

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 3, 2026
10:00 A.M.**

PRESENT: M. Walker, G. Horr, I. Davis, D. Wester, D. LeFeber, D. Pangrazio, D. Babbitt Henry, G. Deming, W. Devine, D. Knapp, M. Schuster, R. White, S. Hillier
 ABSENT: S. Erdle,

Human Services Chair Merilee Walker asked Don Wester to lead the Pledge of Allegiance.

CENTER FOR NURSING & REHABILITATION – SAMONTRA SPENCER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: UNITEDHEALTHCARE OF NEW YORK, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
United HealthCare of New York, Inc. 1 Pennsylvania Plaza, 8 th Floor New York, NY 10119	Commence on date of execution and continue for one (1) year, automatically renewing annually thereafter, unless terminated by either party	Fee Schedule

For: Agreement as a Participating Provider of Services for our Adult Day Health Care Program (ADHC)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A-Revenue	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/>		
<input type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i> <input checked="" type="checkbox"/> <i>Other: Payor Contract</i>		

Ms. Spencer reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

- A. Occupancy: As of January 26, 2026 we have 258 residents in-house and 3 residents in the hospital for an occupancy of 96.6% for January. Year to date occupancy is 96.6%.
- B. Cash Flow: The LCCNR’s total cash flow-cash reserves as of January 26, 2026 is \$2,583,777.94.
- C. Judy Seier, CFO will present financial information.

Ms. Spencer gave a brief overview of occupancy, hospitalized residents and cash flow. Ms. Spencer reviewed some informational highlights below. Ms. Spencer also explained the harm/no harm grid used for the recertification survey process. Ms. Seier gave an overview of the financial reports for December 2025.

Informational Item(s) Written Only

- A. DOH arrived to the CNR for the recertification survey on January 20, 2026, with an anticipated exit date of January 26, 2026 which was extended through January 28, 2026 due to a winter storm advisory.
- B. Special Care System: The wanderguard project system upgrades started on January 5, 2026 and are scheduled to continue through February 18, 2026. The anticipated final walkthrough/wrap up date to close this project is February 20, 2026.
- C. The CNR is working to secure other funding resources to support for the LPN program. FLPPS funding will only be available to programs that will be completed by the Spring of 2027.

- D. The CNR had a total of 19 flu cases and 9 COVID cases from December 29, 2025 to January 20, 2026.
- E. The six-week certified nurse aide training class started on January 20, 2026 with 15 students enrolled.
- F. The Garden of Life (GOL) adult day care program has a census of 13 participants with 1 pending admission. GOL is also generating referrals from the CNR and vice versa when applicable.
- G. There were 3 self-reported incidents to the DOH since last HSC meeting.
- H. The CNR team continues to work more to optimize skilled coverage through Beacon Solutions guidance. Focus remains on Admission process and capturing Medicare (MCA) coverage to increase revenue. Contract ends at the end of February 2026.
- I. Beacon Solutions Group continues working with the CNR to ensure billing functions are completed. Accounts reviewed monthly to ensure payments to CNR are occurring. Processes implemented for payment plans.
- J. OnShift (Staff Scheduling Software): In the negotiation phase of contracting. Software will help the CNR monitor staffing levels to ensure adherence with budgeted hours, streamline the scheduling process, and provide instant access to overseeing overtime hours which has potential to control costs.
- K. Updated information for the VAP grant was sent to DOH as of October 27, 2025. Receipt confirmed on October 28, 2025, and the application is pending review.
- L. The Office of Medicaid Inspector General (OMIG) exit conference occurred on August 7, 2025. Estimated overpayment from January 1, 2018 through December 31, 2021 is \$1,022,840. This included the following disallowances: mortgage interest, moveable equipment rentals, other, and dialysis costs. Bonadio Group assisted CNR in appeal process and items that CNR will appeal which amounts to roughly \$318,000. Appeal occurred on October 20, 2025. CNR pending receipt of the Final Audit Report.
- M. Performant (OMIG Agent) completed an audit of Medicaid claims paid to the CNR for LTC services for the time period of March 1, 2020 through December 31, 2024. This included a total of 420 overpayment claims, resulting from incorrect NAMIs applied to claims, bills for service dates after discharge, and incorrect claim payments based on patient Medicare eligibility. Appeal submitted on December 8, 2025. The facility is disputing \$953,550.02 (396 claims) of total balance of \$955,461.21, and agreeing to \$1911.19 (24 claims).

