

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 6, 2026
10:00 A.M.**

PRESENT: M. Walker, G. Horr, S. Erdle, D. LeFeber, D. Pangrazio, D. Babbitt Henry, G. Deming, W. Devine, R. White, S. Hillier
 ABSENT: I. Davis, D. Wester,

Human Services Chair Merilee Walker asked Dan Pangrazio to lead the Pledge of Allegiance.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: SUSAN AEID, CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER D/B/A CATHOLIC CHARITIES FAMILY & COMMUNITY SERVICES, COMMUNITY INTELLIGENT PLANNING, LLC., DAVID CORON, PH.D., CHRISTOPHER DEHON, PH.D., & HILLSIDE CHILDREN’S CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Susan Aeid	1/1/26-12/31/26	Fee Based per Service

18 Chapel Street

Mt. Morris, NY 14510

For: Professional counseling for referred individuals and families

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX under 200%	0-38%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>	<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>	<input type="checkbox"/> <i>Other:</i>

Catholic Charities of the Diocese of Rochester d/b/a/ Catholic Charities Family & Community Services	1/1/26-12/31/26	\$250.00/mo./client
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87 North Clinton Avenue

Rochester, NY 14604

For: Guardianship Services for referred adult protective services clients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
AP/DV Title XX Under & Over 200%	0-30%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>	<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>	<input type="checkbox"/> <i>Other:</i>

Community Intelligent Planning, LLC	1/1/26-12/31/26	Not to Exceed \$50,000.00
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4994 Lima Road

Geneseo, NY 14454

For: Continuation of County Housing Readiness Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin	50%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>	<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>	<input type="checkbox"/> <i>Other:</i>

David Coron, Ph.D.
 6137 County Road 41
 Farmington, NY 14425

1/1/26-12/31/26

\$125.00/hr.-telehealth;
 \$150.00/hr.-in person

For: Psychological evaluations of referred individuals

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%, EAF	0-38%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Christopher Dehon, Ph.D. 1/1/26-12/31/26 \$125.00/hr.-Direct Service
 919 Winton Road South, Suite 304 \$100.00/hr.- Indirect Service
 Rochester, NY 14618 Service

For: Psychological evaluations of referred individuals

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%, EAF	0-38%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Hillside Children’s Center 1/1/26-12/31/26 \$173,000.00
 1183 Monroe Avenue
 Rochester, NY 14620

For: Work Experience/Community Services for Youth

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare – Title XX under 200%	0-38%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services:</i>		<input type="checkbox"/> <i>Other:</i>

Ms. McCaughey reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACTS: LIVINGSTON COUNTY ATTORNEY, LIVINGSTON COUNTY DEPARTMENT OF HEALTH, LIVINGSTON COUNTY INFORMATION & TECHNOLOGY SERVICES, LIVINGSTON COUNTY SHERIFF’S OFFICE, LIVINGSTON COUNTY VETERAN SERVICES AGENCY & LIVINGSTON COUNTY WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Attorney	1/1/26-12/31/26	Not to Exceed \$86,600.00
6 Court Street, Room 302 Geneseo, NY 14454		

For: Attorney Services for Child Support

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin.	15-43%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i>		<input type="checkbox"/> <i>Piggyback-Contract#</i>
<input type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i>		<input checked="" type="checkbox"/> <i>Other: Interdepartmental Agreement</i>

Livingston County Department of Health 1/1/26-12/31/26 \$32,874.00/Estimated Budget
 2 Murray Hill Drive
 Mt. Morris, NY 14510

For: Early Intervention Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid	0%	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pass-Thru

Procurement Method Cooperative-Contract# Piggyback-Contract#
 Quotes Exempt Prof. Services: Other: Interdepartmental Agreement

Livingston County Information & Technology Services 1/1/26-12/31/26 Not to Exceed \$344,100.00
 6 Court Street, Room 307
 Geneseo, NY 14454
 For: ITS Services & Internet

Funding Source	Local Share	Budgeted?
Admin.	15-43%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method Cooperative-Contract# Piggyback-Contract#
 Quotes Exempt Prof. Services: Other: Interdepartmental Agreement

Livingston County Sheriff's Office 1/1/26-12/31/26 Not to Exceed \$317,600.00
 4 Court Street
 Geneseo, NY 14454
 For: Law Enforcement Services-2 full time Officers

Funding Source	Local Share	Budgeted?
Admin.	15-43%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method Cooperative-Contract# Piggyback-Contract#
 Quotes Exempt Prof. Services: Other: Interdepartmental Agreement

Livingston County Veteran Services Agency 1/1/26-12/31/26 Not to exceed \$52,000.00
 7 Murray Hill Drive
 Mt. Morris, NY 14510

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants for benefits provided under federal state or local legislation in order to maximize any benefits which may be available to recipients of Public Assistance, including Medical Assistance and Adult Services.

