

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, FEBRUARY 3, 2026
10:57 A.M.**

PRESENT: G. Deming, R. White, D. Babbitt Henry, W. Devine, M. Schuster, D. LeFeber, D. Pangrazio, S. Hillier

Public Services Chair Jerry Deming asked Richard White to lead the Pledge of Allegiance.

MOTION TO MOVE THE AGENDA

Mr. Pangrazio moved and Mr. White seconded to move the Sheriff’s Office items first on the agenda...Carried.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR 2025-52 PUBLIC SAFETY RADIO SYSTEM MAINTENANCE SERVICES: WESTERN NEW YORK RADIO SERVICES

WHEREAS, the County of Livingston solicited Request for Proposals for 2025-52 Public Safety Radio System Maintenance Services, and two (2) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Western New York Radio Services	Three (3) year period with	Year 1 \$52,140.00
12384 Wheeler Road	options to renew for three	Year 2 \$52,140.00
Medina, NY 14103	(3) additional one (1) year	Year 3 \$54,650.00
	periods.	Year 4 \$54,650.00
		Year 5 \$57,390.00
		Year 6 \$57,390.00
		Optional T&M costs per proposal

For: Public safety radio system maintenance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Departmental budget	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Undersheriff Bean reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

PUBLIC DEFENDER – MICHAEL GARRETT

Action Item(s) To Be Reported

1. AMENDING THE 2026 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2026 Livingston County Salary Schedule is amended as follows:

Public Defender:

- Create one (1) full-time Investigator position at Wage Grade 14 CSEA Contract effective 2/11/2026.

For: Hiring an Investigator to assist the Public Defender’s Office in conducting defense investigations in both criminal and civil (Family Court) matters. This position’s salary and benefits is funded by ILS Hurrell-Harring grant funding.

Mr. Garrett reviewed the investigation services currently contracted and the new investigator position for creation.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION NO 2025-522 (ADOPTING THE 2026 MISCELLANEOUS PAY RATES)

WHEREAS, by Resolution No. 2025-522, the Livingston County Board of Supervisors established the 2026 miscellaneous pay rates; and

WHEREAS, the Public Defender’s Office wishes to include a miscellaneous pay rate for a part-time Investigator position; now, therefore, be it

RESOLVED, that the pay rate for "Part-Time Investigator position be set at the rate of \$30.96 per hour; and be it further

RESOLVED, that a portion of Resolution No. 2025-522 is hereby amended.

Director’s Comments:

At this time, the Public Defender’s Office contracts with an investigator that is nearing retirement. As supported by ILS, the Public Defender’s Office would like to move to an in-house investigator going forward. Two positions are being created at this time in order to post the position for individuals seeking both full time and part time work. The goal is to find the most suitable applicant(s) in the hiring process. If such applicant desires full time work, then only that position will be filled. If the applicant desires part time work, then the full time position will not be filled and another part time position will be posted. The grant funding covers a full time position, but can also fund two part time positions.

Mr. Garrett explained that the amendment is needed for a part time position in case we do not fill the full time position.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

COUNTY CLERK – KRIS SECOR

Pre-approved Informational Item(s) To Be Reported

Departmental Updates: Introduction of new Deputy and system upgrades in DMV/Closure Notice

Ms. Secor introduced her new deputy, Samantha “Sam” Nellis. Ms. Secor reviewed the advertised office closures for the state system upgrades and explained that we will also be closed on February 13 as nothing done that day can be reconciled. Ms. Secor reviewed the early closure dates to allow for staff training on the new system. Ms. Secor gave a brief overview of highlights in the 2025 County Clerk’s Office Annual Report.

PLANNING – MEGAN CROWE

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT FOR LIVINGSTON COUNTY CONNECTALL MUNICIPAL INFRASTRUCTURE PROGRAM SERVICE AREA 3 LABOR (BID #2026-04): TBD

WHEREAS, after the proper legal advertisement seeking bids for Livingston County ConnectALL Municipal Infrastructure Program Service Area 3 Labor, TBD bids were received and opened on February 17, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TBD	2/25/2026-12/31/2026	Per Rate Sheet

For: Labor in Service Area 3 of MIP broadband project

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Directors Comments: This bidding opportunity represents the third labor bid for the MIP grant to hang the County fiber on utility poles and some buried underground.

