition could be done after this funding cycle. A. Ellis commented that she has had conversations with the State of transitioning the CSBG program to another department and it seems it would be a natural transition to Workforce Development. The State wants to be sure it is a fluid transition. We just completed the 2010-2011 allocation process. The CIC did decide not to fund the car seat program at Cornell Cooperative Extension and the Leicester Kids Place funding was cut almost in half for 2010 and will be cut entirely in 2011. Leicester Kids Place will still be able to get funding through another child care component.

Mr. Martello asked the Committee if they are in favor of this transition, and the Committee concurred and directed A. Ellis to move forward with the transition.

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. The AFPB is currently reviewing the County Agricultural and Farmland Protection Plan recommendations for possible implementation activities in 2009. The Board met with Pat Rountree on June 18th to discuss Agriculture Business and Industry initiatives and opportunities.

2. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

a. 2010-2011 ALLOCATION PROCESS: The CIC completed the 2010-2011 Allocation process on June 23rd.

4. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

a. Planning Department staff participated in the Four Forgotten Lakes Event held in Livonia and Vitale Park.

b. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): We received a draft scope of services from the NYS Department of State. The scope is currently being reviewed by the Planning staff.

c. 2005 EPF Road Ditch Project: We are waiting for the executed contract from the NYS Department of State. Once we receive the executed contract, we can proceed with the payment process for the Towns.

d. The Technical Committee met on June 26th where Tom Harvey, from the Ontario County Planning Department, presented an update on the Honeoye Lake Alum Project.

e. The Watershed Council met on June 19, 2009.

5. CENSUS 2010

a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.

6. LET's PLAN:

a. July 18: SEQR Training, Gov't Center, 9:00 a.m.-11:00 p.m. (This is a Saturday)

b. August 3: Agriculture & Local Laws, Hampton Corners, 6:00-8:00 p.m.

December: Historic Preservation (tentative with Cynthia Howk, Landmark Society of Western NY)

CENTER FOR NURSING & REHABILITATION – MARK WHEELER

Frank Bassett will not be present.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MEDICAL STAFF NETWORK, COMFORCE NURSE STAFFING SERVICES, SIBLEY NURSING PERSONNEL SERVICES, NURSEFINDERS, MAXIM HEALTHCARE SERVICES, WORKFIT MEDICAL, LLC, JOURNEY EMPLOYMENT SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Medical Staff Network 1948 S. Clinton Avenue Rochester, New York 14618 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
COMFORCE Nurse Staffing Services 1000 Pittsford Victor Road Pittsford, New York 14534 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
Sibley Nursing Personnel Services 3111 S. Winton Road Rochester, New York 14623 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
Nursefinders 1900 S. Clinton Avenue Rochester, New York 14618 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
Maxim Healthcare Services 311 Alexander Street Rochester, New York 14604 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
Workfit Medical, LLC 311 Alexander Street Rochester, New York 14604 For: Supplemental Staffing Services.	7/1/09-6/30/10, w/ two (2) 1-year renewal options	Fee schedule
Journey Employment Services	7/1/09-6/30/10, w/ two (2)	Fee schedule

Directors Comments:

Laws of New York State 2008, Chapter 493 amend the labor law and education law to limit consecutive hours of work by nurses effective July 1, 2009. Health care employers must determine there is an emergency, necessary to provide safe patient care, in which case the health care provider shall, before requiring an on-duty employee to remain, make a good faith effort to have overtime covered on a voluntary basis, including, but not limited to, calling per diems, agency nurses, assigning floats, or requesting an additional day of work from off-duty employees, to the extent such staffing options exist.

The CNR seeks to establish contracts with a variety of supplemental staffing sources to provide additional avenues of coverage for mandation avoidance.

Review of rates from each agency (on file).

Mr. Martello asked what caused the State to change the labor laws. F. Bassett explained that many facilities were using mandation to fill their schedules. He reassured the Committee that the CNR has been making a good faith effort to have overtime covered on a voluntary basis.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Reports: Budget Variance, Census, Cash Flow, Absenteeism & Mandation, Agency Use, Report Card

F. Bassett reviewed the foregoing reports (on file). Our census was 98.85% for June.

County Administrator I. Coyle stated we have seen some growth in the private pay classification. He explained that we are using the additional IGT funding to pay down our debt.

Mr. Martello asked for a clarification regarding the recent survey findings (on file). F. Bassett reported that three employees have been disciplined and there may be additional employees.

I. Coyle departed.

I. Coyle entered.

Mr. Moore asked if there has been any swine flu cases at the CNR. F. Bassett reported they have had only one confirmed case and that person had been hospitalized. Mrs. Donohue stated that the flu has a tendency to come back in the fall, and F. Bassett stated that the CNR has plans in place if and when the flu returns.

2. Rooftop Fencing and Parapet Railings: The Public Services Committee directed that LeChase Construction, original CNR construction project GC, be advised of the fence securement issues. Jon Norris has been out of the office due to the death of his father but he will coordinate a meeting with LeChase, David Allen and Tom Helles. Original specifications for securing the fence will be reviewed and LeChase will be asked to participate in the costs of correcting the current conditions. The rooftop courtyard will remain closed to residents until the fence is restored.

3. Mandatory Overtime Law: This provision of state law, effective July 1, affects licensed nurses only and establishes employer responsibilities for securing personnel through temporary staffing agencies and staff volunteerism prior to mandating additional work hours. Mandatory overtime is still permissible if these efforts are not successful in securing staff necessary to preserve the health and safety of residents for unexpected staff shortages. The facility has always sought volunteers amongst on-duty and off-duty staff prior to invoking mandation and this practice will be supplemented by expanding the pool of temporary staffing agencies to provide additional staffing options.

4. Pharmacy Services Bid: A bidder's conference was held on June 30th attended by five potential bidders.

The bid document has been distributed to ten potential bidders. The bid includes service to the jail and CNR. Bids are due on July 24th. A recommendation is expected to be presented to the Human Services Committee on August 4

5. H1N1 Influenza: The CNR was informed on June 24 that a hospitalized resident was tested for influenza and was positive for H1N1, this resident subsequently expired at the hospital. The local and state Departments of Health were integral resources to the CNR in developing the facility's response. All residents were provided TamiFlu and prescriptions were made available to all staff, at the facility's expense, in coordination with Omnicare Pharmacy. Mark Wheeler accompanied me in staff meetings on every Neighborhood to personally advise staff of the confirmed H1N1 and answer any questions they may have had. Daily updates have been posted for staff and visitors to convey any new cases.

6. Report of Deficient Practice: On Friday, June 12, 2009 the facility reported an omission to perform an ordered lab test for a resident to the Department of Health. The resident was hospitalized and later determined to have an underlying health condition. The resident subsequently expired in hospital. The facility's Quality Assurance Committee was convened with involved staff attending to review causative factors. The Staff involved in the omission were retrained and discipline rendered. The NYS DOH will issue a no-harm level deficiency, which will require submission of a Plan of Correction with sufficient time to be re-surveyed by the end of July to demonstrate substantial compliance.

7. Dietary Services: Chef Jason Ball started on June 22. He is Culinary Arts Institute prepared. He will be circulating amongst residents and staff to solicit feedback regarding the meal service. I am very impressed with his warm, affable demeanor and believe dietary staff and residents will be very receptive to changes he will make to improve resident satisfaction.

8. Emergency Evacuation Drill: The CNR and LeRoy Village Green Nursing Home will participate in a concurrent evacuation exercise in October under the auspices of the Greater Rochester Mutual Aid Plan. Department Heads are currently completing Incident Command training and Kevin Niedermaier will facilitate general staff training over the summer.

9. Media: The Bank of Castile is developing a new regional ad featuring their business relationship with Phil Clark of Clark Patterson Lee. Mr. Clark has requested that images of the CNR appear in the commercial that will air in coming months. Additionally, a reporter from Midland, Texas preparing a newspaper report on Neighborhood model nursing home construction recently contacted Frank Bassett. The article is to appear in the Midland Reporter Telegram newspaper.

10. Person Centered Care Training: Mark Wheeler and I will hold meetings with Neighborhood Managers and LPN's in the month of July to review process issues for conducting Neighborhood Team Meetings, monitoring Neighborhood performance, and fostering teamwork. This will lead to focus on monitoring and training activities for under-performing areas.

11. 2008 Audited Financial Statements: These will be distributed to the Human Services Committee and presented with discussion at the July 27th Ways & Means Committee meeting. Overall, the CNR's Loss from Operations improved by \$1,352,909 over 2007 and the Net Deficit-End of Year was approximately \$600,000 less in 2008. Net Change in Cash and Cash Equivalents-End of Year was \$4,251,370 better than 2007.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH (2), JACK VENESKY, CPA & ASSOCIATES, GENESEE VALLEY HEALTH PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health	4/1/09-3/31/10	Not to Exceed \$37,015.00

For: Immunization Action Plan.

Director's Comments: The purpose of this contract is to improve childhood and adult immunization rates in

Livingston County. The amount, Not to Exceed \$37,015, includes the Grant amount of \$32,015 and an estimated future COLA (Cost of Living Adjustment) of \$5,000.

Mr. Martello asked if the State provides funding for immunization. J. Ellison responded that we get free immunization vaccines from the State. This contract is specifically for education and outreach. Mr. Martello asked where do the dollars come from, and J. Ellison stated these dollars are 100% funded through the State.

New York State Department of Health 4/1/09-3/31/10 Not To Exceed \$43,971.00
 Div. Family Health, Fiscal Unit
 Empire State Plaza
 Corning Tower, Room 878
 Albany, NY 12237-0657

For: Childhood lead Poisoning Prevention Program.
Director's Comments: This contract is to reduce elevated lead levels in children and to provide case management in elevated cases. The amount, Not to Exceed \$43,971, includes the Grant amount of \$37,971 and an estimated future COLA (Cost of Living Adjustment) of \$6,000.

Jack Venesky, CPA & Associates 6/1/10-11/30/12 Annually \$10,000.00
 6114 Route 31
 Cicero, New York 13039
 For: AHCF-1 Cost Report.

Director's Comments: This contract is for professional accounting and auditing services for the County's Diagnostic and Treatment Center Program Cost Report and resources to complete the project. The amount of \$10,000 is an annual fee for service dates June-November 2010, June-November 2011, and June-November 2012.

Genesee Valley Health Partnership 5/1/09-ongoing
 Paul Cypher, Executive Director
 23 Devonwood Lane
 Pittsford, NY 14534

For: the protection of health information per HIPPA requirements
Director's Comments: This Agreement is for the Department of Health will govern the receipt, use, creation, maintenance, and transmission of Protected Health Information. *NOTE: Per the County Attorney, this is a business agreement and does not require a resolution.*

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH CERTIFIED HOME HEALTH AGENCY FEES EFFECTIVE JULY 1, 2009

WHEREAS, after a review of the Agency's 2008 cost/unit of service, the estimated cost/unit of service, the Medicare and Medicaid cost limits, as well as the 2009 Medicaid Rates, it has been determined that the Agency charge structure, to maximize 2009 third-party revenues, should increase as follows, now, therefore, be it

RESOLVED that the following schedule of charges for the Livingston County Certified Home Health Agency be effective July 1, 2009:

Discipline	Billing	1/1/04	7/1/04	1/1/05	1/1/06	7/1/07	1/1/09	7/1/09
Skilled Nursing	Per Visit	\$130.00	\$140.00	\$142.00	\$145.00	\$155.00	\$165.00	\$165.00
Physical Therapy	Per Visit	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00
Speech Therapy	Per Visit	\$110.00	\$120.00	\$120.00	\$120.00	\$125.00	\$125.00	\$125.00
Occupational Therapy	Per Visit	\$110.00	\$110.00	\$110.00	\$115.00	\$125.00	\$125.00	\$125.00
Medical Social Services	Per Visit	\$110.00	\$110.00	\$110.00	\$160.00	\$160.00	\$160.00	\$160.00
Home Health Aide	Per Visit	\$ 65.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00	\$ 85.00
Home Health Aide	Per Hour	\$ 40.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 60.00
Nutrition	Per Visit	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00

J. Ellison reported these fees are based on a the Medicare Cost Report that is prepared by Jack Venesky CPA. J. Ellison reported that the Home Health Aide fee per visit went from \$75.00 to \$80.00 and the Home Health Aide fee per hour went from \$45.00 to \$60.00.

County Administrator I. Coyle stated these rates reflect the actual costs.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. For Discussion: Two proposed additions to the Livingston County Sanitary Code are being presented to the Committee for consideration. Both of these have been discussed with the Board of Health. The Board recommended presenting the new additions to the Human Services Committee and the Board believes that these changes will allow the Department to function more effectively and efficiently. The County Attorney has reviewed both.

J. Ellison tabled this discussion because the County Attorney would like more time to review the Code.

1. Article 1, Section 2.6- (new)

“Persistent Noncompliance” (PNC) occurs when a regulated entity:

a) Performs activities without the required authorization from the Department of Health,

b) Violates provisions of the Public Health Law, State Sanitary Code of Sanitary Code more than two (2) times during the course of a calendar year, or

c) Commits any violation considered significant by the Chief Executive Officer or Board of Health.

2. Article 1, Section 7.5- (new)

Permits; Authority Not to Renew- Notwithstanding any other provisions of law, the Department of Health shall not be required to issue and/or renew any license, permit or certificate of qualification, authority or operation of any business, individual or other entity if such business, individual or other entity has failed to pay any outstanding fees, civil fines or penalties assessed by the Department of Health or Board of Health for licensing or regulatory matters or is in Persistent Noncompliance.

3. Article 1, Section 2.10- (new)

“Repair Orders” shall mean a document issued by the Chief Executive officer that directs and owner or operator to make repairs to a piece of equipment, structure, system or item that is identified as been necessary to prevent the occurrence of a condition that could result in a public health hazard, Public Health Nuisance, or result in the release of Offensive Materials. The Repair Order shall identify the equipment, structure, system or item in need of repair, set a time frame for completion of the repair, and indicate acceptable evidence that the repair has been completed, such as providing a receipt or bill of sale from an established vendor capable and qualified to make the required repairs.

4. Article VI, Section 1.2(v)- (new)

(v) issue repair orders under the direction of the Chief Executive Officer, and issue repair orders under the direction of the Chief Executive Officer; and prescribe and impose penalties for the violation of or failure to comply with any of its orders or regulations, or any of the provisions of the Sanitary Code, or any of the provisions of the State Sanitary Code, after holding a hearing thereon. Such penalties shall not exceed one thousand dollars (\$1,000) for each violation to be sued for and recovered by the Board of Health in any court of competent jurisdiction. Nothing herein contained shall be construed to exempt an offender from any other prosecution or penalty provided by law.

Informational Item(s) Written Only

1. The Department continues the H1N1 surveillance. To date there are six (6) confirmed cases in Livingston County. The Department is working closely with the CNR with regard to surveillance, testing and treatment of residents and staff. For the summer months, surveillance will include:

a. Facilities contacted throughout the Seasonal Flu surveillance time frame;

i. Hospital

ii. Nursing Homes

- iii. Pharmacies
- iv. Veterinarians
- v. EMS Dispatch
- vi. Schools
- b. New for the summer:
 - i. School with summer school program
 - ii. Summer Youth Program
 - iii. Summer Rec Programs
 - iv. Children's Camps

Communications with health care providers continues with updates and new guidelines as provided by NYSDOH and CDC. The Department continues to review its response plans making necessary alterations and modifications as deemed necessary. Additional seasonal flu vaccine has been ordered. The Department anticipates the availability of H1N1 vaccine in the fall; this will most likely require two injections, one month apart.

J. Ellison reported that in New York State there have been 2,499 cases reported and 44 deaths (25% of the national deaths have been in NYS). Livingston County has had 6 positive results and 1 is pending. One children's camp has sent home 4 youth with symptoms of the virus. The vaccine is currently being made in the lab and almost ready to be produced for testing.

2. Positions:

a. Cathy MacPherson has filled Senior Sanitarian Position vacated by Richard Davin who retired. After discussion with Mr. Coyle and Mr. Gott, and a presentation to the Conesus Lake Watershed Council, the Watershed Inspection responsibilities will be reduced to 75%; 50% of the time through the Senior Sanitarian Position and 25% of the time through a Public Health Sanitarian position. Having two staff members plus Jim Mazurowski covering the watershed, will provide redundancy and back up. The decision to reduce the number of hours was made based upon complaints received and the great foundation built by Dick Davin. In addition, the reduction in hours will also reduce the cost of the program with no additional cost to the County. This change in hours will be re-evaluated through the rest of the year with a recommendation for 2010.

b. The full time Supervising Public Health Nurse position (Center for Preventive Services) has been filled 3/5 by Judi Ferries.

c. The Director of Patient Services (CHHA and Hospice) has requested to step down from her position and assume a full time RN position in the Center for Preventive Services. We will seek to fill this critical position.

d. Vacancies:

- i. Public Health Sanitarian
- ii. Supervising Public Health Nurse (Center for Patient Services)
- iii. Director of Patient Services (CHHA and Hospice) as of 7/10/09
- iv. 2 RN (Center for Patient Services)
- v. 1 RN per Diem (Center for Preventive Services); interviews are being conducted
- vi. .5 Caseworker for the TASA Program

3. Discussions continue with the Town of York, York Fire Department and Ambulance services regarding the response times and lack of crew for the Ambulance service.

4. NYSDOH has yet to accept the Plan of Correction for the sited Hospice deficiencies. Staff is working diligently to revise the Program's response.

5. The Department continues to work with the Planning Department, CLA, and DEC regarding algae complaints on Conesus Lake. Thus far, the algae do not pose a health risk.

6. All Children's Camps have a H1N1 response plan included in their medical plan.

7. Mike Cloonan, Weights and Measures, has been out on medical leave; we will be training in-house staff and perhaps seeking a temporary position to ensure that all inspections are completed for the year.

8. Other

Mr. Wadsworth thanked J. Ellison for processing the Town of Geneseo's summer recreation permit over the

weekend.

The County Administrator commented that we didn't expect the Department of Health to be involved in the Wilcox Press project and thanked J. Ellison and staff for their involvement to date. He indicated the residents were concerned about the possibility of varmints living in the building and being displaced. He has been working with Jim Mazurowski to resolve this matter.

The County Administrator reported that The Rushville Health Center, Inc. is ready to sign an agreement and will be providing dental services to Medicaid patients early in 2010. Bid documents should be sent out by the end of July to obtain a general contractor. J. Ellison stated that Rushville would be offering a sliding fee scale.

OTHER

County Administrator I. Coyle explained there has been a flurry of activity from non-profit organizations related to use of vacant space in County buildings. He reported he would be meeting with CASA this afternoon at the Millennium Drive Complex. ARC is still waffling. I. Coyle has reviewed ARC's financial situation and he does not believe they can afford this endeavor. Cornell Cooperative Extension is still interested in Building #3. I. Coyle is working with Planning Director Angela Ellis to formulate a building use study.

Mr. Wadsworth stated that Conesus Lake residents are being very vocal about the quality of the Lake and the farming community is feeling attacked. He encouraged the Committee to provide any support they can to the farmers. Mr. LeFeber stated that we have been trying to keep phosphorous out of the Lake for years. Mrs. Donohue commented that NYSDEC will not let us apply alum until we have tried other avenues. I. Coyle mentioned he is aware that a few farming operations have used grant dollars to assist with this endeavor and he cautioned the use of town dollars. Mr. LeFeber stated it took several years for the Lake to get the way it is and it will take several years to fix it.

ADJOURNMENT

Mrs. Donohue moved and Mr. Wadsworth seconded to adjourn the meeting at 11:35 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. On May 28, 2009, Congressman Chris Lee sponsored the first meeting of the 26th District Veterans Advisory Board at the Batavia VA Medical Center. Numerous veteran organizations were represented, including County Service Officers, Veterans of Foreign Wars, Vietnam Veterans of America, Order of the Purple Heart, Paralyzed Veterans, the American Legion (including three representatives from Livingston County), AMVETS, Disabled American Veterans and numerous other organizations assisting veterans.

A round table discussion was held in which numerous ideas, complaints and problems were presented to the Congressman. Veteran's Health Care and the prolonged time a claim takes to be adjudicated were at the top of the list. He was not aware of the backlog of claims and indicated he would put that at the top of his list to investigate. As a businessman, he was appalled by the fact that the federal government's projected budget for 2010 is 3.1 trillion dollars of which the government will have to borrow 2 trillion dollars.

Future meetings are planned to obtain more information from local groups on veteran issues.

2. As indicated in last month's report, The VA will be implementing the new Post 9/11 GI Bill effective August 1, 2009. At a meeting with the Buffalo Regional Office and the Education Division, it was indicated that there are still a lot of "bugs" in the new program, the main one being that each award will have to be done on a spread sheet and manually calculated before the check can be sent out. The VA is still trying to perfect the computer program to handle the new bill. The VA is still waiting for the DoD to decide how they are going to establish and implement the "transferability" of educational benefits from the veteran to their immediate family members. At this time, we recommend all veterans to contact the VA and talk to a counselor.

3. I and twenty-two other instructors taught one hundred (100) Legionnaires at the American Legion

College, Department of New York, from June 19 to June 21, 2009 at SUNY Morrisville. Numerous topics vital to the American Legion were covered/discussed by the instructors. Subjects included: Boy's State, Americanism, Post Operations, the duties of Post Officers, Publications and numerous other topics. I was selected by the Department to enlighten those present on the duties of the Post Service Officer. We encourage those in attendance to take the knowledge they obtain back to their Post and County to further the goals and image of the American Legion.

4. We continue to submit claims for compensation, pension, education, home loan guarantees, burial, etc. We are still submitting names to the World War II Memorial and the Purple Heart Hall of Honor.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 4, 2009
9:30 a.m.

PRESENT: D. Martello, I. Davis, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: B. Donohue

PRESENT AFTER MEETING CALLED TO ORDER:

OFFICE FOR THE AGING - KAAREN SMITH

Pre-approved Informational Item(s) To Be Reported

1. NY CONNECTS INFORMATION AND ASSISTANCE CALL CENTER SERVICES

The Livingston County Office for the Aging has been designated the lead agency in partnership with DSS and DOH implementing a 24/7 call center service for the purpose of helping residents of all ages find long term care services for residents of all ages through participation in the state funded NY Connects initiative. That toll free telephone service is now live, and can be accessed by calling 1-888-443-7520. Genesee Valley Health Partnership, under the direction of Paul Cypher, is under county contract to implement and monitor all NY Connects program services which now include a public website – www.livingstonhelp.org, [HelpSource](#) 2009-2010 Health Resource Guide for Livingston County, and the NY Connects Long Term Care center service toll free number 1-888-443-7520.

Mrs. Donohue entered.

K. Smith explained the contract amount is \$5,000 and the agency is actually accepting calls at this time. She explained how the NY Connects program operates.

2. PLAN AHEAD AND TAKE CHARGE OF YOUR LIFE WORKSHOP

K. Smith reported that 30 people have signed up. This will give people an opportunity to present questions to an attorney.

Mr. Moore asked if the information was sent to the Court Law Clerks. K. Smith responded no but she will forward it to them. Mr. Moore also suggested to send a copy to the Bar Association.

Informational Item(s) Written Only

1. Cheryl Hurd, NYS Program Specialist for Corporation for National & Community Service, conducted a Foster Grandparent Program Quality Assurance and Compliance Monitoring Site Visit on July 28th and 29th for fiscal period 7/1/08 – 12/31/08. Results will be forwarded as soon as received.

2. 2009 Senior Farmers Market Nutrition Program Voucher Distribution

The Senior Nutrition Program of Livingston County will distribute FARMERS MARKET VOUCHERS to Livingston County residents, 60 years of age and older [1 per household], who meet these guidelines:

a) Receive SSI, Food Stamps, Section 8 Housing Subsidy, or Public assistance

OR

b) Monthly income (income includes Social Security, Pensions, Retirement, Interest & Dividend income, Unemployment benefits and Wages). Total household income is below the following:

Individual -\$1,670 per mo. 2-person household -\$2,246 per mo. 3-person household -\$2,823 per mo.

DISTRIBUTIONS:

• **Sr. Nutrition, Avon Village Bldg.**

Wed., July 22 – 11:30 am - 12:30 pm

- Sr. Nutrition, 5 Chestnut Ave., Dansville
Thurs., July 23 - 11:00 am – 1:00 pm
 - **Lima Farmers Market** - (corner of Rte. 5&20 and Route 15A)
Tues., July 28 – 3:00 pm – 4:00 pm
 - **Dansville Farmers Mkt., Maple St.** - (across from West-Herr Car Dealership)
Fri., July 31 - 9:00am – 10:00am
- Coupons will also be distributed at the **Mt. Morris Senior Nutrition Site**, located at the Swan Senior Center – 23 State Street, Mt. Morris, **Monday through Thursday** between **10:00am & 12:00pm only** starting **7/27/09 through 8/20/09**.

Farmer’s Market Locations

Avon Farmers Market	Tops Market Parking Lot	Wednesday 2:30pm-6:30 pm July 1 - October 14	Christine Quinlan (585) 226-8118
Dansville Farmers Market	Airport Hanger parking lot, 50 Maple Ave.	Friday 11am - 6pm June 20 - October 17	Gary Roth (585) 335-2963
Lima Presbyterian Church Farmers Market	Rts. 15A and 5 & 20, Lima	Tuesday 3pm - 6pm June 10 - October 30	Beverly Gillette (585) 582-1737
Livonia Market – does not exist this year.			
Mt. Morris Village Farmers Market	30 East State Street	Tuesday 11am-6pm June 17 - October 14	Marie Bishop (585) 658-4160
Nunda Farmers Market – doesn't accept vouchers	Town Square, State Route 408 & Mill St.	Saturday 9am-12 Noon May 17 - October 11	

3. Due to the increased caseload in completing in-home services assessments, satellite site visits will not be held during the month of August. Correspondence has been sent to the Town Supervisors and Clerks to let them know that if they are contacted by a community member who needs assistance, they are to contact our office and someone will assist with the problem. We start early outreach HEAP in September and need to use the month of August to complete the reassessments and assessments for home delivered meals and aide services under the Expanded In-Home Services for the Elderly (EISEP) Program.