Funding Source	Local Share	Budgeted?
Medicaid & Public Assistance Admin.	25%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method Cooperative-Contract# Piggyback-Contract#
 Quotes Exempt Prof. Services: Other: Interdepartmental Agreement

Livingston County Workforce Development 1/1/26-12/31/26 Not to exceed \$231,750.00
 6 Court Street, Room 105
 Geneseo, NY 14454
 For: Training and Employment services for Public Assistance recipients

Funding Source	Local Share	Budgeted?
FFFS for TANF	0% TANF; 100% SN	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method Cooperative-Contract# Piggyback-Contract#
 Quotes Exempt Prof. Services: Other: Interdepartmental Agreement

Ms. McCaughey reviewed the inter departmental agreements for approval.

Motion: Mr. Horr moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported –

1. Victim Services Update-Ms. McCaughey gave a brief victim services update, specifically Chances and Changes. Ms. McCaughey shared information on the services provided through Chances and Changes via contracts with the County and messaging that has been received and sent out related to limitations with programming and staffing. An interim plan has been put in place coordinated and approved by the Office of Children and Family Services who is the oversight agency for Chances and Changes. Ms. McCaughey reviewed the approved plan temporarily in place at this time to provide required services. Question was posed There was discussion whether these concerns related to financials or mismanagement and Ms. McCaughey shared that she was advised by the board that there did not appear to be any mismanagement of funds. Grant funding largely

supports programming and claiming for grant reimbursements was being reviewed and processed. At this time Heather Burgio has been hired as the Interim Executive Director and Jennifer Howe continues to be on staff. The Chances and Changes Board have verbalized intention to rebuild their programming and staffing with a further update anticipated at the end of the month. Ms. McCaughey is also in communication with OCFS Director, Bureau of Domestic Violence Prevention and Victim Support Marie Limbach who has been assisting with guidance.

Informational Item(s) Written Only

1. Statistics (Monthly) (November)

	<u>Nov</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	152	
Food Stamps/SNAP	158	
Medicaid	109	
HEAP	0	
Application Processing Timeliness		
TA	42%	
SNAP	75%	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	121	0.00%
Safety Net Cases	192	-6.34%
Total	313	-3.99%
Family Assistance Individuals	266	
Safety Net Individuals	236	
Total	502	
Employable receiving TA (Distinct Individuals)	85	
Unemployable receiving TA (Distinct Individuals)	195	
Medicaid Cases (MA):		
Community	1903	0.74%
Chronic Care	219	1.39%
Foster Care (Include children placed & receiving Adoption Subsidy)	131	7.38%
SSI	1210	-0.33%
Total	3463	0.64%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	55	
NYSOH		
Livingston County DSS	3463	
Total	3518	
Food Stamp Only:		
Cases	2349	-9.34%
Individuals	4600	
SSI Food Stamp Cases	505	-4.90%
Child Care/Day Care:		
Cases	221	18.82%
# of individual children approved	383	

# of children w/no provider (This # is included in # of children approved)	41
# of new applications for month	11

HEAP:

Cases	1115
Individuals	2416

Indigent Burials:

Approved	1
Veterans (# included in the Approved #)	0
Denied	0
Withdrawn	0
No Action/Application process not complete	0
Approved Year to Date	26

Housing - Homeless Caseload:

Diversion to Family or Friends (Individuals)	8
Secured Permanent Housing (Other than family & friends)	3

Total Nights	817
Singles	587
2 Adults	90
Families	140

Clients entering Temp. Housing & remaining in the month	5
Total Clients in Temp. Housing at end of month	28

Code Blue - Below 32 Degrees

Cases (Hotel Stays)	2
Nights (Hotel Stays)	1
Nights (Warming Center)	14
Referred to Warming Center (Duplicative)	8
Admitted	3
Not - Admitted (No Shows, Other)	5

Fraud:

Front End Detection (FEDS) - During Applicant Status	3
Fraud Referrals Received - Anonymous/Other	0
Fraud Referrals Received - Internal/DSS	0
Referrals sent to Sheriff & DA	1
Pending with DA/Awaiting Disposition	21