Ms. Crowe explained that two vendors showed up late and it is in our best interest to rebid in order to obtain the best pricing. An award bid resolution will be on the February 25 Board agenda.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

2. AWARDING BID FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT FOR LIVINGSTON COUNTY CONNECTALL MUNICIPAL INFRASTRUCTURE PROGRAM SERVICE AREA 4 LABOR (BID #2026-05): ETERNAL TECHNOLOGY, INC.

WHEREAS, after the proper legal advertisement seeking bids for Livingston County ConnectALL Municipal Infrastructure Program Service Area 4 Labor, four (4) bids were received and opened on January 28, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> Eternal Technology, Inc. 25 Murray Street Mount Morris, NY 14510	<u>Term</u> 2/11/2026-12/31/2026	<u>Amount</u> Per Rate Sheet
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For: Labor in Service Area 4 of MIP broadband project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Directors Comments: This bidding opportunity represents the fourth labor contract for the MIP grant to hang the County fiber on utility poles and some buried underground.

Ms. Crowe explained that they are currently doing work for us in service area 1.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

3. AWARDING BID FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT FOR LIVINGSTON COUNTY CONNECTALL MUNICIPAL INFRASTRUCTURE BROADBAND INFRASTRUCTURE MATERIALS (BID #2026-06): MILLENNIUM

WHEREAS, after the proper legal advertisement seeking bids for Livingston County ConnectALL Municipal Infrastructure Program Broadband Infrastructure Materials, one (1) bid was received and opened on January 28, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> Millennium 2121 Hobbs Drive Delavan, WI 53115	<u>Term</u> 2/11/2026-12/31/2026	<u>Amount</u> Per Rate Sheet
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For: Various materials for broadband project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Directors Comments: This is the third set of materials for the MIP project whereas the items being purchased are additional utility poles, splice closures, smooth wall inner duct (underground conduit), tracer wire and other various materials.

Ms. Crowe reviewed the bid contract for approval.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: LABELLA ASSOCIATES, D.P.C. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
LaBella Associates, D.P.C. 300 State Street, Suite 201 Rochester, NY 14614	1/1/26-12/31/26	Per Fee Schedule

For: One Touch Make Ready Engineering for Avangrid (NYSEG)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Livingston County is the owner of the broadband fiber network for the Municipal Infrastructure Program (MIP). As part of the build-out the County continues to apply to the companies that own the poles to attach fiber for aerial construction. An agreement is needed with LaBella Associates as the NYSEG and one-touch vendor for make-ready design and permitting.

LaBella Associates, D.P.C. 300 State Street, Suite 201 Rochester, NY 14614	1/1/26-12/31/26	Per Fee Schedule
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For: One Touch Make Ready Engineering for National Grid

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Municipal Infrastructure Program (MIP) grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Livingston County is the owner of the broadband fiber network for the Municipal Infrastructure Program (MIP). As part of the build-out the County continues to apply to the companies that own the poles to attach fiber for aerial construction. An agreement is needed with LaBella Associates as the National Grid one-touch vendor for make-ready design and permitting.

Ms. Crowe reviewed the contracts for approval. Their contracts expired at the end of the year and new contracts are necessary for us to continue.

Motion: Mr. Schuster moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

5. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY LAND BANK BOARD: TARA R. GARDNER & TRACY MCCAUGHEY

RESOLVED, that the following members are hereby appointed to the Livingston County Land Bank Board of Directors for the term designated:

Name	Address	Rep./Title	Term
Tara R. Gardner	11 South Street, Geneseo, NY 14454	Member	2/11/2026-2/10/2028
Tracy McCaughey	1 Murray Hill Drive, Mt. Morris, NY 14510	Member	2/11/2026-2/10/2028

Director's Comments: This resolution appoints two new members to the Livingston County Land Bank Corporation for the standard 2 year term.