DEPARTMENT OF SOCIAL SERVICES – SANDRA WRIGHT

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: RESIDENTIAL TREATMENT CENTERS, AVON, CAL-MUM, DANSVILLE & LIVONIA CENTRAL SCHOOLS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Residential Treatment Centers	7/1/09-6/30/10	Various Rates

For: The placement of children in the custody of the Commissioner who need this specialized level of care.

MOTION: Mr. Merrick moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

Avon, Cal-Mum, Dansville & Livonia Schools 9/1/09-8/31/10

For: School Based Preventive Case Management including services for children and their families, which are supportive and rehabilitative. State and school funds, no local share.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY ATTORNEY’S OFFICE

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Livingston County Attorney’s Office 1/1/09-12/31/09

For: provision of attorney services for Child Support, Child Protective, Adult Protective, and other duties as determined appropriate for DSS.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

- 1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (June)
 - b. Employment – Entries Into (Monthly) (June) In Order Of Hire

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
LIVINGSTON WYOMING ARC	MT MORRIS	1	40	8.50	LIFE SKILLS ASST.
CONESUS LAKE NURSING HOME	LIVONIA	1	35	9.75	CNA

WEST ASSET MANAGEMENT	WARSAW	1	40	8.75	COLLECTOR
STAR HEADLIGHT THRU REMEDY	AVON	1	40	8.00	ASSEMBLY
SUNRISE RESTAURANT	DANSVILLE	1	15	8.00	COOK
COMMODORE INDUSTRIES/REMEDY	BLOOMFIELD	1	40	9.50	PRODUCTION
KRAFT THRU REMEDY	AVON	2	40	8.30	PRODUCTION
WENDY'S	GENESEO	1	35	7.15	CREW PERSON
REGIONAL TRANSIT SYSTEM	ROCHESTER	1	35	11.57	BUS DRIVER
ADDICTION CRISIS CENTER	CLIFTON SPRINGS	1	40	16.50	LPN
MCDONALD'S	GENESEO	1	30	7.15	CREW PERSON
JACOBSEN THRU REMEDY	AVON	1	40	8.00	PACKAGER
EGW PERSONNEL	PITTSFORD	1	20	9.25	HOUSE CLEANER
LIVINGSTON COUNTY CNR	MT MORRIS	1	20	11.06	NEIGHBORHOOD ASSISTANT
FINGER LAKES PAINTING	WAYLAND	1	40	8.00	PAINTER
ALDON THRU REMEDY	AVON	1	40	7.50	CHEMICAL PRODUCTION
GENESEEE EXPRESS	DANSVILLE	1	5	10.00	PAPER DELIVERY
SAVY ENTERPRISES	BATAVIA	1	40	15.00	LABORER
DUNKIN' DONUTS	DANSVILLE	1	20	7.50	CASHIER
TOM WAHL'S	AVON	1	33	8.00	CREW
KWIK FILL	MT MORRIS	1	15	7.15	ATTENDANT
ARROWMART	DALTON	1	15	7.15	DELIWORKER
DENNY'S	GENESEEO	1	35	7.75	DISHWASHER
IVAN ZASTAWRNY	WAYLAND	1	36	7.90	LABORER
TOTAL		25			

c. Financial Assistance Program Statistics (Monthly) (June)

Financial Assistance Program Statistics 2009	MONTH									
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
PROGRAMS										
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751				
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*				
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141				
CHRONIC CARE MEDICAID	241	241	254	256	256	251				
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218				
TEMP. ASSISTANCE - SN	248	250	253	243	255	259				
FOOD STAMPS	2447	2499	2553	2571	2599	2643				
CHILD CARE	143	142	128	127	126	132				
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*				
SSI MEDICAID	1129	1139	1139	1137	1157	1157				

*Individuals - Premiums paid by DSS

Financial Assistance Program Statistics 2008	MONTH									
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
PROGRAMS										
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2420
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1100*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	131
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	253
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	166
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	169
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2206
CHILD CARE	127	117	125	126	129	128	120	134	139	139
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3164*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1105

*Individuals - Premiums paid by DSS

d. Foster Care Caseload (Quarterly) (June)

LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES YEAR FOSTER CARE STATISTICS 2008

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY AT END OF MONTH
JAN	66	0	3	63	0	34	22	56
FEB	63	2	0	65	2	31	24	57
MAR	65	13	0	78	2	43	22	67
APR	78	1	1	78	2	43	23	68
MAY	78	0	0	78	4	40	21	65

JUN	78	3	4	77	4	41	22	67
JULY				0				0
AUG				0				0
SEPT				0				0
OCT				0				0
NOV				0				0
DEC				0				0
AVG. TO DATE	71	3	1	37	2	39	22	32

As June 30, 2009 we have 46 Certified Foster Homes

e. Child Protective Services (Quarterly) (June)

7/8/200

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
a) January	57	60	77	81	93	7
February	67	65	50	64	57	7
March	81	65	77	73	78	10
April	60	64	63	60	80	8
May	65	60	91	86	70	8
June	76	87	73	74	87	7
July	58	46	76	75	52	
August	62	62	62	63	69	
September	74	64	77	71	77	
October	74	58	68	78	82	
November	48	69	65	74	87	
December	53	65	77	61	74	

b) To Date

Total Reports						50
Avg./Month						8

c) For Previous Years

Total Reports	775	765	856	860	906
Avg./Month	65	64	71	72	76

2. REMOVALS -- JUNE 2009

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
a) Removals (Family/Children)	3/4	0	9/18	2/3

2. DSS plans to work with Thoma Development Consultants to apply for a grant from the State for Green Jobs (\$100,000). This will subsidize DSS clients in employment and give them work experience.

3. DSS is also applying for a grant for Transitional Jobs (\$62,000). These funds will subsidize DSS clients in jobs to enable them to get work experience. We plan to work with employers where there is the possibility of permanent jobs in the future.

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING CONTRACT WITH THE TOWN OF LIVONIA FOR ADMINISTRATION OF ENVIRONMENTAL PROTECTION FUND GRANT AND AUTHORIZING AGREEMENTS WITH THE TOWN OF CONESUS AND THE VILLAGE OF LIVONIA

WHEREAS, the Town of Livonia, on behalf of Livingston County and the Town of Conesus and the Village of Livonia, applied for a grant from the New York State Department of State under the Local Waterfront Revitalization Program (LWRP) to restore and stabilize streambanks in the Conesus Lake Watershed, and was awarded a grant of \$382,870; now therefore be it

RESOLVED, that the Chairman is hereby authorized to sign a contract with the Town of Livonia for administration of the Environmental Protection Fund grant, after review by the County Attorney and County Administrator; and be it further

RESOLVED, that the Chairman is hereby authorized to sign contracts with the Town of Conesus and the Village of Livonia after review by the County Attorney and County Administrator.

Director's Comments: This resolution will authorize the County to enter into contract with the Town of Livonia to administer the Environmental Protection Fund Grant Award for Phase I: Streambank Remediation in the towns of Livonia and Conesus and Village of Livonia on behalf of the municipal partners as part of the Conesus Lake Watershed Management Plan implementation efforts. The Planning Department will be responsible for project coordination and management.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

2. SUPPORTING ENVIRONMENTAL PROTECTION FUND APPLICATION FOR STREAMBANK REMEDIATION WORK (PHASE II) AND AUTHORIZING CONTRACT FOR PROGRAM ADMINISTRATION WITH THE TOWNS OF LIVONIA AND GENESEO

WHEREAS, the Livingston County Planning Department serves as the lead agency for the implementation of the Conesus Lake Watershed Management Plan; and

WHEREAS, the "State of Conesus Lake: Watershed Characterization Report" identified erosion and sediment as a significant contributor to water quality problems in Conesus Lake, including problems of weed and algae growth; and

WHEREAS, Recommendation C-1 of the Conesus Lake Watershed Management Plan recommends the restoration and stabilization of streambanks as a means to reduce the amount of sediment and nutrients that enter Conesus Lake; and

WHEREAS, the restoration and stabilization of streambanks in the Conesus Lake watershed will help to protect and improve the water quality of Conesus Lake; and

WHEREAS, the Town of Livonia, in cooperation with Livingston County and the Town of Geneseo, is applying for a grant from the New York State Department of State under the Environmental Protection Fund Local Waterfront Revitalization Program (LWRP) to restore and stabilize streambanks; and

WHEREAS, the Town of Livonia will contract with Livingston County for program administration of the grant, if approved; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby endorse and support the application of the Town of Livonia to the New York State Department of State for an Environmental Protection Fund Local Waterfront Revitalization Program (LWRP) grant to implement the Conesus Lake Watershed Management Plan; and be if further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign necessary contract documents with the Town of Livonia and the New York State Department of State, after review by the County Attorney and County Administrator; and be if further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign necessary

contract documents with the Town of Geneseo, after review by the County Attorney and County Administrator. Director's Comments: This resolution provides support to continue streambank work and to apply to the Environmental Protection Fund for the next phase (Phase 2) of streambank remediation for the towns of Livonia and Geneseo. If awarded by New York State, this resolution authorizes the County to enter into contract with the Town of Livonia to administer the grant on behalf of the municipal partners and to sign a contract with the Town of Geneseo to facilitate State payment for its portion of the project. The Planning Department will be responsible for project coordination and management.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

3. AUTHORIZING DELEGATE AGENCY AGREEMENTS FOR FFY 2009-2010 COMMUNITY SERVICES BLOCK GRANT PROGRAM - CATHOLIC CHARITIES, CHANCES AND CHANGES, INC., FOCUS ON THE CHILDREN, INC., FOODLINK, INC., GENESEO PARISH OUTREACH CENTER, LEICESTER KID'S PLACE, LITERACY VOLUNTEERS OF LIVINGSTON COUNTY, LIVINGSTON COUNTY HABITAT FOR HUMANITY, LIVINGSTON-WYOMING ARC, NOYES MEMORIAL HOSPITAL

WHEREAS, Resolution 2009-191 authorized the Chairman of the Board of Supervisors to enter into contract with the New York State Department of State for the FFY 2009-2010 Community Services Block Grant Program; and

WHEREAS, the Planning Department is the administrator of the program on behalf of Livingston County; and

WHEREAS, the Community Initiatives Council has allocated these funds to human service agencies in Livingston County; now therefore, be it

RESOLVED, that the Planning Director is hereby authorized to sign FFY 2009-2010 Delegate Agency Agreements with the CSBG delegate agencies and any amendments thereto, pursuant to said contracts with the New York State Department of State, after review by the County Attorney and County Administrator; and, be it further

RESOLVED, that the Planning Director shall be the authorized representative to sign CSBG Financial Reports, Program Reports, Vouchers, and other required Certifications.

Director's Comments: This resolution authorizes agreements with the human service agencies to receive the CSBG funding allocated by the CIC and as authorized by the County's agreement with the New York State Department of State.

MOTION: Mr. LeFeber moved and Mr. Davis seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. UPDATE ON STATUS OF THE COUNTY PURCHASE OF DEVELOPMENT RIGHTS PROGRAM.

A. Ellis reported that the Conservancy intends to have all payment requests to the State within six months; however, that does not mean the State will be paying quickly. We have been informed there are 12 applications ahead of our applications.

With regard to the Miramac Farm, the survey and title have been completed and we are waiting for the appraisal and submission of the final project. The next step is to prepare the payment request.

A. Ellis reported there is an issue with the McCauley Farm and the Conservancy is working on this matter.

A. Ellis reported that the original three farms have yet to receive their money.

The Conservancy is still in negotiations with Brady Farms. Brady Farms has not decided if they want to continue in the program. We have been delaying getting a report to the State on the status of this application to allow Brady Farms to decide what they would like to do. We have reached a point where the State is insisting a

conference call with all parties involved to talk about this matter. The State has indicated if a decision is not made soon, they will pull the funding from this project. The County Attorney has advised to have the conversation with the State and move on a decision as quickly as possible.

2. ECONOMIC STIMULUS: UPDATE ON COMMUNITY SERVICES BLOCK GRANT AND WEATHERIZATION PROGRAM

A. Ellis explained there are eight major program areas that will receive funding this year. Money has been set aside for transportation services and for health care aides and certified nursing assistants. She explained that a plan is being developed to recruit high school students. The CSBG funding will also support two categories related to GREEN JOBS.

A. Ellis explained that weatherization work has been put on hold because of the requirement to pay prevailing wages. The department is working out the rates at this time.

A. Ellis explained that Planner Heather Ferrero is expecting a baby and will be going out on leave within the next three weeks. The Committee offered their congratulations.

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. The AFPB is currently reviewing the County Agricultural and Farmland Protection Plan recommendations for possible implementation activities in 2009. The Board met with Pat Rountree on June 18 to discuss Agriculture Business and Industry initiatives and opportunities.

2. COUNTY PLANNING BOARD: There are two vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

a. The New York State Department of State conducted its 4th quarter review and site visit. There were no indications or findings.

b. The next CIC meeting will be held on August 5, 2009.

4. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): Project partners met on July 17, 2009 to discuss the project budget and local match requirements.

b. 2005 EPF Road Ditch Project: We are still waiting for the executed contract from the NYS Department of State. Once we receive the executed contract, we can proceed with the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns have been prepared.

c. 2009 EPF Grant Application: Planning staff started work on the next application for Phase 2.

d. A Public Education and Outreach Committee meeting was held on July 17, 2009. The Committee's current focus is on the development of an informational kiosk to be located at Vitale Park.

e. The next Conesus Lake Watershed Council meeting will be held on August 14, 2009.

f. The next Technical Committee meeting will be held on August 28, 2009.

5. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. Update on Purchase of Development Rights Program to be provided under pre-approved items for discussion.

b. Agricultural Districts: Reminder that September begins the annual process for proposed additions to the Livingston County Agricultural Districts. A press release will be issued at the end of August.

6. CENSUS 2010

a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.

7. LET'S PLAN:

a. July 18: A SEQR Training session was held at the Govt Center on July 18th. There were 39 attendees for this Saturday session. A great success.

- b. August 3: Agriculture & Local Laws, Hampton Corners, 6:00-8:00 p.m. We have 42 registered at this time. We will be closing registration at 50 due to building occupancy limits.
- c. December: Historic Preservation (still a tentative with Cynthia Howk, Landmark Society of Western NY)

Mr. Merrick departed.

MENTAL HEALTH - GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: CATHOLIC CHARITIES, HILLSIDE FAMILY OF AGENCIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities	01/01/09-12/31/09	\$69,642.00

34 East State Street
Mt. Morris, New York 14510

For: Hispanic Outreach/ Case Management, Hope Mentoring

Director's Comments: Hispanic Outreach and Case Management provided to individuals and families in the community with a mental health disorder. Mentoring matches are made in the community between adult mentors and children with mental health disorders.

Hillside Family of Agencies	01/01/09 – 12/31/09	Customized Rates
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24 Main Street
Mt. Morris, New York 14510

For: Customized Services for children with serious emotion disturbance (SED).

Director's Comments: This contract includes skill building (\$31.13/hr., service coordination (\$45.88/hr. Bachelor Degree; \$60.09/hr. Master's Degree), Aggression Replacement Training (\$2,983.96 per group), Social Skills Training (\$3,003.96 per group), overnight respite in a Therapeutic Foster Home (\$117.71 per night).

Hillside Family of Agencies	01/01/09 – 12/31/09	\$147,271.00
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24 Main Street
Mt. Morris, New York 14510

For: GLOW Family Support.

Directors Comments: This is a family support group for families that have children with serious emotional disturbance (SED). Additionally they provide follow up to families who have participated in the SPOA process. Livingston County is the pass through for the funds from the State.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. All positions in the Department are currently filled
2. **Office of Mental Health Criminal History Investigation Tracking System (CHITS) Coordinator will be conducting an audit of our CHITS procedures. Postive Audit No Citations.**
3. Director and Deputy Director will attend a roundtable discussion at the Canandaigua VA on August 10th regarding regional collaboration on veteran's issues.
4. Director attended a meeting with other Western Region Directors on July 22nd regarding "Building Co-occurring Capability" related to mental health and substance abuse services. The Center for Excellence in Integrated Care will be meeting with mental health and substance abuse providers in each county to determine where each county's services are on the co-occurring capability spectrum, and will offer technical assistance to increase co-occurring capability. This is a grant-funded initiative, with no cost to the counties.
5. Director, Commissioner Wright, Directors Ellison and Smith, and Dr. Manish Shah finalized a Universal

Screening Tool to be utilized by the represented departments in screening for cognitive impairment, depression, and substance abuse. This tool will provide consistency in how individuals are being screened for these issues, as well as a consistent plan for how these issues are addressed once identified. Staff will receive training in its use. The anticipated launch date is September 8th.

6. Due to being fully staffed, new appointments can be seen within one week (non-emergencies).

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: UNITED MEMORIAL MEDICAL CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
United Memorial Medical Center	1 year upon execution	\$0

127 North Street

Batavia, New York 14020-1697

For: Transfer Agreement. Term is upon execution x 1 year, automatically renewing unless terminated with 90 days notice by either party.

Directors Comments:

The New York State Department of Health requires providers to maintain inter-facility transfer agreements to promote access, continuity of care and establish participant responsibilities. United Memorial is not a participant in the RRHA Community Wide Transfer Agreement and requires this separately executed agreement.

F. Bassett withdrew this action item.

2. AWARDING BID FOR THE CENTER FOR NURSING AND REHABILITATION FOR A PHARMACY SERVICES VENDOR -

WHEREAS, after the proper legal advertisement seeking bids for Pharmacy Services Vendor, six bids were received and opened on July 24, 2009, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which, is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>		<u>Amount</u>
TBD	11/1/09 – 10/31/12	Set By Contract

For: Pharmacy Services. The term is for two (2) 1-year renewals at the County’s sole option ending 10/30/14.

Directors Comments:

A pharmacy services bid for services to the CNR and Jail was opened on 7/24 with six respondents. Two bids lacked the required bid bond. The four viable bids are being de-scoped with the intent to present a recommendation to award on 8/4. The annual value of the contract is projected at approximately \$2,000,000.

F. Bassett recommended a three -year contract with Omnicare of Western NY subject to two one –year renewals end 10/31/14.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to award the bid to Omnicare of Western NY. Carried.

F. Bassett reported that Sheriff York concurred with this recommendation.

3. INCREASING PRIVATE DAILY ROOM & BOARD RATE

An increase in the private daily room and board rate effective January 1, 2010 is proposed with a

recommendation to be made at the 8/4 meeting. It is necessary to address the issue now, as the CNR's 2010 budget is being developed to enable accurate revenue forecasting. The current daily rate is \$325. With application of the 6% cash receipts assessment imposed by NYS the rate is \$344.50. The room rate increase proposal will be predicated on actual/projected patient day costs and a blind rate survey.

F. Bassett reported that after he reviewed the statistics again, he determined that there was a reduction in the cost per resident day and he recommended holding the private room rate at \$325.00 and not increase the rate at this time.

MOTION: Mr. Wadsworth moved and Mr. Davis seconded to hold the private room rate at \$325.00 per day. Carried.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card

F. Bassett reviewed all reports on file.

2. DOH Survey – On July 13th the CNR received a letter indicating that the facility has been deemed in Substantial Compliance and will not be resurveyed for either the Recertification Inspection or Abbreviated Survey resulting from omission of performance of an ordered laboratory test. Subsequent annual inspection will occur within a nine to fifteen month window or upon receipt of a credible complaint with deficient findings.

3. Veteran's Administration Life Safety Inspection - The recently conducted inspection resulted in zero findings. As a result, the CNR has been recommended for future inspections on a tri-annual cycle.

4. Dietary Services –Morrison Senior Dining (MSD) replaced the Executive Chef on 6/22. Chef Jason Ball has made significant progress in improving recipes and production processes and has been a presence in dining rooms seeking resident feedback. MSD has proposed to restructure supervisory functions within the department by adding a second Chef to serve as Resident Services Manager in lieu of two existing supervisory positions. This change would provide a Chef presence seven days per week with the exception of illness or vacation and would greatly enhance the professionalism of the dining services program. I will advocate that this proposed change proceed.

5. Rooftop Fencing and Parapet Railings – LeChase inspected the areas of securement issues on 7/24 in response to a letter generated by Jon Norris outlining the County's concerns. No repair plans have been formalized.

6. Electronic Medical Record - The CNR has begun active planning for advancing electronic caregiver documentation for CNA's. Hardware options are being evaluated in coordination with Dale Nieswiadomy. Conclusion of the Pharmacy bid will allow us to proceed with interface development and hardware acquisition within the first ninety days of service under the new vendor contract. Electronic prescribing will not be active until early second quarter 2010. Monies for both of these activities are in the 2009 budget.

7. CNR Carnival – The 3rd annual Carnival will be held on August 26 from 10AM to 3PM. Board Members are invited to attend. There will be games, contests and food for residents, staff and families of both. Our appreciation is extended to the Department of Social Services for loaning a shuttle bus for the event. We expect to have over 500 meals served to residents and attendees of the event.

8. Office of Medicaid Inspector General Base Year Audit – The on-site portion of the audit has concluded. The CNR continues to respond to information and records requests. No interim findings have been shared and an Exit Conference is not expected for 6 to 12 months.

9. Car Show – CNR resident Leonard "Lenny" Huff has coordinated a car show to be held at the CNR on August 8th from 10AM-12N. Nearly twenty car enthusiasts have committed to participating.

10. Nurse Aide Training - A training class facilitated by Finger Lakes Community College at the CNR will start on August 20 with up to 16 participants. The CNR, Workforce Development and Health Department have co-signed a letter to the New York State Education Department urging approval of curricula that would allow this training program to incorporate Home Health Aide certification.

11. 2010 Budget Preparation – A budget workshop was held with CNR Department Heads on 7/23 to review the

budget process, convey the fiscal challenges ahead and to emphasize responsibilities for maintaining or improving operating efficiencies. Key components of the 2009 and 2010 Medicaid rate are, as of yet, unknown and will require revenue forecasting with limited information. The IGT will be a significant factor in offsetting revenue losses associated with Medicaid reforms effective 4/1/09.

12. IGT - \$3,546,316 was deposited into the CNR account on 7/23.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Glenn Baughman 2328 Rolling Ridge Drive Avon, NY 14414	8/1/09-7/31/11	per visit all inclusive \$62.00 non-patient activities \$25.00

For: Occupational Therapy.

Directors Comment's: This contract is for Occupational Therapy services for patients in the Certified Home Health Agency and Hospice Programs.

Today's Options d.b.a. The Pyramid Life Insurance Company (Pyramid) & American Progressive Life & Health Insurance Company of New York (American Progressive) collectively

Theodore M. Carpenter, Jr. Executive Vice-President 4888 Loop Central Drive, Suite 700 Houston, Texas 77091	1/1/10-12/31/10	
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For: Medicare Advantage.

Director's Comments: This Agreement will allow the Department to provide services to the members enrolled in the American Progressive Life & Health Insurance Company of New York and the Pyramid Life Insurance Company collectively. Rates are to be episodic payments according to CMS Guidelines and HHRG Score.

State University College at Geneseo 1 College Circle Geneseo, NY 14454	9/1/09-5/11/10	daily \$39.65
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For: Renewal for use of Lauderdale Health Center by the Reproductive Health Center.

Director's Comments: This renewal is for a total of 58 clinic days at \$39.65 per day come to a total of \$2,299.87.

St. John Fisher College Carolyn A. Martin Assistant to the Dean Wegman's School of Nursing 3690 East Ave. Rochester, NY 14618	9/1/09-12/15/09	
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For: Precept a St. John Fisher College Family Nurse Practitioner student.

Director's Comments: Family Nurse Practitioner student will train through the Livingston Co. Reproductive Health Center, SUNY Geneseo clinic under the direction of Nancy Wilks, a Reproductive Health Center Family Nurse Practitioner for approximately 14 days or 122 hours. No reimbursement is involved.

Alfred State SUNY College of Technology 10 Upper College Drive Alfred, New York 14802	9/1/09-8/31/10	
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For: Student Clinical Experience.

Director's Comments: This is a reaffirmation of an Affiliation Agreement for the 2009-2010 academic year.

Avon Medical Group of Highland

8/1/09-7/31/10

Monthly \$450.00

Amy Matroniano, Associate Director

URMC Center for Primary Care

155 Corporate Woods, Suite 100

Rochester, NY 14623

For: Lease Agreement for Reproductive Health Center Avon Site.

Director's Comments: This one year Agreement is for the lease for the Avon Reproductive Health Center clinic site.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. The spring rabies clinics were held with a final count of 1,367 cats, dogs, and ferrets (4). Animals vaccinated decreased from 2008 by 129. However, in an effort to decrease the cost of the clinics, reminder letters were not sent out this year, although advertisements were placed as in the past.

2. The Board of Health has adopted a plan to assist in the Quality Assurance and Program Improvement (QAPI) projects for the Hospice program, per the new regulations. The Board will be reviewing the Program Improvement Projects (PIP) quarterly and assisting the QAPI Committee in determining priorities for PIP based on data analysis.