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AMENDING THE 2026 SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2026 Salary Schedule is amended as follows:

Department of Health:

- Create two (2) full-time Clerk Typist positions at Wage Grade 2 CSEA Full-Time Contract effective February 3, 2026.

For: Difficulty with applicants passing the Senior Typist exam. Recruiting one clerical position for WIC and one for Mental Health.

Ms. Rodriguez reviewed the positions for approval.

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

2. PROCLAIMING THE MONTH OF MARCH 2026 AS COLORECTAL CANCER AWARENESS MONTH

WHEREAS, the County of Livingston joins to support observances that raise awareness of health issues affecting people across our state, nation, and the world, including various types of cancer like colorectal cancer (the colon and rectum as the primary location); and

WHEREAS, colorectal cancer is the second leading cause of cancer-related deaths and the fourth most likely cancer diagnosis among men and women of all ethnicities and races in the United States. It is estimated that one in twenty-four men and women will develop colorectal cancer during their lifetime; and

WHEREAS, colorectal cancer diagnosis rates have been declining since the mid-1980s, mostly due to screening and lifestyle changes such as quitting smoking and reducing obesity; however, rates of cancer diagnosis for those younger than 50 years of age have been on the rise; and

WHEREAS, one in five colorectal cancer patients are diagnosed between the ages of 20 and 54 with the recent younger onset being unknown due to early colorectal cancer frequently having no symptoms. The following factors increase a person’s risk of developing this disease: family history and hereditary conditions, obesity, physical inactivity, diet, smoking, and excessive alcohol use; and

WHEREAS, those with a personal or family history of colon polyps, colorectal cancer, or a personal history of inflammatory bowel disease, including either ulcerative colitis or Crohn’s disease, are at higher risk for developing colorectal cancer and should talk to their doctors about when to begin screening and how often to be screened; and

WHEREAS, men and women of any age with blood in their stool, general and frequent lower stomach or lower back pain, discomfort, cramping, unexplained weight loss, change in bowel habits (especially narrowing of stools), and chronic fatigue should talk to their doctor; and

WHEREAS, colorectal cancer often can be prevented through regular screenings that can detect small growths called polyps which can be removed before they develop into cancer; and

WHEREAS, regular screening, beginning at age 45, is the key to preventing colorectal cancer and finding it early. The U.S. Preventive Services Task Force recommends that adults age 45 to 75 be screened for colorectal cancer and adults age 76 to 85 talk to their doctor about screening; and

WHEREAS, screening for colorectal cancer is a covered benefit through Medicaid as well as health plans participating in the New York State of Health. In addition, the New York State Cancer Services Program offers colorectal cancer screenings to eligible uninsured individuals in every county and New York City borough; now, therefore, be it

RESOLVED, in celebration of Livingston County achieving the national goal of screening 80% of adults ages 50 and older for colorectal cancer in 2019, with a new goal to achieve 80% screening rates and higher in every community per the National Colorectal Cancer Roundtable, the Livingston County Board of Supervisors does hereby proclaim the month of March 2026 as Colorectal Cancer Awareness Month in Livingston County. New Yorkers and people everywhere are called upon to raise their awareness of colorectal cancer and take preventive steps to safeguard their health and the health of loved ones from this disease. Ms. Rodriguez explained that they have activities planned in the towns again this year.

Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ALLYSA WALLACE, ARBOR HOUSING AND DEVELOPMENT, CALEDONIA-MUMFORD CENTRAL SCHOOL DISTRICT, CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER DBA CATHOLIC CHARITIES STEUBEN/LIVINGSTON, COMPEER WEST INC., COUNTY OF STEUBEN, HILLSIDE CHILDREN’S CENTER (2), KEARSTIN E. KNAPP, LAKEVIEW HEALTH SERVICES INC., LIVING OPPORTUNITIES OF DEPAUL INC., MENTAL HEALTH ASSOCIATION OF ROCHESTER-MONROE COUNTY, INC., NYSARC, INC. GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER DBA ARC GLOW, SEEDLINGS SPEECH LANGUAGE THERAPY, PLLC & WYOMING PROPERTIES, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Alyssa Wallace 8864 Warner Road Wayland, NY 14572	2/1/26-1/31/31	Per rate table

For: Speech Provider for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid, Livingston County, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director’s Comments: Speech Provider for Pre-K Program

Arbor Housing and Development
 26 Bridge Street
 Corning, NY 14830

1/1/26-12/31/28

\$116,101.00 per year.
 Adjustable – not to exceed
 maximum amount of State
 funding.

For: Mental Health Supportive Housing Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i> <input type="checkbox"/> <i>Other:</i>		

Director's Comments: Mental Health Supportive Housing Units

Caledonia-Mumford Central School District 1/15/26-2/14/31
 99 North Street
 Caledonia, NY 14423

Related Services per rate
 table; Evaluation rates set
 by NYS Education Dept

For: Related Services and Evaluations for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i> <input type="checkbox"/> <i>Other:</i>		

Director's Comments: Related Services and Evaluations for Pre-K Program

Catholic Charities of the Diocese of Rochester 1/1/26-12/31/28
d/b/a Catholic Charities Steuben/Livingston
 6279 South Hornell Road
 Hornell, NY 14843

\$184,692.00 per year.
 Adjustable – not to exceed
 maximum amount of State
 funding.

For: Mental Health Youth Mentoring, Jail Services, Adult Care Coordination, Children's Non-Medicaid Health Home, Adult and Children Non-Medicaid PSR/Skill Building

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health, Federal Salary Share, Livingston County, State Aid	20%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i> <input type="checkbox"/> <i>Other:</i>		

Director's Comments: Mental Health Youth Mentoring, Jail Services, Adult Care Coordination, Children's Non-Medicaid Health Home, Adult and Children Non-Medicaid PSR/Skill Building

Compeer West, Inc. 1/1/26-12/31/28
 1179 Kenmore Avenue
 Buffalo, NY 14217

\$58,636.00 per year.
 Adjustable – not to exceed
 maximum amount of State
 funding.

For: Mental Health Adult Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i> <input type="checkbox"/> <i>Other:</i>		

Director's Comments: Mental Health Adult Mentoring Program

County of Steuben 1/1/26-12/31/26
 3 East Pulteney Square
 Bath, NY 14810

\$67,500.00

For: Execution of the Weights and Measures Program for retail facilities throughout Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100 %	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i> <input type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i> <input checked="" type="checkbox"/> <i>Other:</i> N/A – Intermunicipal Agreement		

Director's Comments: Steuben County shall perform all duties related to weights and measures as required under Ag & Markets Law.

Hillside Children's Center
1183 Monroe Avenue
Rochester, NY 14620

1/1/26-12/31/28

\$80,500.00 per year.
Adjustable – not to exceed
maximum amount of State
funding.

For: Mental Health Youth Peer Advocacy Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Opioid Settlement Fund	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Mental Health Youth Peer Advocacy Services

Hillside Children's Center
1183 Monroe Avenue
Rochester, NY 14620

1/1/26-12/31/28

\$187,237.00 per year.
Adjustable – not to exceed
maximum amount of State
funding.