Ms. Crowe explained that both individuals expressed interest in being appointed.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

6. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: NICHOLAS SIMS

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Nicholas Sims	3199 State Street, Caledonia, NY 14423	Village of Caledonia	2/11/2026-12/31/2027

Director's Comments: This resolution reappoints new member Nicholas Sims to the Livingston County Planning Board as the representative for the Village of Caledonia. Sarah Santora, the current Village of Caledonia representative, is stepping down after 6 years of service on the County Planning Board. We appreciate her contributions to the County Planning Board and her insights into local development. Mr. Sims will be filling the remainder of Ms. Santora's term.

Ms. Crowe reviewed the new member to the board for the Village of Caledonia.

Motion: Mr. White moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

7. AMENDING PORTIONS OF RESOLUTION NOS. 2025-161 AND 2025-308 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT AMENDMENT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: C&S ENGINEERS, INC.

WHEREAS, Resolution No. 2025-161 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract for professional engineering services to evaluate the existing water system for the County's Murray Hill Mt. Morris campus. Said contract commenced March 1, 2025, and remains in effect until March 31, 2026, for a total sum not to exceed \$3,300.00; and

WHEREAS, Resolution No. 2025-308 authorized the Board Chairman to sign a contract amendment to expand the defined scope of services to include the completion of a condition assessment, alternative comparison, and provide capital improvement cost estimates for an additional cost of \$26,100.00; and

WHEREAS, the parties now mutually desire to again expand the scope of work to include a hydraulic analysis of one additional alternative for water services and incorporate the new alternative as well as continued committee discussions and alternatives into the report for an additional cost of \$15,600.00. The additional services will also require the contract term to be extended to December 31, 2026 and shall increase the total contract sum to an amount not to exceed \$45,000.00; now, therefore, be it

RESOLVED, that the contract with C&S Engineers, Inc. is hereby amended to increase the total contract sum to an amount not to exceed \$45,000.00 and to establish a new contract end date of December 31, 2026; and be it further

RESOLVED, that portions of Resolution Nos. 2025-161 and 2025-308 is hereby amended; and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a contract amendment with C&S Engineers, Inc. to expand the agreed upon scope of services, increase the total contract amount and extend the contract term.

Ms. Crowe reviewed the amendment for approval.

Motion: Mrs. Babbitt Henry moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Ms. Crowe gave a brief update to the broadband project and offered to meet with any town or village that would like to have a sit-down discussion with her and the engineers.

Pre-approved Informational Item(s) To Be Reported

1. Vacant Rental Program (VRP) grant discussions with NYS-Ms. Crowe reviewed the \$2.5M grant award and next steps. There was discussion on the viability of the County/Land Bank partnership and comments from HCR and changing the award recipient to the Livingston County Land Bank instead of the County proper. The beneficiaries will remain the same. There may be some rescinding resolutions needed in the future.

Mr. Crowe reported that the advertisement for the County to sell 1920 Buell Avenue in the Village of Lima.

Informational Item(s) Written Only

AGRICULTURE AND FARMLAND PROTECTION

Agriculture and Farmland Protection Plan Update

The AFPB and Planning staff are actively working with the consultant ACDS, LLC to update the Agriculture and Farmland Protection Plan. Stakeholder interviews with farmers, agricultural business professionals, the agricultural support industry, and local officials have begun and will continue through February to develop an in depth look at Livingston County agriculture. Public focus group events are being planned for February, in partnership with the Livingston County Farm Bureau to facilitate discussion on local agricultural topics as well. A review of local agricultural legislation, land taxes, and the local agricultural economy have been completed and are under review by the Agriculture and Farmland Protection Board.

BROWNFIELD GRANT PROGRAM

The Dansville Area Wide Plan has begun. Consultants are creating an inventory of brownfields in the Village and a listening session and tour are scheduled for February.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council

The next CLWC meeting will be February 13, 2026.