3. Update on Co-Pays- Approved in 2008 to collect co-pays for clients who are receiving our services, we began the system in January 2009. Billing for co-pays must come after the insurance is billed so that we know how much the co-pay is. (This differs from insurance to insurance and policy to policy.) Actual co-pay billing commenced in March (for services provided in January). To date we have billed \$2,101.10 and as of June 26, 2009 received \$959.85. Staff is telling us that patients are refusing service because they won't pay the co-pay. Another update will be provided this fall.

4. The Department is preparing for the fall Seasonal Flu season with an expected September delivery of vaccine.

5. The Department is also preparing for the possibility of an H1N1 vaccine administration this fall. Dependent upon vaccine production, efficacy, and availability, target populations determined by CDC and NYSDOH will be the first to receive the vaccine. The Department is prepared to provide the vaccine to the target populations through clinics, PODS (point of distribution) and with the local physicians. Target populations have been defined as:

a. Students and staff (all ages) associated with schools (K-12) and children more than 6 mo. and staff, (all ages) in child care centers.

b. Pregnant women, children 6 mo.- 4 years, new parents and household contacts of children less than 6 months.

c. Non-elderly adults (less than 65 years) with medical conditions that increase the risk of complications of influenza.

d. Health Care workers and emergency services sector personnel (regardless of age)

6. H1N1 surveillance for the summer months continues; there have been 7 confirmed cases of H1N1 in Livingston County. We suspect there are many more that were not laboratory confirmed.

7. I am pleased to report that we have selected a candidate to fill the Director of Patient Service vacancy for the Center for Patient Services. With Board approval, the candidate will begin on August 31, 2009. I will have copies of the application at the Committee meeting.

8. Barbara Rogers has been promoted from Public Health Technician to Public Health Sanitarian, effective August 17, 2009.

9. The NYSDOH accepted the last Plan of Correction submission addressing the deficiencies sited during the Hospice Survey.

The County Administrator reported that the Livingston County Building #1Rushville Dental Clinic bid is due the end of August 2009. He indicated we are still on target for the clinic to be opened a March 2010 opening.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: WYOMING COMMUNITY ACTION, WYOMING UPWARD BOUND

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Wyoming Community Action 6470 Route 20A Perry, NY 14530	5/19/09-9/30/09	\$102,541.80
Wyoming Upward Bound 38 Duncan Street Warsaw, NY 14569	5/19/09-9/30/09	\$ 13,299.00

For: the provision of a Summer Youth Employment Programs in Wyoming County

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

June 2009 – 8.6%	May 2009 – 7.8%	June 2008 – 5.6 %
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This increase in the UI rate in June is very uncharacteristic for this time of the year. We usually see declines in the rate during this time of the year. We still are not seeing any large layoffs but they are across the board job cuts in many different sectors. Many UI recipients who have been on the UI extensions will be running out of benefits over the next 3-5 months. We are not sure how this loss of benefits will impact the county. It is feasible that there could be a significant impact on the DSS caseload. It could also spur some to no longer hold out for the perfect job with the same wages they received before the layoff and take the jobs that are available in the area. We are hearing from employers that they are finding difficulties in filling some positions.

2. CENTER FOOT TRAFFIC:

These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

June 09 – 1325	May 09- 1272	2009 YTD (5/09)-8,089	2008 YTD – 8,628
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We met with Coast in July and anticipate that we will be starting to fill positions in September to October.

2. SUMMER YOUTH EMPLOYMENT:

We still have about 150+ youth working and have not encountered the attrition that we have seen historically. I will provide the committee with a program update in September.

3. RECREATION FIELD DAY:

The event this year was held at Geneseo Central School. There were five recreation programs in attendance with 250 youth participants. Low Level competitions were held as well as healthy lifestyle presentations/activities by Noyes Hospital, Genesee Valley Health Partnership, GLOW Solid Waste, CASA of Livingston County, Dept. of Health, Cooperative Extension, Prevention Partners, MVHP and the Mental Health Association.

4. ADDITIONAL TRAINING FUNDS:

The GLOW counties have met certain criteria that will make them eligible for additional Dislocated worker funding. By spending 85% of 2008 formula funds and 15% of the Stimulus funding, we have the potential to receive from \$25, 000.00 to \$210,000.00 depending on whether New York City meets the criteria.

5. DATES OF INTEREST:

8/13 Summer Youth End of Program Event at Letchworth Park – Lunch at Noon
If available, please join us for lunch

8/7 JSEC Luncheon at Woodlynn Hills – Honoring Barilla as “Business of the Year”
8/14 Summer Youth Employment Program Ends

Mr. Merrick announced that if any town is in need of office furniture, the Federal surplus warehouse has plenty of furniture. The County administrator reported that some of the Jail Transition Team members will be looking at some of this furniture and comparing to what we have and need.

The County Administrator asked if any Supervisor has any concerns with regard to the new Grant Writing Services performed by Bernie Thoma. Mrs. Donohue mentioned that she has submitted a few things to him and has not heard from him. I. Coyle will follow-up on this matter.

ADJOURNMENT

Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 11:28 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. On June 27, 2009, I attended the 75th Anniversary of the Batavia VA Medical Center. Numerous dignitaries attended the festivities, which included a parade, flag presentation, a fly over, numerous speakers, a slide presentation of the Batavia VA, from its conception to present day events and a concert. The part I played was as a volunteer, bringing the veterans down from their rooms to either watch the parade or participate in the parade by being placed on the carts/wagons that were being pulled through the parade’s course. The World War II veteran who led us in the Pledge of Allegiance was a P51 pilot who had been shot down over Europe and had some great stories to tell anyone who would listen! It was an honor to meet these veterans and help them to enjoy “their” day at the VA.
2. On Friday, July 24, 2009, I attended training offered by the NYSDVA at the Buffalo R.O. The training included: Quality Intake & Customer Service, Dealing With Difficult Clients, Documenting Client’s Claims, VA Information Systems, The new Post 9/11 GI Bill and New York State Benefits. The NYSDVA has a “calculator” on their website to assist in giving information to new enrollees under the GI Bill as to approximately how much money they will receive. A very useful tool.
3. On Saturday, August 1, 2009, the remains of a Korean War M.I.A. will be buried in Dalton, NY. Numerous veteran organizations will be there to honor the return of our missing brother. I respectfully request that members of the Board of Supervisors attend this solemn occasion.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 1, 2009
9:30 a.m.

PRESENT: D. Martello, D. LeFeber, B. Donohue, W. Wadsworth, G. Moore, J. Merrick, P. Yendell, I. Coyle

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING AGREEMENT WITH THE TOWN OF LIVONIA FOR AN INFORMATIONAL KIOSK FOR THE CONESUS LAKE WATERSHED AT VITALE PARK

WHEREAS, Livingston County, as one of the twenty-five (25) voting members of the Water Resources Board of the Finger Lakes-Lake Ontario Watershed Protection Alliance, has received NYS Department of Environmental Conservation (NYSDEC) funds for its water quality program under the Finger Lakes-Lake Ontario Watershed Protection Alliance FY 2007-2008 (Livingston County CLAWS XVIII); and

WHEREAS, the Livingston County CLAWS XVIII water quality program includes funding to implement public education recommendations in the Conesus Lake Watershed Management Plan, including funding for a project to develop an informational kiosk on Town of Livonia property at Vitale Park in an amount not to exceed \$3,500; and

WHEREAS, the Town of Livonia has expressed a willingness to coordinate and complete the project for Livingston County; now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign an agreement, and any amendments thereto, with the Town of Livonia in an amount not to exceed \$3,500.00 to coordinate and complete the project, subject to review by the County Attorney and County Administrator. Director's Comments: This resolution will authorize the County to enter into contract with the Town of Livonia to coordinate and complete the kiosk project.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

A. Ellis reported that Myron Brady has decided to proceed with the Development Rights program.

Mr. Davis entered.

A. Ellis reported that Heather had a baby girl, Jamie Margaret, 9 lbs., 20.5 inches long. They are both doing well. Heather will be on maternity leave until Thanksgiving. Marty Linsner will be retiring November 2009, and A. Ellis stated she would be requesting to fill this position to provide some time for Marty to train the new person.

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

a. The Planning Department began the process for the 303b additions to the Agricultural Districts. We issued a press release and advertisement in the area Pennysavers

2. COUNTY PLANNING BOARD: There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.

3. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:

a. The Planning Department submitted the 2010 Contract and Economic Stimulus Contract to the State for review and approval. No word on when to expect State execution of contracts.

4. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

- a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The revised scope and budget have been submitted to the State for review.
 - b. 2005 EPF Road Ditch Project: We are still waiting for the executed contract from the NYS Department of State. Once we receive the executed contract we can proceed with the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns have been submitted to the Towns.
 - c. 2009 EPF Grant Application: Planning staff started work with Thoma Development on the next application for Phase 2.
 - d. A Public Education and Outreach Committee meeting was held on July 17, 2009. The Committee's current focus is on the development of an informational kiosk to be located at Vitale Park.
 - e. The Conesus Lake Watershed Council held it's meeting on August 14, 2009 where the budget for 2010 for the Conesus Lake Watershed Inspection Program and Watershed Management Program were approved. Letters have been sent to the municipalities.
 - f. The next Technical Committee meeting will be held on August 28, 2009.
5. CENSUS 2010
- a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.
6. LET's PLAN:
- a. The workshop on Agriculture & Local Laws was held on August 3rd. There were 42 participants. December 3rd: Historic Preservation Planning & Grants presentation by Cynthia Howk, Landmark Society of Western NY

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Regis University Candace Berardinelli, RN, PhD Dean, School of Nursing Regis University, Mail Code G-8 3333 Regis Blvd., Denver, CO 80221-1099 For: Student Affiliation Agreement	8/24/09-8/24/10	
Todd D'Ambrosio 4972 Lake Rd. Avon, NY 14414-9797 For: Early Intervention Speech Therapy Services	10/1/09-12/31/13	
<u>Director's Comments:</u> This Agreement is to provide clinical practicum experience for students of the Loretto Heights School of Nursing at Regis University.		
<u>Director's Comments:</u> This contract is for Speech Therapy Services for the Early Intervention Program and the fee is based on the current State rate set for these services.		

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. INFLUENZA VACCINE AND CO-PAYS

Discussion of applying the Department's co-pay policy to influenza vaccine administration.

The Committee discussed this matter at length and offered the following motion:

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the Livingston County Department of Health to collect a \$10.00 copayment at the time of vaccine. Carried.

Informational Item(s) Written Only

1. The Department has received several requests from students for internships this fall. The most recent are from SUNY Geneseo and SUNY Brockport. Currently, the Department is working with a Pharmacy student from Albany School of Pharmacy. This is the second pharmacy student from Albany School of Pharmacy who selected the LCDOH and two more are scheduled for the fall and winter semesters. The pharmacy students spend a total of 40 hours in public health, mostly to gain information about local health departments and their role in the community.
2. A meeting to discuss H1N1 planning was held on August 24th. Thirty partners/stakeholders attended. We discussed the fall planning for seasonal flu and implementation of clinics for H1N1. We anticipate that the fall will be as busy as the spring with the administration of H1N1 vaccine; individuals will require 2 shots approximately 3-4 weeks apart. Vaccine is slated to be available mid-late October; we don't anticipate an adequate supply of vaccine available in the beginning, therefore target populations have been identified by CDC:
 - a. Pregnant women
 - b. Household caretakers of infants less than 6 mo. of age
 - c. Children 6 mo. to 24 years of age
 - d. Health Care Providers and EMS personnel
 - e. 25-64 year olds with underlying medical conditionsWe anticipate community and school clinics and possibly using the drive-thru modality. As the vaccine supply increases, and once the above target groups have been immunized, everyone else will have the opportunity for vaccination. We will work closely with our health care providers.
3. Seasonal flu season is upon us. We expect to receive our supply of vaccine on September 9th. It is recommended that everyone (except those under 6 months of age) be vaccinated against the seasonal flu. In concert with the recommendations from CDC and NYSDOH, the seasonal flu will be administered earlier than usual. Community clinics are scheduled for September; the clinic at the Government Center is scheduled for September 23rd. (Mark your calendars.)
4. The two staff now assigned to the Watershed Inspection Program are in the process of orientation, have responded to questions and concerns.
5. Michael Cloonan, Director of Weights and Measures, will return in September from an extended medical leave. We anticipate Environmental Health staff assisting with inspections this fall and may have the opportunity to engage with DSS through the Jobs Corp program for a worker to be assigned to this program. There may be facilities that will not be inspected this year due to Mike's absence.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. SUMMER YOUTH EMPLOYMENT PROGRAM SUMMARY
K. Mitchell provided an overview and statistics of the Summer Youth Employment Program.
2. GRANT RECIPIENT UPDATE

K. Mitchell explained that he would be bringing back contracts that have already been Board approved for GLOW WIB because the improper name was included on the resolution. The subcontractor was listed instead of the legal entity.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

July 2009 – 8.1% June 2009 – 8.6% July 2008 – 5.7 %

Of the nine counties in our region only Monroe and Orleans have a higher rate than Livingston. This is a bit of a change in a trend because Monroe was usually lower than the surrounding counties. This factor could significantly impact on Livingston because of the number of workers that we have commuting to Monroe.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

July 09 –1261 June 09- 1325 2009 YTD (5/09)-9,350 2008 YTD – 8,628

2. SUMMER YOUTH EMPLOYMENT: Some of the numbers for 2009

310 Applicants 177 Placed 161 Started 142 Finished
16 Never Started (5 were summer school, 2 already working)
9 Quit
5 Fired

Wages \$224,124.00 (This includes 4 Counselors, 2 teachers, 11 Activity Supervisors)

Various issues impact these youth which impact whether they stay in the program for the 6 weeks, such as Homelessness, moving, disabilities, Smoking. More details will be provided at the meeting. Additional information will be provided at the meeting.

2. A COMPLIMENT: It is always nice to get feed back about what we do. The following e-mail was received recently:

“ Dear John

I just wanted to let you know that I've been meeting with Dave Schuler from Northern Rehabilitation. We met this week and I showed him the resume that you reworked for me. He really liked it and said it was one of the best he'd seen in a long time. When I told him who did it, he said to make sure that I told you how much he liked it! Okay, you've been told!

Thanks again, Jackie Mongillo”

3. ADDITIONAL TRAINING FUNDS: The GLOW counties certain criteria that will make them eligible for additional \$210,605.00 in Dislocated worker funding. This is New York City’s loss GLOW’s gain.

Mrs. Donohue departed.

DEPARTMENT OF SOCIAL SERVICES – SANDY WRIGHT

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence affects all New Yorkers, and its damage is inflicted not only upon victims, but their children, families and communities; sadly, far too many people suffer abuse at the hands of their partner and these victims can be of any age, race, religion, or economic status; and

WHEREAS, New York State has taken decisive steps to develop and strengthen policies and laws to hold domestic violence offenders accountable while increasing measures that ensure the safety of victims and their children through our legal, law enforcement, human services, education and healthcare systems; and

WHEREAS, critical legislation was signed into law this year to provide greater protection for New York State’s victims by allowing those previously excluded individuals in intimate relationships to seek an order of protection from Family Courts; and

WHEREAS, New York State and Livingston County recognizes the importance of a comprehensive community response – such as, local task forces and advisory councils, domestic violence shelters and services and

WHEREAS, New York and Livingston County remains dedicated to increasing public awareness and understanding of domestic violence, and teen dating violence, through campaigns and expert materials that provide essential guidance to the community; and

WHEREAS, New York State and Livingston County has had the benefit of a strong network of nonprofit service providers and county agencies that have collaborated to address this issue; and

WHEREAS, New Yorkers and Livingston County residents join with all Americans in supporting victims of domestic violence and share the worthy goals of this month-long observance, and likewise, support the work of public and private entities that strive to provide the best coordinated response to domestic violence in communities across this State, therefore send an unwavering message to abusers that domestic violence will not be tolerated in our State and county: now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim October 2009 as Domestic Violence Awareness Month in Livingston County.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to proclaim October 2009 as Domestic Violence Awareness Month. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF DOMESTIC VIOLENCE ACTIVITIES THAT COULD BE DONE BY THE COUNTY/TOWNS/VILLAGES.

The Committee reviewed a list of activities proposed by the State of New York and the Committee directed the Commissioner to do numbers 1, 4, and 6 from the list, which includes a proclamation, put recognition of the month on the County website and ask the local newspapers to publicize the efforts to bring more awareness to Domestic violence issues (on file).

2. DISCUSSION OF THE TRANSITIONAL JOBS AND GREEN JOBS PROGRAMS.

Commissioner Wright explained that through the Federal stimulus and Green Jobs Corps funding, DSS can subsidize up to 100% of an employees wages for 35 hours a week up to 12 months. Commissioner Wright distributed and reviewed two handouts (on file).

Mr. Yendell indicated that NYSAC Legislative Director Ken Crannell commended Livingston County at the last Intercounty meeting for enacting the resolution *Opposing A4096/S2098 An Act To Amend The Social Services Law In Relation To Training And Education For Sustainable Wage Jobs And Traditional And Nontraditional Employment In Public Assistance Employment Programs*. Mr. Yendell commended Commissioner Wright for being proactive.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)
 - b. Employment – Entries Into in Order of Hire (Monthly) (July)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Function
PIONEER CREDIT RECOVERY	PERRY	1	40	8.00	COLLECTOR
LANTZ CONSTRUCTION	CASTILE	1	40	8.00	LABORER
ROCHESTER SKID INC	LIMA	1	35	8.00	LABORER
KRAFT THRU REMEDY	AVON	2	40	8.90	LUNCHABLES PLACER
KRAFT-DIRECT HIRE	AVON	2	40	8.50	PRODUCTION LINE
FORBES THRU REMEDY	DANSVILLE	1	40	7.15	HAND ASSEMBLY
AUTO ADVANTAGE	TONAWANDA	1	30	9.00	INSTALLER
RICH GRACE'S SHACK APPAREL	LIMA	1	15	7.50	GRAPHIC DESIGNER
APPLEBEE'S	HENRIETTA	1	28	7.15	WAITRESS
THE ABSOLUTE	HOUGHTON	1	30	7.44	CNA TRAINEE
SOUTHCO THRU REMEDY	AVON	2	40	9.25	PRODUCTION
MONROE INDUSTRIES	AVON	1	40	10.00	FINISHING ROOM HELPER
MCDONALD'S	DANSVILLE	1	30	7.15	CREW MEMBER
SOUTHCO THRU REMEDY	HONEOYE FALLS	1	40	9.00	ASSEMBLY
LEICESTER KIDS PLACE	LEICESTER	1	40	7.15	TEACHERS ASST.
JIM MCMANUS ROOFING	LEICESTER	1	20	10.00	ROOFER
SENECA FOODS	MT MORRIS	2	50	7.25	PRODUCTION
TOTAL		21			

c. Financial Assistance Program Statistics (Monthly) (July)

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DE
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826					
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*					
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138					
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249					
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225					
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271					
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637					
CHILD CARE	143	142	128	127	126	132	137					
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*					
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152					

*Individuals - Premiums
paid by DSS

**LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES
FINANCIAL ASSISTANCE PROGRAM STATISTICS
2008**

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2491
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1061*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	238
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	191
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	221
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2341
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	151
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3241*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1121

*Individuals - Premiums paid
by DSS

- The following employees were hired, resigned or retired in June:

Penny Lauko	HEAP Examiner	Extension of HEAP Position	8/3/09
Leicester			
Debra Terry	Caseworker	Removal	8/7/09
Geneseo			
Shari Sion	Clerk/Typist	Resignation/took MV Clerk Position	8/14/09
Retsof			
Allyson Luce	CMA	Temporary	8/24/09
Geneseo			
- DSS staff collected 7 large boxes of school supplies and donated them to Focus on the Children.
- Re: Board Resolution #2009-186 in opposition to State bill S2091/A3675. This bill was passed by the state legislature and went into effect on July 24, 2009. This was the bill that eliminated the requirement to pursue a child support order as a condition of eligibility for child care (day care) assistance.
- Day Care funding - It looks right now that we will not have adequate funding to provide the current level of assistance throughout the state fiscal year. I have worked with Angela Ellis to get stimulus funding to help with this shortfall. There is a "rumor" that other stimulus funds could come directly to counties to assist with this shortfall, but nothing definite. I plan to report on this further next month.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

- AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: SUNY GENESEO, TODAY'S OPTIONS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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Erwin 217

1 College Circle

Geneseo, New York 14454

For: Speech-Language Pathology Affiliation Agreement.

Directors Comments:

SUNY Geneseo seeks affiliation with the CNR for the purpose of providing a clinical site for Speech-Language Pathology students. Mutually beneficial endeavor.

Today's Options d.b.a. The Pyramid Life Insurance Company (Pyramid) & American Progressive Life & Health Insurance Company of New York (American Progressive) collectively

Theodore M. Carpenter, Jr.

1/1/10-12/31/10

Executive Vice-President

4888 Loop Central Drive, Suite 700

Houston, Texas 77091

For: Medicare Advantage Contractor for Nursing Home Enrolled Plan Members.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING WEEK OF SEPTEMBER 20-26 ADULT DAY SERVICES WEEK

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to proclaim the week of September 20-26, 2009 as Adult Day Services Week. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL OPERATIONS REVIEW

F. Bassett distributed and reviewed a handout (on file) providing an overview of the new Staffing Pattern Plan for CNA's. He proposed to begin this new plan effective October 1, 2009. He also reviewed the Report on Call Offs, Mandatory Overtime, FMLA, LOA for August 2009 (on file). F. Bassett reported that he expects a budget reduction of approximately \$173,000 with this new staffing pattern plan in place.

F. Bassett reviewed the Operating Budget Variance Report as of 7/31/09, Payor Class, Occupancy Comparison, Cash Flow, Medicaid/Amounts Collected, and Therapy Analysis reports (on file).

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card.
2. Resident Complaint Comparison: Complaints as of August 31, 2009 totaled 44, for the same period in 2008 – 54, 2007 – 77, 2006 – 115.
3. Public Employees Safety and Health (PESH) – A Senior Industrial Hygienist visited the CNR on 8/11 to review the facility's 2008 injury rate in comparison to public nursing home peers. The CNR has made tremendous strides in the last several years through Safety programs and the ceiling based mechanical lifts. CNR Injury Rate 2006 – 21 / Peers 11.6, CNR 2007 – 17 / Peers 10.1, CNR 2008 – 10.0 / Peers 10.6.
4. Office of Medicaid Inspector General Base Year Audit – The off-site phase of the base year audit is ongoing. Numerous staff have contributed to the information requests made. No interim findings have been shared and an Exit Conference is not expected for 6 to 12 months.
5. Department of Labor FLSA Audit – The CNR has received notice that a Fair Labor Standards Act Audit will be conducted. No indication of cause and no date yet established. Tish Lynn is aware and David Lippitt will be consulted prior to any release of records
6. Nurse Aide Training - Finger Lakes Community College did not secure NYS Education Department approval of a Nurse Aide/Home Health Aide Curriculum in time for the class that started at the CNR on August 20 with 16 participants. Spring 2010 will provide the first opportunity to conduct the dual certification program at the CNR.

7. 2010 Budget Preparation – The CNR’s 2010 Budget has been filed with the County Administrator’s Office.

OTHER

The County Administrator stated he has been asking each Committee if they had any positive or negative comments regarding the new grant writer services performed by Thoma Consultants. Mrs. Donohue mentioned she has been working with him on some things and there were no further comments by other committee members.

The County Administrator added that the 2010 County Budget process continues, and he is meeting with Frank Bassett and Gail Long this afternoon. The IGT funding will be a benefit to us; however, we will have to determine when it will go away. It is expected we will have a retirement system hit of about 40%.

EXECUTIVE SESSION

Mr. Moore moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Merrick moved and Mr. Davis seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 11:42 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. This writer attended the annual CVSOA Summer Conference in Sherrill, NY, on August 8, 2009. I was re-elected as the organization’s secretary. Numerous topics were discussed with VA representatives, including the problems with fiduciaries. The federal statute states we have to wait for 60 days before the VA will send investigators to appoint a fiduciary, while our lawyers from the NVLSP state that this time frame can be waived. We are waiting for a clarification. This could save up to 120 days in the claims process.

All dependency claims are now consolidated in Philadelphia, PA. This will definitely slow down the processing of these claims. It is much more difficult to contact a VA representative in Philadelphia than at the Buffalo R.O.

We also discussed the new GI Bill. The veteran will receive more money for a housing allowance, books and supplies and the tuition will be paid directly to the college. It will also be easier for the veteran to get into debt if he/she fails to attend classes during a semester and fails the course due to attendance. There are also NY State benefits that our returning veterans are eligible for.

2. I attended Advanced Service Officer Training from August 17 to August 21, 2009. This was a week of intensive training covering new court cases, new presumptive conditions acknowledged by the VA (ALS), possible new presumptive conditions and how to file a claim for them, guest speakers from Washington, DC, the Buffalo and NYC Regional Offices, a representative from the Education Center in Buffalo, a representative from the Syracuse VAMC to discuss enrollment and eligibility, a psychologist from the Syracuse VAMC to discuss traumatic brain injury and how to identify it on an initial interview and what should be included in the claims application and a representative from TRICARE. We did numerous “break-outs” to discuss claims being heard at the Board of Veterans Appeals and adjudicate them as they pertained to case law. The most important

information I obtained from this training is the numerous sources of information other Service Officers had available to document and support claims submitted to the VA.