For: Mental Health GLOW Family Support

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Mental Health GLOW Family Support

Kearstin E. Knapp
10342 Hotaling Road
Dansville, NY 14437

2/1/26-1/31/31

Per rate table

For: Speech Provider for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Speech Provider for Pre-K Program

Lakeview Health Services, Inc.
600 West Washington Street
Geneva, NY 14456

1/1/26-12/31/28

\$82,599.00 per year.
Adjustable – not to exceed
maximum amount of State
funding

For: Mental Health Supported Housing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Mental Health Supported Housing

Living Opportunities of DePaul, Inc.
2475 George Urban Boulevard, Suite 201
Depew, NY 14043

1/1/26-12/31/28

\$119,804.00 per year.
Adjustable – not to exceed
maximum amount of State
funding.

For: Mental Health Adult Crisis Transitional Housing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Director's Comments: Mental Health Adult Crisis Transitional Housing

**Mental Health Association of Rochester-
Monroe County, Inc.**

1/1/26-12/31/28

274 North Goodman, Unit D103
Rochester, NY 14607

\$51,758.00 per year.
Adjustable – not to exceed
maximum amount of State
funding.

For: Mental Health Adult Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Director's Comments: Mental Health Adult Mentoring Program

**NYSARC, Inc. Genesee-Livingston-Orleans-
Wyoming Counties Chapter d/b/a Arc GLOW**

1/1/26-12/31/28

18 Main Street
Mt. Morris, NY 14510

\$82,466.00 per year.
Adjustable – not to exceed
maximum amount of State
funding

For: Mental Health Assisted Competitive Employment – Hilltop Industries

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Mental Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Director's Comments: Mental Health Assisted Competitive Employment – Hilltop Industries

Seedlings Speech Language Therapy, PLLC

1/1/26-12/31/30

2604 Elmwood Avenue, PMB 291
Rochester, NY 14619

Per rate table

For: Speech Provider for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Director's Comments: Speech Provider for Pre-K Program

Wyoming Properties, LLC

3/1/26-2/28/27

2071 Crittenden Road
Alden, NY 14004

\$500.00 monthly/
\$6,000.00 per year

For: Warsaw WIC Clinic Lease Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Women, Infants and Children Grant	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other: N/A - Lease Agreement

Director's Comments: Warsaw WIC Clinic Lease Agreement

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

Ms. Rodriguez thanked everyone for attending the re-accreditation luncheon and their CHA and CHIP is now formally submitted and accepted through New York State. Ms. Rodriguez announced that Dr. Chase is new Board of Health member.

Informational Item(s) Written Only

- The Mental Health clinic recently had 1 part-time clinician and 1 doctor resign. 1 new full-time clinician started at the end of November. Our temp NP, Jean Michel, has accepted the permanent NP position and

is doing well.

- In December, Environmental Health staff completed 16 food service establishment inspections, 2 mobile FSE inspections, 5 septic deep hole inspections, tested 3 specimens for rabies (all of which were negative), conducted 2 migrant farmworker housing inspections, completed 1 municipal community sanitary water survey, and completed 6 swimming pool inspections.
- The Center for Sexual Health and Wellness is installing cameras at the Geneseo CASA site to appropriately serve clients and align with corrective action plan needs. Staff served 33 patients in December.
- Hospice served 36 individuals, received 22 referrals and admitted 15 patients in December. There were a total of 725 service days for the month which is the most days in any month in 2025.
- Livingston County DOH staff have completed the first measure of this year's NYS DOH Performance Incentive Initiative. This year's topic focuses on oral health.
- Livingston County Food Security Coalition met 1/23/26.
- The first Be Well in Caledonia meeting was 1/20/26.
- CYSHCN staff took 2 intake calls in December and received 2 referrals. We received our CYSHCN award letter for the 2025-2030 grant cycle. This also included a special, one-time funding to support community and accessibility and inclusion activities.
- Public Health Assistant, Shannon Videtti, started on 12/15/25.
- Our PICHC team was accepted into a Learning Community to focus on quality improvement for postpartum visit rates, facilitated by Cicatelli Associates on behalf of NYS.
- 10 clients were seen for vaccines in December, with a total of 14 vaccines administered.
- Received 161 communicable disease reports. 77 were investigated, 18 new cases were reported to HCS and 17 cases were updated.
- Early Intervention staff received 13 referrals in December.
- As of 12/31/25, Livingston County currently has 10 active elevated blood lead level cases and 14 open environmental work plans. 6 work plans were closed in December.
- For the current fiscal year, which started 10/1/25, WIC staff has served 5,334 participants, we have completed 1,684 appointments, and our show rate is 91%.
- WIC is currently recruiting for a full-time typist, a part-time clinic aide, and a full-time WIC program coordinator