Clients thru the lobby (Unduplicated #):	480
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Staff Interactions w/individuals entering the building (Duplicate #): (New Title)	959
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Child Support:

Caseload Count	2,185	-4.29%
Dollars Collected	\$599,941	

Child Protective Services (CPS) Unit:

New Primary Investigation Assignments	46	24.32%
Secondary Assignments from Other Counties	10	

Petitions Filed	2	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	4	
422 Summaries to Court	0	
Preventive Services Unit:		
Case Total	40	8.11%
Mandated Preventive Cases:	32	
*Distinct Children	84	
Non-Mandated Preventive Cases	4	
*Distinct Children	6	
Supervision Cases on Behalf of Another County-Secondary	4	
*Distinct Children	7	
Youth Advocacy Program (YAP) Cases:		
Case Total	16	
New Cases/Referrals	2	
Cases Closed	1	
Probation Based Referrals/Cases:		
Case Total	11	
*Distinct Children	23	
New Cases/Referrals	3	
*Distinct Children	7	
OCFS State Custody	0	
Detention Referrals	0	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Cases	0	
New Referrals	0	
Cases Closed	0	
Foster Care Unit:		
Case Total	18	
*Distinct Children - # in DSS Custody	24	100.00%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
Levels of Care for DSS Custody Distinct Children:		
Foster Boarding Home	15	
Approved Relative Foster Home	6	
Institution	2	
Group Home	1	
Supervised Independent Living	0	
Other	0	
Foster Child Admissions - New	0	
Return to Foster Care from Trial Discharge	0	
Types of Foster Child Discharges During the Month:		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	

KinGap Discharges 0
 Other Discharges (i.e. APLA-Another Planned Living Arrangement) 0

Article 10 Direct Custody Placement/Non-DSS Cases:

Case Total 7
 *Distinct Children 17

Foster Care Cases on Behalf of Another County-Secondary:

Cases 4
 *Distinct Children 6

Other Case Processing - # of Distinct Children:

ICPC Requests 0
 Supervision - Post Discharged - Court Ordered 3
 Aftercare Services 1

Protective Services for Adults (PSA) Unit:

Active Cases 40 **0.00%**
 PSA Referrals Received 11
 Active Financial Mgmt. Cases 23
 Personal Care Aide Cases Total **34**
 Level I 0
 Level I pending 0
 Level II 0
 Level II Pending 1
 CDPAP Active 33
 Cases waiting for an assigned Aide 1
 Guardianship Cases 5
 Awaiting discharge 7
 Pending 0
 Assessment Contacts 81

2. Employees hired, resigned or retired in December:

Name	Action	Title	Town	Date
Scott Fierro	Resignation	Sr. DSS Attorney	Dansville	12/2/25
Jessica Quinlan	Hire	Clerk/Typist	Dansville	12/15/25
Christine Pendziwiatr	Title Change	Social Welfare Examiner	Dansville	12/28/25
Megan Frank	Hire	Caseworker Trainee	Avon	12/29/25

3. Positions requested to fill remaining vacant:

Position	Date Vacant	Original Date Req./Approved to Fill
Caseworker	2/15/25	12/16/25
Caseworker Trainee	4/16/25	12/16/25
Senior Social Services Attorney	New Request	11/19/25

4. Commissioner McCaughey attended an NYPWA Commissioner's Meeting in Albany December 10-11. Agenda topics included: HUD Notice of Funding Opportunities, Legislative Updates, Housing, Temporary Assistance, SNAP, Medicaid and Services Updates.
5. An Agency All Staff Meeting was held on December 17. Denise Krause, Consultant presented on Managing Change. Also on December 17, the Morale and Activities Committee hosted the Agency Annual Holiday party.

OFFICE FOR THE AGING – SUE CARLOCK

Action Items To Be Reported:

1. AMENDING A PORTION OF RESOLUTION NO. 2025-393 (BOYD AND PARKER VFW POST 547)

WHEREAS, Resolution No. 2025-393 authorized the Chairman of the Livingston County Board of Supervisors to sign a lease with the Boyd and Parker VFW Post 547 for a congregate meal site at a rental fee of \$925.00 per month; and

WHEREAS, the Boyd and Parker VFW Post 547 has requested an increase due to maintenance and utility costs, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a lease with the Boyd and Parker VFW Post 547 with a rental fee in the amount of \$971.25 per month, commencing January 1, 2026, and be it further

RESOLVED, that a portion of Resolution No. 2025-393 is hereby amended.