3. We continue to submit names of our veterans to the World War II Memorial and the Purple Heart Hall of Honor.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 6, 2009
9:30 a.m.**

PRESENT: D. Martello, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: B. Donohue, I. Davis

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. DETERMINING SIGNIFICANCE FOR SEQR FOR THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS 2008-2009 FARMLAND PROTECTION IMPLEMENTATION GRANT

WHEREAS, the Livingston County Board of Supervisors plans to sign an agreement with the New York State Department of Agriculture and Markets for the 2008-2009 Farmland Protection Implementation Grant awarded to the County to assist with its farmland preservation efforts through purchase of development rights on Triple H Farms and Sunny Knoll Farm, and;

WHEREAS, the approval of funding, purchase of development rights and creation of conservation easements and related work constitutes an "Action" to be reviewed under the State Environmental Quality Review Act (SEQR); and

WHEREAS, a Short Environment Assessment Form (EAF) regarding the project has been prepared and submitted to this Board; now therefore be it

RESOLVED, that the Board of Supervisors hereby declares itself to serve as the "Lead Agency" for the environmental review of this "Action";

RESOLVED, that based upon the EAF that the "Action" is hereby determined to be an "Unlisted Action" as that term is defined under SEQR; and further

RESOLVED, that coordinated review of this "Unlisted Action" shall not be conducted; and further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Director's Comments: This resolution will adopt the SEQR for the process of accepting the FPIG funds. This was also done last year with the Brady and Merrimac Projects to accept the FPIG funds for these awards.

617.20

Appendix C

**State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
For UNLISTED ACTIONS Only**

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

<p>1. APPLICANT/SPONSOR Livingston County</p>	<p>2. PROJECT NAME 2008-2009 Agricultural and Farmland Protection Implementation Grant – Purchase of Development of Rights for Triple H Farms and Sunny Knoll Farm</p>
<p>3. PROJECT LOCATION: Municipality Towns of Lima, Geneseo, Leicester</p>	<p>County Livingston</p>
<p>4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) Triple H Farms Tax Parcels: 71.-2-1, 88.-3-46.1, 89.-1-7, 97.-1-26.1, 97.-1-26.3, 97.-1-27, 88.-3-7, 89.-1-14.11, 89.-1-43.111, 97.-1-25, 97.-1-35.1. Sunny Knoll Farm Tax Parcels: 47.-1-46.1, 47.-1-42.1, 47.-1-43.1, 47.-1-44, 47.-1-36, 47.-1-52, 47.-1-56.1.</p>	

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Livingston County Board of Supervisors as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Impact Statement will not be prepared.

Name of Action:

Purchase of development rights and creation of conservation easements on Triple H Farms and Sunny Knoll Farm as awarded through the 2008-2009 Farmland Protection Implementation Grant as approved by the New York State Department of Agriculture and Markets.

SEQR Status:Type 1

Unlisted xx

Conditioned Negative Declaration: Yes

xx No

Location: (Include street address and the name of the municipality/county. a location map of appropriate scale is also recommended.)

The Triple H Farms and Sunny Knoll Farm include property located in the Towns of Lima, Geneseo, and Leicester in Livingston County. Triple H Farms Tax Parcels: 71.-2-1, 88.-3-46.1, 89.-1-7, 97.-1-26.1, 97.-1-26.3, 97.-1-27, 88.-3-7, 89.-1-14.11, 89.-1-43.111, 97.-1-25, 97.-1-35.1. Sunny Knoll Farm Tax Parcels: 47.-1-46.1, 47.-1-42.1, 47.-1-43.1, 47.-1-44, 47.-1-36, 47.-1-52, 47.-1-56.1.

SEQR Negative Declaration

Reasons Supporting This Determination:

(See 617.6(g) for requirements of this determination ; see 617.6(h) for Conditioned Negative Declaration)

The Livingston County Agricultural and Farmland Protection Plan recommended support of the Purchase of Development Rights Program. The proposed action to purchase the development rights on the Triple H Farms and Sunny Knoll Farm will prevent the conversion of agricultural lands and protect these properties for farming purposes. The proposed action does not involve any substantial changes in the existing facilities, and no physical disturbance is proposed.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Review of the chart including all awards.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: NEW YORK STATE DEPARTMENT OF AGRICULTURE AND

MARKETS FOR THE FY2008-2009 AGRICULTURAL AND FARMLAND PROTECTION IMPLEMENTATION GRANT (FPIG): TRIPLE H FARMS (FPIG AWARD # C800738) AND SUNNY KNOLL FARM (FPIG AWARD # C800757)

WHEREAS, Livingston County received notice on May 13, 2009, that the New York State Department of Agriculture and Markets awarded Livingston County the total sum of \$2,287,152.00 through the FY2008-2009 Agricultural and Farmland Protection Implementation Grant program to assist the County with its farmland preservation efforts through purchase of development rights on Triple H Farms (FPIG Award # C800738) and Sunny Knoll Farm (FPIG Award # C800757), and

WHEREAS, Triple H Farms (FPIG Award # C800738) has been awarded up to \$1,290,824.00 and Sunny Knoll Farm (FPIG Award # C800757) has been awarded up to \$996,328.00, now therefore be it,

RESOLVED, that the Chairman is authorized to sign a contract, and any amendments thereto, with the New York State Department of Agriculture and Markets for the FY2008-2009 Agricultural and Farmland Protection Implementation Grant, for Triple H Farms (FPIG Award # C800738) and Sunny Knoll Farm (FPIG Award # C800757), subject to review by the County Administrator and County Attorney.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Agriculture and Markets 10B Airline Drive Albany, New York 12235-0001 For: Triple H Farms (FPIG Award # C800738)	5/13/09-11/12/13	\$1,290,824.00
NYS Department of Agriculture and Markets 10B Airline Drive Albany, New York 12235-0001 For: Sunny Knoll Farm (FPIG Award # C800757)	5/13/09-11/12/13	\$996,328.00

Director's Comments: This resolution will authorize the County to enter into contract with the State of New York to implement the 08-09 FPIG Award for Triple H Farms and Sunny Knoll Farm. We anticipate receiving a proposal from the Genesee Valley Conservancy for implementation assistance for both awards.

A. Ellis explained the disadvantage of two separate contracts, which will not allow the use of the money if one farm does not get on board.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing contracts. Carried.

3. AUTHORIZING AGREEMENTS FOR AMERICAN REINVESTMENT AND RECOVERY ACT (ARRA) FUNDS RECEIVED THROUGH THE COMMUNITY SERVICES BLOCK GRANT PROGRAM: LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES, LIVINGSTON COUNTY DEVELOPMENT GROUP, LIVINGSTON COUNTY WORKFORCE DEVELOPMENT, LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION, ROCHESTER HOME BUILDERS' ASSOCIATION, CHILD CARE COUNCIL OF ROCHESTER, AND MCCLURE PRODUCTIONS, INC.

WHEREAS, Resolution 2009-191 authorized the Chairman of the Board of Supervisors to enter into a contract with the New York State Department of State for the FFY 2009-2010 Community Services Block Grant American Reinvestment and Recovery Act (ARRA) Program; and

WHEREAS, the Planning Department is the administrator of the CSBG ARRA Program on behalf of Livingston County; and

WHEREAS, the Community Initiatives Council has allocated these funds to the following agencies; now therefore, be it

RESOLVED, that the Planning Director is hereby authorized to sign FFY 2009-2010 Delegate Agency Agreements and any amendments thereto with the Livingston County Department of Social Services, Livingston County Development Corporation, Livingston County Workforce Development, Livingston County Center for Nursing and Rehabilitation, Rochester Home Builders' Association, Child Care Council of Rochester, McClure Productions, Inc. pursuant to said contract with the New York State Department of State, after review by the County Attorney and County Administrator; and, be it further

RESOLVED, that the Planning Director shall be the authorized representative to sign CSBG ARRA Financial Reports, Program Reports, Vouchers, and other required Certifications.

<u>Contractors</u>	<u>Term</u>	<u>Amount</u>
Department of Social Services For: DSS Child Care Subsidy Program	4/1/09 - 10/30/10	\$94,000.00
Livingston County Development Corporation For: Conducting Business Ownership Training Program	4/1/09 - 10/30/10	\$38,000.00
Livingston County Workforce Development For: Summer Youth Employment & Training Program(s)	4/1/09 - 10/30/10	\$40,000.00
Livingston County Center for Nursing & Rehabilitation For: On behalf of the CNR and Livingston County Department of Health for education towards Dual Certification in Certified Nursing Assistant and Home Health Aide	4/1/09 - 10/30/10	\$40,000.00
Rochester Home Builders' Association 20 Wildbriar Road Rochester, New York 14623 For: Conducting Certified Aging-In-Place Specialists Education Program for construction workers	4/1/09 - 10/30/10	\$40,000.00
Child Care Council of Rochester 595 Blossom Road, Suite 120 Rochester, New York 14610-1825 For: Conducting Child Care Professional Development Program	4/1/09 - 10/30/10	\$42,000.00
McClure Productions, Inc. Box 293 Geneseo, New York 14454 For: Teaching Artistry Program in Livingston County School Districts	4/1/09 - 10/30/10	\$40,000.00

Director's Comments: The Community Initiatives Council has spent a considerable amount of time over the past several months developing a program for submission to the State for feedback. As the County has received feedback that the proposed programs are acceptable, the CIC will be confirming recommendation of these programs and budget amounts at their October 13, 2009 meeting. These agreements will implement the work plans approved in the economic stimulus contract with the NYS Department of State. The State has started executing ARRA CSBG contracts. Livingston County's agreement received verbal approval with expectation of receiving an executed contract in October.

Review of CSBG Economic Stimulus Summary Budget (on file) outlining the programs that are funded by the stimulus money. Total amount of CSBG Economic Stimulus Funding is \$354,563.00.

Mr. Yendell stated that Angela did a lot of preparation work on these plans and she led us through this process to get where we are.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

4. SCHEDULING PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 18, 2009, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

A. Ellis reported we have received 12 requests for properties to be included in the Ag. District, including 1,121.98 acres and involving 17 parcels. The Ag and Farmland Protection Board will be reviewing the request on October 16 and then the request for inclusion will be coming to the Committee again in November along with the SEQR documentation.

A. Ellis explained the request from a landowner to receive one tax bill while still being included in the Ag. District.

A complete list will be provided at the next meeting.

MOTION: Mr. LeFeber moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. **Census 2010 Confidentiality Agreements.** Requirement for municipal representatives to sign confidentiality agreements with the Census Bureau in order to assist the Genesee/Finger Lakes Regional Planning Council and Planning Department in address verification for the Local Update of Census Addresses. See letter (on file). In the best interest, to have the agreement in place.
2. **PDR Program.** Update on status of the program at the State level. The State will not be issuing a Request for Submissions for the next round in 2009. Planning received an email informing us that the next request for PDR will not be issued in 2009. This year the state did not issue a round and we do not know for certain but hopeful in spring 2010. We plan to stay with the three farms selected for the next round, and will have to confirm if they are still interested. The Ag and Farmland Protection Board will be discussed this next meeting to determine if we go through another selection process.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**
 - a. **303b Additions.** The Planning Department received 11 requests for 303b additions to the Agricultural Districts. The AFPB will be meeting on October 15th to review the requests. In November, the Planning Department will present the AFPB recommendation to the Human Services Committee. A public hearing needs to be held in November with BOS recommendation to NYS Agriculture and Markets on Ag District certification to occur in November or December.
 - b. **PDR Program.** I will provide a written update at the meeting. I received a communication from a Department of Agriculture and Markets consultant that the State will not be issuing a Request for Submissions for the next Round in 2009. The Request normally comes out in June.
 - c. **Genesee Valley Conservancy Farm Tour.** The GVC sponsored a tour of Livingston County farms on September 25th. There were 31 participants. The Planning Director attended the tour.
2. **COUNTY PLANNING BOARD:**
 - a. **Vacancies.** There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.
 - b. **Education Concern.** At the September Planning Board meeting, concern was expressed about the level of municipal knowledge concerning the State Law requirement for municipalities to inform adjacent municipalities about certain planning and zoning actions involving border properties. The Planning Department will be sending an informational letter to municipalities reminding them of this requirement. We will also start including a reminder in our County Planning Board response letters.

- c. Training Letters. Municipal Official Training status letters have gone out to Town Supervisors, Village Mayors, and Town and Village Clerks. *Municipal officials whose terms end and who do not receive their required amount of annual training cannot be reappointed to their respective board until the requirement has been fulfilled.* Review of handout regarding Annual Training (on file). We will include a reminder in our staff report and response letters. The Planning Department will help remind and educate those municipalities of this requirement.
3. UPCOMING TRAINING OPPORTUNITIES:
- a. G/FLRPC Fall Local Government Workshop. The Fall Workshop will be held on November 20, 2009, at the Holiday Inn in BATAVIA, not Mt. Morris, this year. Those attending may earn up to 8 credit hours. Number of credit hours depends on how long the participant stays at the conference. Flyers for this event have been mailed out to the municipalities.
 - b. Alliance for Business Growth Conference on Making Upper Floors Work. This event will take place on October 29, 2009, in Mt. Morris at the Genesee River Conference Center. We will be coordinating with the Alliance to allow up to 7 credit hours for attending this event. Similar to last year, participants will need to complete a survey in order for us to approve credit hours earned.
 - c. LET's Plan. The Planning Department will sponsor a workshop on Historic Preservation Planning and Grants on December 3, 2009. This will be for up to 2 credit hours. Cynthia Howk from the Landmark Society will be presenting. This will be the last event for 2009. The Planning Department plans on offering up to 3 programs next year, including a Saturday event.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
- a. ARRA Contract. The Planning Department submitted the 2010 Contract and Economic Stimulus Contract to the State in August for review and approval. The State has started execution of contracts. We expect ours to be executed in October. The NYS Department of State Program Analyst assigned to Livingston County will be conducting an ARRA Requirements and Reporting Workshop for our contractors on October 14th.
 - b. Consumer Spending and Outflow Study. The Project Steering Committee will hold its kick-off meeting on October 9th. Members include representatives from the CIC, Planning Department, Economic Development Office, Workforce Development, and Chamber of Commerce. The purpose of the project is to start the process of finding answers about generating more jobs by finding out how much Livingston County families are spending, both outside and inside Livingston County, by product and service category. This project will involve surveys of the general public and employers. This project will also help build on county agency efforts for a Buy Local Campaign.
 - c. CSBG Program Transition to Workforce Development. Next Step: The Planning Director needs to prepare a letter and plan for transition to the New York State Department of State for review and approval.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
- a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The revised scope and budget have been submitted to the State for review. Continued waiting for feedback.
 - b. 2005 EPF Road Ditch Project: The executed contract has been received from the NYS Department of State. We have started coordination with NYS Department of State to proceed with the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns were submitted to the Towns.
 - c. 2009 EPF Grant Application: Planning staff continued work with Thoma Development on the next application for Phase 2. The grant application was submitted on September 16th.
 - d. Bathymetric Survey. CR Environmental, Inc. will be conducting the bathymetric survey in late October.
 - e. Public Education and Outreach Committee. The Committee continued working on the design and development of an informational kiosk that will be located at Vitale Park.
 - f. Technical Committee. The Technical Committee held a meeting on August 28, 2009. The next

- g. Technical Committee meeting will be held on October 16th.
2010 Work Program. The Planning Department will begin work on the developing the 2010 work program for approval by the Conesus Lake Watershed Council in November. The next meeting of the Council is planned for November 13th.
- 6. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. Energy Forum. The EMC is sponsoring an energy forum on October 28th at Hampton Corners. Representatives from NYSERDA and GLOW will present opportunities and programs for energy conservation and recycling to the public. A press release will be issued in early October. There will be advertisement in the PennySavers. This event has largely been planned and coordinated by EMC member Ralph VanHouten.
- 7. WEATHERIZATION PROGRAM:
 - a. ARRA Contract. The Planning Department will be meeting with representatives from the Department of Housing and Community Renewal in October to review the draft ARRA contract, requirements associated with the Davis Bacon Act, process for subcontractors, and the new federal 1512 Reporting Requirements.
- 8. CENSUS 2010
 - a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.
- 9. PLANNING DEPARTMENT MAPPING ASSISTANCE TO OTHER AGENCIES:
 - a. The Planning Department provided mapping assistance to 4 municipalities, Economic Development Office, Livingston County Tourism, Alliance for Business Growth, Sheriff's Office, and various Livingston County residents. Planning staff started work on maps for the ECC contract for the County Broadband Study.
- 10. PERSONNEL:
 - a. Marty Linsner's (Senior Account Clerk) last day of work will be November 30, 2009. We anticipate hiring her replacement in late October, allowing a few weeks of training. Marty will also be training staff in Workforce Development on CSBG financials.
 - b. Planner Heather Ferrero is scheduled to return to work at the end of November.
- 11. GENESEE TRANSPORTATION COUNCIL GRANT OPPORTUNITY:
 - a. FY2010-2011 Unified Planning Work Program Call for Projects. The GTC issued the Call for Transportation Planning Projects. The Call for Projects was mailed to Town Supervisors and Village Mayors. The level of study generally does not go beyond concept-level planning and analysis. UPWP funds cannot be used for preliminary engineering, detailed design, or construction projects. The most recent project funded in Livingston County is the Village of Geneseo Traffic Circulation and Parking Study project. The deadline is October 23, 2009.
 - b. Status of Federal and State transportation funding summary (as of September 18, 2009). The GTC has provided a status report of Federal and State Transportation funding. I will bring a copy of the memo to the meeting for your information. This summary is important for understanding the critical need to ensure that Federal and State funding for transportation is maintained at levels that allow GTC member agencies, including Livingston County, throughout the region to provide for the safe and efficient movement of people and goods. The GTC Board has passed a resolution calling on New York State to adhere to agreed upon formulas for allocating funding.

A. Ellis referred to a memo (on file) regarding the Status of Federal and State Transportation Funding Summary. This is a very serious issue. Primarily this will affect our bridges. We are concerned that this money will not be passed down to the municipalities.

DEPARTMENT OF HEALTH – JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY**

DEPARTMENT OF HEALTH:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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Albany College of Pharmacy

9/1/09-8/31/10

106 New Scotland Ave.

Albany, NY 12208

For: Student Practicum

Director's Comments: This Clinical Affiliation Agreement is to provide students of the Albany College of Pharmacy with a Student Practicum at the Department of Health.

Genesee Community College

8/31/09-8/31/10

Batavia Campus

One College Road

Batavia, NY 14020-9704

For: Clinical Fieldwork Experience

Director's Comments: This Agreement is for nursing students to gain experience for an Associate of Applied Science degree.

New York State Department of Health

8/1/09-6/30/11

\$300,000

Div. Chronic Disease and Injury Prevention

Lynn Heffernan

Senior Finance Officer

ESP, Corning Tower, Room 515

Albany, NY 12237-0675

For: Tobacco Control Grant Renewal

Director's Comments: This contract is for the renewal of the Tobacco Control Grant.

New York State Department of Health

1/1/09-12/31/09

\$435,946

Div. Family Health, Fiscal Unit

John Sterling

Health Program Administrator I

ESP, Corning Tower, Room 878

Albany, NY 12237-0657

For: Appendix to NYS Title X Family Planning Grant

Director's Comments: This contract is for an Appendix awarding an additional \$40,174 to the Title X Family Planning Grant. The original contract amount was \$395,772.

New York State Department of Health

10/1/09-9/30/10

\$33,056

Bureau of Community Environmental Health

And Food Protection

Michael J. Cambridge, Director

Flanigan Square

547 River St.,

Troy, NY 12180-2216

For: Adolescent Tobacco Use Prevention Act (ATUPA)

Director's Comments: This Contract is an extension of the ATUPA Grant for enforcement of laws preventing sale of tobacco to minors.

New York State Department of Health

10/1/09-9/30/10

\$623,689

Division of Nutrition

150 Broadway, 6th Floor West

Albany, NY 12204-2719

For: WIC Contract

Director's Comments: This is the WIC Contract renewal which has increased from \$482,612 since the last contract. We requested additional funding and they gave us more than requested.

New York State Department of Health

1/1/09-12/31/09

\$436,946

Div. of Family Health, Fiscal Unit

ESP, Corning Tower, Room 878

Albany, NY 12237-0657

For: Amendment to Family Planning contract

Director's Comments: This contract is to amend the award of the Family Planning Grant with increased funds of \$9,100 to be used for the purchase of emergency contraception to be made available to clients free of charge and additional funds of \$31,704 to be used for the purchase of HPV Vaccine.

Roberts Wesleyan College

1/1/09-12/31/10

Sandra Brzoza, RN, MS

Director, Modular RN to BS Program

2301 Westside Drive

Rochester, NY 14624-1997

For: Clinical Affiliation Agreement

Directors Comments: This Agreement is for student experience in the Modular RN to BS Program.

Rochester Regional Healthcare Association

1/1/10-12/31/12

(RRHA)

3445 Winton Place

Suite 222

Rochester, NY 14623-2950

For: Community-Wide Transfer Agreement

Director's Comments: This contract is to promote timely transfer of patients and patient information.

The NYS Department of Health requires that providers of various licensed programs have transfer agreements in place to facilitate and manage patient and information exchange. The Rochester Regional Healthcare Association Community-Wide Transfer Agreement accomplishes this requirement through the participation of providers within the region in a single transfer agreement rather than multiple inter-party agreements. The Livingston County agencies participating through this agreement are: Livingston County Center for Nursing and Rehabilitation, Livingston County Garden of Life Day Program, Livingston County Health Department, Livingston County Health Department Hospice.

Dr. Jennifer Graham

10/1/09-10/1/10

\$50.00/Hr.

Stony Brook Pediatrics

Red Jacket St.

Dansville, NY 14437

For: Reproductive Health Center Medical Director Services

Director's Comments: This contract is for Medical Director Services to the Department's Reproductive Health Center.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

There was discussion regarding delivery of H1N1 vaccine.

Informational Item(s) Written Only

1. The WIC contract with NYS has been reviewed and awarded. We added additional monies to increase staff: client ratio at the suggestion of the State. They not only approved the increase but also increased the request by \$80,000.
2. The State representative arrived on September 29, 2009 to follow up on the Hospice survey.
3. Dr. Witte, Hospice Medical Consultant, who has volunteered his time since 1988 has requested to be paid because of the additional time he will be spending in the Hospice program as required by the State. This is planned for 2010.
4. The University of Rochester and the County were unable to agree upon contractual language for ALS Medical Director. Consequently, we are requesting to create a part-time position for ALS Medical Director and would pay Dr. Shah directly. Insurance coverage has already been secured through the

County's agent. Mr. Martello questioned the status of this and J. Ellison explained.

5. The Department's focus is flu, both seasonal and H1N1. We have held several seasonal flu clinics (county employees and public) with excellent response. H1N1 vaccine delivery is anticipated the first week in October. Target population groups will be first; several public clinics will be scheduled and we will also provide the vaccine through our WIC and Reproductive Health Center. School clinics to administer both seasonal and H1N1 will be planned once the shipment of vaccine is secured; all schools have requested that we provide clinics. The Department is working with the Chamber to provide information to businesses regarding measures to prevent seasonal and H1N1 flu as well as activities that they can promote among their employees to educate and prevent the spread of the diseases. A special clinic (POD-Point of Distribution) will be arranged to immunize EMS personnel, law enforcement and fire fighters. This will test our POD plan and meet one of the State's deliverables for this year's grant.
6. Local Health Departments have been fortunate to receive monies to carry out the functions and responsibilities related to seasonal and H1N1 flu vaccination programs. With this special funding, we will be able to offer additional hours for staff and hire per-diems to assist, without an added cost to the County. In addition we will be utilizing the Medical Reserve Corp volunteers to assist in clinics. Attached is a chart pertaining to ambulance response times. This requires an explanation, which can be provided at the meeting or another time. The bottom line: in general there are several agencies that are doing well, others need significant improvement. The Board of Health at their October meeting will address this topic.

MENTAL HEALTH SERVICES – GAIL LONG

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: NYS CATHOLIC HEALTH PLAN, INC. D/B/A/ FIDELIS CARE NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Catholic Health Plan, Inc. d/b/a Fidelis Care New York 40 John Glenn Drive Suite 200 Amherst, NY 14228	11/01/09 – 10/31/10	N/A

For: Behavioral Health Services Reimbursement

Directors Comments:

Not for profit managed care organization. The reimbursement rate is the same as Medicaid rate and BC/CS rate. We negotiated the rate with them.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing contract. Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD – FRED DIETZ

RESOLVED, that the following member is hereby appointed to the Livingston County Community Services Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			
Fred Dietz	P.O. Box 265, Nunda, NY 14517	Parent	10/1/09-9/30/12

G. Long reported that Fred Dietz agreed to be co-chair of the Chemical Dependency Committee. He is replacing Ed Erwin on the Community Services Board.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to appoint Fred Dietz to the Community Services Board. Carried.

Mr. Martello reported he received a telephone call from Chris Ryder, President of CASA and he is still interested in office space at Millennium Drive. The County Administrator confirmed that CASA visited the site a couple months ago. There was discussion regarding CASA providing services in the southern tier.