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ARBOR HOUSING & DEVELOPMENT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arbor Housing & Development 26 Bridge Street Corning, NY 14830	2/1/26-12/31/26	Per Day Rate – Set by State
For: Residential Domestic Violence Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF – AP/DV Title XX under 200%	0-100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Ms. McCaughey explained that this contract related to the turnover at Chances and Changes programing. If Chances and Changes does come back on line, we keep have both contracts. She is working on a contractor in the Rochester area.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2026 FORD EXPLORER FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: VANBORTEL FORD, INC.

RESOLVED, that the Livingston County Department of Social Services is hereby authorized to purchase from VanBortel Ford, Inc. of 71 Marsh Road East, Rochester, New York 14445, one (1) 2026 Ford Explorer for a total cost not to exceed \$36,379.86.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Administrative	60%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method: <input checked="" type="checkbox"/>Cooperative-Contract# NYS OGS Mini-bid #DSS26-2 & PC68953</i>		
<input type="checkbox"/> Piggyback-Contract# <input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services: <input type="checkbox"/> Other:		

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (December)

	<u>Dec</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	128	
Food Stamps/SNAP	215	
Medicaid	98	
HEAP	233	
Application Processing Timeliness		
TA	50%	
SNAP	97%	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	118	-2.48%
Safety Net Cases	192	-6.34%
Total	310	-4.91%
Family Assistance Individuals	270	
Safety Net Individuals	237	
Total	507	
Employable receiving TA (Distinct Individuals)	91	
Unemployable receiving TA (Distinct Individuals)	187	
Medicaid Cases (MA):		
Community	1919	1.59%
Chronic Care	221	2.31%
Foster Care (Include children placed & receiving Adoption Subsidy)	127	4.10%
SSI	1210	-0.33%
Total	3477	1.05%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	63	
NYSOH		

Food Stamp Only:

Cases	2334	-9.92%
Individuals	4540	
SSI Food Stamp Cases	501	-5.65%

Child Care/Day Care:

Cases	210	12.90%
# of individual children approved	376	
# of children w/no provider (This # is included in # of children approved)	42	
# of new applications for month	8	

HEAP:

Cases	1150
Individuals	2485

Indigent Burials:

Approved	5
Veterans (# included in the Approved #)	0
Denied	0
Withdrawn	0
No Action/Application process not complete	0
Approved Year to Date	33

Housing - Homeless Caseload:

Diversion to Family or Friends (Individuals)	15
Secured Permanent Housing (Other than family & friends)	4

Total Nights	800
Singles	588
2 Adults	27
Families	185

Clients entering Temp. Housing & remaining in the month	7
Total Clients in Temp. Housing at end of month	24

Code Blue - Below 32 Degrees

Cases (Hotel Stays)	4
Nights (Hotel Stays)	38
Nights (Warming Center)	48
Referred to Warming Center (Duplicative)	11
Admitted	5
Not - Admitted (No Shows, Other)	6

Fraud:

Front End Detection (FEDS) - During Applicant Status	3
Fraud Referrals Received - Anonymous/Other	0
Fraud Referrals Received - Internal/DSS	0
Referrals sent to Sheriff & DA	0
Pending with DA/Awaiting Disposition	21