Conesus Lake Watershed Management Plan Update: The Watershed Management Plan is in final draft form and will be presented to the Conesus Lake Watershed Council in February 2026. A press event will be scheduled later in February.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

COUNTY PLANNING BOARD

The next regular meeting will be February 12, 2026.

At the January 8, 2026, meeting there was a quorum present to hear one referral: a zoning text amendment for the Town of Groveland.

Number of Referrals Processed to Board	
January 2026	1
YTD 2026	1
Number of Local Option Referrals	
January 2026	1
YTD 2026	1

ENVIRONMENTAL MANAGEMENT COUNCIL

The next regular meeting will be January 28, 2026.

GIS

The Mapper and other informative public GIS apps can be found on the County's GIS webpage:

<https://gis.livingstoncountyny.gov/portal/home/index.html>.

HOUSING

Land Bank

The rehabilitation work at 36 South Street is under way and the new build at 1 Price Street has begun.

Mobile Home Replacement Program

Livingston County has received an award letter for its application to the Mobile and Manufactured Home Replacement Grant Program for \$500,000.00.

Supportive Housing Study

The Planning staff and Angela Ellis of *Community Intelligent Planning* are working on a Local Government Efficiency grant as the first task to implement recommendations from the Study.

Vacant Rental Improvement Program

Livingston County Land Bank has now begun working with the State to kick off the VRP and finalize the grant agreement. After conversations with the staff at HCR and contracting standards, it is recommended that the Land Bank will be the lead organization on the project.

LIGHT UP LIVINGSTON BROADBAND PROGRAM

Municipal Infrastructure Program (MIP)

- Permitting and Make-Ready activities continue with coordination between vendors, the utility companies, NYSDOT and the ConnectALL office (CAO). The Project Management Team (PMT) meetings have moved to bi-weekly as construction progresses with regular updates and coordination with Hunt Engineers and other sub-contractors.
- Labor for fiber deployment is progressing with 41 miles of fiber hung and increasing daily with two contractors working through Service Areas 1 and 2.
- Seven miles of fiber is spliced and ready for servicing customers.
- *ConnectALL Office:*
 - The first project milestone payment of \$2,869,454.67 was received on December 10 (124 days processing by CAO).
 - The CAO requires all grant recipients meet weekly and the project leaders also attend this weekly meeting, among others as required by the State.
 - Milestone two is anticipated to close out January 30, 2025 with a filing early March following an audit by Bonadio. Expenditures to date (January 26) under this milestone is **\$4,336,866.92** with expected close out \$5,100,000.00.
- Materials have been arriving in the Conesus storage site, anticipating deliveries continue through the spring as Purchase Orders were created for the materials and a third bid was just received for additional items.
- *Marketing and Public Relations:* The subcommittee meets bi-weekly to discuss customer sign ups and increasing the take rate. www.LightUpLivingston.com is regularly updated public information. Residents can query their location for service information.
 - *MIP Customers:* 2 as of 01/23/2026

USDA ReConnect Awarded ReConnect Project (Partnership with Empire Access):

- It is anticipated Empire Access will reach substantial completion for their ReConnect deployment after Q1 2026 which would begin their payback under this partnership (April 15, 2026). Staff continues to coordinate with representatives at Empire regarding the amount of customers connected in their network for this payment.
 - *ReConnect Customers:* 41 as of 01/23/2026

TRANSPORTATION

Nunda Active Transportation Plan

The Request for Proposals (RFP) was closed on January 9, 2026 and six (6) proposals were received. Town and Village officials will review the proposals from interested consultants in January/ February.

Safe Streets and Roads for All Grant

GTC staff continue to work with the regional project managers at TY Lin for project data collection.

Transportation Alternatives Program (TAP) Grant Applications

Planning Staff is working 2 communities (Village of Geneseo, and the Town of York) to facilitate this application.

Livingston County Mobility Management

- On October 9, 2025 NYSDOT awarded Livingston County the next cycle of funding for Mobility Management (\$490,000.00), awaiting the grant contract from the State. The amendment to accept the funding is in process.
- Medical Motor Service has been the County's mobility manager since October 1, 2025. Department Leaders utilizing mobility management services met in January for feedback and alignment with existing operations.