Informational Item(s) Written Only

1. All positions are currently filled
2. Intakes are scheduled 1 – 1 ½ weeks out
3. Director attended the Fall Full Membership Meeting of the Conference of Local Mental Hygiene Directors in Ithaca on September 21st and 22nd. The focus was on the upcoming Clinic Restructuring and the Medicaid Inspector General also made a presentation. Clinic Restructuring final draft has not been presented to DOH for approval as of yet although the launch continues to be targeted for January 2010
4. Director attended a planning meeting at the VA in Canandaigua in August and again October 5th. This is a new consortium comprised of County Directors from Seneca, Monroe, Wayne, Ontario, and Livingston, as well as Veteran’s Outreach Directors, with the goal of identifying resources, gaps, and resource sharing to improve services for Veterans and their families. Identified Clinical staff will receive specialized training in this area to accomplish cultural competency in working with this population
5. Director and Deputy Director met with Bill Sheahan from Emergency Services, and Chris Smith from the Sheriff’s Department to address streamlining protocols for Mental Hygiene Arrests. This is part of an ongoing process and this group will meet with representatives from Monroe County to further this endeavor
6. Forensic Therapist Kim Butler again presented to the Magistrates at their meeting in September, revisiting the services and assistance that is available to them and to the individuals that present in court
7. The Case Management Program underwent a site review by OMH on September 16th and 17th. This Director attended the exit conference, with the preliminary report being excellent, with many gains since the previous review; a final report will be issued
8. CASALC underwent a site review from OASAS in their Dansville Office. This Director attended the exit conference and the preliminary results were favorable: a final report will be issued
9. CASALC are launching their new software in both office which will streamline documentation; this will eventually incorporate their billing as well, once their current billing contract has expired
10. The new ARC Retsof Home is expected to open in October; an open house will be announced. It is expected that the old Letchworth House will be put onto the market

RECESS

Mr. Martello called a five-minute recess at 10:27 a.m. The Committee reconvened.

DEPARTMENT OF SOCIAL SERVICES – SANDY WRIGHT

Action Item(s) To Be Reported

1. **DECLARING THE MONTH OF NOVEMBER AS ADOPTION AWARENESS MONTH.**
WHEREAS, each November, when Americans offer thanks for the abundant blessings of this great Nation and our homes and families, Livingston County joins in the annual observance of Adoption Month, recognizing that the citizens of Livingston County have a compassionate tradition for opening their hearts to children in need of a permanent home: and
WHEREAS, the children of this county, state and nation are our most precious resource and each deserves the safety and security of a nurturing and stable home that provides a strong foundation for a healthy and productive life; and
WHEREAS, it is important that we remember children who are in foster care waiting to be adopted as

part of a loving and caring family: and

WHEREAS, finding permanent homes for these children is an objective throughout the year, and during Adoption Awareness Month, a special effort is made to match children with caring adoptive parents; and

WHEREAS, many children awaiting .Adoption have special needs and require the compassion that is found in a loving family, and many adoptive parents have discovered that caring for such a special child has proven to be one of the most rewarding experiences in life; and

WHEREAS, it is important to recognize the enduring and valuable contributions of adoptive parents who continually strive to improve the quality of life for the children they bring into their lives; and

WHEREAS, this special observance reminds us that we can offer the hope of a better tomorrow to many children through adoption, and as families and communities across our County, State and Nation gather to celebrate and give thanks for our many blessings, it is the hope of all of us that every child awaiting adoption will find a permanent and loving family; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares November 2009 as Adoption Awareness Month in Livingston County.

MOTION: Mr. Moore moved and Mr. LeFeber seconded to authorize the foregoing resolution. Carried.

1A. CHAIRMAN MERRICK HAS GRANTED PRIVILEGE OF THE FLOOR AT THE OCTOBER 28, 2009 BOARD MEETING TO DISCUSS ADOPTION SERVICES IN LIVINGSTON COUNTY.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACTS: LIVINGSTON COUNTY OFFICE FOR THE AGING & LIVINGSTON COUNTY PLANNING DEPARTMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office for the Aging 8 Murray Hill Drive Mt. Morris, NY 14510 For: Home Energy Assistance Program for the Elderly (HEAP)	10/1/09-9/30/10	\$30,000
Livingston County Planning Dept. Livingston Co. Gov't Ctr. 6 Court St., Rm. 305 Geneseo, NY 14454 For: Weatherization and Packaging Program (WRAP).	10/1/09-9/30/10	\$22,000

MOTION: Mr. Wadsworth moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: BONADIO GROUP, CATHOLIC CHARITIES, & LIVINGSTON AREA TRANSPORTATION SERVICES, INC (LATS), VARIOUS EMPLOYERS FOR THE TEAP & GREEN/TRANSITIONAL JOBS PROGRAM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bonadio Group 171 Sully's Trail Pittsford, NY 14534 For: Review of Medicaid cases of self-employed recipients and complex Chronic Care cases. The Bonadio group has expertise in these complex areas and can analyze this information very quickly. The Commissioner	9/1/09-8/31/10	\$30,000

will bring in a report at next meeting.

Catholic Charities

1/1/08-12/31/09

\$42,000 per year

34 East State St.

Mt. Morris, NY 14510

For: Case Management Services for SSI/SSD individuals; nine applications have been approved and 37 submitted.

Various Employers

For: TEAP Contract

Director's Comments: Program for provision of subsidized employment by private or public employers supported in part by TANF and SNA funds by agreement with such employers. We work with employers and pay part of salary for approximately six months. (Grant diversion program)

Various Employers

For: Green/Transitional Employment Program

Director's Comments: Transitional Employment Program that will provide job experience for transitional employment participants; Whereas, the Employer has agreed to provide paid worksites for qualified participants of this program. We received \$62,030 from the State for Green/Transitional employment opportunities. We are hopeful to help about 15 people.

MOTION: Mr. Merrick moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

4. AWARDING BID FOR A MINI-VAN FOR THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, after the proper legal advertisement seeking bids for a mini-van, six bids were received and opened on September 24, 2009, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contract

Simmons-Rockwell

7327 Hammondsport Road

Bath, New York 14810

For: 2010 Dodge Grand Caravan SE

and, it is, further,

RESOLVED, that this Van will replace the 2002 Chevrolet Venture Van with 182,979 miles on it currently in Service.

MOTION: Mr. Wadsworth moved and Mr. Merrick seconded to award the bid to Simmons ORockwell for the purchase of a mini-van for DSS. Carried.

Pre-Approved Informational Item:

1. DISCUSSION OF FOLLOWING CONTRACT

Livingston Area Transportation Authority

4/1/08-3/31/10

Services, Inc (LATS)

4390 Gypsy Lane

Mt. Morris, NY 14510

For: Transportation Services

Director's Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, DePaul Clubhouse, and the Medical Shuttle. Rate pursuant to contract. Previously the contract was approved in May of 2009 on Resolution # 2009-156. The Recreation & Rehab Program that was covered under the previous contract closed and RGRTA asked that the contract reflect this change.

Mr. Martello asked if the need is there for this contract. Denise responded she would like to get a census count and she will bring in the numbers next month with a recommendation whether to continue this contract.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (Aug)
- b. Employment – Entries Into in Order of Hire (Monthly) (Aug)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wages	Job Function
TUCHERELLO POTATO FARMS	AVON	2	20	7.50	LABORER
KWIK FILL (N MAIN ST.)	MT. MORRIS	1	24	7.25	CASHIER
CINDY’S DAYCARE	DANSVILLE	1	35	7.25	DAY CARE ASST.
KWIK FILL (STATE ST.)	MT. MORRIS	1	26	7.25	CASHIER
ALCO PAVING	ROCHESTER	1	40	12.00	MASON
SUTHERLAND GLOBAL SERVICES	ROCHESTER	1	40	8.50	INSIDE SALES
PIZZA LAND	AVON	1	32	7.25	COOK
ALDON THROUGH REMEDY STAFFING	AVON	2	40	7.50	CHEM. PRODUCERS
MT MORRIS FAMILY RESTAURANT	MT. MORRIS	1	18	7.25	BUS PERSON
MT MORRIS FAMILY RESTAURANT	MT. MORRIS	1	28	8.50	COOK
MCDONALD’S	DANSVILLE	1	30	7.25	CREW PERSON
BBA PAINTING	DANSVILLE	1	20	7.15	PAINTER
MENDON CHILD CARE CENTER	MENDON	1	40	9.40	ASST TEACHER
TIM HORTONS	GENESEO	1	24	7.50	CUSTOMER SERVICE
SUGAR CREEK	AVON	1	30	7.75	CASHIER
DOLLAR GENERAL	MT MORRIS	1	25	7.25	CASHIER
ROOFING CONTRACTORS PLUS	WEBSTER	1	18	12.00	ROOF MECHANIC
RVA INDEPENDENT TRUCKING ASSOC	ROCHESTER	1	15	14.00	DRIVER
ST. JAMES MERCY HOSPITAL	HORNELL	1	37.5	11.75	LPN
GREATER TATER	WAYLAND	1	40	8.00	OFFICE ASST.
PEEBLES	GENESEO	1	30	7.30	SALES PERSON
CROSSMAN THROUGH ADECCO	BLOOMFIELD	3	40	9.00	ASSEMBLER
LANTZ CONSTRUCTION	PAVILION	1	25	8.00	LABORER
LAKELAND CONCRETE THROUGH REMEDY	LIMA	1	40	8.00	LABORER
BIG TREE INN	GENESEO	1	22	9.00	CLEANER
MCDONALD’S	DANSVILLE	1	20	7.25	CREW PERSON
ESCHENLAUER CONSTRUCTION	WEST SPARTA	1	35	10.00	LABORER
LOGAN’S INN	DANSVILLE	1	25	7.50	CLEANER
TOTAL		32			

- c. Financial Assistance Program Statistics (Monthly) (Aug)

PROGRAMS	MONTH										
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918			
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*			
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143			
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244			
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235			
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243			
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684			
CHILD CARE	143	142	128	127	126	132	137	141			
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*			
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144			

*Individuals - Premiums paid by DSS

2008

PROGRAMS	MONTH										
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	244
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	111
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	236
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	320
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	111

*Individuals - Premiums paid by DSS

2. Employees hired, resigned or retired in September:

Chere Taylor Social Welfare Examiner Did not meet probation 9/29/09 Lima

3. DSS received funding to support the Transitional Jobs Program in the amount of \$62,030.

CENTER FOR NURSING & REHABILITATION – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: RELIABLE HEALTH SYSTEMS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Reliable Health Systems	N/A	\$177,750

2610 Nostrand Avenue
Brooklyn, New York 11210

For: Software Acquisition, setup and training. EMAR, electronic care track for CNA package, drug physician orders, link to pharmacy, drug and drug interaction, drug pricing validation,

Directors Written Comments:

The CNR budgeted \$400,000 to proceed with expanded RHS Visual Suite software acquisition and implementation in 2009. The Board approved a software standardization resolution regarding RHS in February 2009 (2009-51). The software purchase includes: Computerized Physician Order Entry (CPOE), Drug and Drug Interaction Data-base, Drug Pricing and Validation, Electronic Medication Administration Record (EMAR), and CNA Care Tracking. System hardware/licensing will be acquired through State Contracts at a cost of \$153,285.85. Software maintenance costs are currently \$33,252. Total project costs are \$331,035.85. Software and laptop pc's have a three year depreciable life. With hardware installation by 12/31/09 the Center will see reimbursement of approximately 78% (Medicaid payer %) of the cost starting in 2012. The balance of budgeted funds (\$68,964) will be encumbered for employee time keeping system upgrades.

The County Administrator explained that \$400,000 has been budgeted for equipment and software updates. D. Nieswiadomy explained this particular software. The Committee was concerned whether this software would include the medical care plan. D. Nieswiadomy will discuss this further with F. Bassett and determine the entire costs.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation
2. Employee turnover - Aggregate turnover for all departments has been computed at 10.9% through August, this represents a reduction from the 11.4% turnover experienced through August 2008. Nurse Aide turnover is at 16.4%, aggregate nursing turnover is at 13.1% through August.
3. Census – The CNR is experiencing a moderation in census over the last 90 days; census is still above budget. September occupancy through 9/28 was 98.3%.
4. Nurse Aide Staffing Pattern Plan – Meetings were held throughout September with RN's, LPN's and CNA's to discuss implementation of revised minimum staffing parameters effective 10/01. Six meetings were held across all shifts with approximately 120 staff attending. Feedback was generally positive with ideas exchanged for making the plan work to meet resident needs and achieve mandatory overtime reductions.
5. CMS Nursing Home Compare – Centers for Medicare and Medicaid services updated the CNR's rating. The previous rating issued in December 2008 was 1-star, much below average due to IJ citations in the summer of 2006. The CNR is now listed as 4- star, above average!! The highest rating to be achieved is 5-star, much above average.
6. FLCC Nurse Aide Training – 16 trainees completed the program. Employment offers will be extended to 14 of the trainees.
7. Dietary Bid – The current contract with Morrison Senior Dining expires 2/28/10. Through mutual agreement of the parties the contract will be extended through March 31. This will allow time to explore costs for these services under a group-purchasing contract against the results of a County bid to be let sometime in late October.
8. Regional Mutual Aid Drill – On 10/6 the CNR will participate in the Greater Rochester Mutual Aid Plan South Sector Drill to evaluate our preparedness to evacuate residents in the event of emergency

- conditions. Effectiveness of communication, resident tracking, and triage capacity will be evaluated.
9. Roof Top Fencing – On 9/24 LeChase visited the CNR with a team to evaluate options for re-constructing the fencing and improving the anchoring system. No schedule for proceeding with needed repairs has been established. Tom Helles, Building Maintenance Foreperson will continue to coordinate repair activities.
 10. Alzheimer’s Association Memory Walk – On 9/26 the CNR was represented at the Geneseo Memory Walk by 20 staff and resident family members. The CNR received a first place award for fund raising with \$2,489 donated through raffles, pledges and other activities.
 11. Tours – Eger Healthcare Facility, Staten Island, NY will tour on 10/4 and Loretto Health System, Syracuse, NY will tour with 6-8 residents and a team of staff and department heads on 10/22. A representative for Research and Marketing Strategies toured on 10/2 to investigate our Memory Care Services for Wyoming County. Information requests from Wyoming County Nursing Home and Glendale Home in Schenectady were responded to.
 12. Director of Fiscal Services – Barbara Keefe, Director of Fiscal Services has been in place since 10/27/08 and has improved the quality and professionalism of the fiscal department. The A/R cycle is current and prior unbilled claims have largely been submitted. Medicaid and Medicare billing is now submitted electronically rather than manually as before. Bank deposits are now performed by remote deposit capture limiting trips to the bank to cash and resident personal check deposits. Barbara’s preparation for the annual financial statement audit resulted in a \$7,000 credit because Rotenberg & Co. did not have to provide as many auditor hours as previously required. This credit will be used to respond to the OMIG audit of base year costs and to conduct rate reviews for 2009 Medicaid rates when they are issued. Ms. Keefe has relocated to Livingston County and now resides in Avon.
 13. Leonard Huff, the second longest residing resident of the nursing home, passed away on 9/23. He had been a resident for 21 years 8 months. He was active in resident government activities and was often seen patrolling the grounds and parking lot. He was the Center’s 2006 recipient of the Senior Citizen of the Year Award at Seniorama and he recently hosted a car show at the CNR on August 8.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF OCTOBER 18-26 AS RED RIBBON WEEK

WHEREAS, there is a commitment by the Livingston County Board of Supervisors toward the creation of a drug free America, and

WHEREAS, there is a commitment by the Livingston County Board of Supervisors to a drug free, healthy lifestyle with no use of any illegal drug and no illegal use of a legal drug, it is, hereby,

RESOLVED, that the Livingston County Board of Supervisors proclaims October 18-26,2009, as Red Ribbon Campaign Week.

MOTION: Mr. Wadsworth moved and Mr. Merrick seconded to proclaim October 18-26, 2009 as Red Ribbon Week. Carried.

2. AMENDING RESOLUTION 2009-227 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB:

WHEREAS, resolution 2009-227 authorized various contracts to be signed for Livingston County on behalf of GLOW WIB, and

WHEREAS, resolution 2009-227 referenced several incorrect dates, contractors and contract amounts necessitating a revised resolution; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator: **(All Changes are in bold)**

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<u>Byron Bergen Central School</u>	5/19/09-6/30/10	\$17,890.00

6917 West Bergen Road Bergen, NY 14416 <u>Genesee County Job Development</u>	5/19/09-6/30/10	\$ 3,785.00
587 East Main Street Batavia, NY 14020 <u>Genesee County Job Development</u>	5/19/09-6/30/10	\$ 68,945.84
587 East Main Street Batavia, NY 14020 <u>Genesee Community College</u>	5/19/09-6/30/10	\$24,568.00
Liberty Partnership LIFE Program 458 West Avenue GCC Orleans Campus Albion, NY 14411 <u>Genesee Community College</u>	5/19/09-6/30/10	\$33,126.00
Wyoming Upward Bound 38 Duncan Street Warsaw, NY 14569 <u>Genesee Valley BOCES</u>	5/19/09-6/30/10	\$36,976.00
8250 State Street Rd. Batavia, NY 14020 <u>Livingston County Workforce Development</u>	5/19/09-6/30/10	\$2,851.00
Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454 <u>Livingston County Workforce Development</u>	5/19/09-6/30/10	\$115,684.14
Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454 <u>Orleans County Job Development</u>	5/19/09-6/30/10	\$4,281.00
458 West Avenue Albion, NY 14411 <u>Orleans County Job Development</u>	5/19/09-6/30/10	\$48,226.40
458 West Avenue Albion, NY 14411 <u>The Research Foundation at SUNY Brockport</u>	5/19/09-6/30/10	\$17,500.00
Orleans Upward Bound 350 New Campus Dr. Brockport, NY 14420 <u>Wyoming Community Action</u>	5/19/09-6/30/10	\$5,789.00
6470 Route 20A Perry, NY 14530 <u>Wyoming Community Action</u>	5/19/09-6/30/10	\$5,146.00
6470 Route 20A Perry, NY 14530 <u>Wyoming Business Education Council Inc.</u>	5/19/09-6/30/10	\$30,065.00
6470 Route 20A Perry, NY 14530		

For: the provision of youth services for the GLOW Workforce Investment Board upon recommendation of the GLOW Youth Council and approved by GLOW WIB. Per the Workforce Investment Act (WIA) youth services must be RFP'd and contracted out.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contracts as proposed.

Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee County Job Development 587 East Main Street Batavia, NY 14020	9/15/09-6/30/10	\$38,613.60
Livingston County Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	9/15/09-6/30/10	\$38,613.60
Orleans County Job Development 458 West Avenue Albion, NY 14411	9/15/09-6/30/10	\$38,613.60
Wyoming Community Action 6470 Route 20A Perry, NY 14530	9/15/09-6/30/10	\$38,613.60

For: the provision of youth services using ARRA funding for the GLOW Workforce Investment Board upon recommendation of the GLOW Youth Council and approved by GLOW WIB. Per the Workforce Investment Act (WIA) youth services must be RFP'd and contracted out

MOTION: Mr. Moore moved and Mr. LeFeber seconded to authorize the foregoing contracts. Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE WORKFORCE INVESTMENT ACT LOCAL PLAN MODIFICATION FOR PROGRAM YEAR 2009-2010 FOR WORKFORCE INVESTMENT ACT TITLE I-B AND WAGNER PEYSER PROGRAMS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the attachment B: Signature of Chief Elected Official of the Local Plan Modification for Livingston County, subject to review by the County Attorney and County Administrator.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing resolution. Carried.

5. AMENDING RESOLUTION 2009-264 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB:

WHEREAS, resolution 2009-264 authorized various contracts to be signed for Livingston County on behalf of GLOW WIB, and

WHEREAS, resolution 2009-264 referenced an incorrect contractor necessitating a revised resolution; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator: **(All Changes are in bold)**

Genesee Community College Wyoming Upward Bound 38 Duncan Street Warsaw, NY 14569	5/19/09-9/30/09	\$ 13,299.00
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MOTION: Mr. LeFeber moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

Mr. Martello asked K. Mitchell to elaborate further on the drug issues in schools. K. Mitchell stated that drug issues seem to be of significance in the schools based on reports of the SRO's. The drugs now being used are prescription drugs that the drug dogs have not been trained to detect. The next PINS Planning Committee meeting will be in January 2010 to continue this discussion. K. Mitchell stated the family unit continues to be less strong, which may be causing some of these drug problems. He added that the PINS age was changed a number of years ago from 15 to now include 16 to 17 year olds whose attitudes, in some cases, make it difficult to work with them.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

August 2009 – 7.7% July 2009 – 8.1% August 2008 – 5.1 %

Although the UI rate continues to go down our foot traffic remains high. My concerns that people whose UI extensions will end and they will seek out DSS services still remains but UI may be extended out 13 more weeks as the House of Representative approved an extension of UI benefits in late September and now awaits Senate approval.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

August 09 1157 July 09 –1261 2009 YTD –9,884 2008 YTD – 8,628

2. YOUTH BUREAU ALLOCATION PROCESS FOR 2010: Under normal circumstances the Youth Board would have already held allocation hearings for the funding of youth service programs for Program Year 2010. This year however we have yet to receive our allocation figures from the state and the Office for Children Youth and Families is rolling out a computerized application process. When we will be receiving training on the use of this new system and access to it is still a mystery. Hopefully state OCFS will provide information at our upcoming association conference in October.

3. ADVANCING YOUTH DEVELOPMENT TRAINING TO BE PROVIDED: The Livingston County Youth Bureau, in collaboration with the Department of Health, Cornell Cooperative Extension of Livingston County, GVHP Health Communities that Care and the Genesee County Youth Bureau will be providing the Advancing Youth Development certification for individuals that work with youth. This is a 20 hour course that will be provided on four consecutive Friday mornings starting October 30th. The first and last classes will be held in Livingston County and the middle two will be in Genesee County. If you know of anyone who works with youth that could benefit from this training have them contact Nita Hawkins at the Youth Bureau.

4. WORKKEYS NATIONAL ASSESSMENT OFFERED: Livingston County Office of Workforce Development, through a Finger Lakes WIRED grant, is now able to provide the assessment for the Career Readiness Credential. This assessment measures three areas critical to job success: Reading for Information, Locating Information and Applied Mathematics. There are three levels of credential bronze, silver and gold. The gold level is the highest level that can be achieved and also relates to the highest skill levels. WorkKeys was developed by ACT, the same company that does college entrance testing. This assessment can be used to determine if a prospective worker has the skills to perform certain jobs. The national interest in this assessment was brought to light when an individual in Amherst, who needed to be tested before he could even send an application to a city in Georgia to apply for law enforcement position, contacted our office. We have also been informed that a county in the southern tier is using this assessment instead of Civil Service exams to hire their DSS caseworkers.

OTHER – COUNTY ADMINISTRATOR IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY AND GENESEE VALLEY COUNCIL ON THE ARTS: U.S. GENERAL SERVICES ADMINISTRATION,

FINE ARTS PROGRAM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
U.S. General Services Administration	9/3/09 – 9/02/14	

Fine Arts Program

1800 F Street, N.W.

Washington, D.C. 20405

For: New Deal Artworks (213 paintings, including 2 currently listed as missing)

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

COUNTY ADMINISTRATOR UPDATE – IAN COYLE

The County Administrator reported that the Sheriff has suggested use of the former Catholic School in Dansville as a At-Risk Youth Center. A meeting has been scheduled for October 27, 2009 to discuss this issue and the County Administrator stated he is going to this meeting with an open mind. He indicated that Monroe County has something similar. Phil Saunders has an interest in this concept. The County Administrator will keep the Committee informed.

The bids for the Rushville Dental Clinic project were rejected and new bids will be sent out with revised specifications. The County Administrator is working directly with Rushville Dental.

The County Administrator is still expecting the DSS budget to have a year-end surplus of approximately \$300,000. He added he is moving along preparing the 2010 Budget and expects to bring some numbers to the Ways and Means Committee at the 10/13/09 meeting. He indicated that the jail project will impact the 2010 budget significantly, and the next 2-3 years will be challenging.

ADJOURNMENT

Mr. Merrick moved and Mr. Moore seconded to adjourn the meeting at 11:55 a.m. Carried.

VETERANS – FRANK HOLLISTER

Informational Item(s) Written Only

1. The new Post 9/11 G.I. Bill took effect as of August 1, 2009. At this time, there are over 208,000 applicants waiting processing by the Department of Veterans Affairs. They have yet to receive money to pay for their tuition, books and living expenses. On Sept. 25, 2009, Secretary Shinseki authorized the VA to issue checks for up to \$3,000.00 to those students who have applied for educational benefits and who have not yet received their payment.
2. I attended the NYSAC Conference in Saratoga Springs on Sept. 17, 2009. The main topic stressed during the sessions was establishing a collaboration between this office and Social Services, Mental Health, Department of Health, Office of the Aging and other interested departments and organizations to address the needs of our returning veterans and all those who have served their country.

We continue to process and submit claims to the VA, process applications for tax exemptions, submit veterans to the World War II memorial and Purple Heart Hall of Honor and address the concerns of our veterans, spouses and children.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 3, 2009
9:30 a.m.

PRESENT: D. Martello, B. Donohue, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle, D. Morris

ABSENT: I. Davis

DEPARTMENT OF SOCIAL SERVICES – SANDY WRIGHT & DENISE BENTLEY
Pre-approved Informational Item(s) To Be Reported

1. RGRTA

Denise Bentley reported that she reviewed the ridership for the past year and indicated there were not many folks attending the program on a routine basis. The pick up times were not consistent, which posed a problem. She proposed not signing a new contract. David Morris reported that the current contract expires March 31, 2010. This contract was for the Depaul Clubhouse Program in the amount of \$80,000.

The County Administrator stated he does want to have a conversation with RGRTA regarding this matter.