Clients thru the lobby (Unduplicated #): 665

Staff Interactions w/individuals entering the building (Duplicate #):		
(New Title)	1278	
Child Support:		
Caseload Count	2,188	-4.16%
Dollars Collected	\$576,523	
Child Protective Services (CPS) Unit:		
New Primary Investigation Assignments	38	2.70%
Secondary Assignments from Other Counties	19	
Petitions Filed	4	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	5	
422 Summaries to Court	0	
Preventive Services Unit:		
Case Total	38	2.70%
Mandated Preventive Cases:	30	
*Distinct Children	77	
Non-Mandated Preventive Cases	4	
*Distinct Children	6	
Supervision Cases on Behalf of Another County-Secondary	4	
*Distinct Children	7	
Youth Advocacy Program (YAP) Cases:		
Case Total	15	
New Cases/Referrals	0	
Cases Closed	1	
Probation Based Referrals/Cases:		
Case Total	11	
*Distinct Children	23	
New Cases/Referrals	0	
*Distinct Children	0	
OCFS State Custody	3	
Detention Referrals	0	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Cases	0	
New Referrals	0	
Cases Closed	0	
Foster Care Unit:		
Case Total	14	
*Distinct Children - # in DSS Custody	19	58.33%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
Levels of Care for DSS Custody Distinct Children:		
Foster Boarding Home	10	
Approved Relative Foster Home	3	
Institution	2	
Group Home	1	
Supervised Independent Living	0	

Other	0
Foster Child Admissions - New	0
Return to Foster Care from Trial Discharge	0
Types of Foster Child Discharges During the Month:	
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0
Children Discharged (Final) to Parent or Other Resource	3
Adoptions Finalized as Discharges	2
KinGap Discharges	0
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0

Article 10 Direct Custody Placement/Non-DSS Cases:

Case Total	8
*Distinct Children	19

Foster Care Cases on Behalf of Another County-Secondary:

Cases	6
*Distinct Children	9

Other Case Processing - # of Distinct Children:

ICPC Requests	0
Supervision - Post Discharged - Court Ordered	5
Aftercare Services	1

Protective Services for Adults (PSA) Unit:

Active Cases	36	-10.00%
PSA Referrals Received	8	
Active Financial Mgmt. Cases	23	
Personal Care Aide Cases Total	34	
Level I	0	
Level I pending	0	
Level II	0	
Level II Pending	0	
CDPAP Active	34	
Cases waiting for an assigned Aide	0	
Guardianship Cases	4	
Awaiting discharge	8	
Pending	0	
Assessment Contacts	79	

2. Employees hired, resigned or retired in January:

Name	Action	Title	Town	Date
Mechelle Gillen	Hire from CNR	Courier	Nunda	1/11/26
Brittany Hyde	Promotion	Principal Typist	Mt. Morris	1/11/26
Jessica Quinlan	Resignation	Clerk/Typist	Dansville	1/30/26

3. Positions requested to fill remaining vacant:

Position	Date Vacant	Original Date Req./Approved to Fill
Caseworker	2/15/25	12/16/25
Caseworker Trainee	4/16/25	12/16/25
Senior Social Services Attorney	New Request	11/19/25

Senior Typist	5/31/25	1/7/26
Clerk/Typist	3/23/25	1/16/26

- Commissioner staff attended the NYPWA Winter Conference in Albany January 27-30. Agenda topics included: Executive Budget, Reimbursements, Homelessness Data, and Updates on Child Support, Child Welfare, and Financial Assistance.

COUNTY CORONERS – SHANNON GRIESE

Pre-approved Informational Item(s) To Be Reported

1. Operational Updates-Shannon Griese thanked the Committee for the opportunity to report today. Mr. Griese gave an overview of the current coroners and their location throughout the county. Mr. Griese shared the lack of any policies and procedures regarding coroners. Mr. Griese discussed the current pay rates and the lack of an hourly rate to be used in a situation that does not fall under investigation/removal and an hourly rate could also be used for mandatory training hours. Mr. Griese discussed the budget for a vehicle and a request to purchase two vehicles to be located at the south and north end of the county. Mr. Griese also discussed the fees being charged by funeral homes for removals to the medical examiners’ office, which currently range from \$350-450 in 2025. Mr. Pangrazio suggested having a conversation on these items presented today.