Ms. Carlock reviewed the contract amendment for a monthly rental increase.

Motion: Mr. Pangrazio moved and Mr. Horr seconded to approve the foregoing resolution.... Carried.

Pre-Approved Items to Be Reported:

Mount Morris Senior Site Updates-Ms. Carlock reviewed the plan for the ARPA funding for a senior center in Mt. Morris. In revisiting the space in Building 1, she believes it will work out well in the timeframe required to have the funds expended by years end.

Informational Item(s) Written Only:

Served Client Summary

Livingston

01/01/2025 – 11/30/2025

Report Run Date: 12/19/2025

Service Type	Total Units January – November 2025
Case Management (hours)	2,363
Meals (Home Delivered 51,057, Congregate 23,043)	74,100
Information and Assistance (calls)	4,285
Nutrition Counseling (hours)	106
Personal Care (hours)	4,502
Respite for Caregivers (hours)	1,798

Program Updates:

December Programs/Events:

- January Site Activities include Genesee Naturalist presentations, Computer Safety presentations by Lifespan, and Hooked on Music.
- Medicare Open Enrollment ended on December 7th. Many Medicare Advantage Plans for our county were eliminated, and new ones were offered. Additional presentations were provided this year, and there was a high volume of calls.
- Livingston County Office for the Aging is exploring a new collaboration with the ArcGlow Community Habilitation Program.

- SUNY Geneseo will partner with LCOFA for the Volunteer Income Tax Assistance (VITA) program again for 2026. Office for the Aging staff will start scheduling appointments in late January for February and March.
- LCOFA volunteers will offer five Tai Chi classes from February to April 2026. LCOFA will be registering participants for Level 1 and Level 2 classes, as well as Tai Chi for Diabetes. Classes are open to Livingston County residents 60+ years of age on a first-come, first-served basis.

VETERAN SERVICES – DAVID TERRY

Pre-approved Informational Item(s) To Be Reported

On December 19, 2025 the Governor signed NYS Senate Bill 2025-S1183. Please see attached. This bill is regarding amending real property tax law to establishing very specific property tax exemptions for veterans who have a 100% service- connected disability rating. This Bill will most likely create veteran conversations within your town.

Mr. Terry gave an overview of the veterans tax exemptions and reviewed the Senate Bill for discussion. Mr. Terry discussed the bill summary versus the actual wording of the law and misconceptions this has caused among the veteran community. Mr. Terry is working with the state on updating this Bill. Towns would need to approve the Bill at the town level. Mr. Terry is not recommending approval of this bill until such time is it is updated. Mr. Terry requests that veteran calls to town offices be referred to the Veteran Services Agency.

Informational items only

Veteran Services Agency had a very successful veteran engaging year. If available, please mark your calendars to help support the veteran services staff as they will be recognized on February 20,2026 during the Veteran Appreciation Night hockey game at the SUNY Geneseo Ira S Wilson Ice Arena. Game starts at 7pm.

2025 VETERAN SERVICES AGENCY SUBMITTED CLAIMS:					
MONTH	NEW CLAIMS	APPEALS	ITF (Intent to File)	OTHER	TOTAL CLAIMS
JAN – NOV	92	68	68	74	302
DEC	11	2	8	6	27
2025 TOTAL CLAIMS:					329
2025 VETERAN SERVICES AGENCY STATISTICS:					
MONTH	APPOINTMENTS	DSS NON-REFER %	COMMUNICATIONS	DWYER EVENTS	
JAN – DEC	421	22.45%	4,609	100	

10:25 CENTER FOR NURSING & REHABILITATION – SAMONTRA SPENCER

Pre-approved Informational Item(s) To Be Reported

- Occupancy: As of December 29, 2025 we have 261 residents in-house and 2 residents in the hospital for an occupancy of 98.0% for December. Year to date occupancy is 94.99%.
- Cash Flow: The LCCNR’s total cash flow-cash reserves as of December 29, 2025 is \$2,502,941.90.
- Judy Seier, CFO will present financial information.

Ms. Spencer gave an overview on current occupancy and reviewed the cash flow reserves. Ms. Spencer gave a brief overview of the informational items below. Ms. Spencer gave an update on the Director of Social Work appointment. Ms. Seier gave a brief overview of the November 2025 financials. Ms. Spencer provided a quick summary on the trends for October, November and December. She will also be adding a Medicare line to the reporting

Informational Item(s) Written Only

- Directed Plan of Correction (DPOC) was accepted on November 17, 2025, for 2 deficiencies related to medication administration and our completion date was December 9, 2025. DPOC post survey review completed on December 10, 2025 with satisfactory performance. Ongoing audits continue to ensure continued compliance.