2. BONADIO REPORT

S. Wright reviewed a memorandum (on file) regarding Cost Vs. Cost Avoidance through the Bonadio Group project 9/08 to 8/09. In the past 12 months, Livingston County Medical Assistance Unit has denied or closed 15 adults and 12 children as a result of our involvement with the Bonadio Group. With estimated premiums and fee for service expenses, these 27 individuals would have cost approximately \$104,400 for 12 months worth of coverage. Livingston County has paid to the Bonadio Group \$11,175 for their services over the past 12 months. This program is very cost effective.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Sept)
 - b. Employment – Entries Into in Order of Hire (Monthly) (Sept)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title
JACOBSEN THROUGH REMEDY	AVON	1	40	8.00	PACKAGER
MCDONALD'S	MT. MORRIS	1	30	7.15	CREW
FITCH CONSTRUCTION	PENFIELD	1	15	8.00	LEAD GENERATOR (SALES)
CROSSMAN THROUGH REMEDY	AVON	1	40	7.50	ASSEMBLER
BRISTOL HARBOR RESORT	CANANDAIGUA	1	18	7.50	SERVER
HOLLOW CREEK BONSAI INC.	AVON	1	12	10.00	OFFICE WORKER
ALDON THROUGH REMEDY STAFFING	AVON	1	40	7.50	PRODUCTION WORKER
SAM RODE CONSTRUCTION	CONESUS	1	24	10.00	LABORER
DOLLAR GENERAL	DANSVILLE	1	20	7.25	CASHIER
LETCHWORTH WIRELESS	CALEDONIA	1	16	\$5. PLUS COMM	SALES PERSON
LEROY VILLAGE GREEN	LEROY	1	37.5	7.25	HOUSEKEEPING
LIVINGSTON COUNTY CNR	MT. MORRIS	1	30	11.00	C.N.A.
NOYES HOSPITAL	DANSVILLE	1	35	12.31	GROUNDSMAN

RED ROOF INN	W. HENRIETTA	1	35	7.25	HOUSEKEEPER
KWIK FILL	MT. MORRIS	1	28	7.15	CASHIER
GUILIAN FARMS	SOUTH LIMA	1	40	7.50	LABORER
BURGER KING	DANSVILLE	1	20	7.25	CREW MEMBER
NORTH SHORE GRILL	LAKEVILLE	1	30	8.00	DISHWASHER
FORBES THRU REMEDY	AVON	1	40	7.25	PRODUCTION
JOHN LUDWIG	DANSVILLE	1	10	7.50	CLEANER
GRATER TATER	WAYLAND	1	38	8.00	LABORER
CANANDAIGUA WINE THRU KELLY'S	CANANDAIGUA	1	40	9.00	LABORER
TOTAL		22			

c. Financial Assistance Program Statistics (Monthly) (Sept)

2009 PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992			
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*			

FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135			
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246			
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239			
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232			
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721			
CHILD CARE	143	142	128	127	126	132	137	141	142			
MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*			
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156			

*Individuals - Premiums paid by DSS

2008

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2499
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1062*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	141
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	239
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	194
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	226
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2344
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	154
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3246*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1122

*Individuals - Premiums paid by DSS

d. Foster Care Caseload (Quarterly) (Sept)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	66	0	3	63	0	34	22	56
FEB	63	2	0	65	2	31	24	57
MAR	65	13	0	78	2	43	22	67
APR	78	1	1	78	2	43	23	68
MAY	78	0	0	78	4	40	21	65
JUN	78	3	4	77	4	41	22	67
JULY	77	5	1	81	4	45	18	67
AUG	81	1	4	78	4	45	14	63
SEPT	78	2	0	80	4	48	13	65
OCT				0				0

NOV				0				0
DEC				0				0
AVG. TO DATE	74	3	1	57	3	41	20	48

As September 30, 2009 we have 44 Certified Foster Homes

e. Child Protective Services (Quarterly) (Sept)

NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
January	57	60	77	81	93	79
February	67	65	50	64	57	74
March	81	65	77	73	78	100
April	60	64	63	60	80	82
May	65	60	91	86	70	89
June	76	87	73	74	87	77
July	58	46	76	75	52	71
August	62	62	62	63	69	82
September	74	64	77	71	77	75
October	74	58	68	78	82	
November	48	69	65	74	87	
December	53	65	77	61	74	

To Date

Total Reports						729
Avg./Month						81

For Previous Years

Total Reports	775	765	856	860	906
Avg./Month	65	64	71	72	76

REMOVALS -- SEPTEMBER 2009

	<u>Current Month</u>	<u>Last Month</u>	<u>Year to Date</u>	<u>Monthly Avg. to Date</u>
Removals (Family/Children)	0/0	2/2	14/26	2/3

2. Employees hired, resigned or retired in October:

Deborah Bostwick Hired 10/13/09 Clerk/Typist Conesus
 Anne Marie Davis Hired 10/16/09 Caseworker Trainee Groveland

3. The DSS Employee Morale and Activities Committee raised \$331 for the Susan G. Komen Breast Cancer Foundation. Sixty-two employees donated \$5 to wear pink.

- We did not receive the Green Jobs grant for which we applied. State basically said the jobs we had lined up under the grant were not “green enough”. We will use the Transitional Jobs grant and TEAP to enhance opportunities. If another grant is available we’ll try again. We want to take every opportunity to put clients to work.

DEPARTMENT OF HEALTH – JOAN ELLISON & JIM MAZUROWSKI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: UNIVERSITY AT BUFFALO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
University at Buffalo	9/10/09-8/31/10	
The State University of New York Stockton Kimball Tower, Rm 1010 3435 Main St., Bldg. 37 Buffalo, NY 14214-3079		

For: Clinical Experience for School of Nursing Students.

Directors Comments: This contract is to establish an association for the purpose of carrying out the educational program in the discipline of nursing for students of the University of Buffalo. No cost to County.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried

Pre-approved Informational Item(s) To Be Reported

1. Based upon several questions and the request to clarify, the PHD will provide a brief overview of the Dog Control Program, responsibilities as outlined by Department of Agriculture and Markets. (See attached for a summary) In addition, copies of the model local law will be provided at the meeting.

Livingston County Dog Control is an office of the Livingston County Department of Health, Center for Environmental Health.

The following outlines the circumstances where Livingston County Dog Control officers will respond to requests for assistance from the Livingston County Sheriff Department, the New York State Police and the Police Departments of the Villages of Caledonia, Dansville, Geneseo and Mt. Morris.

Dog Control Officers investigate, issue citations, and may seize dogs acting in violation of article 7 of the Agriculture and Markets Law. In general, the offenses may include:

- Stray dogs of unknown origin;
- Dogs injured by automobiles, gunshot, etc. where the owner is unknown or unavailable;
- Dogs posing an immediate threat to personal safety;
- Real or suspected dog attacks on livestock,
- Unattended dogs causing a nuisance in a public area (park, school, etc.)

Dog Control Officers investigate, issue citations and may seize dogs acting in violation of local laws concerning the control of dogs in Towns that have contracted with the County to provide that service. Although the Dog Control Officers do not enforce local Village Dog Control laws unless contracted to do so, the Officers will seize stray dogs in violation of Article 7.

The Dog Control Officers will also respond where required; such as for assistance with animal cruelty enforcement activities, as outlined in Article 26 of the Agriculture and Markets Law.

Rabies related complaints; such as dog or cat bites and contact with wildlife are handled by the Livingston County

Department of Health, Environmental Health Staff who are trained in the Rabies response program. Environmental Health Staff may be reached at 243-7280 Monday through Friday, 8:00 am to 4:00 pm. After hours, a member of the Environmental Health staff may be reached by contacting the 911 Center.

There is a Dog Control Officer on duty 7 days a week, 9:00 am to 5:00 pm and some evenings until 8:00 pm. In the case of emergencies after hours, the Dog Control Officer on call can be reached by contacting the 911 Center.

Livingston County Dog Control

**3386 Gypsy Lane
Mt. Morris, NY 14510
243-6740**

**Dog Control Officer: Roxanne Clark
Assistant DCOs: Kathy Tewksbury
Crystal Davis PT**

Dog Control Officers are on duty generally from 9:00-5:00 daily, some evenings until 8:00

Dog Control Officers enforce the Agriculture and Markets Law, Article 7, Licensing, Identification and Control of Dogs

Seizure of Dogs

Seizing dogs from the owner's property can be very controversial and is not typically done without a judicial order. Appearance tickets for an unlicensed dog may be issued in this case.

Un-licensed dogs

Any dog, which is not identified and is not on the owner's premises and any dog that is not licensed whether on or off the owner's premises may be seized.

Licensed dogs

Any dog that is not identified may be seized.

Any dog, which is not in the control of its owner or custodian, or is not on the owner's premises, may be seized only if there is probable cause to believe the dog is a dangerous dog.

Any dog that poses an immediate threat to public safety may be seized.

Dangerous Dogs

A dangerous dog is any dog that attacks a person who is peaceably conducting himself in any place where they may lawfully be. Or, a dog that attacks, chases, or worries a domestic animal while the animal is in any place that it may lawfully be, and, any dog that attacks and injures a service dog, guide dog, hearing dog, or companion animal. In these cases, the dangerous dog may be killed while attacking a person or service dog, or attacking, chasing or worrying a domestic animal. The dog may also be killed during pursuit after the incident with no liability in damages or otherwise incurred.

Any person may make a complaint to any Dog Control Officer of the appropriate municipality, about an attack upon a person or an attack, chasing, or worrying of a domestic animal. The officer shall immediately inform the complainant of their right to commence a proceeding and, if there is reason to believe that the dog is a dangerous dog, the officer shall commence the proceeding himself.

Any person and any Dog Control Officer may make a complaint under oath to a municipal judge or justice of such an attack, chasing or worrying. The judge or justice shall immediately determine if there is probable cause to believe the dog is a dangerous dog and if so shall issue an order to any Dog Control Officer to seize and hold the dog pending a judicial determination.

Typical Mechanism for a Handling a Complaint:

- Complainant will call the Dog Control Officers / Sheriff's Dept. / Local Police
- DCOs prioritize and make visits
- Address situation as appropriate
 - Take the dog to its home
 - Seize the dog
 - Issue Tickets
 - Assist in Preparation of Affidavits
 - Serve as witnesses

Scenarios

Your dog that is licensed and identified is on my property.

The dog cannot be seized.

Your dog that is licensed and identified is on my property acting aggressively.

If there is a public health concern such as rabies, the dog may be seized. Otherwise, the dog cannot be seized unless a

judge or justice determines that the dog is a dangerous dog. The person or Dog Control Officer can make a complaint to the judge and the judge can then determine if the dog is a dangerous dog based upon evidence and testimony.

Your dog that is licensed is on my property attacking domestic animals.

The dog may be killed while attacking or in pursuit afterward. Otherwise, the dog must be declared to be a dangerous dog by a judge or justice by filing a complaint in the appropriate jurisdiction.

J. Ellison reported there are 2.5 staff persons in Dog Control and the office is open 7 days a week. The staff rotate their time and she added they try to accommodate the public for visits. Jim Mazurowski explained that the office complies with Article 7 of the Ag and Markets Law. He distributed a model local law that could be used by towns (on file). He explained some of the rules and regulations of Article 7.

Informational Item(s) Written Only

1. The Department has provided Seasonal Influenza through a variety of clinics this fall. A total of 1397 vaccinations have been administered. Most providers are reporting that they have little vaccine remaining. The production of seasonal flu was curtailed due to the emphasis on H1N1 vaccine.
2. The Department has moved from the planning stage to the implementation stage (Operational) for H1N1. The Department has begun to receive the H1N1 vaccine; we are targeting pregnant women and household caretakers of those less than 6 months of age.
3. The Department must conduct a POD (Point of Distribution) for this year’s State Deliverables. As soon as ample H1N1 vaccine is received a POD will be held for EMS volunteers and both season and H1N1 vaccine will be offered.
4. NYSDOH has pulled back the mandate for health care workers to receive both vaccines by November 30, 2009 due to the delay and lack of adequate vaccines. It is anticipated that this mandate will be revisited for 2010. The Board of Health passed a similar policy to that of 2008, requiring all DOH staff to receive both vaccines by November 30, 2009. If a staff declines, he/she must sign a declination and wear a facial mask when in the presence of a client/public while on duty.
5. NYSDOH returned for a follow up to the Hospice Survey. The Surveyor was very pleased with the progress that has been made and provided several areas that need continued attention.
6. The Department remains concerned with the outfall of the potential State budget impacts on the local programs, especially those programs that are mandated, funded by State grants, and proposed to be cut by 10%.

J. Ellison explained that the Department of Health continues to get ready for flu clinics and the distribution of H1N1 vaccinations.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT & DALE NIESWIADOMY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: RELIABLE HEALTH SYSTEMS, FINGER LAKES COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Reliable Health Systems	N/A	\$186,750

2610 Nostrand Avenue
Brooklyn, New York 11210

For: Software Acquisition, setup and training.

Directors Comments:

The CNR budgeted \$400,000 to proceed with expanded RHS Visual Suite software acquisition and implementation

in 2009. The Board approved a software standardization resolution regarding RHS in February 2009 (2009-51). The software purchase includes: Computerized Physician Order Entry (CPOE), Drug and Drug Interaction Database, Drug Pricing and Validation, Electronic Medication Administration Record (EMAR), Electronic Progress Notes, and CNA Care Tracking. System hardware/licensing will be acquired through State Contracts at a cost of \$153,285.85. Software maintenance costs are currently \$33,252. Total project costs are \$340,035.85. Software and laptop PC's have a three-year depreciable life. With hardware installation by 12/31/09 the Center will see reimbursement of approximately 78% (Medicaid payer %) of the cost over three years starting in 2012. The balance of budgeted funds (\$59,964.15) will be encumbered for employee time keeping system upgrades.

Current software includes: Care Planning, MDS, PRI, Resident Scheduling, Census & Forms, A/R, General Ledger, A/P, Fixed Assets, Payroll and Resident Funds.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contract. Carried.

D. Nieswiadomy departed.

Finger Lakes Community College trainee 4340 Lakeshore Drive Canandaigua, New York 14424-8102 For: Dual Certification HHA/CNA Training	1/1-12/31/10	\$2,250 per
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Director's Comments:

This Affiliate Agreement with FLCC offers a dual certification Home Health Aide/Certified Nursing Assistant training program at our site for a class size of up to 16 trainees. Training costs are partially covered by CSBG ARRA grant monies and reimbursement through the NYS DOH. We expect to conduct two (2) classes in 2010 with participants to be selected by joint interview with Public Health.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. REQUESTING AUTHORIZATION TO PROCEED TO THE WAYS & MEANS COMMITTEE WITH A REQUEST TO CREATE AND FILL NEIGHBORHOOD ASSISTANT POSITIONS IN LIEU OF EXISTING CLEANER POSITIONS.

Directors Comments:

The Director proposes to eliminate the Beverage Aide position within the Dietary Department effective on or about January 1, 2010 at an annualized savings of approximately \$180,000. Morrison Senior Dining has been notified of this intended change. This change will affect approximately 10 Dietary Department employees (3 Full-time, 7 Part-time). Neighborhood Assistants will perform the functions of the Beverage Aide as planned for when the CNR was first occupied in 2005. A New Position Duty Statement and Request to Create and Fill for the proposed Neighborhood Assistant positions has been submitted to the Personnel Office and County Administrator. The Director has served notice to CSEA that employees in the Cleaner title will be transitioned to Neighborhood Assistant positions in both full and part time statuses. The Director has proposed that CSEA enter into an MOA to forego posting to fill the vacancies to provide a direct transition for affected employees. Additionally, effective the date the newly created Neighborhood Assistant vacancies are filled, the work schedule for the 1st Shift Neighborhood Assistant will be 6 a.m. to 2:30 p.m. to meet the operational needs of the nursing home. The Director has invited CSEA to submit a request to impact bargain regarding this change in work schedule.

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to create six Neighborhood Assistant positions and delete the Cleaner positions effective 1/1/10. Carried

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL OPERATIONS REPORT – PROJECTED DRP IMPACTS

F. Bassett reviewed a handout (on file) reflecting the estimated impact of Medicaid cuts proposed in October 2009. The report reflects that Livingston County’s estimated 4.5 month impact for 11/15/09-3/31/10 is (\$498,000) and a 16-month impact 11/15/09-3/31/11 is (\$995,000).

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation
2. Medicare A Revenue – The average reimbursement per Medicare Part A patient in 2008 was \$298.63. The average rate in 2009 thru 8/31 has increased to \$320.02 by expanding restorative services to maximize the Resource Utilization Group (RUG) score. This has required refocusing the efforts of the Restorative Services Department to improve productivity and increase the average minutes of therapy received weekly by Transitional Care patients.
3. Nurse Aide Staffing Pattern Plan – Since the Plan was implemented on 10/1 there have been only two CNA’s mandated for partial shifts totaling six hours through 10/27. In September there were 4 full shift and 65 partial shifts of CNA mandation. In August there were 20 full shifts and 41 partial shifts of CNA mandation. The staff is volunteering for shift needs and Neighborhood staffing is not compromising resident quality of care. Staff is receiving Documented Conferences as a first notice of violating the sign out/in procedure for breaks and meal periods to improve staff accountability and neighborhood staff coverage during peak periods of resident need.
4. Dietary Services Bid – Bid for services to the CNR and OFA released October 16th to 10 potential bidders. Pre-bid conference to be held 11/21 with bids due on 12/17. Recommendation regarding award will be made in January 2010.
5. Audit Services RFP – RFP to produce annual audited financial statements and management letter released. Recommendation regarding award will be made in December.
6. Revenue Anticipation Note – Fiscal Advisors prepared the sale of \$3.5 Million in RAN’s to Oppenheimer on 10/20/09 yielding an interest rate of 1.50%. In 2008 the rate was 2.77% & 2.89%. In 2007 the rate was 3.33%. Lower interest rate equals lower annualized interest expense.
7. Workplace Health Solutions – The CNR has completed activities necessary to implement the pre-hire, post offer of employment work skills assessment/fitness screening of applicants in the CNA, LPN and Neighborhood Assistant job titles. This initiative is designed to prevent individuals that do not have the physical capacity to perform the work associated with their respective roles from proceeding to employment. Lattimore Physical Therapy will perform the Work Skills Assessments at their Dansville and Geneseo locations for a negotiated fee of \$79. Projected annual screenings: 50. Projected annual cost of program: \$3,950.

8. Workplace Injuries Update -

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Recordable Injuries:	61	49	29	27 (thru 9/30)
Lost Work Days:	1995	1706	1033	425
Modified duty –				
Days thru 9/30:		380	275	171
Mod. Duty participants:		23	21	11

9. Roof Top Fencing – LeChase and Clark Patterson Lee continue to collaborate with Dave Allen and Tom Helles to evaluate options for re-constructing the fencing and improving the anchoring system. LeChase has agreed to install longer anchoring bolts however; no agreement has been reached regarding the expense of restoring the fence or roof membrane to a warranted condition after the repair. No schedule for proceeding with needed repairs has been established.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. ADOPTING SEQR NEGATIVE DECLARATION FOR ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the addition of parcels to existing Agricultural Districts is an Unlisted Action pursuant to the State Environmental Quality

Review Act; and be it further

RESOLVED, that it is hereby determined that the addition of parcels to existing Agricultural Districts will not have a significant effect on the environment, and that a Draft Environmental Impact Statement will not be prepared.

Director's Comments: This resolution will complete the SEQ process for the 2009 additions to the County's Agricultural District Program.

617.20
Appendix C
State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR Livingston County Planning Department	2. PROJECT NAME Proposed modification of Agricultural Districts #2, 3 and 4 resulting from fifteen landowner petitions to add parcels.
3. PROJECT LOCATION: Municipality Towns of Conesus, Geneseo, Groveland, Lima, County Livingston Mount Morris, Nunda and Sparta.	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) See maps	
5. PROPOSED ACTION IS: <input type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: Landowners in seven towns have petitioned to add fifteen parcels to Agricultural Districts #2, 3 and 4.	
7. AMOUNT OF LAND AFFECTED: Initially <u>1108.15</u> acres Ultimately <u>1108.15</u> acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open Space <input type="checkbox"/> Other Describe: Petitions are located in seven towns. Land uses surrounding the proposed petitions are agricultural, residential commercial, vacant and conservation in nature.	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: Approval of petitions by Livingston County Board of Supervisors and by the NYS Department of Agriculture and Markets.	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL?	

Yes No If Yes, list agency(s) name and permit/approvals:

12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION?

Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Livingston County Planning Department Date: October 28, 2009

Signature: _____

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with is assessment

OVER
1

12-12-792/87)-9c

SEQR

617.7
Appendix F
State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Project Number

Date: November 18, 2009

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Livingston County Board of Supervisors as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Impact Statement will not be prepared.

Name of Action:

Proposed modification of Agricultural Districts #2, #3 and #4 resulting from petitions from landowners to add fifteen parcels.

SEQR Status: Type 1
Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action:

The Livingston County Agricultural & Farmland Protection Board has recommended 15 petitions for inclusion of predominantly viable agricultural land within a certified agricultural district, to the Livingston County Board of Supervisors, pursuant to Section 303-b of the NYS Agriculture and Markets Law.

The proposed modification of Livingston County Agricultural Districts #2, #3 and #4, includes fifteen parcels in seven towns: Conesus, Geneseo, Groveland, Lima, Mount Morris, Nunda and Sparta.

Location: (Include street address and the name of the municipality/county. a location map of appropriate scale is also recommended.)

The proposed action is located in the Towns of Conesus, Geneseo, Groveland, Lima, Mount Morris, Nunda and Sparta.

SEQR Negative Declaration

Page

Reasons Supporting This Determination:

(See 617.6(g) for requirements of this determination; see 617.6(h) for Conditioned Negative Declaration)

Agricultural districts are designed to aid efforts to preserve, maintain and encourage agricultural lands to remain in production. Residential development and population growth have proceeded at a moderate pace in the seven towns. The addition of the fifteen parcels to Agricultural Districts #2, #3 and #4 should further help define and direct future development efforts in a manner that mitigates potential conflicts between farmers and developers in these municipalities.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed.

For Further Information:

Contact Person: Angela Ellis, Planning Director
Livingston County Planning Department

Address: 6 Court Street – Room 305
Geneseo, NY 14454

Telephone Number: (585) 243-7550

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice sent to:

Chief Executive Officer, Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway Albany NY 12233-1750 (Type One Actions only)

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried

2. APPROVING ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, upon recommendation of the Agricultural & Farmland Protection Board, the Livingston County Board of Supervisors established the month of September as the 30-day period in which landowners may petition Livingston County for the inclusion of parcels within existing agricultural districts; and

WHEREAS, Livingston County received 17 petitions for inclusion of 17 parcels within an existing agricultural district; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board determined that 15 petitions for inclusion of 15 parcels proposed for inclusion in the agricultural districts consist predominantly of viable agricultural land, and that the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within the agricultural districts; and

WHEREAS, the Agricultural & Farmland Protection Board recommended inclusion of 15 parcels in Agricultural Districts #2, #3, and #4 as viable agricultural land, including parcel #110.-1-30.11 in the Town of Conesus; parcel #73.-1-47.512 in the Town of Geneseo; parcels #27.-2-46.5 and #56.-1-6.1 in the Town of Lima; parcel #98.-1-5.1 in the Town of Groveland; parcels #162.-1-49.12, #161.-1-7, and #149.-1-5.116 in the Town of Sparta; parcels #144.-1-22.2, #144.-1-22.1, #144.-1-21.1, #143.-1-19.1, #156.-1-1, and #157.-1-8.11 in the Town of Mount Morris; and parcel #199.-1-11.2 in the Town of Nunda; and

WHEREAS, the Livingston County Board of Supervisors held a public hearing on November 18, 2009; and

WHEREAS, the Livingston County Board of Supervisors has determined pursuant to the State Environmental Quality Review Act, that the proposed action will not have a significant impact on the environment; now therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the inclusion of 15 parcels in Agricultural Districts #2, #3, and #4 as viable agricultural land, including parcel #110.-1-30.11 in the Town of Conesus; parcel #73.-1-47.512 in the Town of Geneseo; parcels #27.-2-46.5 and #56.-1-6.1 in the Town of Lima; parcel #98.-1-5.1 in the Town of Groveland; parcels #162.-1-49.12, #161.-1-7, and #149.-1-5.116 in the Town of Sparta; parcels #144.-1-22.2, #144.-1-22.1, #144.-1-21.1, #143.-1-19.1, #156.-1-1, and #157.-1-8.11 in the Town of Mount Morris; and parcel #199.-1-11.2 in the Town of Nunda.

Director's Comments: This resolution will accept the additions to the existing Agricultural Districts for recommendation to New York State Department of Agriculture and Markets.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. AGRICULTURAL & FARMLAND PROTECTION BOARD:

- a. 303b Additions. The AFPB met on October 15th to review the petitions. Attached is a memo and related materials. The public hearing is scheduled for November 18th.
- b. PDR Program. The AFPB is recommending that we do not conduct a pre-selection process this year due to the severe budgetary concerns and programmatic delays at the State level. The AFPB recommends that the County remain committed to the 3 farming operations already pre-selected for submission in the next available round. As reported last month, the State will not be issuing a Request for Submissions for the next Round in 2009. The Request normally comes out in June.