WATER INFRASTRUCTURE

Akzo Nobel Settlement Committee: The Akzo Settlement Committee will meet after Public Services Committee on February 3, 2026. The NYSDEC has given written consent to the projects submitted on the FY 25-26 budget submitted by the County to the partners. Sub-recipient agreements are in progress with the Town of Leicester and amendment for The Town of York. The Village of Geneseo sub-recipient agreement is in the contracting process. Payments to date have been made to Town of York for project related expenses.

Mt. Morris Campus Water Study: The Committee continued discussions on January 12, 2026, and will further refine the alternatives for the Campus water source. A contract amendment for this engagement is presented for this vendor, C&S Engineers to increase both price and term in February.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS THEREFORE: COUNTY ROAD 26 (ROCHESTER STREET) OVER UNNAMED CREEK CULVERT REPLACEMENT PROJECT IN THE TOWN OF AVON, PIN 4LV0.07

WHEREAS, County Road 26 (Rochester Street) over unnamed creek Culvert Replacement Project, known as P.I.N. 4LV0.07, (the Project") is eligible for funding under Title 23 U.S. Code, as amended, which calls for the apportionment of the costs of such project to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, Livingston County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the Preliminary Engineering and Design phases of the Project; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the Project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and Design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$283,500.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's first

instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road Albany, NY 12232	12/6/25-12/6/35	\$283,500.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
FHWA, NYS Marchiselli Funds, Livingston County Highway Budget Appropriations	5%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Mr. Wolfanger reviewed the contract for approval.

Motion: Mr. White moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS THEREFORE: COUNTY ROAD 84 (RIVER ROAD) FROM ROUTE NY-5 TO MONROE COUNTY LINE HIGHWAY REHABILITATION IN THE TOWN OF CALEDONIA, PIN 4LV0.08

WHEREAS, County Road 84 (River Road) from Route NY-5 to the Monroe County Line Rehabilitation Project, known as P.I.N. 4LV0.08, (the Project") is eligible for funding under Title 23 U.S. Code, as amended, which calls for the apportionment of the costs of such project to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, Livingston County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering and Design phases of the Project; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the Project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and Design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$1,281,000.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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NYS Department of Transportation
 50 Wolf Road
 Albany, NY 12232

12/6/25-12/6/35

\$1,281,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, NYS Marchiselli Funds, Livingston County Highway Budget Appropriations	5%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Mr. Wolfanger reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE IMPLEMENTATION AND FUNDING OF A STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE TRANSPORTATION FEDERAL-AID PROJECT TO FULLY FUND THE LOCAL SHARE OF FEDERAL- AND STATE-AID ELIGIBLE AND INELIGIBLE PROJECT COSTS AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the County Road 84 (River Road) from Route NY-5 to Monroe County Line Highway Rehabilitation Project, known as P.I.N. 4LV0.08, (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, Livingston County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Right-of-Way incidental work for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation ("NYSDOT") pursuant to Agreement; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the Project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance the full non-federal share of the cost of Right-of-Way Incidental work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$23,100.00 is hereby appropriated from the Livingston County Budget Appropriations and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the non-federal share of the costs of the Project exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road Albany, NY 12232	12/6/25-12/6/35	\$23,100.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

FHWA, NYS Marchiselli Funds, Livingston County Highway Budget Appropriations	5%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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Mr. Wolfanger reviewed the contract for approval. The State will be doing all of the ROW work for us.

Motion: Mrs. Babbitt Henry moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

4. AMENDING RESOLUTION NOS. 2020-59, 2025-69, AND 2025-444 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT AMENDMENT FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, Resolution Nos. 2020-59, and 2025-444 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with the New York State Department of Transportation for snow and ice control on State Roads. Said contract was for an initial term commencing July 1, 2019, that remained in effect until June 30, 2024; and

WHEREAS, Resolution No. 2025-69 authorized the Board Chairman to sign contract extensions for three (3) additional five (5) year periods, each a renewal term, including but not limited to the first renewal period that commenced July 1, 2024 and remains in effect until June 30, 2029; and

WHEREAS, given the severity of the 2024-2025 winter, Resolution No. 2025-444 increased the estimated expenditure amount for the 2025-2026 winter season to \$807,293.42 for an agreed upon reduction in lane miles to 232.2 lane miles; and

WHEREAS, the New York State Department of Transportation has now revised the 2025-2026 winter season expenditure amount to \$694,272.34; now, therefore, be it

RESOLVED, that Resolution No. 2025-444 is hereby amended; and be it further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a contract amendment with the New York State Department of Transportation.