- B. The CNR is due for a recertification survey at any point with the government reopening. It has been 25 months since the last recertification survey.
- C. There were 3 self-reported incidents to the DOH since last HSC meeting.
- D. Updated information for the VAP grant was sent to DOH as of October 27, 2025. Receipt confirmed on October 28, 2025, and the application is pending review.
- E. The Garden of Life (GOL) adult day care program has a census of 11 participants with 2 pending admissions. We are generating referrals from the CNR, initiating conversations at discharge planning meetings when appropriate.
- F. The Quality Assurance Performance Improvement (QAPI) Committee met on December 18, 2025.
- G. The CNR is working to reinstate outpatient therapy (rehabilitation) services for community residents.
- H. The Office of Medicaid Inspector General (OMIG) exit conference occurred on August 7, 2025. Estimated overpayment from January 1, 2018 through December 31, 2021 is \$1,022,840. This included the following disallowances: mortgage interest, moveable equipment rentals, other, and dialysis costs. Bonadio Group assisted CNR in appeal process and items that CNR will appeal which amounts to roughly \$318,000. Appeal occurred on October 20, 2025. CNR pending receipt of the Final Audit Report.
- I. Performant (OMIG Agent) completed an audit of Medicaid claims paid to the CNR for LTC services for the time period of March 1, 2020 through December 31, 2024. This included a total of 420 overpayment claims, resulting from incorrect NAMIs applied to claims, bills for service dates after discharge, and incorrect claim payments based on patient Medicare eligibility. Appeal submitted on December 8, 2025. The facility is disputing \$953,550.02 (396 claims) of total balance of \$955,461.21, and agreeing to \$1911.19 (24 claims).
- J. Beacon Solutions Group continues working with the CNR to ensure billing functions are completed. Accounts reviewed monthly to ensure payments to CNR are occurring. Processes implemented for payment plans.
- K. The CNR team continues to work more to optimize skilled coverage through Beacon Solutions guidance. Focus remains on Admission process and capturing Medicare (MCA) coverage to increase revenue. Contract ends at the end of February 2026.
- L. Special Care System - Wander guard system contract being worked on for installation.
- M. Conversations with OnShift (staff scheduling software) are occurring. Currently, in the negotiation phase of contracting. OnShift software will help the CNR monitor staffing levels to ensure adherence with budgeted hours, streamline the scheduling process, and provide instant access to overseeing overtime hours which has potential to control costs.
- N. The certified nurse aide training class will start January 20, 2026 with 16 students pending enrollment. LivCo IT and Pronexus Specialist are working with the CNR to create a Labor Report to view actual regular/OT hours on demand to ensure alignment with budgeted hours.

Sunshine Fund reminder.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Horr seconded to adjourn the meeting at 10:44 a.m.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Informational Item(s) Written Only

- As of 11/30/2025, Livingston County currently has 12 active elevated blood lead level cases. There are 17 open environmental work plans. Two of these properties have passed clearance testing and are waiting for completion of their exterior remediation only. In November, we closed four environmental work plans.
- The Mental Health clinic has seen an increase in intakes. They are focusing on reconciling case loads for accuracy in capacity. 3 individuals remain at RPC.
- In November, Hospice served 37 individuals. We received 19 referrals and admitted 15 patients. Our average daily census was 21.5. We served patients at Morgan Estates, Noyes Hospital, Conesus Lake Nursing Home, the CNR and Teresa House. We have 502 home care days, 130 SNF days and 12 GIP days.

