

Livingston County Center for Nursing and Rehabilitation  
Family Forum (Family Council) Meeting Minutes  
October 19, 2022 @ 1:30pm via Zoom

LCCNR staff that attended the call: Eric Townsend, Kathy Crye, Brittany Ritenburg, Angela Swain, Kim Kavanagh and Bonnie Morris.

Eric Townsend: Welcome everyone to Family Forum.

Updates:

- Our Census is currently at 183, we have a conscience effort to hover around 185. Increasing the census depends on increasing staff.
- COVID-19
  - We currently have 7 residents on quarantine. We have 2 dedicated COVID- 19 quarantine area's within the CNR, one on Country and one on Memory.
  - We have 6 staff out of work right now on COVID- 19 leave.
  - We continue the vaccine clinics for all residents and staff.
  - 144 residents have received the Bi-Valent booster.
  - 37 staff have received the Bi-Valent booster.
- CMS/NYSDOH guidance
  - Visitation: COVID- 19 testing is still being required upon entrance.
  - Staff and visitors are still required to wear a mask and complete the screening form upon entrance.
- NYSDOH Education Dept.
  - The CNR is applying to have a CNA Training Program taught by our facility.
  - The CNR has been using FLCC and Boces for this training, we now feel we want to offer this in house.
  - With this training offered in house, we are hoping these people would stay and work for the CNR.
- We currently have two LPN classes here now getting their hours in. We have CNA's that are in this class wanting to advance to the next level.
- High school Seniors apply for our open PCA positions.
- The CNR had a Job Fair at the end of September; we had 10 people attend and received 9 applications.
- We will be having a second Job Fair on Wednesday October 26<sup>th</sup> from 2-6pm.
- CMS Guidance: TNA to CNA
  - CMS allowed facilities to offer a TNA to CNA program to fast track employees during the COVID time. This program had ended and it is now back as there is such a shortage of staffing. Unsure still if new TNA's can be hired. Awaiting NYSDOH clarification.
- The CNR has been working with different Insurance Companies (WellCare & Independent Health) for new contracts with them to make sure we are In Network.
- The County continues to recruit for a Director of Long-Term Care for the CNR, there has been a couple of interviews.

## Department Updates:

### Kathy Crye/Nursing

- The CNR has offered the Flu shot; it was given in late September for residents and staff.
- We have been receiving applications for CNA's, LPN's and RN's.
- The CNR also has a referral Bonus for employees.
- We continue to work on raising the census for residents.
- We now have a 2<sup>nd</sup> employee in our scheduling office. We have implemented having employees trying to work on the same unit to get consistency.
- COVID is very time consuming when we have an outbreak. It takes us out of our normal work schedule, as we have to rearrange many other tasks to be completed.

### Angela Swain/Social Work

- We continue to look at policies and update as needed.
- We remain a solid department; all is going well right now.

### Kim Kavanagh/Activities

- Fall Spirit Week will be October 24-31, different things going on each day.
  - Oct 31<sup>st</sup> from 2-3pm we are hoping to have "Trunk or Treat". We will have multiple vehicles with the Trunk open for the residents to go Trick or Treating.
- We are encouraging residents to join our programs that we offer at this time.
- Staffing:
  - Recently lost one per diem employee
  - Have 6 PT open positions
  - We have a hairdresser; we are working to get her schedule down into a routine. Haircuts and other services are done on the neighborhood mostly in the wash room.
  - To get an appointment you can contact the Social Worker or Kim Kavanagh.

## Open Forum:

- Are you able to get cottage cheese, applesauce and yogurt?
  - *Eric will follow up with Mike DeCarlo and get back with the family member.*

Thank you all for attending our Zoom meeting, we truly appreciate all of your support.

If there is anything we can do for you please feel free to email or call Roger "Eric" Townsend or Kathy Crye at any time with questions or concerns.

- [rtownsend@co.livingston.ny.us](mailto:rtownsend@co.livingston.ny.us)
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Minutes of all the Family Forum (Family Council) meetings can be accessed at the link below once approved:

<https://www.livingstoncounty.us/AgendaCenter>

At this time the next meeting is set for November 16<sup>th</sup>, 2022 at 1:30 pm via Zoom. We will send out the link to join the next meeting.