Mr. Wolfanger reviewed the contract amendment for approval. The amendments are due to changes in the seasons.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

5. AMENDING THE 2026 LIVINGSTON COUNTY SALARY SCHEDULE: HIGHWAY AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2026 Livingston County Salary Schedule is amended as follows:

Highway Department

- Create one (1) full-time Highway Administrative Manager position at the salary range of \$80,000.00-\$90,000.00 on the Department Head Salary Schedule effective immediately.

For: Succession planning for anticipated 2026 retirement.

Mr. Wolfanger reviewed the position for creation in anticipation of a June retirement.

Motion: Mr. Schuster moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

CENTRAL SERVICES – DAN KEENAN

Action Item(s) To Be Reported

1. AWARDING BID FOR CENTRAL SERVICES FOR BID #2025-50 GOVERNMENT CENTER ROOF REPLACEMENT: RMG CUSTOM METAL, LLC

WHEREAS, after the proper legal advertisement seeking bids for roof replacement at the Livingston County Government Center, four (4) bids were received and opened on January 21, 2026; now, therefore, be it

RESOLVED, that the following contractor is hereby accepted as the lowest responsible bidder and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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39 Main Street
Scottsville, NY 14546

For: Removal and replacement of existing roof and gutters on the Government Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Mr. Keenan reviewed the bid for award. This is a total roof tear-off.

Motion: Mr. Pangrazio moved and Mr. White seconded to approve the foregoing resolution... Carried.

COUNTY HISTORIAN – HOLLY WATSON

Action Item(s) To Be Reported

1. ESTABLISHING LIVINGSTON COUNTY HISTORIAN LECTURE FEE EFFECTIVE APRIL 1, 2026

WHEREAS, the Livingston County Historian receives requests for lectures hosted by closed groups, where the general public is not expected or invited, and a fee for such services does not presently exist; now, therefore, be it

RESOLVED, that the Livingston County Historian is hereby authorized to charge the party seeking a closed-group lecture a flat fee of \$50.00 to offset the cost of lecture preparation and travel.

Director’s Comments: The Livingston County Historian provides basic research assistance and lectures to the public at no charge. This lecture fee, to be charged to the hosting agency, would offset the cost of time and travel for lectures that are not open to the public, excepting presentations for municipal/county departments, schools, and nursing homes.

Ms. Watson reviewed the fee for lecture services outside of public agencies to offset travel fees. There was discussion on the fee is sufficient for time and travel costs.

Mr. Pangrazio moved and Mrs. Babbitt Henry seconded to increase the lecture fee from \$25.00 to \$50.00 dollars Carried.

Motion: Mr. Schuster moved and Mr. White seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

County Historian Holly Watson – January

- **Outreach and Advocacy**
 - Presentations:
 - “Legacy of the Genesee Valley Canal” for Watershed Education Center at Lakeville (1/14).
 - “History of Murray Hill” for Warsaw Connect 55+ (1/22).
 - “Craig Colony: Letchworth’s Influence” for Letchworth State Park (1/24).
- **Trainings and Meetings**
 - Monthly dept. head Zoom meetings and quarterly meeting.
 - Initial Family Fest regroup meeting (1/14).
 - AASLH webinar (1/14).
 - Building Emergency Contact training, with CPR and AED (1/15).
 - County SHAPE meeting (1/22).
 - Information Governance Board meeting as secretary (1/29).
- **Preservation, Access, and Other Projects**
 - Connected with the Smithsonian Museum of American History to pursue digitization of a payroll book from the Retsof Salt Mine in their possession.
 - Continued proof-reading Murray Hill book, anticipated publication in April 2026.
 - *Preservica Project:*
 - Focused on uploading digital materials and continuing to refine metadata and platform performance.