OTHER – MICHELE REES

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2026 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, Developmental Disabilities Awareness Month is observed each year to raise awareness of the abilities, contributions, and rights of individuals with developmental disabilities; and

WHEREAS, individuals with developmental disabilities are valued members of our community who enrich Livingston County through their participation in family life, employment, education, and civic engagement; and

WHEREAS, inclusive communities are strengthened when barriers are reduced, dignity is upheld, and individuals are supported to live full and meaningful lives; and

WHEREAS, organizations such as Arc GLOW play a vital role in providing support, advocacy, and services that promote independence, inclusion, and quality of life for individuals with developmental disabilities; and

WHEREAS, increasing public understanding and awareness helps foster acceptance, respect, and opportunity for all members of our community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims March 2026 as Developmental Disabilities Awareness Month in Livingston County. All residents, businesses and community organizations are encouraged to recognize this month by promoting inclusion, challenging misconceptions, and supporting efforts that ensure individuals with developmental disabilities are treated with dignity, respect, and fairness.

Michele Rees explained that this is an annual request from Arc with a in person presentation in March at their facility.

Motion: Mr. Horr moved and Mr. Wester seconded to approve the foregoing resolution..... Carried.

Comment:

This is an annual request from The Arc. This Resolution will be on the February 25 Board agenda upon approval.

EXECUTIVE SESSION

Motion made by Mr. Pangrazio and seconded by Mr. Davis that the Committee adjourn and reconvene for the purpose of discussing employment history of a particular person and all Supervisors, Shannon Hillier and Jenifer Rodriguez remain present. Carried.

Mr. Pangrazio moved and Mr. Wester seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Wester seconded to adjourn the meeting at 10:50 a.m.

OFFICE FOR THE AGING – SUE CARLOCK

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2025 – 12/31/2025

Report Run Date: 01/21/2026

Service Type	Total Units January – December 2025
Case Management (hours)	2,632
Meals (Home Delivered 55,798, Congregate 25,238)	81,036
Information and Assistance (calls)	4,630
Personal Care (hours)	4,960
Recreation and Education (sessions or activities)	571
Respite for Caregivers (hours)	1,932

Program Updates:

- This year's Seniorama event will be held on 5/2/26. Nominations are requested by 3/13/26.
- February Site Activities include Center for Elder Law presentations on Medicaid and Senior Helpline, County Historian and Genesee Naturalist educational programs, and Senior Planet Tech Training.
- Livingston County Office for the Aging will partner with AARP to offer Safe Driver Training in March 2026.
- 2026 Focus Areas will include:

Mount Morris Senior Site – Livingston County Office for the Aging (LCOFA) staff will work with Central Services to complete the Senior Site at Building 1 on the Mount Morris Campus. Our goal is to complete the project by 12/31/26 and offer meals and programming for older adults at that location in 2027.

Food Security has been identified as a priority in the latest Community Health Improvement Plan. Through its Senior Nutrition Program and through partnering with other members of the Livingston County Food Security Coalition, LCOFA aims to improve food security for older adults in Livingston County.

