



**LIVINGSTON COUNTY BOARD OF SUPERVISORS'**  
**MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

**TENTATIVE AGENDA**

COMMITTEE: WAYS AND MEANS

DATE: FEBRUARY 23, 2026

TIME: 1:30 P.M.

**Committee Members**

D. Knapp, Chairman  
W. Wadsworth, Vice Chairman  
J. Cates  
D. DiSalvo  
E. Gott  
D. LeFeber  
D. Pangrazio

**PLEDGE OF ALLEGIANCE:**

**1:30 REAL PROPERTY TAX SERVICES – BILL FULLER**

**Action Item(s) To Be Reported**

**1. CORRECTING TAX ROLL - TOWN OF OSSIAN**

WHEREAS, the Livingston County Real Property Tax Services Director has transmitted a written report of his investigation and recommendation with regard to one application (1 parcel) for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared for the Town of Ossian on the tax roll for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Livingston County Real Property Tax Services Director; now, therefore, be it

RESOLVED, that the Livingston County Real Property Tax Services Director is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll(s) so that the roll(s) can be corrected; and a notice of approval to the applicant(s); and be it further

RESOLVED, that the Livingston County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The Livingston County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the parcel(s).

| Year, Municipality<br>Owner(s)<br>Tax Map Number | Taxing<br>Jurisdiction | Original<br>Tax Bill | Corrected<br>Tax Bill | Chargebacks<br>to<br>Taxing<br>Jurisdictions |
|--------------------------------------------------|------------------------|----------------------|-----------------------|----------------------------------------------|
| 1. 2026 Ossian                                   | Livingston County      | \$1,158.81           | \$1,158.81            | \$0.00                                       |
| Flint, Ethan W.                                  | Ossian Town Tax        | \$1,378.73           | \$1,378.73            | \$0.00                                       |
| Tax Map Number                                   | School Relevy          | \$2,537.14           | \$0.00                | \$2,537.14                                   |
| 224.-1-14                                        | Ossian Fire 1          | <u>\$56.83</u>       | <u>\$56.83</u>        | <u>\$0.00</u>                                |
|                                                  | <b>Total</b>           | <b>\$5,131.51</b>    | <b>\$2,594.37</b>     | <b>\$2,537.14</b>                            |

**Informational Item(s) Written Only**

- BAR Member reappointments are coming into the office from the Towns.
- Department Annual Report has been submitted to the Clerk of the Board.
- Taxable Status Day is March 1<sup>st</sup>, this is also the deadline for exemption applications
- Final Village Assessment Rolls will be printed by this office. The Assessors will deliver to the Villages.
- Form: *Notice Concerning the Examination of Assessment Inventory and Valuation Data* was emailed to the Town Assessors for publishing in their official paper by March 1<sup>st</sup> or shortly thereafter.

**1:35 COMPLIANCE OFFICER – CHRISTINE STUDIOSO**

cc: BOS, Administration, Amy Davies, Jason Parker, Jennifer Damon, Bill Fuller, Megan Sokolow



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**COMPLIANCE – CHRISTINE STUDIO SO**

**Pre-approved Informational Item(s) To Be Reported**

1. Annual Department Update

**1:50 CLERK OF THE BOARD – MICHELE REES**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: FOREST HILL CATERING**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>           | <u>Term</u>          | <u>Amount</u> |
|-----------------------------|----------------------|---------------|
| <b>Forest Hill Catering</b> | 6/24/26 (event date) | \$3,250.00    |

41 East Manitou Road

Rochester, NY 14612

For: Employee Recognition Reception

| <i>Funding Source</i>                                                                                                                                                                                                                                                                  | <i>Local Share</i> | <i>Budgeted?</i>                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------|
| County Budget                                                                                                                                                                                                                                                                          | 100%               | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i><br><input checked="" type="checkbox"/> <i>Quotes</i> <input type="checkbox"/> <i>Exempt Prof. Services:</i> <input type="checkbox"/> <i>Other:</i> |                    |                                                                     |

**Director's Comments:**

Three quotes were received with Forest Hill being the lowest at \$3,250. Forest Hill catered the 2025 event.

**1:55 COUNTY ADMINISTRATION – SHANNON HILLIER (Attachments)**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #2B-FEBRUARY 25, 2026**

**2. AMENDING THE 2026 LIVINGSTON COUNTY BUDGET: SHERIFF'S OFFICE**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

**3. DECLARING SURPLUS PROPERTY: HIGHWAY & SHERIFF'S OFFICE**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

**Sheriff's Office**

| Quantity | Year, Make & Model   | Mileage/Hours | Serial #          |
|----------|----------------------|---------------|-------------------|
| 1        | 2012 Chevrolet Tahoe | 237,378       | 1GNSK2E08CR304790 |
| 1        | Ford Explorer        | 200,818       | 1FM5K8AR8JGB34349 |

**4. ADOPTION OF LOCAL LAW 2-2026 EXTENDING THE EXISTING LIVINGSTON COUNTY GUEST ROOM OCCUPANCY TAX**

WHEREAS, proposed Local Law No. C-2026 entitled Extending The Existing Livingston County Guest Room Occupancy Tax was heretofore introduced on February 11, 2026; and



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WHEREAS, in accordance with State law, a public hearing upon proposed Local Law No. C-2026 was duly held before this Board of Supervisors on February 25, 2026; and

WHEREAS, said proposed Local Law in final form has been on the desks of the members of this Board of Supervisors since February 11, 2026, constituting a period of over six (6) days; now, therefore, be it

RESOLVED, that the aforesaid proposed Local Law No. C-2026 entitled Extending The Existing Livingston County Guest Room Occupancy Tax introduced on February 11, 2026, is hereby approved and adopted as Local Law No. 2-2026.