2. COUNTY PLANNING BOARD:

- a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member.
3. UPCOMING TRAINING OPPORTUNITIES:
 - a. G/FLRPC Fall Local Government Workshop. *Reminder:* The Fall Workshop will be held on November 20, 2009, at the Holiday Inn in BATAVIA, not Mt. Morris, this year. Those attending may earn up to 8 credit hours. Number of credit hours depends on how long the participant stays at the conference. Flyers for this event were mailed to the municipalities.
 - b. Alliance for Business Growth Conference on Making Upper Floors Work. This event will take place on October 29, 2009, in Mt. Morris at the Genesee River Conference Center. We will be coordinating with the Alliance to allow up to 7 credit hours for attending this event. Similar to last year, participants will need to complete a survey in order for us to approve credit hours earned.
 - c. LET's Plan. The Planning Department will sponsor a workshop on Historic Preservation Planning and Grants on December 3, 2009. This will be for up to 2 credit hours. Cynthia Howk from the Landmark Society will be presenting. This will be the last event for 2009.
4. COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:
 - a. ARRA Contract. The NYS Department of State Program Analyst conducted an ARRA Requirements and Reporting Workshop for our contractors on October 14th. We haven't received the executed contract yet, but were verbally informed by the State that the contract has been signed.
 - b. Consumer Spending and Outflow Study. The Project Steering Committee held its kick-off meeting on October 9th. The Committee is currently reviewing 2 surveys, including one for the general public and one for employers. The next Committee meeting is scheduled for November 4th.
 - c. CSBG Program Transition to Workforce Development. David Morris is currently coordinating next steps with the New York State Department of State Attorney.
5. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
 - a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The revised scope and budget have been submitted to the State for review. Continued waiting for feedback.
 - b. 2005 EPF Road Ditch Project: The executed contract has been received from the NYS Department of State. We have started coordination with NYS Department of State to proceed with the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns were submitted to the Towns. We've started to receive these back from the Towns.
 - c. 2009 EPF Grant Application: The grant application was submitted on September 16th.
 - d. Bathymetric Survey. CR Environmental, Inc. completed the bathymetric survey on October 22nd.
 - e. Public Education and Outreach Committee. The Committee continued working on the design and development of an informational kiosk that will be located at Vitale Park.
 - f. Technical Committee. The Technical Committee held a meeting on October 16th.
 - g. 2010 Work Program. The Planning Department began work on developing the 2010 work program for approval by the Conesus Lake Watershed Council in November. The next meeting of the Council is planned for November 20th.
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
 - a. Energy Forum. The EMC sponsored an energy forum on October 28th at Hampton Corners. Representatives from NYSERDA and GLOW presented opportunities and programs for energy conservation and recycling to the public. A press release was issued in early October. This event has largely been planned and coordinated by EMC member Ralph VanHouten.
7. WEATHERIZATION PROGRAM:
 - a. ARRA Contract. Planning Department staff, Ian Coyle and David Morris met with representatives from the Department of Housing and Community Renewal on October 16th to

discuss the ARRA contract, requirements associated with the Davis Bacon Act, process for subcontractors, and the new federal 1512 Reporting Requirements. The next step is for the Planning Department to confirm the labor need and present recommendation to Ian Coyle.

8. CENSUS 2010
 - a. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.
9. PERSONNEL:
 - a. Marty Linsner's (Senior Account Clerk) last day of work will be November 30, 2009. We started the interview process and anticipate hiring her replacement in time to allow training. Marty will also be training staff in Workforce Development on CSBG financials.
 - b. Planner Heather Ferrero is scheduled to return to work at the end of November.

OFFICE FOR THE AGING – KAAREN SMITH

Denise Bentley entered

K. Smith reported that the County Administrator authorized her to add the following resolution to the agenda:

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: LIVINGSTON WYOMING ARC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Wyoming ARC & Livingston County DSS Transportation Unit	4/1/09 – 3/31/10	\$4,605.00
18 Main Street Mt. Morris, NY 14510 For: Door Through Door Escort Transportation Services		

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: GENESEE VALLEY HEALTH PARTNERSHIP, ABVI-2-1-1/GOODWILL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Health Partnership	10/1/09 – 9/31/10	\$35,000
61 State Street Nunda, NY 14517 For: NY Connects Information & Assistance Initiative		

Directors Comments:

This is a 100% state funded initiative (\$63,000) that remains in the NY State budget for the maintenance and operation of the NY Connects Information, Assistance and Referral Service.

ABVI-2-1-1/Goodwill	10/1/09 – 9/31/10	\$5,000
One Mt. Hope Rochester, NY		

Directors Comments:

Funds the 24/7 NY Connects Livingston County Call Center Service (1-888-443-7521) to assist residents with

locating medical/non-medical Long Term care Services.

K. Smith reported they had 300 hits on the website within 30 days.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. The Director of the Office for the Aging was a co- presenter at the New York State Society on Aging Conference held at the Hyatt Regency (Rochester, NY) on October 16, 2009. The workshop featured the innovative Livingston Help for Seniors Project. Co-presenters were Dr. Manish Shaw, Director of University of Rochester's Strong Hospital Emergency Department and Livingston County Medical Consultant for the EMS/ALS Program, Co-Project Director Dr. Thomas Caprio, SSA President ,Gerontologist with University of Rochester Strong Hospital and Paul Cypher, Genesee Valley Health Partnership Executive Director.
2. The Office for the Aging is sponsoring a workshop "Scams, Scoundrels, and How to Stop Scam Artists Before They Strike.' This is a Smart Seniors program presented by Attorney General Andrew Cuomo. The Program presenter will be Assistant Attorney General, Ben Bruce and will be held on Thursday, November , 2009 at 10 am at the Avon Veterans Hall in East Avon. The program is free and open to the public. A seat may be reserved by calling the Office for the Aging at 243-7 520. Our co-sponsors for this event are Livingston County Sheriff's Department and Livingston County TRIAD.
3. SAVE THE DATE ! SENIORAMA 2009 has been scheduled for Saturday, May 15, 2010 at York Central School. The event will take place from 1:30 pm – 3:00 pm.
4. Sharon Sietz has joined the staff as a FT Caseworker Assistant working with seniors and their caregivers in the area of benefits/entitlement programs, in-home service assessment services, HEAP, and is currently completing training in the area of Health Insurance Counseling to prepare for the open enrollment period that will begin November 15, 2009 and end December 31, 2009.
5. At this writing, the NYS Area Agency Directors have received word that the state services targeted for reduced state funding in Governor Paterson's budget are the Community Services for the Elderly program (funds our Legal Services, Transportation to Nutrition Sites, and EARS/LIFELINE Units), Expanded In-Home Service to the Elderly Program (EISEP funds non-medical in-home aide services and case management), Supplemental Nutrition Assistance Program (SNAP funds home delivered meals), and the Costa of Living Adjustment (COLA with supports staffing costs). Advocacy efforts are underway to save funding for these vital programs and the OFA Director will present written testimony in defense of these services by November 9, 2009 to Senator Carl Kruger, Chair of the Senate Standing Committee on Finance. At this report submission, there was a change in the location of the public hearing venue in Buffalo scheduled for November 2nd and no word has been receive about the new location.

COUNTY ADMINISTRATOR UPDATE – IAN COYLE

Grant Writer Bernie Thoma will present his Annual Report to the full Board on December 9, 2009.

A meeting was held at Phil Saunders' cabin that Sheriff York initiated to discuss the possibility of using the former St. Mary's Catholic School building to work with students who have difficulty learning. A needs assessment is warranted; however, the schools believe there is a need. It boils down to money.

Still assessing the Governor's Deficit Reduction Plan - there appears to be limited impact to counties from accounts we have read, primarily due to the fact that percentage cost share arrangements were not changed, i.e. costs were not shifted from NYS to counties. However, there will be impacts and we are looking into the details.

ARC is still interested in finding a location for a new building. Ian suggested that they might want to talk to Harold Stewart about purchasing some property.

CASA is interested in space at Millennium Drive, which would be a nice synergy with Mental Health. Currently,

CASA has approximately 5-6 staff persons.

We finally received a signed lease agreement from Rushville Dental. The project is moving forward.

Building #3 Asbestos Abatement is going out to rebid. The first time this was bid the low bidder backed out of the bid because they did not account for heating costs. We are claiming against the bid bond.

Since DSS has moved out of Building #2, the Department of Health is reviewing their operations and regrouping where things should be.

ADJOURNMENT

Mrs. Donohue moved and Mr. Wadsworth seconded to adjourn the meeting at 11:40 a.m. Carried.

MENTAL HEALTH SERVICES – GAIL LONG

Informational Item(s) Written Only

1. Director is now co-chairing COMPAK effective 11/09
2. Director, Deputy Director, and Mental Health Services Coordinator attended an informational meeting and ribbon cutting for Harmony Place, the 1st residential treatment facility for adolescents with eating disorders. It is located at St. Joseph's Villa in Rochester
3. Director, Deputy director and Mental Health Services Coordinator met with Director of Veteran's Outreach, Frank Hollister, to define ways that our two agencies can partner. We will provide outreach Clinical Services to individuals identified by Director Hollister, as well as explore benefit of a County consortium regarding veteran's issues
4. Director participated in a 1 ½ day disaster operations training for Department Heads at Hampton's Corners. All Clinic staff will be required to take the basic disaster operations on-line training, and a continuity of business plan will be formulated
5. Director, Deputy Director, and Financial Manager all attended a one day Clinic Restructuring meeting. Clinic Restructuring has been pushed back to April 2010, however the Clinic continues to make adaptations with scheduling and services in anticipation of the switch over. Clinic is also tracking the types of services we currently provide, how they will fit into the new services, and how to maximize revenue.
6. Mailings with updated Clinic information were conducted to all pcp's in the County, and all school Counselors
7. Clinical staff will partner with other County agencies to provide on site depression and anxiety screens, as well as linkage to County mental health services
8. Clinic is fully staffed and intakes can be scheduled one week out.
9. Commencing 11/09, Clinic is reducing Dr. Shahida Rehamnai's (Child Psychiatrist) hours to 4 hours per week due to underutilization.
10. CASALC will launch their new Clinical software at the beginning of Oct. They were able to partner with ABVI in Rochester to modify usage to benefit a staff person who is legally blind
11. CASALC's units of service in both Geneseo and Dansville continue to be above last year's units of Service
12. CASALC continues to look at relocation options for the Geneseo office
13. The new Retsof House which replaces the old Letchworth House, is slated to open in November. This project has been several years in the making
14. The annual Transition Fair, now named the Independence Fair, will be held Nov. 5th in the evening, at St. Timothy's Church. Director can be contacted for details.

VETERANS' AFFAIRS – FRANK HOLLISTER

Informational Item(s) Written Only

1. On Thursday, October 22, President Obama signed into law the Veterans Health Care Budget Reform and Transparency Act, which guarantees a timely and predictable flow of funding for Department of Veterans

Affairs medical care. The VA will know one year in advance what it's budget is instead of waiting until October 1st of each year.

2. There are over 206,00 Post 9/11 GI Bill applications that are pending in the VA system. Secretary of Veterans Affairs Shinseki has authorized an advanced educational payment of up to \$3,000.00 to those veterans whose claims have not been processed. The checks can be picked up at the local Regional Office.
3. The VA proposes to amend its adjudication regulations governing service connection for PTSD by liberalizing the evidentiary standard for establishing the required in-service stressor. This amendment would eliminate the requirement for corroborating that the claimed in-service stressor occurred if a stressor claimed by a veteran is related to the veteran's fear of a hostile military or terrorist activity and a VA psychiatrist or psychologist confirms that the claimed stressor is adequate to support a diagnosis of PTSD, provided that the claimed stressor is consistent with the places, types and circumstances of the veteran's services and the veteran's symptoms are related to the claimed stressor. This amendment is intended to facilitate the timely processing of PTSD claims by simplifying the development and research procedures that apply to the claims.

Comments had to be received at the VA by October 23, 2009.

4. On October 5, 2009, I attended a conference at the Canandaigua VAMC to address issues concerning our returning OEF/OIF veterans. Numerous topics were discussed, including but not limited to: Substance abuse, Homeless veterans, Suicide Prevention, Health Care enrollment and the Veterans' Court. We will meet monthly with the next meeting at the Monroe County Veterans' Court.
5. The DoD has agreed in principle to utilize the local VAMCs medical evaluation/exam in determining a soldier's disability for the Medical Evaluation Board (MEB) of Physical Evaluation Board (PEB) when that soldier is exiting the service. This same exam can later be used for any compensation applied for and speed up the process of adjudicating the claim.
6. On Friday, October 23, 2009, I attended the visitation dinner for the National Commander of the American Legion. Commander Hill, a retired Navy Captain, is from Florida and leads the largest veteran's organization in the United States. He was an excellent speaker.
7. During the month of October, the following soldiers gave the ultimate sacrifice for their country:
Lance Corporal John Malone (USMC) on 09-24-2009 – Yonkers, NY
Sergeant Aaron Smith (US ARMY) 10th Mountain Div. on 10-02-2009 – Manhattan, Kansas
Specialist Kevin Hill (US ARMY) Ft. Carson, CO on 10-04-2009 – Brooklyn, NY
Pfc Daniel J. Rivera (US ARMY) 1st Cavalry Div., Ft. Hood, TX on 10-18-2009 – Rochester, NY

WORKFORCE DEVELOPMENT/YOUTH BUREAU – KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

September 2009 – 7.5% August 2009 – 7.7% September 2008 – 5.4 %

Although the UI rate continues to go down our foot traffic remains high. My concerns that people whose UI extensions will end and they will seek out DSS services still remains but UI may be extended out 13 more weeks as the House of Representative approved an extension of UI benefits in late September and now awaits Senate approval. We are also seeing layoffs at LMC in Dansville. About 30 employees were laid off in mid October. We also have some concern over the potential of 500 lay offs at Alstom in Hornell after the first of the year. This layoff could significantly impact the southern end of the county.

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

September 09 -1339 August 09 –1157 2009 YTD –9,884 2008 YTD – 8,628

2. **YOUTH BUREAU ALLOCATION PROCESS FOR 2010:** At the Youth Bureau Association Conference in October, state OCFS staff provided training on the new computerized application process. This year, however, will still require programs to complete the application in paper form and then Youth Bureau staff will have to input applications for all county and municipal programs. OCFS staff indicated that we should have the documents to start rolling this out the second week in October. At this time we have not been given the go ahead for this process. Depending on the state legislature, we could be hit with another 10% cut in

YDDP and SDPP funding on the top of the 18% reduction already incurred in the past two years. There are also rumors that the block grant, combining a number of funding streams, will be proposed again for 2010-2011. The Youth Board Allocation Committee will be meeting 11/5 to develop an allocation process to use when we receive the amounts of our allocations.

3. DOL STAFFING UPDATE: Martha Costello, the Sr. Labor Services Rep has taken a promotion in the Syracuse area. We expected that she would be with us into November but due to some unexpected health issues she will not be back to work in this office. Keith Mitchell was a part of a team that interviewed for Martha's replacement. Hopefully that position will be filled in November. Martha was great to work with and will be missed. Rob Rose, the Veterans Rep, retired the end of October. He was in the office twice a week working with veterans. We have not been advised about the plans for his replacement. We do have a new hourly LSR hired in July with ARRA funds that is a veteran who can work with veterans until this position is filled. A fulltime LSR was recently hired to replace someone who transferred to Batavia. This position probably took 4-6 months to fill. The DOL clerical staff person, that we depend on to assist county staff to greet and direct our customers, has not been with us since April and DOL has not been able to fill that position.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 1, 2009
9:30 a.m.

PRESENT: D. Martello, B. Donohue, D. LeFeber, W. Wadsworth, J. Merrick, G. Moore, P. Yendell, I. Coyle

ABSENT: I. Davis

VETERAN'S SERVICE AGENCY-FRANK E. HOLLISTER

Action Item(s) To Be Reported

1. PROCLAIMING "SILVER STAR BANNER DAY"

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

Mrs. Donohue commented that she liked the new initiative of a Veteran leading the pledge at the 11/18/09 board meeting.

F. Hollister explained that he has attended a lot of meetings and explained that veterans are returning home with a lot of mental problems (being separated from families and the economy does not help. 36,000 more troops are being deployed.

The Committee thanked Frank for what he has done for our veterans.

Informational Item(s) Written Only

1. On October 13, 2009, the VA added to its list of presumptive conditions for exposure to Agent Orange the following conditions: Parkinson's disease, ischemic heart disease and B cell leukemia. On October 30, 2009, the VA directed it's Regional Offices to "stay" the adjudication of all claims seeking presumptive service connection for these conditions until final regulations are published in the Federal Register. As a Service Officer, I will file claims for these presumptive conditions to establish the date of claim plus review all veteran's folders for which such conditions have been denied and reopen these claims.

2. In last months report, I stated that the VA was issuing checks of up to \$3,000.00 for advanced educational payments to those veterans whose educational benefits have yet to be processed. Now we are being informed that these veterans have found it nearly impossible to cash the VA checks due to the amount and not having an established account with a local bank.

3. During the monthly meeting of "Collaborative Care for OEF/OIF Veterans", held at the Hall of Justice, Rochester, NY, we met Marianne Sernoffsky, Director of the Army Strong Center in Rochester and Cynthia Cuppernell, representing the AW2 Program out of Syracuse, NY. Both programs support military members, returning veterans and their families who live away from larger military installations where more support is available. After their presentations, we attended the Monroe County Veterans' Court and observed how it operated.

4. On November 18th, we initiated a new "procedure" at the Board of Supervisor's meeting by having a local veteran lead the Pledge of Allegiance. We will continue this new procedure at the second Board meeting of each month.

5. We continue to submit the names of our local veterans to the World War II Memorial and Purple Heart Hall of Honor.

6. During the month on November, the following soldiers gave the ultimate sacrifice for their country:

Capt. Eric A Jones (USMC) I Marine Expeditionary Force – Westchester, NY on 10-26-09

SSgt. Keith Bishop (US ARMY) 7th Special Forces Group – Medford, NY on 10-26-09

SSgt. Luis M. Gonzalez (US ARMY) 17th Infantry Reg. – South Ozone Park on 10-27-09

SSgt. Amy C. Tirador (US ARMY) 2nd Infantry Division – Albany, NY on 11-04-09

PLANNING - ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: THE RESEARCH FOUNDATION OF STATE UNIVERSITY OF NEW YORK (SUNY RESEARCH FOUNDATION)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Planning, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Research Foundation P.O. Box 9 Albany, New York 12201-0009	6/10/09-3/31/10	

For: No cost contract extension for the Consumer Outflow Study project. This is a market research project in support of promoting future economic development in Livingston County.

Directors Comments: This resolution authorizes a no cost contract extension (from December 31, 2009 to March 31, 2010) with Dr. Paul Scipione to analyze retail and service sector needs and opportunities in Livingston County. The project purpose is to identify economic development opportunities that will reduce consumer spending outside the County and create demand for local goods and services, and job opportunities within the County.

A. Ellis explained the original contract expired on 12/31/09; however, the term is now going to expire on 3/31/10. Mr. Moore asked what is the extended cost, and A. Ellison responded there is no additional cost for the extension of this contract. The contract remains at \$11,000.

MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. APPOINTING MEMBERS TO THE ENVIRONMENTAL MANAGEMENT COUNCIL – ROBERT DONNAN, ERIC GRACE, AMOS SMITH, DAVID H. SWANSON, SUSAN WALKER, BARBARA DAVIS, BARRY GANZHORN, CONSTANCE KRAMER, WILLIAM MCCLEARY, DAVID W. PARISH, RALPH VANHOUTEN

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Robert Donnan	3150 Chandler Road, Piffard 14533	Agriculture	1/01/10-12/31/11
Eric Grace	Genesee Valley Conservancy, PO Box 73, 4029 Roots Tavern Road, Geneseo 14454	Agriculture	1/01/10-12/31/11
Amos Smith	3145 York Road East, Piffard 14533	Agriculture	1/01/10-12/31/11
David H. Swanson	7014 Begole Road, Mt. Morris 14510	Agriculture	1/01/10-12/31/11
Susan Walker	7630 Walker Road, Wayland NY 14572	Agriculture	1/01/10-12/31/11
Barbara Davis	5258 Lakeville Road, Geneseo 14454	Citizen	1/01/10-12/31/11
Barry Ganzhorn	2910 West Main Street, Caledonia 14423	Citizen	1/01/10-12/31/11
Constance Kramer	748 Stilson Road, Hunt 14846	Citizen	1/01/10-12/31/11
William McCleary	3247 Bronson Hill Road, Livonia 14487	Citizen	1/01/10-12/31/11
David W. Parish	5 Crosset Road, Geneseo 14454	Citizen	1/01/10-12/31/11
Ralph Van Houten	1704 Parkside Place, Lima 14485	Citizen	1/01/10-12/31/11

Director’s Comments: This resolution reappoints existing members to the EMC. All two year appointment sand existing members.

All appointments will not be presented until January 2010.

MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing appointments. Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD – C.JOAN CRUNDEN, STEVE POLO, CRAIG MACAULEY, ROBERT YULL, RUTH LEA, BARRY CAPLAN, DENNIS NEENAN, KEVIN FAHEY, MARJORIE FASANO, DENNIS WITTE, BRUCE DEHM

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
C. Joan Crunden	562 Feeley Road, Caledonia 14423	Town of Caledonia	1/01/10 – 12/31/12
Steve Polo	52 North Meadow Drive, Caledonia 14423	Village of Caledonia	1/01/10 – 12/31/12
Craig Macauley	5405 Route 63, Mt. Morris 14510	Town of Geneseo	1/01/10 – 12/31/12
Robert Yull	78 North Street, Geneseo 14454	Village of Geneseo	1/01/10 – 12/31/12
Ruth Lea	5545 Cottonwood Drive, Conesus 14435	Town of Groveland	1/01/10 – 12/31/12
Barry Caplan	Sundance Books, 106 Main St., Geneseo 14454	Town of Leicester	1/01/10 – 12/31/12
Dennis Neenan	2275 Clay Street, Lima 14485	Town of Lima	1/01/10 – 12/31/12
Kevin Fahey	10 Dio Lane, Mt. Morris 14510	Village of Mt. Morris	1/01/10 – 12/31/12
Marjorie Fasano	PO Box 164, Retsof 14539	Town of York	1/01/10 – 12/31/12
Dennis Witte	5305 East Lake Road, Conesus 14435	Alternate at Large #1	1/01/10 – 12/31/10
Bruce Dehm	Dehm Associates, PO Box 103, Geneseo 14454	Alternate at Large #2	1/01/10 – 12/31/10

Director's Comments: This resolution reappoints existing members to the County Planning Board. All two year appointments and existing members.

MOTION: Mr. Wadsworth moved and Mr. LeFeber seconded to authorize the foregoing appointments. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Weatherization ARRA Program: Request to hire 1 FT Winterization Foreman and 2 FT Winterization Aides for ARRA contract work, January 1, 2010 – July 7, 2011. These positions would be deleted at the end of the ARRA contract. The State has indicated to us that the unemployment insurance can be paid for through the regular Weatherization Program. We are also requesting that the current Temporary Winterization Position, now occupied by Jeff Ellsworth, become permanent. This position is paid for through the regular federal Weatherization Assistance Program funding.

A. Ellis explained the funding source for the weatherization program and that \$581,879 will allow 81 residential units to be weatherized. The additional \$475,000 will allow the program to do 67 units. When the AARA funding ceases, the additional workers will be terminated.

Mr. Moore suggested that a Jean Meekin be recognized for her service to the EMC.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to create three full-time Winterization Aide positions and one full-time Winterization Foreperson position and refer this request to the Ways and Means Committee. Carried.

Informational Item(s) Written Only

1. **AGRICULTURAL & FARMLAND PROTECTION BOARD:**
 - a. 303b Additions. By time of the Human Services Committee, the final package approved by the Board of Supervisors on November 18th should be submitted to NYS Agriculture and Markets for certification.
 - b. PDR Program. We are not conducting a pre-selection process this year due to the severe budgetary concerns and programmatic delays at the State level. The AFPB recommends that the County remain committed to the 3 farming operations already pre-selected for submission in the next available round. There is no new update from the State on when to expect the request for submissions.
2. **COUNTY PLANNING BOARD:**
 - a. Vacancies. There are 2 vacancies on the Planning Board – one for the representative from the Town of Portage, and one for an Alternate At-large member. JoBeth Bellanca, Alternate At-large member #3, is resigning from the Board, effective January 1, 2010, due to other work and personal obligations and commitments.
3. **UPCOMING TRAINING OPPORTUNITIES:**
 - a. G/FLRPC Fall Local Government Workshop. The Fall Workshop was held on November 20, 2009.
 - b. Alliance for Business Growth Conference on Making Upper Floors Work. This event took place on October 29, 2009, in Mt. Morris at the Genesee River Conference Center. The Planning Department sent certificates to those individuals needing municipal training credits.
 - c. LET's Plan. The Planning Department is sponsoring a workshop on Historic Preservation Planning and Grants on December 3, 2009. This will be for up to 2 credit hours. Cynthia Howk from the Landmark Society will be presenting. This is the last event for 2009. This year has been so successful that we plan to continue the program for 2010.
4. **COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM:**
 - a. ARRA Contract. We received the executed contract and 25% advance payment (\$88,640.75). We are working on the Delegate Agency Agreements for the programs.
 - b. Consumer Spending and Outflow Study. The Project Steering Committee met on November 4th. The SUNY Geneseo students began distributing the General Public Survey. The students are conducting interviews with existing Livingston County businesses in December. The Steering Committee is meeting with the SUNY students on December 8th to hear an update on their activities. The Community Initiatives Council is also meeting on December 8th to review activities to date.
 - c. CSBG Program Transition to Workforce Development. David Morris is coordinating next steps with the New York State Department of State Attorney. The transfer will not take place until the next contract period begins (10-1-10).
5. **CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):**
 - a. 2008 EPF Grant Award for the Streambank Remediation Project (\$382,869): The revised scope and budget were submitted to the State for review. Continued waiting for feedback.
 - b. 2005 EPF Road Ditch Project: The executed contract was received from the NYS Department of State. We have started coordination with NYS Department of State to proceed with the payment process for the Towns that have completed work. Agreements to facilitate the payments for the Towns were submitted to the Towns. We've started to receive these back from the Towns. We are still waiting for approval of the work plans before we can facilitate payment.
 - c. 2009 EPF Grant Application: The grant application was submitted on September 16th. No update.
 - d. Bathymetric Survey. CR Environmental, Inc. completed the bathymetric survey on October 22nd. We expect to receive a final product in December.