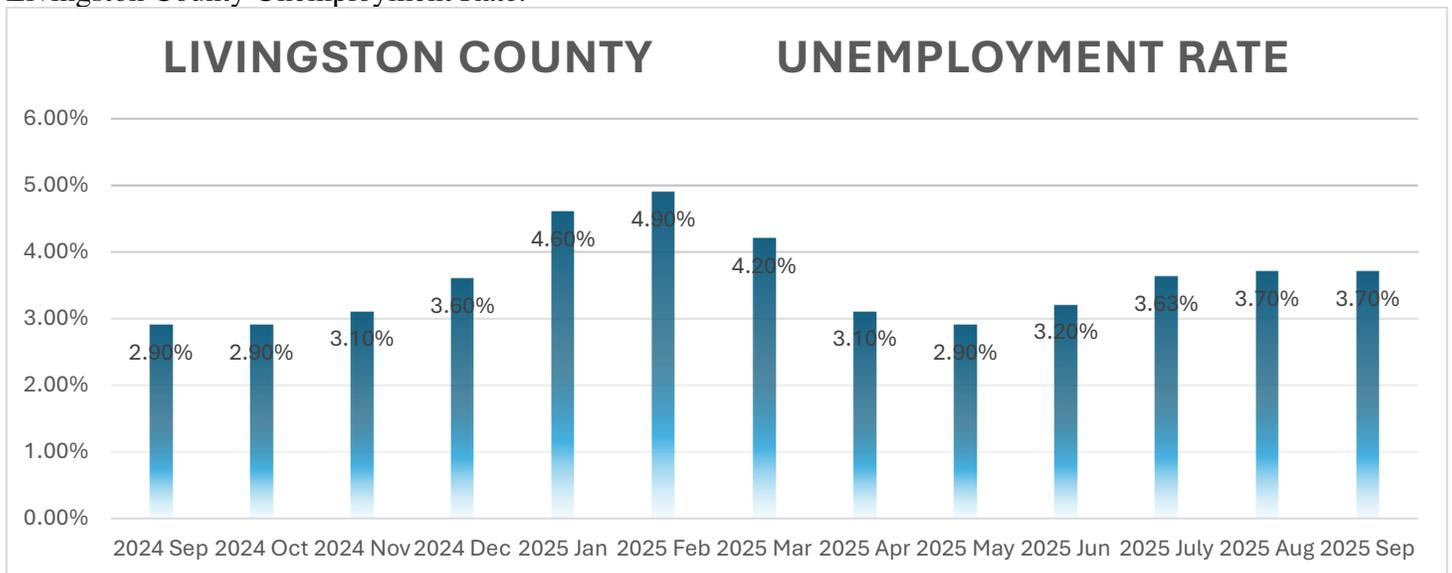
- WIC is currently hiring for a clinic aide as well as a WIC Program Coordinator. Since the beginning of this fiscal year, starting October 1, 2025, we have served 4,704 participants.
- DOH staff recently met with the NYS Dental Foundation, the remote area medical team, and superintendent Greg Bump at Mt. Morris central school for a site visit. During this site visit, we discussed logistics and needs for the remote area medical event which will be held October 2026. This event will offer medical, dental, and vision services to any attendee for free, no proof of insurance will be needed.
- The PreK team is actively working with contracted providers to get outstanding 2025 billing submitted. Staff attended 15 CPSE meetings in November and 16 in December.
- As of 12/22/25, Early Intervention had 103 open cases. Nine (9) of these cases are in the initial stages and waiting for evaluations to see if they qualify for services. Ninety-four (94) cases are actively open with qualification already established. Early Intervention team received 178 referrals for 2025 (As of 12/18/25 data pull - may increase). 123 of these referrals were opened during 2025.
- Fiscal staff billed 2,362 claims totaling \$443,024.00. We received \$253,396.00 in revenue from past months billings.

Restoration Beds are estimated a total of \$1,027,278.00 to be paid for remainder of 2025.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for September 2025 was unchanged at 3.7%, up from 2.9% during the same period in the prior year. The rate is significantly below the statewide average of 4.2%.

Department Activity Report

Activity	November 2025
Job Openings Posted with NYSDOL	194
Unique Office Visits	214
Individual Appointments	64
Employer Recruitment Events	0
Workshop Attendees	11
Adults/Youth in Training	10
Youth in HSE Training	12
Credential Earned	2
WIOA Youth Enrolled in Services (34 by 6/30/26)	18/34
WIOA Adults Trained (35 by 6/30/26)	42/35

Program Report

- Min Wage – The upstate NY minimum wage will increase to \$16 on January 1st.
- Teen Recognition – Applications for the teen recognition award are now being accepted until 2/6.

cc: BOS, Administration, Samontra Spencer, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder

- <https://livingstoncountyny.gov/998/Teen-Recognition-Application>. The annual event will be held April 22nd at Willowcreek Venue in Lakeville.
- GLOW Healthcare – The annual hands-on career exploration event will be held March 20th in Batavia.
- Needs Assessment – Planning is underway for the 2026 Community Needs Assessment for CSBG.
- federal Funding – Grant program funding is authorized by a continuing resolution through January 30th, 2026.
- Job Fair – Job fairs will resume in spring 2026.

Respectfully submitted,
Michele R. Rees, CLBC, IIMC-CMC
Clerk of the Board