- Participated in AI focus group meeting (1/29).
- 2025 Newspaper Accessibility Project:
 - Phase Three under way: preservation of and QC on delivered digital files.
- 250th Anniversary of US Commemoration:
 - Working through grant contract process to accept \$15,000 from NYS Education Department for commemorative events in 2026.
 - Created application for entities to request regrant funds for projects associated with the 250th.
 - Met with Karen Canning of GVCA relative to community art project, “The Hands that Make US” (1/6).
 - Partnered with Board of Elections to incorporate “250” or “1776-2026” into 2026 BOE Sticker Contest design.
- Catalogued physical and digital accessions, and managed digital files and metadata.
- Selected research topics: Craig Colony and William P. Letchworth, schools and churches in Lima.

Deputy Historian Madeline Friedler – January

- Indexed historical Conesus tax assessment rolls.
- Re-assessed and weeded duplicates from postcard collection.
- Organized, processed, and digitized physical and digital collections and new donations.
- Managed research room, assisted with research, supported weekly volunteer projects.

Office-wide Projects – January

- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2.5 hours per week).
- Weekly volunteer Ron Browne: indexing obituaries from Genesee Valley PennySaver and Lima Methodist Church records (completed) (5 hours per week).
- Spring semester intern Hunter Milani began 1/28; to work at least 113 hours between Jan.-May.
- Assisted patrons in research room and on phone/email.

OFFICE OF EMERGENCY MANAGEMENT – WILL GALL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: EM1 TECHNOLOGIES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
EM1 Technologies, Inc.	3/1/2026-2/28/2027	\$6,000.00
1111B South Governors Avenue		
Suite 23972		
Dover, DE 19904		
For: Emergency Plan AI Platform		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating budget	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director’s Comments:

This will assist with the creation and revisions of our emergency plans. A key focus of the platform is to ensure consistent formatting across all emergency plans, with the goal of not only keeping the plans up to date and meeting our requirements but also making them more usable. EM1 is a preferred solution, as the company not only has technical

expertise but also employs individuals with emergency management experience. This is a closed system, meaning it does not search the open internet but rather only what is vetted and entered into the system. does not access our network. Documents are exported to the EM1 platform. The plan or document is created and uploaded to our files.

Mr. Gall reviewed the subscription contract for approval. Mr. Gall explained that this is one of the first AI platforms to come before the board and he wanted to assure the Supervisors that their number one concern was security which is why he has brought Megan Sokolow today from the Informational Governance Board. Mr. Gall explained that the company has assured that this is a closed system, which means it will not be going to the open WEB to search for information and it doesn't operate within our network. Mr. Gall explained that they have approximately 30 plans in effect and this contract will assist with those plan updates. Mr. Gall also reviewed the All Hazard Mitigation and Operations plans currently in effect and the high costs to update those two plans. The All Hazard Mitigation plan time to completion is approximately one year. Ms. Sokolow shared how we will also be able to use this tool.

Motion: Mr. White moved and Mr. Devine seconded to approve the foregoing resolution.....Carried.

OTHER – JERRY DEMING

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS: BRADLEY MCCAULEY, JON WHITE, SUSAN J. ERDLER & WILLIAM WADSWORTH

RESOLVED, that the following members are hereby appointed to the Livingston County Soil and Water Conservation District Board of Directors for the terms designated:

Name	Address	Rep./Title	Term
Susan J. Erdler	8302 Kysorville-Byersville Road, Dansville, NY 14437	Supervisor Member	1/1/26-12/31/28
Bradley McCauley	5244 Booher Hill Road, Geneseo, NY 14454	Farm Bureau Member	1/1/26-12/31/28
William Wadsworth	P.O. Box 127, Geneseo NY 14454	Supervisor Member	1/1/26-12/31/28
Jon White	114 Temple Hill Street, Geneseo, NY 14454	At Large Member	1/1/26-12/31/28

and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Livingston County Soil and Water Conservation District Board of Directors.