- e. Technical Committee & Agricultural Committee. The Technical Committee and Agricultural Committee are meeting on December 11th. They will hear a joint presentation from Frank Miller on the Nutrient Trap technology for farms.
 - f. 2010 Work Program. The Conesus Lake Watershed Council met on November 20th. The next meeting of the Council is planned for February 26, 2010.
 - g. Great Lakes Restoration Initiative. We are hearing that the Request for Proposals will be issued before Thanksgiving, with a maximum of 60 days to submit proposals. We have contacted Thoma Development to let them know that we will need their help. The intent is to apply for funding to assist with streambank restoration, leaf management, and agricultural waste removal program (in response to the new Open Burnings Law).
6. ENVIRONMENTAL MANAGEMENT COUNCIL:
- a. Jean Meekin. Jean Meekin has stepped down from the EMC due to health considerations. She will be greatly missed by EMC members and the Planning Department staff. Jean is a founding member of the EMC with over 30 years of service.
 - b. 2010 Program. The next meeting of the EMC is scheduled for January 27, 2010. The focus of the meeting will be to develop the 2009 Annual Report and to determine the programs and activities for 2010.
7. WEATHERIZATION PROGRAM:
- a. ARRA Contract. The contract is currently being developed for review and approval by the County Attorney and County Administrator. The Planning Department has developed a labor plan, including the addition of 1 Winterization Foreman and 2 Winterization Aides to complete the ARRA work. The labor plan and budget have been preliminarily approved by the State. These positions would need to be deleted at the end of the ARRA contract. Regular Weatherization Assistance Program dollars cannot sustain these additional positions.
8. CENSUS 2010
- a. The Census Bureau provided its list of rejected addresses to the Genesee Finger Lakes Regional Planning Council and Planning Department for review and verification. There were 6,800 addresses rejected for Livingston County. This is a very significant number. For example, if all of these addresses could be verified as legitimate, it would represent about 20% of the total households in the County. I have rearranged our staff resources for the next 2 weeks to work on this effort. Originally we were given 1 week to verify all of them. We have now been granted an extension until December 3rd.
 - b. The Planning Department will be coordinating the creation of the County Complete Count Committee later this year.
9. PERSONNEL:
- a. Marty Linsner's (Senior Account Clerk) last day of work is November 30, 2009. Penny Trimm has been hired as her replacement. Penny comes from the CNR. Planner Heather Ferrero is scheduled to return to work on November 24th.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHANCES & CHANGES, KEUKA COLLEGE & GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances & Changes	10/1/09-9/30/10	\$11,178
PO Box 326		
Geneseo NY 14454		

For: Family Safety Advocate

Director's Comments: Assesses and mitigates the risk posed to children, spouses, partners, and other family members in families where domestic violence occurs. This contract's original time frame was 1/1/09-12/31/09 but the contractor obtained a grant to help support this program. Therefore we are re-writing the contract effective 10/1/09. We would have asked for \$32,000 but the grant now provides us to pay \$11,178.

*MOTION: Mr. Wadsworth moved and Mrs. Donohue seconded to authorize the foregoing contract.
Carried.*

Keuka College 12/15/09-11/30/11

Keuka Park, NY 14478

For: Student Interns

Genesee Community College 1/1/09-12/31/12

1 College Road

Batavia, NY 14020

For: Student Interns

*MOTION: Mrs. Donohue moved and Mr. Wadsworth seconded to authorize the foregoing contracts.
Carried.*

Distribution of Livingston County Information and Referral Resource List (on file). S. Wright explained that we would continue to have a surplus in 2009. The County Administrator added that the biggest challenge is whether the State is doing to withhold reimbursement money. There is approximately \$800,000 for Public Health and they may extend the reimbursement timeframe.

Mr. Martello suggested that he would like Employment Coordinator David Peck provide an update to the Committee some time in the future.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Oct)
 - b. Employment – Entries Into in Order of Hire (Monthly) (Oct)

Name of Employer	Town or City	Number of Hires	Hours per Week	Hourly Wage	Job Title
AUTOMOTIVE CORPORATION	BATAVIA	1	40	11.30	MACHINIST
UNIVERSITY OF ROCHESTER	ROCHESTER	1	40	14.00	ADMIN. ASST.
JACOBSEN THROUGH REMEDY	AVON	2	40	8.00	PACKAGER
FRED'S TAVERN	MT. MORRIS	1	20	7.25	BARTENDER
COOK'S CONVENIENCE CENTER	GREIGSVILLE	1	30	7.25	CASHIER
TOPS	AVON	1	35	8.50	STOCK CREW
FORBES THROUGH ADECCO	DANSVILLE	1	40	7.25	PRODUCTION
MORGAN ESTATES	GENESEO	1	28	8.25	AIDE
KRAFT THROUGH REMEDY	AVON	1	40	8.00	PRODUCTION
SUPER 8 MOTEL	HENRIETTA	1	20	7.40	HOUSEKEEPER
MCDONALD'S	AVON	1	38	7.40	CREW
TOTAL		12			

c. Financial Assistance Program Statistics (Monthly) (Oct)

2009

PROGRAMS	MONTH										
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP T	OCT	NOV
COMMUNITY MEDICAID	2515	2620	2730	2732	2717	2751	2826	2918	2992	2960	
FAMILY HEALTH PLUS	1037*	1053*	990*	996*	1006*	1079*	1089*	1084*	1115*	1122*	
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	136	138	147	145	142	141	138	143	135	136	
CHRONIC CARE MEDICAID	241	241	254	256	256	251	249	244	246	242	
TEMP. ASSISTANCE - TANF	208	203	205	208	216	218	225	235	239	234	
TEMP. ASSISTANCE - SN	248	250	253	243	255	259	271	243	232	234	
FOOD STAMPS	2447	2499	2553	2571	2599	2643	2637	2684	2721	2749	
CHILD CARE	143	142	128	127	126	132	137	141	142	144	

MANAGED CARE	3323*	3345*	3396*	3563*	3627*	3733*	3717*	3825*	3935*	4011*	
SSI MEDICAID	1129	1139	1139	1137	1157	1157	1152	1144	1156	1156	

*Individuals -
Premiums paid by
DSS

2008

PROGRAMS	MONTH											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
COMMUNITY MEDICAID	2241	2304	2309	2277	2339	2381	2407	2441	2420	2480	2442	2442
FAMILY HEALTH PLUS	1167*	1203*	1233*	1195*	1171*	1224*	1189*	1152*	1095*	1104*	1116*	1116*
FOSTER CARE/ADOPTION SUBSIDY MEDICAID	138	137	136	137	140	137	139	139	131	141	135	135
CHRONIC CARE MEDICAID	238	240	243	238	241	247	252	246	253	245	242	242
TEMP. ASSISTANCE - TANF	171	171	170	169	167	172	171	164	166	168	189	189
TEMP. ASSISTANCE - SN	186	180	183	192	184	175	194	172	169	178	210	210
FOOD STAMPS	2000	2033	2037	2061	2074	2076	2143	2178	2206	2280	2364	2364
CHILD CARE	127	117	125	126	129	128	120	134	139	149	155	155
MANAGED CARE	2853*	2912*	2947*	2983*	3032*	2999*	3030*	3061*	3164*	3176*	3206*	3206*
SSI MEDICAID	1065	1066	1063	1065	1069	1069	1074	1074	1105	1107	1118	1118

*Individuals -
Premiums paid by
DSS

- Employees hired, promoted, resigned or retired in November:
Allyson Luce Hired Temporary Caseworker 11/24/09 Nunda
- Updated Information & Referral Resource Lists will be handed out at the meeting.
- Sharon Koch, Director of Administrative Services and Sandra Wright attended the Housing Quality Standards Inspector Training for 2½ days. This is required of any administrators responsible for Section 8 programs.

MENTAL HEALTH- GAIL LONG

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF OMH CLINIC RESTRUCTURING AND 2010 REVENUE IMPACT

Clinic Restructuring has been mandated by OMH for all Outpatient Mental Health Services. It will require reassignment of service definitions, how services are delivered, as well as reimbursement of these services. DOH has not yet approved the changes, therefore the anticipated start date of January 1, 2010 has been pushed to the earliest of April. We are unable to determine the overall financial impact until the rates are finalized, however believe that once implemented will have the potential for a severe negative impact on revenue.

Mr. Martello stated that the Committee appreciates G. Long updating the them on this matter.

Informational Item(s) Written Only

1. All staff positions are filled, however our Principal Typist is on intermittent FMLA and 1 Account Clerk Typist has been hospitalized unexpectedly for 2 weeks and is applying for FMLA; we are utilizing a temp to assist during this time period as she may be out another month
2. Intakes are scheduling approximately 1 ½ weeks out for non emergencies; emergencies can be see same day
3. Dr. Rehmani has begun every other week coverage, with easy access still available
4. The Sunshine Committee will again sponsor a mitten,/hat/scarf tree this year with Children's donations going to Focus on the Children, and Adult Donations going to Catholic Charities
5. We are aggressively working with staff and consumers regarding the flu; we have had 1 confirmed staff case of H1N1
6. Director has been named Co-chair of COMPAK
7. Cathy Granita, Outreach Therapist, has begun offering Anxiety and Depression Screenings at WIC and Women's Reproductive Services; Kim Butler, Forensic Therapist, has begun offering the same screenings at the Probation Department.
8. Cathy Granita will also be conducting initial assessments at Veteran's Outreach via Director Frank Hollister
9. Director, as well as Director Frank Hollister observed Veteran's Court in Monroe County as part of the Veteran's Consortium activities
10. Forensic Therapist spoke regarding her services to attendees of the Annual Jail Ministry Day
11. Adult Therapist Jeanne Matossian represented the Clinic at the Annual Transition (now Independence) Fair, as well as at the EMS POD flu Clinic, per the request of Director Joan Ellison
12. Director met with Noyes Mental Health and OMH regarding their licensure site visit; preliminary results are favorable and a written report will be forthcoming. It has been indicated that the physical space is no longer appropriate and they are looking for new space.
13. Kidstart has selected land across from the Hampton's Corners Complex as their new location.
14. The Retsof House has officially opened and the Letchworth House is closed and has been returned to the State.
15. CASALC in Geneseo continues to explore possibilities for relocation

WORKFORCE / YOUTH BUREAU- KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION REGARDING THE GENESEE JOB DEVELOPMENT AUDIT AND THE ROLE THAT LIVINGSTON COUNTY AS GRANT RECIPIENT MAY NEED TO PLAY IN FINALIZING THIS TWO-YEAR PROCESS

The Director updated the committee regarding the Genesee Job Development audit and the role Livingston County may need to play as Grant Recipient for the GLOW Workforce Investment Area. It has been determined that about \$75,000.00 has been drawn down by Genesee County from state DOL but without the proof that expenses were incurred by Genesee County. This will be resolved in the next month with three possible outcomes:

- Genesee County can produce acceptable proof, in the way of invoices, bills, etc, to show an expense.
- Genesee County pays back the state
- Livingston County does not provide cash advances to Genesee County for legitimate expenses until the these expenses equal the amount of the discrepancy

Mrs. Donohue reported that the GLOW WIB is holding its annual breakfast on December 11th and at that time Grizzly's Custom Cutting will be honored as Business of the Year.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

October 2009 – 7.4 % September 2009 – 7.5% October 2008 – 5.3 %

Although the UI rate continues to go down our foot traffic remains high. The UI extension was passed. This will provide another 20 weeks of benefits for those whose claim had run out. This could diminish to some degree the demands on DSS that I forecast in previous months. This extension would get us into next spring when hiring picks up. The extension will also impact on our foot traffic as it is incumbent on us to continue to meet with these folks to provide guidance in their job search, training endeavors, and their overall career plans. Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

October 09 -1409 September 09 -1339 2009 YTD –12,993 2008 YTD – 8,628

2. YOUTH BUREAU ALLOCATION PROCESS FOR 2010: The Youth Board Allocation Committee met on 11/5 to develop an allocation process to use when we receive the amounts of our allocations. The committee decided that if we receive a 10% reduction in funding that the Board would not be able to justify reducing the funding by 10% across the board. The committee will be looking at each program to determine its value to youth and their families in Livingston County. There may be programs that will be defunded so other programs can continue.

3. YOUTH BUREAU PROVIDES TRAINING- On 11/16 the Youth Bureau provided training to funded agencies and municipalities on the process to complete the new application forms that OCFS has developed. This is the first step in the new computerized process. When we receive the completed forms from the applicants we will then input that information into the OCFS data bank. Hopefully we will have our access codes by 12/7 when these are due. It would also be helpful to have our allocation figures by that time as well. At this meeting we also updated the programs regarding the present situation in Albany and the impact it may have their funding. The municipalities were advised that they may want to pursue a fee for service policy for recreation.

4. LIVINGSTON COUNTY BUSINESS OF THE YEAR: Grizzly’s Custom Cutting will be named as “Business of the Year” at this years GLOW WIB annual breakfast and awards ceremony. This award is based on the use of services from the Center for Workforce Development. This local company has used numerous services including OJT’s and Dept. of Labor job matching. This company has also been a long time work site for youth enrolled in our Summer Youth Employment program.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Conesus	1/1/10-12/31/10	\$3,260/yr
Brenda B. Donohue, Supervisor		\$ 815/qtr
6210 South Livonia Rd., Box 188		
Conesus, NY 14435		

For: Renewal of the Dog Control Contract

Director’s Comments: This contract is for the County Dog Control to provide services to the Town of Conesus.

Town of Groveland	1/1/10-12/31/10	\$3,260/yr
James Merrick, Supervisor		\$ 815/qtr
6 Court St., Room 302		
Geneseo, NY 14454		

For: Renewal of the Dog Control Contract

Director’s Comments: This contract is for the County Dog Control to provide services to the Town of Groveland.

Town of Livonia 1/1/10-12/31/10 \$3,260/hr
Eric R. Gott, Supervisor \$ 815/qtr
35 Commercial St.
PO Box 43
Livonia, NY 14487
For: Renewal of the Dog Control Contract
Director's Comments: This contract is for the County Dog Control to provide services to the Town of Livonia.

Village of Livonia 1/1/10-12/31/10 \$3,260/yr
Calvin Lathan, Mayor \$ 815/qtr
36 Commercial Street
Livonia, NY 14487
For: Renewal of the Dog Control Contract
Director's Comments: This contract is for the County Dog Control to provide services to the Village of Livonia.

Town of Springwater 1/1/10-12/31/10 \$3,260/yr
Norbert W. Buckley, Supervisor \$ 815/qtr
8022 South Main St.
Springwater, NY 14560
For: Renewal of the Dog Control Contract
Director's Comments: This contract is for the County Dog Control to provide services to the Town of Springwater.

New York State Department of Health 10/1/09-9/30/10 \$40,223
Div. Family Health, Fiscal Unit
ESP Corning Tower, Room 878
Albany, NY 12237-0657
For: Early Intervention Administration
Director's Comments: This is the renewal of the State contract for the Early Intervention Program Administration.

MOTION: Mr. Moore moved and Mr. LeFeber seconded to authorize the foregoing contracts. Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY BOARD OF HEALTH – CAROL A. CAREY AND DOMENICK J. MARTELLO

RESOLVED, that the following members are hereby appointed to the Livingston County Board of Health for the term designated:

Name	Address	Rep./Title	Term
Livingston County Board of Health			
Carol A. Carey	2 Melody Lane Geneseo, NY 14454	Member	1/1/10-12/31/15
Domenick J. Martello	4709 Ossian Hill Rd. Dansville, NY 14437	Member Supervisor	1/1/10-12/31/10

MOTION: Mr. Moore moved and Mr. Wadsworth seconded to appoint the foregoing persons to the Board of Health Carried.

J. Ellison reported that the DOH is still coordinating flu clinics for seasonal flu and H1N1.

The County Administrator reported that the bids for Rushville Dental Clinic are due today.

Mr. Martello stated that we should honor CHHA folks at a Board meeting.

Informational Item(s) Written Only

1. The Department is completely immersed in flu clinics for seasonal and H1N1 vaccine. Countless hours have been expended to plan and administer the vaccine in order to protect the public. This is not a sprint; this is a marathon! Per Diem Staff have been hired and the DRT meets weekly to review activities, plan for the following week, and to discuss implementation plans. Activities to date include, but are not limited to:
 - a. H1N1 vaccine has been offered to all pregnant WIC clients and WIC household contacts of those under 6 mo. of age;
 - b. H1N1 vaccine has been offered to pregnant women and household contacts of those under 6 mo. of age in the general community;
 - c. H1N1 and seasonal flu vaccine have been offered to all EMS providers
 - d. Seasonal flu vaccine has been offered to all firefighters;
 - e. H1N1 vaccine has been offered to all firefighters who are EMS first responders;
 - f. Special clinics were held for children under the age of 5 for both vaccines
 - g. Seasonal and H1N1 vaccine have been offered to all Department of Health Employees;
 - h. Seasonal vaccine has been offered to all County Employees;
 - i. School clinics commenced November 19th providing seasonal and H1N1 vaccine to all school age children and seasonal vaccine to staff and faculty. Staff and faculty who are in the target population groups are also eligible for the H1N1 vaccine. As of the writing of this document, four schools are completed; it is anticipated that by December 8th all the schools will have had clinics. Included were St. Agnes, Genesee Country Christian School, and Lima Christian School. The Department will be returning to all schools in four weeks to provide the second dose for those children under the age of 10 years;
 - j. The Public Health Director has been in contact with SUNY Geneseo and the Department has provided SUNY Geneseo with vaccine and assisted in their clinics. In addition, the PHD has been in contact with Elim Institute regarding their student population;
 - k. Health Care workers (physician offices, dental offices, chiropractic offices, podiatrist offices) are invited to attend a clinic on December 1st.
 - l. Clinics for the general public who fall within the target population groups are scheduled for December 2nd and 4th; additional clinics will be scheduled as needed and as vaccine availability allows. Seasonal flu vaccine is available for anyone.
 - m. The Department has been working with health care providers to provide seasonal flu and H1N1 vaccine as they might need;
 - n. The Department has meet with staff from Noyes Hospital to discuss surge capacity at the ED and After Hours Center; they are working on a plan to address this;
 - o. The Department met with key stakeholders in the community to discuss the Department's strategic plan for Seasonal and H1N1 vaccine administration/distribution/communication with the public.
 - p. Vaccine administration: All the numbers are not yet in from the school clinics, however we estimate that as of November 19th we administered approximately 1830 doses of H1N1 vaccine.
An update will be provided at the meeting.
2. The Department has utilized the Incident Command System effectively in carrying out its responsibilities with regard to the clinics/PODS.
3. The Center for Environmental Health is working with the CNR with regard to a resident who insists on smoking in his room.
4. The CHHA (Certified Home Health Agency) has been named to the HomeCare Elite for the fourth year. CHHAs must meet certain requirements to be selected for this prestigious honor. Staff is to be commended for their hard work in meeting the national criteria.
5. State Survey staff returned to review the Hospice Program for compliance with the Plan of Correction; while they still found a few items needing attention, they were very pleased with the progress that has been made and noted that substantial improvement had occurred

OFFICE FOR THE AGING – SUE BAGLEY

Introductions.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: CATHOLIC FAMILY CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Your Dept Name Here, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Family Center	1/1/10-12/31/10	\$13,756

87 N. Clinton Ave.
Rochester, NY 14604

For: Legal Services to the Elderly

Directors Comments: Supports legal assistance by an attorney and/or paralegal one day per week at the Office for the Aging including, but not limited to the following issues; advance directives, landlord tenant disputes, consumer issues, benefits and entitlement problems, simple wills, and credit problems. Contract also supports programs of public education in the area of elder law issues.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract.

Mr. Martello asked how often is this legal assistance provided. S. Bagley responded the attorney is at the Office one day a week for approximately 7 hours. The attorney also provides telephone consultations.

Carried.

Informational Item(s) Written Only

1. A Public Hearing was held at the Avon Veteran’s Hall on November 5, 2009. The Director presented information on Office for the Aging programs and services and welcomed public comment before preparing the 4/1/09 – 3/31/10 Annual Implementation Plan of Programs and Services to New York State Office for the Aging. In collaboration with TRIAD (Seniors and Lawmen Together) NY State Assistant Attorney General, Ben Bruce presented a Smart Senior Seminar on Scams, Scoundrels and How to Stop Scam Artists Before they Strike. 52 residents attended this informative workshop.
2. The United Way of Livingston Application has been completed and submitted. The Agency is asking support in the Amount of \$7377 for Home Delivered Meals and \$2,459 for Legal Services for the Elderly for a total request of \$9,836.
3. Quarterly Report of Units of Service for the period 7/09 – 9/09
 - Home Delivered Meals = 13,283
 - Congregate Meals = 2,573
 - Personal Care = 332 hours
 - Information and Assistance = 4,316 Calls
 - Door through Door Transportation = 230 rides
 - Transportation to Nutrition Sites = 1100 rides
 - Legal Services = 70 hours of service were provided to 53 different individuals
 - NY Connects = 15 calls/referrals and 193 hits to the website

FIVE-MINUTE RECESS – 11:13 a.m.

CENTER FOR NURSING & REHABILITATION - MARK WHEELER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: EFP ROTENBERG, LLP, THE GENESEE-

LIVINGSTON-STEUBEN-WYOMING BOCES CHARLES G. MAY CAREER & TECHNICAL EDUCATION CENTER, TRANSWORLD SYSTEMS.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
EFP Rotenberg, LLP 1870 Winton Road S., Suite 200 Rochester, New York 14618 For: Auditing Services.	1/1/10-12/31/12, w/ two optional 1 year renewals ending 12/31/14.	\$37,500.00

Directors Comments:
See attached recommendation to award.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried

Frank Bassett entered.

Charles G. May Career & Tech. Ed. Center 80 Munson Street Leroy, New York 14482 For: Clinical Site Agreement – CNA.	September 8, 2009 – June 30, 2012	N/A
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Director's Comments:

This is a long-standing clinical site relationship. High School students participating in the BOCES Nursing Assistant training program will receive clinical experience under the supervision of BOCES clinical instructors in a ratio of no more than 8:1 Students/RN Instructor. Residents enjoy the interaction with young adults and the program is a means of attracting future employees. An existing CNA Clinical Experience Agreement is in place for the Adult Education division of BOCES. Separate agreements are required by the State Education Department.

Transworld Systems, Inc. accounts 5760 Commons Park East Syracuse, New York 13057 For: Collection Services	1/01/10-12/3112	\$1,225.00/100
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Director's Comments:

Transworld Systems is used by the Center for recovery of delinquent accounts through written demands in the form of collection letters. The letters are issued as a series for accounts assigned by the Center. We have 24 months to refer up to 100 accounts for such purposes.

MOTION: Mr. Wadsworth moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, Report Card.

F. Bassett reviewed reports on file.

EXECUTIVE SESSION

Mr. Moore moved and Mr. Wadsworth seconded to move into Executive Session for the purpose of discussing the employment history of a particular person. Carried.

Mr. Moore moved and Mr. Wadsworth move out of Executive Session. Carried.

No action taken.

2. UPL Payments (IGT) – I am working through NYAHSA to obtain information from the Division of Budget regarding the Public Facility IGT level to be funded in the 2009/10 SFY. The IGT distribution received in July of this year was for SFY 2008/09. DOH will need to compute room under the UPL after Medicaid rates are issued 12/7 to determine the amount available up to \$300 million statewide. If the DRP results in reduced Medicaid rates it increases room under the UPL for distribution. It is in the State’s interest to maximize the UPL limit since it retains 50% of the Federal dollars used to fund the program.

3. Nurse Aide Staffing Pattern Plan – Since the Plan was implemented on 10/1, three CNA’s were mandated for partial shifts totaling less than 8 hours in the month of October and through 11/23 only four CNA’s have been mandated for partial shifts totaling sixteen hours. In September there were 4 full shift and 65 partial shifts of CNA mandation. In August there were 20 full shifts and 41 partial shifts of CNA mandation. The staff is volunteering for shift needs and Neighborhood staffing is not compromising resident quality of care.

4. Admissions/Discharges Comparison – In 2008 there were 270 Admissions, 297 Discharges, of which 177 were discharged home; through October 31st in 2010 we have experienced 228 Admissions, 312 Discharges, of which 182 were discharged home. Census compares favorably against budget and exceeds regional occupancy rates.

5. Dietary Services Bid – Bid for services to the CNR and OFA released October 16th to 10 potential bidders. A pre-bid conference was held 11/21 with two potential bidders present. Bids are due on 12/17. Recommendation regarding award will be made in January 2010.

6. Recognition – The New York State Department of Labor has issued the Center a Certificate of Recognition for the “Culture Change and the Reduction of Workplace Injuries” Poster presented at the October 28th Safe Patient Handling Conference held in Niagara Falls.

ADJOURNMENT

Mr. Merrick moved and Mr. Wadsworth seconded to adjourn the meeting at 11:43 a.m. Carried

Respectfully submitted,

Virginia O. Amico
Clerk of the Board