**Pre-approved Informational Item(s) To Be Reported**

1. Departmental Updates

**2:20 ADJOURNMENT**

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**TRAINING & PROFESSIONAL DEVELOPMENT – KELLY GREENWAY**

**Informational Item(s) Written Only**

**Notable Accomplishments:**

- Communicated and assigned annual training that includes Sexual Harassment Prevent, Workplace Violence Prevention, Corporate Compliance, and Title VI Notice. All training must be completed by March 1, 2026.

| Training              | Completed | Not Complete |
|-----------------------|-----------|--------------|
| Harassment Prevention | 536       | 516          |
| Workplace Violence    | 641       | 464          |
| Corporate Compliance  | 629       | 503          |
| Title VI              | 634       | 561          |

\*Data as of February 18, 2026

- Coordinated, communicated, and facilitated DH meeting in January. The agenda included SUNY Geneseo, PERMA, Sheriff's office update and LivCo Think Tank Activity, which will eventually lead into a mission statement and creation of our core values.
- Facilitated annual training for OFA, Central Services, and Elections Inspectors.
- Working to coordinate NFPA training for Central Services.
- Attended DOH Onboarding meeting.
- Facilitated *Friday Night at the ER* with DSS and Planning staff. Working with DSS to coordinate facilitation of this training for other groups in the department.

**SHAPE Updates:**

- Shared EAP and health and wellness resources through the January and February SHAPE email.
- Coordinated SHAPE Yoga and BINGO for employees.
- Planned and facilitated County SHAPE meeting in January.

**Safety Coordinator Updates:**

- Collaborated with Central Services and Compliance officer to coordinate/ implement changes documented in PESH audit. We worked to write policies, programs, and submit necessary information in response to the violations we received.
- Coordinated and led the Executive Safety Committee meeting on 2/17. A representative from PESH attended and shared resources they have available to departments.
- Continuing to work with PERMA to coordinate a County wide Safety Day this fall.



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## **Recent Training and Professional Development Participation**

- Resiliency Training (Community Health – 6 & DSS - 8)
- Friday Night at the ER (DSS - 12 & Planning - 11)
- Building Emergency Coordinator Training (25)
- Contract Training (22)
- HR Series: Employee Performance (50)
- Technology Tuesday (12)

## **Upcoming Training and Professional Development**

- Annual Training with Highway
- Contract ERP Entry



2026 Budget Request - Amendment with Instance ID of 92746 from Highway - Awaiting Board Approval  
Forms to Michele Rees 02/20/2026 01:44 PM

1 Attachment



ERP Budget Request Form.pdf

**2026 Budget Request - Amendment** from **Highway** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 2/20/2026

**Department:** Highway **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 92746

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** BR 76 White Bridge Road  
0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** BR 76 White Bridge Road  
9991.26

**Reason:** (if applicable)

**Source of Revenue:** Balance of work completed in 2026. 01/01/2026-01/30/2026  
100% reimbursement. Total project cost not exceeded Res. 2025-238 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2026 Budget Request - Amendment with Instance ID of 92537 from Sheriffs Office -  
Awaiting Board Approvalforms to MicheleRees 02/11/2026 11:33 AM

1 Attachment



ERP Budget Request Form.pdf

**2026 Budget Request - Amendment** from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 2/9/2026

**Department:** Sheriffs Office **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 92537

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Sheriff  
0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Sheriff  
76601.02

**Reason:** (if applicable)

**Source of Revenue:** NYMIR claims on 2025 losses. Checks received in 2026 deposited in revenue 2680 Insurance Recovery for year 2025 per Treasurer. Increase is to purchase replacement vehicles with funds received "in" 2025. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)

**LIVINGSTON COUNTY**  
**SHERIFF**



**THOMAS J. DOUGHERTY, SHERIFF**

**MATTHEW D. BEAN, UNDERSHERIFF**

**Surplus Vehicle Report:**

2012 Chevrolet Tahoe

VIN 1GNSK2E08CR304790

237614 Miles

Vehicle condition:

Vehicle is in Rough Condition. It runs well with the amount of miles on it but is very rusted and rotted out in most areas.

This vehicle is definitely past its reliable/safe life span.



## **Surplus Vehicle Report: #1078**

2018 Ford Explorer Patrol

VIN 1FM5K8AR8JGB34349

200856 Miles

Vehicle Condition: (Per County Highway)

Condition is FAIR

Needs Tires, Check Engine Light on? Exhaust smells very strong of Rotten Eggs. Cats are probably bad.

Typical rust under vehicle everywhere. and in the doors.

Has electrical issues, headlights work sometimes.....

Car is past its reliable life span.