Mr. LeFeber shared that part of the process is for the Farm Bureau to share a list of names for appointment. Mr. LeFeber and Will Wadsworth as the Supervisor Member, have discussed increasing this board to seven members, but do not wish to move forward with that at this time. Some current members have been on this board for a long time and there will probably be some transition in the upcoming years. The education and involvement of the newer members as they gain some experience for the long term members is valuable. There is a possibility that they may expand to seven members and there is quite an interest in the next generation involved.

Motion: Mr. Schuster moved and Mr. Babbitt Henry seconded to approve the foregoing resolutionCarried.

EXECUTIVE SESSION

Motion made by Mr. Pangrazio and seconded by Mr. LeFeber that the Committee adjourn and reconvene for the purpose of discussing employment history of a particular person and all Supervisors, Shannon Hillier and John Lockhart remain present. Carried.

Mr. Pangrazio moved and Mrs. Babbitt Henry seconded that the Committee reconvened in regular session. The

following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 11:51

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

2025 CAD Countywide dispatches per agency

CHS	637
Dansville	1,710
Geneseo	1,762
Honeoye Falls	91
Lima	556
Livingston County	6,863
Livonia	1,328
Mt. Morris	1,327
Nunda	596

Highlights - Meetings / Activities / Responses

1. Medical Director Meetings
2. Mental Health and Wellness EMS meeting
3. Building Emergency Coordinator meeting and CPR Training
4. Monthly NYS EMS Coordinators meeting
5. Two EMT courses started – Avon and Mt. Morris locations

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

287 adult offenders supervised in county

(32 treatment court cases being supervised in drug court)

19 offenders in other NYS counties

7 offenders in other states

4 juveniles supervised

2 new juvenile referral

22 investigations ordered

5 active EM cases (0 juvenile; 5 adults; 2 of which are female), 3-Global Positioning

0 adult placed on probation for willful violation of support

12 New Leandra’s Law cases (6 CDs)

0 New Criminal Adolescent Offender Youth Part cases

7 New Pre-Trial Services

2. MONIES COLLECTED

\$4,813.86 – Restitution

\$410.00 – Fines

\$2,155.00 – DWI Supervision Fees

\$160.00 – EM Fees

\$241.14 – Restitution Surcharge

2025 COLLECTION TOTALS

\$60,744.58 – Restitution
\$27,097.10 – DWI Supervision Fees
\$6,818.30 – EM Fees
\$2,965.40 – Restitution Surcharge
\$22,496.08 – TOTAL FINES
STOP DWI - \$13,616.08
CASE SUPERVISION - \$0.00
OUT OF COUNTY FINES - \$8,880.00

3. OUTSTANDING FEES

\$104,285.80 – DWI Supervision Fees as of 12/31/25
\$161,557.45 – EM Fees as of 12/31/25

4. MEETINGS ATTENDED

12/4/2025 Monthly Department Head Meeting
12/5/2025 Threat Assessment Team Meeting
12/10/2025 Human Resource Training (Employee Leave and Accommodations)
12/11/2025 NYS COPA (Virtual)
12/15/2025 Staff Meeting
12/16/2025 Law Enforcement Council
12/17/2025 Board of Supervisors Meeting

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Jen Gillen	None			
Michelle Jordan	None			
Chris Kendall	None			
Liz Laney	None			
Holly Laurie	None			
Matt Levinger	12/01/25	SCRAM GPS Installer	3.0	
	12/01/25	SCRAM CAM Installer	3.0	
Lynne Mignemi	12/10/25	Employee Accommodations and FMLA	1.50	
Mark Stowell	None			
Deb Williams	12/01/25	EHM training peer to peer	1.0	
	12/11/25	SCRAM GPS Installer Fundamentals	3.0	
Josh Wren	12/11/25	Cybersecurity	1.0	

Respectfully submitted,
Michele R. Rees, CLBC, IIMC-CMC
Clerk of the Board