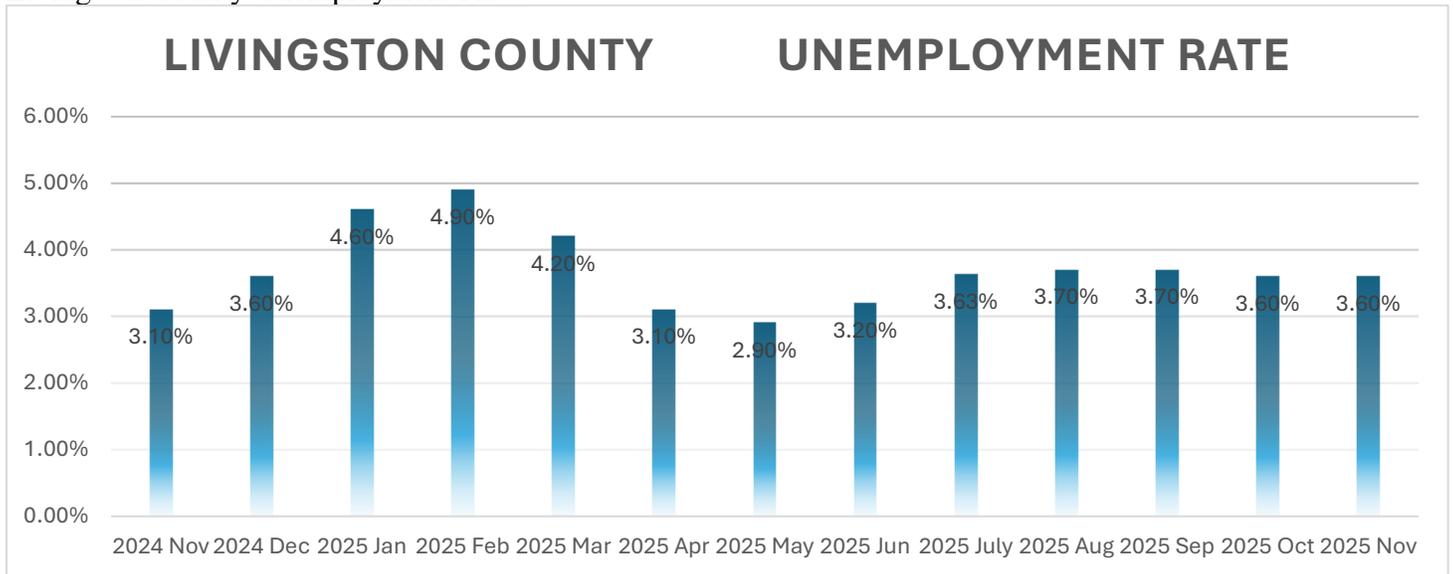
Expanded Partnerships to address the needs of older adults in Livingston County and promote an age-friendly community. Currently, LCOFA represents older adults on numerous collaborative initiatives, including the Livingston County Fall Prevention Committee, Be Well in Livingston, Suicide Prevention Task Force, Long-Term Care Coalition, TRIAD, Homeless and Housing Task Force, Public Transportation Committee, Community Health Improvement Plan Steering Committee, and others.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only

cc: BOS, Administration, Samontra Spencer, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for November 2025 was unchanged at 3.6%, up from 3.1% during the same period in the prior year. The rate is significantly below the statewide average of 4.5%.

Department Activity Report

Activity	December 2025
Job Openings Posted with NYSDOL	207
Unique Office Visits	214
Individual Appointments	64
Supportive Services	8
Workshop Attendees	11
Adults/Youth in Training	38
Youth in HSE Training	12
Credential Earned	2
WIOA Youth Enrolled in Services (34 by 6/30/26)	26
WIOA Adults Trained (35 by 6/30/26)	46

Program Report

- Federal Funding – The FY 2026 budget agreement maintains level funding for WIOA and CSBG grants.
- Teen Recognition – Applications for the teen recognition award are now being accepted until 2/6.
- <https://livingstoncountyny.gov/998/Teen-Recognition-Application>. The annual event will be held April 22nd at Willowcreek Venue in Lakeville.
- GLOW Healthcare – The annual hands-on career exploration event will be held March 20th in Batavia.
- FLPPS Career Pathway Grant – 30 Livingston County residents received tuition assistance.

Respectfully submitted,
 Michele R. Rees, CLBC, IIMC-CMC
 Clerk of the Board